



MINUTES

27th of AUGUST 2025

ORDINARY COUNCIL MEETING

Held at the Shire of upper Gascoyne's Administration Building located at 4 Scott Street, Gascoyne Junction, commencing at 10.30am

DISCLAIMER

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

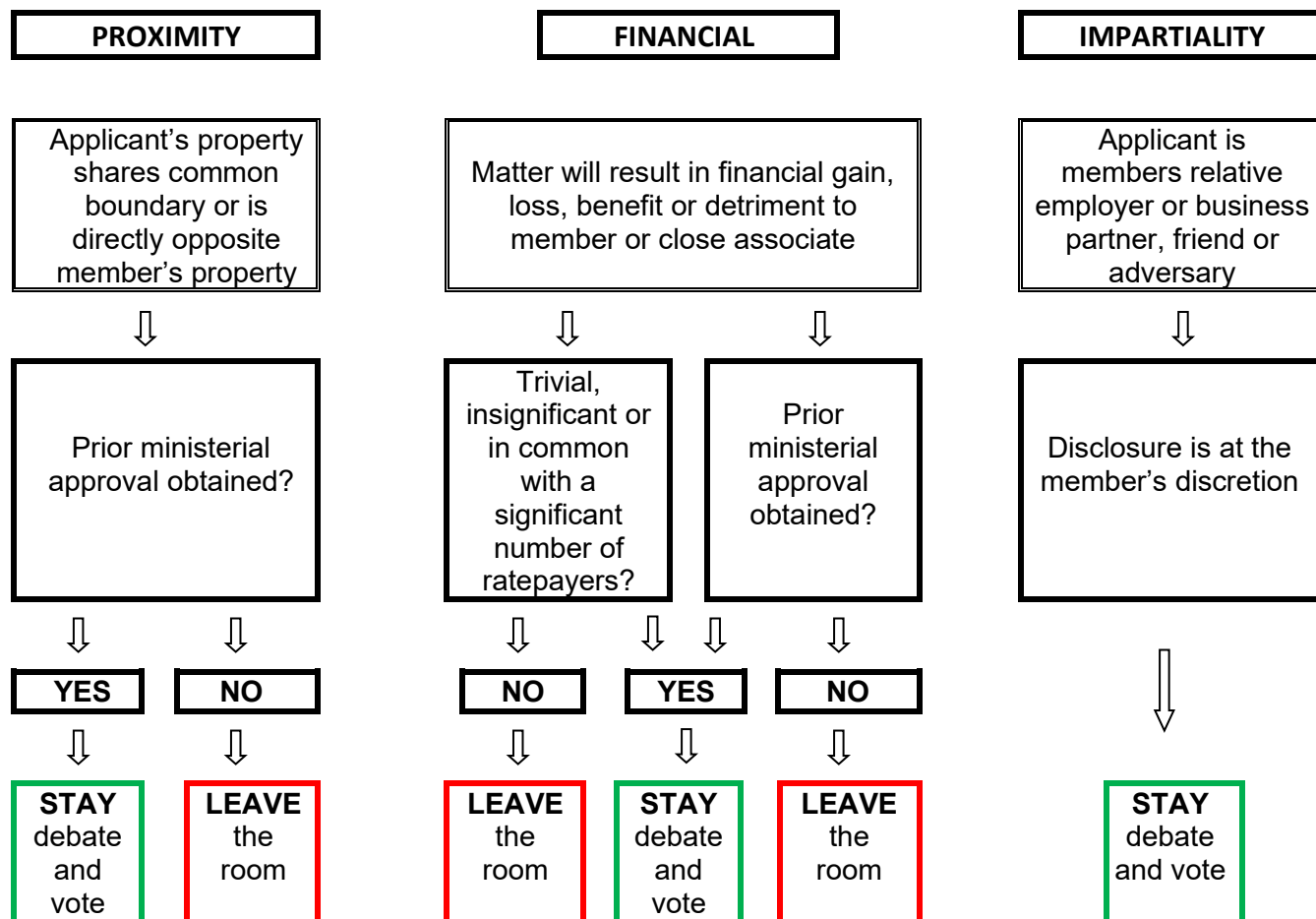
Please note this agenda contains recommendations which have not yet been adopted by Council.

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John McCleary, JP
CHIEF EXECUTIVE OFFICER

* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(Penalties apply).

(2) It is a defense to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 – Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES ADMINISTRATION
BUILDING ON THE 27TH OF AUGUST COMMENCING AT 10.30 AM

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**SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES
ADMINISTRATION BUILDING ON THE 27th of AUGUST 2025 COMMENCING AT 10.30 AM**

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The Shire President welcomed those present and declared the meeting open at 10.30am

2. ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Council Resolution No: 01082025			
MOVED:	CR: B. WALKER	SECONDED:	CR: R. HOSEASON-SMITH
That Cr Will Baston attend the August Ordinary Council Meeting electronically via Zoom.			
FOR: CR J CAUNT CR H MCTAGGART CR R HOSEASON-SMITH CR B WALKER CR P WINDIE		AGAINST: CR	
F/A: 5/0			

2.1 Councillors

Cr J. Caunt	Shire President
Cr H. McTaggart	Deputy Shire President
Cr R. Hoseason-Smith	Councillor
Cr P. Windie	Councillor
Cr W. Baston	Councillor (Via Zoom)
Cr B. Walker	Councillor

Staff

John McCleary	Chief Executive Officer
Jarrold Walker	Executive Manager of Works
Andrea Pears	Executive Manager of Finance and Corporate Services
Cherie Walker	Senior Corporate Services Officer

Visitors

Nil

2.2 Absentees

Nil

2.3 Leave of Absence previously approved

Cr A. McKeough

3. **APPLICATION FOR LEAVE OF ABSENCE**
Nil

4. **PUBLIC QUESTION TIME**

4.1 Questions on Notice

Nil

4.2 Questions without Notice

5. **DISCLOSURE OF INTEREST**

Nil

6. **PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

7. **ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

Nil

8. **MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS**

11.1 RFT 02 25/26 Landor Mount Augustus Road Concrete and Culvert Works

9. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

9.1 Ordinary Meeting of Council held on 23rd of July 2025.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution No: 02082025			
MOVED:	CR: H. MCTAGGART	SECONDED:	CR: R. HOSEASON-SMITH
That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 23 rd of July 2025 be confirmed as a true and correct record of proceedings.			
FOR: CR J CAUNT CR H MCTAGGART CR W BASTON - VIA ZOOM CR R HOSEASON-SMITH CR B WALKER CR P WINDIE		AGAINST: CR	
F/A: 6/0			

10. **AGENDA ITEMS**

10.1 ACCOUNTS & STATEMENTS OF ACCOUNTS	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Andrea Pears - Executive Manager of Finance and Corporate Services
Date:	21 August 2025
Matters for Consideration:	To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday the 27th of August 2025 as attached – see Appendix 1. In addition to the List of Accounts and as part of this agenda report, Council are also requested to receive the Legal Expenses report. This report details all legal costs incurred to the end of this reporting period for both general legal and rates debt recovery expenses – refer to Appendix 1.
Background:	The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.
Comments:	The list of accounts are for the month of July 2025
Statutory Environment:	Local Government (Financial Management Regulations) 1996 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc. (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared — (a) the payee's name; and (b) the amount of the payment; and (c) the date of the payment; and (d) Sufficient information to identify the transaction. (2) A list of accounts for approval to be paid is to be prepared each month showing — (a) for each account which requires council authorisation in that month — (i) the payee's name; and (ii) the amount of the payment; and (iii) sufficient information to identify the transaction; and (b) the date of the meeting of the council to which the list is to be presented.

	(3) A list prepared under sub regulation (1) or (2) is to be — (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and (b) recorded in the minutes of that meeting.
Policy Implications:	Purchasing Policy
Financial Implications:	2024/2025 Budget
Strategic Implications:	SCP – Objective 4 – Our Leadership – 4.2 An efficient and effective organisation. Strategy 4.2.2 Maintain accountability and financial responsibility through effective planning. Strategy 4.2.3 Comply with statutory and legislative requirements.

Risk:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Financial Impact	Payments are made without appropriate budget authority	2 / 2 – Low	Purchasing Policy provides for differing levels of Purchase Order Authority and works in conjunction with committing funds against an authorised budget
Health	N/A	N/A	
Service Interruption	N/A	N/A	
Compliance	N/A	N/A	
Reputational	N/A	N/A	
Property	N/A	N/A	
Environment	N/A	N/A	
Fraud	Accounting Fraud	4 / 1 - Low	Internal Controls are in place, including using Eftsure which checks the creditor to ensure bank, contact details, ABN are correct, matching PO's with invoices, sign off by responsible officers, bank payments to be authorised by two officers exclusive of the PO authorising officer.

Consultation:	Nil														
Voting requirement:	Simple Majority														
Officer's Recommendation:	<i>That Council endorse the payments for the period 1st of July 2025 to the 31th of July 2025 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 31st of July 2025.</i> <table border="1"> <tr> <td>July 2025</td> <td>\$</td> </tr> <tr> <td>Municipal Fund Bank EFTs</td> <td>\$ 2,370,356.19</td> </tr> <tr> <td>Cheque</td> <td>\$ 0.00</td> </tr> <tr> <td>Net Payroll</td> <td>\$ 158,666.75</td> </tr> <tr> <td>BPAY/Direct Debit</td> <td>\$ 41,669.64</td> </tr> <tr> <td>TOTAL</td> <td>\$ 2,570,692.58</td> </tr> </table>			July 2025	\$	Municipal Fund Bank EFTs	\$ 2,370,356.19	Cheque	\$ 0.00	Net Payroll	\$ 158,666.75	BPAY/Direct Debit	\$ 41,669.64	TOTAL	\$ 2,570,692.58
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TOTAL	\$ 2,570,692.58														
Council Resolution No: 03082025															
MOVED:	CR: B. WALKER	SECONED:	CR: P. WINDIE												
That Council endorse the payments for the period 1st of July 2025 to the 31th of July 2025 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 31st of July 2025. <table border="1"> <tr> <td>July 2025</td> <td>\$</td> </tr> <tr> <td>Municipal Fund Bank EFTs</td> <td>\$ 2,370,356.19</td> </tr> <tr> <td>Cheque</td> <td>\$ 0.00</td> </tr> <tr> <td>Net Payroll</td> <td>\$ 158,666.75</td> </tr> <tr> <td>BPAY/Direct Debit</td> <td>\$ 41,669.64</td> </tr> <tr> <td>TOTAL</td> <td>\$ 2,570,692.58</td> </tr> </table> FOR: CR J CAUNT CR H MCTAGGART CR W BASTON - VIA ZOOM CR R HOSEASON-SMITH CR B WALKER CR P WINDIE AGAINST: CR F/A: 5/0				July 2025	\$	Municipal Fund Bank EFTs	\$ 2,370,356.19	Cheque	\$ 0.00	Net Payroll	\$ 158,666.75	BPAY/Direct Debit	\$ 41,669.64	TOTAL	\$ 2,570,692.58
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TOTAL	\$ 2,570,692.58														

10.2 ADOPTION OF THE 2025-2026 ANNUAL BUDGET

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	John McCleary – Chief Executive Officer Andrea Pears – EX Man Finance & Administration
DATE:	22 August 2025
Matters for Consideration:	
The 2025-2026 Statutory Annual Budget is presented for Council's formal adoption as presented in Appendix 2 .	
Background:	
Council has discussed the 2025-2026 Draft Annual Budget at the Council Budget Workshop held on the 13 th of August 2025	
Comments:	
The annual budget is the principal management tool which is used during the financial year to monitor financial performance and provide sound reporting to Council through the monthly Financial Activity Statements and the Annual Statement of Accounts. I am confident that this annual budget will be a strong management tool for Shire operations during the coming financial year. Some of the major highlights include: • Completion of New Administration offices and Front Office/Reception Upgrade • Computer Server Upgrade • Lot 49 Hatch Street – Replace flooring and blinds • Lot 17 Gregory Street – Replace Blinds • Lot 48 and 49 Hatch Street – Replace Decking and Full Paint • Lot 48 A/B – Carports • Lot 50 Hatch Street – Install Shade to Patio • Lot 40 Gregory Street -Install power and lighting to Shed and Patio • Lot 49 Hatch Street – Carport • Lot 45B Hatch Street – Power and lighting to Shed • Lot 23 Gregory Street – Power and lighting to Shed • Lot 19 Gregory Street – Carport • Lot 53, 28 Hatch Street – New Staff Housing Development • CRC Bureau Meeting Pods for Privacy and Retail Furniture and Equipment- • Depot Machinery Shed for Water Tank and Gutters Storage • Replacement of Depot Perimeter Fence • Chemical Laydown Area • Plant Replacement Program • Carnarvon Mullewa Road Resealing Program • Landor Mt Augustus Road Realignment • Landor Mt Augustus Road Installation of three culverts • Records Management System • Fence Rubbish Tip • Completion of Reverse Osmosis Plant and associated infrastructure • Carnarvon Mullewa Road Sealing project • Carnarvon Mullewa Road Resheeting	

- Cobra Dairy Creek Road Resheeting
- Landor Meekatharra Road - Resheeting
- 33 River Crossing Floodway Reconstruction
- New Refuse Site Reserve and Fence and Rehabilitation of Old Rubbish Tip Reserve

Rate in the Dollar

Gross Rental Valuation – Residential/Industrial/Commercial	12.5000 cents in the dollar
Gross Rental Valuation – Transient Workers Accommodation	25.0000 cents in the dollar
Unimproved Valuation – Rural	17.4900 cents in the dollar
Unimproved Valuation – Mining Tenements	34.9800 cents in the dollar

Minimum Rates

Gross Rental Valuation – Residential/Industrial/Commercial	Minimum \$ 525.00
Gross Rental Valuation – Transient Workers Accommodation	Minimum \$1,200.00
Unimproved Valuation – Rural	Minimum \$1,600.00
Unimproved Valuation – Mining Tenement	Minimum \$2,200.00

<i>Statutory Environment:</i>	
Local Government Act 1995	
<i>Policy Implications:</i>	
Nil	
<i>Financial Implications:</i>	
The annual budget sets the details and parameters for income and expenditure for the financial year. These rates have been discussed with council and advertised as required.	
<i>Strategic Implications:</i>	
The Budget has been developed in accordance with the Shire's Community Strategic Plan. The budget will allow Council to work towards the projects identified in the Forward Capital Works Plan as well as continuing to provide a high level of services and facilities to our community and visitors to our community.	
<i>Consultation:</i>	
Councillors Contract Accountant – RSM Shire Staff	

Risk:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Health	N/A	N/A	
Financial Impact	No Budget can be levied without these being adopted by Council	2 / 5 – High	Ensure budget are adopted by Council in a timely manner.
Service Interruption	N/A	2 / 5 – High	
Compliance	N/A	2 / 5 – High	
Reputational	N/A	N/A	
Property	N/A	N/A	
Environment	N/A	N/A	
Fraud	N/A	N/A	

Officers Recommendation**Voting Requirement: Various****Voting Requirement: Absolute Majority - 03082025****MOVED: CR W. BASTON****SECONDED: CR B. WALKER****Part A – Adoption of 2025-2026 Statutory Annual Budget**

That pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, Council adopts the 2025-2026 Statutory Annual Budget as attached at [Appendix 2](#).

FOR: CR J CAUNT
 CR H MCTAGGART
 CR W BASTON - VIA ZOOM
 CR R HOSEASON-SMITH
 CR B WALKER
 CR P WINDIE

AGAINST: CR**F/A: 6/0**

Voting Requirement: Absolute Majority - 04082025

MOVED: CR H. MCTAGGART

SECONDED: CR R. HOSEAON-SMITH

Part B - Imposition of General and Minimum Rates, Instalment Payment Arrangements, Charges and Interest.

Pursuant to section 6.45 of the Local Government Act 1995, that the rates and charges specified hereunder and in the attached budget document be imposed on all rateable property within the district of the Shire of Upper Gascoyne for the 2025-2026 financial period.

Rate in the Dollar

Gross Rental Valuation – Residential/Industrial/Commercial	12.5000 cents in the dollar
Gross Rental Valuation – Transient Workforce Accommodation	25.0000 cents in the dollar
Unimproved Valuation – Rural	17.4900 cents in the dollar
Unimproved Valuation – Mining Tenements	34.9800 cents in the dollar

Minimum Rates

Gross Rental Valuation – Residential/Industrial/Commercial	Minimum \$ 525.00
Gross Rental Valuation – Transient Workforce Accommodation	Minimum \$1,200.00
Unimproved Valuation – Rural	Minimum \$1,600.00
Unimproved Valuation – Mining Tenement	Minimum \$2,200.00

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996 Council adopts a charge of \$15 for the four instalment option.

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 5.5% where the ratepayer has elected to pay rates and service charges through an instalment option.

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for payment in full and by instalments:

- 1st instalment & Full payment due 10 Oct 2025
- 2nd instalment due 12 Dec 2025
- 3rd instalment due 13 Feb 2026
- 4th instalment due 17 Apr 2026

Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 11% to be imposed on all outstanding rates and services charges and costs of proceedings to recover such charges that remain unpaid after 10th October 2025 or in the case of instalment options, on all outstanding rate amounts after the due date for payment of the instalment.

**FOR: CR J CAUNT
CR H MCTAGGART
CR W BASTON - VIA ZOOM
CR R HOSEASON-SMITH
CR B WALKER
CR P WINDIE**

AGAINST: CR

F/A: 6/0

Voting Requirement: *Simple Majority - 05082025*

MOVED: CR H. MCTAGGART

SECONDED: CR B. WALKER

Part C – Material Variance Reporting for 2025-26

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2025-2026 for reporting material variances shall be 10% or \$40,000, whichever is the greater.

**FOR: CR J CAUNT
CR H MCTAGGART
CR W BASTON - VIA ZOOM
CR R HOSEASON-SMITH
CR B WALKER
CR P WINDIE**

AGAINST: CR

F/A: 6/0

10.3

ADOPTION OF 25/26 FEE'S AND CHARGES

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Andrea Pears – Executive Manger Finance and Administration
Date:	22 August 2025
Matters for Consideration:	To accept and adopt the Schedule of Fees and Charges for the 2025 / 26 financial year as listed in Appendix 3 and for those fees and charges to come into effect as of the 1 st September 2025.
Background:	As part of the budget process, fees and charges are to be determined and applied.
Comments:	A review of our current fees and charges was undertaken by staff and through this process, a shortfall in cost recovery was identified in various areas. To help bridge the gap and to provide some level of consolidation across our services, an increase has been applied to some of our fees and charges such as items like the rubbish charges, to better assist in our cost recovery efforts. Some new fees and charges have also been added to the schedule – particularly in the hire of our facilities. For ease of transition and application, we ask that the fees and charges be made effective as of 1st September 2025 meaning that any services provided on and after this date will be charged under the new fees and charges schedule for 2025/26.
Statutory Environment:	<i>Local Government Act 1995 – Section 6.16</i> (1) A local government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed. (2) A fee or charge may be imposed for the following — (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government; (b) supplying a service or carrying out work at the request of a person; (c) subject to section 5.94, providing information from local government records; (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate; (e) supplying goods; (f) such other service as may be prescribed. (3) Fees and charges are to be imposed when adopting the annual budget but may be (a) imposed during a financial year; and (b) amended from time to time during a financial year. <i>Local Government (Financial Management) Regulations 1996</i> Reg. 5 (2)(b)

Policy Implications:	Nil
Financial Implications:	2025/26 Budget
Strategic Implications:	Nil

Risk:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Health	N/A	N/A	
Financial Impact	No Fees and Charges can be levied without these being adopted by Council	2 / 2 – Low	Ensure Fees and Charges are adopted by Council in a timely manner.
Service Interruption	N/A	N/A	
Compliance	N/A	N/A	
Reputational	N/A	N/A	
Property	N/A	N/A	
Environment	N/A	N/A	
Fraud	N/A	N/A	

Consultation:	Staff
Voting requirement:	Absolute Majority
Officer's Recommendation:	<i>That Council –</i> 1. Adopt the schedule of fees and charges presented in Appendix 3 for the 2025 / 2026 financial year as part of adopting the 2025 / 2026 annual budget. 2. Adopt the date of 1st September 2025 as the effective date for the 2025 / 2026 fees and charges.

Council Resolution No: 06082025

MOVED:	CR: R HOSEASON-SMITH	SECONDED:	CR: P WINDIE
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That council –

1. adopt the schedule of fees and charges presented in appendix 3 for the 2025 / 2026 financial year as part of adopting the 2025 / 2026 annual budget.

2. adopt the date of 1st September 2025 as the effective date for the 2025 / 2026 fees and charges.

FOR: CR J CAUNT
CR H MCTAGGART
CR W BASTON - VIA ZOOM
CR R HOSEASON-SMITH
CR B WALKER
CR P WINDIE

AGAINST: CR

F/A: 6/0

10.4**LANDOR – MOUNT AUGUSTUS REALIGNMENT EARTH WORKS TENDER DELEGATION**

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary – Chief Executive Officer
Date:	18 August 2025
Matters for Consideration:	To enable the CEO to accept or reject a tender as provided for in the Local Government Act of 1995
Background:	As part of the procurement process for the Landor – Mount Augustus Realignment project we have broken it down into 4 separate components: 1. Project Management – (Procurement Completed) 2. Sealing (Procurement) 3. Concrete and Culverts (Decision Pending for the August 25 OMC); and 4. Earthworks (Yet to go to Tender) It is proposed that we will go out to tender on the xxx and will run the tender for fourteen (14) days at which time the compliant tenders will be subject to evaluation via the multi-criteria analysis tool to determine the best value for money option for the Shire. Our project managers will undertake this task and provide a third-party independent recommendation. In order to get this project on the ground and completed within the designated time frame (June 2026) time is a critical component; as such, we cannot have any delays in the process.

Comments:	Given the above background it is estimated that an evaluation report will not be available until the week commencing the 8th of September 2025. If we take this to the September Council Meeting we fall within the “Caretaker Period” which commences on the 4th of September through to the 18th of October 2025 election. The department states: <i>“During a caretaker period a local government must not do a significant act unless an exception applies.</i> <i>The first exception relates to decisions which were made prior to the caretaker period but not yet actioned. In this circumstance a local government can implement a decision made prior to the caretaker period, such as signing a major contract, but it must first give local public notice of the details of the:</i> 1. <i>significant act and the date it will occur</i> 2. <i>the decision made prior to the caretaker period and the date it was made.</i> <i>This local public notice must also be provided to the Director General of LGIRS.</i> <i>The second exception provides that a local government may do a significant act to comply with the law, an order of a court of tribunal or a contractual obligation arising from a contract entered into by a local government before the caretaker period. This ensures that a local government’s legal obligations can be met (s.3.73(5)).</i> <i>The third and final exception allows a local government to undertake a significant act in an emergency with the approval of the Director General of LGIRS. This ensures that emergency responses can be undertaken during this period.”</i> It is clear that the Shire is prevented from taking the tender decision to either a “Special Meeting of Council” or the “Ordinary Meeting of Council” as the act of accepting or rejecting a tender would constitute a “Significant Act”, as such the earliest we could consider this matter would be the Ordinary Meeting of Council to be held on the 22nd of October 2025. In this scenario we would find ourselves 5 to 6 weeks behind schedule. To further compliment this process, if the Council delegate to the CEO the authority to accept / reject the Caretaker Provision still applies and an exemption needs to be approved by the Local Government Department Director General under section 3.73 of the Act. I have already written to the DG seeking an exemption.
Statutory Environment:	Section 5.42, 5.43 of the Local Government Act 1995, regulation 18 of the Local Government (functions and General) Regulations 1996, regulation 3A, 3B of the Local Government (Functions and General) Regulations 1996 and section 3.73 of the Local Government Act 1995.

Policy Implications:	Nil
Financial Implications:	2025/26 Budget
Strategic Implications:	Strategy 2.1.1 Provide appropriate transport network infrastructure, supporting our community, local pastoral and mining industries and tourism Strategy 4.2.3 Comply with statutory and legislative requirements

Risk Assessment:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Health			
Financial Impact			
Service Interruption			
Compliance	Potential breach of the Local Government Act particularly around Procurement and the new Caretaker Provisions	5/5 Extreme	Ensure that all legislative process are complied with as detailed within this report.
Reputational	Failure to deliver project on time and on budget which may effect further grant opportunities .	4/4 High	Ensure procurement is achieved in the shortest possible time frame.
Property			
Environment			
Fraud			

Consultation:	WALGA Department of Local Government
Voting requirement:	Absolute Majority

Officer's Recommendation:	<i>That Council:</i> 1. <i>Delegate the authority to accept or reject the Landor to Mount Augustus Realignment Earth Works tender;</i> 2. <i>Authorise expenditure to a maximum value of \$6,000,000; and</i> 3. <i>Send to Council Members a copy of the decision-making report as prepared by our consultant engineers.</i>		
Council Resolution No:07082025			
MOVED:	CR R. HOSEASON-SMITH	SECONDED:	CR B. WALKER
That Council: 1. Delegate the authority to accept or reject the Landor to Mount Augustus Realignment Earth Works tender; 2. Authorise expenditure to a maximum value of \$6,000,000; and Send to Council Members a copy of the decision-making report as prepared by our consultant engineers. FOR: CR J CAUNT CR H MCTAGGART CR R HOSEASON-SMITH CR B WALKER CR P WINDIE AGAINST: CR W BASTON – VIA ZOOM F/A: 5/1			

10.5**CHANGE OF SEPTEMBER ORDINARY MEETING DATE**

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary - Chief Executive Officer
Date:	18 August 2025
Matters for Consideration:	To change the date of the September 2025 Ordinary Meeting of Council from the 24 th of September 2025 to the 26 th of September 2025.
Background:	The CEO has received a request to move the date forward to the 26 th of September 2025 as two Shire Councillors will be away attending the WALGA Conference.
Comments:	No comment.
Statutory Environment:	Local Government Act 1995 section 5.25 Local Government (Administration) Regulations 1996 – Regulation 12 (3)
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	Strategy 4.2.3 Comply with statutory and legislative requirements

Risk Assessment:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Health	N/A		
Financial Impact	N/A		
Service Interruption	N/A		
Compliance	Not complying with the Local Government Act 1996	5 / 2 (High)	Advertise the new date and time on the Shire's Public Website as soon as practicable after the change is resolved by Council.
Reputational	N/A		
Property	N/A		
Environment	N/A		
Fraud	N/A		

Consultation:	Department of Local Government
Voting requirement:	Simple Majority
Officer's Recommendation:	<i>That Council move the date of the September Ordinary Meeting of Council to be held on the 24th of September to the 26th of September 2025.</i>

Council Resolution No: 08082025

MOVED:	CR HOSEASON-SMITH	SECONDED:	CR WALKER
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That Council move the date of the September Ordinary Meeting of Council to be held on the 24th of September to the 25th of September 2025.

FOR: CR J CAUNT
 CR H MCTAGGART
 CR W BASTON - VIA ZOOM
 CR R HOSEASON-SMITH
 CR B WALKER
 CR P WINDIE

AGAINST: CR

F/A: 6/0

10.6 2025 DELEGATION REGISTER REVIEW

Applicant:	Shire of Upper Gascoyne	
Disclosure of Interest:	Nil	
Author:	John McCleary – Chief Executive Officer	
Date:	20 August 2025	
Matters for Consideration:	To review the delegations register as provided in Appendix 4	
Background:	Section 5.42 of the Local Government Act 1995 provides that a local government may delegate the exercise of some of its powers and duties to the Chief Executive Officer. Section 5.43 sets out those powers and duties which may not be delegated. Section 5.46(1) requires the CEO to keep a register of all delegations and section 5.46 (2) of the Act provides that delegations be reviewed at least once every financial year.	
Comments:	The previous Delegation Register was adopted by Council at the September 2022 meeting, therefore the delegations require review this calendar year. Two new delegations are included in this register.	
Statutory Environment:	5.42. Delegation of some powers and duties to CEO	
	(1)	A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43 and this power of delegation. <i>*Absolute majority required.</i>
	(2)	A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
	5.46. Register of, and records relevant to, delegations to CEO and employees.	
	(1)	The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
	(2)	At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
Policy Implications:	Nil.	
Financial Implications:	Nil.	
Strategic Implications:	Nil.	
Risk:		

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Health	N/A		
Financial Impact	N/A		
Service Interruption	N/A		
Compliance	Not complying with the Local Government Act 1996	5 / 2 (High)	Carry out the review as required by the Local Government Act
Reputational	N/A		
Property	N/A		
Environment	N/A		
Fraud	N/A		

Consultation:		Nil.	
Voting requirement:		Absolute Majority	
Officer's Recommendation:		<i>That Council endorse the review of the Delegation Register as listed in the document contained in Appendix 4 of this Agenda.</i>	
Council Resolution No: 9082025			
MOVED:	CR B WALKER	SECONDED:	CR W BASTON

That Council endorse the review of the Delegation Register as listed in the document contained in [Appendix 4](#) of this Agenda.

FOR: CR J CAUNT
CR H MCTAGGART
CR W BASTON - VIA ZOOM
CR R HOSEASON-SMITH
CR B WALKER
CR P WINDIE

AGAINST: CR

F/A: 6/0

Council Resolution No: 10082025			
MOVED:	CR: R. HOSEASON-SMITH	SECONDED:	CR: B. WALKER
That Council go behind closed doors at 11.33am FOR: CR J CAUNT CR H MCTAGGART CR W BASTON - VIA ZOOM CR R HOSEASON-SMITH CR B WALKER AGAINST: CR F/A: 6/0			

11. MATTERS BEHIND CLOSED DOORS

11.1 RFT 02 25/26 Landor Mount Augustus Road Concrete and Culvert Works

Council Resolution No: 11082025			
MOVED:	CR: R. HOSEASON-SMITH	SECONDED:	CR: H. MCTAGGART
That Council award RFT 02 25-26 Landor Mt Augustus Rd Concrete and Culvert Work to Exmouth Civil for an amount stated in the confidential report as attached to this agenda item. FOR: CR J CAUNT CR H MCTAGGART CR W BASTON - VIA ZOOM CR R HOSEASON-SMITH CR B WALKER CR P WINDIE AGAINST: CR F/A: 6/0			

Council Resolution No: 12082025			
MOVED:	CR: R. HOSEASON-SMITH	SECONDED:	CR: B. WALKER
That Council come out from behind closed doors at 11.45am. FOR: CR J CAUNT CR H MCTAGGART CR W BASTON - VIA ZOOM CR R HOSEASON-SMITH CR B WALKER CR P WINDIE AGAINST: CR F/A: 6/0			

12. PREVIOUS NOTICE HAS BEEN GIVEN

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

13.1 Council Resolution No: 13082025			
MOVED:	CR: W. BASTON	SECONDED:	CR: R. HOSEASON-SMITH
That Council authorise the Shire of Upper Gascoyne to join The Northwest Defence Alliance.			
FOR: CR J CAUNT CR H MCTAGGART CR W BASTON - VIA ZOOM CR R HOSEASON-SMITH CR B WALKER CR P WINDIE			
AGAINST: CR			
F/A: 6/0			

13.2 REQUEST FOR DEBT WRITE-OFF									
Applicant:	Shire of Upper Gascoyne								
Disclosure of Interest:	Nil								
Author:	Andrea Pears – Manager Finance and Corporate Services								
Date:	27 August 2025								
Matters for Consideration:	2082 Albany Highway Pty Ltd – Debt has been outstanding for 20 th January 2019 and in reality, it will cost the Shire more monies in recovery costs to try and recover and with outcome of full recovery being unlikely.								
Background:	To date no payment has been received since debt was brought to account on the 20th January 2021. <table> <tr> <td>Debtors Amounts Outstanding</td><td>\$97,033.15</td></tr> <tr> <td>Rates Outstanding Penalty Interest</td><td>\$355.20</td></tr> <tr> <td>Less Council Meeting Lunches 18/06/2020</td><td>\$(294.50)</td></tr> <tr> <td>Total</td><td>\$97,093.85</td></tr> </table>	Debtors Amounts Outstanding	\$97,033.15	Rates Outstanding Penalty Interest	\$355.20	Less Council Meeting Lunches 18/06/2020	\$(294.50)	Total	\$97,093.85
Debtors Amounts Outstanding	\$97,033.15								
Rates Outstanding Penalty Interest	\$355.20								
Less Council Meeting Lunches 18/06/2020	\$(294.50)								
Total	\$97,093.85								
Comment	No payment has been received since these debts have been raised and is deemed unlikely. If we proceed with further legal costs associated with recovery the debt will be payable by Council with amount unlikely to be recovered.								
Statutory Environment:	Local Govt. Act 1995 section 6.12 states that subject to the . Subject to subsection (2) and any other written law, a local government may — (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or (b) waive or grant concessions relation to any amount of money; or (c) write off any amount of money, which is owed to the local government. <i>*Absolute majority required.</i>								
Policy Implications:	Nil								
Financial Implications:	The write off of this debt will decrease cash flow and surplus by \$97,093.85.								

Strategic Implications:		SCP – Objective 4 – Our Leadership – 4.2 An efficient and effective organisation. Strategy 4.2.2 Maintain accountability and financial responsibility through effective planning. Strategy 4.2.3 Comply with statutory and legislative requirements.				
Risk:						
Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
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Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Financial Impact	Unbudgeted loss of general purpose income	M6	Seek authorisation from Council
Health	N/A	N/A	
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Reputational	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A
Fraud	N/A	N/A	N/A

Consultation:	CEO
Voting requirement:	Absolute Majority
Officer’s Recommendation:	<i>That Council:</i> 1. Accepts Officers’s recommendation to write off all outstanding amounts in relation to outstanding account.

Council Resolution No: 15082025			
MOVED:	CR B. WALKER	SECONDED:	CR W. BASTON

That Council:			
1. Accepts Officers’s recommendation to write off all outstanding amounts in relation to 2082 Albany Highway Pty Ltd outstanding account.			

FOR: CR J CAUNT
CR H MCTAGGART
CR W BASTON - VIA ZOOM
CR R HOSEASON-SMITH
CR B WALKER
CR P WINDIE

AGAINST: CR

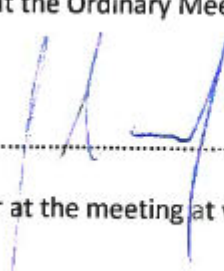
F/A: 60

14. OUTSTANDING COUNCIL MEETING RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer

15. MEETING CLOSURE

The Shire President closed the meeting at 11.51pm.

To be confirmed at the Ordinary Meeting on the 25th of September 2025. Signed..... Presiding member at the meeting at which time the minutes were confirmed.
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APPENDIX 1

(List of Accounts Paid Report for July 2025)

Date: 21/08/2025
Time: 3:39:08PM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount
Greenfield Technical Services				
EFT18234	04/07/2025	DECPM - Project Management - Dec 2024 Flood Damage - 01.04.2025 to 27.06.2025	1	9,361.00
INV INV-4663	27/06/2025	DECPM - Project Management - Dec 2024 Flood Damage - 01.04.2025 to 27.06.2025	1	9,361.00
ABBL Contracting & Maintenance				
EFT18235	04/07/2025	Install River Guage at Landor / Gascoyne River Crossing.	1	3,410.00
INV INV-1447	29/06/2025	Install River Guage at Landor / Gascoyne River Crossing	1	3,410.00
Bishop Transport				
EFT18236	04/07/2025	Pickup Freight from Perth to Carnarvon - Robert Graham Musician 25.06.2025	1	113.28
INV B0310460	25/06/2025	Quote 68528 Transport Perth Depot to Carnarvon Depot - Musical Equipment Robert Graham	1	113.28
Bond Rural Supplies				
EFT18237	04/07/2025	P141 -3 x Auxiliary Diesel Water Pumps - Franklin Pump Sub 4"	1	8,190.60
INV INV-1731	16/06/2025	1 x 1.1Kw 2w 240v motor, 1 x 6a-09 pump end, 1 x heat shrink kit, , 2 x franklin 1.1Kw 2W 240v motors, 2 x franklin 6a-09 pump ends, 2 x heat shrink kits.	1	8,190.60
Everywhere Travel				
EFT18238	04/07/2025	Return Flights Perth to Carnarvon - Robert Graham Music in the Park June & Car Hire	1	1,117.90
INV	30/06/2025	Return Flights Perth to Carnarvon - Robert Graham Music in the Park June, Car Hire - Robert Graham Music in the Park June	1	1,117.90
Gascoyne Plumbing Solutions				
EFT18239	04/07/2025	Pump Out Septic Systems and Grease Trap - Various Sites 17.03.2025	1	30,413.92
INV 4320	30/06/2025	Repair taps, Repair taps, Repair taps, Clear blocked drain, , WORK COMPLETED:, As per PO# 9108 Rewasher taps, Sean, Ainslee. Smoko Hut at Depot Blocked drain John's	1	1,640.96
INV 4693	30/06/2025	Supply Blueseal GT -45 SR V-Ray deepfryer, including freight., Install Deepfryer.	1	7,627.34
INV 4707	30/06/2025	Attempt to clear blockage in Ablution block via pipe cleaner. (upon John's direction), , WORK COMPLETED:, As per PO# 9107, The men's toilets, showers, & basins in the park ablution block were completely blocked. With overflow occurring from the IS mound., There is an ongoing issue with rocks in the shaft, which may extend into the 150mm sewer. The blockage was cleared by plunging, & excess rocks were removed., The toilets & showers are now functioning properly. The verandah was hosed down.,	1	1,221.86
INV 4694	30/06/2025	Conduct the following:, 1 x new heat pump to Lyons Chalet, 1 x new shower grate and traps to Managers House. , Clear blockage to Ablution Blocks.	1	4,068.73
INV 4588	30/06/2025	Replace gas regulator	1	514.00

Date: 21/08/2025
Time: 3:39:08PM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 2

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Gascoyne Plumbing Solutions					
INV 4634	30/06/2025	Conduct the following repairs:, - Adjust deep fryer temp settings., - Adjust flame retention on griddle burner. , - Replace piezo ignition on griddle burner., - Disconnect hotwater unit and supply temp system on Lyons Chalet. , - Clear blockage in ablutions bathrooms., , WORK COMPLETED:, As per PO# 9110, 23-5-25 Pub Kitchen, Set the temperatures for both deep fryers to the correct operational levels., The Blue Ray fryer is functioning properly, while the Fry-Master may require further work. Pricing for materials is being assessed., Replaced & adjusted the flame retention on the left griddle burner. Replaced the piezo ignition on the middle burner., Checked the Lyons Chalet hot water system, which is unable to be repaired as the vessel has failed & is leaking. The vessel has been disconnected & drained., Cleared blocked drains at the park ablutions by using jetter. This is a temporary solution as the shaft is full of rocks., Advised Sean that a gully scoop vac truck may be required. Checked the urinal for necessary parts.,	1	1,860.61	
INV 4486	30/06/2025	Pump Out Septic Systems and Grease Trap, , WORK COMPLETED:, 17-3-25 As per PO#9104, Pump Out Septic Systems and Grease Trap, - Pub, - 31 Gregory Street, - Tourist park, - Pavillion, - 27 Gregory Street, - Shire Office, - Community Resource Centre, - 26 Hatch Street, Riley & Rach 16/3, Find & expose all septic tanks ready for Monday pump outs. Dig up John's house to service 1st tank., Riley 17/3 help set up for pump outs., Pump Out Septic Systems and Grease Trap, , , Pump Out Septic Systems and Grease Trap, , , Pump Out Septic Systems and Grease Trap, , , Pump Out Septic Systems and Grease Trap, , , Pump Out Septic Systems and Grease Trap, , , Pump Out Septic Systems and Grease Trap, , , Pump Out Septic Systems and Grease Trap, , ,	1	8,888.37	
INV 4585	30/06/2025	Conduct Modifications to Men's Urinals., , WORK COMPLETED:, As per PO#9109, To Conduct Modifications to Men's Urinals 31 March & 8/9 April, - Removed 3 cisterns at pub male toilet, - Run new drain through wall for all urinals., - Connect new drain work and reconnect urinals.,	1	1,504.62	
INV 4557	30/06/2025	Various additional repairs as per attached invoice., , WORK COMPLETED:, As per PO# 9105, Various Additional Repairs to Pub & Caravan Park, - Replaced low level cistern to disabled toilet in men's ablution as buttons were broken & not flushing correctly., - Disconnected & reconnected toilet to managers en-suite for other trade to tile skirt & replace water damaged wall., - Disconnected & replaced tapware & shower rose to en-suite shower for repairs to water damage, - Disconnect/Reconnect with new mini stop to managers toilet & both staff units for trade to tile skirt., - Change gas connection to deep fryers in pub kitchen as needed to replace gas flexible hose & make connection compliant.	1	3,087.43	
Harvey Norman Electronics & Kitchen - Joondalup					
EFT18240	04/07/2025	Tourism Precinct - Top Loading Samsung Washing Machine	1		1,064.00
INV 3904399	12/06/2025	Tourism Precinct -SAMSUNG 12KG TOP LOAD W/M - WHITE WA12A8376GW	1	1,064.00	
M.T.F Services Pty Ltd					
EFT18241	04/07/2025	Dalgety Downs - Glenburgh Road - Demobe Padfoot and Grid Roller 14.12.2024	1		4,136.00
INV 2251	30/06/2025	Float hire- demobilise plant	1	4,136.00	
Officeworks					
EFT18242	04/07/2025	Office Stationary	1		275.20
INV 622417840	26/06/2025	Celco Letter Sorter, JA2412, J.Burrows Premium A4 Tinted Paper Ream Pink, JBTINTA4PK	1	275.20	

Date: 21/08/2025
Time: 3:39:08PM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 3

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
The Trustee For Perarda Family & Co T/A Pridham Mechanical					
EFT18243	04/07/2025	P131 - Ford Ranger CEO - Vehicle Service 89,369km	1		550.00
INV INV-2425	26/06/2025	P131 - Ford Ranger CEO - Vehicle Service 89,369km, Change engine oil & filter, Change fuel filter, Change air filter, Inspect belts, Check all fluids, Check trans oil, Check gearbox oil, Check diff oils, Check drive train, Check suspension, Full grease up, Check all levels, Check front wheel bearings for play., Inspect and spray batteries., Inspect lights, Inspect brakes, Check Tyre Pressure, Degrease and wash engine, , P131 - Ford Ranger CEO - Consumables	1	550.00	
Westrac Pty Ltd					
EFT18244	04/07/2025	P106 - CAT 140M Grader - 2000hr Service	1		5,721.18
INV SI	26/06/2025	P134 - CAT 302 AC Mini Excavator - 500hr Service Parts, P134 - CAT 302 AC Mini Excavator - 500hr Service Freight Recovery	1	281.24	
INV SI	26/06/2025	P95 - ISUZU 4x4 Crew Man Service Truck - Lifting Devices, P95 - ISUZU 4x4 Crew Man Service Truck - Lifting Devices - Mobilisation, P95 - ISUZU 4x4 Crew Man Service Truck - Lifting Devices - Enviornmentals	1	1,286.80	
INV SI	26/06/2025	P106 - CAT 140M Grader - 2000hr Service - Labour, P106 - CAT 140M Grader - 2000hr Service - Mobilisation, P106 - CAT 140M Grader - 2000hr Service - Enviornmentals, P106 - CAT 140M Grader - 2000hr Service - Parts, P106 - CAT 140M Grader - 2000hr Service - Frieght, P106 - CAT 140M Grader - 2000hr Service - Accommodaton	1	4,153.14	
Westline Contracting					
EFT18245	04/07/2025	Line Marking Reinstatement. Viveash Way, Carnarvon Mullewa Road (East) & Killili Road.	1		12,507.00
INV 4721	27/06/2025	LINE MARKING REINSTALLATION, LINE MARKING REINSTALLATION, LINE MARKING REINSTALLATION	1	12,507.00	
RSM Australia Pty Ltd					
EFT18246	04/07/2025	Accounting and Financial Services for 2024/2025 under RFT01-22/23 - June 2025	1		9,555.26
INV	27/06/2025	Accounting and Financial Services for 2024/2025 under RFT01-22/23 - June 2025	1	9,555.26	
ABBL Contracting & Maintenance					
EFT18247	04/07/2025	Labour Hire - Town Maintenance - Brendan Lathwell 16.06.2025 to 27.06.2025	1		13,626.80
INV INV-1442	22/06/2025	Tourism Precinct - Clean out Pond and Remove Centre Fence Line	1	3,316.50	
INV INV-1445	26/06/2025	Tourism Precinct - Cut Concrete to Access Under Managers House for Plumber	1	4,370.30	
INV INV-1453	30/06/2025	Gregory Street, Rubbish Collection, Containers For Change, Remote First Aid Training, Parks, Gardens & Reserves Maintenance, Aged Care Community Assistance, Depot Repairs and Maintenance, In-Town Water Supply, Lot 17 Gregory Street (Gardens), Lot 19 Gregory Street (Gardens), Lot 21 Gregory Street (Gardens), Lot 23 Gregory Street (Gardens), Lot 39 Gregory Street (Gardens), Lot 40 Gregory Street (Gardens), Lot 50 Hatch Street (Gardens), Lot 50 Hatch Street (Gardens), Parks, Gardens & Reserves Maintenance, Parks, Gardens & Reserves Maintenance	1	5,940.00	
Jim Caunt					
EFT18248	04/07/2025	Other Council Travel Expenses - Jim Caunt travel to WALGA Zone and RRG Meeting in Shark Bay 19.06.2025	1		672.88
INV TRAVEL	19/06/2025	Other Council Travel Expenses - Jim Caunt travel to WALGA Zone and RRG Meeting in Shark Bay 19.06.2025	1	672.88	

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D & E Partners					
EFT18249	04/07/2025	June 2025 Council Meeting Catering	1		316.00
INV INV-0018	25/06/2025	Administration Meeting - Refreshments	1	36.00	
INV INV-0022	28/06/2025	June 2025 Council Meeting Catering , Morning Tea 12 people , Lunch for 8-12 people TBC	1	280.00	
Eastern Gascoyne Race Club					
EFT18250	04/07/2025	2024/2025 Community Donation Eastern Gascoyne Race Club	1		5,000.00
INV 00000378	30/06/2025	2024/2025 Community Donation Eastern Gascoyne Race Club	1	5,000.00	
Geraldton Fuel Company T/as Refuel Australia					
EFT18251	04/07/2025	Fuel Card Purchases June 2025	1		816.65
INV 30062025	30/06/2025	Fuel Card Purchases - P131 - Ford Ranger CEO, Fuel Card Purchases - P133 - Ford Ranger Works	1	816.65	
Kennedy Vinciullo					
EFT18252	04/07/2025	Junction Tourist Park - Lease Dispute - Draft letter to M Garbutt	1		531.00
INV 1873	31/03/2024	Junction Tourist Park - Lease Dispute - Draft letter to M Garbutt, Junction Tourist Park - Lease Dispute - Draft letter to M Garbutt - Landgate Disbursements	1	531.00	
Hersey's Safety Pty Ltd					
EFT18253	04/07/2025	Workshop Equipment - Aluminium Pump	1		1,434.18
INV INV-4260	26/06/2025	AF-RA-3C1 RAASM 3/4" Series Aluminium Pump	1	1,434.18	
Perfect Computer Solutions Pty Ltd					
EFT18254	04/07/2025	I.T Support for Administration Office & CRC 19.06.2025 to 23.05.2025	1		297.50
INV 29688	26/06/2025	Monthly fee for Monitoring, management and resolution of disaster recovery options, I.T Support for Administration Office & CRC 19.06.2025 to 23.05.2025	1	297.50	
Shire Of Carnarvon					
EFT18255	04/07/2025	Contribution To The Community Emergency Services Manager (CESM), Michael Antony For The Period 01.01.2025 to 31.03.2025	1		5,307.82
INV 49180	30/06/2025	Contribution To The Community Emergency Services Manager (CESM), Michael Antony For The Period 01.01.2025 to 31.03.2025	1	5,307.82	
Tropics Hardware					
EFT18256	04/07/2025	SH03 - Garden Hose & P144 - Entry Handle Set.	1		67.50
INV 103010061	27/06/2025	15m Garden hose kit, Entrance door set	1	67.50	
Vanguard Print					
EFT18257	04/07/2025	Storage of Brochures and Distribution - June 2025	1		312.75
INV 47599	26/06/2025	Storage of Brochures and Distribution - June 2025	1	312.75	
Greenfield Technical Services					
EFT18258	04/07/2025	C3385 - State Initiative Program 24/25 - Carnarvon/Mullewa - Engineering Consultancy Services For Upgrade Of The Carnarvon Mullewa Rd 2024/25 01.05.2025 to 31.05.2025	1		26,494.29
INV INV-4630	26/06/2025	C3385 - State Initiative Program 24/25 - Carnarvon/Mullewa - Engineering Consultancy Services For Upgrade Of The Carnarvon Mullewa Rd 2024/25 01.05.2025 to 31.05.2025	1	26,494.29	

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ABBL Contracting & Maintenance					
EFT18259	04/07/2025	C3383 - Supply and Deliver 6 Pallets of Rapid Set	1		7,051.00
INV INV-1425	06/06/2025	C3383 - Supply and Deliver 6 Pallets of Rapid Set	1	7,051.00	
Horizon Power					
EFT18260	08/07/2025	Street Lighting Costs - 01.06.2025 to 30.06.2025	1		371.32
INV 21 024	30/06/2025	Street Lighting Costs - 01.06.2025 to 30.06.2025	1	371.32	
Horizon Power (non-energy)					
EFT18261	08/07/2025	Horizon Power Prepaid Electricity. 02.05.2025, ID 00162653/047	1		925.00
INV	26/06/2025	Cost of Sales: Horizon Power Prepaid Electricity. 02.05.2025, ID 00162653/047,	1	925.00	
Telstra Limited					
EFT18262	08/07/2025	Shire Mobile Phones - Usage Charges - 20.05.2025 to 19.06.2025 Service Charges 20.06.2025 to 19.07.2025	1		532.94
INV JUNE	20/06/2025	Shire Mobile Phone - Administration, Shire Mobile Phone - Works, Message Boards, Road Cameras, Fuel Bowser, Shire Mobile Phone - CRC, Shire Mobile Phone - RO Plant	1	532.94	
Commonwealth Mastercard					
EFT18263	15/07/2025	Reversal of Batch 11828 - Incorrect Posting Period	1		3,873.14
INV	02/06/2025	Applie iCloud 50gb Data Storage - June 2025	1	1.49	
INV 310802	05/06/2025	Next Telecom - SkyMuster internet for Junction Pub 01.05.2025 to 31.05.2025	1	149.95	
INV IN225911	06/06/2025	Chairforce (Brayco) Stainless benches/shelving, plus associated equipment.	1	3,838.00	
INV 701244567	09/06/2025	SEEK - Works and Services Administrator Job advert.	1	462.00	
INV	10/06/2025	Credit Card Payment	1	-3,838.00	
INV	10/06/2025	JB HI-FI - reMarkable Pro Marker Tips Refill 6 Pack for Remarkable Paper Pro, reMarkable PaperPro with MarkerPlus and BookFolio Pro Leather (Black) for CEO and Finance Manager, Shipping	1	2,531.97	
INV 1377745	10/06/2025	Off-Road First Aid Kit in Waist Bag, Off-Road First Aid Kit in Waist Bag, Off-Road First Aid Kit in Waist Bag, Workplace Vehicle First Aid Kit, Shipping ,	1	515.83	
INV	14/06/2025	Zoom Yearly Subscription	1	223.90	
INV	16/06/2025	Formovie Hight Adjustable Floor Stand for Long Throw Projectors, Freight	1	365.30	
INV	16/06/2025	YETI® Tundra® 210 Hard Cooler, Coleman Daintree 25L Keg	1	1,489.99	
INV 1358849	17/06/2025	McDonalds Wholesalers - Coffee Machine Grinder for Junction Pub	1	2,665.75	
INV	17/06/2025	Modular Trauma First Aid Pack, Outdoor and Snake Bite First Aid Module, Postage	1	807.70	
INV 635	19/06/2025	John McCleary & Jarrod Walker - Dinner, Jim Caunt -Dinner, Eddie Smith -Dinner	1	271.00	
INV	20/06/2025	Walga & RRG Meeting - Shark Bay. John McCleary - Breakfast, Walga & RRG Meeting - Shark Bay. Jim Caunt - Breakfast	1	45.75	
INV	21/06/2025	Junction Pub - Breakfast for Mt Augustus Volunteers Group - Shit Box Rally	1	36.40	
INV	23/06/2025	Elite Electronics - DFES Grant - Elite Screens T120UWH 120" Tripod Portable Screen + freight	1	568.40	

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Commonwealth Mastercard					
INV	30/06/2025	Starlink - Lot 19, 27 Gregory Street, Starlink - Lot 50, 22 Hatch Street, Starlink for Graders and Vehicles, Starlink Internet for Administration, Starlink Internet for CRC	1	1,806.00	
INV	30/06/2025	Debit Mastercard in Suspense Account to transfer to Creditors Account	1	-9,935.93	
INV	30/06/2025	Reversal of Batch 11828 - Incorrect Posting Period	1	9,935.93	
INV	30/06/2025	Credit Card Payment	1	-9,935.93	
INV	01/07/2025	Drone Deploy software subscription from 27.06.2025 to 27.06.2026	1	1,867.64	
Colas Western Australia Pty Ltd					
EFT18264	15/07/2025	C3391 & C3385 - Road Resealing Program - Various 24/25 - 1.05.2025 to 31.05.2025	1		
INV	03/06/2025	C3391 - Bitumen Sealing Carnarvon Mullewa Bitumen Upgrade 1.05.2025 to 31.05.2025, C3385 - State Initiative Program 24/25 - Carnarvon/Mullewa - Bitumen Sealing Carnarvon Mullewa Bitumen Upgrade 1.05.2025 to 31.05.2025	1		
INV	23/06/2025	C3385 - State Initiative Program 24/25 - Carnarvon/Mullewa - Bitumen Sealing Carnarvon Mullewa Bitumen Upgrade 01.06.2025 to 25.06.2025	1	132,687.65	
M.T.F Services Pty Ltd					
EFT18265	15/07/2025	C3385 - Supply Plant and Labour for State Initiative Program 24/25 - Carnarvon/Mullewa Bitumen upgrade 24-25 - 11.06.2025 to 30.06.2025. FINAL CLAIM	1		110,000.00
INV 2253	30/06/2025	C3385 - Supply Plant and Labour for State Initiative Program 24/25 - Carnarvon/Mullewa Bitumen upgrade 24-25 - 11.06.2025 to 30.06.2025. FINAL CLAIM	1	110,000.00	
Mcleods Lawyers Pty Ltd					
EFT18266	15/07/2025	Planning compliance Advice and Waste Facility Site Advice 13.06.2025 to 17.06.2025	1		706.64
INV 146297	30/06/2025	Planning compliance Advice and Waste Facility Site Advice 13.06.2025 to 17.06.2025	1	706.64	
ABBL Contracting & Maintenance					
EFT18267	15/07/2025	Lot 19 Gregory Street - Pool Fence Upgrade	1		19,247.25
INV INV-1446	29/06/2025	Remove existing pool fence, Supply and Install 1200mm High safe rated aluminium powder coated pool fencing 24m and 1x PA gate with self closing hinges and safety latch ,	1	14,261.50	
INV INV-1455	30/06/2025	45E - Carnarvon Mullewa Road (East) - Labour Hire - Roller Operator WE 22.06.2025 - 19.25 Hours, 45E - Carnarvon Mullewa Road (East) - Labour Hire - Roller Operator WE 29.06.2025 - 45.50 Hours	1	4,985.75	
Carnarvon Auto Electrics					
EFT18268	15/07/2025	P109 - Rubbish Compactor Truck - Battery	1		649.99
INV 40003671	07/07/2025	MF Battery	1	240.00	
INV 40003667	07/07/2025	S80D26L AC Delco Battery	1	409.99	
Carnarvon Electrics					
EFT18269	15/07/2025	Electrical to Junction Pub and Tourist Park.	1		10,415.97

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Carnarvon Electrics					
INV 14461	30/06/2025	Conduct electrical repairs as per attached quote., Dongas - , Unit 1 -8 - Replace all existing old 6-foot double fluros with single LED 6 foot fluros., Unit 7 -Test coax cable to dish/splitter. Repair where required. Currently not receiving signal to this room, other rooms are fine. Replaced splitter as it had failed and was the problem., , Caravan Ablution Block , Women's Ablution - Replace far end extraction wall fan, not working., , Roadhouse, Men's Bathroom - replace light switch., Disabled Bathroom - Replace light switch., Fuel Separator Pump - Test system (not working) Installed new VSD and modified control wiring to get the pump working, pump works in manual and need to test the auto settings and replace the auto/manual selector switch., , Staff Quarters, Inspect/replace light on south side. (doesn't turn on) , Repair/replace smoke detector, , Managers Residence, Kitchen - Replace power point above bench., , , , Pub, Beer Garden Playground - Replace/resecure flood light on shade structure. , Pool area -Repair/replace light on eyewash station., Replace 20 downlights in chalets., Travel & Accomodation	1	10,415.97	
Coolyou Pty Ltd t/a Dust Up Projects					
EFT18270	15/07/2025	Freight from Carnarvon to Gascoyne Junction 03.06.2025 to 17.06.2025	1		3,923.00
INV INV-769	04/06/2025	Freight from Carnarvon to Gascoyne Junction – Staff Incentive Scheme, Council Meetings, Works, Generator - Pavilion, P115,Plant Repairs, Town Oval, Printing, Stationery & Consumables, and Fuel & Oil for Road Maintenance	1	1,650.00	
INV INV-796	18/06/2025	Freight from Carnarvon to Gascoyne Junction – Staff Incentrive Scheme, Works, Town Oval, CRC Generator, and Town Water Supply	1	2,273.00	
Everywhere Travel					
EFT18271	15/07/2025	Flights and Accommodation Ainsley Hardie for the ART Conference in Adelaide 13th to 17th October 2025.	1		2,063.31
INV	01/07/2025	Flights and Accommodation Ainsley Hardie for the ART Conference in Adelaide 13th to 17th October 2025.	1	1,167.31	
INV	03/07/2025	Flights and accommodation for Cynthia Wright August 2025 - Staff Training Records Management	1	896.00	
Geraldton Fuel Company T/as Refuel Australia					
EFT18272	15/07/2025	Diesel Fuel for P50 & P54 Camp Trailers - 2700 litres @ 1.64ex	1		4,865.67
INV 02825529	02/07/2025	Diesel Fuel for P50 & P54 Camp Trailers - 2700 litres @ 1.64ex	1	4,865.67	

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Jolly's Tyre Service					
EFT18273	15/07/2025	P110 - Drop Deck Widener Trailer - Tyres	1		744.00
INV 165789	05/05/2025	ROVELO 235/75R17.5 143/141L 18PR RAR26, Disposal of tyres	1	744.00	
Desert to Coast Training & Assessing					
EFT18274	15/07/2025	MC Training for Clive Ryder 24.07.2025	1		990.00
INV 00023564	01/07/2025	Clive Ryder MC training and assessment	1	990.00	
Market Creations Agency					
EFT18275	15/07/2025	Council Connect Subscription FY 25/26	1		14,839.00
INV 1174-2	01/07/2025	Council Connect Subscription FY 25/26	1	14,839.00	
Officeworks					
EFT18276	15/07/2025	Stationary & Freight	1		288.63
INV 622591128	04/07/2025	Avery Tubeclip Fastener Blue 100 Pack, DYMO LetraTag 100H Handheld Label Maker Blue, J.Burrows A4 Back Binding Cover Leathergrain 100 Pack Black, Delivery Fee, DYMO LetraTag Iron-on Tape 12mm Black on White	1	288.63	
Thinkproject Australia Pty Ltd T/a Ramm Software Pty Ltd					
EFT18277	15/07/2025	RAMM Transport Asset Annual Support and Maintenance Fee for the Period 01.07.2025 to 30.06.2026	1		9,533.69
INV	01/07/2025	RAMM Transport Asset Annual Support and Maintenance Fee for the Period 01.07.2025 to 30.06.2026	1	9,533.69	
Ready to Respond First Aid Training & Solutions					
EFT18278	15/07/2025	Remote First Aid Training 23.06.2025 tp 27.06.2025 for 11 Shire Staff.	1		4,410.00
INV INV-0529	19/06/2025	Remote first aid training for; , Jeffery Pyman, Jamie Podmore, Ali Watson, Brendan Lathwell , Clive Ryder , Dameon Whitby, Remote first aid training for; , Ainsley Hardie, Remote first aid training for; , Cynthia Wright , Andrea Pears, Cherie Walker, Remote first aid training for; , Brooke Podmore	1	4,410.00	
Redfish Technologies					
EFT18279	15/07/2025	Service/Support Agreement CCTV Cameras	1		8,962.80
INV 66885	04/07/2025	Service/Support Agreement CCTV Cameras	1	5,478.00	
INV 66886	04/07/2025	Service and Support 25/26 Council Chambers AV Systems as per quote 33065	1	3,484.80	
Repco Pty Ltd					
EFT18280	15/07/2025	P18 - CAT 916 Loader - Battery x 2	1		515.20
INV	04/07/2025	NS70LX MF battery	1	515.20	
Sign Here Signs Pty Ltd					
EFT18281	15/07/2025	Replacement signs for the Junction Pub and Tourist Park	1		357.72

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Sign Here Signs Pty Ltd					
INV I039557	30/06/2025	600x300 Hazchem Template - In Emergency Dial - 000 Police Or - Fire Brigade - Non Refl - UV Overlay - 1.6 Alum with Corner Holes, 600x200 - 2WE with Symbols HAZ-5-1 & HAZ - 8 - Non Refl - UV Overlay - 1.6 Alum with Corner Holes, 600x450 Warning Template - No Lifeguard - Non Refl - UV Overlay - 1.6 Alum with Corner Holes, 450x300 Custom SAFE-113 First Aid Kit - Non Refl - UV Overlay - 1.6 Alum with Corner Holes, 450x300 No Use Of Facility After Dark - Non Refl - UV Overlay - 1.6 Alum with Corner Holes, DRSABC Template 400x760 - Non Refl - UV Overlay - Alum with Corner Holes, 450x300 Pub Licensee - Details TBA with Supplied Tourist Park Logo - Non Refl - UV Overlay 1.6 Alum with Corner Holes	1	357.72	
Team Global Express					
EFT18282	15/07/2025	Freight from Perth to Carnarvon - 30.06.2025 Hersey's Safety	1		64.77
INV	30/06/2025	Freight from Perth to Carnarvon - 30/06/2025 Hersey's Safety	1	64.77	
Tropics Hardware					
EFT18283	15/07/2025	P54 - Camp Trailer - Steel Clad Solid Door	1		879.00
INV 101000710	04/07/2025	Steel clad door 1970x770mm	1	879.00	
Landgate					
EFT18284	15/07/2025	Mining Tenements Chargeable Schedule M2025/06 Date 03.05.2025 to 05.06.2025	1		72.40
INV 404816	17/06/2025	Mining Tenements Chargeable Schedule M2025/06 Date 03.05.2025 to 05.06.2025	1	72.40	
Ainsley Mia Hardie					
EFT18285	15/07/2025	Music in the Park - Dinner for Robert Graham - Musician	1		28.00
INV	26/05/2025	Music in the Park - Dinner for Robert Graham - Musician	1	28.00	
Blanche Maree Walker					
EFT18286	15/07/2025	Craft Payment - June 2025	1		10.00
INV	30/06/2025	Craft Payment - June 2025, Craft Payment - June 2025 - Commission	1	10.00	
D & E Partners					
EFT18287	15/07/2025	Fuel Commision Paid from Refuel to Shire of Upper Gascoyne Pro-Rata Payment to Junction Pub Commission from 16.05.2025 to 30.05.2025	1		1,651.32
INV	19/06/2025	Fuel Commision Paid from Refuel to Shire of Upper Gascoyne, Pro-Rata Payment to Junction Pub Commission from 16.05.2025 to 30.05.2025	1	1,651.32	
Ilda Joan Williams					
EFT18288	15/07/2025	Craft Sales June 2025	1		172.95
INV	30/06/2025	Craft Sales June 2025, Craft Sales June 2025 - Commission	1	172.95	
John Leslie McCleary					
EFT18289	17/07/2025	BUPA - Reimbursement for Health Insurance Premium - July 2025	1		547.48
INV BUPA	15/07/2025	BUPA - Reimbursement for Health Insurance Premium - July 2025	1	547.48	
Ainsley Mia Hardie					
EFT18290	17/07/2025	Reimbursment of Air Fare, One Way for ART Conference Professional Development	1		199.00

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Ainsley Mia Hardie					
INV	10/07/2025	Reimbursement of Air Fare, One Way for ART Conference Professional Development	1	199.00	
AIT Specialists Pty Ltd					
EFT18291	21/07/2025	Monthly fee for Determination of Fuel Tax Credits 2024/2025 - June 2025	1		782.79
INV	15/07/2025	Monthly fee for Determination of Fuel Tax Credits 2024/2025 - June 2025	1	782.79	
Australia's Golden Outback					
EFT18292	21/07/2025	Gold Annual Membership Australia's Golden Outback 2025/26 Renewal	1		350.00
INV	01/07/2025	Gold Annual Membership Australia's Golden Outback 2025/26 Renewal	1	350.00	
Bishop Transport Pty Ltd					
EFT18293	21/07/2025	Freight Costs - Robert Graham - Musical Instruments	1		98.27
INV B312425	07/07/2025	Freight Costs - Robert Graham - Musical Instruments,	1	98.27	
Carnarvon Growers Association Inc					
EFT18294	21/07/2025	RC01 - In town Water Supply - Blueline Poly & Pink Plumbers Tape	1		738.87
INV	14/07/2025	YBPM40150PN12.5 40MM BLUELINE POLY PN12.5 150MTR **, YBPM5050PN12.5 50MM BLUELINE POLY PN12.5 50MTR, AT103 TAPE - PLUMBERS PINK (2100766)	1	738.87	
Carnarvon Horsemen's Club Incorporated					
EFT18295	21/07/2025	24/25 Sponsorship Carnarvon Horseman's Club	1		2,000.00
INV INV-0039	29/06/2025	24/25 Community Donation Carnarvon Horseman's Club	1	2,000.00	
D & E Partners					
EFT18296	21/07/2025	Morning Tea - RSM Plant Analysis Meeting	1		108.00
INV INV-0028	15/07/2025	8Morning Tea - RSM Plant Analysis Meeting	1	108.00	
DTM Tourism					
EFT18297	21/07/2025	Building Capacity Project - Station Stay - 4th Payment Deliverable Milestone	1		8,140.00
INV INV-0665	20/06/2025	4th Payment Deliverable Milestone	1	8,140.00	
Incite Security Pty Ltd					
EFT18298	21/07/2025	Insurance Claim - Repairs to Depot Security Gate, Replacement of Gate Motor and Controller. Replacement Batteries	1		36,321.16
INV 105257	14/07/2025	Insurance Claim - Repairs to Depot Security Gate, Replacement of Gate Motor and Controller. Replacement Batteries	1	36,321.16	
Jarrahbar Contracting					
EFT18299	21/07/2025	Freight from Perth to Gascoyne Junction - Pallet of CAT Grader Cutting Edges	1		280.50
INV INV-0827	10/07/2025	Freight from Perth to Gascoyne Junction - Pallet of CAT Grader Cutting Edges	1	280.50	
Johnson Property Group Australia					
EFT18300	21/07/2025	Junction Pub - Replacement of Pass Through Dishwasher & Front Loading Dishwasher	1		11,041.20
INV INV-0712	04/07/2025	Junction Pub - Replacement of Pass Through Dishwasher, Junction Pub - Replacement of Front Loading Dishwasher, Junction Pub - Freight	1	11,041.20	
Local Health Auth. Analytical Committee					
EFT18301	21/07/2025	Annual Analytical Services - 2025/26 Population 201	1		414.93

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Local Health Auth. Analytical Committee					
INV	09/07/2025	Annual Analytical Services - 2025/26 Population 201	1	414.93	
Perfect Computer Solutions Pty Ltd					
EFT18302	21/07/2025	I.T Support for Administration Office and CRC - 26.06.2025 to 04.07.2025	1		340.00
INV 29730	10/07/2025	I.T Support for Administration Office and CRC - 26.06.2025 to 04.07.2025	1	340.00	
Raw Creative					
EFT18303	21/07/2025	Design and Artwork Full Page Ad - August Caravan World Magazine	1		280.00
INV INV-0016	08/07/2025	Design and Artwork Full Page Ad - August Caravan World Magazine	1	280.00	
Tourism Council Western Australia Ltd					
EFT18304	21/07/2025	Visitor Centre Accreditation - 2025/2026 Membership Renewal Tourism Alliance	1		1,760.00
INV	09/07/2025	2025/2026 Membership Renewal Tourism Alliance	1	1,760.00	
Town Planning Innovations Pty Ltd					
EFT18305	21/07/2025	Local Planning Scheme No. 1 Amendment No.1 Government Gazette Advert & CEO Liaising re Pet Meat Processing Plant	1		577.50
INV 69-2025/6	03/07/2025	Local Planning Scheme No. 1 Amendment No.1 Government Gazette Advert, General - CEO Liaising re Pet Meat Processing Plant	1	577.50	
Tropics Hardware					
EFT18306	21/07/2025	Office Repairs - Light Globes x 10	1		132.25
INV 101000716	09/07/2025	SKU 2453413 Philips Tornado Globe CFL 20W ES Cool Daylight	1	99.00	
INV 101000715	09/07/2025	SKU 1864768 Oates Ultimate Indoor Broom, SKU 2498020 Oates Super Grip Superior Dustpan Set	1	33.25	
Greenfield Technical Services					
EFT18307	21/07/2025	C3385 - State Initiative Program 24/25 - Carnarvon/Mullewa - Engineering Consultancy Services, Upgrade of the Carnarvon Mullewa Rd 2024/25 01.06.2025 to 10.07.2025	1		28,678.95
INV INV-4687	10/07/2025	C3385 - State Initiative Program 24/25 - Carnarvon/Mullewa - Engineering Consultancy Services, Upgrade of the Carnarvon Mullewa Rd 2024/25 01.06.2025 to 10.07.2025	1	18,404.69	
INV INV-4694	10/07/2025	C3393 - State Initiative Program 25/26 - Carnarvon Mullewa Upgrade to Seal Earthworks 2025-26 - Manage Procurement process.	1	10,274.26	
Woolworths Limited					
EFT18308	15/07/2025	June 2025 Council Meeting - Refreshments	1		124.29
INV	22/06/2025	June 2025 Council Meeting - Refreshments	1	124.29	
Greenfield Technical Services					
EFT18309	24/07/2025	Review Of Shire's RAMM Database and Update as Required to Reflect Current Road Asset Inventory	1		6,545.00
INV INV-4704	21/07/2025	Review Of Shire's RAMM Database and Update as Required to Reflect Current Road Asset Inventory	1	6,545.00	
Leanne Alys McKeough					
EFT18310	24/07/2025	Monthly Council Fees & Allow	1		1,179.17
INV COUNCIL	22/07/2025	Meeting Fee for A McKeough, Travel Allowance, I.T Allowance, Councillors Superannuation Payment		1,492.71	
INV COUNCIL	22/07/2025	Meeting Fee for A McKeough, Travel Allowance, I.T Allowance, Councillors Superannuation Payment	1	-1,492.71	

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Leanne Alys McKeough					
INV COUNCIL	23/07/2025	Meeting Fee for A McKeough, I.T Allowance	1	1,179.17	
The Trustee for Smith Wright Unit Trust					
EFT18311	24/07/2025	01 Cobra - Dairy Creek Road - Maintenance Grading - Mooloo Downs to Yinnetharra	1		1,540.00
INV INV-0294	30/06/2025	01 Cobra - Dairy Creek Road - Maintenance Grading - Mooloo Downs to Yinnetharra	1	1,540.00	
Royal Flying Doctor Service					
EFT18312	24/07/2025	Donation to RFDS	1		10.00
INV	30/09/2024	Donation to RFDS	1	10.00	
Bishop Transport Pty Ltd					
EFT18313	24/07/2025	Freight Costs - Rotech Water & Specialised Force 15 & 16.07.2025	1		488.10
INV B313631	14/07/2025	Freight from Perth to Carnarvon - Aqua Pump and Irrigation 14.07.2025	1	162.70	
INV B314040	16/07/2025	Freight Costs - Rotech Water & Specialised Force ,	1	325.40	
Carnarvon Auto Electrics					
EFT18314	24/07/2025	P54 - Camp Trailer (with 4000L fuel tank) - Battery	1		195.00
INV 40003724	15/07/2025	S56220 AC Delco Battery	1	195.00	
Jim Caunt					
EFT18315	24/07/2025	Monthly Council Fees & Allow	1		4,080.67
INV COUNCIL	22/07/2025	Meeting Fee for J Caunt, Travel Allowance for J Caunt, Monthly IT Allowance, Monthly President Allowance, Councillors Superannuation Payment		4,299.47	
INV COUNCIL	22/07/2025	Meeting Fee for J Caunt, Travel Allowance for J Caunt, Monthly IT Allowance, Monthly President Allowance, Councillors Superannuation Payment	1	-4,299.47	
INV COUNCIL	23/07/2025	Meeting Fee for J Caunt, Travel Allowance for J Caunt, Monthly IT Allowance, Monthly President Allowance	1	4,080.67	
Everywhere Travel					
EFT18316	24/07/2025	Clive Ryder - MC Training - Cancelled Due To Illness - Cancellation Fee 1 Night Hotel Accommodation.	1		315.34
INV	22/07/2025	Accommodation and meals booking for Clive Ryder Ocean Centre Hotel , Check in 23rd July , Check out 25th July , MC Training	1	315.34	
Autopro Carnarvon					
EFT18317	24/07/2025	P103 - Ford Ranger & P114 - 2020 Ford Ranger - Wheel Nuts	1		285.60
INV 2107189	18/07/2025	NN339 Wheel Nut, NN339 Wheel Nut	1	285.60	
Hamish McTaggart					
EFT18318	24/07/2025	Monthy Council Fees & Allow	1		1,667.99
INV COUNCIL	22/07/2025	Meeting Fee for H McTaggart, Travel Allowance, Deputy President Allowance, I.T Allowance		1,667.99	
INV COUNCIL	22/07/2025	Meeting Fee for H McTaggart, Travel Allowance, Deputy President Allowance, I.T Allowance	1	-1,667.99	
INV COUNCIL	23/07/2025	Meeting Fee for H McTaggart, Travel Allowance, Deputy President Allowance, I.T Allowance	1	1,667.99	
Perfect Computer Solutions Pty Ltd					
EFT18319	24/07/2025	I.T Support for Administration Office and CRC - 04.07.2025 to 14.07.2025	1		467.50

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Perfect Computer Solutions Pty Ltd					
INV 29741	21/07/2025	I.T Support for Administration Office and CRC - 04.07.2025 to 14.07.2025	1	467.50	
The Trustee For Perarda Family & Co T/A Pridham Mechanical					
EFT18320	24/07/2025	P116 - Tandem Convertor Dolly - Full Grease Up & Mobilisation	1		5,445.00
INV INV-2443	15/07/2025	P36 - Prime Mover CAT CT630B, - Start Truck and Build Up Air, - Move Truck to Workshop, - Bolt Ring Feeder Mount to Rear of Truck, CT630B on Highway Truck - Parts, ,	1	242.00	
INV INV-2453	15/07/2025	P109 - Rubbish Compactor , - Tow vehicle out of shed, - Jump start and drive to workshop, - Remove and replace batteries,	1	286.00	
INV INV-2454	15/07/2025	P96 - Bruce Rock Side Tipper , - Full grease up, unblocked grease nipples, - Adjust Brakes, - Check lights, - Inspect trailer, - Check wheel bearings for play, - Check brake life, - Requires new park brake valve,	1	286.00	
INV INV-2455	15/07/2025	P116 - Tandem Convertor Dolly , - Full grease up, - Check wheel bearings for play, - Check brake life, adjust brake, - Replace trailer plugs x2, - Repair damaged wiring, - Install new marker light, ensure lights are working, - Inspect dolly, , , P36 - Mobilisation, P55 - Mobilisation, P55 - Mobilisation, P110 - Mobilisation, P128 - Mobilisation, P58 - Mobilisation, P95 - Mobilisation, P18 - Mobilisation, P41 - Mobilisation, P109 - Mobilisation, P96 - Mobilisation, P116 - Mobilisation, P127 - Mobilisation	1	2,128.50	
INV INV-2456	15/07/2025	P127 - Howard Poter Bullmaster Tri Axle Side Tipper, - Full grease up, unblock grease nipples, - Check brake life, adjust brakes, - Check wheel bearings for play, - Check lights, - Inspect trailer,	1	286.00	
INV INV-2444	15/07/2025	P55 - Low Loader - Float 2 axle, - Full grease up, - Check brake life, - Adjust brakes, - Check wheel bearings for play, - Check lights, - Repair wiring for marker lights, -Inspect trailer	1	357.50	
INV INV-2445	15/07/2025	P55 - Dolly, - Full grease up, - Check brake life, - Adjust brakes, - Check wheel bearings for play, - Check lights, - Inspect dolly,	1	286.00	
INV INV-2446	15/07/2025	P110 - Drop Deck Widener Trailer, - Full grease up, - Check brakes, - Adjust brakes, - Check wheel bearings for play, - Check lights, faulty wiring, - Install new marker light, - Repair marker light wiring, - Secure all low hanging wiring, - Wire in and install rear trailer plug, - Inspect trailer,	1	572.00	
INV INV-2447	15/07/2025	P128 - ISUZU Service Truck, - Lift cab, - Tighten belts, - Lower Cab,	1	143.00	
INV INV-2448	15/07/2025	P58 - Camp trailer (with 4000L fuel tank), - Full grease up, - Check brake life, - Adjust brakes, - Check lights, - Inspect trailer,	1	286.00	
INV INV-2449	15/07/2025	P95 - ISUZU 4x4 Crew Man Service Truck, - Check wiring for rear taillights, - Remove blown globe, wrong globe installed, - Installed proper globe and test function	1	143.00	
INV INV-2450	15/07/2025	P18 - CAT 916 Loader, - Remove and replace batteries, - Test start up, - Inspect steering rams, both rams need to be re-sealed,	1	143.00	
INV INV-2452	15/07/2025	P41 - FUSO Truck , - Remove Door Carrel, - Inspect window mechanism, - Window regulator found to be U/S, - Reinstall door card,	1	286.00	
Ray Hoseason-Smith					
EFT18321	24/07/2025	Monthly Council Fees & Allow	1		1,404.84
INV COUNCIL	22/07/2025	Meeting Fee foor R Hoseason-Smith, Travel Allowance, I.T Allowance		1,404.84	
INV COUNCIL	22/07/2025	Meeting Fee foor R Hoseason-Smith, Travel Allowance, I.T Allowance	1	-1,404.84	
INV COUNCIL	23/07/2025	Meeting Fee foor R Hoseason-Smith, Travel Allowance, I.T Allowance	1	1,404.84	

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Team Global Express					
EFT18322	24/07/2025	Freight from Perth to Carvarvon 10.07.2025 to 07.07.2025	1		201.28
INV	13/07/2025	Freight from Perth to Carnarvon - Library, Freight from Perth to Carnarvon - PCS Access Port, Freight from Perth to Carnarvon - Rotech	1	201.28	
Tropics Hardware					
EFT18323	24/07/2025	P54 - Camp Trailer (with 4000L fuel tank) - 24" Stilsons & Lubricants	1		213.50
INV 199117710	21/07/2025	24" stilsons, Dryglide lubricant spray, Lanolin lubricant aerosol	1	213.50	
Westrac Pty Ltd					
EFT18324	24/07/2025	P105 - CAT Roller 2019 - Inspect and Maintain Seat Assembly	1		5,434.72
INV SI	16/07/2025	P105 - CAT Roller 2019 - Inspect and Maintain Seat Assembly, Labour, Parts, Freight Recovery, Environmentals, Mobilisation & Accommodation, Mobilisation & Accommodation	1	2,739.00	
INV SI	16/07/2025	P134 - CAT 302 AC Mini Excavator - 500hr Service, Labour, Environmentals	1	511.09	
INV PI	19/07/2025	211-2660: Cabin Air Filter, , 211-2660: Cabin Air Filter, , 211-2660: Cabin Air Filter, , 149-1912: Cabin Air Filter, 149-1912: Cabin Air Filter, 149-1912: Cabin Air Filter	1	377.95	
INV PI	19/07/2025	253-4646 173mm wear plate, 265-6722: 10mm Thick Slotted Strip Wear Cover, 243-6652: 10mm Thick Slotted Strip Wear Cover, 446-1526: 9.5mm Thick Wear Strip	1	1,194.09	
INV PI	21/07/2025	253-4646 173mm wear plate, 276-1318: Circle Wear Strip, 276-1319: Circle Wear Strip	1	612.59	
William Baston					
EFT18325	24/07/2025	Monthly Council Fees & Allowances July 2025 - William Baston	1		1,179.17
INV COUNCIL	23/07/2025	Meeting Fee for Will Baston, I.T Allowance,	1	1,179.17	
Peter Windie					
EFT18326	24/07/2025	Monthly Council Fees & Allow	1		1,179.17
INV COUNCIL	22/07/2025	Meeting Fee for P Windie, I.T Allowance, Councillors Superannuation Payment		1,285.67	
INV COUNCIL	22/07/2025	Meeting Fee for P Windie, I.T Allowance, Councillors Superannuation Payment	1	-1,285.67	
INV COUNCIL	23/07/2025	Meeting Fee for P Windie, I.T Allowance	1	1,179.17	
Water Corporation					
EFT18327	24/07/2025	Water Consumption 10.05.2025 to 10.07.2025 - Service Charges 01.07.2025 to 31.08.2025 62 Days	1		8,008.65

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Water Corporation					
INV JULY	11/07/2025	Water Consumption & Service Charges - CRC - 25%, Water Consumption & Service Charges - Administration 25%, Water Consumption & Service Charges - Depot 50%, Water Consumption & Service Charges - Depot, Water Consumption & Service Charges - Lot 6 Scott Street - Vacant land, Water Consumption & Service Charges - Lot 17/18, 31 Gregory Street, Water Consumption & Service Charges - Lot 19, 27 Gregory Street, Water Consumption & Service Charges - Lot 21, 23 Gregory Street, Water Consumption & Service Charges - Lot 23, 19 Gregory Street, Water Consumption & Service Charges - Lot 45, 15 Gregory Street, Water Consumption & Service Charges - Lot 40, 3 Gregory Street, Water Consumption & Service Charges - Lot 39, 3 Gregory Street, Water Consumption & Service Charges - Lot 49, 20 Hatch Street, Water Consumption & Service Charges - Lot 52, 26 Hatch Street, Water Consumption & Service Charges - Lot 50, 22 Hatch Street, Water Consumption & Service Charges - Lot 51, 24 Hatch Street, Water Consumption & Service Charges - Lot 45B, 15 Gregory Street, Water Consumption & Service Charges - Town Oval, Water Consumption & Service Charges - Town Oval - RES 382030 Gregory Street, Service Charges - Lot 48, 18 Hatch Street, Service Charges - Lot 48, 18 Hatch Street, Water Consumption - Lot 48, 18 Hatch Street	1	8,008.65	
BOC Limited					
EFT18328	24/07/2025	2 x R400C Oxygen Medical C Size	1		42.14
INV	16/07/2025	2 x R400C Oxygen Medical C Size	1	42.14	
Horizon Power (non-energy)					
EFT18329	24/07/2025	Horizon Power Prepaid Electricity - 00162653/048 11.06.2025	1		925.00
INV	09/07/2025	Horizon Power Prepaid Electricity - 00162653/048 11.06.2025	1	925.00	
Pivotel Satellite Pty Ltd					
EFT18330	24/07/2025	Satellite Phone Charges - Usage 15.06.2025 to 14.07.2025 Service 15.07.2025 to 14.08.2025	1		540.00
INV 4044498	15/07/2025	Satellite Phone Charges - Usage 15.06.2025 to 14.07.2025 Service 15.07.2025 to 14.08.2025	1	540.00	
Telstra Limited					
EFT18331	24/07/2025	Telstra Fixed Line Accounts - Usage Charges - 01.06.2025 to 1.07.2025 Service Charges 02.07.2025 to 01.08.2025	1		384.54
INV K 104 681	09/07/2025	Shire Phone Land Lines - Administration, Shire Phone Land Lines - CRC, Shire Phone Land Lines - Junction Pub Phone, Shire Phone Land Lines - Pavilion	1	384.54	
Them Earth Moving					
EFT18332	25/07/2025	C3388 - R2R - Carnarvon/Mullewa Resheet - Water Cart Hire - Maintenance Grading Carnarvon Mullewa Road - 24.06.2025 to 30.06.2025	1		14,778.50
INV 00001403	18/07/2025	Water Cart Hire - Maintenance Grading Carnarvon Mullewa Road - 24.06.2025 to 30.06.2025	1	14,778.50	
Blanche Maree Walker					
EFT18333	25/07/2025	Monthly Council Fees & Allowan	1		1,179.17
INV COUNCIL	22/07/2025	Monthly meeting fee for B Walker, I.T Allowance, Councillors Superannuation Payment		1,285.67	
INV COUNCIL	22/07/2025	Monthly meeting fee for B Walker, I.T Allowance, Councillors Superannuation Payment	1	-1,285.67	
INV COUNCIL	23/07/2025	Meeting Fee, I.T Allowance	1	1,179.17	

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Geraldton Fuel Company T/as Refuel Australia					
EFT18334	25/07/2025	Fuel & Oil for Road Maintenance Plant - P79 & Skid Tank @ 1.69 ex 4450.00	1		10,548.30
INV 02818527	21/06/2025	Fuel & Oil for Road Maintenance Plant - P79 & Skid Tank @ 1.69 ex 4450.00	1	8,251.64	
INV 02820184	23/06/2025	Supply bulk fuel to P70 Camp Trailer with 4000 litre diesel tank - 1200 litres of diesel @ 1.69ex	1	2,225.16	
INV 30062025	30/06/2025	Annual Fuel Card Fee - P131 - Ford Ranger CEO	1	71.50	
LGIS BROKING					
EFT18335	25/07/2025	Insurance - Personal Accident and Sickness - 30.06.2025 to 30.06.2026	1		28,293.99
INV	07/07/2025	Insurance - Salary Continuance - 30.06.2025 to 30.06.2026	1	6,384.58	
INV	07/07/2025	Insurance - Personal Accident and Sickness - 30.06.2025 to 30.06.2026	1	21,136.92	
INV	07/07/2025	Insurance - Marine Cargo - 30.06.2025 to 30.06.2026	1	772.49	
LGIS					
EFT18336	25/07/2025	Property Insurance - 01.07.205 to 30.06.2025 - Payment 1 of 2	1		201,914.91

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LGIS				
INV	07/07/2025	Motor Vehicle & Plant Insurance - P18 - CAT 916 Loader, Motor Vehicle & Plant Insurance - P36 - Prime Mover CAT, Motor Vehicle & Plant Insurance - P45 - HT: Low Loader Dolly, Motor Vehicle & Plant Insurance - P47 - Boat, Trailer, Motor & Access, Motor Vehicle & Plant Insurance - P49 - LT: Tandem Boxtop Trailer 8x5 H/Duty, Motor Vehicle & Plant Insurance - P50 - Camp Trailer (with 4000L fuel tank), Motor Vehicle & Plant Insurance - P52 - Camp Trailer (with 4000L fuel tank), Motor Vehicle & Plant Insurance - P53 - Camp Trailer (with 4000L fuel tank), Motor Vehicle & Plant Insurance - P54 - Camp Trailer (with 4000L fuel tank), Motor Vehicle & Plant Insurance - P55 - Low Loader - Float 2 axle, Motor Vehicle & Plant Insurance - P57 - HT: Convertor Dolly for TipCPr, Motor Vehicle & Plant Insurance - P58 - Camp trailer (with 4000L fuel tank), Motor Vehicle & Plant Insurance - P60 - LT: Trailer - Roadsign Carrier, Motor Vehicle & Plant Insurance - P61 - LT: Trailer (Polmac) Car Transporter, Motor Vehicle & Plant Insurance - P62 - LT: Trailer (Polmac) Car Transporter, Motor Vehicle & Plant Insurance - P65 - Kanga Loader TB825, Motor Vehicle & Plant Insurance - P65 - Kanga Loader TB825 - Trailer, Motor Vehicle & Plant Insurance - P72 - Submersible Pump Trailer and Genset, Motor Vehicle & Plant Insurance - P73 - Semi-Trailer with Side Tipping tray, Motor Vehicle & Plant Insurance - P74 - Grid Roller - Tremor Earthmoving, Motor Vehicle & Plant Insurance - P76 - CAT Loader 950, Motor Vehicle & Plant Insurance - P79 - Camp Trailer (with 4000L fuel tank), Motor Vehicle & Plant Insurance - P81 - PAPAS Box top Trailer, Motor Vehicle & Plant Insurance - P85 - Toyota Hilux 4WD Traytop - Nat, Motor Vehicle & Plant Insurance - P89 - Roller: Bomag BW216D-5, Motor Vehicle & Plant Insurance - P90 - Trash Pump: Cromlins, Motor Vehicle & Plant Insurance - P93 - 3.5t Plant Trailer, Motor Vehicle & Plant Insurance - P95 - ISUZU 4x4 Crew Man Service Truck, Motor Vehicle & Plant Insurance - P96 - Bruce Rock Side Tipper TR350 2010, Motor Vehicle & Plant Insurance - P97 - Case 410 Bobcat with attachments, Motor Vehicle & Plant Insurance - P98 - Coastmac 3.5t Plant Trailer, Motor Vehicle & Plant Insurance - P101 - John Deere Tractor 8130, Motor Vehicle & Plant Insurance - P103 - Ford Ranger Super Cab 3.2L 4x4 2019, Motor Vehicle & Plant Insurance - P105 - CAT Roller 2019 CW34NN MAN, Motor Vehicle & Plant Insurance - P106 - CAT 140M Grader, Motor Vehicle & Plant Insurance - P107 - Diesel Generator (Kubota), Motor Vehicle & Plant Insurance - P108 - John Deere Zero Turn Mower (2020), Motor Vehicle & Plant Insurance - P109 - Rubbish Compactor Truck Isuzu, Motor Vehicle & Plant Insurance - P110 - Drop Deck Widener Trailer, Motor Vehicle & Plant Insurance - P111 - Mack CH Tipper Truck 2007, Motor Vehicle & Plant Insurance - P112 - Himoina HYW-13 M5 10kva Generator, Motor Vehicle & Plant Insurance - P113 - 2020 Toyota Hilux 4x4, Motor Vehicle & Plant Insurance - P115 - 14 x 7 Flat Top Trailer (Water Wheel Pump), Motor Vehicle & Plant Insurance - P116 - Tandem Convertor Dolly 2016 AQUi, Motor Vehicle & Plant Insurance - P121 - CAT Roller (Vibatory Compactor), Motor Vehicle & Plant Insurance - P124 - Message Board Trailer, Motor Vehicle & Plant Insurance - P125 - Forklift - Heli CPCD35-W1Y All Terrain, Motor Vehicle & Plant Insurance - P126 - Message Board Trailer, Motor Vehicle & Plant Insurance - P127 - Howard Poter Bullmaster Tri Axle Side Tipper, Motor Vehicle & Plant Insurance - P128 - ISUZU Service Truck Model NPS 75-155 4x4, Motor Vehicle & Plant Insurance - P129 - Kubota Tractor and Attachments, Motor Vehicle & Plant Insurance - P130 - CAT 150M Grader, Motor Vehicle & Plant Insurance - P134 - CAT	1	38,415.30

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LGIS				
302 AC Mini Excavator, Motor Vehicle & Plant Insurance - P131 - Ford Ranger CEO with 140litre Tank, Motor Vehicle & Plant Insurance - P132 - Ford Ranger Super Cab, Motor Vehicle & Plant Insurance - P133 - Ford Ranger 2022 Double Cab Chassis, Motor Vehicle & Plant Insurance - P137 - TOYOTA HILUX 4X4 2.8L DSL, Motor Vehicle & Plant Insurance - P138 - CAT Loader 966GC, Motor Vehicle & Plant Insurance - P139 - 2023 MAZDA BT-50 4x4, Motor Vehicle & Plant Insurance - P140 - IVECO ML150 4x4 Crew Cab Fire Truck, Motor Vehicle & Plant Insurance - P142 - Caterpillar DP25NTH-C 2.5 Tonne Diesel Forklift, Motor Vehicle & Plant Insurance - P143 - Yanmar 11kva Generator, Motor Vehicle & Plant Insurance - P144 - Kings Caravan, Motor Vehicle & Plant Insurance - P145 - 2008 Kenworth T658 Prime Mover, Motor Vehicle & Plant Insurance - P146 - CAT Grader 150-14a, Motor Vehicle & Plant Insurance - P147 - Water Wheel Flat Top Trailer with Generator, Motor Vehicle & Plant Insurance - P148 - John Deere Zero Turn Mower 2, Motor Vehicle & Plant Insurance - P104 - 2019 Ford Ranger Dual Cab - Vehicle has been disposed of, request credit from LGIS, Motor Vehicle & Plant Insurance - DFES - Bush Fire Brigade Insurance Member Vehicles				

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Cheque /EFT No	Date	Name Invoice Description	Bank INV Amount Code	Amount
LGIS				
INV	07/07/2025	Administration - Communications Ariel, Administration - Water Tank, Administration - Reticulation, Administration - Bollard Lighting, Administration - Flood Lighting (in ground), Administration - Flood Lighting (above ground), Administration - Records Sea Container, Community Resource Building, Federation Park - Pavillion, , Federation Park - Reticulation, Federation Park - Water Tank, , Federation Park - BBQ, Federation Park - Pizza Oven, Federation Park - Gazebo, Federation Park - AFL Goal Posts, Federation Park - Water Tanks 4 x 32,000,000 litres, Federation Park - Tennis Court, Federation Park - Flood Lights (Tennis Court), Federation Park - Shelter, Federation Park - Fencing, Pavillion Donga (4 berth accomodation), Pavillion Donga (Craft Room), Pavillion Donga Shade Structure, Pavillion Intergrated play equipment, Pavillion Climbing Spider, Pavillion Triple doughnut swing set, Pavillion Intergrated play equipment, Caravan Park Intergrated play equipment - 2 Play Areas, Pavilion Operating Costs, Museum Building, Gascoyne river Bridge, , Airport Assets - Including but not limited to Sealed Airstrip and runway lights, Airstrip - fence & grid, Airport - Communicatons Hut, Airport - Windsock, Yarning Spot - Tourist Information Bay, , Old Police Building, , Poly Tank 32,000 litre, , Dwelling, Prefabricated 4-man Camp, , Dwelling, Prefabricated 4-man Camp, , Camp Kitchen and Laundry, , Tavern Roadhouse, , Fuel Facility per Griffin Valuation P&E March 2016, , Caravan Park Building - Managers' Residence, , Caravan Park Building - Back Packers, , Caravan Park Building - Camp Kitchen, , Caravan Park Building - Ablution Block/Laundry, , , Caravan Park Building - 1 bedroom Cabin - Thomas, , Caravan Park Building - 2 bedroom Cabin - Gascoyne, , Caravan Park Building - 2 bedroom Cabin - Lyons, , Caravan Park Building - 1 bedroom Cabin - Daurie, , Caravan Park Building - 4 Ensuities, , Reticulation, , Tank 14,000 Litre Poly water x 4 tank with Pump, , Swimming Pool 5 x 12 metre in ground pool, , Pool fencing - Palisade, , Pool Shade Shelter, Steel Boundary Fence, , Play Equipment Shade Shelter, , Ruberised Soft fall, , Caravan Bays, , Lighting, , Fire Main, , Shade Shelter - Playground, , Roads and Hardstand including kirbing and drainage, , Diesel driven 200Kva stand by generator, , Works Depot - Workshop, , Depot Yard Various Equipment Items, , Works Depot - Signage Shed, , Works Depot - Fencing, , Works Depot - Water Tank, , Works Depot - Wash Down Bay, , Works Depot - Loading Ramp, , Fuel Tank & Stand incl. 4,500 litres diesel, , Fuel Tank & Stand incl. 2,500 litres diesel, , , Fuel Tank & Stand incl. 4,500 litres diesel, , Fuel Tank & Stand incl. 14,000 litres diesel, , Ex Nursing Post (Depot Crib Room), , Depot Garden Shed, , Staff Carport, , Machinery Shed, , Fire Shed, , Pavillion Shed, , Dwelling & Carport & Swimming Pool, , Dwelling & Garage & Swimming Pool, , , Dwelling & Shed , , Lot 21 Gregory Street - Patio, , Lot 23, 19 Gregory Street - Dwelling & Shed , , Lot 45, 15 Gregory Street - Dwelling & Shed, Lot 40, 3 Gregory Street - Dwelling & Shed, Lot 39, 1 Gregory Street - Dwelling & Shed, Lot 48, 18 Hatch Street - Dwelling, Prefabricated Duplex, , Lot 49, 20 Hatch Street - Dwelling, Prefabricated 3-bedroom, , Lot 40, 3 Gregory Street - Shed & Patio, , Lot 52, 26 Hatch Street - Dwelling & Shed , , Lot 50, 22 Hatch Street - Dwelling , , Lot 50, 22 Hatch Street - Shed, , Lot 51, 24 Hatch Street - Dwelling, Lot 45B, 15 Gregory Street - Dwelling, Shire Administration Building, RO Plant / Bore Headworks, Solar Street Lighting x 7 - Hatch Street, EV Charging Station , , Road Cameras x 5, , Electric and solar operated town bore, , Tourist Information Bay x 2, , New Visitors Stop Buildings, , Tourist Stop Water Tank 200000 litre x 1, , Tourist Stop Water Tank 100000	1	105,343.27

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Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount
LGIS				
		litre x 2, , Miscellaneous Structures, , Loss of Gross Revenue & / or Rent, Additional Increased Cost of Working, Claims Preparation Costs, , General Property (Including items in excess of \$10,000 any one item)		
INV	07/07/2025	Insurances - Public Liability, Insurances: Admin Workers Comp, , Insurances: CRC Workers Comp, , Insurance : Tourism and Area Promotion Workers Comp, , Insurances: Works Staff Workers Comp, , Insurances: Museum, , Insurances: Council Members Personal Accident - Volunteers, , Insurances: DFES - Bush Fire Brigade , , Insurances: Crime, , Insurances: Admin Personal Accident - Volunteers, , Insurances: Council Members - Travel, , Insurances: Admin - Travel, , Insurances: Council Members Management Liability, , Insurances: Admin Management Liability,	1	58,156.34
EFT18337	28/07/2025	Commonwealth Mastercard Moore Australia - 2025 Financial Reporting - Template and Documentation	1	6,299.95
INV INV-2905	01/07/2025	Early Bird Registration for The 2025 ART Convention and National Agritourism Forum for Ainsley Hardie	1	1,510.00
INV	03/07/2025	Apple iCloud 50gb Data Storage - July 2025	1	1.49
INV 314669	04/07/2025	Next Telecom - Sky Muster for Junction Pub - 01.06.2025 to 30.06.2025	1	152.67
INV	11/07/2025	Aqua Pump and Irrigation - Supply Cable, SS Cable, Check Valves, Nipples, Duct Tape, Airline Guage and Fittings.	1	1,432.59
INV 431980	15/07/2025	In-Town Water Supply - MRG-140 Pivoting Manhole Triple Roller 150mm	1	1,443.20
INV 4838	16/07/2025	Moore Australia - 2025 Financial Reporting - Template and Documentation	1	1,760.00
B&L Building				
EFT18338	29/07/2025	Install Office Extension as per attached quote and specifications - Progress Payment 2 Completion of erecting wall frames, roof trusses and roof cladding.	1	80,000.00
INV 0001347	11/07/2025	Install Office Extension as per attached quote and specifications - Progress Payment 2, Completion of erecting wall frames, roof trusses and roof cladding.	1	80,000.00
Carnarvon Auto Electrics				
EFT18339	29/07/2025	P137 & P128 - Batteries	1	945.00
INV 40003773	21/07/2025	S57220 AC Delco Battery, S80D26L AC Delco battery, S57038EFB AC Delco battery	1	945.00
Linkwest Incorporated				
EFT18340	29/07/2025	Membership Fee Linkwest 01 July 2025 to 30 June 2026	1	420.00
INV 765	18/07/2025	Membership Fee Linkwest 01 July 2025 to 30 June 2026	1	420.00
Sean Walker				
EFT18341	29/07/2025	Pavillion - Fire Ignition Gas Lighter x 5 & SH11 - J Rack Hook	1	36.83
INV	19/07/2025	J Rack Hook, Fire Ignition Gas Lighter x 5	1	36.83
Candice Evelyn Murphy				
EFT18342	30/07/2025	Reimbursement of Relocation allowance - Payment 2/2	1	2,687.50
INV	30/07/2025	Reimbursement of Relocation allowance - Payment 2/2	1	2,687.50
The Trustee For Aware Super				
EFT18343	31/07/2025	Councillor Superannuation - July 2025	1	644.80

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Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
The Trustee For Aware Super					
INV	22/07/2025	Alys McKeough Superannuation July 2025, Blanche Walker Superannuation July 2025, Jim Caunt Superannuation July 2025, Peter Windie Superannuation July 2025, Will Baston Superannuation July 2025	1	644.80	
Messages On Hold					
EFT18362	29/07/2025	Admin & CRC Messages on Hold - 26.07.2025 to 25.10.2025	1		306.78
INV	26/07/2025	Administration Messages on Hold - 26.07.2025 to 25.10.2025, CRC Messages on Hold - 26.07.2025 to 25.10.2025	1	306.78	
The Trustee For Aware Super					
DD11808.1	02/07/2025	Payroll deductions	1		4,504.52
INV SUPER	02/07/2025	Super. for Thomas George Fletcher 65322422 02/07/2025, Super. for Jarrod Lachlan Walker 65337760 02/07/2025, Super. for Jarrod Lachlan Walker 65337760 02/07/2025, Super. for John Leslie McCleary 65329048 02/07/2025, Super. for Dameon Dwayne Whitby 65322126 02/07/2025, Super. for Dameon Dwayne Whitby 65322126 02/07/2025, Super. for Candice Evelyn Murphy 65333948 02/07/2025, Super. for Candice Evelyn Murphy 65333948 02/07/2025	1	3,610.41	
INV	02/07/2025	Payroll Deduction for Thomas George Fletcher 02/07/2025	1	300.00	
INV	02/07/2025	Payroll Deduction for Jarrod Lachlan Walker 02/07/2025	1	192.07	
INV	02/07/2025	Payroll Deduction for Dameon Dwayne Whitby 02/07/2025, Payroll Deduction for Candice Evelyn Murphy 02/07/2025	1	402.04	
Colonial First State					
DD11808.2	02/07/2025	Payroll deductions	1		1,064.80
INV SUPER	02/07/2025	Super. for Jeffrey Alan Pyman 011038084972 02/07/2025, Super. for Jeffrey Alan Pyman 011038084972 02/07/2025	1	822.80	
INV	02/07/2025	Payroll Deduction for Jeffrey Alan Pyman 02/07/2025	1	242.00	
Australian Super					
DD11808.3	02/07/2025	Payroll deductions	1		627.83
INV SUPER	02/07/2025	Super. for Ta-Leah Podmore 1075054315 02/07/2025	1	175.23	
INV	02/07/2025	Payroll Deduction for Alison Watson 02/07/2025	1	144.40	
INV	02/07/2025	Payroll Deduction for Andrea, Denise Pears 02/07/2025	1	308.20	
Australian Retirement Trusts					
DD11808.4	02/07/2025	Superannuation contributions	1		863.41
INV	02/07/2025	Payroll Deduction for Cherie Jessica Walker 02/07/2025	1	196.23	
INV SUPER	02/07/2025	Super. for Cherie Jessica Walker 902432443 02/07/2025, Super. for Cherie Jessica Walker 902432443 02/07/2025	1	667.18	
MLC Masterkey Super					
DD11808.5	02/07/2025	Superannuation contributions	1		979.39
INV	02/07/2025	Payroll Deduction for Sean Wallace Walker 02/07/2025	1	222.59	
INV SUPER	02/07/2025	Super. for Sean Wallace Walker 4901151 02/07/2025, Super. for Sean Wallace Walker 4901151 02/07/2025	1	756.80	

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Retail Employees Superannuation Trust					
DD11808.6	02/07/2025	Superannuation contributions	1		613.82
INV	02/07/2025	Payroll Deduction for Ainsley Mia Hardie 02/07/2025, Payroll Deduction for Brooke Podmore 02/07/2025	1	288.65	
INV SUPER	02/07/2025	Super. for Brooke Podmore 125432453 02/07/2025, Super. for Brooke Podmore 125432453 02/07/2025	1	325.17	
CBUS					
DD11808.7	02/07/2025	Superannuation contributions	1		858.03
INV	02/07/2025	Payroll Deduction for Cynthia Ann Wright 02/07/2025	1	300.00	
INV SUPER	02/07/2025	Super. for Cynthia Ann Wright 6406493 02/07/2025, Super. for Cynthia Ann Wright 6406493 02/07/2025	1	558.03	
IOOF INVESTMENT MANAGEMENT					
DD11808.8	02/07/2025	Payroll deductions	1		220.00
INV	02/07/2025	Payroll Deduction for Jamie Podmore 02/07/2025	1	220.00	
Equipsuper					
DD11808.9	02/07/2025	Superannuation contributions	1		968.00
INV	02/07/2025	Payroll Deduction for Clive, David Ryder 02/07/2025	1	220.00	
INV SUPER	02/07/2025	Super. for Clive, David Ryder 912923 02/07/2025, Super. for Clive, David Ryder 912923 02/07/2025	1	748.00	
The Trustee For Aware Super					
DD11840.1	16/07/2025	Payroll deductions	1		4,767.50
INV SUPER	16/07/2025	Super. for Thomas George Fletcher 65322422 16/07/2025, Super. for Jarrod Lachlan Walker 65337760 16/07/2025, Super. for Jarrod Lachlan Walker 65337760 16/07/2025, Super. for John Leslie McCleary 65329048 16/07/2025, Super. for Dameon Dwayne Whitby 65322126 16/07/2025, Super. for Dameon Dwayne Whitby 65322126 16/07/2025, Super. for Candice Evelyn Murphy 65333948 16/07/2025, Super. for Candice Evelyn Murphy 65333948 16/07/2025	1	3,813.62	
INV	16/07/2025	Payroll Deduction for Thomas George Fletcher 16/07/2025	1	300.00	
INV	16/07/2025	Payroll Deduction for Jarrod Lachlan Walker 16/07/2025	1	192.07	
INV	16/07/2025	Payroll Deduction for Dameon Dwayne Whitby 16/07/2025, Payroll Deduction for Candice Evelyn Murphy 16/07/2025	1	461.81	
Colonial First State					
DD11840.2	16/07/2025	Payroll deductions	1		1,064.80
INV SUPER	16/07/2025	Super. for Jeffrey Alan Pyman 011038084972 16/07/2025, Super. for Jeffrey Alan Pyman 011038084972 16/07/2025	1	822.80	
INV	16/07/2025	Payroll Deduction for Jeffrey Alan Pyman 16/07/2025	1	242.00	
Australian Super					
DD11840.3	16/07/2025	Payroll deductions	1		545.64
INV SUPER	16/07/2025	Super. for Ta-Leah Podmore 1075054315 16/07/2025	1	95.58	
INV	16/07/2025	Payroll Deduction for Alison Watson 16/07/2025	1	151.98	
INV	16/07/2025	Payroll Deduction for Andrea, Denise Pears 16/07/2025	1	298.08	

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Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Australian Retirement Trusts					
DD11840.4	16/07/2025	Superannuation contributions	1		863.41
INV	16/07/2025	Payroll Deduction for Cherie Jessica Walker 16/07/2025	1	196.23	
INV SUPER	16/07/2025	Super. for Cherie Jessica Walker 902432443 16/07/2025, Super. for Cherie Jessica Walker 902432443 16/07/2025	1	667.18	
MLC Masterkey Super					
DD11840.5	16/07/2025	Superannuation contributions	1		979.39
INV	16/07/2025	Payroll Deduction for Sean Wallace Walker 16/07/2025	1	222.59	
INV SUPER	16/07/2025	Super. for Sean Wallace Walker 4901151 16/07/2025, Super. for Sean Wallace Walker 4901151 16/07/2025	1	756.80	
Retail Employees Superannuation Trust					
DD11840.6	16/07/2025	Superannuation contributions	1		592.49
INV	16/07/2025	Payroll Deduction for Ainsley Mia Hardie 16/07/2025, Payroll Deduction for Brooke Podmore 16/07/2025	1	283.80	
INV SUPER	16/07/2025	Super. for Brooke Podmore 125432453 16/07/2025, Super. for Brooke Podmore 125432453 16/07/2025	1	308.69	
CBUS					
DD11840.7	16/07/2025	Superannuation contributions	1		858.03
INV	16/07/2025	Payroll Deduction for Cynthia Ann Wright 16/07/2025	1	300.00	
INV SUPER	16/07/2025	Super. for Cynthia Ann Wright 6406493 16/07/2025, Super. for Cynthia Ann Wright 6406493 16/07/2025	1	558.03	
IOOF INVESTMENT MANAGEMENT					
DD11840.8	16/07/2025	Payroll deductions	1		200.00
INV	16/07/2025	Payroll Deduction for Jamie Podmore 16/07/2025	1	200.00	
Equipsuper					
DD11840.9	16/07/2025	Superannuation contributions	1		968.00
INV	16/07/2025	Payroll Deduction for Clive, David Ryder 16/07/2025	1	220.00	
INV SUPER	16/07/2025	Super. for Clive, David Ryder 912923 16/07/2025, Super. for Clive, David Ryder 912923 16/07/2025	1	748.00	
The Trustee For Aware Super					
DD11872.1	16/07/2025	Superannuation contributions	1		326.92
INV SUPER	29/07/2025	Super. for Candice Evelyn Murphy 65333948 29/07/2025, Super. for Candice Evelyn Murphy 65333948 29/07/2025	1	326.92	
The Trustee For Aware Super					
DD11872.2	29/07/2025	Payroll deductions	1		96.15
INV	29/07/2025	Payroll Deduction for Candice Evelyn Murphy 29/07/2025	1	96.15	
The Trustee For Aware Super					
DD11876.1	30/07/2025	Payroll deductions	1		4,682.88

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Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
The Trustee For Aware Super					
INV SUPER	30/07/2025	Super. for Thomas George Fletcher 65322422 30/07/2025, Super. for Jarrod Lachlan Walker 65337760 30/07/2025, Super. for Jarrod Lachlan Walker 65337760 30/07/2025, Super. for John Leslie McCleary 65329048 30/07/2025, Super. for Dameon Dwayne Whitby 65322126 30/07/2025, Super. for Dameon Dwayne Whitby 65322126 30/07/2025, Super. for Candice Evelyn Murphy 65333948 30/07/2025, Super. for Candice Evelyn Murphy 65333948 30/07/2025	1	3,748.23	
INV	30/07/2025	Payroll Deduction for Thomas George Fletcher 30/07/2025	1	300.00	
INV	30/07/2025	Payroll Deduction for Jarrod Lachlan Walker 30/07/2025	1	192.07	
INV	30/07/2025	Payroll Deduction for Dameon Dwayne Whitby 30/07/2025, Payroll Deduction for Candice Evelyn Murphy 30/07/2025	1	442.58	
Colonial First State					
DD11876.2	30/07/2025	Payroll deductions	1		1,064.80
INV SUPER	30/07/2025	Super. for Jeffrey Alan Pyman 011038084972 30/07/2025, Super. for Jeffrey Alan Pyman 011038084972 30/07/2025	1	822.80	
INV	30/07/2025	Payroll Deduction for Jeffrey Alan Pyman 30/07/2025	1	242.00	
Australian Super					
DD11876.3	30/07/2025	Payroll deductions	1		693.31
INV SUPER	30/07/2025	Super. for Ta-Leah Podmore 1075054315 30/07/2025	1	223.02	
INV	30/07/2025	Payroll Deduction for Alison Watson 30/07/2025	1	162.09	
INV	30/07/2025	Payroll Deduction for Andrea, Denise Pears 30/07/2025	1	308.20	
Australian Retirement Trusts					
DD11876.4	30/07/2025	Superannuation contributions	1		947.41
INV	30/07/2025	Payroll Deduction for Cherie Jessica Walker 30/07/2025	1	196.23	
INV SUPER	30/07/2025	Super. for Cherie Jessica Walker 902432443 30/07/2025, Super. for Cherie Jessica Walker 902432443 30/07/2025, Super. for Paige Hardie 902256738 30/07/2025	1	751.18	
MLC Masterkey Super					
DD11876.5	30/07/2025	Superannuation contributions	1		979.39
INV	30/07/2025	Payroll Deduction for Sean Wallace Walker 30/07/2025	1	222.59	
INV SUPER	30/07/2025	Super. for Sean Wallace Walker 4901151 30/07/2025, Super. for Sean Wallace Walker 4901151 30/07/2025	1	756.80	
Retail Employees Superannuation Trust					
DD11876.6	30/07/2025	Superannuation contributions	1		577.79
INV	30/07/2025	Payroll Deduction for Ainsley Mia Hardie 30/07/2025, Payroll Deduction for Brooke Podmore 30/07/2025	1	280.46	
INV SUPER	30/07/2025	Super. for Brooke Podmore 125432453 30/07/2025, Super. for Brooke Podmore 125432453 30/07/2025	1	297.33	
CBUS					
DD11876.7	30/07/2025	Superannuation contributions	1		858.03
INV	30/07/2025	Payroll Deduction for Cynthia Ann Wright 30/07/2025	1	300.00	

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Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
CBUS					
INV SUPER	30/07/2025	Super. for Cynthia Ann Wright 6406493 30/07/2025, Super. for Cynthia Ann Wright 6406493 30/07/2025	1	558.03	
IOOF INVESTMENT MANAGEMENT					
DD11876.8	30/07/2025	Payroll deductions	1		198.00
INV	30/07/2025	Payroll Deduction for Jamie Podmore 30/07/2025	1	198.00	
Equipsuper					
DD11876.9	30/07/2025	Superannuation contributions	1		968.00
INV	30/07/2025	Payroll Deduction for Clive, David Ryder 30/07/2025	1	220.00	
INV SUPER	30/07/2025	Super. for Clive, David Ryder 912923 30/07/2025, Super. for Clive, David Ryder 912923 30/07/2025	1	748.00	
Australian Super					
DD11808.10	02/07/2025	Superannuation contributions	1		1,538.84
INV SUPER	02/07/2025	Super. for Alison Watson 702403355 02/07/2025, Super. for Alison Watson 702403355 02/07/2025, Super. for Andrea, Denise Pears 65519574 02/07/2025, Super. for Andrea, Denise Pears 65519574 02/07/2025	1	1,538.84	
NGS Super					
DD11808.11	02/07/2025	Superannuation contributions	1		656.23
INV SUPER	02/07/2025	Super. for Ainsley Mia Hardie 440111567 02/07/2025, Super. for Ainsley Mia Hardie 440111567 02/07/2025	1	656.23	
IOOF					
DD11808.12	02/07/2025	Superannuation contributions	1		748.00
INV SUPER	02/07/2025	Super. for Jamie Podmore 16574373 02/07/2025, Super. for Jamie Podmore 16574373 02/07/2025	1	748.00	
Australian Super					
DD11840.10	16/07/2025	Superannuation contributions	1		1,530.19
INV SUPER	16/07/2025	Super. for Alison Watson 702403355 16/07/2025, Super. for Alison Watson 702403355 16/07/2025, Super. for Andrea, Denise Pears 65519574 16/07/2025, Super. for Andrea, Denise Pears 65519574 16/07/2025	1	1,530.19	
NGS Super					
DD11840.11	16/07/2025	Superannuation contributions	1		656.23
INV SUPER	16/07/2025	Super. for Ainsley Mia Hardie 440111567 16/07/2025, Super. for Ainsley Mia Hardie 440111567 16/07/2025	1	656.23	
IOOF					
DD11840.12	16/07/2025	Superannuation contributions	1		680.00
INV SUPER	16/07/2025	Super. for Jamie Podmore 16574373 16/07/2025, Super. for Jamie Podmore 16574373 16/07/2025	1	680.00	
Australian Super					
DD11876.10	30/07/2025	Superannuation contributions	1		1,598.98
INV SUPER	30/07/2025	Super. for Alison Watson 702403355 30/07/2025, Super. for Alison Watson 702403355 30/07/2025, Super. for Andrea, Denise Pears 65519574 30/07/2025, Super. for Andrea, Denise Pears 65519574 30/07/2025	1	1,598.98	
NGS Super					
DD11876.11	30/07/2025	Superannuation contributions	1		656.23

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
NGS Super					
INV SUPER	30/07/2025	Super. for Ainsley Mia Hardie 440111567 30/07/2025, Super. for Ainsley Mia Hardie 440111567 30/07/2025	1	656.23	
IOOF					
DD11876.12	30/07/2025	Superannuation contributions	1		673.20
INV SUPER	30/07/2025	Super. for Jamie Podmore 16574373 30/07/2025, Super. for Jamie Podmore 16574373 30/07/2025	1	673.20	

TOTAL INVOICES BY PAYMENT TYPE

Direct Debit / BPAY 41,669.64
EFT 2,370,356.19

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	2,412,025.83
TOTAL		2,412,025.83
TOTAL CREDIT NOTES		0.00
TOTAL PAYMENTS LESS CREDIT NOTES		2,412,025.83

APPENDIX 2

(2025-2026 Annual Budget)



Shire of Upper Gascoyne

Lot 4 Scott Street

Gascoyne Junction WA 6705

T +61 (0) 8 9943 0988

www.uppergascoyne.wa.gov.au

SHIRE OF UPPER GASCOYNE

ANNUAL STATUTORY BUDGET

FOR THE YEAR ENDING 30 JUNE 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

SHIRE OF UPPER GASCOYNE
ANNUAL STATUTORY BUDGET
FOR THE YEAR ENDING 30 JUNE 2026
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SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDING 30 JUNE 2026
BY NATURE OR TYPE

		Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	Note	\$	\$	\$
Revenue				
Rates	2(a)	2,333,917	1,974,283	2,029,060
Operating Grants, Subsidies and Contributions	17	4,830,380	7,283,111	13,060,455
Fees and Charges	5(a)	62,616	61,040	46,700
Interest Earnings	5(b)	300,000	440,118	201,320
Other Revenue	5(c)	115,613	269,296	171,889
		<u>7,642,526</u>	<u>10,027,848</u>	<u>15,509,424</u>
Expenses				
Employee Costs		(2,099,152)	(1,634,580)	(2,051,440)
Materials and Contracts		(5,003,546)	(5,695,285)	(14,503,211)
Utility Charges		(244,770)	(221,018)	(230,601)
Depreciation on Non-current Assets	6(a)	(5,065,973)	(4,149,581)	(3,883,498)
Finance Cost	6(b)	(116,845)	(59,194)	(103,188)
Insurance Expenses		(334,960)	(321,993)	(318,989)
Other Expenditure		(154,538)	(31,163)	(128,000)
		<u>(13,019,784)</u>	<u>(12,112,813)</u>	<u>(21,218,927)</u>
Operating Surplus / (Deficit)		<u>(5,377,258)</u>	<u>(2,084,965)</u>	<u>(5,709,503)</u>
Other Revenue and Expenses				
Capital Grants, Subsidies and Contributions	17	17,035,401	9,342,988	8,150,771
Profit on Disposal of Assets	7	24,600	-	7,012
(Loss) on Disposal of Assets	7	-	(9,058)	(25,000)
Net Result		<u>11,682,743</u>	<u>7,248,965</u>	<u>2,423,280</u>
Total Comprehensive Income		<u>11,682,743</u>	<u>7,248,965</u>	<u>2,423,280</u>

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
ANNUAL STATUTORY BUDGET
FOR THE YEAR ENDING 30 JUNE 2026
STATEMENT OF CASH FLOWS

CASH FLOWS FROM OPERATING ACTIVITIES

Receipts

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
Note	\$	\$	\$
Rates	2,333,917	1,974,283	2,029,060
Operating Grants, Subsidies and Contributions	4,830,380	5,649,617	13,060,455
Fees and Charges	62,616	61,040	46,700
Interest Earnings	300,000	440,118	201,320
Other Revenue	115,613	269,296	171,889
	<u>7,642,526</u>	<u>8,394,354</u>	<u>15,509,424</u>

Payments

Employee Costs	(2,099,152)	(1,639,913)	(2,051,440)
Materials and Contracts	(5,003,546)	(4,271,092)	(14,503,211)
Utility Charges	(244,770)	(221,018)	(230,601)
Finance Cost	(116,845)	(59,194)	(103,188)
Insurance Expenses	(334,960)	(321,993)	(318,989)
Other Expenditure	(154,538)	(31,163)	(128,000)
	<u>(7,953,811)</u>	<u>(6,544,372)</u>	<u>(17,335,429)</u>

Net Cash provided by / (used in) Operating Activities	11(b)	<u>(311,285)</u>	<u>1,849,982</u>	<u>(1,826,005)</u>
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CASH FLOWS FROM INVESTING ACTIVITIES

Capital Grants, Subsidies and Contributions	17	17,035,401	9,342,988	8,150,771
Proceeds from Sale of Fixed Assets	7	38,000	152,703	225,000
Payments for purchase of Land and Buildings	8(a)	(1,349,351)	(907,117)	(1,291,000)
Payments for purchase of Furniture and Equipment	8(a)	(156,400)	(27,717)	(50,000)
Payments for purchase of Plant and Equipment	8(a)	(965,000)	(1,392,113)	(960,000)
Payments for construction of Infrastructure - Roads	8(b)	(18,286,223)	(8,979,031)	(8,472,352)
Payments for construction of Infrastructure - Footpaths	8(b)	-	(304,336)	(150,000)
Payments for construction of Infrastructure - Other	8(b)	(310,000)	(1,261,287)	(1,725,000)

Net Cash used in Investing Activities		<u>(3,993,573)</u>	<u>(3,375,910)</u>	<u>(4,272,581)</u>
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CASH FLOWS FROM FINANCING ACTIVITIES

Repayment of Long Term Borrowings	9(a)	(247,887)	(208,800)	(185,426)
Proceeds from New Long Term Borrowings	9(a)	600,000	-	-

Net cash provided by (used in) Financing Activities		<u>352,113</u>	<u>(208,800)</u>	<u>(185,426)</u>
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Net Increase / (Decrease) in Cash Held

Cash at Beginning of Year		7,713,409	9,448,138	9,924,383
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Cash and Cash Equivalents at the End of the Year

	<u><u>3,760,664</u></u>	<u><u>7,713,409</u></u>	<u><u>3,640,370</u></u>
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This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
ANNUAL STATUTORY BUDGET
FOR THE YEAR ENDING 30 JUNE 2026
STATEMENT OF FINANCIAL ACTIVITY

		Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	Note	\$	\$	\$
OPERATING ACTIVITIES				
Net Current Assets at 01 Jul - Surplus / (Deficit)	12	4,875,356	6,556,702	7,209,439
Revenue from Operating Activities				
Operating Grants, Subsidies and Contributions	17	4,830,380	7,283,111	13,060,455
Fees and Charges	5(a)	62,616	61,040	46,700
Interest Earnings	5(b)	300,000	440,118	201,320
Other Revenue	5(c)	115,613	269,296	171,889
Profit on Disposal of Assets	7	24,600	-	7,012
		<u>5,333,209</u>	<u>8,053,565</u>	<u>13,487,376</u>
Expenditure from Operating Activities				
Employee Costs		(2,099,152)	(1,634,580)	(2,051,440)
Materials and Contracts		(5,003,546)	(5,695,285)	(14,503,211)
Utility Charges		(244,770)	(221,018)	(230,601)
Depreciation on Non-current Assets	6(a)	(5,065,973)	(4,149,581)	(3,883,498)
Finance Cost	6(b)	(116,845)	(59,194)	(103,188)
Insurance Expenses		(334,960)	(321,993)	(318,989)
Other Expenditure		(154,538)	(31,163)	(128,000)
Loss on Disposal of Assets	7	-	(9,058)	(25,000)
		<u>(13,019,784)</u>	<u>(12,121,871)</u>	<u>(21,243,927)</u>
Excluded Non-cash Operating Activities				
(Profit) / Loss on Disposal of Assets	7	(24,600)	9,058	17,988
Movement in Employee Benefits Provisions		-	104,139	-
Depreciation and Amortisation on Assets	6(a)	5,065,973	4,149,581	3,883,498
Amount Attributable to Operating Activities		<u>(2,645,202)</u>	<u>194,472</u>	<u>(3,855,065)</u>
INVESTING ACTIVITIES				
Inflows from Investing Activities				
Capital Grants, Subsidies and Contributions	17	17,035,401	9,342,988	8,150,771
Proceeds from Disposal of Assets	7	38,000	152,703	225,000
		<u>17,073,401</u>	<u>9,495,691</u>	<u>8,375,771</u>
Outflows from Investing Activities				
Payments for Property, Plant and Equipment Purchases	8(a)	(2,470,751)	(2,326,947)	(2,301,000)
Payments for construction of Infrastructure	8(b)	(18,596,223)	(10,544,654)	(10,347,352)
		<u>(21,066,974)</u>	<u>(12,871,601)</u>	<u>(12,648,352)</u>
Amount Attributable to Investing Activities		<u>(3,993,573)</u>	<u>(3,375,910)</u>	<u>(4,272,581)</u>
FINANCING ACTIVITIES				
Inflows from financing activities				
Transfers from Reserves (Restricted Assets)	10	40,909	96,755	101,000
Proceeds from New Long Term Borrowings	9(b)	600,000	-	-
Plus unspent borrowings brought forward		-	148,795	158,896
		<u>640,909</u>	<u>245,550</u>	<u>259,896</u>
Outflows from financing activities				
Repayment of Long Term Borrowings	9(a)	(247,887)	(208,800)	(185,426)
Transfers to Reserves (Restricted Assets)	10	(963,520)	(510,941)	(1,185,323)
		<u>(1,211,407)</u>	<u>(719,741)</u>	<u>(1,370,749)</u>
Amount Attributable to Financing Activities		<u>(570,498)</u>	<u>(474,191)</u>	<u>(1,110,853)</u>
Surplus / (Deficit) before General Rates		<u>(2,333,917)</u>	<u>2,901,073</u>	<u>(2,029,060)</u>
Total Amount raised from General Rates	2(a)	2,333,917	1,974,283	2,029,060
Net Current Assets at 30 Jun - Surplus / (Deficit)	12	<u>-</u>	<u>4,875,356</u>	<u>-</u>

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Preparation

2025 Actual figures are as at 18 August 2025 and remain subject to audit.

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Financial reporting disclosures in relation to assets and liabilities required by the Australian Accounting Standards have not been made unless considered important for the understanding of the budget or required by legislation.

(b) Initial Application of Accounting Standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
- AASB 2022-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities and Covenants.
- AASB 2023-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements
- AASB 2023-3 Amendments to Australian Accounting Standards - Disclosure of Non-current Liabilities with Covenants: Tier 2

It is not expected these standards will have an impact on the annual budget.

- AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities, became mandatory during the budget year. Amendments to AASB 13 Fair Value Measurement impacts the future determination of fair value when revaluing assets using the cost approach. Timing of future revaluations is defined by regulation 17A of Local Government (Financial Management) Regulations 1996. Impacts of this pronouncement are yet to be quantified and are dependent on the timing of future revaluations of asset classes.

No material impact is expected in relation to the 2025-26 statutory budget.

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(c) New Accounting Standards Applicable in Future Years

The following new accounting standards will have application to local government in future years.

- AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2024-4b Amendments to Australian Accounting Standards
 - Effective Date of Amendments to AASB10 and AASB 128 [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-9 Amendments to Australian Accounting Standards
 - Insurance Contracts in the Public Sector
- AASB 2023-5 Amendments to Australian Accounting Standards
 - Lack of Exchangeability
- AASB 18 (FP) Presentation and Disclosure in Financial Statements
 - (Appendix D) [for for-profit entities]
- AASB 18 (NFP/super) Presentation and Disclosure in Financial Statements
 - (Appendix D) [for not-for-profit and superannuation entities]
- AASB 2024-2 Amendments to Australian Accounting Standards
 - Classification and Measurement of Financial Instruments
- AASB 2024-3 Amendments to Australian Accounting Standards
 - Standards - Annual Improvements Volume 11

It is not expected these standards will have an impact on the annual budget.

(d) The Local Government Reporting Entity

The Australian Accounting Standards define local government as a reporting entity which can be a single entity or a group comprising a parent and all its subsidiaries. All funds controlled by the Shire in order to provide its services have formed part of the following report. Transactions and balances related to these controlled funds, such as transfers to and from reserves, were eliminated during the preparation of the report.

Funds held in Trust, which are controlled but not owned by the Shire, do not form part of the financial statements. Further information on the Shire funds in Trust are provided in Note 13.

(e) Rounding of Amounts

All figures shown in this statement are rounded to the nearest dollar.

(f) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST where applicable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(g) Statement of Cashflows

Investing and financing transactions that do not require the use of cash or cash equivalents shall be excluded from a statement of cash flows. Such transactions shall be disclosed elsewhere in the financial statements in a way that provides all the relevant information about these investing and financing activities.

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Judgements, Estimates and Assumptions

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
- Expected credit losses on financial assets
- Assts held for sale
- Impairment losses on non-financial assets
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions

(i) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

(j) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

(k) Current and Non-current Classification

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if it is not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

(l) Superannuation

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

(m) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk or changes in value and bank overdrafts.

Term deposits with an original maturity date of greater than 3 months are classified as financial assets and are not included as cash and cash equivalents.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 12 - Net Current Assets.

Total restricted cash incorporates both cash and cash equivalents and financial assets.

(n) Financial Assets at Amortised Cost

The Shire classifies financial assets at amortised cost if both the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Recognition of Assets

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A(5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

(p) Contract Assets

Contract assets primarily relate to the Shire's right to consideration for work completed but not billed at the end of the period.

(q) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected credit loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

(r) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs related to completion and its sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Fixed Assets

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A(5)*. These assets are expensed immediately.

Where multiple low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Gains and Losses on Disposal

Gains and losses on disposal are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period in which they arise.

Depreciation of Non-current Assets

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Asset	Useful life
Buildings	3 to 80 years
Furniture and equipment	1 to 20 years
Plant and equipment	1 to 25 years
Other infrastructure	5 to 50 years
Sealed roads and streets	
formation	not depreciated
pavement	39 years
seal	20 years
Formed subgrade	not depreciated
Unformed subgrade	not depreciated
Gravel Roads	
formation	not depreciated
pavement	28 years
Footpaths - slab	40 years
Drainage	30 - 108 years
Bridges	100 years

(t) Interest in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interest in the assets liabilities revenue and expenses of joint operations are include in the respective lines items of the financial statements.

(u) Trade and Other Payables

Trade and other payables are unpaid current liabilities owed for goods and services provided to the Council prior to the end of the financial year and arise when the Shire becomes obliged to make future payments in respect of these goods and services. The amounts are unsecured are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(v) Prepaid Rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

(w) Employee Benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as part of current trade and other payables in the determination of the net current asset position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period in which case the obligations are presented as current provisions.

(x) Contract Liabilities

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer. Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(y) Borrowing Costs

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate.

(z) Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(aa) Leases

At the inception of a contract, the Shire assesses whether the contract is or contains, a lease. A contract is, or contains a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

(ab) Lease Liabilities

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

(ac) Nature or Type Classifications

Rates

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears and service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

All amounts received as grants, subsidies and contributions that are not capital grants.

Capital Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Revenue from Contracts with Customers

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(ac) Nature or Type Classifications (Continued)

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas, water and communication expenses. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposal

Loss on the disposal of fixed assets.

Depreciation on Non-current Assets

Depreciation and amortisation expense raised on all classes of assets.

Finance Cost

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

(ad) Program Classifications (Function / Activity)

Council operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER AND PUBLIC SAFETY

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Control of the quality of food and water. Environmental Health Officer twice per year.

**SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(ad) Program Classifications (Function / Activity) (Continued)

EDUCATION AND WELFARE

Provide a range of appropriate services via the Community Resource Centre.

HOUSING

Provide housing for staff.

COMMUNITY AMENITIES

Rubbish collection services, operation of rubbish disposal sites, litter control, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Maintenance of public use buildings and areas including various sporting facilities. Provision and maintenance of parks, gardens, and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

Tourism and area promotion. Building Control.

OTHER PROPERTY AND SERVICES

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns / Refunds / Warranties	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations satisfied	Payment terms	Returns / Refunds / Warranties	Revenue recognition
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	On entry or at conclusion of hire
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works

**SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026**

2. RATE REVENUE

The following are the proposed Differential General Rates and Minimum Payments for the Shire of Upper Gascoyne for the 25/26 financial year.

(a) General Rates

Rate Type	Rateable Value	Valuation	Number of Properties	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	\$	\$	#	\$	\$	\$
GRV Town	82,480	0.125000	14	10,310	5,299	13,383
UV Rural	1,650,469	0.174900	26	288,667	147,499	147,049
UV Mining	4,220,569	0.349800	159	1,476,355	1,463,093	1,509,703
GRV Transient Workforce Accom	900,000	0.250000	1	225,000	-	0
Total General	6,853,518		200	2,000,332	1,615,891	1,670,135

Minimum Rates

Rate Type	Rateable Value	Minimum	Number of Properties	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	\$	\$	#	\$	\$	\$
GRV Town	13,393	525	9	4,725	6,300	6,825
UV Rural	22,317	1,600	12	19,200	20,800	20,800
UV Mining	407,731	2,200	139	305,800	319,000	330,000
GRV Transient Workforce Accommo	-	1,200	0	-	-	0
Total Minimum	443,441		160	329,725	346,101	357,625
Total General and Minimum	7,296,959		360	2,330,057	1,961,992	2,027,760

Other Rate Revenue

Rates Written Off	(5,000)	(3,241)	(5,000)
Interim Rates		6,672	
Facilities Fees (Ex Gratia)	7,000	7,000	6,300
Total Rate Revenue	2,332,057	1,972,423	2,029,060

Administration Charges

Interest Written Off	-	-	-
Administration Charges	1,860	1,860	-
Total Funds Raised from Rates	2,333,917	1,974,283	2,029,060

(b) Interest Charges and Instalments

Source of Revenue

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	\$	\$	\$
Interest on Unpaid Rates	20,000	38,038	6,000
Interest on Instalments Plan	5,000	11,795	5,320
Total Interest	25,000	49,832	11,320
Administration Charges	1,860	1,860	1,200
Total Charges	26,860	51,692	12,520

	Instalment Dates	Admin Charge	Instalment Plan	Unpaid Rates
	25 / 26	\$	%	%
First Due Date	10 Oct 2025	0.00	5.50%	11.0%
Second Instalment	12 Dec 2025	5.00	5.50%	11.0%
Third Instalment	13 Feb 2026	5.00	5.50%	11.0%
Fourth Instalment	17 Apr 2026	5.00	5.50%	11.0%

2. RATE REVENUE (Continued)

(c) Objectives and Reasons for Differential Rating

In accordance with Section 6.36 of the Local Government Act 1995, the Shire of Upper Gascoyne is required to publish its Objects and Reasons for implementing Differential Rates.

The objective of Council's rates is to collect revenue on an equitable basis in order that services to ratepayers can be provided throughout the Shire. The rates are raised to achieve a balanced budget. Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year. Section 6.33 of the Local Government Act 1995 provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire of Upper Gascoyne. The application of differential rating maintains equity in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services to the entire community and visitors.

Council has considered the Key Values contained within the Rating Policy Differential Rates (s.6.33) March 2016 released by the Department of Local Government, Sport and Cultural Industries, being:

- (a) Objectivity
- (b) Fairness and Equity
- (c) Consistency
- (d) Transparency and Administrative Efficiency

A copy of the policy can be obtained from

<https://www.cits.wa.gov.au/departments/publications/publication/rating-policy-differential-rates>

Council strive to deliver on the objectives of its long term strategic plans. A big part of achieving these goals is consistency and efficiencies. We are committed to ensuring our community is sustainable going into the future and that we can continue to deliver quality services and infrastructure to our community.

This year's budget has taken a longer term view as to the ongoing sustainability of the Shire, rising costs attributable to inflation in the first instance; material costs associated with Heritage Surveys and Monitors; legal costs associated with Heritage issues; two additional staff members; providing new staff housing; renovation of the Administration Building to remove asbestos and increase office space; supply line issues; the employment market; availability of contractors; increased cost of flood damage claims; increased costs associated with legislative compliance and triple the usage of our roads by the Mining sector and a huge increase in heavy vehicles on our road network primarily from the Mining sector and to a smaller degree increased usage by Tourists.

Based on current calculations the proposed rating for the 25/26 period will deliver \$2,330,057. Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations that will assist in managing the overall budget. In particular the following actions have been undertaken:

- Continuation of a 10/4 with an 11 hour per day work roster for the Road crews to reduce mobilisation costs. The Shire is exploring a 14/7 day roster for outside crew as this may assist with retention and attraction of staff.
- Provide onsite mobile accommodation for the outside crew, reducing lost productive time associated with travelling.
- Strategically placed fuel storage depots throughout the Shire so the outside crew do not have to wait for fuel supplies.
- Have established a further 32 bores and additional borrow pits to reduce the cartage distance to works and hence improve productivity.
- Continuation of camping out on jobs for Road crews when more than 50km from town to reduce time spent traveling to jobs and increase the time spent working on the roads.
- A continued focus by officers in leveraging council resources to attract grant funding.
- Multi skilling of all employees.
- Continued training of employees to improve their knowledge and productivity.
- Purchase modern equipment that is designed to do the job, reducing down time and reduce maintenance costs.
- Resource sharing where possible.
- Operating with an extremely small workforce - 17FTE's
- Working directly with the various sectors - Mining / Pastoral to find collaborative ways to manage our assets by hosting sector specific forums.
- Ensuring that the Shire is maximising its Financial Assistance Grant by keeping all possible cost adjusters up to date.

**SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026**

2. RATE REVENUE (Continued)

(d) Differential General Rates

The Local Government Act 1995 determines that properties of a Non-Rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. The Valuer General determines the GRV for all properties within the Shire of Upper Gascoyne every three years and assigns a GRV. The current valuation is effective from 1 July 2025. Interim valuations are provided monthly to Council by the Valuer General for properties where changes have occurred (i.e. subdivisions or strata title of property, amalgamations, building constructions, demolition, additions and/or property rezoning etc). In such instances Council recalculates the rates for the affected properties and issues interim rates notices.

GRV - General

Consists of properties predominately located within the Gascoyne Junction townsite boundaries with a predominant residential use and is valued by the Valuer General on a GRV basis. This category is considered by Council to be the base rate by which all other GRV rated properties are assessed. The properties were last assessed on the Valuer General on 1 July 2025. The rate reflects an adequate contribution to the rate burden on the Shire to deliver services, carry out maintenance of public facilities and infrastructure and to meet the objectives as set out in the Strategic Community Plan and other statutory requirements.

Minimum Rates - GRV General

The setting of minimum rates within rating categories is an important method of ensuring that all properties contribute an equitable rate amount. A minimum rate of \$525 has been set for the GRV-General category. The minimum rate reflects an adequate contribution to the rate burden on the Shire to deliver services, carry out maintenance of public facilities and infrastructure and to meet the objectives as set out in the Strategic Community Plan and other statutory requirements.

The minimum rate for the GRV-General category is set to ensure that less than 50% of the properties in this category are on the minimum rate to ensure compliance with Section 6.35 of the Local Government Act 1995.

GRV - Transient Workforce Accommodation

This incorporates all mass accommodation facilities provided for a workforce that is not permanently located within the district.

To ensure rates are distributed equitably across property used for residential and non-residential workers. Temporary workers are consumers of Shire services but unless they are also property owners within the Shire, are not contributing to the cost of services which they use. Mass accommodation properties have the potential to have a greater impact on Shire services and assets than other property types due to their number of occupants in a relatively small land parcel.

(e) Unimproved Value (UV)

Properties that are predominantly of a rural purpose are assigned an Unimproved Value that is supplied and updated by the Valuer General on an annual basis from 1 July of the current year. The rate in the dollar set for the UV-Rural category forms the basis for calculating all other UV differential rates

UV - Rural (The base rate for Unimproved Value)

Consists of properties that are exclusively for pastoral/rural use and is considered to be the base rate by which all other UV rated properties are assessed.

This category has been rated to reflect an adequate contribution on the maintenance and renewal of the Shires extensive 1900km road network, and other associated transport infrastructure required to support the ongoing sustainability of the Shire's road network. These properties have access to all other services and facilities provided by the Shire.

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

2. RATE REVENUE (Continued)

Minimum Rates - UV Rural

The setting of minimum rates within rating categories is an important method of ensuring that all properties contribute an equitable rate amount. A minimum rate of \$1,600 has been set for the UV-Rural category.

The proposed minimum payment reflects an adequate contribution on the maintenance and renewal of the Shires extensive 1900km road network, and to provide other services such as Biosecurity, inclusive of Wild Dog Control. These properties have access to all other services and facilities provided by Council.

The minimum rate for the UV-Rural category is set to ensure that less than 50% of the properties in this category are on the minimum rate to ensure compliance with Section 6.35 of the *Local Government Act 1995*.

UV - Mining

This category covers all Mining Leases, Exploration Licences, Prospecting Licences, Retention Licences, General Purpose Leases, Special Prospecting Leases for Gold and Miscellaneous Licences as defined under the Mining Act 1978.

Consists of properties that are used for mining, exploration or prospecting purposes. The Unimproved Value is supplied and updated by the Valuer General on both an annual basis from 1 July and a monthly basis thereafter for new tenement grants, deaths and other changes.

The reasons for this category is to reflect the impact on utilisation of rural infrastructure (comparative to Rural) by heavy transport and associated higher traffic volumes and heavy equipment on the shires extensive 1900km road network. The larger scale equipment, frequency of movement, size and operations of mining result in the shires road network requiring additional on-going maintenance and renewal to service these users. Further, these properties have access to all other services and facilities provided by Council.

Minimum Rates - UV Mining

The setting of minimum rates within rating categories is an important method of ensuring that all properties contribute an equitable rate amount. A minimum rate of \$2,200 has been set for the UV-Mining category.

The reasons for this category is to reflect the impact on utilisation of rural infrastructure (comparative to Rural) by heavy transport and associated higher traffic volumes and heavy equipment on the shires extensive 1900km road network. The larger scale equipment and operations of mining result in the shires road network requiring additional on-going maintenance and renewal to service these users. Further, these properties have access to all other services and facilities provided by Council.

The minimum rate for the UV-Mining category is set to ensure that less than 50% of the properties in this category are on the minimum rate to ensure compliance with Section 6.35 of the *Local Government Act 1995*.

(f) Rate Payment Discounts, Waivers and Concessions

No Discounts, Waivers or Concessions in relation to Rates are proposed for 2025/26.

3. SPECIFIED AREA RATE

No Specified Area Rates will be levied in the 2025/26 financial year.

4. SERVICE CHARGES

No Service Charges will be imposed in the 2025/26 financial year.

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

5. OPERATING REVENUE

(a) Fees and Charges

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
Program	\$	\$	\$
Governance	-	-	1,000
General Purpose Funding	-	100	-
Law, Order, Public Safety	10,400	9,735	10,100
Health	500	368	500
Education and Welfare	6,500	-	5,500
Community Amenities	11,866	16,536	11,850
Recreation and Culture	31,350	31,261	16,250
Economic Services	2,000	3,040	1,500
Total Fees and Charges	62,616	61,040	46,700

(b) Interest Earnings

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
Source of Revenue	\$	\$	\$
Interest on Reserves	75,000	95,059	40,000
Other Funds	200,000	295,227	150,000
Other Interest Revenue (Refer to Note 2(b))	25,000	49,832	11,320
Total Interest Earnings	300,000	440,118	201,320

(c) Other Revenue

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
Source of Revenue	\$	\$	\$
Other Revenue	115,613	269,296	171,889
Total Other Revenue	115,613	269,296	171,889

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

6. OPERATING EXPENSES

(a) Depreciation

By Program

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	\$	\$	\$
Governance	49,450	41,209	36,500
Law, Order, Public Safety	39,405	32,836	25,656
Education and Welfare	8,725	7,932	7,912
Housing	37,800	30,237	23,745
Community Amenities	3,155	2,865	9,940
Recreation and Culture	167,910	152,649	205,950
Transport	4,024,645	3,217,941	2,864,125
Economic Services	241,455	194,933	178,280
Other Property and Services	493,428	468,979	531,390
Total Depreciation by Program	5,065,973	4,149,581	3,883,498

By Class

Land and Buildings	202,326	166,980	152,337
Furniture and Equipment	13,734	11,666	9,190
Plant and Equipment	499,331	473,807	536,220
Roads	3,742,880	2,985,209	2,634,355
Other Infrastructure	607,702	511,918	551,396
Total Depreciation by Class	5,065,973	4,149,581	3,883,498

(b) Interest Expenses (Finance Costs)

Loan Description

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	\$	\$	\$
Borrowings (Refer to Note 9)	66,845	50,794	53,188
Overdraft	50,000	8,400	50,000
Other Interest	-	-	-
Total Finance Cost	116,845	59,194	103,188

(c) Auditor Remuneration

Service Provided

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	\$	\$	\$
Audit Services	55,000	56,727	51,000
Total Auditing Expense	55,000	56,727	51,000

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

6. OPERATING EXPENSES (Cont)

(d) Elected Members Remuneration

Fees, Expenses and Allowances Paid

Cr. Jim Caunt

President's annual allowance
Meeting attendance fees
Superannuation
Annual allowance for ICT expenses
Travel and accommodation expenses

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	\$	\$	\$
President's annual allowance	22,470	20,875	21,710
Meeting attendance fees	21,880	20,171	21,138
Superannuation	2,626	-	-
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel and accommodation expenses	1,500	1,681	-
	51,976	46,227	46,348

Cr. Hamish McTaggart

Deputy President's annual allowance
Meeting attendance fees
Superannuation
Annual allowance for ICT expenses
Travel and accommodation expenses

Deputy President's annual allowance	5,618	5,219	5,219
Meeting attendance fees	10,650	9,890	10,286
Superannuation	-	-	-
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel and accommodation expenses	1,500	781	-
	21,268	19,390	19,005

Cr. Blanche Walker

Meeting attendance fees
Superannuation
Annual allowance for ICT expenses
Travel and accommodation expenses

Meeting attendance fees	10,650	9,890	10,286
Superannuation	1,278	-	-
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel and accommodation expenses	1,500	-	-
	16,928	13,390	13,786

Cr. Peter Windie

Meeting attendance fees
Superannuation
Annual allowance for ICT expenses
Travel and accommodation expenses

Meeting attendance fees	10,650	9,890	10,286
Superannuation	1,278	-	-
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel and accommodation expenses	1,500	-	-
	16,928	13,390	13,786

Cr. Will Baston

Meeting attendance fees
Superannuation
Annual allowance for ICT expenses
Travel and accommodation expenses

Meeting attendance fees	10,650	9,890	10,286
Superannuation	1,278	-	-
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel and accommodation expenses	1,500	188	-
	16,928	13,578	13,786

Cr. Raymond Hoseason-Smith

Meeting attendance fees
Superannuation
Annual allowance for ICT expenses
Travel and accommodation expenses

Meeting attendance fees	10,650	9,890	10,286
Superannuation	-	-	-
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel and accommodation expenses	1,500	2,031	-
	15,650	15,421	13,786

Cr. Leane Alys McKeough

Meeting attendance fees
Superannuation
Annual allowance for ICT expenses
Travel and accommodation expenses

Meeting attendance fees	10,650	9,890	10,286
Superannuation	1,278	-	-
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel and accommodation expenses	1,500	2,127	-
	16,928	15,517	13,786

Total

	156,606	136,913	134,283
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SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

6. OPERATING EXPENSES (Cont)

(d) Elected Members Remuneration (Cont)

Fees, expenses and allowances to be paid or reimbursed to elected council members.

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	\$	\$	\$
President's allowance	22,470	20,875	21,710
Deputy President's allowance	5,618	5,219	5,219
Meeting attendance fees	85,780	79,511	82,854
Superannuation	7,738	-	-
Annual allowance for ICT expenses	24,500	24,500	24,500
Travel and accommodation expenses	10,500	6,808	-
Total	156,606	136,913	134,283

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

7. DISPOSAL OF ASSETS

(a) Annual Budget 25 / 26

Plant and Equipment

Transport

P113 - 2020 Toyota Hilux 4x4 2.8L DSL SR5
Semi-Trailer with Side Tipping tray

Total Disposals

Book Value Budget 25 / 26	Proceeds Budget 25 / 26	Profit Budget 25 / 26	(Loss) Budget 25 / 26
\$	\$	\$	\$
3,400	18,000	14,600	-
10,000	20,000	10,000	-
		-	-
13,400	38,000	24,600	-

Total Profit / (Loss) on Disposal

24,600

(b) Actual 24 / 25

Plant and Equipment

Transport

P100 - CAT 140M Grader - GU184

Total Disposals

Book Value Actual 24 / 25	Proceeds Actual 24 / 25	Profit Actual 24 / 25	(Loss) Actual 24 / 25
\$	\$	\$	\$
161,761	152,703	-	(9,058)
161,761	152,703	-	(9,058)

Total Profit / (Loss) on Disposal

(9,058)

(c) Annual Budget 24 / 25

Plant and Equipment

Transport

Caterpillar CT630B on Highway Truck P36
P100 - CAT 140M Grader - GU184

Total Disposals

Book Value Budget 24 / 25	Proceeds Budget 24 / 25	Profit Budget 24 / 25	(Loss) Budget 24 / 25
\$	\$	\$	\$
75,000	50,000	-	(25,000)
167,988	175,000	7,012	-
		-	-
242,988	225,000	7,012	(25,000)

Total Profit / (Loss) on Disposal

(17,988)

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

8. CAPITAL EXPENDITURE

(a) PROPERTY, PLANT AND EQUIPMENT

Land and Buildings

Governance

Council Office Extension/Upgrade	322,942	77,059	400,000
Electrical Board Upgrade for Emergency Command Centre	-	70,129	60,000

Housing

Lot 49 (Big Ds) - Replace flooring and blinds	13,500	-	-
Lot 17 (John's) - Replace blinds	8,000	-	-
Lot 48 Units - Paint outside and redo decking	20,000	-	-
Lot 49 Units - Paint outside and redo decking	20,000	-	-
Lot 48 A/B- Carports	60,000	-	-
Lot 50 Hatch Street - Installation of Shade to Patio	20,000	-	-
Lot 49 - Carport	35,000	-	-
Lot 45 B - Lighting and power to shed	8,000	-	-
Lot 23- Lighting and power to shed	8,000	-	-
Lot 19 Carport	50,000	-	-
Lot 53,28 Hatch Street New Housing Development	600,000	-	-
Lot 50, 22 Hatch Street - Manager Finance and	-	242	-
Lot 40,3 Gregory Street - Town Services Officers	-	316	-
Lot 21, 23 Gregory Street - Works Supervisor and	-	453	-
Lot 23 Gregory Street - Shed	-	34,414	40,150
Lot 45B Gregory Street - Shed	-	34,403	40,150
Lot 45A Gregory Street - Patio	-	24,503	28,250
Lot 39 Gregory Street - Patio	-	24,796	28,250
Lot 17 Gregory Street - Patio	-	20,352	17,300
Lot 51 Hatch Street - Gardens and Reticulation	-	67,915	50,000
Lot 45B Gregory Street - Gardens and Reticulation	-	48,406	50,000
Lot 50 Hatch Street - Installation of Lighting and Power to Shed	-	3,556	8,000
Lot 40 Gregory Street - Install Lighting and Power to Shed and Patio	8,000	-	8,000
Lot 21 Gregory Street - Installation of Power to Patio	-	2,917	3,500
Lot 52 Hatch Street - Concrete Path around House - replace paving	-	19,692	25,000
Lot 19 Gregory Street - Concrete Path around House - replace paving	-	19,983	25,000
Lot 53 Hatch Street - Install Retaining Wall	-	15,975	20,000
Lot 19 Gregory Street - Pool Fence Upgrade	-	14,262	15,000
Lot 52 Hatch Street - Patio	-	13,636	15,250
Lot 23 Gregory Street - Patio	-	13,514	15,250
Lot 45B Gregory Street House Construction CF 23/24	-	168,632	210,500
Lot 51 Hatch Street - Fitout CF 23/24	-	71,527	81,000

Recreation and Culture

Upgrade Electrical Board At Evacuation Centre	-	50,477	50,000
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Transport

Depot Machinery Shed - Water Tank and Gutters Storage	10,000	-	-
Depot Perimeter Fence - Replacement	30,000	-	-
Chemical Laydown Area	80,000	-	-
Chemical Shed and Eye Wash/Shower Station	-	31,044	35,000
Stainless benches/shelving	-	3,489	-

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

8. CAPITAL EXPENDITURE (Continued)

(a) PROPERTY, PLANT AND EQUIPMENT (Cont)

Land and Buildings (Cont)

Economic Services

GJTP Storage Shed - Power and Lighting	15,000	-	-
Laundry at Gascoyne Junction Pub and Tourist Park	40,909	-	-
Storage Shed at Gascoyne Junction Pub and Tourist Park	-	50,425	65,400
Residential Land Development	-	25,000	-

Total Land and Buildings	1,349,351	907,117	1,291,000
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Furniture and Equipment

Governance

Council Chambers Chairs and Infrastructure	-	14,155	25,000
Telephone System and ICT Upgrade	-	13,562	25,000
Front Office Upgrade	75,000	-	-
Computer Server Upgrade	21,400	-	-

Recreation and Culture

Slatwall and Equipment/Furniture	20,000	-	-
Bureau Meeting Pods for Privacy - Centrelink/General Meeting	40,000	-	-

Total Furniture and Equipment	156,400	27,717	50,000
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Plant and Equipment

Transport

Works Supervisor Vehicle replacement	75,000	-	-
Telehandler	220,000	-	-
2x solar lighting tower	40,000	-	-
2x flattop trailer 12x7	17,000	-	-
Fresh water cartage tandem trailer	18,000	-	-
Gardeners truck	200,000	-	-
Tow Behind Roller	150,000	-	-
Operator Camp	95,000	-	-
Water wheel trailer	35,000	-	-
Broom for Kubota tractor	20,000	-	-
Operator Camp	95,000	-	90,000
Grader	-	557,200	585,000
Prime Mover	-	217,835	250,000
Generator P72 Camp	-	252	10,000
Generator WM Camp	-	8,565	10,000
Fuel Tank Cobra Diary Creek	-	12,302	15,000
Light Trailer with Water Wheel and Genset	-	15,213	-
Zero Turn Ride On Mower	-	11,500	-
Depot - Unleaded Tank With Pump	-	9,965	-
Air Compressor - Depot	-	8,636	-
Fleet Number Sticker	-	644	-

Law, Order & Public Safety

Fire Truck Supplied by Fesa	-	550,000	-
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Total Plant and Equipment	965,000	1,392,113	960,000
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Total Property, Plant and Equipment	2,470,751	2,326,947	2,301,000
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**SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026**

8. CAPITAL EXPENDITURE (Continued)

(b) INFRASTRUCTURE

Infrastructure - Roads

Transport

Indigenous Access Road - Landor Mt Augustus CF
23/24

- 158,801 140,985

Indigenous Access Road - Landor Mt Augustus
24/25

- 540,915 200,000

Signage

75,000 29,526 60,000

Grids

60,000 53,520 60,000

State Initiative Program - Carnarvon Mullewa Road
24/25

4,770,000 5,125,045 5,015,729

RRG/LRCI Landor Mt Augustus Road 24/25

581,408 580,340

RRG/LRCI Landor Meekatharra Road 24/25

455,450 580,340

R2R Carnarvon Mullewa Road Project 24/25

1,039,029 1,034,958

33 River Crossing Floodway Reconstruction

180,000 496 180,000

Road Resealing Program - Various 24/25

- 900,320 500,000

Bore Findings x3

- 91,423 100,000

River Level Gauge at Landor

- 3,100 20,000

RRG Cobra Diary Creek Road Resheets 25/26

908,732 - -

RRG Carnarvon Mullewa Road Resheets 25/26

908,732 - -

R2R Landor Meekatharra Road Resheet - Various

634,958 - -

R2R Carnarvon Mullewa Road Resealing 25/26

650,000 - -

Landor Mt Augustus Road Realignment including
Culvert 25/26

9,300,000 - -

Indigenous Access Roads/R2R Landor Mt Augustus

Road 3 x Culverts

718,801 - -

2 x Bore Findings

80,000 - -

Total Roads

18,286,223 8,979,031 8,472,352

**SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026**

8. CAPITAL EXPENDITURE (Continued)

(b) INFRASTRUCTURE (Cont)

Infrastructure - Footpaths

Transport

Footpath Plan - Hatch Street

Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
\$	\$	\$
-	304,336	150,000
-	304,336	150,000

Total Footpaths

Infrastructure - Other

Community Amenities

New Rubbish Tip Reserve and Fence

150,000 - 100,000

Rehabilitate Old Rubbish Tip Reserve

20,000 - 20,000

Reverse Osmosis Plant

50,000 607,596 1,000,000

Evaporation Pond at new tip for Water Treatment Plant

- 546,969 240,000

Evaporation Pond/Trenches for Sullage Waste

- - 60,000

Buildings - Fire Control GEN

- 632 -

Recreation and Culture

Concrete pad between Dongas for Outdoor Gym Area

- 43,420 40,000

Install Power Outlets for Two Rivers Memorial Park

- 8,850 10,000

Oval Renovation Part Two

- 44,020 50,000

Museum Upgrade

30,000 - 30,000

Telescope and Concrete Viewing Pad

- 9,800 15,000

Water Hole Access Ramp

- - 100,000

Upgrade River Pumps and Infrastructure

60,000 - 60,000

Total Other Infrastructure

310,000 1,261,287 1,725,000

Total Infrastructure

18,596,223 10,544,654 10,347,352

Total Capital Expenditure

21,066,974 12,871,601 12,648,352

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

9. INFORMATION ON BORROWINGS

(a) Debenture Repayments

(i) Loan 29 Staff Housing

Housing

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
Opening Balance	133,268	172,829	136,392
Principal Payment	(38,665)	(39,561)	(37,534)
Principal Outstanding	94,603	133,268	98,858
Finance Cost Payment	(2,744)	(4,166)	(4,592)
Total Finance Cost	(2,744)	(4,166)	(4,592)

(ii) Loan 28 Tourism Precinct

Economic Services

Opening Balance	284,850	343,564	293,185
Principal Payment	(55,652)	(58,714)	(52,949)
Principal Outstanding	229,198	284,850	240,236
Finance Cost Payment	(12,156)	(15,263)	(16,104)
Total Finance Cost	(12,156)	(15,263)	(16,104)

(ii) Loan 30 Staff Housing

Housing

Opening Balance	295,920	342,033	298,020
Principal Payment	(44,978)	(46,113)	(44,493)
Principal Outstanding	250,942	295,920	253,527
Finance Cost Payment	(4,184)	(5,000)	(5,079)
Total Finance Cost	(4,184)	(5,000)	(5,079)

(iii) Loan 31 Staff Housing

Housing

Opening Balance	525,100	589,512	575,550
Principal Payment	(52,592)	(64,412)	(50,450)
Principal Outstanding	472,508	525,100	525,100
Finance Cost Payment	(23,761)	(26,365)	(27,413)
Total Finance Cost	(23,761)	(26,365)	(27,413)

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

9. INFORMATION ON BORROWINGS (Continued)

(b) New Loans

(iii) Loan 32 Staff Housing

Housing

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	\$	\$	\$
Opening Balance	-	-	-
Proceeds from Borrowing	600,000	-	-
Principal Payment	(56,000)	-	-
Principal Outstanding	544,000	-	-
Finance Cost Payment	(24,000)	-	-
Total Finance Cost	(24,000)	-	-
Total Proceeds from Borrowing	600,000	-	-
Total Principal Repayments	(247,887)	(208,800)	(185,426)
Total Finance Cost	(66,845)	(50,794)	(53,188)

9. INFORMATION ON BORROWINGS (Continued)

Institution	Western Australian Treasury Corporation (WATC)
Loan Type	Fixed
Term	10 Years
Interest Rate	4.1994% Semi Annual Compounding

(b) Unspent Borrowings

The Shire had no unspent borrowing as at 30th June 2025. It is not expected to have unspent borrowing funds as at 30th June 2026.

(c) Overdraft Facility

The Shire holds an overdraft facility with the Commonwealth Bank for \$700,000. The current interest rate on the facility is 10.28% per annum.

**SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026**

10. CASH BACKED RESERVES

	2025/26 Budget Opening Balance	2025/26 Budget Transfers (from)	2025/26 Budget Interest Received	2025/26 Budget Transfer to	2025/26 Budget Closing Balance	2024/25 Actual Opening Balance	2024/25 Actual Transfers (from)	2024/25 Actual Interest Received	2024/25 Actual Transfer to	2024/25 Actual Closing Balance	2024/25 Budget Opening Balance	2024/25 Budget Transfers (from)	2024/25 Budget Interest Received	2024/25 Budget Transfer to	2024/25 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by council															
Plant Replacement Reserve	457,464	-	15,308	120,000	592,772	434,932	-	22,532	-	457,464	434,933	-	9,598	90,402	534,933
Airport Reserve	144,533	-	4,836	50,000	199,369	42,219	-	2,314	100,000	144,533	42,219	-	927	99,073	142,219
Leave Reserve	186,388	-	6,237	50,000	242,625	82,012	-	4,376	100,000	186,388	82,011	-	1,800	118,222	202,033
Tourism Precinct Reserve	258,278	(40,909)	8,643	50,000	276,012	86,693	(25,000)	4,703	191,882	258,278	86,693	-	1,903	98,097	186,693
Building Reserve	123,088	-	4,117	68,520	195,725	186,324	(71,755)	8,520	-	123,088	186,324	(81,000)	2,393	397,607	505,324
Works Reserve	173,522	-	5,809	100,000	279,331	163,985	-	9,537	-	173,522	163,985	-	3,705	146,295	313,985
Roads Flood Damage Reserve	189,468	-	6,340	-	195,808	157,289	-	8,179	24,000	189,468	157,289	-	3,453	20,649	181,391
Bridge Maintenance	126,489	-	4,233	50,000	180,722	120,259	-	6,230	-	126,489	120,259	(20,000)	2,712	22,288	125,259
Economic Development	500,208	-	16,738	100,000	616,946	475,571	-	24,637	-	500,208	475,571	-	10,178	139,822	625,571
Sealed Road Sealing Reserve	81,838	-	2,739	300,000	384,577	77,807	-	4,031	-	81,838	77,807	-	3,331	12,868	94,006
Total Reserves	2,241,276	(40,909)	75,000	888,520	3,163,887	1,827,091	(96,755)	95,059	415,882	2,241,276	1,827,091	(101,000)	40,000	1,145,323	2,911,414

Reserve Accounts - Purposes

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve Name	Purpose
Plant Replacement Reserve	to be used to be used for the purchase of major plant and also to fund major mechanical breakdowns
Airport Reserve	to fund the resealing of the Gascoyne Junction Airport
Leave Reserve	to be used to fund annual and long service leave requirements
Tourism Precinct Reserve	to be used for future significant repairs or upgrades on an as required basis
Building Reserve	to be used for new buildings, future repairs or upgrades on an as required basis (excluding the Tourism Precinct)
Works Reserve	to be used to support funding of major infrastructure projects
Roads Flood Damage Reserve	to be used towards the required Shire contribution for Western Australia Natural Disaster Relief funding
Bridge Maintenance Reserve	to be used for repairs and maintenance of Kilili Bridge as required
Economic Development	to set aside funds for economic development initiatives
Sealed Road Resealing Reserve	to set aside funds for the resealing of the Shire's sealed road network

The reserves are not expected to be used within a set timeframe and further transfers to and from the reserve accounts are expected as funds are utilised

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

11. NOTES TO THE STATEMENT OF CASH FLOWS

The statement of cash flows includes cash and cash equivalents net of outstanding overdrafts. The estimated cash at reporting date is as follows:

(a) Reconciliation of Cash

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	\$	\$	\$
Cash at bank and on hand	3,760,664	7,713,023	3,640,371
Bank Overdraft	-	386	-
Total Cash on Hand	3,760,664	7,713,409	3,640,371
Held as			
- Unrestricted cash and cash equivalents	596,777	5,472,132	728,957
- Restricted cash and cash equivalents	3,163,887	2,241,276	2,911,414
	3,760,664	7,713,408	3,640,371

Restrictions

The following include the cash balances restricted by regulation or other externally imposed requirement:

- Cash and cash equivalents	3,163,887	2,241,276	2,911,414
Total Restricted Cash	3,163,887	2,241,276	2,911,414

The restricted assets are a result of the following specific purposes to which the asset may be used:

Reserves - cash/financial asset backed
 Unspent non-operating grants, subsidies and contribution liabilities

(b) Reconciliation of Net Cash from Operating Activities to Net Result

Net Result	11,682,743	7,248,965	2,423,280
Depreciation	5,065,973	4,149,581	3,883,498
(Profit) on Sale of Asset	(24,600)	-	(7,012)
Loss on Sale of Asset	-	9,058	25,000
(Increase) / Decrease in Receivables	-	(616,674)	-
(Increase) / Decrease in Contract Assets	-	(463,715)	-
(Increase) / Decrease in Inventories	-	(3,386)	-
Increase / (Decrease) in Payables	-	1,427,579	-
Increase / (Decrease) in Contract Liabilities	-	(553,105)	-
Increase / (Decrease) in Employee Provisions	-	(5,333)	-
Non-operating Grants, Subsidies and Contributions	(17,035,401)	(9,342,988)	(8,150,771)
Net Cash from Operating Activities	(311,285)	1,849,982	(1,826,005)

(c) Undrawn Borrowing Facilities

Credit Standby Arrangements

Bank Overdraft Limit	4,200,000	4,200,000	4,200,000
Bank Overdraft at Balance Date	-	386	-
Credit Card Limit	10,000	10,000	10,000
Credit Card Balance at Balance Date	-	(3,873)	-
Total Amount of Credit Unused	4,210,000	4,206,513	4,210,000

Loan Facilities

Loan Facilities in use at Balance Date	1,591,251	1,239,138	1,117,721
Unused Loan Facilities at Balance Date	4,200,000	4,200,386	4,200,000

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

12. NET CURRENT ASSETS

Composition of Estimated Net Current Assets

		Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	Note	\$	\$	\$
Current Assets				
Cash - Unrestricted	11(a)	596,777	5,472,132	728,957
Cash - Restricted Reserves	10	3,163,887	2,241,276	2,911,414
Receivables		1,175,593	1,175,593	281,914
Contract Assets		1,087,829	1,087,829	1,018,225
Inventories		211,931	211,931	222,507
Total Current Assets		6,236,017	10,188,761	5,163,017
Current Liabilities				
Trade and Other Payables		(2,429,378)	(2,429,378)	30,783
Deposits and Bonds		(180)	(180)	(50,180)
Contract Liabilities		(532,545)	(532,545)	(2,104,876)
Short Term Borrowings		(191,887)	(191,887)	(191,887)
Provisions		(324,576)	(324,576)	(240,601)
Total Current Liabilities		(3,478,566)	(3,478,566)	(2,556,761)
Net Current Funding Position		2,757,451	6,710,195	2,606,256
Cash - Restricted Reserves	10	(3,163,887)	(2,241,276)	(2,911,414)
Less: Land Held for Resale		-	-	(2,500)
Add: Current Portion of Debentures		191,887	191,887	191,887
Add: Movement in Employee Leave Reserve		28,161	28,162	34,065
Add: Liabilities Related to Restricted Assets		186,388	186,388	81,706
Estimated Surplus / (Deficit) C/FWD		-	4,875,356	(0)

The estimated surplus/(deficit) c/fwd in the 2025/26 budget column represents the surplus/(deficit) carried forward as at 30 June 2025.

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

13. TRUST FUNDS

The Shire has no control over funds held in Trust and therefore not included in the financial statements.

Description	Opening Balance 01 Jul 25	Estimated Amounts Received	Estimated Amounts Paid	Closing Balance 30 Jun 26
	\$	\$	\$	\$
	-	-	-	-
Total Trust Funds	-			-

14. MAJOR LAND TRANSACTIONS

The Shire does not anticipate any major land transactions in the 25/26 financial year.

15. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

The Shire does not anticipate any trading undertakings or major trading undertakings in the 25/26 financial year.

16. JOINT VENTURE ARRANGEMENTS

The Shire is not involved or expected to be involved in any joint venture arrangements in the 25/26 financial year.

SHIRE OF UPPER GASCOYNE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2026

17. PROGRAM INFORMATION

	Budget 25 / 26	Actual 24 / 25	Budget 24 / 25
	\$	\$	\$
Income excluding grants, subsidies and contributions			
Governance	1,000	691	1,000
General Purpose Funding	2,638,917	2,414,408	2,235,580
Law, Order, Public Safety	12,975	12,310	12,625
Health	500	368	500
Education and Welfare	27,100	28,311	40,695
Community Amenities	11,866	16,626	11,850
Recreation and Culture	31,350	31,261	17,750
Transport	68,350	40,207	35,000
Economic Services	44,688	69,638	93,969
Other Property and Services	-	130,917	-
	<u>2,836,746</u>	<u>2,744,737</u>	<u>2,448,969</u>
Operating grants, subsidies and contributions			
General Purpose Funding	1,977,747	3,080,956	641,720
Law, Order, Public Safety	25,230	30,934	29,213
Education and Welfare	104,000	99,500	106,500
Recreation and Culture	-	-	5,000
Transport	2,583,403	4,057,987	12,118,984
Economic Services	85,000	(50,503)	109,038
Other Property and Services	55,000	64,237	50,000
	<u>4,830,380</u>	<u>7,283,111</u>	<u>13,060,455</u>
Capital grants, subsidies and contributions			
Law, Order, Public Safety	-	550,034	-
Recreation and Culture	-	624,973	624,873
Transport	17,035,401	8,167,980	7,525,898
	<u>17,035,401</u>	<u>9,342,988</u>	<u>8,150,771</u>
Total Income	<u>24,702,527</u>	<u>19,370,836</u>	<u>23,660,195</u>
Expenses			
Governance	(564,141)	(619,715)	(724,288)
General Purpose Funding	(297,177)	(61,805)	(139,996)
Law, Order, Public Safety	(178,186)	(126,272)	(134,592)
Health	(101,126)	(17,383)	(28,400)
Education and Welfare	(510,390)	(472,236)	(746,807)
Housing	(648,913)	(464,089)	(473,959)
Community Amenities	(270,048)	(96,330)	(191,243)
Recreation and Culture	(830,739)	(521,942)	(631,580)
Transport	(8,381,434)	(8,406,516)	(16,918,286)
Economic Services	(1,182,630)	(1,119,952)	(1,197,764)
Other Property and Services	(55,000)	(215,631)	(50,000)
	<u>(13,019,784)</u>	<u>(12,121,871)</u>	<u>(21,236,915)</u>
Net Result for the period	<u>11,682,743</u>	<u>7,248,964</u>	<u>2,423,280</u>

APPENDIX 3

(Draft 2025-2026 Fees and Charges)

SHIRE OF UPPER GASCOYNE
DRAFT SCHEDULE OF FEES AND CHARGES FOR 2025/2026



FEE AND CHARGE DESCRIPTION	Council /	24/25 FEE AND CHARGES	Proposed 25/26 FEE AND CHARGES 2.7% CPI increase	* GST inc
	Statutory			
COMMUNITY RESOURCE CENTRE				
Photocopying				
A4 Black Printing / Photocopying - per single sided page	Council	\$0.70	\$0.75	*
A4 Colour Printing / Photocopying - per single sided page	Council	\$1.40	\$1.45	*
A4 Black Printing / Photocopying - double sided	Council	\$1.40	\$1.45	*
A4 Colour Printing / Photocopying - double sided	Council	\$1.80	\$1.85	*
A3 Black Printing / Photocopying - per single sided page	Council	\$1.50	\$1.55	*
A3 Colour Printing / Photocopying - per single sided page	Council	\$3.00	\$3.10	*
A3 Black Printing / Photocopying - double sided	Council	\$3.00	\$3.10	*
A3 Colour Printing / Photocopying - double sided	Council	\$6.00	\$6.15	*
Facsimile				
Fax receipt per page	Council	\$0.80	\$0.85	*
Laminating				
A4 Size Laminate - each	Council	\$2.50	\$2.60	*
A3 Size Laminate - each	Council	\$3.50	\$3.60	*
A5 Size Laminate - each	Council	\$1.50	\$1.55	*
Business Card Laminate - each	Council	\$1.00	\$1.05	*
Binding				
A4 Standard - < 50 pages	Council	\$5.00	\$5.15	*
A4 Standard - > 50 pages	Council	\$10.00	\$10.30	*
Library				
Lost Books	Council	At Cost	At Cost	*
Assorted Books and Publications for Sale at the CRC	Council	As Marked for Sale	As Marked for Sale	*
Assorted Tourist Books and Maps for Sale at the CRC	Council	As Marked for Sale	As Marked for Sale	*
CRC Various Merchandise				
Various Merchandise, Sundry Items, Souvenirs for Sale, Various Greeting, Birthday and Sympathy Cards for Sale at the CRC	Council	As Marked for Sale	As Marked for Sale	*
Local Phone Book	Council	\$5.00	\$5.15	*
Minutes per Double Sided Page	Council	\$0.80	\$0.85	*
Various Post Cards for Sale at the CRC	Council	As Marked for Sale	As Marked for Sale	*
Horizon Power Vouchers for Sale at the CRC (prices as charged by Horizon Power)	Council	As charged by Supplier	As charged by Supplier	*
Internet/wifi/computer use per half hour	Council	\$3.20	\$3.30	*
Computer use no internet per half hour	Council	\$5.00	\$5.15	*
Scanning per page	Council	\$0.60	\$0.65	*

SHIRE OF UPPER GASCOYNE
DRAFT SCHEDULE OF FEES AND CHARGES FOR 2025/2026



FEE AND CHARGE DESCRIPTION	Council / Statutory	24/25 FEE AND CHARGES	Proposed 25/26 FEE AND CHARGES 2.7% CPI increase	* GST inc
Gas Bottles				
45KG LPG Bottles Swap only (Additional charges for bottle purchase)	Council	\$212.00	\$225.00	*
9KG LPG Bottles Swap only (Additional charges for bottle purchase)	Council	At shires desecration pending on freight costs	At shires desecration pending on freight costs	*
COMMUNITY RESOURCE CENTRE (Continued)				
Gassy Gossip - Advertising				
Advertising in the Gassy Gossip - A4 full page	Council	\$44.60	\$45.80	*
A5 half page	Council	\$27.60	\$28.35	*
A6 quarter page	Council	\$22.30	\$22.90	*
Business card size	Council	\$9.00	\$9.25	*
Retail Prices (includes online sales) - Merchandise and Souvenirs (mark-up fees) -				
0% to 150% mark-up range on merchandise/souvenirs for retail at the Shire of Upper Gascoyne CRC.				
Postage and Handling (includes online sales)				
At Calculated Cost - Determined by weight of goods purchased and shipping method used.				
Note: Retail Prices and Postage and Handling Costs include GST.				
PAVILION VENUE HIRE CHARGES				
Bond for Pavilion Hire - Event / function with alcohol	Council	\$500.00	\$515.00	NA
Bond for Pavilion Hire - Event / function without alcohol	Council	\$350.00	\$360.00	NA
Pavilion Hire Per Hour (with alcohol)	Council	\$84.00	\$87.00	*
(Licensee responsible for liquor license)				
Pavilion Hire Per Hour (without alcohol)	Council	\$67.00	\$69.00	*
Not-for-Profit Community Use (i.e. fundraising event) - Discounted Hourly Rate- full payment of Bond Applies	Council	\$40.00	\$41.00	*
Registered/Incorporated Not-for-Profit Charitable Organisations - full payment Bond Applies (IMPORTANT: Hirers need to prove charitable incorporation/registration)	Council	No Charge (Subject to CEO approval)	No Charge (Subject to CEO approval)	
Additional Cleaning (per hour)	Council	At Cost + 25% + GST	At Cost + 25% + GST	*
Cleaning Fee for Donga's (per donoga and only when applicable)	Council	\$50 + GST	\$51.35 + GST	*
Cleaning and Bedding Fee for Donga's (per bed and only when applicable)	Council	\$75 + GST	\$77.10 + GST	*
Repair of Damage caused during hire and/or use	Council	At Cost + 25% + GST	At Cost + 25% + GST	*
Note: All hirers must submit an application to the Shire for Venue Hire and adhere to the Shire's venue hire terms and conditions. Additional Charges incurred by the Shire for cleaning and/or repairs as a result of the hirers negligence to comply with the T&C's, will be subject to an Administration Fee of 25% on top of the cost, plus GST. Bond refunds will also be forfeited. <i>The CEO has the discretion to approve or decline applications for venue hire based on the merit of the application. All requests received from hirers based on Charitable exemptions, will be subject to the Shire's hire criteria including T&C's and assessed for approval by the CEO.</i>				
Hall Hire includes hire of all chattels				
PAVILION FURNITURE AND EQUIPMENT HIRE CHARGES (SEPARATE TO VENUE HIRE)				
Tables - Per Table Hire	Council	\$6.20	\$6.40	*
Chairs - Per Chair Hire	Council	\$2.60	\$2.70	*
Bond deposit for Table and Chair Hire - up to 20 pieces of furniture	Council	\$110.00	\$113.00	NA
Bond deposit for Table and Chair Hire - up to 50 pieces of furniture	Council	\$250.00	\$257.00	NA
Bond deposit for Table and Chair Hire - up to and in excess of 100 pieces of furniture	Council	\$500.00	\$514.00	NA
Note: All hirers must submit an application to the Shire for Furniture & Equipment Hire and adhere to the Shire's hire terms and conditions. Additional Charges incurred by the Shire for cleaning and/or repairs as a result of the hirers negligence to comply with the T&C's, will be subject to an Administration Fee of 25% on top of the cost, plus GST. Bond refunds will also be forfeited.				
PAVILION KITCHEN & KITCHEN EQUIPMENT HIRE CHARGES (SEPARATE TO VENUE HIRE)				
Kitchen Hire Only (to use for Cooking and includes all kitchen equipment) - Per Hour	Council	\$45.00	\$46.25	*
Kitchen Hire Only (to use for Cooking and includes all kitchen equipment) - Cleaning Bond	Council	\$111.00	\$114.00	NA
Bain Marie Hire - Per Day	Council	\$56.00	\$57.55	*
Bain Marie Hire - Cleaning Bond	Council	\$110.00	\$113.00	NA
Urn Hire - Per Day	Council	\$55.00	\$56.50	
Urn Hire - Bond	Council	\$55.00	\$56.50	NA
Note: All hirers must submit an application to the Shire for the Kitchen, Furniture & Equipment Hire and adhere to the Shire's hire terms and conditions. Additional Charges incurred by the Shire for cleaning and/or repairs as a result of the hirers negligence to comply with the T&C's, will be subject to an Administration Fee of 25% on top of the cost, plus GST. Bond refunds will also be forfeited.				
GYM MEMBERSHIP CHARGES				
3 Month Membership	Council	\$30.00	\$30.85	*
6 Month Membership	Council	\$50.00	\$51.35	*
12 Month Membership	Council	\$100.00	\$102.70	*
TOWN OVAL HIRE CHARGES				
Town Oval Hire Commercial	Council	\$318.00	\$326.60	*
Town Oval Hire Carnivals and/or Fairs	Council	\$191.00	\$196.20	*

SHIRE OF UPPER GASCOYNE
DRAFT SCHEDULE OF FEES AND CHARGES FOR 2025/2026



FEE AND CHARGE DESCRIPTION	Council / Statutory	24/25 FEE AND CHARGES	Proposed 25/26 FEE AND CHARGES 2.7% CPI increase	* GST inc
Not-for-profit Community Use (i.e. fundraising event) - Discounted Rate (CEO to determine Community use)	Council	\$106.00	\$108.90	*
Registered/Incorporated Not-for-Profit Charitable Organisations - full payment Bond Applies (IMPORTANT: Hirers need to prove charitable incorporation/registration)	Council	No Charge (Subject to CEO approval)	No Charge (Subject to CEO approval)	
Town Oval Bond Commercial Low Risk Event - (CEO to determine Risk)	Council	\$477.00	\$490.00	
Town Oval Bond Commercial High Risk Event - (CEO to determine Risk)	Council	\$530.00	\$545.00	
Application for Temporary Road Closure	Council	\$175.00	\$180.00	*
Shire staff to set up physical Road Closures and signage for events (not traffic management)	Council	At Cost + 25% + GST	At Cost + 25% + GST	*
Repair of Damage caused during hire and/or use	Council	At Cost + 25% + GST	At Cost + 25% + GST	*
Note: All hirers must submit an application to the Shire for Venue Hire and adhere to the Shire's venue hire terms and conditions. Additional Charges incurred by the Shire for cleaning and/or repairs as a result of the hirers negligence to comply with the T&C's, will be subject to an Administration Fee of 25% on top of the cost, plus GST.				
The CEO has the discretion to approve or decline applications for venue hire based on the merit of the application. All requests received from hirers based on Charitable exemptions, will be subject to the Shire's hire criteria including T&C's and assessed for approval by the CEO.				
TWO RIVERS MEMORIAL PARK				
Bond for Two Rivers Memorial Park Amphitheatre - Event / function with alcohol	Council	\$500.00	\$515.00	NA
Bond for Two Rivers Memorial Park Amphitheatre - Event / function without alcohol	Council	\$350.00	\$360.00	NA
Two Rivers Memorial Park Amphitheatre Per Hour (with alcohol)	Council	\$84.00	\$87.00	*
(Licensee responsible for Liquor license)				
Two Rivers Memorial Park Amphitheatre Per Hour (without alcohol)	Council	\$67.00	\$69.00	*
Not-for-Profit Community Use (i.e. fundraising event) - Discounted Hourly Rate- full payment of Bond Applies	Council	\$40.00	\$41.00	*
Registered/Incorporated Not-for-Profit Charitable Organisations - full payment Bond Applies (IMPORTANT: Hirers need to prove charitable incorporation/registration)	Council	No Charge (Subject to CEO approval)	No Charge (Subject to CEO approval)	
Additional Cleaning (per hour)	Council	At Cost + 25% + GST	At Cost + 25% + GST	*
PLANT HIRE / PRIVATE WORKS				
Note: All plant hire is with a shire employed operator only. Any Shire plant damaged or not returned, will be subject to additional costs for replacement or repairs, including associated costs such as freight and administration fees (if applicable) all to be paid by the hirer.				
Plant Hire Charges Per Hour - NO DRY HIRE				
Cat 140M Grader	Council	\$227.00	\$235.00	*
Cat 150M Grader	Council	\$227.00	\$235.00	*
Cat 916 Front End Loader	Council	\$132.00	\$136.00	*
Cat Vibrator Bomag Roller (Smooth or Padfoot)	Council	\$219.00	\$225.00	*
Prime Mover	Council	\$168.00	\$175.00	*
CAT 966G Wheel Loader	Council	\$218.00	\$225.00	*
Prime Mover with one trailer/Mack Tipper Body Truck	Council	\$207.80	\$214.00	*
Mack Tipper Truck	Council	\$206.00	\$212.00	*
Cat Mini Excavator	Council	\$155.00	\$160.00	*
Prime Mover with two trailers	Council	\$227.00	\$235.00	*
Bobcat	Council	\$158.00	\$163.00	*
John Deere Mower	Council	\$158.00	\$163.00	*
Mosquito Fogger	Council	\$116.60	\$120.00	*
Grid Roller	Council	\$237.50	\$244.00	*
Multi Tyred Roller	Council	\$192.90	\$199.00	*
Kanga	Council	\$150.00	\$155.00	*
PLANT HIRE / PRIVATE WORKS (Continued)				
Labour Hire				
Per man hour - ordinary hours	Council	At Cost + 25% + GST	At Cost + 25% + GST	
Fuel Charges (Per Litre)(Diesel) by arrangement with the CEO	Council	At Cost + 25% + GST	At Cost + 25% + GST	
Cleaning Charges Per Hour	Council	At Cost + 25% + GST	At Cost + 25% + GST	
Repair Charges	Council	At Cost + 25% + GST	At Cost + 25% + GST	
Other Private Works Fees				

SHIRE OF UPPER GASCOYNE
DRAFT SCHEDULE OF FEES AND CHARGES FOR 2025/2026



FEE AND CHARGE DESCRIPTION	Council /	24/25 FEE AND CHARGES	Proposed 25/26 FEE AND CHARGES 2.7% CPI increase	* GST inc
	Statutory			
Private Works Administration Fee - Charged on top of all Private Works Jobs (before GST)	Council	25%	25%	
Note: Any jobs where handling asbestos is involved will be negotiated with the Shire on a case by case service				
The CEO has the discretion to vary these rates on the basis that a minimum of full cost recovery is achieved.				
ANIMAL CONTROL (S1: Dog Act 1976; Dog Regulations 2013) (S2: Cat Act 2011; Cat Regulations 2012)				
Dog Registration - 1 Year Sterilized	Statutory	\$20.00	\$20.00	
Dog Registration - 3 Year Sterilized	Statutory	\$42.50	\$42.50	
Dog Registration - 1 Year Unsterilized	Statutory	\$50.00	\$50.00	
Dog Registration - Lifetime Unsterilized	Statutory	\$250.00	\$250.00	
Dog Registration - Lifetime Sterilized	Statutory	\$100.00	\$100.00	
Dog Registration - 3 Years Unsterilized	Statutory	\$120.00	\$120.00	
ANIMAL CONTROL (S1: Dog Act 1976; Dog Regulations 2013) (S2: Cat Act 2011; Cat Regulations 2012) (Continued)				
Cat Registration - 1 Year Sterilized	Statutory	\$20.00	\$20.00	
Cat Registration - 3 Year Sterilized	Statutory	\$42.50	\$42.50	
Cat Registration - 1 year unsterilized	Statutory	\$50.00	\$50.00	
Cat Registration - Lifetime	Statutory	\$100.00	\$100.00	
Cat Registration - 3 Year unsterilized	Statutory	\$120.00	\$120.00	
Pension Rebate	Statutory	50% of fee	50% of fee	
Bona fide Stock Dogs	Statutory	25% of fee	25% of fee	
SANITATION CHARGES				
Rubbish Charges (Annual Fees for Service)				
Residential Sanitation service-one bin/one pick up per week	Council	\$414.00	\$426.00	
Replacement Rubbish Bin	Council	\$150.00	\$155.00	*
Sanitation Charges - Waste site fees				
Commercial - <i>by negotiation with the Shire</i>	Council			*
Note: Asbestos products will not be taken by the Shire of Upper Gascoyne waste site and are to be disposed of in Carnarvon.				
Rubbish Fee for all building/demolition licenses issued				
For all building sizes - <i>by negotiation with the Shire</i>	Council			*

SHIRE OF UPPER GASCOYNE
DRAFT SCHEDULE OF FEES AND CHARGES FOR 2025/2026



FEE AND CHARGE DESCRIPTION	Council / Statutory	24/25 FEE AND CHARGES	Proposed 25/26 FEE AND CHARGES 2.7% CPI increase	* GST inc
Demolition				
Permit to demolish a building per storey (Class 1 or Class 10 and Class 2 to Class 9)	Statutory	\$110.00	\$110.00	
PLANNING RELATED CHARGES				
Planning Charges: (S3: Planning & Development Act 1995)				
(a) Development Application (Not more than \$50,000)	Statutory	\$147.00	\$147.00	
(b) \$50,001 - \$500,000	Statutory	0.32% of development	0.32% of development	
(c) \$500,000 - \$2.5M	Statutory	\$1700 + 0.257% for every \$1 in excess of \$500,000	\$1700 + 0.257% for every \$1 in excess of \$500,000	
(d) \$2.5M - \$5M	Statutory	\$1761 + 0.206% for every \$1 in excess of \$2.5M	\$1761 + 0.206% for every \$1 in excess of \$2.5M	
(e) \$5M - \$21.5M	Statutory	\$12633 + 0.123% for every \$1 in excess of 5M	\$12633 + 0.123% for every \$1 in excess of 5M	
(f) >\$21.5M	Statutory	\$34,196.00	\$34,196.00	
Determining a development application where the development has commenced or been carried out	Statutory	\$295.00	\$295.00	
Issue of Written Planning Advice	Statutory	\$73.00	\$73.00	
Home based business (S4: Town Planning Scheme 1)				
Application where the development has not commenced or been carried out	Statutory	\$222.00	\$222.00	
Annual Renewal	Council	\$73.00	\$75.00	
Determine an initial application for approval of a home occupation where the home occupation has commenced	Statutory	\$666.00	\$666.00	
Determining an application for the renewal of an approval of a home occupation where the application is made after the approval has expired.	Statutory	\$219.00	\$219.00	
Change of Use (S4: Town Planning Scheme 1)				
Determining an application for a change of use or for an alteration or extension or change of a non-conforming use	Statutory	\$295.00	\$295.00	
Determining an application for a change of use or for an alteration or extension or change of a non-conforming use where the change or the alteration, extension or change has commenced or been carried out	Statutory	\$885.00	\$885.00	
Provision of sub division clearance (S3: Planning & Development Act 1995)				
Not more than 5 lots	Statutory	\$73 per lot	\$73 per lot	
More than 5 lots not more than 195	Statutory	\$73 per lot for first 5 lots & \$35 thereafter	\$73 per lot for first 5 lots & \$35 thereafter	
Reply to property settlement/zoning enquiry	Council	\$78.00	\$81.00	
BUILDING RELATED CHARGES				
Building Permit Application Fee (S5: Building Act 2011) (S6: Building & Construction Industry Training Levy Act 1990) (S7: Building Services Levy Act 2011)				
Uncertified Building Permit Application - % of value	Statutory	0.32% of the estimated value but not < \$110	0.32% of the estimated value but not < \$110	
Certified Building Permit Application - % of value (Class 1 & 10)	Statutory	0.19% of the estimated value but not < \$110	0.19% of the estimated value but not < \$110	
Certified Building Permit Application - % of Value (Class 2-9)	Statutory	0.09% of the estimated value but not < \$110	0.09% of the estimated value but not < \$110	
Application for an occupancy permit for a completed building, temporary occupancy permit, variation to occupancy permit, replacement of an occupancy certificate or change of classification occupancy permit	Statutory	\$110.00	\$110.00	
Application for an occupancy permit for a building in respect of which unauthorised work has been done	Statutory	0.18% of the estimated value but not < \$110	0.18% of the estimated value but not < \$110	
Application for a building approval certificate for a building in respect of which unauthorised work has been done	Statutory	0.38% of the estimated value but not < \$110	0.38% of the estimated value but not < \$110	
BUILDING RELATED CHARGES (Continued)				
Application to extend the time during which an occupancy permit or building approval certificate has effect	Statutory	\$110.00	\$110.00	
Building Services Levy - Building or Demolition Permit	Statutory	0.137% of the value of the work where value >\$45000 or \$61.65 where < \$45000	0.137% of the value of the work where value >\$45000 or \$61.65 where < \$45000	
Occupancy permit or building approval certificate for approved building work under ss47, 49, 50 or 52 of the Building Act	Statutory	\$110.00	\$110.00	
Occupancy permit for unauthorised building work under s51(2) of the Building Act	Statutory	0.27% of the value of the work but not less than \$123	0.27% of the value of the work but not less than \$123	
Building Approval Certificate for unauthorised building work under s51(2) of the Building Act	Statutory	0.38% of the value of the work but not less than \$110	0.38% of the value of the work but not less than \$112.97	
Building Services Levee Administration Fee	Statutory	\$5.00	\$5.00	
BCITF construction under \$20,000 (Fees be paid directly to BCITF)	Statutory	\$0.00	\$0.00	
Construction over \$20,000 (Fees be paid directly to BCITF)	Statutory	cost x 0.2%	cost x 0.2%	

SHIRE OF UPPER GASCOYNE
DRAFT SCHEDULE OF FEES AND CHARGES FOR 2025/2026



FEE AND CHARGE DESCRIPTION	Council /	24/25 FEE AND CHARGES	Proposed 25/26 FEE AND CHARGES 2.7% CPI increase	* GST inc
	Statutory			
Demolition under \$45,000 (Fees be paid directly to BCITF)	Statutory	\$42.50	\$42.50	
Demolition over \$45,000 (Fees be paid directly to BCITF)	Statutory	0.9% of work value	0.9% of work value	
Minimum fee for certified or uncertified Building Permit	Statutory	\$110+ \$61.65	\$110 + \$61.65	
HEALTH RELATED CHARGES				
Liquor Licensing Approvals (S8: Liquor Control Act 1998)				
Section 40 Local Planning, Building and LG Act Approval	Statutory	\$100.00	\$100.00	
Section 39 Health & Food Act Approval	Statutory	\$200.00	\$200.00	
Septic Tank Installation Permit (S9: Health Act 1911)				
Application fee - Administration	Council	\$118.00	\$122.00	
Inspection fee	Council	\$118.00	\$122.00	
Additional inspection fee	Council	\$118.00	\$112.00	
Local Government Report	Council	\$85.00	\$88.00	
Food Business Fees (S10: Food Act 2008)				
Low Risk Annual Enforcement Agency Fee	Council	\$66.00	\$68.00	
Medium Risk Annual Enforcement Agency Fee	Council	\$132.25	\$136.00	
High Risk Annual Enforcement Agency Fee	Council	\$264.50	\$272.00	
Notification of/Application for a Food Business	Council	\$60.60	\$63.00	
Lodging House Fees	Council	\$200.00	\$206.00	
Caravan Park Fees (Caravan & Camping Grounds Regulations)				
Minumum annual fee payable	Statutory	\$200.00	\$200.00	
Licence Transfer Fee	Statutory	\$100.00	\$100.00	
RATES (S12: Local Government Act 1995; Local Government (Financial Management Regulations 1996)				
Rate Enquiries				
Rate/Account Enquiry (simple)	Council	\$55.00	\$57.00	*

SHIRE OF UPPER GASCOYNE
DRAFT SCHEDULE OF FEES AND CHARGES FOR 2025/2026



FEE AND CHARGE DESCRIPTION	Council /	24/25 FEE AND CHARGES	Proposed 25/26 FEE AND CHARGES 2.7% CPI increase	* GST inc
	Statutory			
Rates/Zoning/Orders/requisitions (Complex)	Council	\$100.00	\$103.00	*
Rate Reports (printout - including rate info photocopies)	Council	\$20.00	\$21.00	*
RATES (S12: Local Government Act 1995; Local Government (Financial Management Regulations 1996) (Continued)				
Rate Interest				
Days until interest applies from issue date - 35 days				
Interest on overdue rates & charges	Statutory	11.00%	11.00%	
Interest on instalments	Statutory	5.50%	5.50%	
Instalments - 4 Payments				
Rubbish charge to be spread over all instalments				
Previous years rate and rubbish arrears not to be spread over instalments, but are payable in full with the first instalment				
Instalment option is not available until all arrears have been paid				
Instalment Administration charge (annual - \$5 per instalment notice)	Council	\$15.00	\$15.00	
Adhoc payment plan administration fee	Council	\$10.00	\$10.30	
No discount is provided for early payment of rates				
No discount to apply on Waste Management Charges				
Debt Recovery				
Days until interest applies from date charge is incurred - 35 days				
Chargeable costs	Council	At cost	At cost	
Interest on costs	Council	11.00%	11.00%	
Definitions:				
Per Hour means each hour or part thereof				
Per Day means each day or part thereof				
Per Half Day means to 12 noon				
OTHER CHARGES				
Freedom of Information as per Freedom of Information Act 1992 (WA)				
Other statutory fees may apply - check with the FOI co-ordinator				
Staff Time	Council	\$30 p/h	\$31 p/h	
Application Fee	Statutory	\$30 - non refundable	\$33.60 - non refundable	
Non Personal application	Statutory	\$30.00	\$31.00	

APPENDIX 4

(2025 Delegation Register)



DELEGATED AUTHORITY REGISTER 2025

DOCUMENT NUMBER:		Y0005	
NAME	DATE REVIEWED	REVIEW:	Annually
		CHANGES/COMMENTS	
Council	24/06/2015	Reviewed & adopted	
Council	29/06/2016	Reviewed & adopted	
Council	28/06/2017	Reviewed & adopted	
Council	27/06/2018	Reviewed & adopted	
Council	19/12/2019	Reviewed & adopted	
Council	10/11/2020	Reviewed & adopted	
Council	20/10/2021	Reviewed & adopted	
Council	21/09/2022	Reviewed & adopted	
Council	22/11/2023	Reviewed & Adopted	
Council	27/11/2024	Reviewed & Adopted	
Council	27/08/2025	Pending (added delegation 88&87)	
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REGISTER OF DELEGATIONS

The Local Government Act 1995 (the Act) was introduced on 1 July 1996 and made significant changes to the way local government conducts its business. Its general aim was to enable local governments to provide good, open and accountable government to its people.

It is important to note that not all delegations in this Register are delegations made under the Local Government Act 1995. Although the Local Government Act 1995 allows delegation only to the CEO other Acts allow delegations to be made direct to other employees, for example, the Health Act 1911 and the Dog Act 1976. In some instances, other Acts do not give authority for the person delegated the power to sub-delegate that power. In those instances, if the delegation is made to the CEO, the CEO therefore cannot sub-delegate. This Register attempts to ensure delegations are made to the employee whose task it is to enforce the Act concerned.

One of the changes was the degree of delegated authority available to be passed onto the Chief Executive Officer or a committee in order to manage the day-to-day operations of the Shire.

The Act allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act. All delegations made by the Council must be by an absolute majority decision.

The following are decisions that cannot be delegated to the Chief Executive Officer:

- Any power or duty that requires a decision of an absolute majority or 75% majority of the local government,
- Accepting a tender that exceeds an amount set by the local government,
- Appointing an auditor,
- Acquiring or disposing of property valued at an amount higher than that determined by the local government,
- Any of the local government's powers under section 5.98, 5.99 and 5.100 of the Act,
- Borrowing money on behalf of the local government,
- Hearing or determining an objection of a kind referred to in section 9.5,
- Any power or duty that requires the approval of the Minister or the Governor, or
- Such other duties or powers that may be prescribed by the Act.

The Act allows for the Chief Executive Officer to delegate any of his/her powers to another employee – this must be done in writing. The Act allows for the Chief Executive Officer to place conditions on any delegations if he/she desires.

A register of delegations (being this document) relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that he/she has been delegated, the Act requires him/her to keep necessary records of the exercise of the power or discharge of the duty. The written record is to contain:

- How the person exercised the power or discharged the duty;
- When the person exercised the power or discharged the duty; and
- The person or classes of person, other than council or committee members or employees of the local government, directly affected by the exercise of the power or discharge of the duty.

The aim of this register of delegations is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire's commitment to a strong customer service focus.

Transfer of Authority Due to Absence

Where an Officer not named has been appointed by Council or by an Officer authorised to make the appointment to act in a position to which the named Officer is appointed, the authority shall transfer to the Officer acting as appointed, for the duration of Council authorisation.

Acting Through Another Person

Local Government Act 1995 – Section 5.45(2)

Nothing in this Division (Division 4 – Local Government Employees) is to be read as preventing –

- (a) *a local government from performing any of its functions by acting through a person other than the CEO; or*
- (b) *a CEO from performing any of his or her functions by acting through another person.*

The key difference between a delegation and “acting through” is that a delegate exercises the delegated decision making function in their own right. The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the “acting through” concept. Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

The functions of a local government are spelt out in Section 3.1, “General Function” and Division 2 and Division 3 of Part 3 of the *Local Government Act 1995*. The functions of the CEO are set out in Section 5.41 of the *Local Government Act 1995*. The CEO can act through another person by giving instructions to that person to undertake one or more of those functions.

1. Appointment of Acting CEO

Function to be performed	The Chief Executive Officer to appoint an Acting Chief Executive Officer.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	That CEO appoint an Acting Chief Executive Officer
Conditions	Subject to: • Appointments being no longer than 30 working days; • Council Members to be advised. • The CEO must be satisfied that the person appointed as Acting CEO is suitably qualified for the position (refer to section 5.36(2)(a) of the <i>Local Government Act</i>).
Statutory reference	<i>Local Government Act 1995</i> ; section 5.36 and section 5.41
Council Policy Link	Council Policy Manual

2. Payments from the Municipal Fund and Trust Fund

Function to be performed	Where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of Council.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to make payments from the municipal fund, credit card or the trust fund, pursuant to the <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 12(1)(a)(b) .
Conditions	Subject to the requirements of the <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 13 .
Statutory reference	<i>Local Government (Financial Management) Regulations 1996</i> , Regulation 12(1)(a)(b) .
Council Policy Link	Council Policy Manual

3. Appointment of Contractors & Consultants

Function to be performed:	The Chief Executive Officer to appoint Consultants and Contractors to enable the proper administration of the Shire's business and operations.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint consultants and contractors, including but not limited to architects, auctioneers, engineers, planners, quantity surveyors, solicitors, surveyors, valuers, selling and leasing agents, to enable the proper administration of the Shire's business and operations.
Conditions:	Subject to: • funding being available in the Budget; • The value of the contract shall not exceed \$250,000. • Quotations to be obtained, in accordance with Council Purchasing Policy.
Statutory reference:	<i>Local Government Act 1995, Sections 3.1, 3.18, 5.41(d) and 6.8.</i>

4. Obtaining Legal Advice

Function to be performed:	A local government may at times require legal advice or assistance.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to obtain legal advice and assistance to enable the proper administration of the Shire's business and operations and to provide advice to the Council, as required.
Conditions:	Subject to Council Policy
Statutory reference:	<i>Local Government Act 1995, Section 5.41(a), (b) and (d).</i>
Council Policy Link	Council Policy Manual

5. Preparation of the Annual Report

Function to be performed:	A local government is to prepare an annual report for each financial year.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to prepare an annual report for each financial year.
Conditions:	The Annual Report is to be submitted to the Council for adoption.
Statutory reference:	<i>Local Government Act 1995, Section 5.53.</i>

6. Making Payments to Employees in Addition to Contract or Award

Function to be performed:	A local government can approve of payments to employees in addition to their contract or Award.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve of making payment to employees in addition to their contract or Award.
Conditions:	Subject to: 1. Council Policy 2. Budget allocation.
Statutory reference:	<i>Local Government Act 1995, Sections 5.42 and 5.50.</i>
Council Policy Link	Council Policy Manual

7. Amending the Rate Record

Function to be performed:	A local government is required, from time to time, to amend a rate record for the current financial year to ensure that the information contained in the record is current and correct and that the record is in accordance with this Act.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer

Sub-delegation to:	Executive Manager Finance and Administration / Consultant Rates Officer
Delegation:	The Chief Executive Officer is delegated the power to determine whether to amend the rate record for the preceding five years, pursuant to the <i>Local Government Act 1995</i> , Section 6.39 .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.39(2) .

8. Agreement as to Payment of Rates and Service Charges

Function to be performed:	A local government may accept payment of a rate or service charge due and payable by a person in accordance with an agreement made with the person.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Finance and Administration
Delegation:	The Chief Executive Officer is delegated the power to make an agreement with a person for payment of rates and service charges, pursuant to the <i>Local Government Act 1995</i> , Section 6.49 .
Conditions:	Subject to: - the arrangements agreed to being on the basis that the total debt outstanding will be extinguished by 30 June next following. - Council Policy - The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.49 .
Council Policy Link	Council Policy Manual

9. Rates or Service Charges Recoverable in Court

Function to be performed:	If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil

Delegation:	The Chief Executive Officer is delegated the power to determine that court action will be taken, pursuant to the <i>Local Government Act 1995</i> , Section 6.56(1) .
Conditions:	Council Policy 2.8
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.56(1) .
Council Policy Link	Council Policy Manual

10. Require Lessee to Pay Rent in Satisfaction of Rates or Service Charge

Function to be performed:	If payment of a rate or service charge imposed in respect of any land is due and payable, notice may be given to the lessee of the land requiring the lessee to pay to the local government any rent as it falls due in satisfaction of the rate or service charge.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that notice be given to the lessee requiring payment of the rates or service charges, pursuant to the <i>Local Government Act 1995</i> , Sections 6.60(2) and (3) .
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.60(2) .
Council Policy Link	Council policy Manual

11. Recover Amount of Rates or Service Charge from Lessee as Debt

Function to be performed:	A local government may recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with the notice.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to recover the amount of rate or service charge as a debt from the lessee if rent is not paid, pursuant to the <i>Local Government Act 1995</i> , Section 6.60(4) .
Conditions:	Council Policy

Statutory reference:	<i>Local Government Act 1995, Section 6.60(4).</i>
Council Policy Link	Council policy Manual

12. Recovery of Debts (other than Rates or Service Charges)

Function to be performed:	If a debt (other than a rate or service charge) remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to take action to recover any outstanding debts pursuant to the <i>Local Government Act 1995, Section 6.10</i> .
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995, Section 6.10</i> ; and <i>Local Government (Financial Management) Regulations 1996, Regulation 5(a)</i> .
Council Policy Link	Council policy Manual

13. Signing of Requisitions and Purchase Orders

Function to be performed:	A local government can sign Requisitions and Purchase Orders.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Various staff members as recorded in the Sub-Delegations Register
Delegation:	The Chief Executive Officer is delegated the power to sign Requisitions and Purchase Orders.
Conditions:	Limit as per Signing Authority determined by the CEO. In accordance with Council <i>"Purchasing"</i> Policy
Statutory reference:	<i>Local Government Act 1995, Section 3.1</i> ; and <i>Local Government (Financial Management) Regulations 1996, Regulation 5</i> .
Council Policy Link	Council Policy Manual

14. Issue of Petty Cash Advances

Function to be performed:	A local government can issue Petty Cash Advances.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Finance and Administration
Delegation:	The Chief Executive Officer is delegated the authority to issue Petty Cash Advances.
Conditions:	The acquittal of petty cash advances expended is to be supported by sufficient receipts/ information/documentation to prove the expenditure.
Statutory reference:	<i>Local Government Act 1995, Section 3.1; and Local Government (Financial Management) Regulations 1996, Regulations 5 and 11.</i>

15. Submission of Grants and Subsidy Applications

Function to be performed:	A local government can submit grant and subsidy applications.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	• Council's grant officer – at the request of the CEO • Council's Engineers – at the request of the CEO • Council's Accountants – at the request of the CEO • Staff as directed by the CEO
Delegation:	The Chief Executive Officer is delegated the authority to submit grant and subsidy applications.
Conditions:	That sufficient financial resources have been budgeted when the grant requires a co-contribution or there is provision in a reserve account or the grant is such that making application fits in the Strategic Community Plan.
Statutory reference:	<i>Local Government Act 1995, Section 3.1; and Local Government (Financial Management) Regulations 1996, Regulation 5.</i>

16. Negotiating Terms and Conditions for Leases and Properties

Function to be performed:	A local government can negotiate Terms and Conditions for Leases and Properties.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the authority to negotiate Terms, Conditions and Assignment of Rent for Leases and Properties.
Conditions:	Finalised Terms and Conditions to be Approved by the Council as soon as practicable.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

17. Representing Local Government in Court

Function to be performed:	A local government shall, in writing, appoint persons to represent the local government in court.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint a persons to represent the local government in court proceedings either generally or in a particular case.
Conditions:	The authorisation is to be recorded on the person's personnel file.
Statutory reference:	<i>Local Government Act 1995, Section 9.29 (2).</i>

18. Dog Act 1976

Function to be performed	A local government may delegate to its Chief Executive Officer any power or duty of the local government under another provision of the <i>Dog Act 1976</i>
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil

Delegation:	That the Chief Executive Officer be delegated any power or duty under the <i>Dog Act 1976</i>
Conditions:	1. The authority to appoint a person under Section 29(1), shall only be approved by the Chief Executive Officer. 2. The authority to declare a dog to be dangerous, pursuant to <i>Dog Act 1976</i> Section 33E, shall only be approved by the Chief Executive Officer. 3. The authority to sign any Warrant to seize, detain and deal with any dog pursuant to <i>Dog Act 1976</i> Section 29 (5a), in accordance with Sections 33G or 39, shall only be approved by the Chief Executive Officer. 4. Withdrawal of an infringement can only be approved by the Chief Executive Officer.
Statutory reference:	<i>Dog Act 1976</i> , Section 10AA

19. Liquor Control Act 1988 – Issue of Certificates Under Section 39

Function to be performed:	An application made to the licensing authority for the grant or removal of a licence, or for a change in the use or condition of any premises shall be accompanied by a certificate from the local government for the district in which the premises to which the application relates are situated, or are to be situated, unless the licensing authority otherwise determines.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a certificate on behalf of the Shire of Upper Gascoyne, pursuant to the <i>Liquor Control Act 1988</i> , Section 39 .
Conditions:	Nil
Statutory reference:	<i>Liquor Control Act 1988</i> , Section 39 .

20. Liquor Control Act 1988 – Issue of Certificates Under Section 40

Function to be performed:	An application made to the licensing authority for the grant or removal of a licence, or for a change in the use or condition of any premises shall be accompanied by a certificate from the authority responsible for planning matters in the district in which
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	the premises to which the application relates are situated, or are to be situated, unless the licensing authority otherwise determines.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a certificate on behalf of the City, pursuant to the <i>Liquor Control Act 1988</i> , Section 40 .
Conditions:	Nil
Statutory reference:	<i>Liquor Control Act 1988</i> , Section 40 .

21. Bush Fires Act 1954 – Powers and Duties

Function to be performed:	A local government is empowered with all powers, duties and functions under the <i>Bush Fires Act 1954</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to perform all powers, duties and functions of the <i>Bush Fires Act 1954</i> .
Conditions:	Excludes powers and duties that are prescribed in the Act with the requirement for a resolution by the local government.
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 48 .

22. Bush Fires Act 1954 – Firebreaks Around Properties

Function to be performed:	A local government can take measures for preventing a bush fire, including requesting firebreaks around properties.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Shire Appointed Contract Ranger
Delegation:	The Chief Executive Officer is delegated the power to take measures for preventing a bush fire, including requesting firebreaks around properties.
Conditions:	Nil
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 33 .

23. Bushfires Act 1954 – Prohibited Burning Times

Function to be performed:	A local government can determine to vary Prohibited Burning Times, in accordance with the <i>Bush Fires Act 1954</i> , Sections 17(7) and (8) , regarding: • shortening, extending, suspending or reimposing a period of prohibited burning times; or • imposing a further period of prohibited burning times.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to: • shorten, extend, suspend or reimpose a period of prohibited burning times; or • impose a further period of prohibited burning times.
Conditions:	Nil
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 17(10) .

24. Bush Fires Act 1954 – Prosecutions and Infringement Notices

Function to be performed:	A local government can consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to institute and carry out legal proceedings for alleged offences against the <i>Bush Fires Act 1954</i> , including the power to issue an Infringement Notice.
Conditions:	Chief Executive Officer to sign any Prosecution Notices. Note: s59A(3) and Bush Fires (Infringements) Regulations 1958, Reg.4(a) provide that only the Shire President or the Chief Executive Officer may withdraw an infringement notice.
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 59(3) Prosecution of Offences and Section 59A(2) Alternative Procedure – Infringement Notices.

25. Food Act 2008 – Appointment of Authorised Persons

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of the <i>Food Act 2008</i> .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Section 9.10(1).</i> <i>Food Act 2008, Section 122, s.126 (2).</i>

26. Food Act 2008 – Appointment of Persons to Withdraw Infringement Notices

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the authority to withdraw an Infringement or grant an extension of time for payment pursuant to section 126 (6), (7) & (13) of the Act.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Section 9.10(1).</i> <i>Food Act 2008, S.126 (6), (7) & (13).</i>

27. Food Act 2008 – Registration of Food Businesses

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer

Delegation:	The Chief Executive Officer is delegated the power to sign and issue any registration approvals to operate a Food Business under the <i>Food Act 2008</i> , s.110 .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 9.10(1) .

28. Health Act 1911 – Appointment of Deputy, Discharge of Powers and Duties

Function to be performed:	A local government may appoint and authorise any person to be its deputy under the <i>Health Act 1911</i> to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit. Such appointment shall not affect the exercise or discharge by the local government itself of any power or function.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer
Delegation:	The Chief Executive Officer is delegated the power to be its <i>Health Act 1911</i> deputy to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit. Such appointment shall not affect the exercise or discharge by the local government itself of any power or function.
Conditions:	The Chief Executive Officer, shall: (i) approve of all legal action and sign Prosecution Notices; and (ii) sign all Notices.
Statutory reference:	<i>Health Act 1911</i> , Section 26 .

29. Approval of Building Permits

Function to be performed:	Approve Building Permits
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract EHO / Building Surveyor
Delegation:	The CEO is delegated the authority to grant or refuse the issue of a building Permits in the prescribed form pursuant to <i>Building Act 2011</i> , Section 20, 22 & 127 .

Conditions:	Nil
Statutory reference:	<i>Building Act 2011, Sections 20, 22 and 127.</i> Division 2 of Part 2. Divisions 1, 2 and 4 of Part 4.

30. Grant of Occupancy Permit, Building Approval Certificate, with or without conditions & extension of period of duration of Occupancy Permit or Building Approval Certificate.

Function to be performed:	Authority to issue occupancy permits, certificates of construction appliance, grant permits, issue building orders and notices and perform associated functions of a permit authority pursuant to the <i>Building Act 2011</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract EHO / Building Surveyor
Delegation:	The officers are delegated the power to issue Certificates of Occupancy, Building Approval certificates and extensions of period of duration of Occupancy Permit or Building Approval Certificate in the prescribed form upon completion of buildings, pursuant to the <i>Building Act 2011, Sections 58, 59, 62, 65 and 127</i> .
Conditions:	Nil
Statutory reference:	<i>Building Act 2011, Sections 58, 59, 62, 65 and 127.</i>

31. Approve a Demolition Permit Other Than for Buildings Classified by the National Trust and Council's Heritage Register

Function to be performed:	To grant or refuse to approve applications for a Demolition Permit.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract EHO / Building Surveyor
Delegation:	The CEO is delegated authority to grant or refuse a Demolition Permit other than for buildings classified by the National Trust and Council's Heritage Register, pursuant to the <i>Building Act 2011, Sections 21, 22 & 127</i> .
Conditions:	Nil
Statutory reference:	<i>Building Act 2011, Sections 21, 22 and 127.</i>

32. Issue Building Orders

Function to be performed:	A Permit Authority may make an Order (a Building Order) in respect of one or more of the following - (a) particular building work; (b) particular demolition work; (c) a particular building or incidental structure, whether completed before or after commencement day.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue Building Orders for works in contravention of the Act, pursuant to the <i>Building Act 2011</i> , Sections 110, 111 and 112 .
Conditions:	1. Chief Executive Officer to sign the Building Order. 2. Subject to Sub-Section 112(2)(b) being conditional as follows; <i>"The Order to demolish, dismantle or remove a building or incidental structure that has been, or is being, built or occupied in suspected contravention of a provision of the Building Act 2011, SHALL only be issued where the building is assessed to be in a state that is dangerous and which cannot be easily rectified"</i> .
Statutory reference:	<i>Building Act 2011</i> , Sections 110, 111 and 112 .

33. Revoke Building Orders

Function to be performed:	A Permit Authority may, by notice in writing, revoke a Building Order at any time and must serve each person to whom to order is directed with a copy of the notice.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to revoke Building Orders for works in contravention of the Act, pursuant to the <i>Building Act 2011</i> , Section 117 .
Conditions:	Chief Executive Officer to sign the notice to revoke a Building Order.
Statutory reference:	<i>Building Act 2011</i> , Section 117 .

34. Issue Licence to Deposit Material on Street

Function to be performed:	No person shall deposit stones, bricks, lime, rubbish, timber, iron, or other materials on a street, way, or other public place, nor make an excavation on land abutting or adjoining a street, way, or other public place, unless authorised to do so by an Act or unless he has first obtained from the local government in whose district the street, way, public place, or land is situated a licence in writing for that purpose, nor unless, in the case of an excavation he has securely fenced off the place where it is to be made from the street, way, or other public place, nor unless he complies with the conditions, if any, of the licence.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer Contract Building Surveyor
Delegation:	The Chief Executive Officer is delegated the power to issue licenses for the deposit of materials on a street , way or other public place and to make an excavation on land abutting or adjoining a street, way, or other public place, pursuant to the <i>Local Government (Miscellaneous Provisions) Act 1960, Section 377</i> .
Conditions:	Nil
Statutory reference:	<i>Building Regulations 2012, Regulation 64.</i>

35. Appoint Authorised Persons (Swimming Pool Inspectors)

Function to be performed:	A local government may appoint an Authorised Person to carry out inspections of pools. An “authorised person” means a person with appropriate experience or qualifications authorised by the local government for the purposes of this section.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	EHO / BS
Delegation:	The Chief Executive Officer is delegated the power to appoint authorised persons for the purpose of inspecting private swimming pools and enforcing the provisions of the Act, pursuant to the <i>Building Regulations 2012</i>, Regulation 53(1).
Conditions:	The authorisations to be in writing and recorded on the appropriate file and the person's personal file.
Statutory reference:	<i>Building Regulations 2012, Regulation 53(1).</i>

36. Disturbing Local Government Land or Anything On It

Function to be performed:	A person who, without lawful authority interferes with the soil of, or anything on, land that is local government property; or takes anything from land that is local government property, commits an offence.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to interfere with soil or take anything from local government land, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 5(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 5(1) .

37. Obstructing A Public Thoroughfare

Function to be performed:	A person who, without lawful authority, places on a public thoroughfare anything that obstructs it commits an offence if the person fails to remove the obstruction when requested by the local government to do so, or if anything falls from land, or from anything on land, onto a public thoroughfare and obstructs it, a person who is the owner or occupier of the land commits an offence if the person fails to remove the obstruction when requested by the local government to do so.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to obstruct a public thoroughfare, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 6 (1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 6(1) .

38. Encroaching A Public Thoroughfare

Function to be performed:	A person who is the owner or occupier of land and, without lawful authority erects on the land a structure that encroaches upon a public thoroughfare; or permits a tree or other plant growing on the land to encroach upon a public thoroughfare, commits an offence if the person fails to remove the structure or plant, to the extent that it is encroaching, when requested by the local government to do so.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to erect a structure or permit a tree that encroaches a public thoroughfare, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 7(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 7(1) .

39. Offences Relating to the Repair of Gates and Fences

Function to be performed:	A person who is the owner or occupier of land commits an offence if any fence or gate that separates the land from a public thoroughfare is not kept in good repair. A person may apply to the local government for permission to have across a public thoroughfare under the control or management of the local government a gate or other device that enables motor traffic to pass across the public thoroughfare and prevents livestock from straying.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to provide a gate or other device across a public thoroughfare or serve a Notice to request the owner or occupier to repair a gate or fence, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 8(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 8(1) .

40. Dangerous Excavation in or Near Public Thoroughfare

Function to be performed:	If there is, in a public thoroughfare or land adjoining a public thoroughfare, an excavation that the local government considers to be dangerous it may fill in or fence the excavation, or request the owner or occupier to fill or securely fence the excavation.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to deem an excavation to be dangerous and to fill in or fence the excavation, or serve a Notice to request the owner or occupier to fill or securely fence the excavation, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i>, Regulation 11(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i>, Section 3.25(1)(b).
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 11(1).

41. Crossing from Public Thoroughfare to Private Land or Private Thoroughfare Without Approval

Function to be performed:	Upon application the local government may approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i>, Regulation 12(1).
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2).
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 12(1).

42. Requirement to Construct and Repair a Crossover

Function to be performed:	A local government may give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing from a public thoroughfare. If the person fails to comply with the notice, the local government may construct or repair the crossing and recover 50% of the cost.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing if the person does not comply, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulations 13(1) and (2) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 13(1) and (2) .

43. Private Works On, Over Or Under Public Places

Function to be performed:	A local government may grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 17 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2) .
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 17(2) .

44. Offences Relating to Watercourses, Drains, Tunnels and Bridges

Function to be performed:	A local government may grant permission to a person to, alter, obstruct, or interfere with, any watercourse, drain, tunnel, or bridge that is local government property.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to alter, obstruct, or interfere with, any watercourse, drain, tunnel, or bridge that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 18 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2) .
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 18(1) .

45. Offences Relating to the Protection of Thoroughfares from Water Damage

Function to be performed:	A local government may grant permission to a person to alter, obstruct, or interfere with the natural flow of surface water across any thoroughfare or other land in such a way as is likely to damage any thoroughfare that is local government property.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to alter, obstruct, or interfere with the natural flow of surface water across any thoroughfare or other land in such a way as is likely to damage any thoroughfare that is local government property, pursuant to the Local Government (Uniform Local Provisions) Regulations 1996 , Regulation 19 and <i>Local Government Act 1995</i> , Section 3.25(1)(b).
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2) .
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 19(1) .

46. Actions Against Persons in Relation to Wind Erosion and Sand Drifts

Function to be performed:	A local government may give a notice under this regulation to a person who is the owner or occupier of land, if the local government considers that clearing the land of vegetation may cause the land having a common boundary with land that comprises local government property to be adversely affected by wind erosion or sand drift.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to serve a Notice on a person to prevent wind erosion or sand from escaping a property onto other private land or land that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 21 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 21(1) .

47. Unauthorised Works in a Street – Serving of Notices

Function to be performed:	A local government may serve notices on persons/ proprietors of premises who have conducted works in a street without Council's permission.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to serve notices on persons/ proprietors of premises who have conducted works in a street without Council's permission.
Conditions:	Chief Executive Officer to sign any Notices.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.1 .

48. Works in the Street

Function to be performed:	A local government may grant approval and impose conditions for works to be undertaken in the street by other authorities, private organisations or individuals, including the approval of applications to protect verges.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant approval and impose conditions for works to be undertaken in the street by other authorities, private organisations or individuals, including the approval of applications to protect verges.
Conditions:	(i) That the proposed works are legal and do not adversely affect the safety, functionality and aesthetics of the street or adjoining properties to an unacceptable degree. (ii) The owners and occupiers of adjoining properties should be consulted as appropriate prior to approval being determined. (iii) If there are objections to the proposal, it be referred to the Council for determination.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

49. Reinstatement of Roads and Footpaths

Function to be performed:	A local government may grant and impose conditions for persons or agencies undertaking works in the street and to apportion responsibility for the cost of road and footpath reinstatements resulting from works undertaken by other persons' or agencies' undertakings.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant and impose conditions for persons or agencies undertaking works in the street and to apportion responsibility for the cost of road and footpath reinstatements resulting from works undertaken by other persons' or agencies' undertakings.
Conditions:	Subject to the lodgement of a bond for work performance and the payment of the cost of any re-instatement works.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

50. Approval of Works Orders to Public Utility Service Authorities

Function to be performed:	A local government may approve the issuing of works orders to public utility service authorities for service modifications or upgrading associated with approved projects.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve the issuing of works orders to public utility service authorities for service modifications or upgrading associated with approved projects.
Conditions:	That the works are associated with projects that have obtained the approval of the Council as necessary and are within the approved budget allocation.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

51. Approval of Design Projects

Function to be performed:	A local government may approve detailed design plans for projects or components of projects that have been approved by the Council to concept plan level.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract Building Surveyor Environmental Health Officer Town Maintenance Supervisor
Delegation:	The Chief Executive Officer is delegated the power to approve detailed design plans for projects or components of projects that have been approved by the Council to concept plan level.
Conditions:	That the detailed designs are consistent with the concept plans approved by the Council.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

52. Serving of Notices Requiring Certain Things to be Done by Owner or Occupier of Land

Function to be performed:	A local government may give a person a notice in writing relating to the land requiring the person to do anything specified in Schedule 3.1, Division 1 or for the purpose of remedying or mitigating the effects of any offence prescribed in Schedule 3.1, Division 2.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a notice in writing relating to the land requiring the person to do anything specified in Schedule 3.1, Division 1 or for the purpose of remedying or mitigating the effects of any offence prescribed in Schedule 3.1, Division 2 including the following: 1. prevent water from dripping or running from a building; 2. placing a number on a property to indicate an address; 3. repair a public thoroughfare; 4. ensure that land that adjoins a public thoroughfare is suitably enclosed; 5. ensure unsightly land is enclosed; 5A. ensure overgrown vegetation, rubbish or disused material is removed from land; 5B. ensure that graffiti is obliterated; 6. take measures to prevent movement of sand, rocks etc.; 7. ensure that land adjoining a public thoroughfare is not overgrown; 8. removing a tree or part that is obstructing a thoroughfare; 9. ensuring that a tree that endangers any person is made safe (dangerous tree); 10. taking specified measures to prevent damage to the public or property from cyclonic activity; 11. remove bees that are a danger or nuisance; 12. ensure that unsightly dilapidated or dangerous fence is modified or repaired; 13. take measures to prevent artificial light or other light being omitted or reflected to remove a nuisance; 14. make safe anything that is obstructing a private thoroughfare.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is necessary to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995, Section 3.25.</i>

53. Additional Powers When Giving a Notice Under S.3.25 of the Act

Function to be performed:	If a person who is given a notice under Section 3.25 of the Act fails to comply with it, the local government may do anything that it considers necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to do anything that they consider necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is necessary to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995, Section 3.26.</i>

54. Performing Particular Things on Land which is not Local Government Property

Function to be performed:	A local government may perform its general functions of the things prescribed in Schedule 3.2 of the Act on land, even though the land is not local government property and the local government does not have consent to do it.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to carry out things prescribed in Schedule 3.2 even though the land is not local government property and the local government does not have consent to do it, as follows: 1. Carry out works for the drainage of land. 2. Do earthworks or other works on land for preventing or reducing flooding. 3. Take from land any native growing or dead timber, earth, stone, sand or gravel that, in its opinion, the

	local government requires for making or repairing a thoroughfare, bridge, culvert, fence or gate. 4. Deposit and leave on land adjoining a thoroughfare any timber, earth, stone, sand, gravel, and other material that persons engage in making or repairing a thoroughfare, bridge, culvert, fence, or gate do not, in the local government's opinion, require. 5. Make a temporary thoroughfare through land for use by the public as a detour while work is being done on a public thoroughfare. 6. Place on land signs to indicate the names of public thoroughfares. 7. Make safe a tree that presents serious and immediate danger, without having to give the owner the notice otherwise required by regulations. 8. Obliterate graffiti that is visible from a public place and that has been applied without the consent of the owner or occupier.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is essential to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995, Section 3.27.</i>

55. Power of Entry

Function to be performed:	The power of entry is conferred on a local government which is performing any function under the <i>Local Government Act 1995</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise persons with the powers of entry, when performing any function of the local government.
Conditions:	Record in the appropriate file
Statutory reference:	<i>Local Government Act 1995, Section 3.28.</i>

56. General Procedure for Entering Property

Function to be performed:	A person authorised by the local government may lawfully enter land or premises or thing without the consent of the owner or occupier, unless the owner or occupier objects to the entry.
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Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise a local government person to lawfully enter land or premises or thing without the consent of the owner or occupier, unless the owner or occupier objects to the entry.
Conditions:	Record in the appropriate file
Statutory reference:	<i>Local Government Act 1995, Section 3.31(2).</i>

57. Power to Remove and Impound Goods

Function to be performed:	An employee authorised by a local government may remove and impound any goods that are involved in a contravention that can lead to impounding and may use reasonable force to exercise the power.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise an employee of the local government to remove and impound any goods that are involved in a contravention that can lead to impounding and may use reasonable force to exercise the power.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Section 3.39.</i>

58. Impounded – Non-Perishable Goods

Function to be performed:	Where any non-perishable goods have been removed and impounded, the local government is required to either: (a) institute a prosecution against the alleged defender; or (b) give the alleged offender notice that the goods may be collected from, specifying such hours.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to: (a) institute a prosecution against the alleged offender; or (b) give the alleged offender notice that the goods may be collected from, specifying such hours.

Conditions:	The Chief Executive Officer shall approve of all prosecutions and sign all Prosecution Notices.
Statutory reference:	<i>Local Government Act 1995, Section 3.39.</i>

59. Declaring a Vehicle to be an Abandoned Vehicle Wreck

Function to be performed:	If after seven days from the removal of a vehicle deemed to be an abandoned wreck the owner of the vehicle has not been identified or after seven days from the giving of a notice the owner has not collected the vehicle the local government may declare that the vehicle is an abandoned vehicle wreck.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated authority to declare that a vehicle is an abandoned vehicle wreck under the <i>Local Government Act 1995, Section 3.40A(4).</i>
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Section 3.40A(4).</i>

60. Disposing of Confiscated Goods

Function to be performed:	A local government may sell or otherwise dispose of any goods that have been ordered to be confiscated under <i>Local Government Act 1995, Section 3.47.</i>
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any goods that have been ordered to be confiscated subject to the <i>Local Government Act 1995, Section 3.47(1,2 & 2a).</i>
Conditions:	The sale or disposal of goods or vehicles is to be recorded in appropriate record.
Statutory reference:	<i>Local Government Act 1995, Section 3.47(1, 2 & 2a).</i>

61. Disposing of Uncollected Vehicles

Function to be performed:	A local government may sell or otherwise dispose of any vehicle that has not been collected within two months of a notice having been given under Section 3.40(3) or seven days of declaration being made that a vehicle is an abandoned vehicle wreck.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any vehicle not collected pursuant to the <i>Local Government Act 1995</i> , Section 3.47(2) .
Conditions:	Details of the sale or disposal of uncollected vehicles is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(2) .

62. Disposing of Uncollected Impounded Goods

Function to be performed:	A local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in Section 3.47(2b) of the date a notice is given under the <i>Local Government Act 1995</i> , Sections 3.42(1)(b) or 3.44 .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any uncollected impounded goods pursuant to the <i>Local Government Act 1995</i> , Section 3.47(2a) .
Conditions:	Details of the sale or disposal of uncollected impounded goods is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(2a) .

63. Disposal of Sick or Injured Impounded Animals

Function to be performed:	If an impounded animal is ill or injured to such an extent that treating it is not practicable, the local government may humanely destroy the animal and dispose of the carcass.
Delegated by:	The Shire of Upper Gascoyne Council

Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Manager
Delegation:	The Chief Executive Officer is delegated the power to determine that a sick or injured impounded animal be destroyed pursuant to the <i>Local Government Act 1995</i> , Section 3.47A(1) .
Conditions:	The details of sick or injured animals disposed of are to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(1) .

64. Recovery of Impounding Expenses

Function to be performed:	If goods are removed and impounded under Section 3.39 and the offender is convicted, the local government may, if the goods are not sold, recover any expenses incurred in removing and impounded the goods and disposing of them.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that court action be taken to recover impounding expenses pursuant to the <i>Local Government Act 1995</i> , Section 3.48 .
Conditions:	The Chief Executive Officer shall approve of all legal action and sign all legal documents. The actions taken to recover impounding expenses are to be recorded in the appropriate record to meet legislative requirements.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.48 .

65. Closing Certain Thoroughfares to Vehicles (Not Exceeding 4 Weeks)

Function to be performed:	A local government may close a thoroughfare to vehicles wholly or partially, for a period not exceeding four weeks.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to close a thoroughfare, wholly or partially, pursuant to the <i>Local Government Act 1995</i> , Section 3.50 & 3.50(A)
Conditions:	Nil

Statutory reference:	<i>Local Government Act 1995, Section 3.50 & 3.50(A).</i>
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66. Closing Certain Thoroughfares to Vehicles (Exceeding 4 Weeks)

Function to be performed:	A local government may, after providing public notice of its intentions and reasons, inviting submissions and then considering submissions, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding four weeks.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to close a thoroughfare, wholly or partially, pursuant to the <i>Local Government Act 1995, Sections 3.50</i> .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Sections 3.50(1a) and 3.50(4).</i>

67. Closing Certain Thoroughfares to Vehicles (Revocation)

Function to be performed:	An order to close a thoroughfare may be revoked by the local government.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to revoke an order to close a thoroughfare, pursuant to the <i>Local Government Act 1995, Section 3.50(6)</i> .
Conditions:	Details of the revocation of an order to close thoroughfares must be recorded in the appropriate register
Statutory reference:	<i>Local Government Act 1995, Section 3.50(6).</i>

68. Partial Closure of Thoroughfare for Repairs and Maintenance

Function to be performed:	A local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure is
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	for the purpose of carrying out repairs or maintenance and is unlikely to have a significant adverse effect on users of the thoroughfare.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to partially and temporarily close a thoroughfare, pursuant to the <i>Local Government Act 1995</i> , Section 3.50A .
Conditions:	• The road closure being limited to a minimum period as is practicable. • Access being maintained to properties. • Compliance with the Local Government Act 1995. Details of the closure to be recorded on the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.50A .

69. Power to Invest

Function to be performed:	Subject to the regulations, money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested in accordance with the <i>Trustees Act 1962</i> , Part III.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to invest money and establish investment internal control procedures, pursuant to the <i>Local Government Act 1995</i> , Section 6.14 and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 19.
Conditions:	Subject to Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.14(1) ; and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 19 .
Council Policy Link	<i>Council Policy Manual 2.1 Investment Policy</i>

70. Extension of Time for Objection to the Rate Record

Function to be performed:	A local government may, on application by a person proposed to make an objection to the rate record, extend the time for making the objection for such period as it thinks fit.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant an extension to the time to make an objection, pursuant to the <i>Local Government Act 1995</i> , Section 6.76(4) .
Conditions:	An extension will only be granted for a maximum period of 30 days. The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.76(4) .

71. Consider Objection to the Rate Record

Function to be performed:	A local government is to promptly consider any objection to the rate record and may either disallow it or allow it, wholly or in part.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to consider any objection to the rate record and may either disallow it or allow it, wholly or in part, pursuant to the <i>Local Government Act 1995</i> , Section 6.76(5) .
Conditions:	The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.76(5) .

72. Disposal of Surplus Plant, Equipment or Material

Function to be performed:	A local government can dispose of surplus plant, equipment or material
Delegated by:	The Shire of Upper Gascoyne Council

Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to dispose of plant, equipment or material.
Conditions:	Refer to Council Policy 2.11
Statutory reference:	<i>Local Government Act 1995, Section 3.58(2,3.)</i>
Council Policy Link	Council Policy Manual

73. Determining That Tenders Do Not Have to be Invited for the Supply of Goods and Services Function

Function to be performed:	A local government does not have to publicly invite tenders before it enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$250,000 if it has good reason to believe that, because of the unique nature of the goods or services required or for any other reasons, it is unlikely that there is more than one potential supplier.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that the Shire has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier and not publicly invite tenders before the Shire enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$250,000 .
Conditions:	The determination is to be supported by a detailed report. The determination is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995, Section 3.57(1); and Local Government (Functions and General) Regulations 1996, Regulation 11(2)(f).</i>

74. Tenders to be Invited for Certain Contracts

Function to be performed:	A local government is to publicly invite tenders before it enters into a contract for the supply of goods or services if the consideration under the contract is, or is expected to be, worth more than \$250,000 .
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	Tenders do not have to be publicly invited according to the requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to publicly invite tenders before the Shire enters into a contract for the supply of goods or services if the consideration under the contract is, or is expected to be, worth more than \$250,000, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i>, Regulation 11(1) and <i>Local Government Act 1995</i>, Section 3.57(1). The CEO is not required to publically invite tenders if meeting the requirements of section 11(2) of the Local Government (Functions and General) Regs 1996.
Conditions:	Tenders can only be invited for those goods and services identified in the Annual Budget, Plan for the Future or separately approved by the Council. <i>Acceptance of the most advantageous tender is subject to the Regulations.</i> The invitation to tender is to be entered into the Tender Register in the prescribed manner.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.57(1) ; and <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 11(1)(2) & 14 .

75. Minor Variation in Tender for the Supply of Goods or Services

Function to be performed:	A local government may, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters the contract with the successful tenderer.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power, with the approval of the tenderer, to make a minor variation in the contract for goods or services before the Shire enters the contract with the successful tenderer, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 20(1,2 & 3).
Conditions:	That the variation is minor having regard to the total goods or services that tenderers were invited to supply.

Statutory reference:	<i>Local Government (Functions and General) Regulations 1996, Regulation 20(1, 2 & 3).</i>
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76. Seeking Expressions of Interest

Function to be performed:	If a local government thinks that there is good reason to make a preliminary selection from amongst prospective tenderers, it may seek expressions of interest with respect to the supply of the goods or services before entering the tender process.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to seek expressions of interest with respect to the supply of the goods or services before entering the tender process, pursuant to the <i>Local Government (Functions and General) Regulations 1996, Regulation 21(1).</i>
Conditions:	Details of the express of interest sought must be recorded in the appropriate record and in the Tender Register as required by the <i>Local Government (Functions and General) Regulations 1996, Regulation 17.</i>
Statutory reference:	<i>Local Government (Functions and General) Regulations 1996, Regulation 21(1).</i>

77. Minor Amendments to Policies and Delegations

Function to be performed:	Minor amendments to existing policies and delegations
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the Chief Executive Officer be delegated authority to make administrative amendments to Delegations and Policies, due to any changes in name or title of an officer or committee, re-numbering, reformatting or similar administrative requirement.
Conditions:	Providing any such amendment does not constitute a major change of duties or responsibilities of an officer or committee affected.
Statutory reference:	Local Government act 1995 - 5.42

78. Complaints Officer

Function to be performed:	To investigate complaints against the Council.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	Appoints the CEO as the complaints officer for the Shire of Upper Gascoyne for the purposes of compliance with the <i>Local Government Act 1995 s. 5.120</i>
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995 s. 5.120</i>

79. Appointment of Authorised Officers

Function to be performed:	To appoint persons or classes of persons to be authorised for the purpose of fulfilling prescribed functions of the <i>Local Government Act 1995</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the CEO be delegated the authority to appoint persons as authorised officers.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995 s3.24</i> Authorising persons under this subdivision (<i>Subdivision 2 – Certain provisions about land</i>)s9.10 Appointment of authorised persons

80. Cat Act 2011 – Appointment of Authorised Officers

Function to be performed:	To appoint officer(s) to administer the <i>Cat Act 2011</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to appoint Authorised Persons as required for the purposes of administering the requirements of the <i>Cat Act 2011</i> .
Conditions:	Nil

Statutory reference:	<i>Cat Act 2011 (s44 and s48)</i>
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81. Road Traffic (Events on Roads) Regulations

Function to be performed:	Temporarily close roads in order to hold events.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with the <i>Road Traffic (Events on Roads) Regulations 1991</i> .
Conditions:	The Chief Executive Officer shall have regard to Section 3.50 of the <i>Local Government Act 1995</i> .
Statutory reference:	<i>Road Traffic (Events on Roads) Regulations 1991</i>

82. Local Government Elections & Other Polls

Function to be performed:	Fix a date for an extra – ordinary election
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	Council delegates its power to the Chief Executive Officer under Section 4.9(1)(b) of the Local Government Act to fix the day on which a poll is held for an extraordinary election if the Shire President has not already done so.
Conditions:	Compliance with the <i>Local Government (Elections) Regulations 1997</i> .
Statutory reference:	<i>Local Government Act 1995 Part 4.9</i>

83. Insurance

Function to be performed:	Ensure that the Shire is adequately covered by insurance
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Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to enter into appropriate contracts of insurance on behalf of the Shire.
Conditions:	Nil
Statutory reference:	Local Government Act 1995 – S6.7(2)

84. Authority to instigate legal proceedings

Function to be performed	The Chief Executive Officer to instigate legal proceedings
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	That CEO instigate legal proceedings under the following acts including the Acts Subsidiary Legislation: • <i>Local Government 1995</i> • <i>Building Act 2011</i> • <i>Planning & Development Act 2005</i> • <i>Cat Act 2011</i> • <i>Dog Act 1976</i> • <i>Health Act 1911</i> • <i>Bush Fires Act 1954</i> • <i>Food Act – 2008</i> • <i>Local Government (Miscellaneous Provisions) Act 1960</i>
Conditions	Nil
Statutory reference	<i>Local Government Act 1995</i> ; section 5.42

85. Town Planning Schemes 1 & 2 Planning Determinations

Function to be performed	The Chief Executive Officer to determine matters pertaining to planning where they conform to Council Policy, the Town Planning Scheme and or Planning Codes.
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Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health / Building Officer
Delegation	1) Determination of development and subdivision applications and the issue of formal Council notices in accordance with the Town Planning Scheme and Council Policies, as outlined below; 2) Determination of planning applications for uses listed as 'P' within the Town Planning Scheme provided the application conforms with all Scheme requirements and standards and any adopted policy of Council; 3) Determination of planning applications involving the discretionary powers of the Residential Design Codes providing the consultation process outlined within the Codes is adhered to and no objections were received from surrounding landowners; 4) Refusal of planning applications where the proposed use is not permitted by the Town Planning Scheme or does not comply with the non-discretionary powers of the Residential Design Codes or a mandatory statutory requirement of the Schemes or adopted Council Policy; 5) Providing responses to subdivision applications referred from the WAPC where the application generally complies with the provisions of the relevant Town Planning Scheme and adopted Council Policy or an endorsed Subdivision Guide Plan; 6) Providing responses to subdivision applications referred from the WAPC where the application requires Council to apply discretion under the Town Planning Scheme provided no objections were received during the advertising period and compliance with the objectives stated within the Town Planning Scheme; 7) Determination of applications for home occupations, home businesses and home offices subject to compliance with Council's adopted policy with respect to such applications. Any proposed home occupation, which received objections during the public consultation, will be referred to Council for determination; 8) Endorse submitted Deposited Plans for final clearance of subdivisions provided all conditions any adopted policy of Council have been satisfactorily complied with; 9) Issuing of planning consents and vary setbacks where minor adjustments to building setbacks are in accordance with Council Policy, Town Planning Schemes and

	Residential Design Codes; 10) Applications for planning consent for extensions/alterations to nonconforming uses in accordance with Town Planning Scheme; 11) Granting of planning approval with or without conditions under TPS 1 and 2 to development on a local reserve under the Scheme for the purpose for which it is reserved; 12) Granting of planning approval with or without conditions under TPS 1 and 2 for land zoned Restricted, Additional or Special Use for the purpose specified; 13) Determination of clearance of planning conditions imposed by planning approvals.
Conditions	Nil
Statutory reference	<i>Local Government Act 1995</i> ; section 5.42

86. Execution of Documents

Function to be performed:	To sign documents on behalf of the Local Government.
Delegated by:	The Shire of Upper Gascoyne Shire Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	To generally sign documents on behalf of the Local Government.
Conditions:	Nil
Statutory reference:	Local Government Act 1995, section 9.49A

87. Authority to determine rate concessions

Function to be performed	To determine rate Concessions
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager of Finance and Administration

Delegation	To decide whether to grant a concession in relation to a rate in respect of which a written application for a rate concession has been made by the leaseholder of pastoral land in the district that is within the Unimproved Value Pastoral Rating category – subject to, and in accordance with, the Conditions specified below.
Conditions	1. The principal factor in considering each application is the capacity of the applicant to pay. 2. A concession cannot exceed \$20,000 per rating year. 3. A concession may be granted only in respect of one rating year. 4. A concession is not transferable.
Statutory reference	<i>Local Government Act 1995</i> ; section 5.42 <i>Local Government Act 1995</i> ; section 6.47

88. Authority to Accept or Reject Tenders

Function to be performed	To Accept or Reject Tenders
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	To accept or reject tenders.
Conditions	1. Prior Council approval is required that stipulates the tender and the maximum tender amount the CEO can accept or reject, as the case requires. 2. Provides Council with a detailed assessment / justification report as soon as practicable.
Statutory reference	<i>Local Government Act 1995</i> ; section 5.42 <i>Local Government Act 1995</i> ; section 5.43 Local Government (Functions & General) Regulations 1996 – Reg 18