



AGENDA

10th of February 2026

ORDINARY COUNCIL MEETING

To be held at the Shire of upper Gascoyne's Administration Building located at 4 Scott Street, Gascoyne Junction, commencing at 10.30am

DISCLAIMER

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

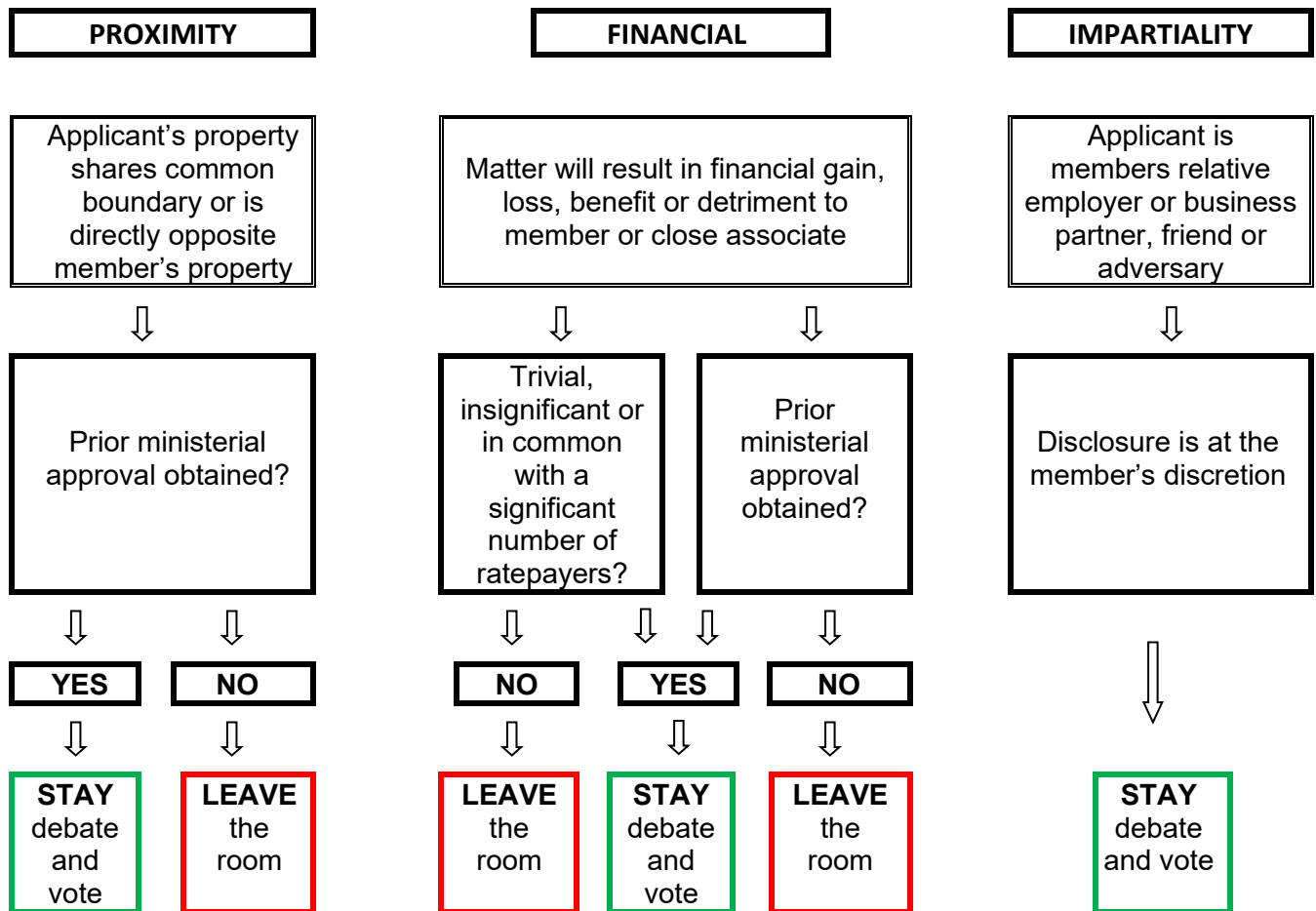
Please note this agenda contains recommendations which have not yet been adopted by Council.

No responsibility whatsoever is implied or accepted by the Shire of Upper Gascoyne for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Upper Gascoyne disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Upper Gascoyne during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Upper Gascoyne. The Shire of Upper Gascoyne warns that anyone who has an application lodged with the Shire of Upper Gascoyne must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Upper Gascoyne in respect of the application.


John McCleary, JP
CHIEF EXECUTIVE OFFICER

* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

- (1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest: (Penalties apply).
- (2) It is a defense to a prosecution under this section if the member proves that he or she did not know:
- (a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.
- (3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

- (1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.
- (2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.
- (3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

- If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:
- (a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 – Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT THE SHIRES
ADMINISTRATION BUILDING ON THE 10th OF FEBRUARY 2026 COMMENCING AT 10.30 AM

Table of Contents

<u>1.</u>	DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS.....	4
2.	APOLOGIES AND APPROVED LEAVE OF ABSENCE.....	4
<u>3.</u>	APPLICATION FOR LEAVE OF ABSENCE	4
<u>4.</u>	PUBLIC QUESTION TIME	4
<u>5.</u>	DISCLOSURE OF INTEREST	5
<u>6.</u>	PETITIONS/DEPUTATIONS/PRESENTATIONS	5
<u>7.</u>	ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION	5
<u>8.</u>	MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS	5
<u>9.</u>	CONFIRMATION OF MINUTES FROM PREVIOUS MEETING	5
<u>10.</u>	AGENDA ITEMS	5
	10.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS.....	5
	10.2 MONTHLY STATEMENT OF ACCOUNTS.....	9
	10.3 DECISION CRITERIA CARNARVON MULLEWA (PELLS SECTION) UPGRADE TO SEAL.....	11
	10.4 PELLs (CARNARVON MULLEWA) EARTH WORKS TENDER DELEGATION.....	14
	10.5 APPLICATION FOR RETROSPECTIVE DEVELOPMENT APPROVAL FOR A MEAT (PET FOOD) PROCESSING FACILITY LOCATED UPON LOT 61 RIVERSIDE DRIVE GASCOYNE JUNCTION.....	17
	10.6 APPOINTMENT OF PRESIDING MEMBER FOR THE AUDIT, RISK AND IMPROVEMENT COMMITTEE.....	24
<u>11.</u>	MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	26
	11.1 CEO PERFORMANCE APPRAISAL (UNDER A SEPARATE COVER).....	26
	11.2 CEO REMUNERATION REVIEW (UNDER A SEPARATE COVER).....	26
	11.3 CEO EMPLOYMENT CONTRACT AMENDMENT (UNDER A SEPARATE COVER).....	26
<u>12.</u>	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	27
<u>13.</u>	STATUS OF COUNCIL RESOLUTIONS	27
<u>14.</u>	MEETING CLOSURE	27

**SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT THE SHIRES
ADMINISTRATION BUILDING ON THE 10TH OF FEBRUARY 2026 COMMENCING AT 10.30 AM**

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The Shire President welcomed those present and declared the meeting open at ____am

2. ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

Cr J. Caunt	Shire President
Cr H. McTaggart	Deputy Shire President
Cr G. Watters	Councillor
Cr P. Windie	Councillor
Cr W. Baston	Councillor
Cr A. McKeough	Councillor
Cr B. Walker	Councillor

Staff

John McCleary	Chief Executive Officer
Jarrod Walker	Executive Manager of Works
Andrea Pears	Executive Manager of Finance and Corporate Services
Cherie Walker	Senior Corporate Services Officer

Visitors

2.2 Absentees

2.3 Leave of Absence previously approved

3. APPLICATION FOR LEAVE OF ABSENCE

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

5. DISCLOSURE OF INTEREST

6. PETITIONS/DEPUTATIONS/PRESENTATIONS
7. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION
8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS
9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

9.1 Ordinary Meeting of Council held on 17th of December 2025.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution No: 01022026			
MOVED:	CR:	SECONDED:	CR:
<p>That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 17th of December 2025 be confirmed as a true and correct record of proceedings.</p> <p>FOR: CR AGAINST: CR</p> <p>F/A:</p>			

10. AGENDA ITEMS

10.1 ACCOUNTS & STATEMENTS OF ACCOUNTS	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Andrea Pears - Executive Manager of Finance and Corporate Services
Date:	1 st February 2026
Matters for Consideration:	<p>To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Tuesday the 10th of February 2026 as attached – see Appendix 1.</p> <p>In addition to the List of Accounts and as part of this agenda report, Council are also requested to receive the Legal Expenses report. This report details all legal costs incurred to the end of this reporting period for both general legal and rates debt recovery expenses – refer to Appendix 1.</p>

Background:	The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.
Comments:	The list of accounts are for the months of December 2025 and January 2026.
Statutory Environment:	<p>Local Government (Financial Management Regulations) 1996</p> <p>13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p> <p>(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —</p> <ul style="list-style-type: none"> (a) the payee's name; and (b) the amount of the payment; and (c) the date of the payment; and (d) Sufficient information to identify the transaction. <p>(2) A list of accounts for approval to be paid is to be prepared each month showing —</p> <ul style="list-style-type: none"> (a) for each account which requires council authorisation in that month — <ul style="list-style-type: none"> (i) the payee's name; and (ii) the amount of the payment; and (iii) sufficient information to identify the transaction; and (b) the date of the meeting of the council to which the list is to be presented. <p>(3) A list prepared under sub regulation (1) or (2) is to be —</p> <ul style="list-style-type: none"> (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and (b) recorded in the minutes of that meeting.
Policy Implications:	Purchasing Policy
Financial Implications:	2025/2026 Budget
Strategic Implications:	<p>SCP – Objective 4 – Our Leadership – 4.2 An efficient and effective organisation.</p> <p>Strategy 4.2.2 Maintain accountability and financial responsibility through effective planning.</p> <p>Strategy 4.2.3 Comply with statutory and legislative requirements.</p>
Risk:	

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Financial Impact	Payments are made without appropriate budget authority	2 / 2 – Low	Purchasing Policy provides for differing levels of Purchase Order Authority and works in conjunction with committing funds against an authorised budget
Health	N/A	N/A	
Service Interruption	N/A	N/A	
Compliance	N/A	N/A	
Reputational	N/A	N/A	
Property	N/A	N/A	
Environment	N/A	N/A	
Fraud	Accounting Fraud	4 / 1 - Low	Internal Controls are in place, including using Eftsure which checks the creditor to ensure bank, contact details, ABN are correct, matching PO's with invoices, sign off by responsible officers, bank payments to be authorised by two officers exclusive of the PO authorising officer.

Consultation:	Nil																										
Voting requirement:	Simple Majority																										
Officer's Recommendation:	<p><i>That Council endorse the payments for the period 1st of December 2025 to the 31st of January 2026 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 31st of January 2026.</i></p> <table border="1"> <tr> <td>December 2025</td> <td></td> </tr> <tr> <td>Municipal Fund Bank EFTs</td> <td>\$ 3,452,259.39</td> </tr> <tr> <td>Cheque</td> <td>\$ 14,387.48</td> </tr> <tr> <td>Net Payroll</td> <td>\$ 161,585.34</td> </tr> <tr> <td>BPAY/Direct Debit</td> <td>\$ 43,576.14</td> </tr> <tr> <td>TOTAL</td> <td>\$ 3,671,808.35</td> </tr> </table> <table border="1"> <tr> <td>January 2026</td> <td></td> </tr> <tr> <td>Municipal Fund Bank EFTs</td> <td>\$2,335,630.80</td> </tr> <tr> <td>Cheque</td> <td>\$ 0.00</td> </tr> <tr> <td>Net Payroll</td> <td>\$ 91,346.04</td> </tr> <tr> <td>BPAY/Direct Debit</td> <td>\$ 26,665.24</td> </tr> <tr> <td>TOTAL</td> <td>\$ 2,453,642.08</td> </tr> </table>			December 2025		Municipal Fund Bank EFTs	\$ 3,452,259.39	Cheque	\$ 14,387.48	Net Payroll	\$ 161,585.34	BPAY/Direct Debit	\$ 43,576.14	TOTAL	\$ 3,671,808.35	January 2026		Municipal Fund Bank EFTs	\$2,335,630.80	Cheque	\$ 0.00	Net Payroll	\$ 91,346.04	BPAY/Direct Debit	\$ 26,665.24	TOTAL	\$ 2,453,642.08
December 2025																											
Municipal Fund Bank EFTs	\$ 3,452,259.39																										
Cheque	\$ 14,387.48																										
Net Payroll	\$ 161,585.34																										
BPAY/Direct Debit	\$ 43,576.14																										
TOTAL	\$ 3,671,808.35																										
January 2026																											
Municipal Fund Bank EFTs	\$2,335,630.80																										
Cheque	\$ 0.00																										
Net Payroll	\$ 91,346.04																										
BPAY/Direct Debit	\$ 26,665.24																										
TOTAL	\$ 2,453,642.08																										
Council Resolution No: 02022026																											
MOVED:	CR:	SECONED:	CR:																								
FOR: CR		AGAINST: CR																									
F/A: 0/0																											

10.2 MONTHLY FINANCIAL STATEMENT	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Andrea Pears - Executive Manager of Finance and Corporate Services
Date:	1 st February 2026
Matters for Consideration:	<p>The Statement of Financial Activity for the period of December 2025, includes the following reports:</p> <ul style="list-style-type: none"> • Statement of Financial Activity • Significant Accounting Policies • Graphical Representation – Source Statement of Financial Activity • Net Current Funding Position • Cash and Investments • Major Variances • Budget Amendments • Receivables • Grants and Contributions • Cash Backed Reserve • Capital Disposals and Acquisitions • Trust Fund <p>see Appendix 2</p>
Background:	<p>Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.</p>
Comments:	The Statement of Financial Activity is for the month of December 2025
Statutory Environment:	<p>Local Government Act 1995 – Section 6.4</p> <p>Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.</p>
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	<p>SCP – Objective 4 – Our Leadership – 4.2 An efficient and effective organisation.</p> <p>Strategy 4.2.2 Maintain accountability and financial responsibility through effective planning.</p> <p>Strategy 4.2.3 Comply with statutory and legislative requirements.</p>

Risk:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Financial Impact	Stakeholders may withdraw funding if the statements are not prepared according to the regulatory framework	2 / 2 – Low	Financial statements are prepared on time and according to the applicable Legislation and Regulations.
Health	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	2 / 2 – Low	Ensure that the Financial Statements are prepared on time and according to the applicable Legislation and Regulations.
Reputational	N/A	N/A	High priority has been placed on preparing Statutory reporting within legislated timeframes.
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A
Fraud	N/A	N/A	N/A

Consultation:		Nil	
Voting requirement:		Simple Majority	
Officer's Recommendation:		That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of December 2025.	
Council Resolution No: 03022026			
MOVED:	CR:	SECONDED:	CR:
FOR: CR		AGAINST: CR	
F/A: 0/0			

10.3 DECISION CRITERIA CARNARVON MULLEWA ROAD (Pells Section) UPGRADE TO SEAL													
Applicant:	Shire of Upper Gascoyne												
Disclosure of Interest:	Nil												
Author:	John McCleary - CEO												
Date:	30 January 2026												
Matters for Consideration:	To adopt the decision criteria for the Carnarvon Mullewa (Pells Section) Upgrade to Seal.												
Background:	Each year the Shire has been progressively upgrading sections of the Carnarvon Mullewa Road to a sealed standard. An additional \$2.5 million has been secured for the Pells Section of the project.												
Comments:	<p>To procure a suitably qualified earthworks contractor as soon as possible, we need to adopt a decision criterion so we can go to tender.</p> <p>Suggested decision for earthworks tender is as follows:</p> <table border="1"> <thead> <tr> <th>Description of Criteria</th><th>Weighting</th></tr> </thead> <tbody> <tr> <td>Quality and Completeness of Road Construction Plant / Equipment</td><td>15%</td></tr> <tr> <td>Demonstrated Remote Area Sealed Road Construction Experience</td><td>25%</td></tr> <tr> <td>Demonstrated Local Knowledge of Sourcing and Managing Appropriate Materials</td><td>25%</td></tr> <tr> <td>Capacity to Commence and Complete Contract Works within Designated Time Frame</td><td>25%</td></tr> <tr> <td>Provisions for mechanical and logistical support</td><td>10%</td></tr> </tbody> </table> <p>Price being a non-weighted criterion.</p>	Description of Criteria	Weighting	Quality and Completeness of Road Construction Plant / Equipment	15%	Demonstrated Remote Area Sealed Road Construction Experience	25%	Demonstrated Local Knowledge of Sourcing and Managing Appropriate Materials	25%	Capacity to Commence and Complete Contract Works within Designated Time Frame	25%	Provisions for mechanical and logistical support	10%
Description of Criteria	Weighting												
Quality and Completeness of Road Construction Plant / Equipment	15%												
Demonstrated Remote Area Sealed Road Construction Experience	25%												
Demonstrated Local Knowledge of Sourcing and Managing Appropriate Materials	25%												
Capacity to Commence and Complete Contract Works within Designated Time Frame	25%												
Provisions for mechanical and logistical support	10%												
Statutory Environment:	<p>Local Government Act 1995 Local Government (Function and General) Regulations 1996 2A.</p> <p>If a local government decides to invite a tender The local government must, before tenders are publicly invited,</p>												

	determine in writing the criteria for deciding which tender should be accepted.
Policy Implications:	Purchasing Policy
Financial Implications:	25/26 SIP funding has been approved by MWRA.
Strategic Implications:	Strategy 3.2.2 Maintenance and upgrade of infrastructure Planned Timing Corporate Business Plan Actions 3.2.2.2 Maintain and upgrade infrastructure in line with asset management planning.
Risk:	

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Health	N/A	N/A	N/A
Financial Impact	26/27 SIP funding brought forward	M6	If funds aren't brought forward, the work will be delayed until the 2026-27 financial year
Service Interruption	N/A	N/A	N/A
Compliance	Decision Criteria required prior to tendering	L4	Seek Council endorsement of decision criteria prior to tendering
Reputational	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A
Fraud	N/A	N/A	N/A

Consultation:	Chief Executive Officer, Greenfields Technical Services				
Voting requirement:	Absolute majority				
Officer's Recommendation:	<p><i>That Council endorse the following decision criteria</i> <i>Carnarvon Mullewa Road (Pells Section) Upgrade to Seal.</i></p> <table> <tr> <th>Description of Criteria</th><th>Weighting</th></tr> <tr> <td>Quality and Completeness of Road Construction Plant / Equipment</td><td>15%</td></tr> </table>	Description of Criteria	Weighting	Quality and Completeness of Road Construction Plant / Equipment	15%
Description of Criteria	Weighting				
Quality and Completeness of Road Construction Plant / Equipment	15%				

		Demonstrated Remote Area Sealed Road Construction Experience	25%	
		Demonstrated Local Knowledge of Sourcing and Managing Appropriate Materials	25%	
		Capacity to Commence and Complete Contract Works within Designated Time Frame	25%	
		Provisions for mechanical and logistical support	10%	
Council Resolution No: 04022026				
MOVED:	CR.	SECONDED:	CR.	
FOR: CR AGAINST: CR F/A:				

10.4 PELLs (Carnarvon / Mullewa) EARTH WORKS TENDER DELEGATION

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary – Chief Executive Officer
Date:	30 January 2026
Matters for Consideration:	To enable the CEO to accept or reject a tender as provided for in the Local Government Act of 1995
Background:	<p>As part of the procurement process for the Carnarvon – Meekatharra Sealing project we have broken it down into various sections, in this case we are referring to the 2.5 kilometre section of unsealed road near Pells Creek. This includes the earthworks, sealing and upgrading the Pells Crossing concrete crossing.</p> <p>It is proposed that we will go out to tender on or around the 7th of February 2026 and run the tender for fourteen (14) days and this conclude on or around the 21st of February 2026, at which time the compliant tenders will be subject to evaluation via the multi-criteria analysis tool to determine the best value for money option for the Shire. Our project managers will undertake this task and provide a third-party independent recommendation.</p> <p>In order to get this project on the ground and completed within the designated time frame (June 2026) time is a critical component; as such, we cannot have any delays in the process.</p>
Comments:	<p>Given the above background it is estimated that an evaluation report will not be available until the week commencing the 23rd of February 2026. If we take this to the March Council Meeting which is to be held on the 25th of March 2026.</p> <p>This would effectively mean that we would lose nearly a month which is time we don't have given the alignment of current sealing dates for works in the same vicinity.</p>
Statutory Environment:	Section 5.42, 5.43 of the Local Government Act 1995, regulation 18 of the Local Government (functions and General) Regulations 1996, regulation 3A, 3B of the Local Government (Functions and General) Regulations 1996 and section 3.73 of the Local Government Act 1995.
Policy Implications:	Nil
Financial Implications:	2025/26 Budget
Strategic Implications:	<p>Strategy 2.1.1 Provide appropriate transport network infrastructure, supporting our community, local pastoral and mining industries and tourism</p> <p>Strategy 4.2.3 Comply with statutory and legislative requirements</p>

Risk Assessment:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Health			
Financial Impact			
Service Interruption			
Compliance	Potential breach of the Local Government Act particularly around Procurement and the new Caretaker Provisions	5/5 Extreme	Ensure that all legislative process are complied with as detailed within this report.
Reputational	Failure to deliver project on time and on budget which may effect further grant opportunities .	4/4 High	Ensure procurement is achieved in the shortest possible time frame.
Property			
Environment			
Fraud			

Consultation:	WALGA Department of Local Government
Voting requirement:	Absolute Majority
Officer's Recommendation:	<p><i>That Council:</i></p> <ol style="list-style-type: none"> 1. Delegate to the CEO the authority to accept or reject the Pells Carnarvon / Mullewa Sealing Project Earthworks tenders; 2. Authorise expenditure to a maximum value of \$2,500,000; and 3. Send to Council Members a copy of the decision-making report as prepared by our consultant engineers.

Council Resolution No: 05022026

MOVED:		SECONDED:	
---------------	--	------------------	--

FOR:

AGAINST:

F/A:

10.5**APPLICATION FOR RETROSPECTIVE DEVELOPMENT APPROVAL FOR A MEAT (PET FOOD) PROCESSING FACILITY LOCATED UPON LOT 61 RIVERSIDE DRIVE GASCOYNE JUNCTION**

Applicant:	Allerding & Associates
Disclosure of Interest:	DG+A receives consulting fees from the Shire of Upper Gascoyne
Author:	Anthony Dowling, Principal Planner - Dowling Giudici + Associates (DG+A) and John McCleary – Chief Executive Officer
Date:	3 February 2026
Matters for Consideration:	To grant retrospective development approval to an existing meat (pet food) processing facility being carried out upon lot 61 Riverside Drive Gascoyne Junction

Background:

The Shire has received an application for **retrospective** development approval to continue to carry out a small-scale meat (pet-food) processing facility from lot 61 on Deposited Plan (DP) 185100, Riverside Drive Gascoyne Junction.

It is understood that the facility has been operating for a number of years without relevant approvals. This application seeks approval (retrospectively) for the use of the subject land for this purpose.

If approved pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015 (LPS Regs)*, then applications for other further approvals required (e.g. building permit, onsite wastewater approval) will follow.

A **comprehensive outline** of the processing facility, which has been prepared and submitted by the applicant in support of the application, is provided at [Appendix 3](#) to this agenda.

The outline includes —

- An **aerial image of the development site** (page 4)
- A **location map** (page 7)
- **Photographs** of the existing processing facility – both internal and external - (Figures 5, 6, 7 and 8)
- A **dimensioned floor plan** (Annexure 3)
- An **operational management plan** (Annexure 4)

Section 4 of the outline details the proposed operation, including **vehicle access** and expected **traffic generation and movement**, whilst **Sections 5 and 6** address relevant aspects of the **State and Local Planning frameworks** that apply to this kind of development.

The facility will be operated by the registered proprietors (landowners) of the subject land on demand.

However, during peak times it is anticipated that **2 additional staff** will be required to assist the operation, and that the facility will operate generally between the hours of **7.00 and 4.00 pm**, processing up to **one (1) tonne** of pet food meat (20 – 100 animals) on a **weekly basis**.

All pet food processing will occur inside the facility with doors to the facility closed at all times whilst processing occurs.

Four (4) motor vehicles are required for the operation — two (2) vehicles for transporting carcasses from their source to the facility, and two (2) rigid refrigerated vehicles for the delivery of the processed pet food offsite. The vehicles used to transport the carcasses to the processing facility will not be used for transporting the processed pet food (and *vice versa*).

<p>Statutory Environment:</p>	<ul style="list-style-type: none"> • <i>Planning and Development (Local Planning Schemes) Regulations 2015 ('LPS Regs')</i> <p>These regulations prescribe how an application for development approval is to be made, dealt with, and determined.</p> <p>In determining whether to grant development approval, the decision-maker (being the Council in this case) is required to have regard to (where relevant) the list of matters prescribed at regulation 67(2) in Schedule 2 of the LPS Regs.</p> <p>The applicant has addressed the list of matters relevant to this application at Section 6.1.1 (page 18) in the outline at Appendix 3 to this agenda.</p> <ul style="list-style-type: none"> • <i>Shire of Upper Gascoyne Local Planning Scheme No. 1 ('LPS 1')</i> <p>The subject land is zoned 'Rural Enterprise' pursuant to the <i>Shire of Upper Gascoyne Local Planning Scheme No. 1 (LPS1)</i>.</p> <p>It is understood that during pre-lodgement discussions with Shire staff, it was affirmed that the proposed use falls within the use class 'Industry — Light'.</p> <p>This means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions (in the LPS Regs).</p> <p>The aforementioned giving of notice includes notifying owners and occupiers of land located within the vicinity of the subject site and inviting them to consider and submit comments on the proposal with such comments to be limited to town planning matters only, e.g. compatibility of use with existing surrounding uses, amenity impacts, (such as noise, odour), traffic generation etc.</p> <p>See further comments in respect to the giving of notice at paragraphs 6, 7 and 8 in the section 'Consultation' following.</p>
<p>Policy Implications:</p>	<p>Nil</p>
<p>Financial Implications:</p>	<p>Nil</p>
<p>Strategic Implications:</p>	<p>Approval of the processing facility will assist in the achievement of Strategy 2.3.3 — Encourage diversity and growth of local business, industry and investment of the Shire's <i>Plan for the Future 2022-2032</i></p>

Risk Assessment:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Health		5/5 Extreme	Use occurs in accordance with proposed operational management plan
Financial Impact			
Service Interruption			
Compliance			
Reputational			
Property			
Environment			
Fraud			

<p>Consultation:</p>	<ol style="list-style-type: none"> 1. Copies of the application were referred to the Shire's consulting environmental health officer and the Department of Water and Environmental Regulation (DWER) for consideration and comment. 2. The Shire's consulting environmental health officer advised that existing grease-trap and upgrading of the existing septic system is required (as the applicant has noted). 3. He further advised that notifications are to be given under the Food Regulations as well as tracking and tracing requirements. These requirements are not matters for consideration in determining an application for development approval but can be provided as advice notes on the Determination Notice should approval be granted. 4. Referral of the application to DWER was required as LPS 1 includes the subject land within Special Control Area (SCA) 1 – Gascoyne River Floodplain. 5. DWER's advice is summarised as follows — <ul style="list-style-type: none"> A. Water Licensing <p>The subject land is contained within the proclaimed Gascoyne Groundwater area and is subject to licensing requirements under the <i>Rights in Water and Irrigation (RIWI) Act 1914</i>. Therefore, a licence is required to construct and/or alter a well and to abstract water. The development application stated water to the processing facility will be supplied to the premises via a licenced bore, however, DWER has no record of a water licence for this property.</p> <p><i>Author comment:</i></p> <p><i>The requirement for groundwater licencing is a matter that the proponent is to take up directly with DWER. It is not a consideration in determining the development application.</i></p> B. Flood Management <p>The flooding of the Gascoyne River at Gascoyne Junction in 2010 is considered to be equivalent to a 1 in 100 year flood event (1% AEP) at Gascoyne Junction. The river peaked at approximately 144.15 m AHD at Gascoyne Junction.</p> <p>Whilst not opposed to development (ie, filling, building, etc) in this location, DWER recommends a minimum habitable floor level of 144.7 m AHD to ensure adequate flood protection. However, it does not provide recommended finished floor levels for non-habitable development. It has advised that the subject land may become isolated during flood events and access and evacuation should be considered.</p> <p><i>Author comment:</i></p> <p><i>An emergency and evacuation plan could be considered as a condition of approval (if granted).</i></p> C. Environmental Protection Act <p>Under the EP Act, the operation of prescribed premises, such as pet food processing operations, may require a works approval or licence.</p>
-----------------------------	--

	<p>However, the processing facility to be carried out from the subject land falls below the threshold for requiring a licence, amendment or works approval.</p> <p>Nevertheless, the onus is upon the to ascertain whether a works approval, licence or registration is required. The EP Act makes it an offence to undertake any work which causes a premises to become, or become capable of being, a Prescribed Premises unless the work is undertaken in accordance with a works approval.</p> <p>It is also an offence under the EP Act to cause an emission or alter the nature or volume of waste, noise or odour from the Prescribed Premises, unless done so in accordance with a works approval or licence or a registration (for operation) is held for the premises.</p> <p><i>Author comment:</i></p> <p><i>It is recommended that the aforementioned information be included as an advice note on the Notice of Determination if development approval is granted.</i></p> <p>6. Notice of the application was provided to owners and occupiers of land within the vicinity (e.g. in Riverside Drive and Killili Road), inviting them to consider and make a submission on the proposal within a 14-day period (commencing the day after they would have received the notice).</p> <p>7. Notice of the application was also placed on the Shire's website and its Facebook page inviting members of the public to also consider and make a submission on the proposal within the same 14-day period.</p> <p>At the conclusion of the advertising period the Shire had not received any land owner/occupier nor public submissions.</p>
Comments:	<p>Whilst the applicant has noted that the location of the facility falls within the EPA's 500 metre generic buffer distance required to separate a food (meat) processing use from a sensitive land use (eg. housing), DWER (which provides advice to the EPA) did not raise this as an issue, especially as the facility does not meet the threshold for classification as 'Prescribed Premises' whereby if it were the adherence to this buffer requirement would be paramount.</p> <p>In light of this, and based on the following considerations —</p> <ul style="list-style-type: none"> (a) the location of the facility; (b) being a kind of use that can be contemplated under the Rural Enterprise zoning applying to the land; (c) that its operation it is unlikely to detrimentally impact surrounding residents and the local environment; and (d) relevant matters listed at regulation 67(2) in Schedule 2 of the LPS Regs are deemed to have been satisfactorily addressed <p>it is recommended that the application be approved, subject to the use being carried out in accordance with the proposed operational management plan at all times the facility is in use.</p>
Voting requirement:	Simple Majority

Officer’s Recommendation:	<p><i>That Council:</i></p> <p>1. Pursuant to clause 68 (2) in Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>, retrospectively APPROVE the development application to continue to allow an existing meat (pet food) processing facility to be carried out upon lot 61 on Deposited Plan 185100 Riverside Drive Gascoyne Junction, in accordance with the development application report (outline) prepared by Allering and Associates, dated November 2025, and subject to the following conditions:</p> <p>(i) Prior to the use of the facility continuing, the facility is to be connected to an onsite effluent disposal system designed and constructed to the specifications and satisfaction of the Shire Chief Executive Officer;</p> <p>(ii) The hours of operation being limited to between 7.00 am and 4.00 pm daily (unless otherwise approved by the local government upon application being made to it to extend or modify these hours);</p> <p>2. The following advice note be included on the Notice of Determination to be issued to the applicant in respect to 1 above:</p> <p><i>“The applicant is advised that the onus is upon the proprietor/operator of the meat (pet food) processing facility hereby approved to ascertain whether a works approval, licence or registration is required pursuant to the Environmental Protection Act and Regulations.</i></p> <p><i>The EP Act makes it an offence to undertake any work which causes a premises to become, or become capable of being, a Prescribed Premises unless the work is undertaken in accordance with a works approval.</i></p> <p><i>It is also an offence under the EP Act to cause an emission or alter the nature or volume of waste, noise or odour from the Prescribed Premises, unless done so in accordance with a works approval or licence or a registration (for operation) is held for the premises.”</i></p>		
Council Resolution No: 06022026			
MOVED:		SECONDED:	
FOR:		AGAINST:	
F/A:			

10.6 APPOINTMENT OF DEPUTY PRESIDING MEMBER FOR THE AUDIT, RISK AND IMPROVEMENT COMMITTEE	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary – Chief Executive Officer
Date:	4 February 2026
Matters for Consideration:	The re-appoint a Deputy Presiding Member for the Audit, Risk and Improvement Committee.
Background:	<p>As part of the Local Government reforms to governance and committees, as detailed by the Department of Local Government fact sheet, Local Governments are required to appoint an <u>Independent</u> Presiding and Independent Deputy Presiding Member(s) for the Audit, Risk and Improvement Committee.</p> <p>The head of power for these changes are provided in the Local Government Amendment Bill 2024.</p>
Comments:	<p>We have been advised by Mr Alan Lamb resides in Boyup Brook, making travel arrangements difficult and costly, thus impracticable to attend the ARIC Meetings in person. Given this information we approached Dr Alexander Fullarton, who is based in Carnarvon and served as a Councillor for the Shire of Carnarvon for many years, in addition to having a strong finance background, if he would take the role on as Deputy Presiding Officer. Dr Lex Fullarton agreed to this request.</p> <p>In effect it now means we need to appoint, as Deputy Independent Chair, Dr Lex Fullarton and replace the previously appointed Mr Alan Lamb as Dr Lex has been contacted and has confirmed that he would be willing and able to act as the Deputy Presiding Member.</p>
Statutory Environment:	Local Government Amendment Bill 2024
Policy Implications:	Nil
Financial Implications:	From a 2025/26 Budget perspective we do not have an allocation for this position; however, we can address this at the Budget review. The Shire is required to pay a meeting fee, travel, accommodation and meals. It is anticipated that it will cost in the order of \$7,000 per annum.
Strategic Implications:	<p>Key Objective 4 Governance Our Leadership</p> <p>Provide good governance and leadership</p> <p>Outcome 4.2: An efficient and effective organisation Strategy 4.2.3</p> <p><u>Comply with statutory and legislative requirements</u></p>

Risk Assessment:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Health			
Financial Impact			
Service Interruption			
Compliance	Failure to appoint a Presiding and Deputy Presiding Member for the Audit, Risk and Improvement committee will breach the Local Government Act	5/4 - Extreme	Appoint a Presiding and Deputy Presiding Member for the Audit, Risk and Improvement Committee.
Reputational			
Property			
Environment			
Fraud			

Consultation:	WALGA
Voting requirement:	Absolute Majority
Officer's Recommendation:	That Council: <ol style="list-style-type: none"> 1. Remove Mr Alan Lamb from the position of Deputy-Presiding Member of the Audit, Risk and Improvement Committee. 2. Appoint Dr Lex Fullarton to the position as the Deputy Presiding Member of the Audit, Risk and Improvement Committee;
Council Resolution No: 07012026	
MOVED:	SECONDED:

FOR: AGAINST: CR

F/A:

11. MATTERS BEHIND CLOSED DOORS

Council Resolution No: 08012026

MOVED:

SECONDED:

That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature

**FOR: CR J CAUNT
 CR H MCTAGGART
 CR B WALKER
 CR W BASTON
 CR A MCKEOUGH
 CR G WATTERS
 CR P WINDIE**

AGAINST: CR

F/A:

Record Time:

11.1 CEO Performance Appraisal (under a separate cover)

11.2 CEO Remuneration Review (under a separate cover)

11.3 CEO Employment Contract Amendment (under a separate cover)

Council Resolution No: 12012026

MOVED:

SECONDED:

That the meeting be reopened to the members of the public.

**FOR: CR J CAUNT
 CR H MCTAGGART
 CR B WALKER
 CR W BASTON
 CR G WATTERS
 CR A MCKEOUGH**

AGAINST: CR

F/A: 6/0

Record Time:

12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

13. OUTSTANDING COUNCIL MEETING RESOLUTIONS

Resolution Nº	Subject	Status	Open / Close	Responsible Officer

14. MEETING CLOSURE

The Shire President closed the meeting at _____pm.

APPENDIX 1

(List of Accounts Paid Report for December 2025 and January 2026)

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount
BYRO MINING PTY LTD				
15955	03/12/2025	Rates refund for assessment A6400 LOT E09/02673 MINING TENEMENT	1	2,706.30
INV A6400	17/10/2025	Rates refund for assessment A6400 LOT E09/02673 MINING TENEMENT		2,706.30
Duketon Consolidated Pty Ltd				
15956	03/12/2025	Rates refund for assessment A6459 LOT E09/02822 MINING TENEMENT	1	8,406.18
INV A6459	26/11/2025	Rates refund for assessment A6459 LOT E09/02822 MINING TENEMENT		8,406.18
Techgen Metals Ltd				
15957	03/12/2025	Rates refund for assessment A6384 LOT E08/03473 MINING TENEMENT	1	3,275.00
INV A6399	25/11/2025	Rates refund for assessment A6399 LOT E08/03458 MINING TENEMENT		1,230.00
INV A6384	25/11/2025	Rates refund for assessment A6384 LOT E08/03473 MINING TENEMENT		2,045.00
Woolworths Limited				
EFT18828	15/12/2025	Supplies for office amenities	1	103.77
INV	02/11/2025	Supplies for office GST, Supplies for office GST FREE	1	103.77
Commonwealth Mastercard				
EFT18829	02/12/2025	Credit Card Expenditure Paid for Month	1	7,150.95
INV 2737	23/10/2025	Marquee, Flooring, Furniture and AV for Perth 4WD Show	1	2,229.15
INV	02/11/2025	Apple iCloud 50gb Data Storage -	1	1.49
INV ANNUAL	03/11/2025	Commonwealth Bank - Annual Fee 3 x \$40.00 for Credit Cards	1	120.00
INV 701528920	04/11/2025	Seek Online Job Advert for Senior Finance Officer 4th November to 4th December 2025	1	517.00
INV 00067372	04/11/2025	Opposite Lock - Rock Tamers for P131 (replacing stolen ones)	1	585.00
INV 139315	04/11/2025	ARB - Tow Ball and Mounting Kit - P131 - Replace Stolen Ones	1	100.00
INV 23964	05/11/2025	DOT replacement plates for Clive's grader P106, DOT motor vehicle license GU2073 P155 Manitou Telehandler	1	150.80
INV 06112025	06/11/2025	City of Perth - Parking Fees - No receipt received.	1	16.36
INV 2222/174	13/11/2025	Landgate - Certificate of Title - 28 Hatch Street - Gascoyne Junction	1	32.60
INV	13/11/2025	TradeMutt 2 x shirts for Jarrod Walker + freight	1	178.36
INV I0014826	17/11/2025	VIDBAG Bulk Bag Dispenser, freight (Bulk Bag Dispenser)	1	324.29
INV NUMBER	19/11/2025	DAVID GREEN CARICATURE - Thomas Fletcher leaving gift	1	785.40
INV 104	20/11/2025	Cuppa and Crumb Cafe: Thomas Fletcher retirement cake	1	150.00
INV 582554336	24/11/2025	KMART Australia - Kids Christmas Activities	1	74.50
INV	30/11/2025	Starlink - Lot 19, 27 Gregory Street -, Starlink - Lot 17/18, 31 Gregory Street, Starlink - Lot 50, 22 Hatch Street, Starlink - Administration -, Starlink - CRC, Starlink - Vehicles - Admin, Starlink - Vehicles, Graders and Roaming	1	1,886.00

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 2

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount
Greenfield Technical Services				
EFT18830	04/12/2025	Greenfield Project Management Costs	1	57,531.58
INV INV-4891	21/11/2025	C3396 -SIP - Project Management/Engineering - Landor Realignment - 20.10.2025 to 16.11.2025,	1	5,082.00
INV INV-4894	26/11/2025	C3393 -SIP - Project Management/Engineering - Landor Realignment - 10.11.2025 to 23.11.2025	1	8,997.40
INV INV-4875	28/11/2025	C3396 -SIP - Project Management/Engineering - Landor Realignment - 01.09.2025 to 31.10.2025	1	25,933.05
INV INV-4874	28/11/2025	C3393 -SIP - Project Management/Engineering - Landor Realignment - 01.10.2025 to 31.10.2025	1	14,978.13
INV INV-4877	28/11/2025	C3396 -SIP - Project Management/Engineering - Landor Realignment - 01.10.2025 to 31.10.2025	1	2,541.00
RSM Australia Pty Ltd				
EFT18831	04/12/2025	Accounting and Financial Services for 2025/26 under RFT01-22/23 - November 2025	1	11,706.35
INV	30/11/2025	Accounting and Financial Services for 2025/26 under RFT01-22/23 - November 2025, Rates Contractor for 2025/26, Travel and Accomodation - Travis bate attendance 28.11.2025	1	11,706.35
Afgri Equipment				
EFT18832	04/12/2025	P148 - John Deere Zero Turn Mower 2 - Shaft Key	1	17.62
INV 3040193	27/11/2025	2 x 19M7867 - Hexagonal Head Flanged Screw, M8 X 25, 2 x 49M6496 - Parallel Key, 5 X 5 X 22 mm, 2 x 24M7024 - Round Hole Washer,	1	17.62
BOC Limited				
EFT18833	04/12/2025	Container Rental - 12 Months - Oxygen CD Size	1	574.87
INV	28/11/2025	Container Rental - 2 Months Credit - Oxygen CD Size	1	-114.98
INV	28/11/2025	Container Rental - 12 Months - Oxygen CD Size	1	689.85
Carnarvon Motor Group				
EFT18834	04/12/2025	P137 - TOYOTA HILUX - Headlight Unit	1	302.79
INV	06/10/2025	1 x LH Complete Headlight Unit - Toyota Hilux GU373	1	302.79
Department of Water and Environmental Regulation				
EFT18835	04/12/2025	Rehabilitate Old Rubbish Tip Reserve - Works Approval Fee	1	3,258.75
INV	03/11/2025	Rehabilitate Old Rubbish Tip Reserve - Works Approval Fee	1	3,258.75
Geraldton Fuel Company T/as Refuel Australia				
EFT18836	04/12/2025	Supply bulk fuel to depot diesel wrap tank - 11,350 litres of diesel @ 1.77ex	1	28,588.01
INV 02926818	25/11/2025	Supply bulk fuel to P53 & P79 Camp Trailers with 4000 litre diesel tank - 3300 litres of diesel @ 1.77ex	1	6,439.62
INV 02926819	25/11/2025	Supply bulk fuel to depot diesel wrap tank - 11,350 litres of diesel @ 1.77ex	1	22,148.39
Kennedy Vinciullo				
EFT18837	04/12/2025	Legal advice for termination of employment for Nathaniel Rogers	1	4,152.50
INV 2809	30/11/2025	Legal advice for termination of employment for Nathaniel Rogers	1	3,201.00
INV 2808	30/11/2025	CEO Employment Contract re Long Service Leave	1	951.50
Industrial Power Equipment Pty Ltd T/A Garpen				
EFT18838	04/12/2025	P141 - Auxiliary Diesel Water Pumps - Suction Hose and Bolt Clamp	1	672.00

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 3

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Industrial Power Equipment Pty Ltd T/A Garpen					
INV	05/11/2025	12 x 104-112 T Bolt Clamp, 20 m of 4 inch havey duty grey suction hose	1	672.00	
Paul D Kearney - Carpenter & Joiner					
EFT18839	04/12/2025	Replace shade structure over the Caravan Play Ground – Insurance Claim	1		16,687.00
INV 18	02/11/2025	Repair Playground shade damage - Caravan Park location (Est. 8 Hour)	1	16,687.00	
Perfect Computer Solutions Pty Ltd					
EFT18840	04/12/2025	I.T Support for Administration Office and CRC - 10.11.2025 to 19.11.2025	1		255.00
INV 30014	27/11/2025	Monthly fee for Monitoring, Management and Resolution of Disaster Recovery Options, I.T Support for Administration Office and CRC - 10.11.2025 to 19.11.2025	1	255.00	
Team Global Express					
EFT18841	04/12/2025	Freight from Perth to Carnarvon - Library	1		205.93
INV	23/11/2025	P106 - CAT 140M Grader - Filters	1	100.73	
INV	30/11/2025	Freight from Perth to Carnarvon - Library	1	105.20	
West Australian Newspapers Ltd					
EFT18842	04/12/2025	Booking ID 5050057 Wednesday 5th November 2025 Midwest Times - Council Meeting Dates	1		871.83
INV	30/11/2025	Booking ID 5050057 Wednesday 5th November 2025 Midwest Times - Council Meeting Dates	1	871.83	
Westrac Pty Ltd					
EFT18843	04/12/2025	Parts	1		16,800.40
INV PI	26/11/2025	Parts 6Y0-309 – Stock -Grader Blades	1	767.80	
INV PI	26/11/2025	Parts 6Y0-309 – Stock -Grader Blades	1	121.00	
INV PI	26/11/2025	Parts 6Y0-309 – Stock - Grader Blades	1	1,916.92	
INV SI	27/11/2025	P106 - CAT 140M Grader - Replace Unit Injector, Labour, Parts, Freight Recovery, Environmentals, Mobilisation	1	13,994.68	
Landgate					
EFT18844	04/12/2025	Mining Tenements Chargeable Schedule - R2025/4 24.06.2025 to 21.11.2025 UV Interim - Rural Areas	1		48.48
INV 77058477	25/11/2025	Mining Tenements Chargeable Schedule - R2025/4 24.06.2025 to 21.11.2025 , UV Interim - Rural Areas	1	48.48	
Allied Forklifts Pty Ltd					
EFT18845	05/12/2025	P125 - Forklift - Heli - Air Filters	1		427.15
INV 1378854	05/12/2025	H99Y1-00311X Filter Air, H99Y1-00311X-1 Filter Air inner to suit H99Y1-00311X, 8-97049708-1 Filter Oil engine H series, 5-87611003-0 Filter Fuel OEM H Series, A22A2-20701 Filter fuel tank, JX0805A2 Filter transmission, 25597-60301G-BM Filter Hydraulic YK0812A4, 23457-52221 Filter Hydraulic Return strainer	1	427.15	
Totally Workwear Geraldton					
EFT18846	11/12/2025	Uniform for Works Supervisor	1		185.90
INV	29/11/2025	K54870YNLGE - KG WC2 L/S SHIRT YEL/NAV LGE, with shire logo and name Jarrod, K07010NV87R - K07010- KG SIDE TAB DRILL SHORT NAV, EMB01- SHIRE OF UPPER GASCOYNE LOGO, EMBN00 - JARROD	1	185.90	

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 4

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Afgri Equipment					
EFT18847	11/12/2025	R125879 Torsion Spring and Seal	1		170.70
INV 3045125	06/12/2025	R125879 Torsion Spring, RE570092 Seal, Freight- P101 parts	1	170.70	
John Leslie Mcclary					
EFT18848	11/12/2025	BUPA - Reimbursement for Health Insurance Premium November 2025	1		547.48
INV	11/12/2025	BUPA - Reimbursement for Health Insurance Premium November 2025	1	547.48	
ABBL Contracting & Maintenance					
EFT18849	11/12/2025	Various works	1		25,528.03
INV INV-1554	01/12/2025	Rubbish Collection Costs, Pavilion Operating Costs, Airstrip Operating Costs, Tourism Precinct Repairs & Maintenance, Depot Repairs and Maintenance, Lot 17 Gregory Street (Gardens), Lot 23 Gregory Street (Gardens), Lot 39 Gregory Street (Gardens), Lot 40 Gregory Street (Gardens), Lot 48 Gregory Street (Gardens), Lot 49 Hatch Street (Gardens), Lot 52 Hatch Street (Gardens), Lot 50 Hatch Street (Gardens), Lot 51 24 Hatch Street (Gardens), Lot 45B, 15 Gregory Street (Hatch Street) (Gardens), Town Oval Maintenance, Parks, Gardens & Reserves Maintenance, RO Plant Operating Expenditure, Two Rivers Memorial Park Tourist Stop Gardens	1	3,300.00	
INV INV-1553	01/12/2025	45E Carnarvon Mullewa Road (East) - Labour Hire - Roller Operator for week ending 30th November 2025	1	5,640.25	
INV INV-1559	04/12/2025	pushup industrial waste pit, relocat Cobra dairy Creek directional signage to align with new intersection	1	7,150.00	
INV INV-1557	04/12/2025	signage and guidepost installs	1	2,731.30	
INV INV-1558	04/12/2025	45E - 26th November 2025 - Repair and replace guide post, Carnarvon Mullewa Road, Sign pick up on new work area, Guide Post SLK 0 to 131, Sign Pick Up SLK 0 to 142	1	5,243.48	
INV INV-1560	08/12/2025	45E Carnarvon Mullewa Road (East) - Labour Hire - Roller Operator week ending 7th December 2025	1	1,463.00	
Able Sales					
EFT18850	11/12/2025	LT4100S SOLAR LIGHTING TOWER	1		27,500.00
INV 868315	09/12/2025	LT4100S SOLAR LIGHTING TOWER	1	27,500.00	
Australia Post					
EFT18851	11/12/2025	Postage Costs for November 2025	1		97.44
INV	03/12/2025	Postage and Freight Costs for Administration	1	97.44	
Carnarvon Auto Electrics					
EFT18852	11/12/2025	Hard wire auxillary swithces for P156	1		242.00
INV 40004593	10/12/2025	Hard wire auxillary swithces	1	242.00	
Carnarvon Growers Association Inc					
EFT18853	11/12/2025	December 25 Account Paid	1		1,233.33
INV	04/12/2025	HIP90416100 SCREWED BUSH 50-15MM	1	9.06	
INV	04/12/2025	WPD-HP85-08T DAVEY HP85-08 TORRIUM	1	1,155.00	
INV	05/12/2025	V1FLVB050 - 1/2" BRASS FLOAT VALVE, IHRPFLOAT - FLOAT TO SUIT ABOVE	1	69.27	

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 5

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Cherie Jessica Walker					
EFT18854	11/12/2025	Reimbursement of items for Staff Christmas Party	1		59.00
INV	11/12/2025	Reimbursement of items for Staff Christmas Party	1	59.00	
CSV Drafting					
EFT18855	11/12/2025	Drawings for Laundry Building permit certification	1		1,320.00
INV 1223	03/12/2025	Provide drawings for Laundry Building permit certification , , Drawings included in fee:, - site plan, - floor plan, - elevations x 4, - slab & footing plan,	1	1,320.00	
Eftsure Pty Ltd					
EFT18856	11/12/2025	EFTsure Software Annual License Fee - 01.12.2025 to 30.11.2026	1		5,484.20
INV	02/12/2025	EFTsure Software Annual License Fee - 01.12.2025 to 30.11.2026	1	5,484.20	
Gascoyne Office Equipment					
EFT18857	11/12/2025	Printing and Photocopying Costs	1		1,043.48
INV	30/11/2025	Printing and Photocopying Costs - Admin & Works, Printing and Photocopying Costs - CRC	1	1,043.48	
Geraldton Fuel Company T/as Refuel Australia					
EFT18858	11/12/2025	Fuel Card Purchases for November 2025	1		1,946.86
INV 30112025	30/11/2025	Fuel Card Purchases - P131, Fuel Card Purchases - P156, Fuel Card Purchases - P132, Fuel Card Purchases - P139 , Ainsley attended MEG meeting in Cue.	1	1,946.86	
Junction Craft Group					
EFT18859	11/12/2025	Contribution towards Hosting and Catering of 2025 Community	1		5,000.00
INV	01/12/2025	Contribution towards Hosting and Catering of 2025 Community Christmas Party	1	5,000.00	
Napa Auto Parts					
EFT18860	11/12/2025	P-Vantage-FS 5W30 20L	1		214.68
INV	05/12/2025	P-VANTAGE-FS 5W30 20L	1	214.68	
Repcro Pty Ltd					
EFT18861	11/12/2025	12V aircompressor	1		206.45
INV	04/12/2025	12V aircompressor 300lpm	1	206.45	
R & L Couriers					
EFT18862	11/12/2025	Freight from Geraldton to Carnarvon	1		110.00
INV	30/09/2025	Freight from Geraldton to Carnarvon - Totally Workwear Pick up , Deliver to: Shire of Upper Gascoyne, R&L Depot Carnarvon, Freight from Geraldton to Carnarvon - BCF Pick up Fridge for Cr Hoseason-Smith goodbye gift , Deliver to: Shire of Upper Gascoyne, R&L Depot Carnarvon	1	110.00	
Them Earth Moving					
EFT18863	11/12/2025	Water cart hire- maintenance grading 23/11/2025 - 01/12/2025	1		33,676.50
INV 00001492	09/12/2025	Water cart hire- maintenance grading - 23/11/2025 - 01/12/2025, Water cart hire- maintenance grading - 23/11/2025 - 01/12/2025	1	33,676.50	
Team Global Express					
EFT18864	11/12/2025	Library Freight Charges	1		86.04

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 6

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Team Global Express					
INV	07/12/2025	Freight from Carnarvon to State Library Perth	1	86.04	
Tropics Hardware					
EFT18865	11/12/2025	Pavilion material supplies	1		701.20
INV 101000955	29/10/2025	16 x RHS Galv 50mm x 50mm x 2.00mm - Per LM 8M Length, YELLOW, 2 x Formply 2440mm x 1220mm x 17mm Non Structural, 8 x Castor 75mm Grey Rubber Swivel, 8 x Castor 75mm Grey Rubber Swivel Brake	1	701.20	
Vanguard Print					
EFT18866	11/12/2025	Storage and Distribution of Tourism Brochures	1		185.59
INV 49358	29/11/2025	Storage and Distribution of Tourism Brochures - Transport fee	1	185.59	
Wagga Wagga Station Pty Ltd					
EFT18867	11/12/2025	Maintenance Grading	1		45,798.94
INV INV-0009	28/11/2025	maintenance grading, maintenance grading, maintenance grading, maintenance grading, mobilisation and demobilisation	1	45,798.94	
Westrac Pty Ltd					
EFT18868	11/12/2025	OVERSIZE sticker	1		219.45
INV PI	03/12/2025	OVERSIZE sticker	1	219.45	
Horizon Power					
EFT18869	11/12/2025	Shire Properties - Power Consumption 07.10.2025 to 04.12.2025	1		17,668.53
INV 21 025	02/12/2025	Street Lighting Costs - 01.11.2025 to 30.11.2025	1	393.22	
INV	05/12/2025	Community Resource Centre - Electricity Consumption, Depot - Electricity Consumption, Lot 19, 27 Gregory Street - Electricity Consumption, Lot 39, 3 Gregory Street - Electricity Consumption, Lot 45, 15 Gregory Street - Electricity Consumption, Lot 17/18, 31 Gregory Street - Electricity Consumption, Dogging Program - Electricity Consumption, Fire Shed - Electricity Consumption, Administration Office - Electricity Consumption, Airstrip Operating - Electricity Consumption, Lot 21, 23 Gregory Street - Electricity Consumption, Town Oval - Electricity Consumption for Pump, Lot 48, 18 Hatch Street - Electricity Consumption, Lot 49, 20 Hatch Street - Electricity Consumption, Lot 40, 3 Gregory Street - Electricity Consumption, Lot 23, 19 Gregory Street - Electricity Consumption, Lot 52, 26 Hatch Street - Electricity Consumption, Parks, Gardens & Reserves - Electricity Consumption, Lot 50, 22 Hatch Street - Electricity Consumption, Lot 51, 24 Hatch Street - Electricity Consumption, Lot 45B, 15 Gregory Street - Electricity Consumption, Pavilion Operating - Electricity Consumption	1	17,275.31	
Greenfield Technical Services					
EFT18870	11/12/2025	Project Management/Engineering - Landor Realignment	1		5,957.93
INV INV-4928	08/12/2025	Project Management/Engineering - Landor Realignment - Period 17/11/2025 - 30/11/2025	1	5,957.93	
Them Earth Moving					
EFT18871	11/12/2025	Progress Claim 01 - RFT03 25-26 Landor Mt Augustus Rd Upgrades	1		700,776.19
INV 00001489	08/12/2025	Progress Claim 01 - RFT03 25-26 Landor Mt Augustus Rd Upgrades, Claim Period 1/11/2025 - 30/11/2025	1	700,776.19	
Dean Contracting Pty Ltd					
EFT18872	11/12/2025	Claim 03 - Plant and labour hire RFT09 24-25 Cvon Mullewa Rd Upgrade	1		

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 7

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Dean Contracting Pty Ltd					
INV INV-0642	08/12/2025	Progress Claim 03 - Plant and labour hire RFT09 24-25 Cvon Mullewa Rd Upgrade	1		
Gregory James Watters					
EFT18873	19/12/2025	Monthly Council Fees & Allowances - Gregory James Watters	1		1,179.17
INV COUNCIL	17/12/2025	Monthly councillor fee for Greg Watters, Monthly ICT Allowance	1	1,179.17	
Leanne Alys McKeough					
EFT18874	19/12/2025	Monthly Council Fees & Allowances - Leanne Alys McKeough	1		1,386.21
INV COUNCIL	17/12/2025	Meeting Fee for A McKeough, Travel Allowance, I.T Allowance	1	1,386.21	
Blanche Maree Walker					
EFT18875	19/12/2025	Monthly Council Fees & Allowances - Blanche Maree Walker	1		1,179.17
INV COUNCIL	17/12/2025	Monthly meeting fee for B Walker, I.T Allowance	1	1,179.17	
Jim Caunt					
EFT18876	19/12/2025	Monthly Council Fees & Allowances - Jim Caunt	1		4,080.67
INV COUNCIL	17/12/2025	Meeting Fee for J Caunt, Travel Allowance for J Caunt, Monthly IT Allowance, Monthly President Allowance	1	4,080.67	
Hamish McTaggart					
EFT18877	19/12/2025	Monthly Council Fees & Allowances - Hamish McTaggart	1		1,667.99
INV COUNCIL	17/12/2025	Meeting Fee for H McTaggart, Travel Allowance, Deputy President Allowance, I.T Allowance	1	1,667.99	
William Baston					
EFT18878	19/12/2025	Monthly Council Fees & Allowances - William Baston	1		1,179.17
INV COUNCIL	17/12/2025	Meeting Fee for Will Baston, I.T Allowance,	1	1,179.17	
Peter Windie					
EFT18879	19/12/2025	Monthly Council Fees & Allowances - Peter Windie	1		1,179.17
INV COUNCIL	17/12/2025	Meeting Fee for P Windie, I.T Allowance	1	1,179.17	
Horizon Power (non-energy)					
EFT18880	19/12/2025	Horizon Power Prepaid Electricity	1		925.00
INV	17/12/2025	Horizon Power Prepaid Electricity	1	925.00	
Pivotel Satellite Pty Ltd					
EFT18881	19/12/2025	Satellite Phone Usage and Service Charges for Works Department	1		418.66
INV 4111511	15/12/2025	Satellite Phone Usage and Service Charges for Works Department	1	418.66	
Telstra Limited					
EFT18882	19/12/2025	Telstra Fixed Line Accounts - Usage Charges - 01.11.2025 to 1.12.2025	1		284.72
INV K 127 060	09/12/2025	Shire Phone Land Lines - Administration, Shire Phone Land Lines - CRC, Shire Phone Land Lines - Pavilion, Junction tourist Park - Solar Park, Junction tourist Park - Landline	1	284.72	
Greenfield Technical Services					
EFT18883	19/12/2025	Cvon Mullewa Rd Upgrade to seal 2025/26	1		3,419.13
INV INV-4931	08/12/2025	Cvon Mullewa Rd Upgrade to seal 2025/26	1	3,419.13	

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 8

Cheque /EFT No	Date	Name Invoice Description	Bank INV Amount Code	Amount
Dean Contracting Pty Ltd				
EFT18884	19/12/2025	Plant and labour hire RFT09 24-25 Cvon Mullewa Rd Upgrade - Progress Claim 04	1	295,214.37
INV INV-0643	11/12/2025	Plant and labour hire RFT09 24-25 Cvon Mullewa Rd Upgrade - Progress Claim 04	1	295,214.37
Them Earth Moving				
EFT18885	19/12/2025	RFT03 25-26 Landor Mt Augustus Rd Upgrades	1	395,638.08
INV 00001498	17/12/2025	RFT03 25-26 Landor Mt Augustus Rd Upgrades	1	395,638.08
RSM Australia Pty Ltd				
EFT18886	19/12/2025	Accounting and Financial Services for 2025/26 under RFT01-22/23	1	10,337.76
INV	15/12/2025	Rates Contractor for December 2025/26	1	10,337.76
Greenfield Technical Services				
EFT18887	19/12/2025	Management/Engineering - Landor Realignment	1	9,265.80
INV INV-4923	15/12/2025	Services are requested for the following: DBCA, in conjunction with the traditional owners, have requested that the shire obtain license agreements regarding accessing gravel pits and water bore locations within land held by DBCA. They have asked us to provide GPS coordinates and maps of all gravel pits and bores/turkey nests that we intend to use and to include proposed future works boundary limits.	1	2,970.00
INV INV-4938	16/12/2025	Project Management/Engineering - Landor Realignment	1	6,295.80
Afgri Equipment				
EFT18888	19/12/2025	rear window latch assembly as per quote#1114411	1	729.91
INV 3047652	12/12/2025	1 x service kit including freight	1	151.47
INV 3049620	17/12/2025	TY26957 wiper blade, ALT153661 wiper blade	1	131.17
INV 3049622	17/12/2025	rear window latch assembly as per quote#1114411	1	447.27
Aprilla Grids Pty Ltd				
EFT18889	19/12/2025	Stock Grid	1	68,662.00
INV 7157	10/09/2025	2 x Stock Grid Model # S8DMROE25T	1	42,163.00
INV 7158	10/09/2025	2 X Stock Grid base8.0-2.1+ACE	1	23,859.00
INV 7159	10/09/2025	2 X Stock Grid A.C.E	1	2,640.00
Blackwoods Atkins				
EFT18890	19/12/2025	3 x Sqwincher Sticks 50 pack assorted BW#00620729	1	198.99
INV	16/12/2025	3 x Sqwincher Sticks 50 pack assorted BW#00620729	1	198.99
Bishop Transport Pty Ltd				
EFT18891	19/12/2025	Freight Costs	1	495.12
INV B337886	10/12/2025	Freight Costs, Con notes 917645 and 927611 ,	1	495.12
Bt Equipment Pty Ltd T/as Tutt Byant Equipment				
EFT18892	19/12/2025	500hr service kit	1	585.93

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 9

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Bt Equipment Pty Ltd T/as Tutt Byant Equipment					
INV 008497512	15/12/2025	500hr service kit	1	585.93	
Carnarvon Timber & Hardware					
EFT18893	19/12/2025	Gas House Cylinders 45KG	1		1,755.00
INV 10976481	11/12/2025	9 x gas cylinders 45kg	1	1,755.00	
Carnarvon Auto Service Pty Ltd t/a Carnarvon Tyres & Towing					
EFT18894	19/12/2025	1 x 11R22.5 Gride CM958 plus fitting and freight	1		542.75
INV 0010711	11/12/2025	1 x 11R22.5 Gride CM958 plus fitting and freight	1	542.75	
Kennedy Vinciullo					
EFT18895	19/12/2025	Legal advice for Koorda Club Inc., 58 Killili Road, Gascoyne Junction WA 6705	1		2,432.10
INV 2843	12/12/2025	Legal advice for Koorda Club Inc., 58 Killili Road, Gascoyne Junction WA 6705, Legal advise in regards to payment of outstanding rates, property condition and title.	1	2,432.10	
Autopro Carnarvon					
EFT18896	19/12/2025	December 25 Account Paid	1		2,589.57
INV 2113564	11/12/2025	1 x tow hitch	1	213.23	
INV 2113555	11/12/2025	60 Litre Engel Car Fridge, 60 Litre Engel Car Fridge - Cover	1	2,310.70	
INV 2113663	15/12/2025	2 x trailer plug adaptors	1	65.64	
Jolly's Tyre Service					
EFT18897	19/12/2025	2x 245/75R16 Maxxis RZR tyres, fitting and wheel alignment	1		1,467.00
INV 169069	16/12/2025	10-16.5 NHS 10ply tyre and fitting	1	321.00	
INV 168968	16/12/2025	wheel alignment	1	130.00	
INV 168969	16/12/2025	2x 245/75R16 Maxxis RZR tyres, fitting and wheel alignment	1	1,016.00	
Napa Auto Parts					
EFT18898	19/12/2025	Service and Filter Kits	1		1,032.66
INV	04/12/2025	RSK187C filter service kit, RSK187C filter service kit, RSK31C service kit, A2040 filter air, Z929 filter oil, R2619P filter fuel, P-ENVIRO C3 5W30 10L, P-ENVIRO C3 10W40 10L	1	1,032.66	
Perfect Computer Solutions Pty Ltd					
EFT18899	19/12/2025	Lenovo power replacement adapters and WIFI Issue	1		400.00
INV 30060	11/12/2025	Connect Laptop to WIFI	1	170.00	
INV 30064	16/12/2025	Lenovo power replacement adapters	1	230.00	
The Trustee For Perarda Family & Co T/A Pridham Mechanical					
EFT18900	19/12/2025	Plant & Vehicle Parts and Repairs December 2025	1		9,174.00

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 10

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
The Trustee For Perarda Family & Co T/A Pridham Mechanical					
INV INV-2647	15/12/2025	- Disconnect tractor, - Support roller, - Unbolt tow tounge, - Remove locking bolt and remove main nut, - Remove bushes and replace/reasemable, - Check roller condition, - Recommend repair by boiler maker, P74 - Grid Roller - Tremor Earthmoving - Travel from Geraldton - Return, P133 - Ford Ranger 2022 Double Cab Chassis - Pool - Travel from Geraldton - Return, P131 - Ford Ranger CEO with 140litre Tank - Travel from Geraldton - Return, P85 - Toyota Hilux 4WD Traytop - Travel from Geraldton - Return, P95 - ISUZU 4x4 Crew Man Service Truck - Travel from Geraldton - Return, P156 Ford Ranger 2025 Double Cab Chassis - Travel from Geraldton - Return, P139 - 2023 MAZDA BT-50 4x4 - Travel from Geraldton - Return, P145 - 2008 Kenworth T658 Prime Mover - Travel from Geraldton - Return, P110 - Drop Deck Widener Trailer - Travel from Geraldton - Return, PP111- Mack CH Tipper Truck 2007 - Travel from Geraldton - Return, P53 - Camp Trailer (with 4000L fuel tank) - Travel from Geraldton - Return, P58 - Camp trailer (with 4000L fuel tank) - Travel from Geraldton - Return, P109 - Rubbish Compactor Truck Isuzu NPR400 Long AMT - Travel from Geraldton - Return, P150 - Generator - CRC Building - Travel from Geraldton - Return, P151 - Generator - Pavilion - Travel from Geraldton - Return, P101 - John Deere Tractor 8130- Travel from Geraldton - Return, P55 - Low Loader - Float 2 axle with 4000litre Fuel Pod- Travel from Geraldton - Return, P92 - Generator Tourism Precinct- Travel from Geraldton - Return	1	2,255.00	
INV INV-2648	15/12/2025	- Complete service, - Remove air bag suspension, - Drill out broken bolt, - Remove tow ball, - Drill an re-tap threads in tow bar, Consumables	1	946.00	
INV INV-2649	15/12/2025	Complete full service, Consumables	1	638.00	
INV INV-2650	15/12/2025	Complete full service, Consumables	1	638.00	
INV INV-2651	15/12/2025	Complete full service, Consumables	1	638.00	
INV INV-2652	15/12/2025	Install air bag suspension, Consumables	1	396.00	
INV INV-2653	15/12/2025	Complete full service, Consumables	1	638.00	
INV INV-2654	15/12/2025	- Inspect truck including all engine fluids, - Wear plate on cliff found to be snapped off, - Remove plate and prep for wells, - Disconnect truck from trailer and lift frame, - Place wear plate in and weld to diff, - Reconnect to trailer, Consumables	1	484.00	
INV INV-2655	15/12/2025	- Inspect trailer, - Full grease up, - Replace rear trailer plug, - Diagnose and repair multiple lighting electrical faults, - Requires new S CAM holder as severely worn	1	462.00	
INV INV-2656	15/12/2025	- Carry out inspection including all engine fluids, - Turbo drain found to be leaking, -Front diff found to be leaking and requires reseal	1	308.00	
INV INV-2657	15/12/2025	- Generator didn't start, - Check battery voltage, - Check wiring to panel, - Remove all panel covers, - Check for power in control panel, - Circut breaker found to be flipped behind panel, - Reassemble panel covers, - Replace missing bolt for engine mount	1	308.00	
INV INV-2658	15/12/2025	- Dolly and float combination, DOLLY REGO: GU581, FLOAT REGO: GU988, - Replace trailer plug, - Inspect trailer set for faults	1	154.00	
INV INV-2659	15/12/2025	Inspect camp for faults	1	154.00	
INV INV-2660	15/12/2025	Not yet due for service , Carry out inspection including engine fluids	1	154.00	

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 11

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
The Trustee For Perarda Family & Co T/A Pridham Mechanical					
INV INV-2661	15/12/2025	ABLE GENSET P150, HRS: 45.7, Start up and inspect, HIMIONSA GENSET P151, HRS 29, Start up and inspect, PUB GENSET P92, HRS: 103, Check battery condition, Check battery charge rate (13 volts), Start up and inspect, Filters required for service	1	385.00	
INV INV-2662	15/12/2025	Remove and replace door steel, Disassemble throttle control, Remove and replace defence spring, Reassemble throttle control, Diagnose steering issues, suspected prioty valve needs, new O rings, parts ordered, Tighten and repair battery posts	1	616.00	
PR Power Pty Ltd					
EFT18901	19/12/2025	1000103159 ENGINE MOUNT	1		113.70
INV 58816	08/12/2025	1000103159 ENGINE MOUNT, FREIGHT - ENGINE MOUNT	1	113.70	
Repco Pty Ltd					
EFT18902	19/12/2025	December 25 Account Paid	1		429.56
INV	09/12/2025	12 x Dry Graphite Lubricant + freight	1	236.20	
INV	15/12/2025	wiper blades, wiper blades, 10kg bag of rags, wiper blades	1	193.36	
R & L Couriers					
EFT18903	19/12/2025	Various Freight from Geraldton to Carnarvon	1		831.88
INV	31/10/2025	Freight from Geraldton to Carnarvon, Con Note 171831 McDonalds Wholesalers, Freight from Geraldton to Carnarvon, Con Note 182067 Blacktop, Freight from Geraldton to Carnarvon, Con Note 181204 Carnarvon to 65 Thirty Events, Freight from Geraldton to Carnarvon, Con Note 182092 65 Thirty Events to Carnarvon, Freight from Geraldton to Carnarvon, Con Note 165102 Totally Workwear	1	831.88	
ROTECH WATER					
EFT18904	19/12/2025	PC510T.11R-18KG PC510T.11H ANTISCALANT SILICA 18KG (15L)	1		8,800.88
INV 00009788	12/12/2025	PC510T.11R-18KG PC510T.11H ANTISCALANT SILICA 18KG (15L) PAIL, FCPP40S05 CARTRIDGE MB 40" STD 5 MICRON	1	8,800.88	
Road Pavement Products Pty Ltd					
EFT18905	19/12/2025	Claycrete soil stabiliser 200L	1		66,000.00
INV	18/12/2025	Claycrete soil stabiliser 200L	1	66,000.00	
Stratco WA Pty Ltd					
EFT18906	19/12/2025	Lot 19 Carport Kit	1		10,160.58
INV 10896015	15/12/2025	Carport kit as per attached quote., Hinged sidewall as per attached quote.	1	9,576.98	
INV 10896014	15/12/2025	Carport kit as per attached quote., Hinged sidewall as per attached quote.	1	583.60	
Team Global Express					
EFT18907	19/12/2025	Freight from Perth to Carvarvon	1		204.28
INV	14/12/2025	Freight from Perth to Carvarvon for Westrac, Freight from Perth to Carvarvon for Westrac, Freight from Perth to Carvarvon for State Library, Freight from Perth to Carvarvon for PCS	1	204.28	
Tourism Council Western Australia Ltd					
EFT18908	19/12/2025	2026 Visitor Information Centre Membership	1		2,035.00

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 12

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Tourism Council Western Australia Ltd					
INV	16/12/2025	Shire of Upper Gascoyne Tiny Tourism Award Nomination 2026	1	275.00	
INV	16/12/2025	2026 Visitor Information Centre Membership	1	1,760.00	
Westrac Pty Ltd					
EFT18909	19/12/2025	Mechanical Repairs, Maintenance and Parts for CAT Plant and Equipment	1		1,451.07
INV SI	11/12/2025	Labour, Parts, Environmentals	1	1,451.07	
The Trustee For Aware Super					
EFT18910	31/12/2025	Councillor Superannuation	1		644.80
INV	17/12/2025	Alys McKeough Superannuation, Blanche Walker Superannuation, Jim Caunt Superannuation, Peter Windie Superannuation, Will Baston Superannuation	1	644.80	
Woolworths Limited					
EFT18911	15/12/2025	Office Amenities & Minor Purchases	1		103.77
INV 276520316	02/11/2025	Office Supplies GST, Office Supplies GST FREE	1	103.77	
Super Directions Fund					
DD12109.1	03/12/2025	Superannuation contributions	1		867.31
INV SUPER	03/12/2025	Employee Superannuation Contributions	1	867.31	
Equipsuper					
DD12109.2	03/12/2025	Payroll deductions	1		968.00
INV SUPER	03/12/2025	Employee Superannuation Contributions	1	748.00	
INV	03/12/2025	Payroll Employee Deductions	1	220.00	
Colonial First State					
DD12109.3	03/12/2025	Payroll deductions	1		1,064.80
INV SUPER	03/12/2025	Employee Superannuation Contributions	1	822.80	
INV	03/12/2025	Payroll Employee Deductions	1	242.00	
Australian Super					
DD12109.4	03/12/2025	Payroll deductions	1		515.79
INV SUPER	03/12/2025	Employee Superannuation Contributions	1	217.71	
INV	03/12/2025	Payroll Employee Deductions	1	298.08	
First Super Pty Ltd					
DD12109.5	03/12/2025	Payroll deductions	1		761.54
INV SUPER	03/12/2025	Employee Superannuation Contributions	1	588.46	
INV	03/12/2025	Payroll Employee Deductions	1	173.08	
The Trustee For Aware Super					
DD12109.6	03/12/2025	Superannuation contributions	1		3,501.89
INV	03/12/2025	Payroll Employee Deductions	1	192.07	

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 13

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
The Trustee For Aware Super					
INV	03/12/2025	Payroll Employee Deductions	1	64.65	
INV	03/12/2025	Payroll Employee Deductions	1	269.50	
INV SUPER	03/12/2025	Employee Superannuation Contributions	1	2,975.67	
Australian Retirement Trusts					
DD12109.7	03/12/2025	Superannuation contributions	1		969.18
INV	03/12/2025	Payroll Employee Deductions	1	220.27	
INV SUPER	03/12/2025	Employee Superannuation Contributions	1	748.91	
MLC Masterkey Super					
DD12109.8	03/12/2025	Superannuation contributions	1		1,099.37
INV	03/12/2025	Payroll Employee Deductions	1	249.86	
INV SUPER	03/12/2025	Employee Superannuation Contributions	1	849.51	
Retail Employees Superannuation Trust					
DD12109.9	03/12/2025	Superannuation contributions	1		592.31
INV	03/12/2025	Payroll Employee Deductions	1	283.76	
INV SUPER	03/12/2025	Employee Superannuation Contributions	1	308.55	
Australian Super					
DD12113.2	03/12/2025	Payroll deductions	1		144.40
INV	03/12/2025	Payroll Employee Deductions	1	144.40	
The Trustee For Aware Super					
DD12122.1	17/12/2025	Payroll deductions	1		3,501.89
INV SUPER	17/12/2025	Employee Superannuation Contributions	1	2,975.67	
INV	17/12/2025	Payroll Employee Deductions	1	192.07	
INV	17/12/2025	Payroll Employee Deductions	1	64.65	
INV	17/12/2025	Payroll Employee Deductions	1	269.50	
Colonial First State					
DD12122.2	17/12/2025	Payroll deductions	1		1,064.80
INV SUPER	17/12/2025	Employee Superannuation Contributions	1	822.80	
INV	17/12/2025	Payroll Employee Deductions	1	242.00	

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 14

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Australian Super					
DD12122.3	17/12/2025	Payroll deductions	1		677.98
INV SUPER	17/12/2025	Employee Superannuation Contribution	1	91.27	
INV	17/12/2025	Payroll Employee Deductions	1	144.40	
INV	17/12/2025	Payroll Employee Deductions	1	442.31	
First Super Pty Ltd					
DD12122.4	17/12/2025	Payroll deductions	1		761.54
INV SUPER	17/12/2025	Employee Superannuation Contributions	1	588.46	
INV	17/12/2025	Payroll Employee Deductions	1	173.08	
Australian Retirement Trusts					
DD12122.5	17/12/2025	Superannuation contributions	1		2,178.26
INV	17/12/2025	Payroll Employee Deductions	1	495.06	
INV SUPER	17/12/2025	Employee Superannuation Contributions	1	1,683.20	
MLC Masterkey Super					
DD12122.6	17/12/2025	Superannuation contributions	1		979.39
INV	17/12/2025	Payroll Employee Deductions	1	222.59	
INV SUPER	17/12/2025	Employee Superannuation Contributions	1	756.80	
Retail Employees Superannuation Trust					
DD12122.7	17/12/2025	Superannuation contributions	1		834.68
INV	17/12/2025	Payroll Employee Deductions	1	514.91	
INV SUPER	17/12/2025	Employee Superannuation Contributions	1	319.77	
CBUS					
DD12122.8	17/12/2025	Superannuation contributions	1		1,172.69
INV	17/12/2025	Payroll Employee Deductions	1	400.00	
INV SUPER	17/12/2025	Employee Superannuation Contributions	1	772.69	
IOOF INVESTMENT MANAGEMENT					
DD12122.9	17/12/2025	Payroll deductions	1		220.00
INV	17/12/2025	Payroll Employee Deductions	1	220.00	
The Trustee For Aware Super					
DD12124.1	31/12/2025	Payroll deductions	1		3,501.89
INV SUPER	31/12/2025	Employee Superannuation Contributions	1	2,975.67	

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 15

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
The Trustee For Aware Super					
INV	31/12/2025	Payroll Employee Deductions	1	192.07	
INV	31/12/2025	Payroll Employee Deductions	1	64.65	
INV	31/12/2025	Payroll Employee Deductions	1	269.50	
First Super Pty Ltd					
DD12124.2	31/12/2025	Payroll deductions	1		761.54
INV SUPER	31/12/2025	Employee Superannuation Contributions	1	588.46	
INV	31/12/2025	Payroll Employee Deductions	1	173.08	
Australian Retirement Trusts					
DD12124.3	31/12/2025	Superannuation contributions	1		1,030.61
INV	31/12/2025	Payroll Employee Deductions	1	234.23	
INV SUPER	31/12/2025	Employee Superannuation Contributions	1	796.38	
Australian Super					
DD12124.4	31/12/2025	Payroll deductions	1		474.35
INV	31/12/2025	Payroll Employee Deductions	1	157.04	
INV	31/12/2025	Payroll Employee Deductions	1	317.31	
MLC Masterkey Super					
DD12124.5	31/12/2025	Superannuation contributions	1		979.39
INV	31/12/2025	Payroll Employee Deductions	1	222.59	
INV SUPER	31/12/2025	Super. for Sean Wallace Walker 4901151 31/12/2025, Super. for Sean Wallace Walker 4901151 31/12/2025	1	756.80	
Retail Employees Superannuation Trust					
DD12124.6	31/12/2025	Superannuation contributions	1		807.38
INV	31/12/2025	Payroll Employee Deductions	1	358.03	
INV SUPER	31/12/2025	Employee Superannuation Contributions	1	449.35	
CBUS					
DD12124.7	31/12/2025	Superannuation contributions	1		1,060.55
INV	31/12/2025	Payroll Employee Deductions	1	400.00	
INV SUPER	31/12/2025	Employee Superannuation Contributions	1	660.55	
IOOF INVESTMENT MANAGEMENT					
DD12124.8	31/12/2025	Payroll deductions	1		220.00
INV	31/12/2025	Payroll Employee Deductions	1	220.00	

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 16

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Colonial First State					
DD12124.9	31/12/2025	Superannuation contributions	1		1,064.80
INV	31/12/2025	Payroll Employee Deductions	1	242.00	
INV SUPER	31/12/2025	Employee Superannuation Contributions	1	822.80	
CBUS					
DD12109.10	03/12/2025	Superannuation contributions	1		988.46
INV	03/12/2025	Payroll Employee Deductions	1	400.00	
INV SUPER	03/12/2025	Employee Superannuation Contributions	1	588.46	
IOOF INVESTMENT MANAGEMENT					
DD12109.11	03/12/2025	Payroll deductions	1		198.00
INV	03/12/2025	Payroll Employee Deductions	1	198.00	
NGS Super					
DD12109.12	03/12/2025	Superannuation contributions	1		656.23
INV SUPER	03/12/2025	Employee Superannuation Contributions	1	656.23	
IOOF					
DD12109.13	03/12/2025	Superannuation contributions	1		673.20
INV SUPER	03/12/2025	Employee Superannuation Contributions	1	673.20	
Australian Super					
DD12109.14	03/12/2025	Superannuation contributions	1		1,013.46
INV SUPER	03/12/2025	Employee Superannuation Contributions	1	1,013.46	
Equipsuper					
DD12122.10	17/12/2025	Superannuation contributions	1		968.00
INV	17/12/2025	Payroll Employee Deductions	1	220.00	
INV SUPER	17/12/2025	Employee Superannuation Contributions	1	748.00	
Australian Super					
DD12122.11	17/12/2025	Superannuation contributions	1		1,994.81
INV SUPER	17/12/2025	Employee Superannuation Contributions	1	1,994.81	
NGS Super					
DD12122.12	17/12/2025	Superannuation contributions	1		1,430.93
INV SUPER	17/12/2025	Employee Superannuation Contributions	1	1,430.93	
IOOF					
DD12122.13	17/12/2025	Superannuation contributions	1		748.00
INV SUPER	17/12/2025	Employee Superannuation Contributions	1	748.00	

Date: 01/02/2026
Time: 10:56:26AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 17

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Australian Super					
DD12124.10	31/12/2025	Superannuation contributions	1		1,612.77
INV SUPER	31/12/2025	Employee Superannuation Contributions	1	1,612.77	
NGS Super					
DD12124.11	31/12/2025	Superannuation contributions	1		767.95
INV SUPER	31/12/2025	Employee Superannuation Contributions	1	767.95	
IOOF					
DD12124.12	31/12/2025	Superannuation contributions	1		748.00
INV SUPER	31/12/2025	Employee Superannuation Contributions	1	748.00	

TOTAL INVOICES BY PAYMENT TYPE

Cheque	14,387.48
Direct Debit / BPAY	43,576.14
EFT	3,452,259.39

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	3,510,223.01
TOTAL		3,510,223.01
TOTAL CREDIT NOTES		0.00
TOTAL PAYMENTS LESS CREDIT NOTES		3,510,223.01

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Telstra Limited					
EFT18912	08/01/2026	Shire Mobile Phones - Usage Charges - 20.11.2025 to 19.12.2025 Service Charges 20.12.2025 to 19.01.2026	1		520.92
INV	20/12/2025	Shire Mobile Phones - Administration, Shire Mobile Phones - Works, Message Boards, Road Cameras & Fuel Bowser, Shire Sim - RO Plant Operating Costs, CRC Mobile Phones & Wifi	1	520.92	
Afgri Equipment					
EFT18913	08/01/2026	Seal Kit	1		50.72
INV 3049622	17/12/2025	rear window latch assembly as per quote#1114411	1	0.01	
INV 3051903	20/12/2025	RE252945 Seal Kit for Priority Valve	1	50.71	
John Leslie Mcclary					
EFT18914	08/01/2026	BUPA - Reimbursement for Health Insurance Premium November 2025, BUPA - Reimbursement for Health Insurance Premium December 2025	1		503.07
INV	22/12/2025	BUPA - Reimbursement for Health Insurance Premium November 2025, BUPA - Reimbursement for Health Insurance Premium December 2025	1	503.07	
ABBL Contracting & Maintenance					
EFT18915	08/01/2026	ABBL - Labour Hire for Town Maintenance - 08.12.2025 to 12.12.2025	1		9,240.00
INV INV-1561	08/12/2025	Office Amenities & Minor Purchases - Staff Christmas Party Setup, Rubbish Collection Costs GEN, Rubbish Tip Maintenance: Junction, Travel/Training/Medicals:, Depot Repairs and Maintenance, Lot 17 Gregory Street (Gardens), Lot 19 Gregory Street (Gardens), Lot 21 Gregory Street (Gardens), Lot 23 Gregory Street (Gardens), Lot 52 Hatch Street (Gardens), Town Oval Maintenance, Parks, Gardens & Reserves Maintenance, RO Plant Operating, Two Rivers Memorial Park Tourist Stop Gardens	1	2,640.00	
INV INV-1567	17/12/2025	Rubbish Collection Costs, Aged Care Community Assistance, Depot Repairs and Maintenance, Lot 17 Gregory Street (Gardens), Lot 19 Gregory Street (Gardens), Lot 21 Gregory Street (Gardens), Lot 39 Gregory Street (Gardens), Lot 48 Hatch Street Duplex (Gardens), Lot 49 Hatch Street (Gardens), Lot 52 Hatch Street (Gardens), Lot 50 Hatch Street (Gardens), Lot 51 24 Hatch Street (Gardens), Lot 45B, 15 Gregory Street (Hatch Street) (Gardens), Lot 17 Gregory Street (R & M), Lot 39 Gregory Street (R & M), Town Oval Maintenance, Parks, Gardens & Reserves Maintenance, RO Plant Operating Expenditure, RO Plant Operating Expenditure	1	3,300.00	
INV INV-1573	22/12/2025	Rubbish Collection Costs, P140 - IVECO ML150 4x4 Crew Cab Fire Truck - Refuel, Depot Repairs and Maintenance, Lot 39 Gregory Street (Gardens), Lot 40 Gregory Street (Gardens), Lot 45 Gregory Street (Gardens), Lot 50 Hatch Street (Gardens), Town Oval Maintenance, Parks, Gardens & Reserves Maintenance, RO Plant Operating Expenditure, Two Rivers Memorial Park Tourist Stop Gardens	1	3,300.00	
AIT Specialists Pty Ltd					
EFT18916	08/01/2026	Monthly Fee for Determination of Fuel Tax Credits 2025/26 - December 2025	1		959.75
INV	18/12/2025	Monthly Fee for Determination of Fuel Tax Credits 2025/26	1	959.75	
Bishop Transport Pty Ltd					
EFT18917	08/01/2026	Freight from Perth to Carnarvon 15 & 16.12.2025	1		1,160.84
INV B338909	17/12/2025	Freight from Perth to Carnarvon - P85 - Service Kit, Freight from Perth to Carnarvon - Solar Lighting Tower x 2	1	1,160.84	

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 2

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Carnarvon Auto Electrics					
EFT18918	08/01/2026	4 x Batteries for 4 inch pumps SU1R-60 including freight	1		475.93
INV 40004645	18/12/2025	4 x Batteries for 4 inch pumps SU1R-60 including freight	1	475.93	
Cherie Jessica Walker					
EFT18919	08/01/2026	Reimbursement of council meeting Morning Tea and Brooke Podmore Farewell gift.	1		131.59
INV	19/12/2025	Farewell Gift for Brooke Podmore - Gift Card, Farewell Gift for Brooke Podmore - Gift Card & Card - GST, Council Meeting Morning Tea - GST, Council Meeting Morning Tea -	1	131.59	
Grants Empire					
EFT18921	08/01/2026	Development of Regional Housing Supply Fund Application & Development of RHSF applicable Business Case with Assessment Criteria - Payment 2/2	1		2,640.00
INV 00002453	11/12/2025	Development of Regional Housing Supply Fund Application, Development of RHSF applicable Business Case with Assessment Criteria	1	2,640.00	
Peak Services Pty Ltd					
EFT18922	08/01/2026	Social Media for Local Governments Training	1		5,489.00
INV	17/12/2025	Social Media for Local Governments Training - Ainsley Hardie, Social Media for Local Governments Training - Brooke Podmore, Social Media for Local Governments Training - Ta-Leah Podmore, Social Media for Local Governments Training - Cherie Walker, Social Media for Local Governments Training - Andrea Pears	1	5,489.00	
Perfect Computer Solutions Pty Ltd					
EFT18923	08/01/2026	I.T Support 17.12.2025 to 22.12.2025	1		255.00
INV 30087	24/12/2025	Monthly fee for Monitoring, Management and Resolution of Disaster Recovery Options, I.T Support for Administration Office and CRC	1	255.00	
Truckline					
EFT18924	08/01/2026	P111- Mack CH Tipper Truck - Camshaft Bush & Plate	1		29.02
INV 10548936	23/12/2025	1 x camshaft bush & plate includes freight	1	29.02	
Westrac Pty Ltd					
EFT18925	08/01/2026	Parts - Stock: Ground Engaging Tools	1		4,609.36
INV PI	26/11/2025	6Y0-309, freight for 20x 6Y0-309	1	1,122.26	
INV	27/11/2025	Fuel Edge Credit - Machine ID W108589	1	-737.26	
INV	28/11/2025	Fuel Edge Credit - Machine ID W108589	1	-116.09	
INV PI	17/12/2025	5P-8823 BOLT PLOW, 100-6668 EDGE CUTTING, 3G-6395 EDGE CUTTING, , 3K-9770 NUT FULL, , 315-0095 PLATE WEAR, , 2J-3506 NUT- FULL, , 5J-4773 BOLT PLOW, , 5P-8248 WASHER HARD,	1	4,340.45	
Workpod Pty Ltd					
EFT18926	08/01/2026	Workpod for CRC - 70% Deposit.	1		25,902.80
INV 1080	18/12/2025	Workpod for CRC: Large Paxton Flatpack, Workpod for CRC: Large Paxton Furniture Pack, Workpod for CRC: Medium Paxton Flatpack, Workpod for CRC: Medium Paxton Special Furniture Pack	1	25,902.80	
Colas Western Australia Pty Ltd					
EFT18927	08/01/2026	C3393 & C3401 - Carnarvon Mullewa Road Reseal - Progress payment 1	1		

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 3

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount
Colas Western Australia Pty Ltd				
INV	19/12/2025	C3393 - Carnarvon Mullewa Rd Upgrade 2025-26, C3401 - Carnarvon Mullewa Rd Reseals plus Rate for BAR Variation - Cut Back Bitumen (C170)	1	
Commonwealth Mastercard				
EFT18928	02/01/2026	Credit Card Balance Payment December 2025	1	11,899.38
INV	28/11/2025	Prezzee Pty Ltd Gift Card for Abbie Connell community farewell gift	1	200.00
INV	01/12/2025	Refund from K-Mart for good unable to provide.	1	-12.00
INV	02/12/2025	Apple iCloud 50gb Data Storage - December 2025	1	1.49
INV	03/12/2025	Shire of Upper Gascoyne DOT - Change of plates for the pool car GU31 to GU2054, Shire of Upper Gascoyne DOT - Change of plates for the Works Manager new car 11TP216 to GU31, Shire of Upper Gascoyne DOT - Register of new trailer GU1059	1	108.95
INV	04/12/2025	AL'S LIQUOR - Port for Staff Christmas Party, WOOLWORTHS - Visa Gift Cards for Nat Rogers recognition of service 13 years, WOOLWORTHS - Visa Gift Cards for Thomas Fletcher recognition of service 24 years, AMPOL FOODARY CARNARVON - Fuel Gift Cards for Clive Ryder recognition of service 18 months, AMCAL CHEMIST CARNARVON - Farwell Card and Sudoku book for Thomas Fletcher recognition of service 24 years, WOOLWORTHS - Staff Christmas Party food supplies, IGA CARNARVON - Staff Christmas Party food supplies	1	5,040.00
INV	05/12/2025	filters as per quote#96725	1	721.54
INV	06/12/2025	Grundfos CR5-6 A-A-A-E-HQQE 1x220-230 50HZ, inclusive of pressure tank, fittings, and electrical lead.	1	3,567.30
INV	15/12/2025	WORKWEAR HUB - CEO Uniform purchase	1	366.45
INV	24/12/2025	Remarkable Subscription TCDO Remarkable	1	4.99
INV	31/12/2025	Starlink - Lot 19, 27 Gregory Street -, Starlink - Lot 17/18, 31 Gregory Street, Starlink - Lot 50, 22 Hatch Street, Starlink - Administration -, Starlink - CRC, Starlink - Vehicles - CEO, Starlink - Vehicles, Graders and Roaming, Starlink - Pavilion Operating Costs	1	1,900.66
Australia Post				
EFT18929	13/01/2026	Postage and Freight Costs for Administration - December 2025	1	50.40
INV	03/01/2026	Postage and Freight Costs for Administration	1	50.40
Bishop Transport Pty Ltd				
EFT18930	13/01/2026	Freight from Perth to Carnarvon	1	1,465.81
INV B339297	19/12/2025	Works - Calmac Chemicals, Stock: Ground Engaging Tools	1	1,068.63
INV B340545	07/01/2026	Freight from Perth to Carnarvon 06.01.2025 - Dunbar Services	1	397.18
Caravan Industry Association Western Australia				
EFT18931	13/01/2026	Perth Caravan and Camping Show Site Fee 2025/2026 Go with the Flow 20 - 23 March 2026	1	1,732.40
INV	09/01/2026	Perth Caravan and Camping Show Site Fee 2025/2026 Go with the Flow	1	1,732.40
The Kempton Family Trust T/A KempGlaze				
EFT18932	13/01/2026	P106 - CAT 140M Grader - Replace Glass Door Panel	1	3,347.35

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 4

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
The Kempton Family Trust T/A KempGlaze					
INV 80917383	08/01/2026	Supply and installation of replacement automotive glass as per quote 1206 - Insurance Claim No MO0087081	1	3,347.35	
Cherie Jessica Walker					
EFT18933	13/01/2026	Reimbursement for K-Mart purchase for 45B Hatch Street.	1		189.00
INV	05/01/2026	Reimbursement for K-Mart purchase for 45B Hatch Street., Toaster, Iron, Ironing Board & Linen	1	189.00	
Geraldton Fuel Company T/as Refuel Australia					
EFT18934	13/01/2026	Supply bulk fuel to depot diesel wrap tank - 8270 litres of diesel @ 1.60ex	1		21,126.73
INV 02911859	03/11/2025	Supply bulk fuel to P85 Camp Trailer with 4000 litre diesel tank - 2650 litres of diesel @ 1.73ex	1	5,042.42	
INV 31.12.2025	31/12/2025	Fuel Card Purchases - P131 - Ford Ranger CEO, Fuel Card Purchases - P133 - Ford Ranger Works, Fuel Card Purchases - P132 - Ford Ranger Super Cab - Town Maintenance, Fuel Card Purchases - P139 - 2023 MAZDA BT-50 4x4- MFCS	1	1,567.15	
INV 02955016	06/01/2026	Supply bulk fuel to depot diesel wrap tank - 8270 litres of diesel @ 1.60ex	1	14,517.16	
Junction Craft Group					
EFT18935	13/01/2026	Payment of Funds collected for Community Christmas Party - Kids Presents	1		75.00
INV	31/12/2025	Payment of Funds collected for Community Christmas Party - Kids Presents	1	75.00	
Napa Auto Parts					
EFT18936	13/01/2026	P85 - Toyota Hilux 4WD Traytop - T-Blade Shild & Filter Service Kit	1		336.31
INV	05/01/2026	59AA HF550 T-BLADE SHIELD HYBRID- 560MM-22IN, 59AA HF400 T-BLADE SHIELD HYBRID- 400MM-16IN, 79GA RSK188C FILTER SERVICE KIT -4WD	1	336.31	
Office Of The Auditor General					
EFT18937	13/01/2026	Audit Expenses for Annual Financial Statements for the year ended 30th June 2025	1		57,009.70
INV INV-1944	19/12/2025	Audit Expenses for Annual Financial Statements for the year ended 30th June 2025	1	57,009.70	
Officeworks					
EFT18938	13/01/2026	Phone and Stationary Costs	1		1,607.25
INV 626393221	09/01/2026	iPhone 17 256GB Black, IP1725BK, Apple iPhone 17 Clear Case with MagSafe, APMGF24FEA, J.Burrows iPhone 17 Tempered Glass Screen Protector, JPSP17, Energizer Max Plus Performance 9V Batteries 12 Pack, EN30228590, Marbig A4 Sheet Protector Heavy Weight 100 Pack, AC25100, freight	1	1,607.25	
Repco Pty Ltd					
EFT18939	13/01/2026	Welding Helmet	1		310.95
INV	30/12/2025	Cigweld Arcmaster Welding Helmet XC70 BLAX SERIES - WHAMXC070, freight on welding Helmet XC70	1	310.95	
R & L Couriers					
EFT18940	13/01/2026	Freight from Geraldton to Carnarvon 21.11.2025 to 26.11.2025	1		426.25
INV	30/11/2025	Freight from Geraldton to Carnarvon 21.11.2025 to 26.11.2025, Westrac - Ground Engaging Tools	1	426.25	
Team Global Express					
EFT18941	13/01/2026	Freight from Perth to Carnarvon - 15 & 17 December 2025	1		94.72
INV	21/12/2025	Freight from Perth to Carvarvon - PCS, Freight from Perth to Carvarvon - Blackwoods	1	94.72	

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 5

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Westrac Pty Ltd					
EFT18942	13/01/2026	January Account Payment	1		1,843.71
INV SI	01/01/2026	P142 - Caterpillar DP25NTH-C 2.5 Tonne Diesel Forklift - 500 Hr Service Maintenance, Labour, Environmentals	1	408.87	
INV SI	01/01/2026	P137 - TOYOTA HILUX 4X4 - Inspect for leaks and Chafing Hoses., Labour, Environmentals	1	408.87	
INV SI	03/01/2026	P130 - CAT 150M Grader - Earth Cable Strap Broken, Labour, Environmentals, Mobilisation	1	1,025.97	
Woolworths Limited					
EFT18943	15/01/2026	Supplies for Kids Christmas Event & December Council Meeting	1		153.84
INV	08/12/2025	Supplies for kids Christmas Event GST, Supplies for kids Christmas Event GST FREE, Supplies for December Meeting GST, Supplies for December Meeting GST FREE	1	153.84	
Gregory James Watters					
EFT18944	19/01/2026	Monthly Council Fees & Allowances - January 2026	1		1,179.17
INV COUNCIL	14/01/2026	Monthly councillor fee for Greg Watters, Monthly ICT Allowance	1	1,179.17	
Leanne Alys McKeough					
EFT18945	19/01/2026	Monthly Council Fees & Allowances - January 2026	1		1,179.17
INV COUNCIL	14/01/2026	Meeting Fee for A McKeough, I.T Allowance	1	1,179.17	
Blackwoods Atkins					
EFT18946	19/01/2026	Parks and Gardens - Equipment Maintenance	1		1,250.59
INV	13/01/2026	00641278 TOOL BAG 330MM X 260MM X 250MM BEEHIVE, , 00734995 SCREWDRIVER SET INSULATED 6PIECE WIHA, 03341052 KNIFE FOLDING JBS MAN-RETRACT ALUM 25MM, 00814631MULTIGRIP BOX JOINT COBRA 8701 300MM, 00899655 TAPE FATMAX 10M X 32MM, 04150979 WRENCH SET ADJUSTABLE 3 PIECE BAHCO, ADJUST3-90, 01081255 HAMMER CLAW ESTWING VINYL GRIP 20 OZ	1	1,250.59	
Bishop Transport Pty Ltd					
EFT18947	19/01/2026	Freight from Perth to Carnarvon 09.01.2025	1		214.01
INV B336543	28/11/2025	Freight from Carnarvon to Perth - Soil Samples	1	35.37	
INV B340876	09/01/2026	Freight from Perth to Carnarvon 09.01.2025 - Aquapumps.	1	178.64	
Blanche Maree Walker					
EFT18948	19/01/2026	Monthly Council Fees & Allowances - January 2026	1		1,179.17
INV COUNCIL	14/01/2026	Monthly meeting fee for B Walker, I.T Allowance	1	1,179.17	
Jim Caunt					
EFT18949	19/01/2026	Monthly Council Fees & Allowances - January 2026	1		3,987.50
INV COUNCIL	14/01/2026	Meeting Fee for J Caunt, Monthly IT Allowance, Monthly President Allowance	1	3,987.50	
Coolyou Pty Ltd t/a Dust Up Projects					
EFT18950	19/01/2026	Freight from Carnarvon to Gascoyne Junction - 17.11.2025 to 10.12.2025	1		2,203.00

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 6

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Coolyou Pty Ltd t/a Dust Up Projects					
INV INV-978	17/12/2025	Freight from Carnarvon to Gascoyne Junction – Staff Incentive Scheme, Tourism Precinct Repairs, Tyres, Depot Consumables, Depot Stock, Library, In-Town Water Supply and Works	1	2,203.00	
Gascoyne Safety Assets					
EFT18951	19/01/2026	Conduct Electrical and Fire extinguisher test and tagging.	1		4,326.44
INV 608	09/01/2026	Conduct Electrical and Fire extinguisher test and tagging as per attached quote.	1	4,326.44	
Hamish McTaggart					
EFT18952	19/01/2026	Monthly Council Fees & Allowances - January 2026	1		1,647.29
INV COUNCIL	14/01/2026	Meeting Fee for H McTaggart, Deputy President Allowance, I.T Allowance	1	1,647.29	
Napa Auto Parts					
EFT18953	19/01/2026	P85 - Toyota Hilux 4WD - Service Kit	1		141.90
INV	04/12/2025	RSK139 service kit	1	141.90	
The Trustee For Perarda Family & Co T/A Pridham Mechanical					
EFT18954	19/01/2026	P89 - Roller: Bomag - 2379hrs Full Service	1		3,784.00
INV INV-2675	08/01/2026	P111- Mack CH Tipper Truck 2007 - 774,388km, - Remove and replace turbo drain gasket, - Remove and replace wiper blades, - Diagnose and repair wipers/washer electrical faults, - Replace fuses- Inspect for damage wiring, - Fix switch,	1	715.00	
INV INV-2676	08/01/2026	P132 - Ford Ranger Super Cab - 60,366km - Service, Replace Wiper Blades, P132 - Ford Ranger Super Cab - 60,366km - Service, Replace Wiper Blades	1	715.00	
INV INV-2677	08/01/2026	P125 - Forklift - Heli - 158.9hrs - Complete Service, P125 - Forklift - Heli - 158.9hrs - Complete Service	1	638.00	
INV INV-2674	08/01/2026	P89 - Roller: Bomag - 2379hrs Full Service, P89 - Roller: Bomag - 2379hrs Full Service, P89 - Roller: Bomag - Travel from Geraldton - Return, P128 - ISUZU Service Truck - Travel from Geraldton - Return, P132 - Ford Ranger Super Cab - Travel from Geraldton - Return, P125 - Forklift - Heli - Travel from Geraldton - Return, P63 - LT: Water Pump (6") & Trailer - Travel from Geraldton - Return, P101 - John Deere Tractor 8130 - Travel from Geraldton - Return	1	1,408.00	
INV INV-2678	10/01/2026	P63 - LT: Water Pump (6") & Trailer - Remove and replace Tow Hitch, , P101 - John Deere Tractor 8130 - Replace Wipers	1	308.00	
Peter Ward					
EFT18955	19/01/2026	Reimbursement of Travel Expenses from Adelaide to Gascoyne Junction - Lo-Go Temporary Employee	1		1,396.96

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 7

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Peter Ward					
INV	09/01/2026	Reimbursement of Travel Expenses from Adelaide to Gascoyne Junction - Lo-Go Temporary Employee, Fuel - \$823.34, Accommodation - \$573.62	1	1,396.96	
Jamie Podmore					
EFT18956	19/01/2026	Reimbursement for staff amenities purchased at Woolworths	1		36.00
INV	11/01/2026	Reimbursement for staff amenities purchased at Woolworths	1	36.00	
Repco Pty Ltd					
EFT18957	19/01/2026	Depot Operating Costs	1		1,078.54
INV	15/12/2025	1 x 3-IN-ONE CLEANER & DEGREASER, 2 X TYRE INFLATORS PCL TDR2000,	1	301.20	
INV	16/12/2025	1 X GORILLA GOR-2STEP 150KG INDUSTRIAL SAFETY STEP,	1	207.10	
INV	16/12/2025	24 x TREBLEX HEAVY DUTY WD LUBE,	1	570.24	
William Baston					
EFT18958	19/01/2026	Monthly Council Fees & Allowances - January 2026	1		1,179.17
INV COUNCIL	14/01/2026	Meeting Fee for Will Baston, I.T Allowance,	1	1,179.17	
Peter Windie					
EFT18959	19/01/2026	Monthly Council Fees & Allowances - January 2026	1		1,179.17
INV COUNCIL	14/01/2026	Meeting Fee for P Windie, I.T Allowance	1	1,179.17	
Greenfield Technical Services					
EFT18960	19/01/2026	AGRN-1175 - Dec 2024 Flood Damage Pickup 01.11.2025 to 30.11.2025	1		1,221.00
INV INV-4915	12/01/2026	AGRN-1175 - Dec 2024 Flood Damage Pickup 01.11.2025 to 30.11.2025	1	1,221.00	
Greenfield Technical Services					
EFT18961	19/01/2026	C3393 -SIP - Project Management/Engineering - Landor Realignment - 01.11.2025 to 31.11.2025	1		57,572.10
INV INV-4922	12/01/2026	C3396 -SIP - Project Management/Engineering - Landor Realignment - 01.11.2025 to 30.11.2025	1	8,065.75	
INV INV-4921	12/01/2026	C3396 -SIP - Project Management/Engineering - Landor Realignment - 01.11.2025 to 30.11.2025	1	23,078.00	
INV INV-4920	12/01/2026	C3393 -SIP - Project Management/Engineering - Landor Realignment - 01.11.2025 to 31.11.2025	1	26,428.35	
Carnarvon Growers Association Inc					
EFT18962	19/01/2026	C3396 - Resheeting - Polypipe.	1		1,174.33
INV	06/01/2026	YBPM5050PN12.5 50MM BLUELINE POLY PN12.5 50MTR, IPF7010-69070 METRIC COUPLING 50MM, CLAMPD25 POLY CAMLOCK TYPE D 25MM	1	1,174.33	
Sign Here Signs Pty Ltd					
EFT18963	19/01/2026	C3394 - Signage 25/26 - Stock	1		17,695.70
INV I043034	13/01/2026	Signage as per quote#045957	1	17,695.70	
The Trustee For Aware Super					
EFT18964	19/01/2026	Councillor Superannuation - January 2026	1		644.80
INV	14/01/2026	Alys McKeough Superannuation, Blanche Walker Superannuation, Jim Caunt Superannuation, Peter Windie Superannuation, Will Baston Superannuation	1	644.80	

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 8

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Horizon Power					
EFT18965	19/01/2026	Street Lighting Costs 01.12.2025 to 31.12.2025	1		406.32
INV 21 026	01/01/2026	Street Lighting Costs 01.12.2025 to 31.12.2025	1	406.32	
Telstra Limited					
EFT18966	19/01/2026	Telstra Fixed Line Accounts - Usage Charges - 01.12.2025 to 1.01.2026 Service Charges 02.01.2026 to 01.02.2026	1		284.75
INV K 489 745	09/01/2026	Shire Phone Land Lines - Administration, Shire Phone Land Lines - CRC, Shire Phone Land Lines - Pavilion, Shire Phone Land Lines - Junction Tourist Park - Solar Plant, Junction Tourist Park - Landline 08 9943 0988	1	284.75	
Pivotel Satellite Pty Ltd					
EFT18967	23/01/2026	Satellite Phone Charges - Usage 15.12.2025 to 14.01.2026 Service 15.01.2026 to 14.02.2026	1		400.00
INV 4122770	15/01/2026	Satellite Phone Usage and Service Charges for Works Department	1	400.00	
Greenfield Technical Services					
EFT18968	23/01/2026	C3393 -SIP - Project Management/Engineering - Landor Realignment - 01.12.2025 to 31.12.2025	1		53,512.33
INV INV-4960	14/01/2026	C3396 -SIP - Project Management/Engineering - Landor Realignment 01.12.2025 to 31.12.2025	1	9,506.75	
INV INV-4958	14/01/2026	C3396 -SIP - Project Management/Engineering - Landor Realignment 01.12.2025 to 31.12.2025	1	12,262.25	
INV INV-4957	14/01/2026	C3393 -SIP - Project Management/Engineering - Landor Realignment - 01.12.2025 to 31.12.2025	1	31,743.33	
Water Corporation					
EFT18969	23/01/2026	Water Consumption 07.11.2025 to 09.01.2026 - Service Charges 01.01.2026 to 28.02.2026 63 Days	1		5,136.78
INV	12/01/2026	Water Consumption & Service Charges - CRC - 25%, Water Consumption & Service Charges - Administration 25%, Water Consumption & Service Charges - Depot 50%, Water Consumption & Service Charges - Lot 6 Scott Street - Vacant land, Water Consumption & Service Charges - Lot 17/18, 31 Gregory Street, Water Consumption & Service Charges - Lot 19, 27 Gregory Street, Water Consumption & Service Charges - Lot 21, 23 Gregory Street, Water Consumption & Service Charges - Lot 23, 19 Gregory Street, Water Consumption & Service Charges - Lot 45, 15 Gregory Street, Water Consumption & Service Charges - Lot 40, 3 Gregory Street, Water Consumption & Service Charges - Lot 39, 3 Gregory Street, Water Consumption & Service Charges - Lot 49, 20 Hatch Street, Water Consumption & Service Charges - Lot 52, 26 Hatch Street, Water Consumption & Service Charges - Lot 50, 22 Hatch Street, Water Consumption & Service Charges - Lot 51, 24 Hatch Street, Water Consumption & Service Charges - Lot 45B, 15 Gregory Street, Water Consumption & Service Charges - Town Oval, Water Consumption & Service Charges - Town Oval - RES 382030 Gregory Street, Service Charges - Lot 48, 18 Hatch Street, Service Charges - Lot 48, 18 Hatch Street, Water Consumption - Lot 48, 18 Hatch Street	1	5,136.78	
Totally Workwear Geraldton					
EFT18970	23/01/2026	Staff Uniforms - Cynthia Wright	1		121.02
INV	22/01/2026	Fuze-women short navy ladies size 10 and 12 K47011	1	121.02	
Mcleods Lawyers Pty Ltd					
EFT18971	23/01/2026	Annual Audit Fee for Shire of Upper Gascoyne - 2025	1		192.50
INV 147737	15/01/2026	Annual Audit Fee for Solicitor's Representation Letter	1	192.50	

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 9

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
John Leslie McCleary					
EFT18972	23/01/2026	Meal allowance for meeting with Shire Engineers Geraldton 19 & 20.01.2026	1		241.70
INV MEAL	19/01/2026	Meal allowance for meeting with Shire Engineers Geraldton 19 & 20.01.2026	1	241.70	
AIT Specialists Pty Ltd					
EFT18973	23/01/2026	Monthly Fee for Determination of Fuel Tax Credits 2025/26 - December 2025	1		516.59
INV	20/01/2026	Monthly Fee for Determination of Fuel Tax Credits 2025/26 - December 2025	1	516.59	
Aqua Pump & Irrigation					
EFT18974	23/01/2026	P147 - Water Wheel Flat Top Trailer - 2 Pumps and Fittings	1		7,339.19
INV	21/01/2026	96160431 SQ 5-70 N 1.85kW 200-240V, 50/60Hz+T/Set, 100-m Miscellaneous - supply & fit plug for 2 pumps & cable, PG060217 Grundfos - P/GAUGE 0-1000KPA 50MM ball valve, pressure gauge & associated fittings, RUBBER CABLE 6MM 3CE, 305701136 AIRLINE SWL KIT - dipper tube & gauge for 120 m, 96160429 SQ 5-50 N 1.55kW 200-240V 50/60Hz+T/Set	1	7,339.19	
Blackwoods Atkins					
EFT18975	23/01/2026	Equipment Maintenance: Parks & Gardens	1		223.01
INV	20/01/2026	00649710 MARVEL PLIERS RD NOSE SD CUTTERS 200MM, 00649829 MARVEL PLIERS NIPPERS H LVRG CUTTERS 200	1	223.01	
Bishop Transport Pty Ltd					
EFT18976	23/01/2026	Freight from Perth to Carnarvon - McIntosh & Son	1		163.06
INV B341779	16/01/2026	Freight from Perth to Carnarvon - McIntosh & Son	1	163.06	
Gascoyne Traders					
EFT18977	23/01/2026	Blinds for Shire Housing and Pavilion	1		10,500.00
INV INV-0494	22/01/2026	Supply and install two Shade track outdoor screens to, the nominated areas at Lot 50. Plus travel., Supply and install eight Holland Roller blinds to the, nominated windows at Damians house., Supply and install eight Holland Roller Blinds to the, nominated windows at Lot 48 Duplex., Supply and install eight Holland Roller Blinds to the, nominated windows at Lot 48 Duplex.	1	10,500.00	
Breathalyser Sales and Service Pty Ltd					
EFT18978	23/01/2026	Calibration for AlcoQuant 6020 Plus for 12 months and returned freight	1		231.00
INV INV82593	16/01/2026	Calibration for AlcoQuant 6020 Plus for 12 months and returned freight	1	231.00	
Caravan Industry Association Western Australia					
EFT18979	23/01/2026	2nd Instalment Perth Carvan and Camping Show 2026	1		1,154.93
INV	16/01/2026	2nd Instalment Perth Carvan and Camping Show 2026	1	1,154.93	
The Kempton Family Trust T/A KempGlaze					
EFT18980	23/01/2026	P97 - Case 410 Bobcat - Replace Rear Window	1		1,432.65
INV 80917384	08/01/2026	Supply and install replacement window	1	357.45	
INV 80917467	21/01/2026	Supply and installation of replacement automotive glass as per quote 1207 - Insurance Claim No MO0086446	1	1,075.20	
Coolyou Pty Ltd t/a Dust Up Projects					
EFT18981	23/01/2026	Freight from Carnarvon to Gascoyne Junction 17.11.2025 to 14.01.2026	1		4,450.60

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 10

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Coolyou Pty Ltd t/a Dust Up Projects					
INV INV-978	17/12/2025	Freight from Carnarvon to Gascoyne Junction - Shire amenities	1	60.00	
INV INV-994	13/01/2026	Freight from Carnarvon to Gascoyne Junction -Staff Incentive Scheme, Depot Stock, Office Amenities, Works, Tourism Precinct, P89 - Roller, Solar Lighting Tower, Parks & Gardens, Depot Repairs and Maintenance, Pavilion, C3398, PCS and Stock: Ground Engaging Tools	1	4,390.60	
Everywhere Travel					
EFT18982	23/01/2026	Flight for Mark Willis 23rd March 2026	1		335.00
INV	19/01/2026	Flight for Mark Willis 23rd March 2026 , ZL 2436 23MAR PERCVQ 1130 1310 , Cost \$335.00	1	335.00	
Jolly's Tyre Service					
EFT18983	23/01/2026	P133 - Ford Ranger 2022 - Tyre Repair	1		50.00
INV 168451	23/10/2025	P133 - Ford Ranger 2022 - Tyre Repair	1	50.00	
Local Geotechnics					
EFT18984	23/01/2026	Soil Test Reports & Soil Sample Lab Test WA	1		2,970.00
INV INV-4773	28/11/2025	Soil Test Reports & Soil Sample Lab Test WA	1	2,970.00	
Helene Pty Ltd t/as Lo-Go Appointments					
EFT18985	23/01/2026	Labour Hire for Peter Ward 12.01.2026 to 16.01.2026	1		5,263.28
INV H6341	21/01/2026	Labour Hire for Peter Ward commencing 12th January 2026 to 20th March 2026	1	5,263.28	
Perfect Computer Solutions Pty Ltd					
EFT18986	23/01/2026	I.T Support - 19.12.2025	1		212.50
INV 30107	15/01/2026	I.T Support for Administration Office and CRC	1	212.50	
W&C Co. Mechanical and Civil					
EFT18987	23/01/2026	10 x timber lengths to use as chocks including freight	1		1,210.00
INV INV-2804	12/01/2026	10 x timber lengths to use as chocks including freight	1	1,210.00	
Repcos Pty Ltd					
EFT18988	23/01/2026	1 X Mechpro Mobile Waste Oil Drainer	1		1,814.73

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 11

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
Repco Pty Ltd					
INV	16/12/2025	24 x 3-IN-ONE CLEANER & DEGREASER, 1 SET OF GLASS FUSES 250V/2A, 1 X MECHPRO MOBILE WASTE OIL DRAINER,	1	703.40	
INV	31/12/2025	1 X Mechpro Mobile Waste Oil Drainer	1	869.50	
INV	20/01/2026	10m Hose Sets Oxygen/Acetylene Including Freight	1	114.50	
INV	20/01/2026	P147 - Water Wheel Flat Top Trailer with Generator - 2 X Fan Belts Bando A36	1	22.83	
INV	21/01/2026	1 x 10m Hose Sets Oxygen/Acetylene Including Freight	1	104.50	
Tropics Hardware					
EFT18989	23/01/2026	5 X Bracket Angle Steel	1		13.75
INV 199118724	07/01/2026	5 X Bracket Angle Steel	1	13.75	
Messages On Hold					
EFT18990	27/01/2026	CRC & Administration Messages on Hold	1		322.11
INV	26/01/2026	Administration Messages on Hold, CRC Messages on Hold	1	322.11	
St John Ambulance Australia - Belmont Branch					
EFT18991	29/01/2026	First Aid Kit Supplies	1		65.80
INV	16/01/2026	4 x crepe bandage heavy white, 4 x Splint Formable Flat Packed 110x910mm, Freight charge	1	65.80	
John Leslie McCleary					
EFT18992	29/01/2026	BUPA - Reimbursement for Health Insurance - January 2026	1		500.02
INV	22/01/2026	BUPA - Reimbursement for Health Insurance - January 2026	1	500.02	
Blackwoods Atkins					
EFT18993	29/01/2026	Equipment Maintenance: Parks & Gardens	1		536.02
INV	23/01/2026	04392719 ADAPTOR HEX TO SOCKET 1/4-1/2" 65MM, 04392719 ADAPTOR HEX TO SOCKET 1/4-1/2" 65MM, 04388979 BIT IMPACT INSERT PHILLIPS PH2 50MM 5PCE, 04389064 BIT IMPACT INSERT PHILLIPS PH2 100MM 10PCE	1	126.82	
INV	24/01/2026	07532607 SOCKET SET METRIC 1/2"DR 20PCE SID 14208	1	409.20	
Bishop Transport Pty Ltd					
EFT18994	29/01/2026	Freight from Perth to Carnarvon - Aqua Pumps	1		204.14
INV B342766	23/01/2026	Freight from Perth to Carnarvon - Aqua Pumps	1	204.14	
Department of Local Government, Industry Regulation and Safety					
EFT18995	29/01/2026	Building Permits levy Collected 05.09.2025	1		56.65
INV REQ	23/01/2026	Building Permits levy Collected 05.09.2025, Building Permits levy Collected 05.09.2025 - Commission	1	56.65	
Cherie Jessica Walker					
EFT18996	29/01/2026	Reimbursement of Expenses - AL Liquor - Purchase of 2 x Emu Export Blocks for Hay Run (Farmers without Boarders)	1		127.98
INV	23/01/2026	Reimbursement of Expenses - AL Liquor - Purchase of 2 x Emu Export Blocks for Hay Run (Farmers without Boarders)	1	127.98	

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 12

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Dowling Guidici & Associates					
EFT18997	29/01/2026	January 2026 Account Payment	1		10,725.00
INV 26010501	05/01/2026	General Town Planning Services	1	6,600.00	
INV 26012701	27/01/2026	Local Planning Strategy Review - Professional Fees	1	4,125.00	
Helene Pty Ltd t/as Lo-Go Appointments					
EFT18998	29/01/2026	Labour Hire for Peter Ward 19.01.2026 to 23.01.2026	1		5,263.28
INV H6373	28/01/2026	Labour Hire for Peter Ward commencing 12th January 2026 to 20th March 2026	1	5,263.28	
Onward Drilling Pty Ltd					
EFT18999	29/01/2026	Construct Two Water Bores Landro Meekatharra and Lyndon Minnie Creek Rd	1		60,482.01
INV 404	26/01/2026	Construct Two Water Bores Landro Meekatharra and Lyndon Minnie Creek Rd	1	60,482.01	
Perfect Computer Solutions Pty Ltd					
EFT19000	29/01/2026	I.T Support for Administration Office and CRC - 15.01.2026 to 21.01.2026 & SSL Security Certificate	1		635.00
INV 30113	22/01/2026	I.T Support for Administration Office and CRC - 15.01.2026 to 21.01.2026, SSL Security Certificate	1	635.00	
Team Global Express					
EFT19001	29/01/2026	Freight from Perth to Carnarvon - 21.01.2026	1		240.33
INV	25/01/2026	Freight from Perth to Carnarvon - 21.01.2026 Blackwoods	1	240.33	
Tropics Hardware					
EFT19002	29/01/2026	P79 - Camp Trailer (with 4000L fuel tank) - Rope Outdoor 8mm x 15m HDR	1		104.50
INV 101001140	23/01/2026	Rope Outdoor 8mm x 15m HDR, Tarp Extra Heavy Duty Silver/Black 3.6Mx4.9M Polytuf	1	104.50	
Telstra Limited					
EFT19003	29/01/2026	Shire Mobile Phones - Usage Charges - 20.12.2025 to 19.01.2026 Service Charges 20.01.2026 to 19.02.2026	1		520.92
INV	20/01/2026	Shire Mobile Phones - Administration, Shire Mobile Phones - Works, Message Boards, Road Cameras & Fuel Bowser, Shire Sim - RO Plant Operating Costs, Shire Mobile Phones - CRC	1	520.92	
The Trustee For Aware Super					
DD12162.1	14/01/2026	Payroll deductions	1		3,501.89
INV SUPER	14/01/2026	Employee Superannuation Contributions	1	2,975.67	
INV	14/01/2026	Payroll Employee Deductions	1	192.07	
INV	14/01/2026	Payroll Employee Deductions	1	64.65	
INV	14/01/2026	Payroll Employee Deductions	1	269.50	
First Super Pty Ltd					
DD12162.2	14/01/2026	Payroll deductions	1		761.54
INV SUPER	14/01/2026	Employee Superannuation Contributions	1	588.46	

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 13

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
First Super Pty Ltd					
INV	14/01/2026	Payroll Employee Deductions	1	173.08	
Retail Employees Superannuation Trust					
DD12162.3	14/01/2026	Payroll deductions	1		843.05
INV SUPER	14/01/2026	Employee Superannuation Contributions	1	490.96	
INV	14/01/2026	Payroll Employee Deductions	1	352.09	
Australian Retirement Trusts					
DD12162.4	14/01/2026	Superannuation contributions	1		947.70
INV	14/01/2026	Payroll Employee Deductions	1	215.39	
INV SUPER	14/01/2026	Employee Superannuation Contributions	1	732.31	
Australian Super					
DD12162.5	14/01/2026	Superannuation contributions	1		677.47
INV	14/01/2026	Payroll Employee Deductions	1	144.40	
INV	14/01/2026	Payroll Employee Deductions	1	317.31	
INV SUPER	14/01/2026	Employee Superannuation Contributions	1	215.76	
MLC Masterkey Super					
DD12162.6	14/01/2026	Superannuation contributions	1		1,273.48
INV	14/01/2026	Payroll Employee Deductions	1	289.43	
INV SUPER	14/01/2026	Employee Superannuation Contributions	1	984.05	
CBUS					
DD12162.7	14/01/2026	Superannuation contributions	1		998.76
INV	14/01/2026	Payroll Employee Deductions	1	400.00	
INV SUPER	14/01/2026	Employee Superannuation Contributions	1	598.76	
IOOF INVESTMENT MANAGEMENT					
DD12162.8	14/01/2026	Payroll deductions	1		220.00
INV	14/01/2026	Payroll Employee Deductions	1	220.00	
Colonial First State					
DD12162.9	14/01/2026	Superannuation contributions	1		1,064.80
INV	14/01/2026	Payroll Employee Deductions	1	242.00	
INV SUPER	14/01/2026	Employee Superannuation Contributions	1	822.80	
MLC Masterkey Super					
DD12164.1	14/01/2026	Superannuation contributions	1		94.30
INV SUPER	28/01/2026	Employee Superannuation Contributions	1	94.30	

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 14

Cheque /EFT No	Date	Name Invoice Description	Bank INV Code	Amount	Amount
MLC Masterkey Super					
DD12164.2	28/01/2026	Payroll deductions	1		27.74
INV	28/01/2026	Payroll Employee Deductions	1	27.74	
The Trustee For Aware Super					
DD12187.1	28/01/2026	Payroll deductions	1		3,501.89
INV SUPER	28/01/2026	Employee Superannuation Contributions	1	2,975.67	
INV	28/01/2026	Payroll Employee Deductions	1	192.07	
INV	28/01/2026	Payroll Employee Deductions	1	64.65	
INV	28/01/2026	Payroll Employee Deductions	1	269.50	
First Super Pty Ltd					
DD12187.2	28/01/2026	Payroll deductions	1		761.54
INV SUPER	28/01/2026	Employee Superannuation Contributions	1	588.46	
INV	28/01/2026	Payroll Employee Deductions	1	173.08	
Retail Employees Superannuation Trust					
DD12187.3	28/01/2026	Payroll deductions	1		843.05
INV SUPER	28/01/2026	Employee Superannuation Contributions	1	490.96	
INV	28/01/2026	Payroll Employee Deductions	1	352.09	
Australian Retirement Trusts					
DD12187.4	28/01/2026	Superannuation contributions	1		947.70
INV	28/01/2026	Payroll Employee Deductions	1	215.39	
INV SUPER	28/01/2026	Employee Superannuation Contributions	1	732.31	
Australian Super					
DD12187.5	28/01/2026	Superannuation contributions	1		721.99
INV	28/01/2026	Payroll Employee Deductions	1	144.40	
INV	28/01/2026	Payroll Employee Deductions	1	317.31	
INV SUPER	28/01/2026	Employee Superannuation Contributions	1	260.28	
MLC Masterkey Super					
DD12187.6	28/01/2026	Superannuation contributions	1		1,253.96
INV	28/01/2026	Payroll Employee Deductions	1	284.99	
INV SUPER	28/01/2026	Employee Superannuation Contributions	1	968.97	

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 15

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
CBUS					
DD12187.7	28/01/2026	Superannuation contributions	1		988.46
INV	28/01/2026	Payroll Employee Deductions	1	400.00	
INV SUPER	28/01/2026	Employee Superannuation Contributions	1	588.46	
IOOF INVESTMENT MANAGEMENT					
DD12187.8	28/01/2026	Payroll deductions	1		198.00
INV	28/01/2026	Payroll Employee Deductions	1	198.00	
Colonial First State					
DD12187.9	28/01/2026	Superannuation contributions	1		1,064.80
INV	28/01/2026	Payroll Employee Deductions	1	242.00	
INV SUPER	28/01/2026	Employee Superannuation Contributions	1	822.80	
Australian Super					
DD12162.10	14/01/2026	Superannuation contributions	1		1,569.81
INV SUPER	14/01/2026	Employee Superannuation Contributions	1	1,569.81	
NGS Super					
DD12162.11	14/01/2026	Superannuation contributions	1		706.15
INV SUPER	14/01/2026	Employee Superannuation Contributions	1	706.15	
IOOF					
DD12162.12	14/01/2026	Superannuation contributions	1		748.00
INV SUPER	14/01/2026	Employee Superannuation Contributions	1	748.00	
Australian Super					
DD12187.10	28/01/2026	Superannuation contributions	1		1,569.81
INV SUPER	28/01/2026	Employee Superannuation Contributions	1	1,569.81	
NGS Super					
DD12187.11	28/01/2026	Superannuation contributions	1		706.15
INV SUPER	28/01/2026	Employee Superannuation Contributions	1	706.15	
IOOF					
DD12187.12	28/01/2026	Superannuation contributions	1		673.20
INV SUPER	28/01/2026	Employee Superannuation Contributions	1	673.20	

Date: 01/02/2026
Time: 10:57:47AM

SHIRE OF UPPER GASCOYNE

USER: Finance Manager
PAGE: 16

Cheque /EFT No	Date	Name Invoice Description	Bank INV Amount Code	Amount
-------------------	------	-----------------------------	-------------------------	--------

TOTAL INVOICES BY PAYMENT TYPE

Direct Debit / BPAY	26,665.24
EFT	2,335,630.80

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	2,362,296.04
TOTAL		2,362,296.04
TOTAL CREDIT NOTES		0.00
TOTAL PAYMENTS LESS CREDIT NOTES		2,362,296.04

Date: 17/09/2021

SHIRE OF UPPER GASCOYNE



Time 11:37 AM

Shire Legal Expenses for the Period 01/08/2021 to 31/08/2021

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

NIL Expenditure to report for Legal Expenses during the Period 01/08/2021 to 31/08/2021

0.00

Date: 17/09/2021

SHIRE OF UPPER GASCOYNE

Time 11:37 AM

Shire Rates Debt Collection Expenses for the Period 01/08/2021 to 31/08/2021

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

NIL Expenditure to report for Rates Debt Collection during the Period 01/08/2021 to 31/08/2021

0.00

Date: 21/07/2023

Time 10:31 AM

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/05/2023 to 30/06/2023

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

NIL Expenditure to report for Legal Expenses during the Period 01/07/2023 to 31/07/2023

0.00

Total Running Balance for Legal Services provided from 1st July 2023 to 30th June 2024

0.00

Date: 21/07/2023

Time 10:31 AM

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/05/2023 to 30/06/2023

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

NIL Expenditure to report for Rates Debt Collection during the Period 01/04/2023 to 30/06/2023

0.00

Total Running Balance for Debt Collection Services provided from 1st July 2022 to 30th June 2023

1,808.00

Date: 21/07/2023

Time 10:31 AM

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/08/2023 to 31/08/2023

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
31/08/2023	HEN01		Kennedy Vinciullo Legal Fees for Gascoyne Junction Tourist Park - Lease Disputes - 23.03.2023 to 11.08.2023 Legal Fees for Gascoyne Junction Tourist Park - Lease	3,810.00
31/08/2023	HEN01		Kennedy Vinciullo Legal Fees for Gascoyne Junction Tourist Park - Lease Disputes - 23.03.2023 to 11.08.2023 Landgate Search Legal Fees for Gascoyne Junction Tourist Park - Lease Disputes - 23.03.2023 to 11.08.2023	28.20
NIL Expenditure to report for Legal Expenses during the Period 01/07/2023 to 31/07/2023				3,838.20
Total Running Balance for Legal Services provided from 1st July 2022 to 30th June 2023				3,838.20

Date: 21/07/2023

Time 10:31 AM

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/07/2023 to 31/06/2023

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
NIL Expenditure to report for Rates Debt Collection during the Period 01/04/2023 to 30/06/2023				0.00
Total Running Balance for Debt Collection Services provided from 1st July 2023 to 31st August 2023				0.00

Date: 19.10.2023

SHIRE OF UPPER GASCOYNE



Time 10:31 AM

Shire Legal Expenses for the Period 01/09/2023 to 30/09/2023

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

NIL Expenditure to report for Legal Fees during the Period 01/09/2023 to 30/09/2023

0.00

Total Running Balance for Legal Services provided from 1st July 2023 to 30th June 2024

3,838.20

Date: 19.10.2023

SHIRE OF UPPER GASCOYNE

Time 10:31 AM

Shire Rates Debt Collection Expenses for the Period 01/09/2023 to 30/09/2023

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

NIL Expenditure to report for Rates Debt Collection during the Period 01/09/2023 to 30/09/2023

0.00

Total Running Balance for Debt Collection Services provided from 1st July 2023 to 30 June 2024

0.00

SHIRE OF UPPER GASCOYNE**Shire Legal Expenses for the Period 01/10/2023 to 31/10/2023**

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
21/09/2023	HEN01	1553	Kennedy Vinciullo Legal Fees for Gascoyne Junction Tourist Park - Lease Disputes	247.50
30/09/2023	HOU01	2072	House Legal Pty Ltd Legal Fees for preparation of ILUA - Hatch Street Land Development - 04.09.2023 to 08.09.2023	880.00
Expenditure to report for Legal Fees during the Period 01/10/2023 to 31/10/2023				1,127.50
Total Running Balance for Legal Services provided from 1st July 2023 to 30th June 2024				4,965.70

SHIRE OF UPPER GASCOYNE**Shire Rates Debt Collection Expenses for the Period 01/10/2023 to 31/10/2023**

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
NIL Expenditure to report for Rates Debt Collection during the Period 01/10/2023 to 31/10/2023				0.00
Total Running Balance for Debt Collection Services provided from 1st July 2023 to 30 June 2024				0.00

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/11/2023 to 30/11/2023

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
01/11/2023	HOU01	2009	House Legal Pty Ltd Legal Fees for preparation of ILUA - Hatch Street Land Development - Review emails and email to YAC and client	250.00
01/11/2023	HEN01	1553	Trf of Kennedy Vinciullo Bank Confirmation Certificate to Audit Fees - previously recorded as Lease Disputes relating to Gascoyne Junction Tourist Park	-247.50
01/11/2023	HOU01	2072	House Legal Pty Ltd Legal Fees for preparation of ILUA - Hatch Street Land Development - 04.09.2023 to 08.09.2023 - Removal Of GST	-80.00
30/11/2023	HEN01	1689	Kennedy Vinciullo Gascoyne Junction Tourist Park - Lease Disputes - Draft Statement of Claim and Writ of Summons	1,135.00
Expenditure to report for Legal Fees during the Period 01/11/2023 to 30/11/2023				1,057.50
Total Running Balance for Legal Services provided from 1st July 2023 to 30th June 2024				6,023.20

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/11/2023 to 30/11/2023

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
NIL Expenditure to report for Rates Debt Collection during the Period 01/11/2023 to 30/11/2023				0.00
Total Running Balance for Debt Collection Services provided from 1st July 2023 to 30 June 2024				0.00

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/12/2023 to 31/01/2024

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
30/09/2023	HOU01	2072	House Legal Pty Ltd Legal Fees for preparation of ILUA - Hatch Street Land Development - Review Emails and email to YAC and client	250.00
30/11/2023	HEN01	1553	Kennedy Vinciullo Legal Fees - Gascoyne Junction Pub and Roadhouse Lease Extention	1,523.65
31/12/2023	HEN01	1553	Kennedy Vinciullo Legal Fees - Gascoyne Junction Pub and Roadhouse Lease Extention - Reimbursement from Tenant as per Lease Terms and Conditions	-1,500.00
31/12/2023	HOU01	2153	House Legal Pty Ltd Legal Fees for preparation of ILUA - Hatch Street Land Development - Review HPA and Attenance at YAC Meeting.	1,250.00
31/01/2024	HEN01	1772	Kennedy Vinciullo Legal Advice on Water Bores on Pastoral Leases	1,760.00
Expenditure to report for Legal Fees during the Period 01/12/2023 to 31/01/2024				3,283.65
Total Running Balance for Legal Services provided from 1st July 2023 to 30th June 2024				9,306.85

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/12/2023 to 31/01/2024

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
NIL Expenditure to report for Rates Debt Collection during the Period 01/11/2023 to 30/11/2023				0.00
Total Running Balance for Debt Collection Services provided from 1st July 2023 to 30 June 2024				0.00

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/02/2024 to 29/02/2024

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

Expenditure to report for Legal Fees during the Period 01/12/2023 to 31/01/2024

0.00

Total Running Balance for Legal Services provided from 1st July 2023 to 30th June 2024

9,306.85

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/02/2024 to 29/02/2024

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

NIL Expenditure to report for Rates Debt Collection during the Period 01/11/2023 to 30/11/2023

0.00

Total Running Balance for Debt Collection Services provided from 1st July 2023 to 30 June 2024

0.00

SHIRE OF UPPER GASCOYNE**Shire Legal Expenses for the Period 01/03/2024 to 31/03/2024**

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
31/01/2024	HOU01	2179	House Legal Pty Ltd Legal Fees for preparation of ILUA - Hatch Street Land Development - Attend Meetings and draft ILUA summary	1,150.00
29/02/2024	HOU01	2205	House Legal Pty Ltd Legal Fees for preparation of ILUA - Hatch Street Land Development - Attend Meetings and client needs	1,850.00
31/03/2024	HOU01	2231	House Legal Pty Ltd Legal Fees for preparation of ILUA - Hatch Street Land Development - Review Road Alignment 6/3/2024 to 21.03.2024	600.00

Expenditure to report for Legal Fees during the Period 01/03/2024 to 31/03/2024

3,600.00

Total Running Balance for Legal Services provided from 1st July 2023 to 30th June 2024**12,906.85****SHIRE OF UPPER GASCOYNE****Shire Rates Debt Collection Expenses for the Period 01/03/2024 to 31/03/2024**

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

NIL Expenditure to report for Rates Debt Collection during the Period 01/03/2024 to 31/03/2024

0.00

Total Running Balance for Debt Collection Services provided from 1st July 2023 to 30 June 2024**0.00**

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/04/2024 to 30/06/2024

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
31/03/2024	HEN01	1883	Preparation of Memorandum of Understanding regarding Medical Clinic and WACHS	915.00
30/04/2024	HOU01	2257	Prepare an ILUA - Harch Street Land Development - Email Client regarding regulations, Review letter from CCNTS and respond - Update Client regarding status and email to CCNTS regarding ILUA. Attendance on CCNTS and email to client regarding ILUA.	600.00
12/06/2024	HEN01	1986	Legal Dispute with Nordic Fitness - Exercise Bike	480.00

Expenditure to report for Legal Fees during the Period 01/04/2024 to 30/06/2024

1,995.00

Total Running Balance for Legal Services provided from 1st July 2023 to 30th June 2024

14,901.85

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/04/2024 to 30/06/2024

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

NIL Expenditure to report for Rates Debt Collection during the Period 01/04/2024 to 30/06/2024

0.00

Total Running Balance for Debt Collection Services provided from 1st July 2023 to 30 June 2024

0.00

SHIRE OF UPPER GASCOYNE**Shire Legal Expenses for the Period 01/07/2024 to 30/09/2024**

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
23/09/2024	SHM01	8993	Contribution to the Supreme Court Appeal for Miscellaneous Licences - to convert this licence to be rateable property.	5,000.00
31/08/2024	HOU01	2382	Prepare an ILUA - Harch Street Land Development - Email Client regarding regulations	200.00
Expenditure to report for Legal Fees during the Period 01/7/2024 to 30/09/2024				5,200.00
Total Running Balance for Legal Services provided from 1st July 2023 to 30th June 2024				5,200.00

SHIRE OF UPPER GASCOYNE**Shire Rates Debt Collection Expenses for the Period 01/07/2024 to 30/09/2024**

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
NIL Expenditure to report for Rates Debt Collection during the Period 01/07/2024 to 30/09/2024				0.00
Total Running Balance for Debt Collection Services provided from 1st July 2023 to 30 June 2024				0.00

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/07/2024 to 31/03/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
23/09/2024	SHM01	8993	Contribution to the Supreme Court Appeal for Miscellaneous Licences - to convert this licence to be rateable property.	5,000.00
31/08/2024	HOU01	2382	Prepare an ILUA - Harch Street Land Development - Email Client regarding regulations	200.00
30/09/2024	HEN01	2142	Review Road Usge Agreement, advice on liability.19.08.2024, Review Road Usge Agreement, advice on liability.19.08.2024	544.50
31/10/2025	HOU01	2440	Prepare an ILUA - Hatch Street Land Development - Review Land Terms and Emails, Prepare an ILUA - Hatch Street Land Development - Review Land Terms and Emails, GST	110.00
28/02/2025	HOU01	2569	Prepare an ILUA - Hatch Street Land Development - 05.02.2025, Prepare an ILUA - Hatch Street Land Development - 05.02.2025, GST	220.00
31/03/2025	HOU01	2594	Prepare an ILUA - Hatch Street Land Development, Prepare an ILUA - Hatch Street Land Development, GST	770.00
Expenditure to report for Legal Fees during the Period 01/7/2024 to 31/03/2025				6,844.50
Total Running Balance for Legal Services provided from 1st July 2023 to 30th June 2024				6,844.50

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/07/2024 to 31/03/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
NIL Expenditure to report for Rates Debt Collection during the Period 01/07/2024 to 31/03/2025				0.00
Total Running Balance for Debt Collection Services provided from 1st July 2023 to 30 June 2024				0.00

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/07/2024 to 30/04/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
23/09/2024	SHM01	8993	Contribution to the Supreme Court Appeal for Miscellaneous Licences - to convert this licence to be rateable property.	5,000.00
31/08/2024	HOU01	2382	Prepare an ILUA - Harch Street Land Development - Email Client regarding regulations	200.00
30/09/2024	HEN01	2142	Review Road Usage Agreement, advice on liability.19.08.2024, Review Road Usage Agreement, advice on liability.19.08.2024 - Oncharged to Road User.	544.50
31/10/2025	HOU01	2440	Prepare an ILUA - Hatch Street Land Development - Review Land Terms and Emails, Prepare an ILUA - Hatch Street Land Development - Review Land Terms and Emails, GST	100.00
28/02/2025	HOU01	2569	Prepare an ILUA - Hatch Street Land Development - 05.02.2025, Prepare an ILUA - Hatch Street Land Development - 05.02.2025, GST	200.00
31/03/2025	HOU01	2594	Prepare an ILUA - Hatch Street Land Development, Prepare an ILUA - Hatch Street Land Development, GST	700.00
31/03/2025	HEN01	2394	Kennedy Vinciullo - Transfer of Licences to SUG and investigation into partial closure of GJTP, Termination of Lease with current Tenant, Updating Lease with	4,935.00
30/04/2025	HEN01	2462	Kenney Vinviullo - Review of Lease prior to meeting with new Tenants, Meeting with Client - review of lease and amend lease, drafting updated liquor licence application, drafting liquor licence documents, review finale lease and provide to client.	4,580.00
Expenditure to report for Legal Fees during the Period 01/7/2024 to 31/05/2025				16,259.50
Total Running Balance for Legal Services provided from 1st July 2023 to 30th June 2024				16,259.50

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/07/2024 to 30/04/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
NIL Expenditure to report for Rates Debt Collection during the Period 01/07/2024 to 30/04/2025				0.00
Total Running Balance for Debt Collection Services provided from 1st July 2023 to 30 June 2024				0.00

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/07/2024 to 31/05/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
23/09/2024	SHM01	8993	Contribution to the Supreme Court Appeal for Miscellaneous Licences - to convert this licence to be rateable property.	5,000.00
31/08/2024	HOU01	2382	Prepare an ILUA - Harch Street Land Development - Email Client regarding regulations	200.00
30/09/2024	HEN01	2142	Review Road Usge Agreement, advice on liability.19.08.2024, Review Road Usge Agreement, advice on liability.19.08.2024 - Oncharged to Road User.	544.50
31/10/2025	HOU01	2440	Prepare an ILUA - Hatch Street Land Development - Review Land Terms and Emails, Prepare an ILUA - Hatch Street Land Development - Review Land Terms and Emails, GST	100.00
28/02/2025	HOU01	2569	Prepare an ILUA - Hatch Street Land Development - 05.02.2025, Prepare an ILUA - Hatch Street Land Development - 05.02.2025, GST	200.00
31/03/2025	HOU01	2594	Prepare an ILUA - Hatch Street Land Development, Prepare an ILUA - Hatch Street Land Development, GST	700.00
31/03/2025	HEN01	2394	Kennedy Vinciullo - Transfer of Licences to SUG and investigation into partial closure of GJTP, Termination of Lease with current Tenant, Updating Lease with	4,935.00
30/04/2025	HEN01	2462	Kenney Vinviullo - Review of Lease prior to meeting with new Tenants, Meeting with Client - review of lease and amend lease, drafting updated liquor licence application, drafting liquor licence documents, review finale lease and provide to client.	4,580.00
31/05/2025	HOU01	2636	Prepare an ILUA - Hatch Street Land Development, Prepare an ILUA - Hatch Street Land Development, - update to Client and ILUA's Legal Counsel	450.00
Expenditure to report for Legal Fees during the Period 01/7/2024 to 31/05/2025				16,709.50
Total Running Balance for Legal Services provided from 1st July 2023 to 30th June 2024				16,709.50

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/07/2024 to 31/05/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
NIL Expenditure to report for Rates Debt Collection during the Period 01/07/2024 to 30/04/2025				0.00
Total Running Balance for Debt Collection Services provided from 1st July 2023 to 30 June 2024				0.00

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/07/2024 to 31/06/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
23/09/2024	SHM01	8993	Contribution to the Supreme Court Appeal for Miscellaneous Licences - to convert this licence to be rateable property.	5,000.00
31/08/2024	HOU01	2382	House Legal - Prepare an ILUA - Harch Street Land Development - Email Client regarding regulations	200.00
30/09/2024	HEN01	2142	Review Road Usage Agreement, advice on liability.19.08.2024, Review Road Usage Agreement, advice on liability.19.08.2024 - Oncharged to Road User.	544.50
31/10/2025	HOU01	2440	House Legal - Prepare an ILUA - Hatch Street Land Development - Review Land Terms and Emails, Prepare an ILUA - Hatch Street Land Development - Review Land Terms and Emails, GST	100.00
28/02/2025	HOU01	2569	Prepare an ILUA - Hatch Street Land Development - 05.02.2025, Prepare an ILUA - Hatch Street Land Development - 05.02.2025, GST	200.00
31/03/2025	HOU01	2594	House Legal - Prepare an ILUA - Hatch Street Land Development, Prepare an ILUA - Hatch Street Land Development, GST	700.00
31/03/2025	HEN01	2394	Kennedy Vinciullo - Transfer of Licences to SUG and investigation into partial closure of GJPTP, Termination of Lease with current Tenant, Updating Lease with	4,935.00
30/04/2025	HEN01	2462	Kenney Vinciullo - Review of Lease prior to meeting with new Tenants, Meeting with Client - review of lease and amend lease, drafting updated liquor licence application, drafting liquor licence documents, review finale lease and provide to client.	4,580.00
31/05/2025	HOU01	2636	House Legal - Prepare an ILUA - Hatch Street Land Development, Prepare an ILUA - Hatch Street Land Development, - update to Client and ILUA's Legal Counsel	450.00
31/05/2025	189	145761	McLeods Lawyers Pty Ltd - Enforcement requirements under Building Act 2011 and Pet Food Advice and Resumption of Land	817.60
31/05/2025	189	145761	McLeods Lawyers Pty Ltd - Planning Compliance advice and Waste Facility Site Advice regarding Resumption of Land	2,187.50
31/05/2025	HEN01	2559	Kennedy Vinciullo - Transfer of Liquor Licences - Junction Pub and Tourist Park	1,005.00
13/06/2025	HEN01	2562	Kennedy Vinciullo - Preparation of Advice and Sales Contract for the purchase of Lot 74 Smith Street - Gascoyne Junction	2,425.00
30/06/2025	189	146297	McLeods Lawyers Pty Ltd - Planning compliance advice and Waste Facility Site Advice	642.40
Expenditure to report for Legal Fees during the Period 01/7/2024 to 30/06/2025				23,787.00
Total Running Balance for Legal Services provided from 1st July 2024 to 30th June 2025				23,787.00

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/07/2024 to 31/06/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
NIL Expenditure to report for Rates Debt Collection during the Period 01/07/2024 to 30/06/2025				0.00
Total Running Balance for Debt Collection Services provided from 1st July 2024 to 30 June 2025				0.00

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/07/2025 to 31/08/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

Expenditure to report for Legal Fees during the Period 01/7/2025 to 31/08/2025

0.00

Total Running Balance for Legal Services provided from 1st July 2024 to 30th June 2025

0.00

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/07/2025 to 31/08/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

NIL Expenditure to report for Rates Debt Collection during the Period 01/07/2024 to 30/06/2025

0.00

Total Running Balance for Debt Collection Services provided from 1st July 2024 to 30 June 2025

0.00

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/07/2025 to 30/09/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

Expenditure to report for Legal Fees during the Period 01/7/2025 to 30/09/2025

0.00

Total Running Balance for Legal Services provided from 1st July 2025 to 30th June 2026

0.00

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/07/2025 to 30/09/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

NIL Expenditure to report for Rates Debt Collection during the Period 01/07/2024 to 30/09/2025

0.00

Total Running Balance for Debt Collection Services provided from 1st July 2025 to 30 June 2026

0.00

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/07/2025 to 31/10/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

Expenditure to report for Legal Fees during the Period 01/7/2025 to 31/10/2025

0.00

Total Running Balance for Legal Services provided from 1st July 2025 to 30th June 2026

0.00

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/07/2025 to 31/10/2025

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

NIL Expenditure to report for Rates Debt Collection during the Period 01/07/2024 to 31/10/2025

0.00

Total Running Balance for Debt Collection Services provided from 1st July 2025 to 30 June 2026

0.00

SHIRE OF UPPER GASCOYNE**Shire Legal Expenses for the Period 01/07/2025 to 30/11/2025**

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
30/11/2025	HEN01	2808	Kennedy Vinciullo - CEO Employment Contract regarding Long Service Leave	865.00
30/11/2025	HEN01	2809	Kennedy Vinciullo - Legal advice for termination of employment for employee	2,910.00

Expenditure to report for Legal Fees during the Period 01/7/2025 to 30/11/2025

3,775.00

Total Running Balance for Legal Services provided from 1st July 2025 to 30th June 2026**3,775.00****SHIRE OF UPPER GASCOYNE****Shire Rates Debt Collection Expenses for the Period 01/07/2025 to 30/11/2025**

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
--------------	----------	-------------	---------------------	----------------

NIL Expenditure to report for Rates Debt Collection during the Period 01/07/2024 to 30/11/2025

0.00

Total Running Balance for Debt Collection Services provided from 1st July 2025 to 30 June 2026**0.00**

SHIRE OF UPPER GASCOYNE



Shire Legal Expenses for the Period 01/07/2025 to 31/01/2026

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
30/11/2025	HEN01	2808	Kennedy Vinciullo - CEO Employment Contract regarding Long Service Leave	865.00
30/11/2025	HEN01	2809	Kennedy Vinciullo - Legal advice for termination of employment for employee	2,910.00
12/12/2025	HEN01	2843	Kennedy Vinciullo - Legal Advice regarding Koorda Club Property Condition, Title and payment of outstanding rates	2,211.00
15/01/2025	189	147737	McLeods Lawyers Pty Ltd - 24/25 Audit Fee for Solicitor Representation Letter	175.00
Expenditure to report for Legal Fees during the Period 01/7/2025 to 31/01/2026				6,161.00
Total Running Balance for Legal Services provided from 1st July 2025 to 30th June 2026				6,161.00

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/07/2025 to 31/01/2026

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
NIL Expenditure to report for Rates Debt Collection during the Period 01/07/2024 to 30/11/2025				0.00
Total Running Balance for Debt Collection Services provided from 1st July 2025 to 30 June 2026				0.00

APPENDIX 2

(Monthly Financial Report for December 2025 Report.)

SHIRE OF UPPER GASCOYNE

MONTHLY FINANCIAL REPORT

For the Period Ending 31 December 2025

RSM Australia Pty Ltd

Level 1, 12 Bayly Street Geraldton WA 6530

PO Box 61 Geraldton WA 6531

T +61 (0) 8 9920 7400

F +61 (0) 8 9920 7450

www.rsm.com.au

Compilation Report

To the Council

Shire of Upper Gascoyne

Scope

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

The responsibility of the Shire

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

Our responsibility

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Upper Gascoyne, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Upper Gascoyne and the purpose identified above. We do not accept responsibility to any other person for the content of the report.

A handwritten signature in blue ink, appearing to read 'J. Bell'.

Signed at GERALDTON

Date 4th February 2026

RSM Australia Pty Ltd
Chartered Accountants

THE POWER OF BEING UNDERSTOOD
AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 December 2025
[CONTENTS PAGE](#)

General	Note
Compilation Report	
Contents Page	
Executive Summary	
Financial Statements	
Statement of Comprehensive Income by Nature or Type	
Statement of Comprehensive Income by Program	
Statement of Financial Activity	
Statement of Financial Position	
Statement of Capital Acquisitions and Funding	
Notes to the Statement of Financial Activity	
Significant Accounting Policies	Note 1
Explanation of Material Variances	Note 2
Net Current Funding Position	Note 3
Cash and Investments	Note 4
Trust Fund	Note 5
Receivables	Note 6
Cash Backed Reserves	Note 7
Capital Disposals	Note 8
Capital Acquisitions	Note 9
Rating Information	Note 10
Information on Borrowings	Note 11
Grants and Contributions	Note 12

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 December 2025
EXECUTIVE SUMMARY

Statement of Financial Activity

Statements are presented on page 8 showing a surplus/(deficit) as at 31 December 2025 of \$5,903,271

Significant Revenue and Expenditure

	Collected / Completed %	Annual Budget \$	YTD Budget \$	YTD Actual \$
Significant Projects				
Indigenous Access Rd/Sip Funded Landor Realignmen	12%	9,300,000	3,720,000	1,121,906
State Initiative Program 25/26 - Carnarvon Mullewa	83%	4,770,000	4,770,000	3,976,521
Rrg Cobra Diary Creek Resheeting Slk10 To 37 25/26	7%	908,732	302,790	60,000
	34%	14,978,732	8,792,790	5,158,427
Grants, Subsidies and Contributions				
Grants, Subsidies and Contributions	48%	4,830,380	2,569,206	2,341,986
Capital Grants, Subsidies and Contributions	34%	17,035,401	8,612,011	5,825,575
	37%	21,865,781	11,181,217	8,167,561
Rates Levied	100%	2,333,917	2,329,410	2,343,793

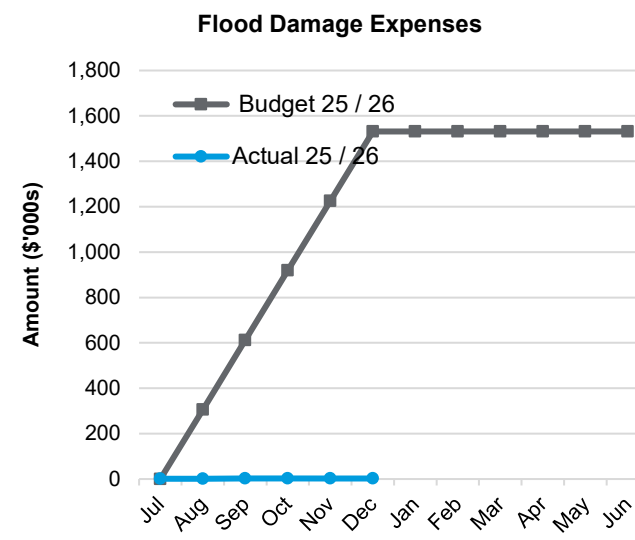
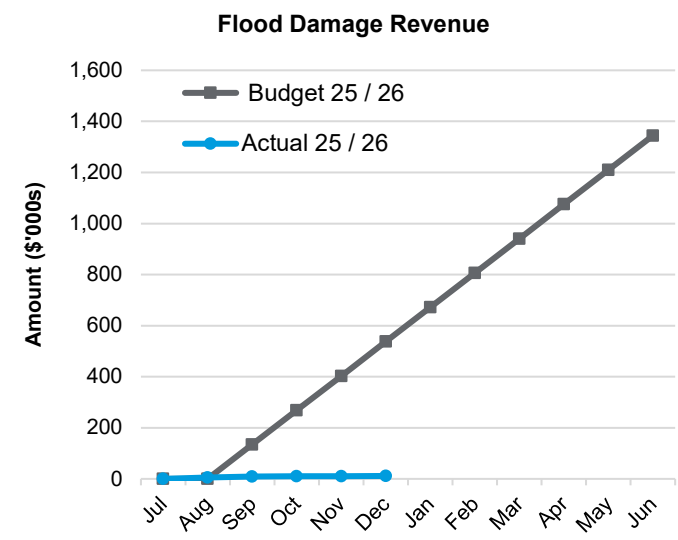
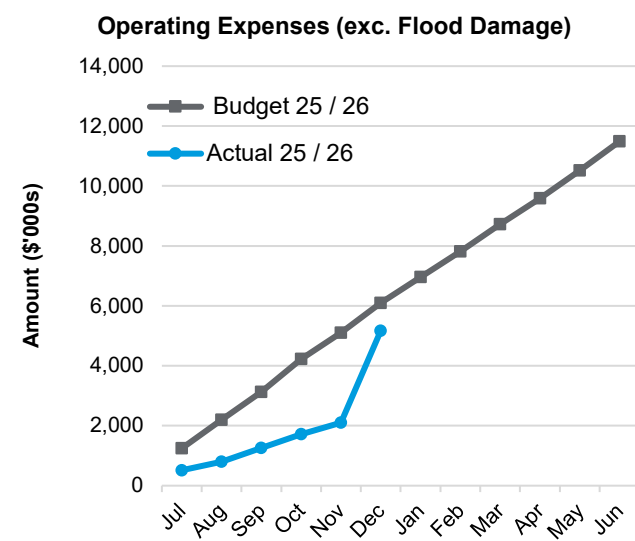
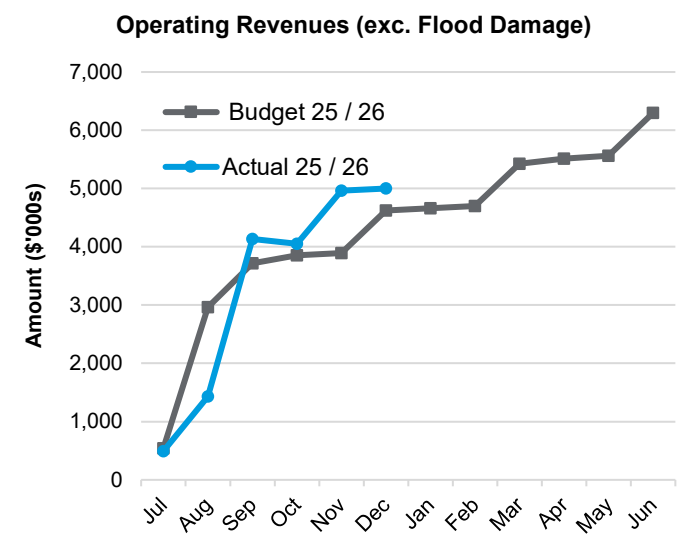
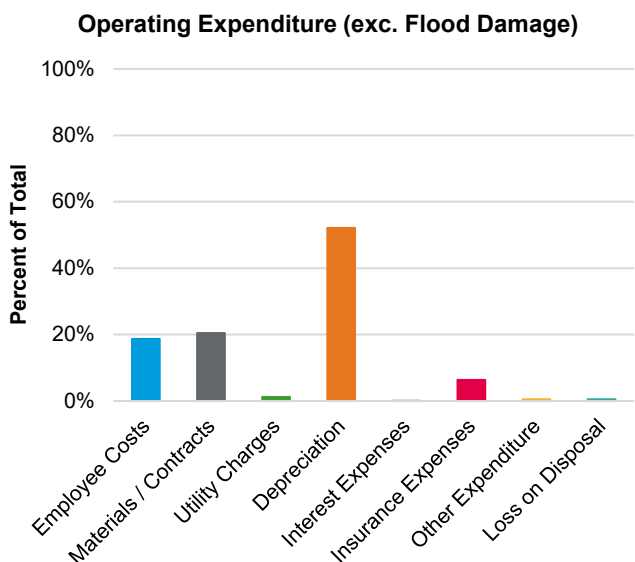
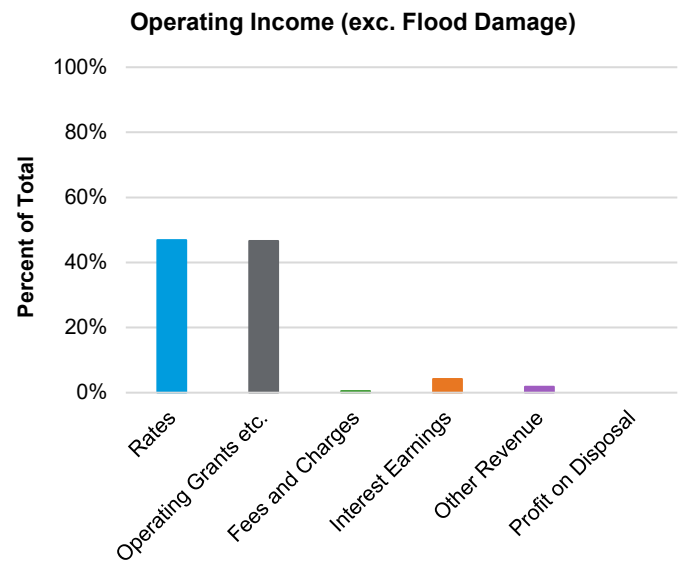
% - Compares current YTD actuals to the Annual Budget

Financial Position

Account	Difference to Prior Year %	Current Year 31 Dec 25 \$	Prior Year 31 Dec 24 \$
Adjusted Net Current Assets	(100%)	5,903,271	5,878,939
Cash and Equivalent - Unrestricted	141%	9,649,681	6,850,678
Cash and Equivalent - Restricted	122%	2,273,866	1,869,747
Receivables - Rates	134%	1,165,424	867,804
Receivables - Other	1%	15,593	2,185,897
Payables	106%	(6,148,422)	(5,794,856)

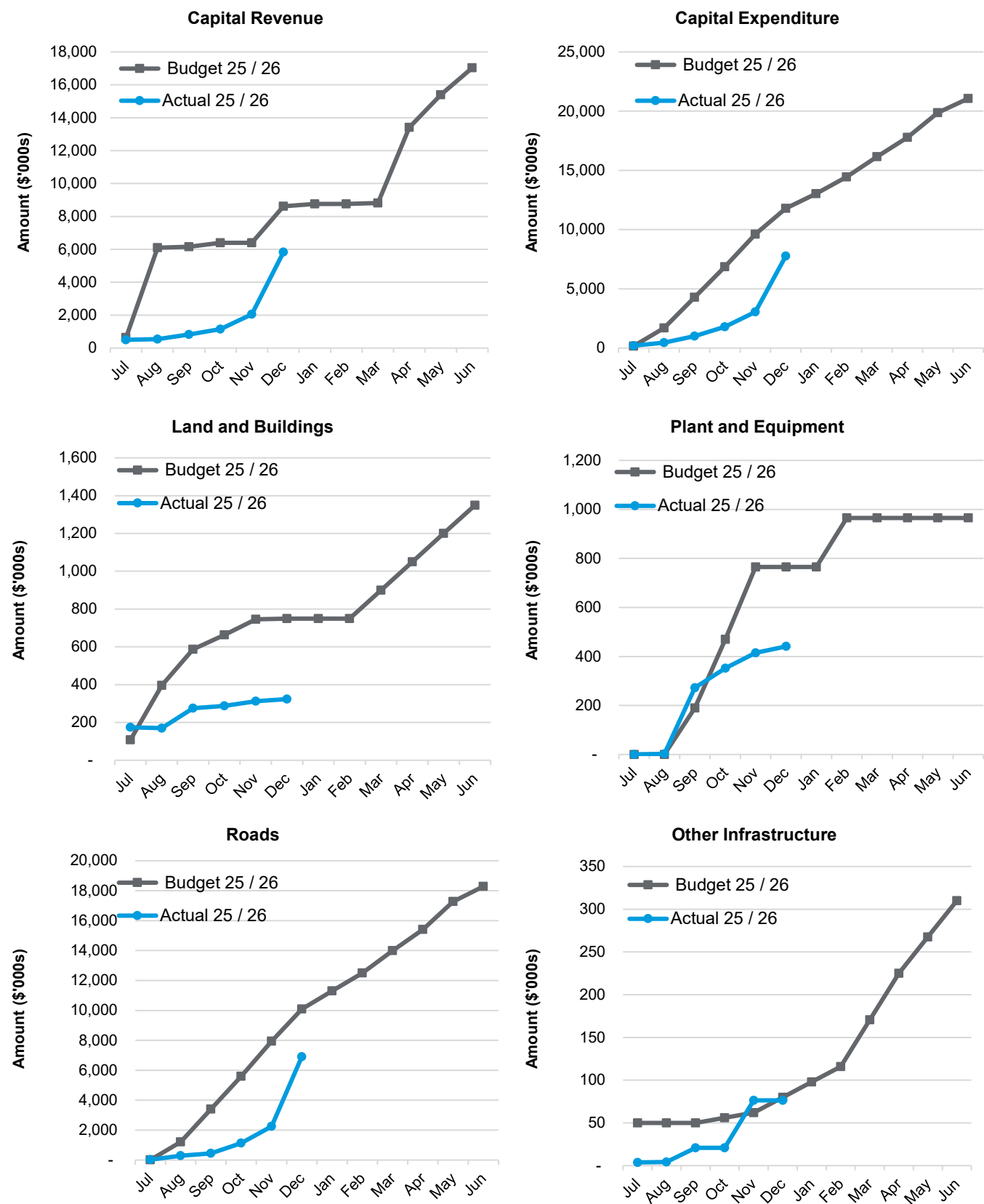
% - Compares current YTD actuals to prior year actuals

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 December 2025
SUMMARY GRAPHS - OPERATING



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 December 2025
SUMMARY GRAPHS - CAPITAL



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 31 December 2025

NATURE OR TYPE

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %	Var
Revenue							
Rates	10	2,333,917	2,329,410	2,343,793	14,383	1%	
Grants, Subsidies and Contributions	12(a)	3,486,030	2,031,466	2,330,562	299,096	15%	▲
Fees and Charges		62,616	42,106	24,888	(17,218)	(41%)	
Interest Earnings		300,000	151,454	209,843	58,389	39%	▲
Other Revenue		115,613	65,937	90,999	25,062	38%	▲
		6,298,176	4,620,373	5,000,085			
Expenses							
Employee Costs		(2,099,152)	(1,123,273)	(966,417)	156,856	14%	▲
Materials and Contracts		(3,472,196)	(1,833,845)	(1,057,709)	776,136	42%	▲
Utility Charges		(244,770)	(117,401)	(63,322)	54,079	46%	▲
		(5,065,973)	(2,553,688)	(2,692,938)	(139,250)	(5%)	▼
Depreciation on Non-current Assets							
Finance Cost		(116,845)	(44,468)	(3,655)	40,813	92%	▲
Insurance Expenses		(334,960)	(334,920)	(328,204)	6,716	2%	
Other Expenditure		(154,538)	(84,924)	(27,538)	57,386	68%	▲
		(11,488,434)	(6,092,519)	(5,139,782)			
Other Income and Expenses							
Capital Grants, Subsidies and Contributions	12(b)	17,035,401	8,612,011	5,825,575	(2,786,436)	(32%)	▼
Profit on Disposal of Assets	8	24,600	24,600	-			
		17,060,001	8,636,611	5,797,984			
Flood Damage							
Reimbursements	12(c)	1,344,350	537,740	11,424	(526,316)	(98%)	▼
Materials and Contracts		(1,531,350)	(1,531,350)	(2,412)	1,528,939	100%	▲
		(187,000)	(993,610)	9,013			
Net Result		11,682,743	6,170,855	5,667,300			

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 31 December 2025
REPORTING PROGRAM

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Revenue						
Governance		1,000	498	-	(498)	(100%)
General Purpose Funding		4,616,664	3,472,240	3,824,973	352,733	10%
Law, Order and Public Safety		38,205	25,591	28,611	3,020	12%
Health		500	252	-	(252)	(100%)
Education and Welfare		131,100	66,548	101,492	34,944	53%
Community Amenities		11,866	11,866	6,163	(5,703)	(48%)
Recreation and Culture		31,350	15,340	2,184	(13,156)	(86%)
Transport		1,282,803	886,354	951,255	64,901	7%
Economic Services		129,688	114,186	5,737	(108,449)	(95%)
Other Property and Services		55,000	27,498	74,796	47,298	172%
		6,298,176	4,620,373	5,000,085		
Expenses						
Governance		(564,141)	(394,514)	(265,787)	128,727	33%
General Purpose Funding		(297,177)	(148,590)	(89,986)	58,604	39%
Law, Order and Public Safety		(178,186)	(95,680)	(96,502)	(822)	(1%)
Health		(101,126)	(50,624)	(36,549)	14,075	28%
Education and Welfare		(510,390)	(290,736)	(234,536)	56,200	19%
Housing		(648,913)	(327,552)	(187,002)	140,550	43%
Community Amenities		(270,048)	(135,042)	(51,652)	83,390	62%
Recreation and Culture		(830,739)	(411,889)	(244,125)	167,764	41%
Transport		(6,850,084)	(3,474,264)	(3,404,679)	69,585	2%
Economic Services		(1,182,630)	(650,235)	(452,004)	198,231	30%
Other Property and Services		(55,000)	(113,393)	(76,960)	36,433	32%
		(11,488,434)	(6,092,519)	(5,139,782)		
Other Income and Expenses						
Capital Grants, Subsidies and Contributions	12(b)	17,035,401	8,612,011	5,825,575	(2,786,436)	(32%)
Profit on Disposal of Assets		24,600	24,600			
		17,060,001	8,636,611	5,797,984		
Flood Damage - Transport						
Reimbursements	12(c)	1,344,350	537,740	11,424	(526,316)	98%
Materials and Contracts		(1,531,350)	(1,531,350)	(2,412)	1,528,939	100%
		(187,000)	(993,610)	9,013		
Net Result						
		11,682,743	6,170,855	5,667,300		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

		Annual Budget	YTD Budget	YTD Actual	Var*	Var*	Var
	Note	\$	(a) \$	(b) \$	(b) - (a) \$	(b) - (a) / (a) %	
Revenue from Operating Activities							
Rates		2,333,917	2,329,410	2,343,793	14,383	1%	
Grants, Subsidies and Contributions		4,830,380	2,569,206	2,341,986	(227,220)	(9%)	▼
Fees and Charges		62,616	42,106	24,888	(17,218)	(41%)	
Interest Earnings		300,000	151,454	209,843	58,389	39%	▲
Other Revenue		115,613	65,937	90,999	25,062	38%	▲
Profit on Disposal of Assets		24,600	-	-	-		
		7,667,126	5,158,113	5,011,509			
Expenditure from Operating Activities							
Employee Costs		(2,099,152)	(1,123,273)	(966,417)	156,856	14%	▲
Materials and Contracts		(5,003,546)	(3,365,195)	(1,060,120)	2,305,075	68%	▲
Utility Charges		(244,770)	(117,401)	(63,322)	54,079	46%	▲
Depreciation on Non-current Assets		(5,065,973)	(2,553,688)	(2,692,938)	(139,250)	(5%)	▼
Finance Cost		(116,845)	(44,468)	(3,655)	40,813	92%	▲
Insurance Expenses		(334,960)	(334,920)	(328,204)	6,716	2%	
Other Expenditure		(154,538)	(84,924)	(27,538)	57,386	68%	▲
(Loss) on Disposal of Assets		-	-	(27,590)	(27,590)		
		(13,019,784)	(7,623,869)	(5,169,784)			
Excluded Non-cash Operating Activities							
Depreciation and Amortisation		5,065,973	2,553,688	2,692,938			
(Profit) / Loss on Asset Disposal		(24,600)	-	27,590			
Movement in Employee Provision Reserve		-	-	2,710			
Net Amount from Operating Activities		(311,285)	87,932	2,564,964			
Investing Activities							
Inflows from Investing Activities							
Capital Grants, Subsidies and Contributions	12(b)	17,035,401	8,612,011	5,825,575	(2,786,436)	(32%)	▼
Proceeds from Disposal of Assets	8	38,000	38,000	-	(38,000)	(100%)	▼
		17,073,401	8,650,011	5,825,575			
Outflows from Investing Activities							
Payments for Land and Buildings	9(a)	(1,349,351)	(749,353)	(323,726)	425,627	57%	▲
Payments for Plant and Equipment	9(b)	(965,000)	(765,000)	(440,891)	324,109	42%	▲
Payments for Furniture and Equipment	9(c)	(156,400)	(116,401)	(23,548)	92,853	80%	▲
Payments for Infrastructure Assets - Roads	9(d)	(18,286,223)	(10,092,546)	(6,898,949)	3,193,597	32%	▲
Payments for Infrastructure Assets - Footpaths	9(e)	-	-	-	-		
Payments for Infrastructure Assets - Other	9(f)	(310,000)	(80,000)	(76,371)	3,629	5%	
		(21,066,974)	(11,803,300)	(7,763,484)			
Net Amount from Investing Activities		(3,993,573)	(3,153,289)	(1,937,909)			
Financing Activities							
Inflows from Financing Activities							
Proceeds from New Debentures	11	600,000	600,000	-	(600,000)	(100%)	▼
Transfer from Reserves	7	40,909	-	-	-		
		640,909	600,000	-			
Outflows from Financing Activities							
Repayment of Debentures	11	(247,887)	(95,120)	(95,120)	-	0%	
Transfer to Reserves	7	(963,520)	-	(32,590)	(32,590)		
		(1,211,407)	(95,120)	(127,710)			
Net Amount from Financing Activities		(570,498)	504,880	(127,710)			
Movement in Surplus or Deficit							
Opening Funding Surplus / (Deficit)	3	4,875,356	4,875,356	5,403,927			
Amount attributable to operating activities		(311,285)	87,932	2,564,964			
Amount attributable to investing activities		(3,993,573)	(3,153,289)	(1,937,909)			
Amount attributable to financing activities		(570,498)	504,880	(127,710)			
Closing Surplus / (Deficit)	3	-	2,314,879	5,903,271			

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF FINANCIAL POSITION
For the Period Ending 31 December 2025

	2026	2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	11,923,547	7,713,408
Trade and other receivables	1,622,226	1,254,804
Inventories	235,319	234,839
Other assets	162,910	1,385,601
TOTAL CURRENT ASSETS	13,944,002	10,588,653
NON-CURRENT ASSETS		
Other financial assets	39,810	39,810
Property, plant and equipment	14,724,544	14,061,399
Infrastructure	168,271,287	163,891,476
TOTAL NON-CURRENT ASSETS	183,035,640	177,992,684
TOTAL ASSETS	196,979,642	188,581,337
CURRENT LIABILITIES		
Trade and other payables	1,990,810	2,240,139
Other liabilities	3,539,859	464,405
Borrowings	195,216	191,887
Employee related provisions	369,421	369,421
TOTAL CURRENT LIABILITIES	6,095,305	3,265,851
NON-CURRENT LIABILITIES		
Borrowings	827,384	925,833
Employee related provisions	123,367	123,367
TOTAL NON-CURRENT LIABILITIES	950,751	1,049,200
TOTAL LIABILITIES	7,046,057	4,315,052
NET ASSETS	189,933,585	184,266,286
EQUITY		
Retained surplus	76,282,122	70,647,413
Reserve accounts	2,273,866	2,241,276
Revaluation surplus	111,377,597	111,377,597
TOTAL EQUITY	189,933,585	184,266,286

SHIRE OF UPPER GASCOYNE
STATEMENT OF CAPITAL ACQUISITIONS AND FUNDING
For the Period Ending 31 December 2025
CAPITAL ACQUISITIONS AND FUNDING

Asset Group	Note	Annual Budget \$	YTD Actual Total \$	Var \$
Land and Buildings	9(a)	1,349,351	323,726	(1,025,625)
Plant and Equipment	9(b)	965,000	440,891	(524,109)
Furniture and Equipment	9(c)	156,400	23,548	(132,852)
Infrastructure Assets - Roads	9(d)	18,286,223	6,898,949	(11,387,274)
Infrastructure Assets - Footpaths	9(e)	-	-	-
Infrastructure Assets - Other	9(f)	310,000	76,371	(233,629)
Total Capital Expenditure		21,066,974	7,763,484	(13,303,490)
Capital Acquisitions Funded by:				
Capital Grants and Contributions		17,035,401	5,825,575	(11,209,826)
Borrowings		-	-	-
Other (Disposals and C/Fwd)		38,000	-	(38,000)
Council Contribution - Reserves		-	-	-
Council Contribution - Operations		3,993,573	1,937,909	(2,055,664)
Total Capital Acquisitions Funding		21,066,974	7,763,484	

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

1. SIGNIFICANT ACCOUNTING POLICIES

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

The material variance adopted by the Shire of Upper Gascoyne for the 2025/26 year is \$25,000 or 10%, whichever is greater. Items considered to be of material variance are disclosed in Note 2.

The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation. The preparation also requires management to make judgements, estimates and assumptions which effect the application of policies and the reported amounts in the statements and notes. These estimated figures are based on historical experience or other factors believed to be reasonable under the circumstances. Therefore, the actual results may differ from these reported amounts.

Actual and Budget comparatives are presented in year to date format unless otherwise stated.

Preparation

Prepared by: Bertus Lochner
Reviewed by: Travis Bate
Date prepared: 04 Feb 26

(a) Basis of Preparation

The following financial statements are special purpose financial statements that have been prepared in accordance with the Australian Accounting Standards, Authoritative Interpretations, the *Local Government Act 1995*, and regulations, within the context in which they relate to local governments and not-for-profit entities.

With the exception of the rate setting information, the following report has been prepared on an accrual basis with balances measured at historical cost unless subject to fair value adjustments. Items subject to fair value adjustments include certain non-current assets, financial assets, and financial liabilities. Items such as assets, liabilities, equity, income and expenses have been recognised in accordance with the definitions and recognition criteria set out in the Framework for the Preparation and Presentation of Financial Statements.

These financial statements comply with, and supersede, the Australian Accounting Standards with the *Local Government (Financial Management) Regulations 1996* where applicable. Further information is provided in Note 1(i).

The functional and presentation currency of the report is Australian dollars.

(b) The Local Government Reporting Entity

The Australian Accounting Standards define local government as a reporting entity which can be a single entity or a group comprising a parent and all its subsidiaries. All funds controlled by the Shire in order to provide its services have formed part of the following report. Transactions and balances related to these controlled funds, such as transfers to and from reserves, were eliminated during the preparation of the report.

Funds held in Trust, which are controlled but not owned by the Shire, do not form part of the financial statements. Further information on the Shire funds in Trust are provided in Note 5.

(c) Rounding of Amounts

The Shire is an entity to which the *Local Government (Financial Management) Regulations 1996* applies and, accordingly amounts in the financial report have been rounded to the dollar except for amounts shown as a rate in the dollar. Where total assets exceed \$10,000,000 in the prior audited annual financial report, the amounts may be rounded to the nearest \$1,000.

(d) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(e) Superannuation

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

(f) Cash and Cash Equivalents

Cash and cash equivalents normally include cash on hand, cash at bank, deposits on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

(g) Financial Assets at Amortised Cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs related to completion and its sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Shire's intentions to release for sale.

(i) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed on the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected credit loss allowance for all trade receivables. To measure the expected credit losses, rates receivables are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Recognition of Assets

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Gains and Losses on Disposal

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

(k) Depreciation of Non-current Assets

The depreciable amount of fixed assets included in buildings but excluding freehold land, are depreciated on a straight-line basis. The assets residual values and useful lives are reviewed and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its major depreciation periods used for each class of depreciable asset are:

Asset	Years
Buildings	3 to 50 years
Furniture and equipment	1 to 20 years
Plant and equipment	1 to 25 years
Other infrastructure	5 to 50 years
Sealed roads and streets	
formation	not depreciated
pavement	72 years
seal	22 years
Gravel Roads	
formation	not depreciated
pavement	25 years
Culvert	90 years
Drainage	112 years
Floodway	33 years
Footpaths - slab	51 years
Formed subgrade	not depreciated
Kerbing	69 years
Killili bridge	89 years
Road signs	17 years
Stock grids	80 years
Unformed subgrade	not depreciated

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

(m) Prepaid Rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

(n) Employee Benefits

Short-term employee benefits

Provision is made for the Shire's obligation for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in the statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

(o) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. Subsequent measurement is at amortised cost using the effective interest method. The annual government guarantee fee is expensed in the year incurred.

Borrowings are classified as current liabilities unless the Shire has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied. Fair values of borrowings are not materially different to their carrying amount, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on the discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy due to the unobservable inputs, including own credit risk.

(p) Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is

(q) Contract Liabilities

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

(r) Current and Non-current Classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Nature or Type Classifications

Rates

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Grants, Subsidies and Contributions

All amounts received as grants, subsidies and contributions that are not capital grants.

Capital Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Revenue from Contracts with Customers

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Profit on Asset Disposal

Gain on the disposal of assets including gains on the disposal of long term investments.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services and water. Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Excludes expenditure incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposal

Loss on the disposal of fixed assets.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Nature or Type Classifications (Continued)

Depreciation on Non-current Assets

Depreciation expense raised on all classes of assets.

Finance Cost

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

(t) Program Classifications (Function / Activity)

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision and for each of its broad activities/programs.

GOVERNANCE

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and rate payers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER AND PUBLIC SAFETY

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Control the quality of food and water. Environmental Health Officer twice per year.

EDUCATION AND WELFARE

Provide a range of appropriate services via the Community Resource Centre.

HOUSING

Provide housing for staff.

COMMUNITY AMENITIES

Rubbish collection services, operation of rubbish disposal sites, litter control, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Maintenance of public use buildings and areas including various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting, etc.

ECONOMIC SERVICES

Tourism and area promotion. Building Control.

OTHER PROPERTY AND SERVICES

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Revenue Recognition Policy

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns / Refunds / Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of revenue recognition
Rates	General Rates.	Over time	Payment dates adopted by Council during the year.	None.	Adopted by council annually.	When taxable event occurs.	Not applicable.	When rates notice is issued.
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services.	Over time	Fixed terms transfer of funds based on agreed milestones and reporting.	Contract obligation if project not complete.	Set by mutual agreement with the customer.	Based on the progress of works to match performance obligations.	Returns limited to repayment of transaction price of terms breached.	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared.
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government.	Over time	Fixed terms transfer of funds based on agreed milestones and reporting.	Contract obligation if project not complete.	Set by mutual agreement with the customer.	Based on the progress of works to match performance obligations.	Returns limited to repayment of transaction price of terms breached.	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared.
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable.	Not applicable.	Cash received.	On receipt of funds.	Not applicable.	When assets are controlled.
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue.	None.	Set by State legislation or limited by legislation to the cost of provision.	Based on timing of issue of the associated rights.	No refunds.	On payment and issue of the licence, registration or approval.
Other inspections.	Regulatory Food, Health and Safety.	Single point in time.	Full payment prior to inspection.	None.	Set by State legislation or limited by legislation to the cost of provision.	Applied fully on timing of inspection .	Not applicable.	Revenue recognised after inspection event occurs.
Waste management collections.	Kerbside collection service.	Over time.	Payment on an annual basis in advance.	None.	Adopted by council annually.	Apportioned equally across the collection period.	Not applicable.	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees.	Waste treatment, recycling and disposal service at disposal sites.	Single point in time.	Payment in advance at gate or on normal trading terms if credit provided .	None.	Adopted by council annually.	Based on timing of entry to facility.	Not applicable.	On entry to facility .
Property hire and entry.	Use of halls and facilities.	Single point in time.	In full in advance.	Refund if event cancelled within 7 days.	Adopted by council annually.	Based on timing of entry to facility.	Returns limited to repayment of transaction price.	On entry or at conclusion of hire.
Fees and charges for other goods and services.	Cemetery services, library fees, reinstatements and private works	Single point in time.	Payment in full in advance.	None.	Adopted by council annually.	Applied fully based on timing of provision .	Not applicable.	Output method based on provision of service or completion of works.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

2. EXPLANATION OF MATERIAL VARIANCES

(a) Operating Revenues / Sources

	31 Dec 25 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD \$	Explanation
					Favourable / (Unfavourable)
Operating Grants, Subsidies and Contributions	2,341,986	2,569,206	(9%)	(227,220)	Timing variance mainly attributed to financial assistance grant funding received and Flood Damage claims linked to project progress. Refer note 12 for a breakdown of operating grants.
Interest Earnings	209,843	151,454	39%	58,389	Increase in revenue received for Interest earned on Investments at this period end date, primarily due to maturity of Term Deposit in November.
Other Revenue	90,999	65,937	38%	25,062	Variances mainly due to income exceeding budget for events held by \$32K, tourism precent rental income below budget by \$24K and workers compensation claims above budget by \$36K.
Capital Grants, Subsidies and Contributions	5,825,575	8,612,011	(32%)	(2,786,436)	Primarily related to timing differences between budget profile and actuals. Refer to note 12 for further detail.
Total Revenues	10,837,084	13,770,124	(21%)	(2,933,040)	

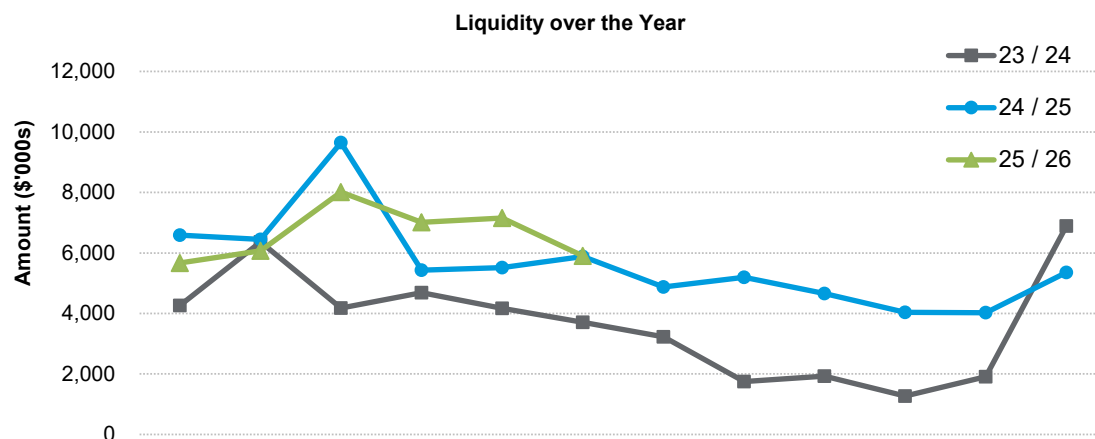
(b) (Expenses) / (Applications)

	31 Dec 25 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD \$	Explanation
					Favourable / (Unfavourable)
Employee Costs	(966,417)	(1,123,273)	14%	156,856	Lower staff cost due to vacancies and staff compliment lower than budgeted values.
Materials and Contracts	(1,060,120)	(3,365,195)	68%	2,305,075	Lower than budget expenditure for: Admin cost (\$134K), Housing expenditure (\$52K), Community Amenities (\$76K), Rec & Culture (\$50K), various road maintenance (\$319K), Flood damage repairs (\$1.5M) and Economic services (\$160K). Various one off projects and lower than budgeted maintenance contributing to this.
Utility Charges	(63,322)	(117,401)	46%	54,079	Below budget due to timing of budget profile and reversal of accrued costs from 30 June 2025,
Depreciation on Non-current Assets	(2,692,938)	(2,553,688)	(5%)	(139,250)	Increased depreciation on roads due to increased revaluation performed for 2025 financial statements. Non-cash item not impacting surplus or deficit.
Finance Cost	(3,655)	(44,468)	92%	40,813	Lower than budgeted overdraft fees.
Other Expenditure	(27,538)	(84,924)	68%	57,386	Timing variance on budget vs actual payment for Community Donations & Contributions.
Total Expenses	(5,142,194)	(7,623,869)	33%	2,481,675	

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

3. NET CURRENT FUNDING POSITION

	Note	Current Month 31 Dec 25 \$	Prior Year Closing 30 Jun 25 \$	This Time Last Year 31 Dec 24 \$
Current Assets				
Cash Unrestricted	4	9,649,681	5,472,132	6,850,678
Cash Restricted	4	2,273,866	2,241,276	1,869,747
Receivables - Rates	6(a)	1,165,424	369,481	867,804
Receivables - Other	6(b)	15,593	537,314	2,185,897
Receivables - Pensioner Rebates and Deferr		1,985	1,288	1,288
Interest / ATO Receivable		474,966	381,626	107,460
Provision for Doubtful Debts		(12,801)	(12,801)	(110,904)
Fringe Benefit Tax		30,176	-	-
Contract Assets		162,910	1,348,251	1,260,718
Prepayments		-	37,350	-
Inventories		235,319	234,839	210,140
Accrued Income		-	68,285	-
Total Current Assets		13,997,119	10,679,042	13,242,829
Current Liabilities				
Sundry Creditors		(1,963,724)	(1,857,781)	(141,833)
Deposits and Bonds		-	-	(50,180)
GST Payable		(22,941)	(90,389)	(188,912)
PAYG Withholding Tax		(57,650)	(41,737)	(51,520)
Loan Liability		(195,216)	(191,887)	(188,625)
Accrued Expenses		-	(253,221)	(79,270)
Income Received in Advance		-	(1,041)	-
Accrued Interest		-	(20,340)	-
Accrued Salaries and Wages		-	(64,183)	-
Accrued Time in Lieu		450	(1,676)	575
Suspense		(62)	(161)	(33,945)
Contract Liabilities		(3,081,329)	(5,000)	(4,282,990)
Flood Damage Income Received in Advance		(458,530)	(459,405)	(459,171)
Total Payables		(5,779,002)	(2,986,820)	(5,475,871)
Provisions		(369,421)	(369,421)	(318,985)
Total Current Liabilities		(6,148,422)	(3,356,240)	(5,794,856)
Less: Cash Reserves	7	(2,273,866)	(2,241,276)	(1,869,747)
Add: Loan Principal (Current)		215,556	212,227	188,625
Add: Employee Leave Reserve	7	189,098	186,388	83,926
Add: Movement in Employee Leave Reserve		(76,214)	(76,214)	28,162
Net Funding Position		5,903,271	5,403,927	5,878,939



SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

4. CASH AND FINANCIAL ASSETS

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$		%	
Cash and Cash Equivalents							
Cash on Hand	-	-	-	-	N/A	0.00	N/A
Municipal Fund	182,927	-	-	182,927	CBA	2.85	N/A
Gascoyne River Reserve Account	-	1,273,866	-	1,273,866	CBA	4.00	N/A
Online Saver	9,466,367	-	-	9,466,367	CBA	4.35	N/A
SUG Reserve Account	-	1,000,000	-	1,000,000	CBA	4.03	20-Jan-26
WANDRRA Account	386	-	-	386	CBA	2.85	N/A
Total Cash and Financial Assets	9,649,681	2,273,866	-	11,923,547			

Comments / Notes

No Financial Assets held at reporting date

5. TRUST FUND

Funds held at balance date over which the Shire has no control, and which are not included in the statements, are as follows:

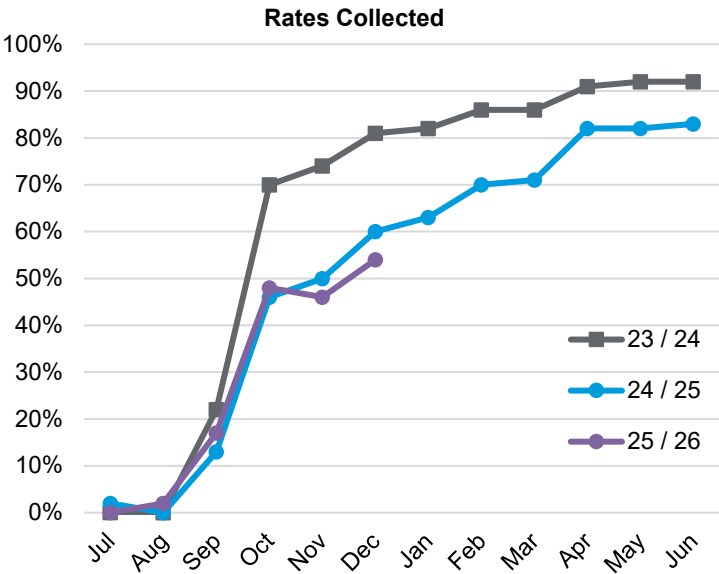
Description	Opening Balance 01 Jul 25	Amount Received	Amount Paid	Closing Balance 31 Dec 25
	\$	\$	\$	\$
SUG Trust Fund	-	-	-	-
Total Funds in Trust	-	-	-	-

Comments / Notes

SHIRE OF UPPER GASCOYNE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 31 December 2025

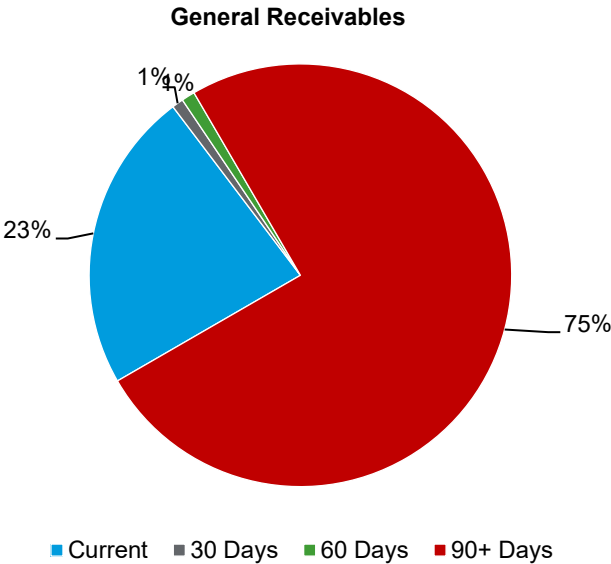
6. RECEIVABLES

(a) Rates Receivable	31 Dec 25
	\$
Rates Receivables	1,165,424
Rates Received in Advance	-
Total Rates Receivable Outstanding	1,165,424
Closing Balances - Prior Year	369,481
Rates Levied this year	2,185,904
Service charges levied this year	-
Closing Balances - Current Month	(1,165,424)
Total Rates Collected to Date	1,389,961
Percentage Collected	54%



Comments / Notes

(b) General Receivables	31 Dec 25
	\$
Current	3,590
30 Days	137
60 Days	160
90+ Days	11,706
Total General Receivables Outstanding	15,593



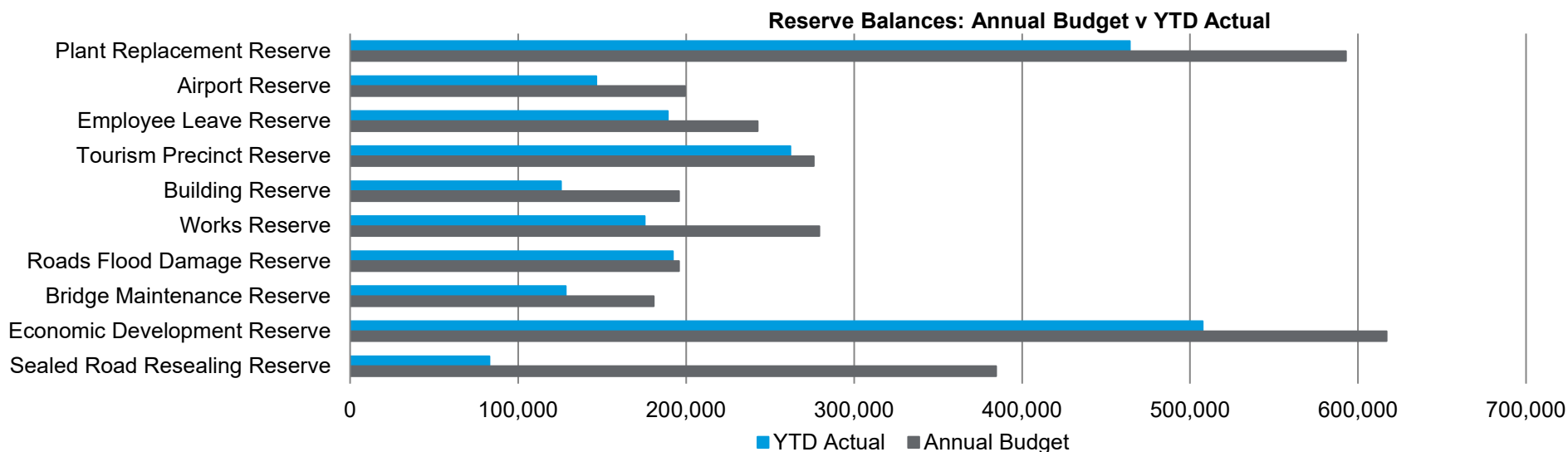
Comments / Notes

Amounts shown above include GST (where applicable)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

7. CASH BACKED RESERVES

	Annual Budget				YTD Actual			
Restricted by council:	Balance	Transfers	Interest	Transfer	Balance	Transfers	Interest	Transfer
	01 Jul 25	from	Received	to	30 Jun 26	from	Received	to
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve Name								
Plant Replacement Reserve	457,464	-	15,308	120,000	592,772	-	6,652	-
Airport Reserve	144,533	-	4,836	50,000	199,369	-	2,102	-
Employee Leave Reserve	186,388	-	6,237	50,000	242,625	-	2,710	-
Tourism Precinct Reserve	258,278	(40,909)	8,643	50,000	276,012	-	3,756	-
Building Reserve	123,088	-	4,117	68,520	195,725	-	2,519	-
Works Reserve	173,522	-	5,809	100,000	279,331	-	1,794	-
Roads Flood Damage Reserve	189,468	-	6,340	-	195,808	-	2,755	-
Bridge Maintenance Reserve	126,489	-	4,233	50,000	180,722	-	1,839	-
Economic Development Reserve	500,208	-	16,738	100,000	616,946	-	7,273	-
Sealed Road Resealing Reserve	81,838	-	2,739	300,000	384,577	-	1,190	-
Total Cash Backed Reserves	2,241,276	(40,909)	75,000	888,520	3,163,887	-	32,590	-



SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

8. DISPOSAL OF ASSETS

Annual Budget

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
P113 - 2020 Toyota Hilux 4x4 2.8L DSL	3,400	18,000	14,600	-
Semi-Trailer with Side Tipping tray	10,000	20,000	10,000	-
Total Disposal of Assets	13,400	38,000	24,600	-
Total Profit or (Loss)				24,600

YTD Actual

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
P113 - 2020 Toyota Hilux 4x4 2.8L DSL	-	-	-	-
Semi-Trailer with Side Tipping tray	-	-	-	-
P118 20' Camp Trailer Accommodation	27,590	-	-	(27,590)
Total Disposal of Assets	27,590	-	-	(27,590)
Total Profit or (Loss)				(27,590)

Comments / Notes

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

9. CAPITAL ACQUISITIONS

(a) Land and Buildings

	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$
Governance				
Council Office Extension/Upgrade	322,942	322,941	273,536	49,405
Housing				
Lot 49 - Big D's - Replace Flooring and Blinds	13,500	13,500	-	13,500
Lot 17 (CEO) - Replace Blinds	8,000	8,000	-	8,000
Lot 48 Units - Paint Outside and Redo Decking	20,000	20,001	-	20,001
Lot 49 Unit - Paint Outside and Redo Decking	20,000	20,001	-	20,001
Lot 48A and B - Carports	60,000	60,000	3,038	56,962
Lot 49 - Carport	35,000	35,001	3,038	31,963
Lot 45B - Lighting and Power to Shed	8,000	8,000	-	8,000
Lot 23 -Lighting and Power to Shed	8,000	8,000	-	8,000
Lot 19 Carport	50,000	50,000	10,161	39,839
Lot 53,28 Hatch Street New Housing Development	600,000	-	-	-
Lot 50 - Patio Shade Blinds	20,000	20,000	-	20,000
Lot 45B Gregory Street (Entrance Through Hatch Street) - New House	-	-	7,941	(7,941)
Lot 40 Gregory Street - Install Lighting And Power To Shed And Patio	8,000	8,000	4,981	3,019
Transport				
Depot Machinery Shed - Water Tank and Gutters Storage	10,000	10,000	-	10,000
Depot Perimeter Fence - Replacement	30,000	30,000	-	30,000
Chemical Laydown Area	80,000	80,000	1,500	78,500
Chemical Shed And Eye Wash/Shower Station	-	-	-	-
Stainless benches/shelving	-	-	-	-
Economic Services				
Storage Shed Gascoyne Junction Pub and Tourist Park	-	-	(4,582)	4,582
Laundry - GJP and Tourist Park	40,909	40,909	24,114	16,795
GJTP - Lighting and Power to Shed	15,000	15,000	-	15,000
Total Land and Buildings	1,349,351	749,353	323,726	425,627

(b) Plant and Equipment

	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$
Transport				
Telehandler	220,000	220,000	220,000	-
Works Supervisor Vehicle Replacement	75,000	75,000	84,294	(9,294)
Solar Lighting Tower x 2	40,000	40,000	25,904	14,096
Operator Camp	95,000	95,000	-	95,000
Trailer Flattop 12x7m Replacement x 2	17,000	17,000	20,142	(3,142)
Tandem Trailer - Fresh Water Cartage	18,000	18,000	24,046	(6,046)
Gardeners Truck	200,000	-	-	-
Water Wheel Trailer	35,000	35,000	9,291	25,709
Kubota Tractor Broom	20,000	20,000	-	20,000
Tow Behind Roller	150,000	150,000	-	150,000
Operator Camp	95,000	95,000	54,545	40,455
Air Compressor - Depot	-	-	169	(169)
90mm Pipe Rolls to Depot Yard	-	-	2,500	(2,500)
Total Plant and Equipment	965,000	765,000	440,891	324,109

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

9. CAPITAL ACQUISITIONS (Continued)

(c) Furniture and Equipment

	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$
Governance				
Administration Front Office Upgrade GEN	75,000	75,000	-	75,000
Administration Server Upgrade GEN	21,400	21,400	-	21,400
Economic Services				
Privacy Bureau Meeting Pods - Centrelink and General Meetings	40,000	-	23,548	(23,548)
Furniture Replacement	20,000	20,001	-	20,001
Total Furniture and Equipment	156,400	116,401	23,548	92,853

(d) Infrastructure - Roads

	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$
Transport				
State Initiative Program 24/25 - Carnarvon/Mullewa	-	-	1,673	(1,673)
33 River Crossing Floodway Reconstruction	180,000	36,000	-	36,000
Indigenous Access Road/R2R - Landor Mt Augustus Road - 3 X Culve	718,801	287,520	164	287,356
State Initiative Program 25/26 - Carnarvon Mullewa	4,770,000	4,770,000	3,976,521	793,479
Signage 25/26 - Stock	75,000	37,500	76,933	(39,433)
Grids 25/26 - Stock	60,000	30,000	74,684	(44,684)
Indigenous Access Rd/Sip Funded Landor Realignment Inclusive Ren	9,300,000	3,720,000	1,121,906	2,598,094
Rrg Cobra Diary Creek Resheeting Slk10 To 37 25/26	908,732	302,790	60,000	242,790
Rrg Carnarvon Mullewa Slk 122 To 148 - Resheeting - 25/26	908,732	908,736	964,205	(55,469)
R2R - Landor Meekatharra Road Slk 48 To 62 - Resheeting Various 2	634,958	-	-	-
R2R - Carnarvon Mullewa Reseal - 25/26	650,000	-	622,864	(622,864)
2 X Bore Findings	80,000	-	-	-
Total Infrastructure - Roads	18,286,223	10,092,546	6,898,949	3,193,597

(e) Infrastructure - Footpaths

	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$
Transport				
Footpath - Hatch Street / Smith Street	-	-	-	-
Scott Street - Footpath Construction	-	-	-	-
Total Infrastructure - Footpaths	-	-	-	-

SHIRE OF UPPER GASCOYNE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 31 December 2025

9. CAPITAL ACQUISITIONS (Continued)

(f) Infrastructure - Other	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$
Community Amenities				
Fence - New Rubbish Tip Reserve	150,000	-	-	-
Rehabilitate Old Rubbish Tip Reserve	20,000	-	2,963	(2,963)
Reverse Osmosis Plant	50,000	50,000	73,408	(23,408)
Recreation and Culture				
Upgrade River Pumps and Infrastructure	60,000	12,000	-	12,000
Museum Upgrade	30,000	18,000	-	18,000
Total Infrastructure - Other	310,000	80,000	76,371	3,629
Total Capital Expenditure	21,066,974	11,803,300	7,763,484	4,039,816

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

10. RATING INFORMATION

	Rateable Value \$	Valuation \$	Number of Properties #	Annual Budget Revenue \$	Rate Revenue \$	Interim Rates CY \$	Interim Rates PY \$	YTD Actual Revenue \$
General Rates								
GRV Town	82,480	0.125000	14	10,310	16,160	-	-	16,160
UV Rural	1,650,469	0.174900	26	288,667	276,371	(67,109)	-	209,262
UV Mining	4,220,569	0.349800	159	1,476,355	1,593,917	(14,654)	(3,831)	1,575,432
GRV Transient Workforce <i>A</i>	900,000	0.250000	1	225,000	225,000	-	-	225,000
Total General Rates				2,000,332	2,111,448	(81,763)	(3,831)	2,025,854
Minimum Rates								
GRV Town	13,393	525	9	4,725	4,725	-	-	4,725
UV Rural	22,317	1,600	12	19,200	19,200	-	-	19,200
UV Mining	407,731	2,200	139	305,800	292,600	-	-	292,600
GRV Transient Workforce <i>A</i>	-	1,200	0	-	-	-	-	-
Total Minimum Rates				329,725	316,525	-	-	316,525
Total General and Minimum Rates				2,330,057	2,427,973	(81,763)	(3,831)	2,342,379
Other Rate Revenue								
Rates Write-off				(5,000)				-
Facilities Fees (Ex Gratia)				7,000				-
Instalment Charges				1,860				1,414
Total Rate Revenue				2,333,917				2,343,793

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

11. INFORMATION ON BORROWINGS

(a) Debenture Repayments

	Opening Balance 01 Jul 25 \$	New Loans		Principal Repayments		Principal Outstanding		Finance Cost Repayments	
		YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$
Housing									
Loan 29 Staff Housing	98,858	-	-	(19,189)	(38,665)	79,669	60,193	(368)	(2,744)
Loan 30 Staff Housing	253,527	-	-	(22,428)	(44,978)	231,099	208,549	(929)	(4,184)
Loan 31 Staff Housing	525,100	-	-	(26,023)	(52,592)	499,077	472,508	(122)	(23,761)
Loan 32 Staff Housing	-	-	600,000	-	(56,000)	-	544,000	-	(24,000)
Economic Services									
Loan 28 Tourism Precinct	240,236	-	-	(27,480)	(55,652)	212,756	184,584	(2,237)	(12,156)
Total Repayments	1,117,721	-	600,000	(95,120)	(247,887)	1,022,601	1,469,834	(3,656)	(66,845)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 December 2025

12. GRANTS, SUBSIDIES AND CONTRIBUTIONS

(a) Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
General Purpose Funding				
General Commission Grants	Government of WA	1,977,747	988,874	1,271,182
Law, Order and Public Safety				
Grant (DFES) Operating	DFES	25,230	12,616	15,003
Education and Welfare				
CRC Operating Grant	Dep. of Regional Dev.	99,000	48,000	48,000
Other Community Grants		5,000	5,000	7,000
Recreation & Culture				
Transport				
FAGS Roads	Government of WA	749,149	374,574	459,931
MRWA Direct Grant	MRWA	489,904	489,904	489,904
Hastings Road Maintenance Ullwarra Rd		-	-	-
Economic Services				
Contributions for Projects		85,000	85,000	-
Town Planning Schemes and Strategies		-	-	567
Other Property and Services				
Diesel Fuel Rebate	ATO	55,000	27,498	38,976
Total Operating Grants, Subsidies and Contributions		3,486,030	2,031,466	2,330,562

(b) Capital Grants, Subsidies and Contributions

Transport				
Roads to Recovery		1,545,344	-	-
Regional Road Group Funding		1,211,642	969,312	726,984
Indigenous Access Roads - Fund Income		608,415	266,699	164
State Initiative Program (Road Projects)		13,670,000	7,376,000	5,098,427
Grant Approved Shovel Ready Projects		-	-	-
Total Non-Operating Grants, Subsidies and Contributions		17,035,401	8,612,011	5,825,575
Total Grants, Subsidies and Contributions		20,521,431	10,643,477	8,156,137

(c) Flood Damage Reimbursements

Transport				
Grants DRFAWA - AGRN 1062		-	-	2,390
Grants DRFAWA - AGRN 1062		1,344,350	537,740	9,034
Grants DRFAWA - AGRN 1021		-	-	-
Total Flood Damage Reimbursements		1,344,350	537,740	11,424

APPENDIX 3

(Applicant DA Report)

Application for Retrospective Development Approval
Light Industry Meat (Pet Food) Processing Facility
Lot 61 Riverside Drive, Gascoyne Junction
Shire of Upper Gascoyne



Prepared for: Ken & Diane Kempton

Prepared by: Allerding and Associates

NOVEMBER 2025



**Allerding
& Associates**

Town Planners, Advocates and Subdivision Designers
ABN 24 044 036 646

125 Hamersley Road, Subiaco WA 6008
T: (08) 9382 3000 W: allerdingassoc.com

CONTENTS

CONTENTS.....	1
1.0 INTRODUCTION.....	3
2.0 BACKGROUND.....	3
3.0 SITE DETAILS	5
3.1 Subject Site.....	5
3.2 Location and Context	5
4.0 PROPOSED DEVELOPMENT	8
4.1 Facility Operations	8
4.2 Vehicle Access	12
4.3 Traffic	12
4.4 Acoustic Considerations and Noise Management.....	12
4.5 Odour Management	13
4.6 Waste Management	13
4.7 Servicing.....	14
5.0 CONSIDERATION UNDER THE STATE PLANNING FRAMEWORK	14
5.1 State Planning Policy 2.5 – Rural Planning.....	14
5.2 State Planning Policy 3.7 – Bushfire.....	15
5.3 State Planning Policy 4.1 – Industrial Interface	16
5.4 EPA Guidance Statement – Separation Distances between Industrial and Sensitive Land Uses	17
6.0 CONSIDERATION UNDER THE LOCAL PLANNING FRAMEWORK.....	18
6.1 Shire of Upper Gascoyne Local Planning Scheme No. 1 (LPS1)	18
6.1.1 LPS1 Clause 31 – Table 4 Additional Requirements	18
6.1.2 Local Planning Scheme No. 1 (LPS1) – SCA 1 Gascoyne River Floodplain.....	20
6.2 Shire of Upper Gascoyne Local Planning Strategy	21
6.3 Planning and Development (Local Planning Schemes) Regulations 2015.....	21
7.0 CONCLUSION.....	26

FIGURES

FIGURE 1: AERIAL PHOTO.....	4
FIGURE 2: SITE PLAN	6
FIGURE 3: LOCATION PLAN	7
FIGURE 4: FACILITY LAYOUT PLAN.....	8
FIGURE 5: EXTERNAL VIEW OF FACILITY SHOWING THE CARPORT AND THE PROCESSING ROOM ON THE LEFT AND THE COOLROOM IN THE BACKGROUND	9
FIGURE 6: INTERNAL VIEW OF PROCESSING ROOM	9
FIGURE 7: INTERNAL VIEW OF COOLROOM	10
FIGURE 8: INTERNAL VIEW OF FREEZER	10

ANNEXURE 1: DEVELOPMENT APPLICATION FORM

ANNEXURE 2: CERTIFICATE OF TITLE

ANNEXURE 3: DEVELOPMENT PLANS

ANNEXURE 4: OPERATIONAL MANAGEMENT PLAN

TABLE 1: SITE DETAILS

TABLE 2: LPS1 ADDITIONAL REQUIREMENTS

TABLE 3: CLAUSE 67(2) MATTERS TO BE CONSIDERED

Document ID: KEM GAS DA/DA Report: Lot 61 Riverside Drive, Gascoyne Junction						
Issue		Status	Prepared by:		Approved by:	
			Name	Initials	Name	Initials
1	09/10/2025	DRAFT	John Williamson	JW	A Butterworth	AB
2	13/11/2025	FINAL	John Williamson	JW	A Butterworth	AB

This report has been prepared for the exclusive use of the Client, in accordance with the agreement between the Client and Allerding & Associates ('Agreement').

Allerding & Associates accepts no liability or responsibility whatsoever in respect of any use of or reliance upon this report by any person who is not a party to the Agreement or an intended recipient.

In particular, it should be noted that this report is a qualitative assessment only, based on the scope and timing of services defined by the Client and is based on information supplied by the Client and its agents.

Allerding & Associates cannot be held accountable for information supplied by others and relied on by Allerding and Associates.

Copyright and any other Intellectual Property arising from the report and the provision of services in accordance with the Agreement belongs exclusively to Allerding & Associates unless otherwise agreed and may not be reproduced or disclosed to any person other than the Client without the express written authority of Allerding & Associates.

©2025 Allerding & Associates All Rights Reserved. Copyright in the whole and every part of this document belongs to Allerding & Associates and may not be used, sold, transferred, copied or reproduced in whole or in part in any manner or form or in or on any media to any person without the prior written consent of Allerding & Associates.

1.0 INTRODUCTION

This application for development approval is prepared on behalf of Ken and Diane Kempton (**Client**) in relation to the property at Lot 61 Riverside Drive, Gascoyne Junction (**subject site**).

The development application is for retrospective and ongoing approval for a light industry meat (pet food) processing facility on the subject site. The proposed facility will utilise existing buildings on site which have been installed fit-for-purpose for the proposed small scale pet food (meat) processing operations.

The following is enclosed in support of the application:

- Development Application Form as **Annexure 1**;
- Certificate of Title as **Annexure 2**;
- Development Plans as **Annexure 3**;
- Operational Management Plan as **Annexure 4**;

The proposal has been considered against the applicable provisions of the local planning framework and is consistent with the objectives and relevant standards and requirements of the applicable planning framework.

We therefore submit that the application is both capable and appropriate for approval and we respectfully seek the support of the Shire of Upper Gascoyne (the **Shire**) in considering this proposal.

2.0 BACKGROUND

The subject site forms one a of sequence of relatively isolated rural properties on the northern side of Riverside Drive. Each of those properties would appear to contain a residence and several sheds and other structures typical of a rural locality (refer to **Figure 1**).

The existing residence on the subject site is occupied by our client, along with the facility subject of this application comprising an ancillary processing room which is approximately 48m² in area, and an associated refrigerated storage room which is approximately 26m² in area.

We understand the existing buildings have been in situ on the subject site for several years. The purpose of this application is to is to seek formal development approval for the operations which will enable supply of a valuable pet food product to the local community.



Figure 1: Aerial Photo

3.0 SITE DETAILS

3.1 Subject Site

The particulars of the subject site are described in **Table 1**.

Table 1: Site Details

Lot Number	House Number	Deposited Plan	Volume	Folio
61	N/A	185100	2141	496

A copy of the Certificate of Title is included in **Annexure 2**.

As demonstrated on the Site Plan at **Figure 2**, the subject site has as total area of 17,561m² (1.76 hectares) and has a frontage to Riverside Drive.

The subject site has a flat topography throughout.

3.2 Location and Context

The subject site is located 1.2km north of the Gascoyne Junction Town Centre, within the Shire of Upper Gascoyne.

The subject site is bound by Riverside Drive to the south, from which it receives vehicle access.

As outlined, the subject site adjoins similar rural properties to the east and west, each containing a residence. To the north of the lot is Crown Land, and directly south is also Crown Land lots which traverse the Gascoyne River. As noted, the subject site forms one a of sequence of relatively isolated rural properties on the northern side of Riverside Drive.

The subject site and the surrounding properties generally contain sandy gravel type surfaces with small areas of lawn adjacent to the respective residences. Apart from this, sparse vegetation and unmanaged grassland is prevalent throughout the locality.



Figure 2: Site Plan

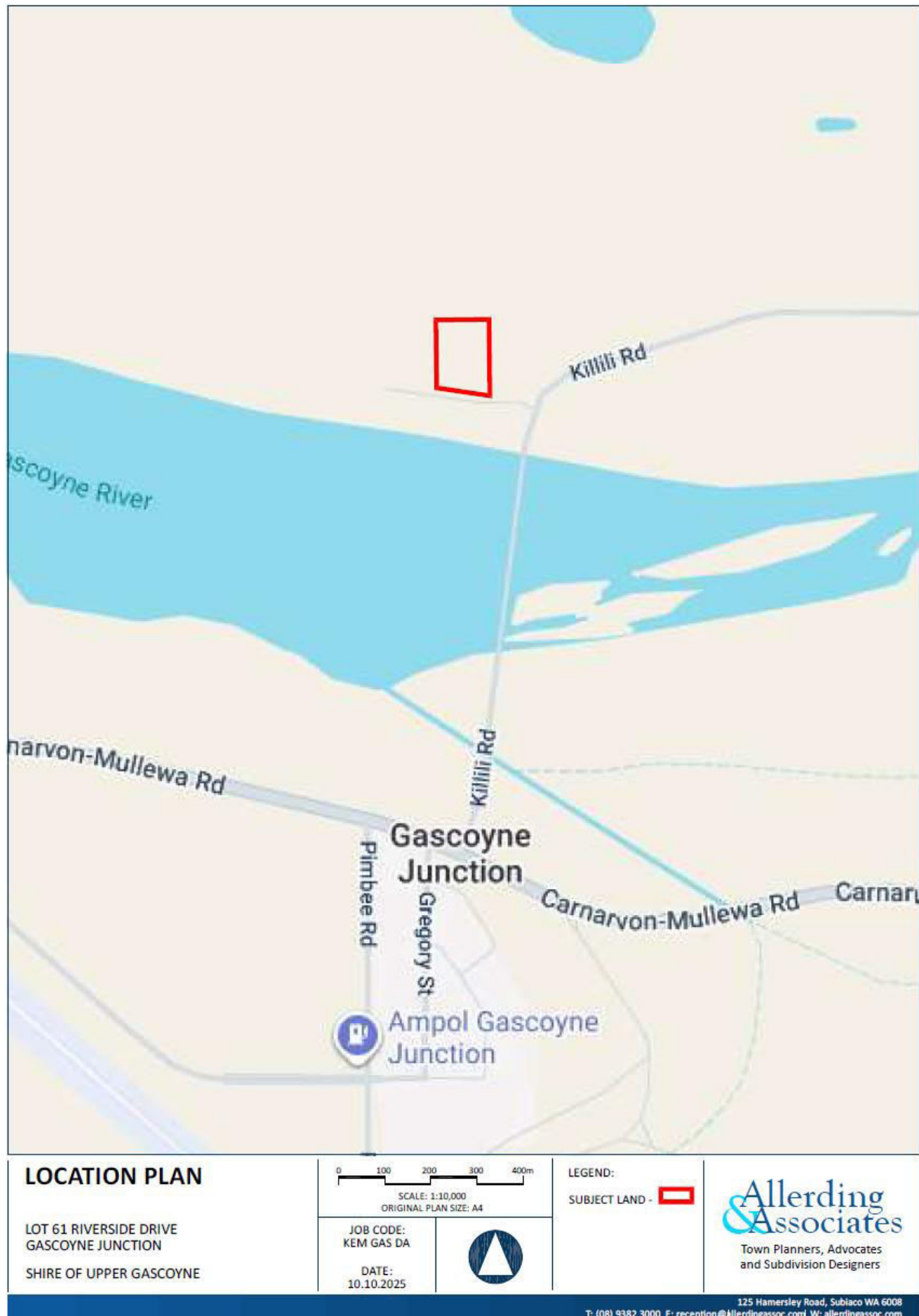


Figure 3: Location Plan

4.0 PROPOSED DEVELOPMENT

The application seeks retrospective and ongoing approval for a light industry meat (pet food) processing facility on the subject site.

The facility comprises the following components:

- A processing room of approximately 48m² which contains a processing bench, sink, bandsaw and mincer;
- A cool room (refrigerated storage) of approximately 26m² which consists of a coolroom of 8.5m x 2.2m where carcasses are stored and a freezer of 3.5m x 2.2m where processed meat is stored; and
- A 4.6m wide carport structure adjoining the processing room and cool room.

A full site plan is included with the proposed Development Plan Set at **Annexure 3**. A copy of the facility layout plan is also included at **Figure 4**.

4.1 Facility Operations

The facility will be utilised for the processing of meat for the purpose of producing pet food. Only cleaned carcasses will be transported to the facility for storage in the cool room, prior to being processed. All processing will occur within the processing room with the equipment on site. Once processed, the meat will be stored in plastic lined bags and immediately frozen.

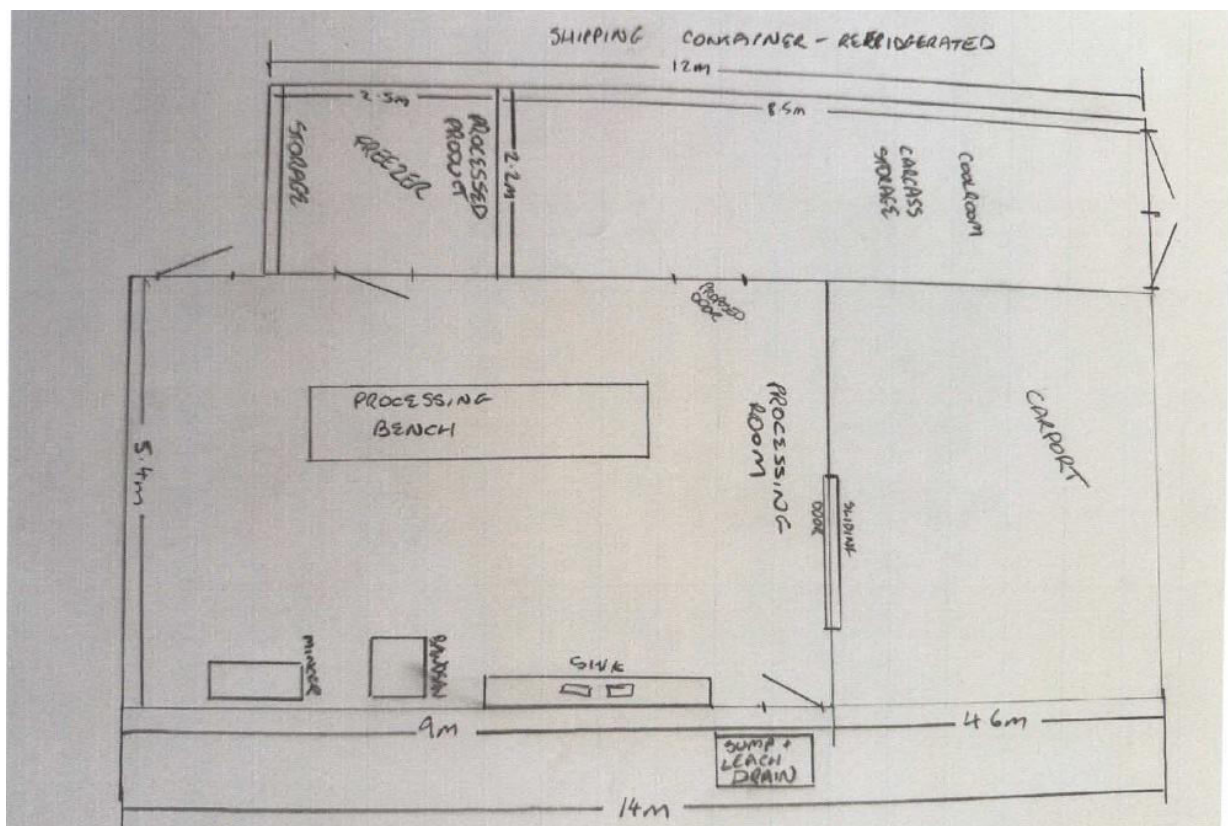


Figure 4: Facility Layout Plan

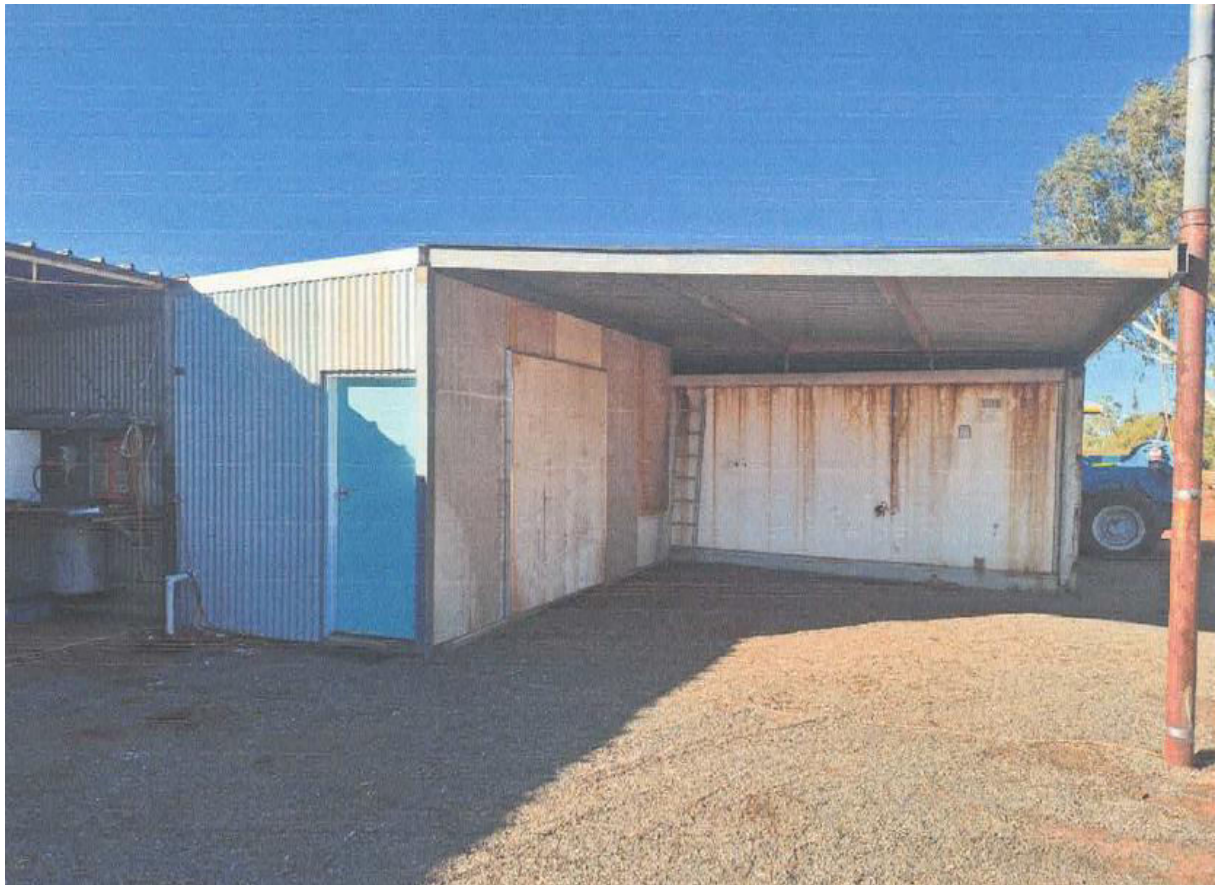


Figure 5: External View of Facility showing the carport and the processing room on the left and the coolroom in the background



Figure 6: Internal View of Processing Room



Figure 7: Internal View of Coolroom



Figure 8: Internal View of Freezer

The business process can be described in summary as:

- Animals are sourced off-site and cleaned/prepared for processing prior to being transported to the facility. The quantity of meat supplied to the facility will vary throughout the year; the facility will not operate year-round with the peak season anticipated between June and August.
- Cleaned animal carcasses are transported to the facility via a utility vehicle or refrigerated vehicle. Once the vehicle arrives at the property with the carcass, the carcass is transported and stored in the refrigerated cool room.
- As required, individual carcasses are taken from the refrigerated storage to be processed. Processing will typically involve skinning, deboning and segmenting.
- Once the animal meat has been processed, it will be stored in plastic lined bags and immediately frozen.
- Frozen product is transported from the site in rigid refrigerated trucks for wholesale. Rate of delivery is dependent on demand.

In terms of operational function, we advise:

- In peak times, the facility will operate regular day-time hours generally from 7am-4pm.
- For standard operations two family members who reside at the house on the subject site will undertake sourcing of the product and on-site processing. However, during peak times, an additional two (2) staff may be required depending on ultimate demand.
- At peak processing it is anticipated that up to 1 tonne of pet food meat will be processed on a weekly basis.
- A light utility vehicle and/or a medium refrigerated rigid vehicle/rigid truck will be used for transporting the animal carcasses from their source to this facility. The carcasses of larger animals, such as camels, are transported via a chiller truck with the carcass being placed over rails with the chiller truck and the rails and carcasses are transported by the fully enclosed refrigeration vehicle. Once the carcasses are secured within the chiller truck the carcasses are transported to the processing facility.
- Kangaroos and other smaller animals are transported via a utility with carcasses secured over rails in the tray of the utility vehicle.
- Separate vehicles are used for the transporting of carcasses than those used for delivery of the pet food meat product.
- As noted, delivery of processed pet food meat will occur by rigid refrigerated trucks for wholesale. A total of two (2) light vehicles and two (2) medium rigid trucks will be used to service operations.

A detailed overview of business activities is included at **Annexure 4**.

4.2 Vehicle Access

A single vehicle access exists from Riverside Drive to the south of the subject site which will adequately service the processing facility.

There is sufficient space on site for all vehicles to enter and egress the site in forward gear.

As all product will be delivered off site, no customer vehicles will attend the property.

4.3 Traffic

We include with this application an Operational Management Plan (**OMP**) for the facility which includes comment on anticipated traffic and its management.

As outlined, a total of 4 vehicles will be required to support the proposed facility operations at peak output.

In terms of daily vehicle movements when the facility is operating, we advise the following:

- One (1) passenger vehicle movement typically occurs per day, unless additional staff are required, could result in up to three (3) passenger vehicles on site.
- One (1) Commercial vehicle movement typically occurs per day (flat rigid bed or refrigerated transport etc).

A copy of the OMP is contained in **Annexure 4** to this report.

4.4 Acoustic Considerations and Noise Management

The proposed processing facility is located adjacent the eastern side lot boundary, and set back 72m from the front lot boundary to Riverside Drive.

Per the OMP attached at **Annexure 4**, we advise in relation to noise management for the pet processing business:

- No live animals will be brought on site; only cleaned carcasses will be transported to the site.
- When processing operations are being undertaken, the door will be closed at all times. All processing will occur within the processing area.
- Operation of the facility is seasonal; thus, the facility will be completely inactive for extended period each year. When operational, hours are generally limited to 7:00am-4:00pm to avoid any noise impacts on adjacent properties.
- Traffic to and from the facility is minimal.

The application is therefore considered appropriate with noise management processes in place.

4.5 Odour Management

The proposed processing facility is located adjacent the eastern side lot boundary, and set back 72m from the front lot boundary to Riverside Drive.

Per the OMP attached at **Annexure 4**, we advise in relation to odour management for the pet processing business:

- Only cleaned carcasses will be transported to the site in an enclosed refrigerated vehicle or transported over secured rails in a utility vehicle.
- Once the carcasses arrive at the property they will be transported immediately to the coolroom.
- The doors to the processing area will be closed at all times during processing.
- Waste water is directed to the existing tank and leach drain system. It is noted that the Shire is likely to require upgrading of the effluent disposal system to include a grease trap. It is intended to lodge an application for the upgraded system once development approval is obtained.
- Pet food meat, once packaged will remain in the freezer and then transported immediately before delivery to a refrigerated transport vehicle for sale off site.

The application is therefore considered appropriate with odour management processes in place.

4.6 Waste Management

The site currently operates with a sump and a leach drain which connects to a sink in the processing room. Waste Management will be undertaken as set out in the OMP at **Annexure 4**. It is noted that an application must be lodged with the Shire seeking approval to construct and install an apparatus for onsite wastewater disposal.

An approved effluent disposal system will be implemented on site for the facility to manage the processing of waste water during operations. The effluent disposal system will comprise:

- Septic tank/s constructed to the Shire's satisfaction and in accordance with the Shire's approval to construct and install an apparatus for onsite wastewater disposal; and
- Leach drain/s constructed to the Shire's satisfaction and in accordance with the Shire's approval to construct and install an apparatus for onsite wastewater disposal; and
- A grease trap that is connected to the waste water system.

Waste, other than waste water, that is collected as part of the processing operations will be stored in the freezer in sealed containers and transported from the facility and disposed of at a suitable waste facility.

The facility will have a full wash down and sterilisation after each shift of processing meats, with the floors cleaned and the waste water discharged to the grease trap and waste water/effluent disposal system. The processing room has access to hot water, with a system capable of supplying water at the required temperature of 82 degrees.

4.7 Servicing

The subject site is connected to existing power and telecommunications which will be utilised for the pet meat processing facility.

Water is supplied to the site via a licenced bore which pumps water to the property directly from the river to the north.

An existing toilet is located on the subject site to the north of the existing residence (refer to **Figure 1**). The water supply from the licenced bore provides the piped water for the toilet.

A new hot water system for the processing facility has recently been installed that enables supply of water at 82 degrees for the sterilising of processing equipment.

5.0 CONSIDERATION UNDER THE STATE PLANNING FRAMEWORK

5.1 State Planning Policy 2.5 – Rural Planning

State Planning Policy 2.5 (**SPP 2.5**) applies to development in following instances:

- (a) land zoned for rural or agricultural purposes in a region or local planning scheme;*
- (b) land identified or proposed for rural living in an endorsed scheme or strategy;*
- (c) rural land uses on rural zoned land;*
- (d) rural land uses on land that is not zoned for rural purposes; and*
- (e) land that may be impacted by rural land uses.*

The development application for retrospective and ongoing approval relates to land zoned 'Rural Enterprise' pursuant to the Shire's Local Planning Scheme No. 1 (**LPS1**). Therefore, the proposal is considered against the objectives of SPP 2.5 insofar as they are applicable.

Those objectives are to:

- (a) support existing, expanded and future primary production through the protection of rural land, particularly priority agricultural land and land required for animal premises and/or the production of food;*

(b) provide investment security for existing, expanded and future primary production and promote economic growth and regional development on rural land for rural land uses;

(c) outside of the Perth and Peel planning regions, secure significant basic raw material resources and provide for their extraction;

(d) provide a planning framework that comprehensively considers rural land and land uses, and facilitates consistent and timely decision-making;

(e) avoid and minimise land use conflicts;

(f) promote sustainable settlement in, and adjacent to, existing urban areas; and

(g) protect and sustainably manage environmental, landscape and water resource assets.

The application is in accordance with the envisaged usage of the subject site under LPS1, which encourages home based businesses where residents live and work on the same property. Use of the property, in addition to being a place of residence, for pet food production promotes economic growth in the local community, in a suitable location nearby the Gascoyne Junction Town Centre.

Management of the proposed facility will be undertaken in accordance with the Operational Management Plan (refer **Annexure 4**) to ensure that no land use conflicts occur in relation to adjacent residential properties.

The development is consistent with SPP 2.5.

5.2 State Planning Policy 3.7 – Bushfire

State Planning Policy 3.7 (**SPP 3.7**) provides the foundation for land use planning decisions in designated bushfire prone areas. Areas within Western Australia have been designated as bushfire prone by the Fire and Emergency Services (**FES**) Commissioner, and the Map of Bushfire Prone Areas which identifies the parts of the State that are designated as bushfire prone.

Clause 4 of SPP 3.7 provides as follows with respect to the application of the Policy:

Where the planning proposal or development is within an area designated as bushfire prone on the Map of Bush Fire Prone Areas, and:

- results in the intensification of development (or land use); or*
- results in an increase of visitors, residents or employees; or*
- adversely impacts or increases the bushfire risk to the subject or surrounding site(s),*

then the following trigger the application of the policy:

...

- *a development application where the development site(s) has a BAL rating above BAL-LOW, where the application is for the:*
 - *construction of a habitable building (single house or ancillary dwelling) on a lot more than 1, 100 m², which is not connected to reticulated water; and/ or*
 - *construction and/or use of a habitable building (other than a single house or ancillary dwelling), for a vulnerable land use.*

The pet food (meat) processing facility and associated cool room and freezer is within a generally cleared area on site. No new habitable buildings are proposed for a vulnerable land use as part of the development. Therefore, the proposal does not trigger application of SPP 3.7.

5.3 State Planning Policy 4.1 – Industrial Interface

State Planning Policy 4.1 (**SPP 4.1**) seeks to prevent land use conflict between industrial and sensitive land uses. It also contemplates the balance between locational constraints, investments, and the future benefits and costs to local communities.

The objectives of SPP 4.1 are to:

- a) *Ensure the impacts of industrial land uses are considered at all stages of the planning process.*
- b) *Adequately separate industrial land uses and any resulting off-site impacts and/or safety risks from incompatible land uses to:*
 - *protect industrial areas to improve long-term operational certainty.*
 - *avoid, mitigate or manage potential impacts on the health and amenity of people and the environment.*
 - *promote co-location of like uses to minimise the impact area.*
- c) *Plan the land use transition between industrial land uses/infrastructure facilities and sensitive land uses by providing compatible zones, reserves and land uses.*

In respect of the above objectives, we submit:

- An 'Industry – Light' land use is encouraged within the Rural Enterprise zone under the Shire's LPS1. Light industry uses are, by definition, an industry land use where amenity impacts can be managed. To this end, an OMP is prepared for the facility and is included as **Annexure 4** to this application. The OMP will ensure all facility operations will be undertaken in a manner that protects the amenity of adjacent properties and the locality at all times.
- All processing activities will occur within the processing facility, with the doors securely closed during all processing activities.

The proposal is therefore consistent with the objectives of SPP 4.1.

5.4 EPA Guidance Statement – Separation Distances between Industrial and Sensitive Land Uses

The EPA's Guidance on Separation Distances between Industrial and Sensitive Land Uses outlines the use of buffers between industrial and sensitive land uses to avoid conflicts between uses that are incompatible.

The Guidance recommends a generic buffer distance of 500m between a food (meat) processing use, and a sensitive land use in typical circumstances. However, this proposal is very small scale and for pet food only and as such the recommended buffer distance is considered more appropriate for a commercial scale operation.

Noting the buffer distances are generic, it is relevant to consider within the Guidance:

It is generally expected that, through appropriate site layout, design of facilities, and the implementation of engineering and process controls, emissions from an individual industrial land use can be prevented from causing an adverse environmental impact beyond the boundaries of the particular site...

...

The area that may be adversely affected by industrial emissions will depend on site- and process-specific factors such as the scale of the operation, plant processes and emission controls, storage of raw material and waste, local wind patterns and topography.

Noting the above, despite the setback proposed to the nearest sensitive land use being less than the guidance recommends, in support of the application, we advise that:

- The proposed facility is of a relatively minor scale, both in terms of building size and operational output. As documented, generally operation of the facility will be managed exclusively by the two persons residing on the property.
- Operation of the facility is seasonal; thus, the facility will be completely inactive for a period each year. When operational, hours are generally limited to 7:00am-4:00pm.
- Traffic to and from the facility is minimal and the road network is capable of accommodating this traffic.
- The processing and storage will occur entirely indoors, and all doors will be securely closed at all times whilst processing is occurring. All operations will be managed in accordance with an OMP (refer **Annexure 4**).
- Carcasses will be transported to the subject site via an enclosed refrigerated truck, for larger animals, or in a utility vehicle for smaller animals and upon arrival to the site will be immediately transferred to the coolroom.
- Processed items transferred from the facility will all be securely packaged in lined bags to avoid any odour or spill, noting that items transported from the facility will all be frozen.

Notwithstanding the above factors and management processes, the Shire's local planning framework encourages light industry type land uses within the Rural Enterprise zone. Therefore, given the Rural Enterprise zone accommodates dwellings and industrial operation and generic setback distances can not be achieved, small scale operations with suitable on-site management are considered to satisfy the intent of this guideline.

6.0 CONSIDERATION UNDER THE LOCAL PLANNING FRAMEWORK

6.1 Shire of Upper Gascoyne Local Planning Scheme No. 1 (LPS1)

The subject site is zoned 'Rural Enterprise' pursuant to the Shire of Upper Gascoyne Local Planning Scheme No. 1 (**LPS1**).

The objectives of the Rural Enterprise zone under LPS1 are to:

Provide for a range of lots in a rural environment where people live and can also work on the same property.

Provide for a range of light industrial, cottage and rural industries and home business land uses that are of a scale compatible with maintaining the amenity of a rural environment.

Provide for lot sizes in the range of 1 ha to 4 ha.

Protect residential amenity and the operation of enterprise through careful lot layout and high quality building design.

Affirmed during pre-lodgement discussions with the Shire, the proposal land use is considered 'Industry – Light' under LPS1. For reference, 'Industry – Light' is defined in LPS1 as:

premises used for an industry where impacts on the amenity of the area in which the premises is located can be mitigated, avoided or managed.

The application, proposing a light industry offering for the purpose of pet food processing enables the client to live and work on the property and provide a valuable service to the local community.

As outlined, management of the proposed facility will be undertaken in accordance with the Operational Management Plan (refer **Annexure 4**) to ensure that no land use conflicts occur in relation to the dwellings on the adjacent properties.

The proposal is consistent with the objectives for the Rural Enterprise zone.

6.1.1 LPS1 Clause 31 – Table 4 Additional Requirements

Clause 31 – Table 4 of LPS1 provides additional requirements that apply to land in the Scheme Area. We address the requirements relating to the Rural Enterprise zone in **Table 2**.

Table 2: LPS1 Additional Requirements

Additional Requirement	Comment
<i>(a) All development</i>	The proposal relates to a single storey structure on the subject site.
<i>(i) Maximum building heights of two (2) storeys plus a loft, or as approved by the local government.</i>	The proposal is consistent with this development requirement.
<i>(ii) A minimum front setback of 20 metres, or as approved by the local government.</i>	The pet food processing building is set back 72m from the front lot boundary to Riverside Drive. The proposal is consistent with this development requirement.
<i>(c) Non-residential Development Requirements</i>	An existing dwelling is located on the subject site and is occupied by the pet food processing operator.
<i>(i) No business and industrial activities shall be developed unless a single dwelling exists on the lot or a dwelling is to be constructed within the first stage of a development proposal.</i>	The proposal is consistent with this development requirement.
<i>(ii) All business and industrial activities shall preserve the amenity of the residential area including visual, noise and dust impacts.</i>	The proposed facility is of a relatively minor scale, both in terms of building size and operational output. As documented, generally operation of the facility will be managed exclusively by the two persons residing on the property. Facility processing operations are seasonal and within standard daily hours, Monday to Saturday. In addition, the facility, when operation will generate minimal traffic and processing and storage will occur indoors. All operations will be managed in accordance with an OMP (refer Annexure 4), including visual, noise and dust impacts. The proposal is consistent with this development requirement.
<i>(iii) All business and industrial activities shall operate within reasonable hours as prescribed by the local government.</i>	When operational, the processing facility will operate generally between 7:00am to 4:00pm, Monday to Saturday. The proposal is consistent with this development requirement.

6.1.2 Local Planning Scheme No. 1 (LPS1) – SCA 1 Gascoyne River Floodplain

The subject site is contained within the mapped Special Control Area 1 – Gascoyne River Floodplain (SCA 1), pursuant to LPS1.

The following objective applies in relation to SCA 1:

(a) To minimise the impacts of potential flooding on new development within the Gascoyne Junction Townsite.

Further, the following additional provisions apply in relation to SCA 1:

(a) Development located within the December 2010 floodplain will be assessed on its merit. Factors to be considered include:

- *Depth of flooding*
- *Velocity of flow*
- *Obstructive effects on flow*
- *Possible structural and potential flood damage;*
- *Impacts on evacuation during major floods; and*
- *The regional benefit of the proposed development.*

(b) Any development proposed within the Gascoyne River Floodplain is to be referred to the Department of Water and Environmental Regulation for comment prior to being commenced.

The development application involves a processing room of approximately 48m², along with a cool room (refrigerated storage) of approximately 26m². The development component of the proposal is considered minor structurally and of durable material, installed at grade, and therefore are not considered to be at risk of any significant damage in the event of a flood. In form and scale, the development is not dissimilar to a shed or outbuilding on a site as ancillary to the existing dwelling.

The buildings will not create an impact upon flooding and will be evacuated in the event of a flood and therefore will not create any adverse impact if the subject site is flooded. The buildings will not have an obstructive effect on flow and in the event of flood damage, will be repaired or replaced.

The pet processing facility would not operate in the event that the floodwater of Gascoyne River encroached up to the building.

It is considered that approval of the application would not be contrary to the provisions and objective of SCA1.

We understand, per additional provision (b), that the application may be referred to the Department of Water and Environmental Regulation for comment.

6.2 Shire of Upper Gascoyne Local Planning Strategy

The Shire's Local Planning Strategy (LPS) was endorsed by the Western Australian Planning Commission (WAPC) on 28 February 2018.

In its function to inform the Local Planning Scheme, the LPS recommended:

that the local planning scheme provide flexibility to enable the Shire to consider applications that will support the development and growth of the Shire.

The LPS in this regard sought to establish in the statutory framework opportunity for local businesses such as is proposed. The flexibility to live and work on the same property and provide a valuable product to the local community stimulates economic development and prosperity.

The objectives under the LPS pertaining to 'Economy and Employment' and 'Land Uses' are stated as follows respectively:

To facilitate economic growth and diversity to generate employment opportunities in the Shire.

...

To designate land for appropriate land uses throughout the Shire to facilitate growth and protect major economic industries.

One of the core objectives identified throughout the LPS is a desire for promotion of economic growth through diversity of land use opportunities.

This proposal for a small scale pet food processing facility represents a practical live/work arrangement on a suitable property to promote economic growth within the Shire.

The proposal is therefore consistent with the Shire's LPS.

6.3 Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* (the **Regulations**) have introduced a set of Deemed Provisions within Schedule 2 that automatically form part of LPS4 (**Deemed Provisions**).

Clause 67(2) of Schedule 2 deals with matters to be considered by Local Government and include the following key provisions relevant to this Application as detailed in **Table 3** below:

Table 3: Clause 67(2) Matters to be Considered

Matters to be considered	Comment
a) <i>the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;</i>	The proposal is consistent with the aims and provisions of the Shire's LPS1 in providing a live/work arrangement on site to promote economic growth within the local community.

Matters to be considered	Comment
<i>b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving;</i>	To our knowledge, no amendment to the existing scheme is currently proposed.
<i>c) any approved State planning policy;</i>	The proposal addresses the requirements of SPP 2.5, SPP 3.7 and SPP 4.1, as outlined in this report.
<i>d) any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d)</i>	Not applicable to the proposal.
<i>e) any policy of the Commission</i>	Not applicable to this proposal.
<i>f) any policy of the State;</i>	Not applicable to this proposal.
<i>fa) any local planning strategy for this Scheme endorsed by the Commission;</i>	The proposal is consistent with the Shire's LPS which seeks a diversity of land uses, promoted through flexibility within LPS1, to deliver economic growth.
<i>g) any local planning policy for the Scheme area</i>	Not applicable to this proposal.
<i>h) any structure plan, activity centre plan or local development plan that relates to the development;</i>	Not applicable to this proposal.
<i>i) any report of the review of the local planning scheme that has been published under the Planning and Development (Local Planning Schemes) Regulations 2015;</i>	Not applicable to this proposal.
<i>j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;</i>	Not applicable to this proposal.
<i>k) the built heritage conservation of any place that is of cultural significance</i>	Not applicable to this proposal.

Matters to be considered	Comment
<p><i>l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;</i></p>	<p>Not applicable to this proposal.</p>
<p><i>m) the compatibility of the development with its setting, including –</i></p> <ul style="list-style-type: none"> <i>i. the compatibility of the development with the desired future character of its setting; and</i> <i>ii. the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;</i> 	<p>The retrospective development is a minor structure comprising a processing room of approximately 48m², along with a cool room (refrigerated storage) of approximately 26m². In form and scale, the development is not dissimilar to a shed or outbuilding on a site as ancillary to the existing dwelling. Therefore, the structure is consistent with the existing rural character within the locality.</p> <p>The processing and storage structure is a low profile, single level structure that is set back approximately 72m from the street boundary. The development therefore has negligible impact on adjoining land or land within the locality with respect to height, bulk, scale and appearance.</p>
<p><i>n) the amenity of the locality including the following –</i></p> <ul style="list-style-type: none"> <i>i. environmental impacts of the development;</i> <i>ii. the character of the locality;</i> <i>iii. social impacts of the development;</i> 	<p>The proposed facility will be subject to compliance with management measures in accordance with the OMP (refer Annexure 4).</p> <p>In addition, the facility will ensure no adverse environmental impacts by:</p> <ul style="list-style-type: none"> • The processing and storage occurring entirely indoors, and the door will be locked at all times whilst processing is occurring, in order to minimise any potential noise and odour impacts. • Items being transferred to the facility in an enclosed refrigerated vehicle or transported over secured rails in a utility vehicle, noting that processed product transported from the facility will all be sealed and frozen. • When operational, processing hours are generally limited to 7:00am-4:00pm. • An effluent disposal system will be implemented on site in accordance with the Shire's requirements to manage waste water from the operations.

Matters to be considered	Comment
	<p>The retrospective development is a minor structure, and in form and scale, the development is not dissimilar to a shed or outbuilding on a site as ancillary to the existing dwelling. Therefore, the structure is consistent with the existing character within the locality.</p> <p>The provision of a pet meat processing facility on the subject site will promote economic growth within the local community by virtue of a supplying a quality pet food product.</p>
<p><i>o) The likely effects of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or water resource.</i></p>	<p>The proposal will not result in any adverse impacts on the natural environment or water resources.</p> <p>The development component of the retrospective proposal is considered minor structurally and of durable material, installed at grade, and therefore is not considered to be at risk of any significant damage in the event of a flood. In form and scale, the development is not dissimilar to a shed or outbuilding on a site as ancillary to the existing dwelling.</p> <p>An effluent disposal system will be implemented on site for the facility in accordance with the Shire's specification to manage waste water from the operations.</p>
<p><i>p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;</i></p>	<p>It is not proposed to modify the existing landscaping over the subject site.</p>
<p><i>q) The suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bushfire, soil erosion, land degradation or any other risk</i></p>	<p>The land is suitable to accommodate the development proposed and operations would not occur during times that the land was flooded.</p>
<p><i>r) the suitability of the land for the development taking into account the possible risk to human health or safety;</i></p>	<p>The land does not present a risk to human health or safety.</p>
<p><i>s) The adequacy of -</i></p>	<p>A single vehicle access exists from Riverside Drive to the south of the subject site which will adequately service the processing facility.</p>

Matters to be considered	Comment
<ul style="list-style-type: none"> i. <i>the proposed means of access and egress from the site; and</i> ii. <i>arrangements for the loading, unloading, manoeuvring and parking of vehicles;</i> 	<p>There is sufficient space on site for all vehicles to egress the site in forward gear.</p>
<p>t) <i>the amount of traffic likely to be generated by the development particularly in relation to the capacity of the road system in the locality and the probable effects on traffic flow and safety;</i></p>	<p>Up to four (4) vehicles are likely to access the property to support the proposed facility operations at peak output.</p> <p>Total daily vehicle movements are minimal, and therefore will not impact traffic flow or safety within Riverside Drive or the wider network.</p>
<p>u) <i>The availability and adequacy for the development of the following-</i></p> <ul style="list-style-type: none"> i. <i>public transport services;</i> ii. <i>public utility services;</i> iii. <i>storage management and collection of waste;</i> iv. <i>access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);</i> v. <i>access by older people and people with disability;</i> 	<p>Public transport will not be utilised as part of the operations.</p> <p>The subject site has existing access to public utilities.</p> <p>It is not envisaged that pedestrians or cyclists will be accessing the site as part of operations, nor older persons or those with disability.</p> <p>Waste Management will be undertaken as set out in the OMP at Annexure 4.</p> <p>An effluent disposal system will be implemented on site for the facility to manage the processing of waste water during operations. The effluent disposal system will comprise of a septic tank/s and leach drain/s with inclusion of a grease trap, constructed in accordance with an approval issued by the Shire. Waste that is collected as part of the processing operations will be frozen on site and transported from the facility and disposed of at a suitable waste facility.</p>
<p>v) <i>the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;</i></p>	<p>The proposal does not result in any loss of community service or benefit. On the contrary, the land use will promote economic growth within the local community by virtue of a supplying a quality pet food product.</p>
<p>w) <i>the history of the site where the development is to be located</i></p>	<p>The proposal is for retrospective and ongoing approval of an existing meat processing facility. The facility is an ancillary activity to the existing dwelling on site.</p>

Matters to be considered	Comment
	Historically, the site has been used for rural industry and residential purposes generally.
<i>x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;</i>	The proposal will positively impact the community as a whole by promoting economic growth within the local community by virtue of a supplying a quality pet food product.
<i>y) any submissions received on the application;</i>	There are no submissions received on the application at the time of preparing this report.
<i>za) the comments or submissions received from any authority consulted under clause 66;</i>	There are no submissions received on the application at the time of preparing this report.
<i>zb) any other planning consideration the local government considers appropriate;</i>	Not applicable to this proposal.

7.0 CONCLUSION

This application seeks retrospective and ongoing approval for a pet meat processing facility with associated storage on the subject site. The proposed facility will utilise existing buildings on site which have been installed fit-for-purpose for the proposed small scale pet meat processing operations.

The facility is minor in nature and will exist as an ancillary element on the site to the existing dwelling to enable a live/work arrangement for the residents.

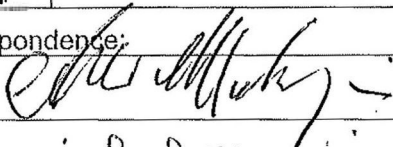
The small scale operation of a pet meat processing facility on the subject site is consistent with the envisaged land use provision within the Rural Enterprise zone under the Shire's LPS1. Informed by the Shire's LPS, the framework encourages diverse land uses that promote economic growth within the Shire.


The facility will accord to strict management measures at all times as set out in the Operational Management Plan (OMP) Included as **Annexure 4** to this report.

We respectfully request the Shire's support of this proposal.

Annexure 1

Development Application Forms

Owner details APPLICATION FOR DEVELOPMENT APPROVAL		
Name: <u>Alexander William Mackenzie as Executor for Robert John Mackenzie</u>		
ABN (if applicable):		
Address: <u>13 Agonis St.</u> <u>Heerman WA</u> Postcode: <u>6514</u>		
Phone:	Fax:	Email:
Work: <u>N/A</u>	<u>N/A</u>	<u>willgonna@bigpond.com</u>
Home: <u>N/A</u>		
Mobile: <u>0428531949</u>		
Contact person for correspondence:		
Signature 1: 		Date: <u>5/8/2025</u>
Owners Name: <u>AW Mackenzie for RJ Mackenzie</u>		
Signature 2:		Date:
Owners Name:		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input type="checkbox"/> Yes <input type="checkbox"/> No		
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i>		

Applicant details (if different from owner)		
Name: <u>Allerding and Associates</u>		
Address: <u>125 Hamersley Road, Subiaco WA 6008</u>		
Phone:	Fax:	Email:
Work: <u>0417 916 649</u>		<u>amanda@allerdingassoc.com</u>
Home:		
Mobile:		
Contact person for correspondence: <u>Amanda Butterworth</u>		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: 		Date: <u>6 November 2025</u>

Property details		
Lot No: 61	House/Street No:	Location No:
Diagram or Plan No: 185100	Certificate of Title Vol. No: 2141	Folio: 496
Title encumbrances (e.g. easements, restrictive covenants): MORTGAGE TO CBA		
Street name: RIVERSIDE DRIVE Suburb: GASCOYNE JUNCTION		
Nearest street intersection: KILLILI ROAD		
Proposed development		
Nature of development: <input type="checkbox"/> Works <input type="checkbox"/> Use <input type="checkbox"/> Works and use		
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		
Description of proposed works and/or land use: PROPOSED MEAT FACILITY		
Description of exemption claimed (if relevant):		
Nature of any existing buildings and/or land use: MEAT PROCESSING FACILITY		
Approximate cost of proposed development:		
Estimated time of completion:		
OFFICE USE ONLY		
Acceptance Officer's initials:	Date received:	
Local government reference No:		

Annexure 2

Certificate of Title

WESTERN



AUSTRALIA

TITLE NUMBER

Volume

Folio

2141

496

RECORD OF CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 61 ON DEPOSITED PLAN 185100

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

ALEXANDER WILLIAM MACKENZIE OF 13 AGONIS STREET LEEMAN WA 6514
AS EXECUTOR OF THE WILL OF ROBERT JOHN MACKENZIE WHO DIED ON
14/06/2018

(TA O318804) REGISTERED 8/1/2020

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

1. L065990 MORTGAGE TO COMMONWEALTH BANK OF AUSTRALIA REGISTERED 7/9/2009.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

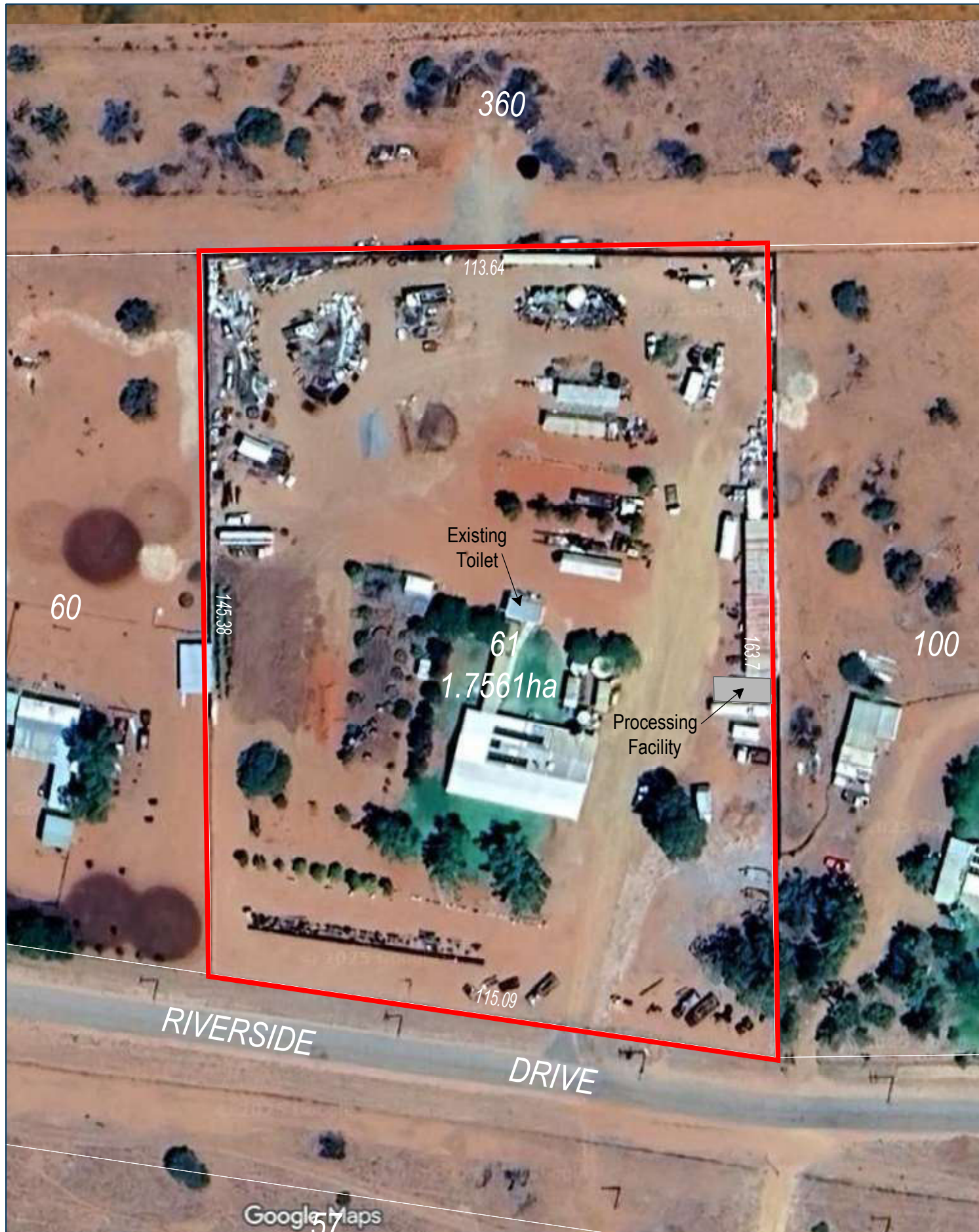
The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 2141-496 (61/DP185100)
PREVIOUS TITLE: 2059-826
PROPERTY STREET ADDRESS: LOT 61 RIVERSIDE DR, GASCOYNE JUNCTION.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF UPPER GASCOYNE



Annexure 3

Development Plans



AERIAL PHOTO

LOT 61 RIVERSIDE DRIVE
GASCOYNE JUNCTION

SHIRE OF UPPER GASCOYNE

0 10 20 30 40m

SCALE: 1:1000
ORIGINAL PLAN SIZE: A4

JOB CODE:
KEM GAS DA

DATE:
18.11.2025



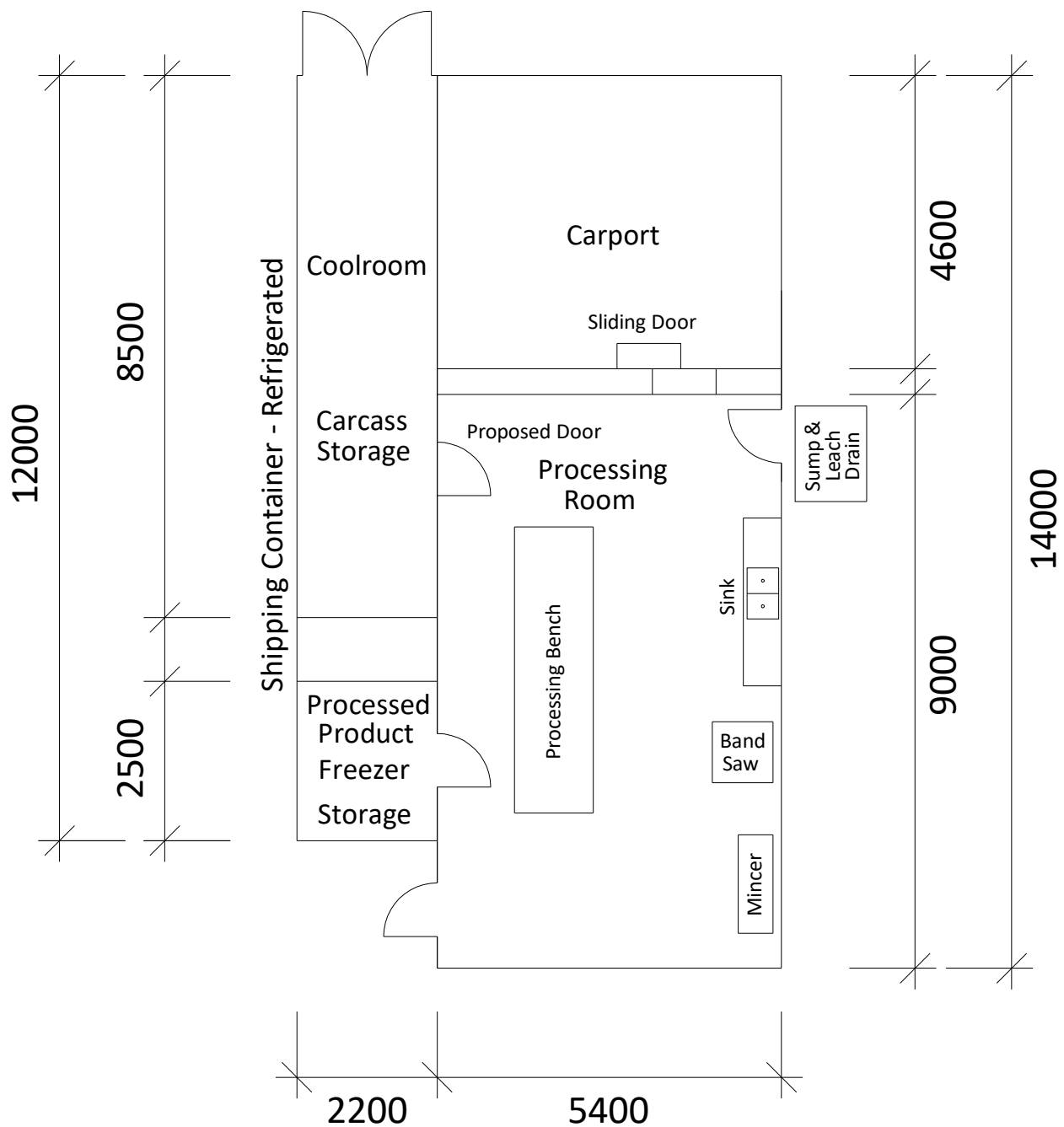
LEGEND:

SUBJECT LAND -



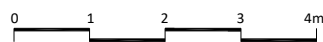
**Allerding
& Associates**

Town Planners, Advocates
and Subdivision Designers



FLOOR PLAN

LOT 61 RIVERSIDE DRIVE
GASCOYNE JUNCTION
SHIRE OF UPPER GASCOYNE



SCALE: 1:100
ORIGINAL PLAN SIZE: A4

JOB CODE:
KEM GAS DA

DATE:
10.10.2025

**Allerding
& Associates**

Town Planners, Advocates
and Subdivision Designers

Annexure 4

Operational Management Plan

Operational Management Plan

Light Industry Meat (Pet Food) Processing Facility

Lot 61 Riverside Drive, Gascoyne Junction

Shire of Upper Gascoyne



Prepared for: Ken & Diane Kempton

Prepared by: Allering and Associates

NOVEMBER 2025



**Allering
& Associates**

Town Planners, Advocates and Subdivision Designers
ABN 24 044 036 646

125 Hamersley Road, Subiaco WA 6008
T: (08) 9382 3000 W: allerdingassoc.com

Contents

Introduction	2
Facility Activities	2
Description.....	2
Business Process	2
Operation Summary	3
General Operational Management	3
Hours of Operation	3
Vehicle Use	3
Employees	3
Safety and Security	4
Meat Transfer Management	4
Sourcing of Animal Product	4
Transfer of Animal Product to Facility	4
Transfer of Animal Product from Facility	4
Noise Management Processes.....	5
Vehicle Movement.....	5
Operational Practice.....	5
Waste Management Processes.....	5
Collection of Meat Processing Waste	5
Wastewater Management	6
Complaints Management	6
Conclusion	6

Operational Management Plan

Address: Lot 61 Riverside Drive, Gascoyne Junction

Development: Pet Meat Processing Facility

Prepared by: Allerding and Associates

Prepared for: Ken and Diane Kempton

Dated: November 2025

Introduction

This Operational Management Plan (**OMP**) is prepared for the Meat (Pet Food) Processing Facility at Lot 61 Riverside Drive, Gascoyne Junction (**subject site**).

This OMP addresses all matters relating to the undertaking of meat (Pet Food) processing on the subject site, along with other matters relevant to the ongoing compliant use of the facility.

Facility Activities

Description

The Meat (Pet Food) Processing Facility subject to this OMP is described as comprising:

- A processing room of approximately 48m² which contains a processing bench, sink, bandsaw and mincer.
- A cool room (refrigerated storage) and freezer with a combined area of approximately 26m² for storing meat in both pre and post processing forms.
- A 4.6m wide carport structure adjoining the processing room and cool room.

The above represents the total facility infrastructure to which this OMP applies, in addition to associated activities as detailed in the Business Process and Operation Summary below.

Business Process

Animals to be processed for pet food are sourced and slaughtered off-site and cleaned/prepared for processing prior to being transported to the pet food (meat) processing facility via an enclosed refrigerated truck or utility vehicle.

Cleaned animal carcasses, once transported to the facility will be stored in the refrigerated cool room.

As required, individual carcasses are taken from the refrigerated storage to be processed, with processing typically involve skinning, deboning and segmenting.

Once the animal meat has been processed, as noted it will be stored in plastic lined bags and placed in the freezer and immediately frozen.

Frozen product is transported from the site in rigid refrigerated trucks for wholesale. Rate of delivery is dependent on demand.

Operation Summary

In peak times, the facility will operate regular day-time hours generally from 7am-4pm.

For standard operations only the two business owners will be required on-site for processing. However, during peak times, an additional two (2) staff may be required depending on ultimate demand.

At peak processing it is anticipated that up to 1 tonne of pet food meat will be processed on a weekly basis.

The pet food (meat) business processes kangaroo, donkey, camel and horse meat with between 20-100 animals per week, when operating.

For the transporting of animal carcasses to site, a light vehicle (utility) or a refrigerated rigid vehicle will be used. As noted, delivery of processed pet food meat will occur by rigid refrigerated trucks for wholesale. A total of two (2) light vehicles and two (2) medium rigid trucks will be required to service operations.

General Operational Management

Hours of Operation

The hours of operation will occur generally in accordance with the hours specified in the approved development application as detailed in the operation summary.

Unless otherwise agreed with the Shire of Upper Gascoyne (the **Shire**), pet meat processing will be conducted:

- From Monday to Saturday;
- Between the hours of 7:00am-4:00pm

Vehicle Use

A total of no more than two (2) light vehicles, and two (2) medium rigid trucks will be used as part of the Meat Processing Facility.

All vehicles must be securely stored on the subject site at all times when not in use.

No vehicle movements associated with the facility are permitted outside the operational hours of 7:00am-4:00pm, Monday to Saturday.

When entering and exiting the site, there is sufficient maneuvering room such that all vehicles can enter and exit the subject site in forward gear.

Employees

Unless otherwise approved by the Shire, no more than four (4) staff are to be on-site at any one time or undertaking work for the facility (including driving vehicles), on any given day.

Those four (4) staff include the two persons residing on the property.

Safety and Security

At all times when not in operational, the processing room and storage room are to be securely locked to prevent access by any person.

Prior to conclusion of daily operations, all facility equipment is to be satisfactorily cleaned, and the premises tidied, including:

- Washing, wiping and disposing of all meat substances from the bandsaw, mincer, bench and sink to ensure all surfaces are completely clean;
- Mopping of the facility floor to remove and dispose of all meat substances into the waste disposal and drainage, with all waste water to be discharged to a grease trap and then the approved waste water disposal system;
- Application of anti-bacterial chemicals over all surfaces;
- Sterilizing of all equipment at a minimum of 82 degrees; and
- Secure storage of all equipment in designated locations.

The above process is to occur each day at the conclusion of operations.

Meat Transfer Management

Sourcing of Animal Product

All animals (including kangaroos, donkeys, camels and horses) that are sourced for processing are to be initially processed on pastoral land. This includes any gutting, bleeding out, beheading and hocking.

No living or unclean animals are to be transferred to the processing facility.

Transfer of Animal Product to Facility

Deceased cleaned animals are to be transferred to the processing facility via a light vehicle or rigid enclosed refrigerated vehicle. The carcasses of larger animals, such as camels are transported via a chiller truck with the carcass being placed over rails with the chiller truck being fully enclosed. Once the carcasses are secured within the chiller truck the carcasses are transported to the processing facility.

Kangaroos and other smaller animals are transported via a utility with the carcasses placed over rails in the tray of the utility vehicle.

Upon arrival to the property, the carcass is to be removed from the vehicle immediately and transported to the coolroom. The vehicles used to transfer the carcasses are regularly cleaned after transporting carcasses.

Carcasses are to be received at the facility and placed into the cool room only during the specific hours of operation per this OMP.

Transfer of Animal Product from Facility

Frozen processed pet food product is to be moved from the facility storage to the appropriate vehicle in secure, sealed packaging.

All processed pet food is to be frozen in its secure packaging prior to being moved to a vehicle for transporting for sale.

Separate vehicles are used for the transporting of carcasses than those used for delivery of the pet food meat product.

Noise Management Processes

Vehicle Movement

When entering and egressing the subject site, all vehicles are to travel at low speed to avoid undue vehicle noise on adjacent properties.

In addition, all vehicles are to adhere to local speed limits, particularly along Riverside Drive adjacent to residential properties.

Vehicle movements associated with the operations are limited to between 7am and 4pm Monday to Saturdays only.

Operational Practice

Whilst operational, the facility is to employ the following noise and odour mitigation measures:

- At all times whilst meat processing is occurring, including use of the bandsaw, mincer, sinks or any other activity within the processing room, the processing room door is to be securely locked. The securely closing of doors is necessary to mitigate not only noise but odour from the facility.
- Per the hours of operation, no meat processing occurs outside of 7:00am-4:00pm.
- Skinning, deboning and segmenting activities (as required) are to be undertaken only during the hours of operation with all openings to be securely closed to avoid unnecessary noise and odour emissions.
- When opening and closing doors within the facility, and the doors of vehicles associated with the facility, care is to be taken to avoid doors being slammed to minimise noise.

The above procedures are to be followed at all operational times.

Waste Management Processes

Collection of Meat Processing Waste

All meat/animal waste from processing activities is to be collected in lined bins within the facility. At the end of each day, any bin bags containing waste are to be tied up and sealed and placed in the freezer until taken off site.

Bins are to be stored internally to ensure that odour emissions are mitigated and do not adversely impact adjacent properties.

Wastewater Management

All wastewater dispersed from the facility will be processed through a grease trap and then waste water treated via an approved septic tank and a leach drain and be installed according to the requirements of the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*.

Complaints Management

Operations will be reviewed regularly to ensure they are occurring in accordance with this OMP.

Notwithstanding, in the event a complaint is received, an immediate review of operations will occur to ensure practice is in accordance with this OMP.

In the event of a complaint, the complaint shall commence to be investigated within 1 working day of receipt.

Details of the complaint and action taken are to be recorded in writing in the attached form and responded to within seven (7) days of the complaint being received.

A register of all complaints received and the solution, action or recorded response taken will be maintained. A copy of the complaints register will be provided to the Shire upon request by the Shire.

Conclusion

This OMP is prepared for the Meat (Pet Food) Processing Facility on the subject site.

All operations will be undertaken with the management requirements set out in this OMP (as amended).

Complaints Form

**To be completed by the person receiving the complaint and signed off by the
Manager**

Date of incident	
Complaint from	
Contact details	
Description of Incident (record wind direction, temperature or other relevant details)	
Action taken	
Resolved (Y/N)	
Date complainant advised of outcome	
Further action required by who and when	
Manager Sign	
Date Resolved	