



MINUTES

29th of June 2023

ORDINARY COUNCIL MEETING

Held at the Shires Administration Building situated at Gascoyne Junction
commencing at 10.00am

DISCLAIMER

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Please note this agenda contains recommendations which have not yet been adopted by Council.

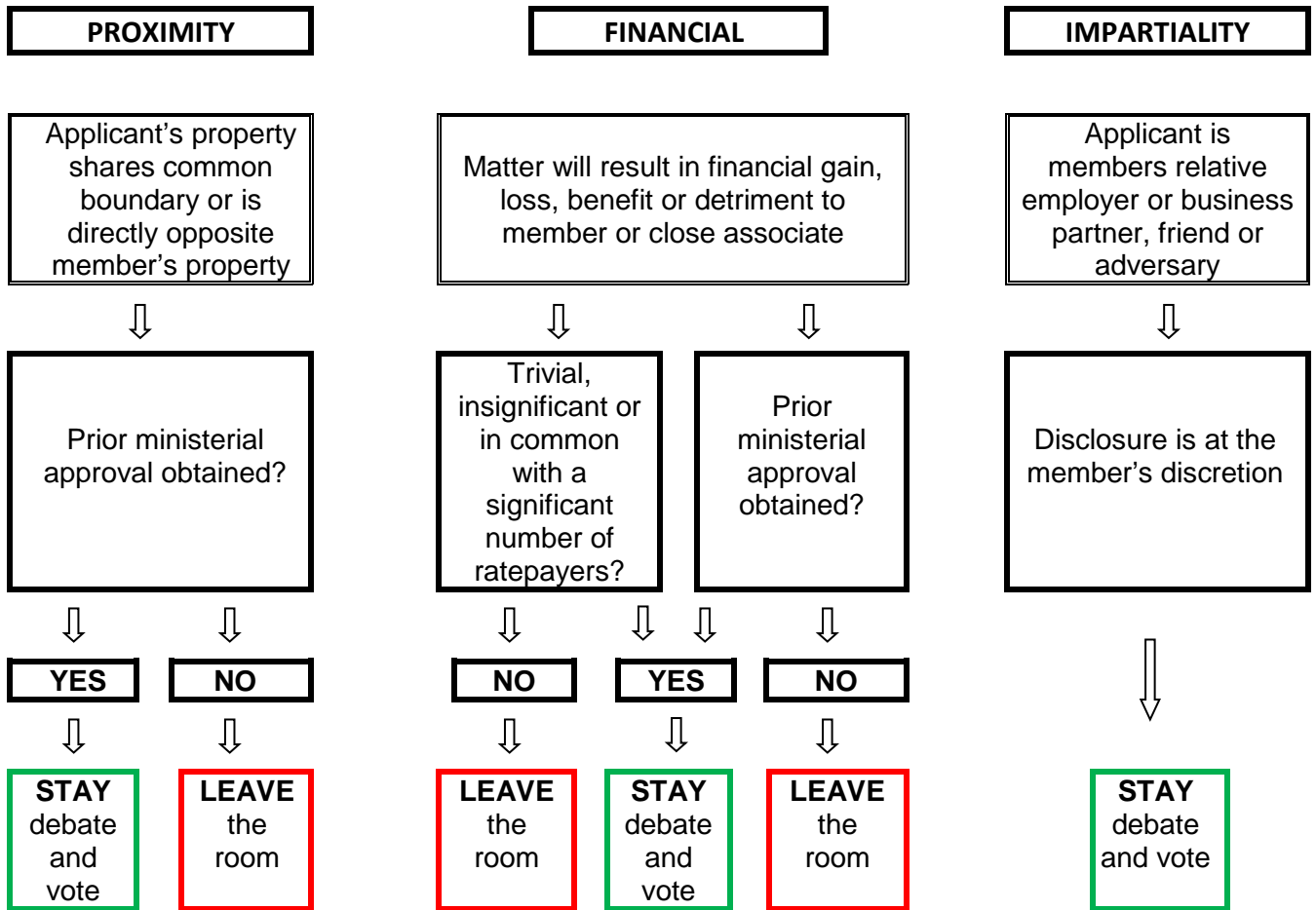
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John McCleary, JP
CHIEF EXECUTIVE OFFICER

* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(Penalties apply).

(2) It is a defense to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 – Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.



SHIRE OF UPPER GASCOYNE
MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES ADMINISTRATION
BUILDING SITUATED AT GASCOYNE JUNCTION ON THE 29th of June 2023 COMMENCING AT
10.00 AM

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**SHIRE OF UPPER GASCOYNE
MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES
ADMINISTRATION BUILDING SITUATED AT GASCOYNE JUNCTION ON THE 29th of June 2023
COMMENCING AT 10.00 AM**

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The Deputy President welcomed those present and declared the meeting open at 10.00am

2. ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

Cr J. Caunt	Deputy Shire President
Cr A. McKeough	Councillor
Cr H. McTaggart	Councillor
Cr R. Hoseason-Smith	Councillor
Cr B. Walker	Councillor
Cr G. Watters	Councillor

Staff

John McCleary JP	Chief Executive Officer
Jarrod Walker	Manager of Works and Services
Cherie Walker	Acting Manager of Finance and Corporate Services

Visitors

Joshua Kirk	Greenfield Technical Services
Hayden Andrews	Greenfield Technical Services

2.2 Absentees

nIL

2.3 Leave of Absence previously approved

3. APPLICATION FOR LEAVE OF ABSENCE

Alys McKeough requested leave of absence for October Council Meeting and this approved.

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

5. DISCLOSURE OF INTEREST

Nil

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

- Greenfield Technical Services

7. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Cr J. Caunt acknowledging the passing of Don Hammarquist and offered his condolences to Don’s family.

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

- 11.1 Tender 09-22/23 Dalgety Brook Concrete Supply and Construct.

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

9.1 Ordinary Meeting of Council held on 31st of May 2023.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution No: 01062023			
MOVED:	CR: G. WATTERS	SECONDED:	CR: B. WALKER
<p>That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 31st of May 2023 be confirmed as a true and correct record of proceedings.</p> <p>FOR: CR J. CAUNT CR B. WALKER CR H. MCTAGGART CR G. WATTERS CR R. HOSEASON-SMITH CR A. MCKEOUGH</p> <p>AGAINST: CR</p> <p>F/A: 6/0</p>			

10. REPORTS OF OFFICERS

Council Resolution No: 02062023			
MOVED:	CR: B. WALKER	SECONDED:	CR: H. MCTAGGART
<p>That Council receive the Manager of Finance and Corporate Services Report, Manager of Works and the Chief Executive Officer reports as read.</p> <p>FOR: CR J. CAUNT AGAINST: CR</p> <p>CR B. WALKER</p> <p>CR H. MCTAGGART</p> <p>CR G. WATTERS</p> <p>CR R. HOSEASON-SMITH</p> <p>CR A. MCKEOUGH</p> <p>F/A: 6/0</p>			

10.1 Manager of Finance and Corporate Services Report

Corporate Services Update

On behalf of the entire team, we extend our deepest sympathies to Dot, Matthew, David, Melanie, and their families on the loss of Don Hammarquist JP OAM. Don was highly regarded by his fellow Councillors and Shire of Upper Gascoyne Staff, he will be dearly missed around the office and the wider Upper Gascoyne community. Don will be forever in our hearts.

We sadly said our final goodbyes to Sa this month and we have been busy preparing for the End of Financial Year (EOFY), as the 30th of June is fast approaching which means that the corporate team is busy and will be kept on our toes with implementing all of the usual EOFY procedures. We hope that this process will be a smooth transition into the new year and without any hassle or system glitches!

The review process of our Interim Audit with William Buck is finished. Our audit file is currently sitting with the OAG pending their final review and sign off. I am hopeful this will be completed by the end of June early July.



Community Resource Centre Update

Author – Ainsley Hardie, Tourism & Community Development Officer

Medical Clinic

I have been working with the team at WACHS on a MOU to further clarify the agreement between our organisations as we move forward with our monthly clinics. On June 20 I was invited to attend the Gascoyne Midwest Regional Executive Meeting. It was a beneficial day where I was able to learn more about future plans happening across the health network, make valued connections and get a perspective of the challenges they are facing in their organisation with staffing.

I raised issues that had been brought to my attention by the local community. On June 28 we will be holding an additional clinic specifically for women’s health. I have also been asked to collect information on what child and maternal health requirements we have across the Shire including child immunisations and we will work to have a clinic here soon if not tied in with our regular GP clinic. This is an area that is lacking in qualified staff and is a priority for WACHS to fill this gap and get critical health service delivered not only here but across the region.

The doctors conducting our clinics are really happy with how they are operating and we will all continue to work together to improve the services offered.

Upcoming Meetings

In August the Shire will be hosting board meetings for Australia’s Golden Outback, Regional Development Australia (Midwest) and the Gascoyne Development Commission. Spending time in the Upper Gascoyne is a wonderful opportunity for board members to acquaint themselves with local issues, and to get a strong sense of what our Shire has to offer and the understand the community and its needs.

Disability, Accessibility & Inclusivity Policy

On June 19 I attended a workshop on updating the Shire Disability, Accessibility & Inclusivity Policy. With new technologies emerging it was insightful to see the ways in which we can best support those in our community. I look forward to presenting this policy for consideration to council in the next quarter.

Events

The Outback Car Trek Car Rally raising funds for the RFDS came through Gascoyne Junction on Saturday June 3. All 65 vehicles refuelled in Gascoyne Junction and enjoyed morning tea provided by the Gascoyne Junction Remote Community School. A packed lunch was also supplied raising over \$4000 for the school. The event had media attention with a focus on Gascoyne Junction including a live cross during ABC Breakfast Radio on the Saturday morning. Many trekkers took photos of the Wander Outback maps and plan to return with extended family and a little longer to stay in the area. In June as of the time of preparing this report we still have a Supper Under the Stars with Astrotourism WA. We have had visitors change their travel plans to join us for the evening. A fun run as part of Save our Country Kids Week will be held on Sunday June 25 which is a campaign about being safe on country roads and finally at the conclusion of the council Meeting our annual Biggest Morning Tea.

Tourism

We are seeing a decrease in the intrastate market so far this tourism season which is understandable given this is really the first season that WA residents have been able to confidently travel overseas and interstate since COVID. We are seeing an increase in visitors from the Eastern states who are slowly making their way west after leaving late April/early May.

Digital Marketing Campaign

Website Usage: 4181								
Session Source	Google	Facebook	Facebook	Direct	Bing			
	1261	1249	907	563	109			
Page	Home	Road Report	Employment	Solar Eclipse	Camping	Rd Distances	Attractions	Contact
	642	520	160	158	158	151	122	195

User Data Facebook User Total: 1522 & 587 Conversions								
Session Source	Facebook 907	Direct 560	Not Set 21	Google 21	Facebook.com 8	Bing		
By Page	Home 653	Employment 577	Road Report 99	Camping 63	Not Set 48	Epic Road Trips 21	Tenders 18	Rd Distances 13

Awareness Ad Set Facebook

The video ad set has performed really well in its first full month from 01 May to 31 May. A huge 222,317 video plays with 134,775 impressions. The team are now adjusting the regions for the month of June as they continue to understand our target audience better and place our targeted ad campaign to those we are trying to entice to visit the Upper Gascoyne.

Total Video Plays	222,317	\$2.37 CPM
Clicks	2825	\$0.35 CPC
Impressions	134,776	\$992.12 TOTAL SPEND

Printed at: 22/06/23

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SHIRE OF UPPER GASCOYNE

General Ledger Detail Trial Balance

(frmGLTrialBalance)

Options : Year 22/23, From Month 11, To Month 11, By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOf	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
CRC INC	10841310	Commission Centrelink : CRC	-7,068.37	-720.00	-7,788.37
CRC INC	10841330	Transport Commission: CRC	-695.12	-44.64	-739.76
CRC INC	10841340	Postal Agency Commission: CRC	-5,935.30	-4,646.90	-10,582.20
CRC INC	10841360	Income from Events Held	-1,663.60	0.00	-1,663.60
CRC INC	10841380	Postal Agency Sales	-603.56	-101.47	-705.03
CRC INC	10841390	Sales: Books/Maps/Souvenirs/Sundries	-1,204.31	-85.77	-1,290.08
CRC INC	10841500	Grant: CRC Operating	-96,710.00	0.00	-96,710.00
CRC INC	10842600	CRC Income Misc.	-149.07	-124.91	-273.98
CRC INC	10842610	CRC Merchandise Sales	-3,928.20	-359.34	-4,287.54
Total	CRC INCOME		<u>-117,957.53</u>	<u>-6,083.03</u>	<u>-124,040.56</u>
Total for division	GEN		<u>-117,957.53</u>	<u>-6,083.03</u>	<u>-124,040.56</u>
Grand Total			<u>-117,957.53</u>	<u>-6,083.03</u>	<u>-124,040.56</u>

CUSTOMER SERVICES & ENQUIRIES		2022.2023 TOTAL	2021.2022 TOTAL	YTD DIFF	May-23	May-22	MAY DIFF
Admin Support	Faxes	0	3	-3	0	0	0
	Photocopying/Printing/Scanning/Emailing	22	40	-18	2	4	-2
	Laminating/Binding	1	8	-7	1	2	-1
	Hot Office Bookings	0	2	-2	0	0	0
	External Training and Course	0	0	0	0	0	0
CRC	1:1 Assistance to Community Members	26	0	26	3	0	3
	Computer/Internet Access	31	50	-19	4	3	1
	Community Education Events	1	4	-3	0	0	0
	Community Social Events	13	20	-7	1	1	0
	Community Economic Seminars	1	1	0	0	1	-1
	Department of Human Services	16	21	-5	3	0	3
	Government Access Point	37	20	17	3	2	1
	Use of Paid WIFI Services	3	0	3	0	0	0
Use of FREE WIFI Hub	22	0	22	9	0	9	
Tourism	Road Condition Requests	709	944	-235	83	79	4
	General Tourism Information	872	745	127	129	73	56
	Book Sales	25	43	-18	4	1	3
	CRC Merchandise Sales	277	364	-87	32	22	10
	Walking Tours	66	0	66	0	0	0
Info	Phonebook Purchases	0	0	0	0	0	0
	Gassy Gossip yearly subscription	0	4	-4	0	0	0
	Gassy Gossip Advertisement	0	7	-7	0	0	0
Health	Video Conference/Telehealth	8	4	4	0	0	0
	RFDS Support	11	0	11	0	0	0
	Medical Clinic Visits	66	0	66	4	0	4
Agencies	Library	87	66	21	8	7	1
	Postage Sales	90	193	-103	8	11	-3
	Postage Collection	68	0	68	40	0	40
	Department of Transport	30	46	-16	1	5	-4
	Horizon Power	62	105	-43	7	6	1
Total Customer Service Enquiries		2544	2690	-146	342	217	125

10.2 Manager of Works and Services Report

I would like to open this report by offering my condolences to Dot Hammarquist and extended family for the passing of one of the Gascoyne's true statesmen Don Hammarquist. Don was the biggest promoter and lover of this region who dedicated much of his life to the Shire of Upper Gascoyne and to country racing in WA. He was a great friend and mentor of mine and he will be missed.

As we close out the 22-23 financial year we are busy preparing the budget and works program for 2023-24. I would like to thank Cherie Walker for her assistance as we await our newly appointed Manager of Finance to arrive. The next twelve months will be full on once again with a busy work schedule including resheeting sections of the Ullawarra, Pimbee and Cobra Dairy Creek roads and bitumen reseals. We will begin our 2023-24 campaign resheeting the Junction Race Club's race track and then onto the Dalgety Brook completing earthworks for the new concrete crossing. I am pleased to say that the Aboriginal Heritage survey on Dalgety Brook was completed and approval has been given to go ahead.

Much of June has been focused on Hastings once again. Unfortunately we saw a huge increase in heavy vehicles accessing the Yangibana project via routes contrary to the Road Use Agreement. This caused premature damage to Ullawarra Road and the south east end of Carnarvon Mullewa Road. Hastings have since redirected their HV's to the correct route. John and I made a special trip to Yangibana to inspect roads and drop in to see the team at Yangibana on 19th June but were disheartened to find the top end of Ullawarra and Edmund Gifford Creek in poor state clearly due to heavy vehicle use. This was extremely disappointing given Hastings sent Vince Catania to our last Council meeting to discuss alternative routes and issues

surrounding access. However it must be said that the road crew (North Coast plant Hire) who have been engaged by Hastings to do maintenance works, have done a great job on the bottom half of Ullawarra Road, they will continue north across to Cobra Dairy Creek road. Hastings will also get them to make the necessary repairs to Ullawarra road.

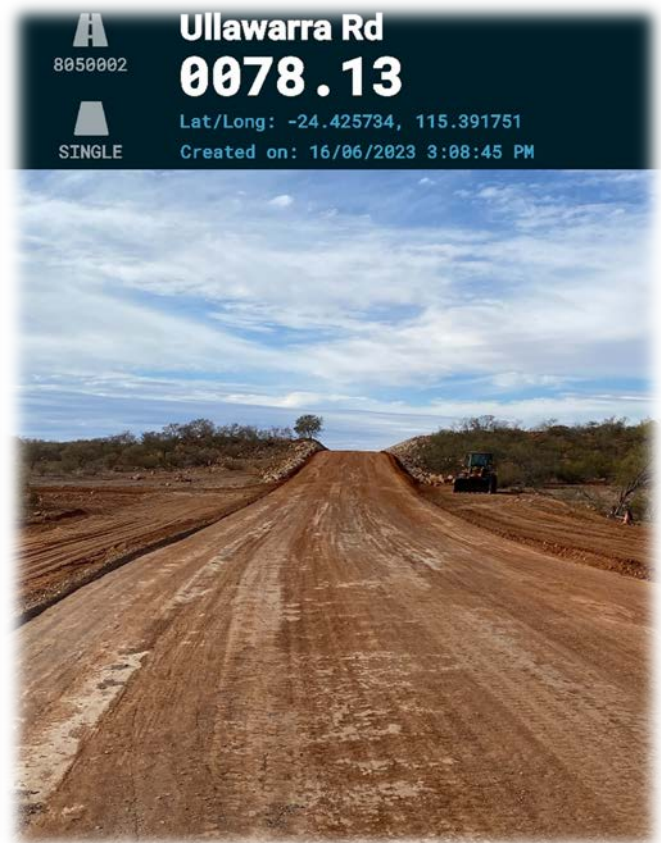
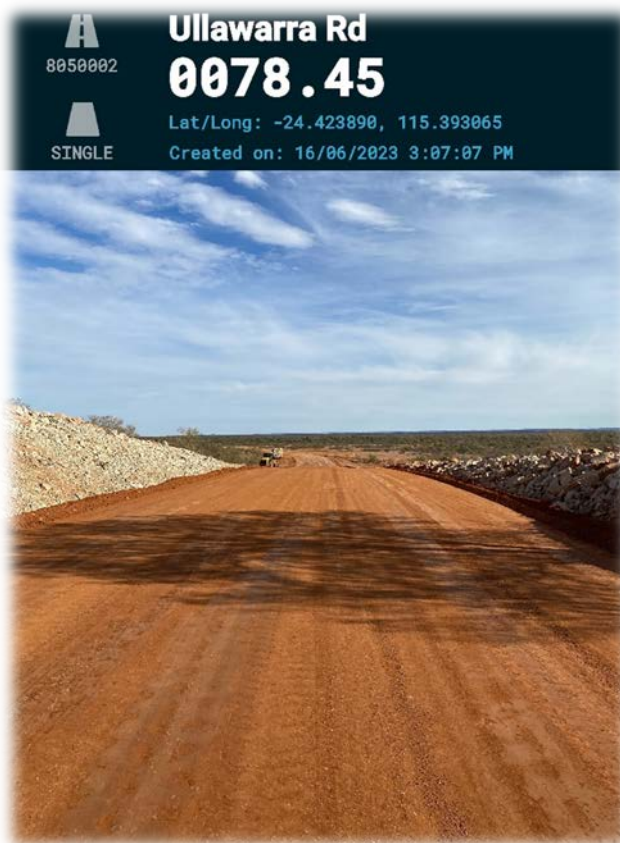
We had a huge contingent of tradesman here last week completing the CEO shed, pavilion shed and retaining wall, footpaths, insurance work. These works will complete our projects for 2022-23.



The works crew attended a Roads to Rehydration workshop organised by the Krystie Bremer from the Gascoyne Catchments Group and facilitated by the Shire. Richard Marver of Contour Consulting ran the

workshop and discussed different techniques in the field to improve natural drainage to maximise rehydrating the landscape and minimise soil erosion.

We have completed the Blackspot project at Mt Sandiman. This project wasn't without plenty of hold ups and complications including rain, contractor unavailability and breakdowns. The crest is now much safer and has been lowered by approximately 2m and widened to 10m. Signage and guide posts were being installed at the time of writing this report.



10.3 Chief Executive Officers Report

It is with a heavy heart that we must acknowledge the passing of our Shire President and friend, Mr Don Hammarquist, JP OAM. Don finally succumbed to the dreadful disease, Cancer, which he bravely fought for many years. I cannot thank Don enough for the support he provided to me and my team over the years, he was the Yang in our relationship. Although at times I get the blame for moving from one project to another at rapid pace, it must be said there was a pretty big set of hands pushing me along. Don's mantra was 'build it and they will come' and 'we deliver'. This was about getting things done now for the future to encourage growth and to spending any grant monies as soon as possible in order to demonstrate to funding bodies that we can deliver on projects on time and in budget. I was fortunate enough to be able to take Jarrod with me to see Don on the 1st of June and present him with the Freeman of the Shire Award and show him the Tidy Towns Award. It was quite an emotional reunion for all concerned but it was the best thing we could have done for him. My thanks go to Josh Kirk for flying us down and back, what an effort and it just proves the calibre of people we have working for us either as staff or contractors.

The commercial Land Project is moving along slowly with the DPLH completing their consultation requirements and we now wait for the State to determine the value of the land prior to selling it to us as free hold title. The

same cannot be said for the residential land development with no action received from the Yinggarda PBC in relation to moving the ILUA forward.

I can advise that we have finished undertaking interviews for the Manager of Finance and Corporate Services. We received around 20 applications, we interviewed 3 people all of whom could have done the job, however; a choice needed to be made. Ms Andrea Pears was successful, Andrea is the current Finance Manager for the Shire of Shark Bay, and Andrea is very experienced and holds a Degree in Business and is a certified CPA. At the time of writing we have not landed on a start date. We are all excited about working with Andrea and I am certain she will bring another level of professionalism to this position.

You certainly tell it is winter as I have had numerous meetings the month, these include – Steve Post (Police Superintendent) and his entourage, Gaff Murray (Main Roads), Vince Catania (Hastings); Amanda Wilmont (GDC), Matt Derlagen (NAIF); and various others. I have attended the RRG Ands Zone Meetings in Exmouth along with the MWS, Shire President and Councillor McTaggart.

At the time of writing we have not been advised of the date and time of Don’s funeral, in conjunction with the Shire President I have decided that we will close up shop and all staff are invited to attend as Don had interactions with all staff and this will provide the opportunity for staff members to say their final goodbyes.

STATUS OF GRANTS FOR 2022							
Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
4/2/2022	20/02/2022	Dalgety Brook Floodway	Bridges Renewable Program	Dept of Infrastructure, Transport, Regional Development and Communications	\$1,800,000	\$1,800,000	Approved
13/12/2021	N/A	Carnarvon / Mullewa Road Sealing Project	Ad hoc	Main Roads – State initiatives on Local Roads	Requested between 3.9 and 4.5 million	Ongoing	Approved
28/01/2023	N/A	Hatch Street Footpaths	WA Bicycle Network Grant	Dept of Transport	\$22,000	\$44,000	Successful
01/02/2023	N/A	Up-date current Local Planning Strategy	Ad Hoc	Dept of Planning, Lands & Heritage	\$15,000	\$135,000	Successful
13/02/2023	13/03/2023	Gascoyne Junction Community Gym	Horizon Power Community Grant	Horizon Power	\$10000	\$12000	Successful
06/04/2023	06/09/2024.	Residential Land Development	Infrastructure Development Fund – Unlocking Regional Worker Accommodation Opportunities	Department of Planning, Lands and Heritage.	\$523,463.60 inc.I GST	\$743,463.60 inc.I GST	Pending
23/12/2022	09/01/2023	Water Treatment Plant – Reverse Osmosis	Development of Future Drought Fund Extension and Adoption of Drought Resilience Farming Practices Grants Program application	Department of Agriculture, Water and the Environment	\$400,000.00 inc.I GST	\$600,000.00 inc.I GST	Pending
18/04/2023	18/04/2023	Technology Equipment Upgrades	CRC Technology Grant	DPIRD	\$5167.00	\$5667.00	Successful

21/04/2023	21/04/2023	Save our Country Kids	Road Safety Commission SOCK Week	Narembeen CRC	\$1200	\$1200	Successful
17/04/2023	17/04/2023	Gascoyne Junction Rocks	National Science Week	WACC	\$4000	\$4500	Successful

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Cherie Walker
Date:	21 June 2023
Matters for Consideration:	<p>To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Thursday the 29th of June as attached – see Appendix 1.</p> <p>In addition to the List of Accounts and as part of this agenda report, Council are also requested to receive the Legal Expenses report. This report details all legal costs incurred to the end of this reporting period for both general legal and rates debt recovery expenses – refer to Appendix 1.</p>
Background:	<p>The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.</p>
Comments:	The list of accounts are for the month of May 2023.
Statutory Environment:	<p>Local Government (Financial Management Regulations) 1996</p> <p>13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p> <p>(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —</p> <ul style="list-style-type: none"> (a) the payee's name; and (b) the amount of the payment; and (c) the date of the payment; and (d) Sufficient information to identify the transaction. <p>(2) A list of accounts for approval to be paid is to be prepared each month showing —</p> <ul style="list-style-type: none"> (a) for each account which requires council authorisation in that month —

	<p>(i) the payee's name; and</p> <p>(ii) the amount of the payment; and</p> <p>(iii) sufficient information to identify the transaction; and</p> <p>(b) the date of the meeting of the council to which the list is to be presented.</p> <p>(3) A list prepared under sub regulation (1) or (2) is to be —</p> <p>(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and</p> <p>(b) recorded in the minutes of that meeting.</p>												
Policy Implications:	Nil												
Financial Implications:	2022/2023 Budget												
Strategic Implications:	<p>SCP – Objective 4 – Our Leadership – 4.2 An efficient and effective organisation.</p> <p>Strategy 4.2.2 Maintain accountability and financial responsibility through effective planning.</p> <p>Strategy 4.2.3 Comply with statutory and legislative requirements.</p>												
Risk:													
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)								
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation								
Consultation:	Nil												
Voting requirement:	Simple Majority												
Officer's Recommendation:	<p><i>That Council endorse the payments for the period 1st of May 2023 to the 31st of May 2023 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 31st of March 2023.</i></p> <table border="1"> <tr> <td>Municipal Fund Bank EFTs ()</td> <td>\$1,231,803.52</td> </tr> <tr> <td>Payroll</td> <td>\$99,795.33</td> </tr> <tr> <td>BPAY/Direct Debit</td> <td>\$45,065.48</td> </tr> <tr> <td>TOTAL</td> <td>\$1,376,664.33</td> </tr> </table>					Municipal Fund Bank EFTs ()	\$1,231,803.52	Payroll	\$99,795.33	BPAY/Direct Debit	\$45,065.48	TOTAL	\$1,376,664.33
Municipal Fund Bank EFTs ()	\$1,231,803.52												
Payroll	\$99,795.33												
BPAY/Direct Debit	\$45,065.48												
TOTAL	\$1,376,664.33												
Council Resolution No: 03062023													

MOVED:**CR: B. WALKER****SECONED:****CR: A. MCKEOUGH**

That Council endorse the payments for the period 1st of May 2023 to the 31st of May 2023 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 31st of March 2023.

Municipal Fund Bank EFTs ()	\$1,231,803.52
Payroll	\$99,795.33
BPAY/Direct Debit	\$45,065.48
TOTAL	\$1,376,664.33

FOR: CR J. CAUNT
CR B. WALKER
CR H. MCTAGGART
CR G. WATTERS
CR R. HOSEASON-SMITH
CR A. MCKEOUGH

AGAINST: CR

F/A: 6/0

10.5 MONTHLY FINANCIAL STATEMENT	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Cherie Walker
Date:	21 June 2023
Matters for Consideration:	<p>The Statement of Financial Activity for the period of May 2023, includes the following reports:</p> <ul style="list-style-type: none"> • Statement of Financial Activity • Significant Accounting Policies • Graphical Representation – Source Statement of Financial Activity • Net Current Funding Position • Cash and Investments • Major Variances • Budget Amendments • Receivables • Grants and Contributions • Cash Backed Reserve • Capital Disposals and Acquisitions • Trust Fund <p style="text-align: center;">see Appendix 2</p>
Background:	Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.
Comments:	The Statement of Financial Activity is for the month of May 2023
Statutory Environment:	Local Government Act 1995 – Section 6.4 Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	<p>SCP – Objective 4 – Our Leadership – 4.2 An efficient and effective organisation.</p> <p>Strategy 4.2.2 Maintain accountability and financial responsibility through effective planning.</p> <p>Strategy 4.2.3 Comply with statutory and legislative requirements.</p>
Risk:	

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil			
Voting requirement:		Simple Majority			
Officer's Recommendation:		<i>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of May 2023.</i>			
Council Resolution No: 04062023					
MOVED:	CR: H. MCTAGGART	SECONDED:	CR: R. HOSEASON-SMITH		
<p>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of May 2023.</p> <p>FOR: CR J. CAUNT AGAINST: CR</p> <p> CR B. WALKER</p> <p> CR H. MCTAGGART</p> <p> CR G. WATTERS</p> <p> CR R. HOSEASON-SMITH</p> <p> CR A. MCKEOUGH</p> <p>F/A: 6/0</p>					

10.6 BUDGET VARIATION

Applicant:	Shire of Upper Gascoyne				
Disclosure of Interest:	Nil				
Author:	John McCleary – Chief Executive Officer				
Date:					
Matters for Consideration:	To transfer funds into the Building reserve				
Background:	The Shire has received \$220,000 from LGIS as payment for the loss of the 'Old CEO's' residence situated on Scott Street.				
Comments:	<p>It is proposed that the residence be demolished as the cost to repair and make good as a modern home are cost prohibitive.</p> <p>At this stage we have not settled on a location to commence construction of a Workers Accommodation facility; as such, it is recommended that we put this money into the building reserve so we can access it when the time is right.</p>				
Statutory Environment:	Local Government Act 1995				
Policy Implications:	Nil				
Financial Implications:	Increase our building reserve account.				
Strategic Implications:	Nil				
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

10.7

AWARD CONTRACT – CONSTRUCTION OF DALGETY BROOK CONCRETE FLOODWAY

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Jarrold Walker – MWS
Date:	20/06/2023
Matters for Consideration:	Award contract for the construction of Dalgety Brook concrete floodway.
Background:	<p>The Shire of upper Gascoyne sort to engage a suitably qualified and experienced contractor to complete the concrete work associated with the upgrade of the Dalgety Brook floodway from an unsealed floodway to a two-lane concrete floodway. The works are funded via the Federal Government Bridges for Renewal Program (BRP). Greenfields Technical Services provided a tender evaluation report, please see attached APPENDIX 3</p>
Comments:	<p>The tender was advertised in The West Australian on Saturday 27th May and closed on 2.00 pm AWST Tuesday 13 June 2023 to the Shire’s electronic Tenderlink portal. Submissions were opened by representatives of the Shire at the Shire’s office shortly after the closing time.</p> <p>Four (4) tender submissions were received as follows:</p> <ul style="list-style-type: none"> • Busselton Civil (Busselton) • Exmouth Civil (Exmouth) • Neo Civil (Neo) • Yuin Contracting (Yuin) <p>Busselton also provided an alternative tender.</p>
Statutory Environment:	<p>Local Government (Functions & General) Regulations 1996 Reg. 18</p> <p>(4) Tenders that have not been rejected under subregulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.</p>
Policy Implications:	NIL
Financial Implications:	NIL. Funded via the Federal Government Bridges for Renewal Program (BRP).
Strategic Implications:	Forms part of the Community Strategic Plan to seal between Gascoyne Junction and Meekatharra boundary
Risk:	

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:

Greenfields Technical Services provided a tender evaluation report

Voting requirement:

Simple majority

Officer's Recommendation:

That Council award RFT09 22-23 Construct Dalgety Brook Concrete Floodway to Yuin Pastoral.

Council Resolution No: 06062023

MOVED:

CR. R. HOSEASON-SMITH

SECONDED:

CR. B. WALKER

That Council award RFT09 22-23 Construct Dalgety Brook Concrete Floodway to Yuin Pastoral.

FOR: CR J. CAUNT

AGAINST: CR

CR B. WALKER

CR H. MCTAGGART

CR G. WATTERS

CR R. HOSEASON-SMITH

CR A. MCKEOUGH

F/A: 6/0

10.8 PUBLIC TENDER DECISION CRITERIA FOR DISPOSAL OF 950H WHEEL LOADER

Applicant:	Shire of Upper Gascoyne				
Disclosure of Interest:					
Author:	Jarrod Walker				
Date:	21/06/2023				
Matters for Consideration:	Council to determine decision selection criteria for the public tender of the disposal of Shire of Upper Gascoyne's 2013 CAT 950H Wheel Loader				
Background:	The Shire of Upper Gascoyne wishes to replace the current 950H wheel loader which has reached 9200 hrs. Westrac have inspected the loader and tendered a trade in price on the 20 th June 2023. The CEO wishes to use this trade in price as a reserve price and conduct a public tender to dispose of the 950H loader.				
Comments:	As per the Local Government Act 1995, Council must determine in writing a selection criteria prior to conducting a public tender. The recommended selection criteria is: PRICE 100%				
Statutory Environment:	Local Government Act 1995 Local Government (Functions & General) Regulations 1996 Reg. 14 (2a) If a local government — (a) is required to invite a tender; or (b) decides to invite a tender, the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.				
Policy Implications:	NIL				
Financial Implications:	Future budget				
Strategic Implications:	Shire assets to be of good quality and condition to maintain top efficiencies.				
Risk:	LOW				
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
	Rare (1)	Moderate (1)	Low (1-4)	Failure to meet Statutory, Regulatory or	Accept Officer Recommendation

Not meeting Statutory Compliance				Compliance Requirements	
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Consultation:	Westrac
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Voting requirement:	Simple majority
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Officer's Recommendation:	<p><i>That Council:</i> <i>Adopt selection criteria as recommended by Works Manager:</i> 1. Price 100%</p>
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Council Resolution No: 07062023

MOVED:	CR. G. WATTERS	SECONDED:	CR. H. MCTAGGART
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That Council:
Adopt selection criteria as recommended by Works Manager:
1. Price 100%

FOR: CR J. CAUNT
CR B. WALKER
CR H. MCTAGGART
CR G. WATTERS
CR R. HOSEASON-SMITH
CR A. MCKEOUGH

AGAINST: CR

F/A: 6/0

10.9 ATTENDANCE AT WALGA ANNUAL CONFERENCE

Applicant:	Shire of Upper Gascoyne				
Disclosure of Interest:	John McCleary- CEO – potential attendee Alys McKeough – Shire Councillor – potential attendee				
Author:	John McCleary – Chief Executive Officer				
Date:	22 June 2023				
Matters for Consideration:	To authorise or otherwise Shire Councillor(s) and Staff to attend the WALGA State Conference.				
Background:	This year the WALGA Local Government Convention will be held on the 17-19 of September 2023 at the Crown Perth.				
Comments:	Nil				
Statutory Environment:	Nil				
Policy Implications:	Nil				
Financial Implications:	Nil as an allowance has been made in the 2023/24 Annual Budget.				
Strategic Implications:	Nil				
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:	Nil				
Voting requirement:	Simple Majority				
Officer's Recommendation:	<p><i>That the Council authorise :</i></p> <ol style="list-style-type: none"> 1. 2. <p><i>to attend the WALGA Local Government Convention to be held on the 17-19th of September 2023.</i></p>				
Council Resolution No: 08062023					

CR B. WALKER
CR H. MCTAGGART
CR G. WATTERS
CR R. HOSEASON-SMITH
CR A. MCKEOUGH

F/A: 6/0

Council came from behind closed doors at 10:22am

MOVED: CR: A MCKEOUGH

SECONDED: H MCTAGGART

That Council come out from behind closed doors.

FOR: CR J. CAUNT

AGAINST: CR

CR B. WALKER
CR H. MCTAGGART
CR G. WATTERS
CR R. HOSEASON-SMITH
CR A. MCKEOUGH

F/A 6/0

12. PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14. ELECTED MEMBERS REPORTS

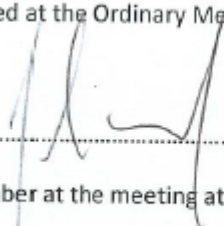
- 14.1 Cr Caunt – Attended WALGA Zone and RRG Meeting on the 23rd June in Exmouth.
- 14.2 Cr Walker – School catered for the Outback Car Rally in early June and School raised \$5,000.00 and overall the Rally raised over 1 million dollars for RFDS. Also participated in SOCK 5km run held by the Shire.
- 14.3 Cr McTaggart - Attended WALGA Zone and RRG Meeting on the 23rd June in Exmouth. Also attended Heritage Act meeting in Carnarvon on 28th June.
- 14.4 Cr Hoseason-Smith - Attended Heritage Act meeting in Carnarvon on 28th June. Commended THEM Earthmoving for the current works on Carnarvon Mullewa rd.
- 14.5 Cr McKeough - Nothing to report.
- 14.6 Cr Watters – Nothing to report.

15. STATUS OF COUNCIL MEETING RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer

16. MEETING CLOSURE

The Shire President closed the meeting at 11:30am.

<p>To be confirmed at the Ordinary Meeting on the 26th July 2023.</p> <p>Signed.....</p> <p>Presiding member at the meeting at which time the minutes were confirmed.</p>
