



MINUTES

MARCH 2019

AUDIT COMMITTEE MEETING

**Notice is hereby given that a meeting
of the Audit Committee held on Wednesday 27th of March 2019
at the Gascoyne Junction Council Chambers , commencing at 8.30am**

John McCleary
CHIEF EXECUTIVE OFFICER

DISCLAIMER



No responsibility whatsoever is implied or accepted by the Shire of Upper Gascoyne for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Upper Gascoyne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Upper Gascoyne warns that anyone who has any application or request with the Shire of Upper Gascoyne must obtain and should rely on

WRITTEN CONFIRMATION

Of the outcome of the application or request of the decision made by the Shire of Upper Gascoyne.

John McCleary
CHIEF EXECUTIVE OFFICER

**SHIRE OF UPPER GASCOYNE
MINUTES FOR THE AUDIT COMMITTEE MEETING OF COUNCIL HELD AT THE SHIRE OF UPPER
GASCOYNE COUNCIL CHAMBERS
ON WEDNESDAY 27TH MARCH 2019 8.30am**

1.0 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

The Shire President declared the meeting open at 8.32am.

2.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 Councillors

Cr D Hammarquist	Councillor	Shire President
Cr J. Caunt	Councillor	Deputy Shire President
Cr R.J Collins	Councillor	
Cr G. Watters	Councillor	
Cr H. McTaggart	Councillor	
Cr B. Walker	Councillor	
Cr G. Watters	Councillor	

Staff

John McCleary	Chief Executive Officer
Peter Hutchinson	Finance Manager
Jarrod Walker	Works Manager

Visitors

2.2 Apologies / Leave of Absence (Previously Approved)

Nil

3.0 PUBLIC QUESTION TIME

3.1 Questions on Notice

Nil

3.2 Questions without Notice

Nil

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5.0 DISCLOSURE OF INTEREST

Nil

6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7.0 REPORTS OF OFFICERS

7.3 Chief Executive Officer

7.3.1 Compliance Audit Return 2018

AGENDA ITEM:	7.3.1
SUBJECT:	2018 Compliance Audit Return (CAR)
PROPONENT:	N/A
SITE:	N/A
FILE REFERENCE:	2.1.2
PREVIOUS REFERENCE:	N/A
AUTHOR:	JOHN McCLEARY CEO

DISCLOSURE OF INTEREST Nil

PURPOSE

To receive and review the 2018 Compliance Audit Report (CAR) – see [Appendix 1](#)

BACKGROUND

Each year all Local Governments are required to undertake a Compliance Audit Report which covers the period from the 1st of January through to the 31st of December.

The CAR is prepared by the department of Local Government where it asks a number of questions across a broad spectrum of compliance issues and it requires each Local Government to answer these questions.

Once the CAR is completed it is required to be presented to the Audit committee for their deliberation, make any comments and present to Council for them to consider the report.

COMMENT

The questions asked by the Department of Local Government contained in the report in appendix 1 have been thoroughly researched; we have had one area of non-compliance that has been reported.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996

Reg14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under sub regulation {3A}, the compliance audit return is to be -

- (a) presented to the council at a meeting of the council; and
- (b) adopted by the council; and
- (c) recorded in the minutes of the meeting at which it is adopted

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority at Committee

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

Resolution No. C01032019

Moved Cr

Seconded Cr

That the Audit Committee:

- 1. Receive the Compliance Audit Report;***
- 2. Advise the Council that there was one area of non-compliance; and***
- 3. Recommend that Council adopt the Compliance Audit Report.***

MOVED: CR H. MCTAGGART

SECONDED: CR A. MCKEOUGH

That the Audit Committee:

- 1. Receive the Compliance Audit Report;**
- 2. Advise the Council that there was one area of non-compliance; and**
- 3. Recommend that Council adopt the Compliance Audit Report.**

CARRIED 7/0

8.0 MEETING CLOSURE

The Shire President declared the meeting closed at 8.44am.