



MINUTES

25th of MAY 2022

ORDINARY COUNCIL MEETING

Held at the Mount Augustus Tourist Park commencing at 8.00am

DISCLAIMER

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.

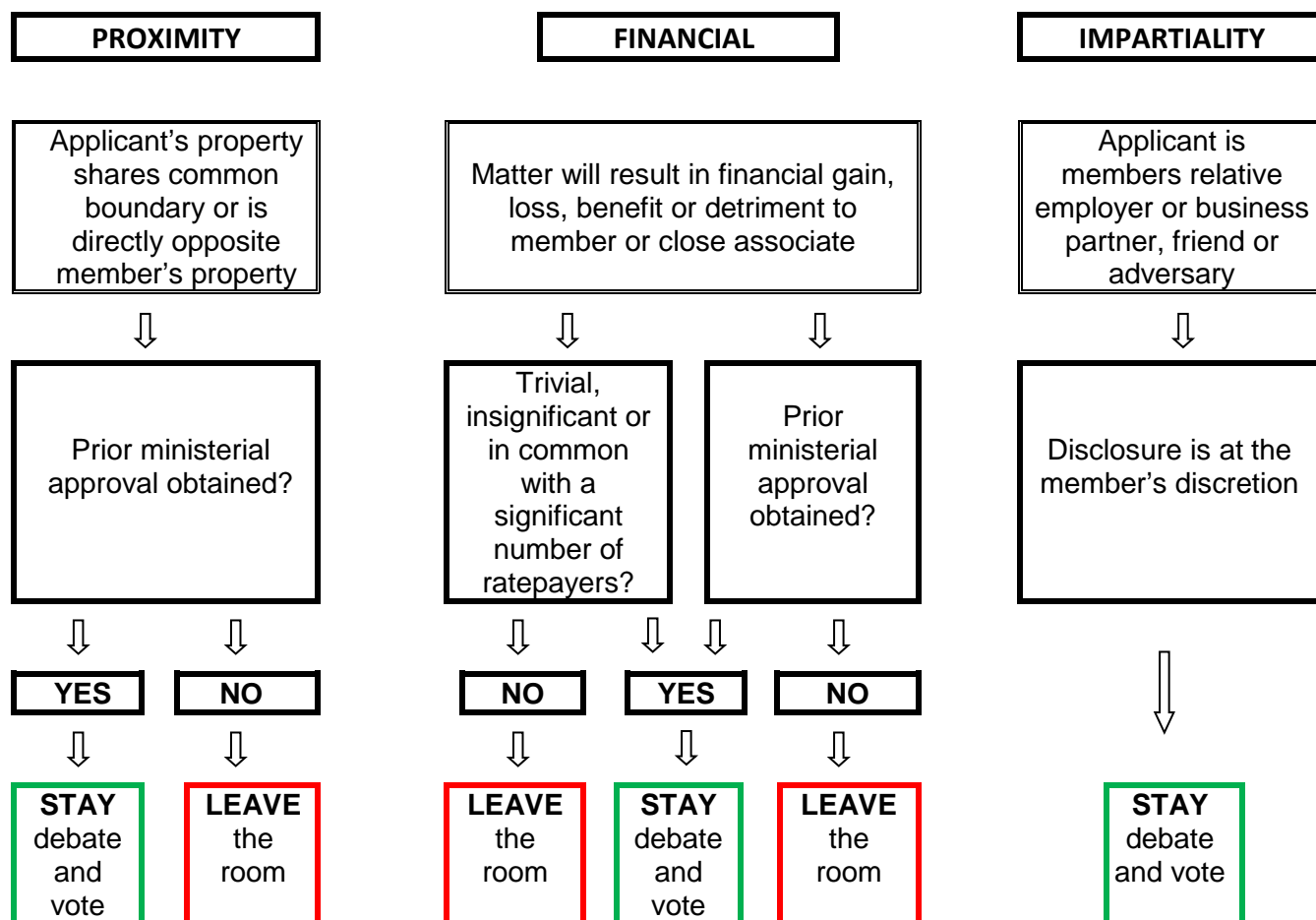
No responsibility whatsoever is implied or accepted by the Shire of Upper Gascoyne for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Upper Gascoyne disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Upper Gascoyne during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Upper Gascoyne. The Shire of Upper Gascoyne warns that anyone who has an application lodged with the Shire of Upper Gascoyne must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Upper Gascoyne in respect of the application.



John McCleary, JP
CHIEF EXECUTIVE OFFICER

* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(Penalties apply).

(2) It is a defense to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 – Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Table of Contents

<u>1.</u>	DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS	4
<u>2.</u>	APOLOGIES AND APPROVED LEAVE OF ABSENCE	4
<u>3.</u>	APPLICATION FOR LEAVE OF ABSENCE	4
<u>4.</u>	PUBLIC QUESTION TIME	4
<u>5.</u>	DISCLOSURE OF INTEREST	4
<u>6.</u>	PETITIONS/DEPUTATIONS/PRESENTATIONS	4
<u>7.</u>	ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION	4
<u>8.</u>	MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS	4
<u>9.</u>	CONFIRMATION OF MINUTES FROM PREVIOUS MEETING	5
<u>10.</u>	REPORTS OF OFFICERS	6
	10.1 MANAGER OF FINANCE AND CORPORATE SERVICES REPORT	6
	10.2 MANAGER OF WORKS AND SERVICES REPORTS	8
	10.3 CHIEF EXECUTIVE OFFICERS REPORT	11
	10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS	15
	10.5 MONTHLY FINANCIAL STATEMENT	17
	10.6 RATES SUBMISSION – 2022/2023 DIFFERENTIAL RATES	18
	10.7 REQUEST TO APPROVE BUDGET VARIATION	28
	10.8 POLICY MANUAL INCLUSION – 12.8 AIRCRAFT LANDING STRIPS	31
<u>11.</u>	MATTERS BEHIND CLOSED DOORS	32
<u>12.</u>	MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	32
<u>13.</u>	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	32
<u>14.</u>	ELECTED MEMBERS REPORT	32
<u>15.</u>	STATUS OF COUNCIL RESOLUTIONS	33
<u>16.</u>	STATUS OF PROJECTS	33
<u>17.</u>	MEETING CLOSURE	33

**SHIRE OF UPPER GASCOYNE
MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE MOUNT AUGUSTUS
TOURIST PARK ON THE 25TH OF MAY 2022 COMMENCING AT 8.00 AM**

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The President welcomed those present and declared the meeting open at 8.5am.

2. ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

Cr D. Hammarquist OAM JP	Shire President
Cr J. Caunt	Vice President
Cr H. McTaggart	Councillor
Cr R. Hoseason-Smith	Councillor
Cr G. Watters	Councillor
Cr B. Walker	Councillor

Staff

John McCleary JP	Chief Executive Officer
Jarrod Walker	Manager of Works and Services
Sa Toomalatai	Manager of Finance and Corporate Services

Visitors

Joshua Kirk	Greenfield Technical Services
Peter Abhulimhen	Greenfield Technical Services
Colin Sibson	WA Police
David Duncan	WA Police
Roz Davies	Hastings
Kim Pervan	Hastings
Lisa McGrath	Hastings

2.2 Absentees

Councillor A. McKeough

2.3 Leave of Absence previously approved

Nil

3. APPLICATION FOR LEAVE OF ABSENCE

MOVED: CR: H. MCTAGGART

SECONDED: CR: B. WALKER

That Councillor Alys McKeough be granted leave of absence for the Ordinary Meeting of Council to be held on the 22nd of June 2022.

F/A: 6/0

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Mr Martin Baston telephoned the Shire and requested the Shire consider the following points:

- More Warning Signs coming up to crossings/washouts etc. (Murchison has very good warning signage) example Red signs Slow down now.

The Shire currently have signage in compliance with MRWA Guidelines; however, each year review our signage as part of the budget process.

- Widen the single lane crossings (according to Martin Murchison are doing this and have purchased own batching plant).

It is the Shires understanding that the batching plant is owned by Yuin Contractors. When the opportunity presents we have increased the widths of these floodway's; namely Coordawandy, Bundagee, Rutter's and Pell's Crossings, over time we will continue to up-grade these crossings.

- Clear and widen verges hard to see animals.

In general the Shire has very wide roads with the trafficable width being 9 metres + with good front and back slope clearances. The Shire is limited to how far we can clear back of the road due to legislative clearing permits and Native Title issues.

4.2 Questions without Notice

Nil

5. DISCLOSURE OF INTEREST

Nil

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

- 6.1** Greenfield Technical Services – Provided a report on the current DRFAWA works being carried out.
- 6.2** Hastings – Provided the Council with an update on their Environmental Work associated with Phase 2 of the Mine.
- 6.3** WA Police - Provided Council with general information around Policing within our Shire.

7. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

Nil

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

9.1 Ordinary Meeting of Council held on 27th of April 2022.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution No: 01052022			
MOVED:	CR: B. WALKER	SECONDED:	CR: H. MCTAGGART
<p>That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 27th of April 2022 be confirmed as a true and correct record of proceedings.</p> <p>FOR: Cr D. Hammarquist Cr J. Caunt Cr H. McTaggart Cr R. Hoseason-Smith Cr G. Watters Cr B. Walker</p> <p>AGAINST: CR</p> <p>F/A: 6/0</p>			

10. REPORTS OF OFFICERS

Council Resolution No: 02052022			
MOVED:	CR: H. MCTAGGART	SECONDED:	CR: G. WATTERS
<p>That Council receive the Manager of Finance and Corporate Services, the Manager of Works & Services and the Chief Executive Officer reports as read.</p> <p>FOR: Cr D. Hammarquist Cr J. Caunt Cr H. McTaggart Cr R. Hoseason-Smith Cr G. Watters Cr B. Walker</p> <p>AGAINST: CR</p> <p>F/A: 6/0</p>			

10.1 **Manager of Finance and Corporate Services Report**

Corporate Services Update

At the end of this month we are scheduled for our onsite Interim Audit visit with our auditors from William Buck. The auditors will be in the office for up to 3 days commencing the week of the 30th May. We have been working on our audit requirements list in preparation of the visit and in the hopes that we can finalise any pending matters while the auditors are onsite.

We continue to work on the 22/23 budget which is gaining pace and becoming a focal point for the management team, we aim to roll out another budget workshop with Council in June.

Council adopted the proposed Differential Rate model for 22/23 along with the Objects and Reasons at the April OCM. This has since been advertised to the public as required under the Act and at the time of writing this report, no submissions have been received.



Community Resource Centre Update

Author – Ainsel Hardie, Tourism & Community Development Officer

The GP Clinic is slowly progressing and whilst we do not have a confirmed start date we received an onsite visit from Anita from WAHCS who will be managing not only our clinic here in Gascoyne Junction but also Coral Bay, Shark Bay and Burringurrah. During the onsite visit the facilities were inspected and an inventory taken of what had already been delivered and what was left to order. This has now been actioned. The hold up again is Human Resources but that this is being resolved with both a doctor and nurse scheduled to be a part of visits. Not only will a full GP Clinic service be running, each month a focus will be placed on a community health initiative to ensure that residents of the Upper Gascoyne are undertaking regular check-ups to maintain their health.

WAHCS also supplied the Shire with supplies of reusable masks and Rapid Antigen Test Kits to be distributed across the community through the mail both in town via mail boxes and via the mail run for stations. Another COVID booster clinic and flu vaccine clinic has been scheduled for June 2nd at the Community Resource Centre.

April was supposed to get underway with our sold out Bogan Bingo event but due to heavy rain and road closures the event was postponed and rescheduled to be held on June 10.



Our ANZAC Day service this year was again held at the memorial at the Shire offices due to the Town Memorial still being a part of the Visitor Stop construction site. Thank you to Shire President Don Hammarquist who conducted the service and Cr Hoseason Smith and Cr McKeogh for their participation in making the service memorable. Once again WO2 Benetio Oti from the Pilbara Regiment travelled from Carnarvon to deliver the ANZAC Day Address. Carnarvon ABC also sent a reporter and producer to town to cover our service. Shire President Don Hammarquist was interviewed along with the entire service which was aired on ABC Perth News and ABC News 24 in the following week. Talks are underway to have the 10th Lighthorse Memorial Regiment attend next years' service.

The grant funding for the Community Resource Centre has been extended and is now secured to continue from 01 July 2022 through to 30 June 2024 so that we can continue delivering services to the Shire of Upper Gascoyne. Services Australia will be visiting in May for an onsite visit and to provide updated materials for the Centre.

In May, the CRC will also be hosting a pop up Department of Transport and also providing a space for Hastings Technology to undertake community consultation.

Tourism Update



Western Australia's Regional Tourism Organisations are currently undertaking the process of preparing 10 year Destination Management Plans. On April 27 I attended the Australia's Golden Outback Visioning Workshop for the Gascoyne Murchison. Representatives from Sandstone, Yalgoo and Murchison were also in attendance. A focus on the Strengths, Weaknesses, Opportunities and Threats for the region were put forward along with defining a vision for our region within Australia's Golden Outback. The next stage will be a survey to individual stakeholders which I have passed on to relevant stakeholders across the Shire to be completed by May 16. I have come away from the meeting with a positive energy for the Shire, and how we can leverage off the direction of both Tourism WA and Australia's Golden Outback. The most exciting part for me is that we do not just have one key area of focus but can position ourselves with experiences and product in all areas using what is already naturally here and a part of our Shire. I am in the process of finalising a report of what this means specifically for our Shire and the steps necessary for us to take moving forward to make the most of opportunities as they present themselves to present at the June meeting.

Collaboration has been a strong focus over the past few months. With the upcoming Solar Eclipse event in 2023 in Exmouth, I have been working with Astrotourism WA, Exmouth, Shark Bay and Carnarvon Shires to make the most of this unique opportunity. Our first onsite visit will occur in late July/early August to commence having the Shire accredited as an Astrotourism space. The Shire of Carnarvon is also undertaking this initiative. On May 11, in partnership with the Shire of Carnarvon we will be launching the Solar Eclipse 2023 Festival which will create a Solar Eclipse events trail throughout both Shires, with a key event in Carnarvon on April 18, 2023 and a key event in the Upper Gascoyne on April 22, 2023. I will be working with local operators to maximise the visitor potential to the area and create activities throughout the period focused on our dark skies. There are three other key Solar Eclipse events in coming years including 2028 in the Kimberley, 2037 in Geraldton/Murchison and 2038 in Onslow. Again there is opportunity to capture those travelling to and from these events. Providing additional short term accommodation is a focus at present, with a long term solution also being looked at. Long term by growing our night time tourism will allow us to capture more visitor spending into the Shire.

In early June, the Shire will be hosting the Western 4WD magazine accompanied by a TV crew to create both video and still content to add to our tourism library. The team from Trackcare and the Model A Ford Club will be visiting the Shire to take on the Kennedy Loop Track. This adventure is being covered for both TV and published media outlets. Whilst in the area we will also be creating content for Destination WA TV Series. All content will be ours to use through upcoming campaigns which will be an asset at both the Perth 4WD show in November and Perth Caravan and Camping Show next March.

Our full set of signage and promotional material is set to be launched, which continue the story of the new banners along Gregory Street. Our focus in marketing is sharing our Rock, our Ranges, our Rivers, the real Outback, epic road trips and the Junction. New Signage will be at our Shire entrances, town entrances and outside the CRC, in the Pub driveway and ready for installation at the Two Rivers Memorial Park.

Community Resource Centre – Monthly Income Report – April 2022

Printed at: 15/05/22

Page No : 1

SHIRE OF UPPER GASCOYNE

General Ledger Detail Trial Balance

(frmGLTrialBalance)

Options : Year 21/22,From Month 10,To Month 10,By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOff	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
	CRC INCO 10841310	Commission Centrelink : CRC	-6,400.38	-720.00	-7,120.38
	CRC INCO 10841330	Transport Commission: CRC	-590.11	-118.60	-708.71
	CRC INCO 10841340	Postal Agency Commission: CRC	-6,174.68	-694.77	-6,869.45
	CRC INCO 10841360	Income from Events Held	-90.91	0.00	-90.91
	CRC INCO 10841380	Postal Agency Sales	-1,016.10	-66.26	-1,082.36
	CRC INCO 10841390	Sales: Books/Maps/Souvenirs/Sundries	-1,531.49	-88.28	-1,619.77
	CRC INCO 10841500	Grant: CRC Operating	-96,000.00	0.00	-96,000.00
	CRC INCO 10842600	CRC Income Misc.	-77.03	-4.00	-81.03
	CRC INCO 10842610	CRC Merchandise Sales	-3,427.62	-369.29	-3,796.91
Total	CRC INCOME		-115,308.32	-2,061.20	-117,369.52
Total for division GEN			-115,308.32	-2,061.20	-117,369.52
Grand Total			-115,308.32	-2,061.20	-117,369.52

Community Resource Centre – Monthly Customer Service Stats – April 2022

CUSTOMER SERVICES & ENQUIRIES	2021.2022 TOTAL	2020.2021 TOTAL	YTD DIFF	Apr-22	Apr-21	APR DIFF
Aus Government Info/Roads	768	1318	-550	26	22	4
Government Access Point	16	6	10	4	0	4
Department of Human Services	15	17	-2	0	0	0
Department of Transport	33	54	-21	5	2	3
Computer/Internet Access	41	19	22	2	1	1
Faxes	3	0	3	0	0	0
General Tourism Information	537	521	16	29	18	11
Phonebook Purchases	0	0	0	0	0	0
Community Seminars	0	1	-1	0	0	0
Gassy Gossip yearly subscription	4	0	4	0	0	0
Training/Courses	4	0	4	0	0	0
Hot Office Bookings	2	2	0	0	1	-1
Library	51	55	-4	5	1	4
Video Conference/Telehealth	3	11	-8	0	1	-1
Book Sales	39	40	-1	2	0	2
Photocopying/Printing/Scanning/Emailing	32	26	6	0	0	0
Laminating/Binding	6	8	-2	0	0	0
CRC Merchandise Sales	253	358	-105	13	8	5
Community Events	16	0	16	1	1	0
Gassy Gossip Advertisement	6	4	2	0	0	0
Postage	167	81	86	11	7	4
Horizon Power	128	0	128	8	0	8
Total Customer Service Enquiries	2124	2529	-405	106	62	44

10.2 Manager of Works and Services Report

The Pells bitumen project is progressing at break neck speed. THEM have reconstructed and laid in the first four kilometres of basecourse and have begun earthworks through the Pells Range. To increase driver safety some crests have been lowered and dips filled by the dozer. Culverts have arrived and will be installed by Yuin Mob Contracting in the next couple of weeks. We are still on target to complete works by the end of June.



The works crew have all but completed the new bitumen seal on Landor Meekatharra road. We have some backslopes to finish this week. Due to issues with watercart availability, rain delays and an unnegotiable timeslot for the seal crew were only able to achieve 4.2km of new seal. However we have been able to prepare a further 3km of subgrade in preparation for our next campaign.



We have completed re-sheeting a two kilometre section of road in front of the Landor race course on Landor Mt Augustus road. Due to the condition of the road between the Landor homestead and race course we decided to water, roll and reshape this section as it was unsafe and to prevent further damage to the road. We will sheet a further 1.5km of rough road section on the south side of the Burringurrah Community once we have completed the backslopes on Landor Meekatharra road.

The tourist stop is finally taking shape with the landscapers returning to complete their tasks with exception to the turf which will be installed in August. There is still plenty of concreting and kerbing

remaining and some reworks but we can almost see the light at the end of the tunnel. The remaining bitumen section and issues around the basecourse are yet to be addressed by GBCS however we decided to get on the front foot and complete the crossovers in concrete. While it is a variation to the original design we believe it will be much more durable and cost effective in the long run.



10.3 Chief Executive Officers Report

On the 5th of February Don, Jim, Hamish, Sean, Cherie, Jarrod and myself attended the funeral service of Mick Cragan held in Geraldton. The service was well attended, it was simple in nature, just the way Mick would have wanted it. He will be greatly missed in the Junction and for those of us who were lucky enough to know him, he will not be forgotten – Vale Mick Cragan.

On the 9th of May various Staff members and I held an online meeting with the Lotteries Commission seeking their input on what types of grant applications they may support. We were able to bounce different ideas around and garnish the level of support for these. Now we have a better understanding of the types of things we could possibly put our hand up for we will start to develop business cases and bring them before Council for your consideration. In the same way we will approach the Department of Sport and Recreation and see what they have on offer and how we can maximise any opportunities that may avail themselves.

The redevelopment of the Council Chambers has commenced with Paul Kearney and his able assistant Morrison having already gutted the Chamber and removed all the asbestos. Dave Kearney has got the internal cabling for the electrical side of things ready and the guys from Redfish have been on site and have installed all the internal cabling and will return on the 23rd of May to install all the hardware – Cameras, Microphones and Television Monitors. The Gyprock has been fixed with the flushing being undertaken as I write, once finished the painter will undertake his part in the

operation. Once finished we will be in position to look at the getting new Council desks manufactured, IT installed and last but not least new flooring. This will provide a modern space with all the equipment required to implement the coming Local Government requirements to record and stream meetings.



As part of my quarterly recurrent job list I have once again given Boyd Brown from Telstra a call to see how they are progressing with installing 4G into Gascoyne Junction. To my surprise he has informed me that the Junction has been included in their 22/23 Budget for this upgrade. It must be said that I nearly fell of my chair, but good news, now we need to see if they will deliver, I will continue with my regular contact just to ensure we are never too far away from their thoughts.

On the 17th of May, Don, Ainsley and myself attended the Shire of Meekatharra to meet with their new CEO – Kelvin Mathews and their Shire President – Harvey Nichols to talk about a variety of issues common to both parties predominately Tourism and Roads.

After much back and forth we have finally been given the go-ahead by the representatives of the LRCI Grant program to put the pilot bore down. This project, if successful, will be one of the most

important projects that we have ever undertaken and will be a game changer; however, on the reverse side if the bore fails to deliver the quality of water we require it will be one of the biggest failures in the history of the Junction - perhaps fortune will favour the brave – fingers crossed – get the rabbits foot out!!!!!! We have informed the successful tenderer and we are just seeking a couple of additional quotes for the project management side of the equation. It is anticipated that we will start this work in October or perhaps sooner.

Work is progressing well with the 2022/23 Budget, at this stage if the figures hold, the budget promises to be one of the better budgets that I will have had the pleasure in presenting to Council. We are still reviewing all income and cost centres, double checking we have included all the various items; at this stage we predicting a surplus which will go into reserves to strengthen our position in future years to deliver on some of the bigger strategic projects.

I have spent a fair bit of time looking at new ways in which to raise revenue for our Shire. During my time in Cue we introduced a GRV rating category for Mine Site Workers Accommodation enabled under section 6.28 & 6.29 of the Local Government Act. This effectively exercises the Mine Workers Accommodation area from the Mining Tenement and enables a GRV rate to be applied to the value of the accommodation as determined by the Valuer General. It is my intention to recommend to Council that we adopt this process for the 23/24 Budget. Initial estimations of potential revenue to be generated are in the order \$200 - \$250,000 per annum.

Works are still moving along with the Two Rivers Memorial Park, albeit slowly. The culverts are complete and the concrete crossovers are in the process of being completed. Apparently Cat West will then come up and finish the bitumen works which will then allow the kerbing contractor to commence works. The landscaper is in town and is starting work on the Park and our oval.

Gascoyne in May has arrived in town. At this early stage it appears that all parties are aware of what and what not we can do or provide to assist. Unfortunately a couple of events were cancelled or moved due to the rain and with roads being closed.

Carnarvon Horseman's Club Gymkhana was held in Junction, from all accounts this was another well attended event with all participants and spectators having a blast. I was tempted to put the riding boots on, then thought about it and decided that it would not be one of my better ideas; however, it was great to see so many kids involved all having a great time.

I will be away on 30 & 31st of May for a PET Scan as part of monitoring to see if the Cancer has come back, fingers crossed that the results will be all good and it will be business as usual.

The LRCI Grant has been extended by a further \$500,000,000 across the nation and that means we get an additional \$624,000 to expend on another project. At this stage we don't have the guidelines as to what will / will not be accepted as a project. These LRCI grant allocations have been an absolute gift from the heavens as they are not tied and they largely replace the Royalties for Regions program that is virtually non-existent as it was originally intended to operate.

It is great to see that Sean and his crew have installed the Banners on our new Banner Poles down the length of Gregory Street. They add colour and a touch of class to the town and further beautifies the area. It is our intention to get more banners made to reflect different themes; i.e. Pink Stumps, Gascoyne & Landor Races, etc.



Quotes are currently being sourced to get our Integrated Planning on the ground. This will be a good opportunity for the Shire to re-set and look to the future. It is quite amazing of how well we performed on delivering the various projects in the last Strategic Community Plan.

As part of the new Legislative Reforms for the Employment and Dismissal of CEO's there is a section that talks about the Annual Performance Review of the CEO. Although we carry out a review each year we do so without any KPI's being considered and reported against and we do this in a manner where there is no right of reply. In order to tighten this process I have requested quotes from various consultants in this space to provide a cost to set the process up and then carry out the review. This may mean that I will need to bring this process forward as one of the consultants that is providing a quote is coming to Carnarvon in July 2022 to carry out the Shire of Carnarvon's CEO's Performance Review.

STATUS OF GRANTS FOR 2022							
Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
4/2/2022	20/02/2022	Dalgety Brook Floodway	Bridges Renewable Program	Dept of Infrastructure, Transport, Regional Development and Communications	\$1,800,000	\$1,800,000	Pending
4/2/2022	10/2/2022	Landor Meekatharra Road Seal Project	Building Better Regions Fund	Dept of Infrastructure, Transport, Regional Development and Communications	\$4,734,371	\$5,216,078 (\$481,707 Shire Funds)	Pending
4/2/2022	20 February 2022	Landor Meekatharra Road Seal Project	Remote Roads Upgrade Pilot Program	Dept of Infrastructure, Transport, Regional Development and Communications	\$4,400,000	\$5,500,000 (\$1,100,000 Shire Funds over 3 years)	Pending
13/12/2021	N/A	Carnarvon / Mullewa Road Sealing Project	MRWA Adhoc	Main Roads – State initiatives on Local Roads	Requested between 2.5 and 4 million	\$2,500,000	Successful
03/03/2022	N/A	Carnarvon / Mullewa Road Sealing Project Continuation	MRWA Adhoc	Main Roads – State initiatives on Local Roads	Requested 4 million	\$4,000,000	Pending

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Sa Toomalatai – Manager of Finance & Corporate Services
Date:	18 May 2022
Matters for Consideration:	<p>To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday the 25th of May 2022 as attached – see Appendix 1.</p> <p>In addition to the List of Accounts and as part of this agenda report, Council are also requested to receive the Legal Expenses report. This report details all legal costs incurred to the end of this reporting period for both general legal and rates debt recovery expenses – refer to Appendix 1.</p>
Background:	<p>The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.</p>
Comments:	The list of accounts are for the month of April 2022.
Statutory Environment:	<p>Local Government (Financial Management Regulations) 1996</p> <p>13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p> <p>(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —</p> <ul style="list-style-type: none"> (a) the payee's name; and (b) the amount of the payment; and (c) the date of the payment; and (d) Sufficient information to identify the transaction. <p>(2) A list of accounts for approval to be paid is to be prepared each month showing —</p> <ul style="list-style-type: none"> (a) for each account which requires council authorisation in that month — <ul style="list-style-type: none"> (i) the payee's name; and (ii) the amount of the payment; and (iii) sufficient information to identify the transaction; and (b) the date of the meeting of the council to which the list is to be presented.

		(3) A list prepared under sub regulation (1) or (2) is to be — (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and (b) recorded in the minutes of that meeting.			
Policy Implications:		Nil			
Financial Implications:		2021/2022 Budget			
Strategic Implications:		Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil			
Voting requirement:		Simple Majority			
Officer’s Recommendation:		<i>That Council endorse the payments for the period 1st of April 2022 to the 30th of April 2022 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 30th of April 2022.</i>			
		Municipal Fund Bank EFTs (14207 - 14265)		\$2,051,712.54	
		Payroll		\$111,327.71	
		BPAY/Direct Debit		\$19,690.03	
		TOTAL		\$2,071,402.57	
Council Resolution No: 03052022					
MOVED:	CR: H. MCTAGGART		SECONED:	CR: B. WALKER	
That Council endorse the payments for the period 1 st of April 2022 to the 30 th of April 2022 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 30 th of April 2022.					

Municipal Fund Bank EFTs (14207 - 14265)	\$2,051,712.54
Payroll	\$111,327.71
BPAY/Direct Debit	\$19,690.03
TOTAL	\$2,071,402.57

FOR: Cr D. Hammarquist
 Cr J. Caunt
 Cr H. McTaggart
 Cr R. Hoseason-Smith
 Cr G. Watters
 Cr B. Walker

AGAINST: CR

F/A: 6/0

10.5 MONTHLY FINANCIAL STATEMENT	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Sa Toomalatai – Manager of Finance & Corporate Services
Date:	18 May 2022
Matters for Consideration:	<p>The Statement of Financial Activity for the period of April 2022, include the following reports:</p> <ul style="list-style-type: none"> • Statement of Financial Activity • Significant Accounting Policies • Graphical Representation – Source Statement of Financial Activity • Net Current Funding Position • Cash and Investments • Major Variances • Budget Amendments • Receivables • Grants and Contributions • Cash Backed Reserve • Capital Disposals and Acquisitions • Trust Fund <p>see Appendix 2</p>
Background:	<p>Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.</p>
Comments:	The Statement of Financial Activity is for the month of April 2022.
Statutory Environment:	<p>Local Government Act 1995 – Section 6.4</p> <p>Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.</p>
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.
Risk:	

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil			
Voting requirement:		Simple Majority			
Officer's Recommendation:		That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of April 2022.			
Council Resolution No: 04052022					
MOVED:	CR: B. WALKER		SECONDED:	CR: G. WATTERS	
That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of April 2022.					
FOR: Cr D. Hammarquist Cr J. Caunt Cr H. McTaggart Cr R. Hoseason-Smith Cr G. Watters Cr B. Walker					
AGAINST: CR					
F/A: 6/0					

10.6 RATES SUBMISSION RECEIVED FOR 2022/2023 DIFFERENTIAL RATES	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Sa Toomalatai – Manager, Finance and Corporate Services
Date:	18 May 2022
Matters for Consideration:	That Council acknowledge and consider the submission received in regards to the proposed rate increase. See Appendix 3 .

	<p>As part of discussions held at the April Ordinary Meeting of Council (OMC), Council reviewed expenditure requirements and considered efficiency measures during budget deliberations for the 22/23 financial year, and agreed that the differential rates as approved by Council at the April 2022 OMC and advertised in May 2022 are required to meet the budget deficiency.</p>												
Background:	<p>In preparation for the implementation of the 2022/2023 budget, a proposal to apply differential rates for the next financial year was put forward to Council, the following resolution was passed at the April OMC held on the 27th April 2022 –</p> <p><i>That Council</i></p> <p>1. <i>As part of budget deliberations officers and Council will determine the budget deficiency by:</i></p> <p><i>a. Reviewing all revenue sources and expenditure.</i></p> <p><i>b. Consider the Corporate Business Plan taking into consideration the Shire’s Strategic Community Plan, Long Term Financial Plan, Workforce Plan and Asset Management Plan.</i></p> <p><i>c. Consider the continuance of the following efficiency measures:</i></p> <p><i>i. Continuation of a 10/4 roster for the Road crews to reduce mobilisation costs.</i></p> <p><i>ii. Continuation of camping out on jobs for Road crews when more than 50km from town to reduce time spent traveling to jobs and increase the time spent working on the roads.</i></p> <p><i>iii. A continued focus by officers in leveraging council resources to attract grant funding.</i></p> <p><i>iv. Continue to maintain a small Administrative staff in order to keep costs down.</i></p> <p><i>v. Monitor productivity across the organisation.</i></p> <p><i>vi. Continue to look for new ways to do things where we get an increase in productivity, cost per unit savings or more efficiency.</i></p> <p>2. <i>Seeks approval under section 6.33 of the Local Government Act to impose the following differential rates and minimums for 2022/2023:</i></p> <table><tr><td><i>Rate Category</i></td><td><i>Minimum Rates \$</i></td><td><i>Rate in \$ (cents)</i></td></tr><tr><td><i>GRV – GENERAL</i></td><td><i>500</i></td><td><i>10.5000</i></td></tr><tr><td><i>UV – RURAL</i></td><td><i>900</i></td><td><i>7.0000</i></td></tr><tr><td><i>UV – MINING</i></td><td><i>950</i></td><td><i>29.8000</i></td></tr></table>	<i>Rate Category</i>	<i>Minimum Rates \$</i>	<i>Rate in \$ (cents)</i>	<i>GRV – GENERAL</i>	<i>500</i>	<i>10.5000</i>	<i>UV – RURAL</i>	<i>900</i>	<i>7.0000</i>	<i>UV – MINING</i>	<i>950</i>	<i>29.8000</i>
<i>Rate Category</i>	<i>Minimum Rates \$</i>	<i>Rate in \$ (cents)</i>											
<i>GRV – GENERAL</i>	<i>500</i>	<i>10.5000</i>											
<i>UV – RURAL</i>	<i>900</i>	<i>7.0000</i>											
<i>UV – MINING</i>	<i>950</i>	<i>29.8000</i>											

3. **Publicly advertise the Shire of Upper Gascoyne's intention to impose differential rates, pursuant to section 6.36(1) of the Local Government Act 1995 and invites public submission for a period of twenty one days; and**

4. **Adopt the Objects and Reasons for the 2022/2023 differential rates relating to GRV General, UV Rural and UV Mining as outlined in the attached [Appendix 6](#).**

Consider any submissions in respect of imposition of differential rates as part of the 2022/2023 Budget deliberations.

FOR: CR: R. HOSEASON-SMITH AGAINST: NIL
CR: D. HAMMARQUIST
CR: G. WATTERS
CR: A. MCKEOUGH
CR: H. MCTAGGART

F/A: 5/0 (ABSOLUTE MAJORITY)

The proposed rates and minimums were advertised in the Midwest Times, on the Shire's website, locally in the Community Newsletter (Gassy Gossip) and placed in the public notice boards at the CRC and Shire Administration building as of Wednesday 4th May 2022 with submissions closing on Thursday 26th May 2022.

Comments:

As previously considered at the April 2022 OMC below are the comparison rating tables to indicate where the Shire of Upper Gascoyne sits with its UV rates in relation to both neighbouring and similar Local Governments, spanning over the last three years.

Please note that the ranking is from 1 – 10, 1 being the highest rate imposed and 10 being the lowest.

Rural Rating comparisons (Prior Years)

Rural UV	19/20 UV c/\$	20/21 UV c/\$	21/22 UV c/\$	Average Ranking
Carnarvon	7.5966	3.9737	11.1100	3
Ashburton	6.2196	6.2200	18.5000	1
Exmouth	8.0000	8.0000	8.3800	4
Meekatharra	7.4462	7.4462	7.4462	6
Sandstone	6.0880	6.0888	6.0880	8
Mount Magnet	7.1755	7.1755	7.2472	7
Shark Bay	14.1820	14.1820	14.182	2
Cue	8.4300	7.6564	7.8631	5
Murchison	3.2950	3.2950	3.8740	10
Upper Gascoyne	4.6865	4.6865	4.6865	9

Rural UV	19/20 Minimum	20/21 Minimum	21/22 Minimum	Average Ranking
Carnarvon	\$461	\$461	\$1,158	2
Ashburton	\$1,262.50	\$1,263	\$1,263	1
Exmouth	\$735	\$735	\$750	4
Meekatharra	\$350	\$350	\$350	9
Sandstone	\$335	\$335	\$345	10
Mount Magnet	\$455	\$455	\$460	7
Shark Bay	\$920	\$920	\$920	3
Cue	\$451	\$451	\$463	6
Murchison	\$320	\$320	\$600	5
Upper Gascoyne	\$412	\$412	\$450	8

Mining Rating comparisons (Prior years)

Mining UV	19/20 UV c/\$	20/21 UV c/\$	21/22 UV c/\$	Average Ranking
Carnarvon	14.1000	11.9930	24.512	7
Ashburton	36.9571	36.9570	36.957	1
Exmouth	15.9900	15.9900	16.760	10
Meekatharra	19.6101	19.6101	19.6101	8
Sandstone	26.8910	26.8910	26.891	5
Mount Magnet	33.5263	34.5321	34.8770	2
Shark Bay	28.2450	28.2450	28.245	4
Cue	30.0000	28.3334	29.0984	3
Murchison	27.9400	27.9400	26.543	6
Upper Gascoyne	13.9300	11.9930	18.1090	9

Mining UV	19/20 Minimum	20/21 Minimum	21/22 Minimum	Average Ranking
Carnarvon	\$229	\$229	\$400	7
Ashburton	\$1,262.50	\$1,263	\$1263	1
Exmouth	\$230	\$230	\$250	10
Meekatharra	\$350	\$350	\$350	9
Sandstone	\$335	\$335	\$345	8
Mount Magnet	\$455	\$469	\$474	4
Shark Bay	\$920	\$920	\$920	2

Cue	\$451	\$451	\$463	5
Murchison	\$450	\$450	\$600	3
Upper Gascoyne	\$450	\$450	\$450	6

Based on the results shown above, Council will see that our Shire has consistently ranked in the bottom 5 overall for rates imposed on both Rural and Mining.

2022/23 Advertised Rates

Since the April 2022 council meeting some of the shire's listed above have advertised their proposed 22/23 rates while others are still to decide, these have been marked with an asterix *.

Please note that in the following comparative tables, the officer has not ranked the Shire's listed from highest to lowest as per the tables above, this is because not all the information required for scoring is available.

Rural Rating comparisons (Current year)

Rural UV	22/23 UV c/\$	Rural UV	22/23 Minimum
Carnarvon	*	Carnarvon	*
Ashburton	0.1887	Ashburton	\$1,288
Exmouth	0.0878	Exmouth	\$785
Meekatharra	8.5000	Meekatharra	\$350
Sandstone	6.2402	Sandstone	\$355
Mount Magnet	*	Mount Magnet	*
Shark Bay	*	Shark Bay	*
Cue	*	Cue	*
Murchison	*	Murchison	*
Upper Gascoyne	7.0000	Upper Gascoyne	\$900

Based on the current valuations held within our rating database at the time of writing this report, we anticipate to generate \$125,371 of rate revenue for the Rural category in 22/23. This is an increase of 45% on the 21/22 rate revenue.

Mining Rating Comparisons (Current year)

Mining UV	22/23 UV c/\$	Mining UV	22/23 Minimum
Carnarvon	*	Carnarvon	*
Ashburton	0.3696	Ashburton	\$1,288
Exmouth	0.1756	Exmouth	\$260
Meekatharra	20.0000	Meekatharra	\$350
Sandstone	27.5633	Sandstone	\$355
Mount Magnet	*	Mount Magnet	*
Shark Bay	*	Shark Bay	*
Cue	*	Cue	*
Murchison	*	Murchison	*
Upper Gascoyne	29.8000	Upper Gascoyne	\$950

In the UV Mining category the Council has adopted a 65% increase to the Rate in the Dollar for 22/23. Whilst this sounds excessive, when referenced back to the rate applied in previous years and in comparison to neighbouring Shires, the proposed rate is considered to be more on “par”. Council will recall a similar comparative exercise completed by the WA LG Grants Commission (WALGGC), it was highlighted that the Shire has been trending below average compared to other Shire’s that share similar characteristics as the Upper Gascoyne.

Essentially advice from the WALGGC is that we are not rating to the levels that we should be, given the size, location and number of rateable properties of our Shire and the average value per hectare of our total valuations.

It is also important to note that our mining category is primarily made up of exploration tenements which are highly cyclical in nature with large swings to the total number of tenements due to grants and deaths in any year.

During the advertised period for submissions which close at 4:30pm on Thursday 26th May 2022, one submission was received from Shannon McMahon of McMahon Mining Title Services Pty Ltd. Note Mr McMahon does not own any tenements in the Shire but does manage a number of tenements on behalf of others. A copy of this submission has been included in [Appendix 3](#) for consideration by Council.

In Mr McMahon’s letter he advises the Shire that the Department of Mines, Industry Regulation and Safety (DMIRS) have already applied a small increase in rent for mining licences and leases between 3.45 to 10 percent. Mr McMahon proceeds to highlight

the significant variance between the increases in rent applied by DMIRS to the increase in rates proposed by the Shire for 22/23. He concludes his letter by stating that the mining industry greatly contributes to our State's economy, particularly during the COVID crisis, and in order for the resources sector to continue this contribution, it is critical for government fees to be set at a rate that reduces the cost of doing business in the State. By doing this it will help support locally grown businesses in the industry to remain sustainable in a competitive environment and will quote: "increase and incentivise investment in local exploration to discover vital new resources which benefit the whole of the State" end quote.

Whilst Mr McMahon has made some valid points in his letter, it is important to remember that the Upper Gascoyne is responsible for managing a Shire that stretches up to 58,000 square kilometres, matched only by the Shire's extensive road network which for the most part is made up of unsealed, gravel roads. A fragile network that is very costly to maintain for a Shire that is limited in people power, restricted in resources and operating on a small budget. Council also need to consider the objectives and deliverables of their integrated strategic plans, and how the decision to increase or decrease the rates will affect future plans for their community and the sustainability of the Shire moving forward.

We too have recognised the challenges and difficulties people have faced and continue to experience during COVID, and as a result of this the Shire did not apply any significant increases in the 2 years prior and even before COVID, the 2 years before that - overall, rates have not increased significantly for 4 consecutive years.

It must also be recognised that we are not exempt from these same challenges experienced by the Mining sector just because we are a Local Government entity. Our organisation is very much feeling the immediate impact of the rising costs of providing services to our community and visitors alike. These include the increase in costs for fuels and materials to maintain our extensive road network, the availability and accessibility of contractors to assist with maintaining our infrastructure assets, heavy machinery and plant and property, insurance, utilities, delivering a rubbish collection service and maintenance of our tip site etc.

Although we strive to find alternative ways to help keep our community sustainability and to lessen the burden on our constituents, this is not an easy task to do consistently, year after year. It would be remiss of the shire not to consider opportunities to maximise our own source revenue, including but not limited to our rate revenue capacity.

As part of Council's budget deliberations the following areas were identified as a continuation of the Shire's efforts to maintain budget efficiencies –

	<ul style="list-style-type: none"> • Continuation of a 10/4 with an 11 hour per day work roster for the Road crews to reduce mobilisation costs. • Provide onsite mobile accommodation for the outside crew, reducing lost productive time associated with travelling. • Strategically placed fuel storage depots throughout the Shire so the outside crew do not have to wait for fuel supplies. • Have established further bores and additional borrow pits to reduce the cartage distance to works and hence improve productivity. • Continuation of camping out on jobs for Road crews when more than 50km from town to reduce time spent traveling to jobs and increase the time spent working on the roads. • A continued focus by officers in leveraging council resources to attract grant funding. • Multi skilling of all employees. • Continued training of employees to improve their knowledge and productivity. • Purchase modern equipment that is designed to do the job, reducing down time and reduce maintenance costs. <p>Staff will continue to identify budget savings where possible as we work further into finalising the 22/23 budget.</p>
Statutory Environment:	<p>Local Government Act 1995 s6.33 – Differential General Rates.</p> <p>Local Government Act 1995 s6.35 – Minimum Payment.</p> <p>Local Government Act 1995 s6.36 – Local government to give notice of certain rates</p> <p>Local Government (Financial Management) Regulations 1996 – Part 5, Regulation 52A</p> <p>Characteristics prescribed for differential general rate (as per LGA s.6.33)</p>
Policy Implications:	Nil
Financial Implications:	In 2022/23 the Shire of Upper Gascoyne is budgeting to raise \$1,017,747 in rates revenue which is an increase on the prior year. This is primarily driven by an increase in the UV Mining category, although it must be noted that an overall increase has been applied across all rating categories.
Strategic Implications:	<p>Shire of Upper Gascoyne Long Term Financial Plan 2017/18 to 2026/27</p> <p>Shire of Upper Gascoyne Corporate Business Plan 2017 to 2021</p> <p>Shire of Upper Gascoyne Asset Management Plans 2017 to 2021</p>

		Shire of Upper Gascoyne Strategic Community Plan 2016/17 to 2026/27 Shire of Upper Gascoyne Workforce Plan 2020				
Risk:						
	Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
	Not meeting Statutory Compliance	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		As mentioned earlier in the report, the proposed Differential Rates and Minimum Payments for 2022/2023 were advertised in the Midwest Times on Wednesday 4 th May 2021. Notices were also placed in the local Community Newsletter (Gassy Gossip), the public notice board at the front of the Shire administration building and at the CRC which also operates as a library.				
Voting requirement:		Simple Majority				
Officer's Recommendation:		<i>That Council:</i> <div><div>1. Receive the submission from Shannon McMahon of McMahon Mining Title Services, dated 17th May 2022 relating to the proposed 22/23 Unimproved Value (U.V) differential rates and;</div><div>2. Advise that the Council has reviewed the expenditure requirements and considered efficiency measures during the budget deliberations and consider that the rates as advertised are required to meet the budget deficiency.</div><div>3. Request the CEO to proceed with seeking Ministerial approval for the advertised differential rates and minimum payments for the Unimproved Value (U.V) categories under Section 6.33 of the Local Government Act 1995.</div></div>				
Council Resolution No: 05052022						

MOVED:	CR: R. HOSEASON-SMITH	SECONDED:	CR: G. WATTERS
<p>That Council:</p> <ol style="list-style-type: none"> 1. Receive the submission from Shannon McMahon of McMahon Mining Title Services, dated 17th May 2022 relating to the proposed 22/23 Unimproved Value (U.V) differential rates and; 2. Advise that the Council has reviewed the expenditure requirements and considered efficiency measures during the budget deliberations and consider that the rates as advertised are required to meet the budget deficiency. 3. Request the CEO to proceed with seeking Ministerial approval for the advertised differential rates and minimum payments for the Unimproved Value (U.V) categories under Section 6.33 of the Local Government Act 1995. <p>FOR: Cr D. Hammarquist Cr J. Caunt Cr H. McTaggart Cr R. Hoseason-Smith Cr G. Watters Cr B. Walker</p> <p>AGAINST: CR</p> <p>F/A: 6/0</p>			

10.7**REQUEST FOR BUDGET VARIATION APPROVAL**

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Sa Toomalatai – Manager, Finance and Corporate Services
Date:	19 May 2022
Matters for Consideration:	<p>The author of this report is seeking Council approval to adopt the following budget variation –</p> <ol style="list-style-type: none">1. Reduce Non Operating Grants, Subsidies and Contributions by \$53,000 (revised total \$10,608,674).2. Reduce the Transfers to the Plant Replacement Reserve by \$53,000 (revised total transfer \$583,663).
Background:	<p>At the last Council meeting, the Shire's Principal Accountant Travis Bate from RSM Australia, advised Management Staff and Council that an error in one of the formulas used in the Mid-Year Budget Review schedule had been identified. This schedule was presented to Council at the March 2022 OCM.</p> <p>The formula error incorrectly included the Proceeds from Disposal of Assets (\$53,000) in the revised Non Operating Grants, Subsidies and Contributions total (\$10,661,674). Essentially this meant that this revenue had been accounted for twice and was then included in the forecasted surplus which was allocated to the Plant Replacement Reserve.</p> <p>It must be noted that the adjustment to the Non Operating Grants, Subsidies and Contributions does not relate to a GL Account as the budget amendments processed in the Synergy system were correct. This was an error within the actual Budget Review Report which was identified during the preparation of the April 2022 Monthly Financial Statements.</p>
Comments:	<p>In order to correct this formula error and ensure Councils Financial Statements are reporting the correct financial information, the Principal Accountant has requested the budget variation noted above under the "Matters for Consideration" section of this report, be approved by Council.</p>
Statutory Environment:	<p>Local Government Act 1995 – Part 6 Financial Management, Division 4 General Financial Provisions, Section 6.8</p> <p>Local Government Act 1995 – Part 6, Section 6.11.</p> <p>Local Government (Financial Management Regulations) 1996 – Part 3, Section 6.2 Regulation 27.</p>

Policy Implications:		Nil			
Financial Implications:		21/22 Budget			
Strategic Implications:		Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		RSM Principal Accountant (T. Bate) and Manager, Finance and Corporate Services			
Voting requirement:		Absolute Majority for Budget Variation Request Simple Majority for Transfer of Reserve Funds Request			
Officer's Recommendation:		<p><i>That Council –</i></p> <p><i>For the purpose of reporting correct and accurate financial information in our Financial Statements and;</i></p> <p>1. <i>In accordance with section 6.8(1)(b) of the Local Government Act, adopt the following budget variations;</i></p> <p style="padding-left: 40px;"><i>a) Reduce Non Operating Grants, Subsidies and Contributions by \$53,000 (to make the revised total \$10,608,674)</i></p> <p style="padding-left: 40px;"><i>b) Reduce the Transfer to the Plant Replacement Reserve by \$53,000 (to make the revised total \$583,663)</i></p> <p style="padding-left: 40px;"><i>(Absolute Majority)</i></p> <p>2. <i>Approves the revised transfer amount as noted above to the Plant Replacement Reserve account.</i></p> <p style="padding-left: 40px;"><i>(Simple Majority)</i></p>			
Council Resolution No: 06052022					

MOVED:	CR: H. MCTAGGART	SECONDED:	CR: R. HOSEASON-SMITH
<p>That Council –</p> <p>For the purpose or reporting correct and accurate financial information in our Financial Statements and;</p> <p>1. In accordance with section 6.8(1)(b) of the Local Government Act, adopt the following budget variations;</p> <p> c) Reduce Non Operating Grants, Subsidies and Contributions by \$53,000 (to make the revised total \$10,608,674)</p> <p> d) Reduce the Transfer to the Plant Replacement Reserve by \$53,000 (to make the revised total \$583,663)</p> <p>(Absolute Majority)</p> <p>2. Approves the revised transfer amount as noted above to the Plant Replacement Reserve account.</p> <p>(Simple Majority)</p> <p>FOR: Cr D. Hammarquist Cr J. Caunt Cr H. McTaggart Cr R. Hoseason-Smith Cr G. Watters Cr B. Walker</p> <p>AGAINST: CR</p> <p>F/A: 6/0</p>			

10.8 POLICY MANUAL INCLUSION – 12.8 AIRCRAFT LANDING STRIPS

Applicant:	Shire of Upper Gascoyne				
Disclosure of Interest:	Nil				
Author:	John McCleary – Chief Executive Officer				
Date:	20 May 2022				
Matters for Consideration:	To adopt an updated policy that provides guidance on grading and maintaining airstrips located on properties which are not under the ownership or control of the Shire. Please refer to Appendix 4 .				
Background:	<p>There has been an expectation that the Shire will grade and repair private airstrips at no cost to the owner of such. In some cases the expectations have also included re-sheeting and rolling them.</p> <p>Traditionally these strips were used by the Royal Flying Doctor in times of need; however, with the advent of new aircraft which are lot larger there are many instances where the Royal Flying Doctor will not land.</p>				
Comments:	Given the airstrips are not the property of the Shire and they basically service individual land owners there is a need to definitively detail what the Shire will and will not do and how the apportionment of costs will be allocated. This policy provides those guidelines for the community and for the Shire Administration.				
Statutory Environment:	Nil				
Policy Implications:	Nil				
Financial Implications:	Nil				
Strategic Implications:	<p>Civic Leadership Objective 4:</p> <p>Financial Planning and Management</p> <p><i>To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.</i></p>				
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or	Accept Officer Recommendation

Not meeting Statutory Compliance				Compliance Requirements	
Consultation:		Staff			
Voting requirement:		Simple Majority			
Officer's Recommendation:		That Council adopt Policy 12.8 – Aircraft Landing Strips as detailed in Appendix 4 of the agenda.			
Council Resolution No: 07052022					
MOVED:		SECONDED:			
That Council adopt Policy 12.8 – Aircraft Landing Strips as detailed in Appendix 4 of the agenda.					
<div><div>FOR: Cr D. Hammarquist Cr J. Caunt Cr H. McTaggart Cr R. Hoseason-Smith Cr G. Watters Cr B. Walker</div><div>AGAINST: CR</div></div>					
F/A: 6/0					

11. MATTERS BEHIND CLOSED DOORS

Nil

12. PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

14. ELECTED MEMBERS REPORTS

14.1 Cr Hammarquist OAM JP

Attended a meeting in Meekatharra with the Shire of Meekatharra. Carried out a road inspection of the Northern end of the Shire with Councillors and members of the Administration Team.

- 14.2 Cr Caunt
Carried out a road inspection of the Northern end of the Shire with Councillors and members of the Administration Team.
- 14.3 Cr McTaggart
Carried out a road inspection of the Northern end of the Shire with Councillors and members of the Administration Team.
- 14.4 Cr Hoseason-Smith
Carried out a road inspection of the Northern end of the Shire with Councillors and members of the Administration Team.
- 14.5 Cr Watters
Carried out a road inspection of the Northern end of the Shire with Councillors and members of the Administration Team.
- 14.6 Cr Walker
Nil

15. STATUS OF COUNCIL MEETING RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer
07082021	Activities in Thoroughfares Local	The Shire have finally received Ministerial Approval to go to the stage in this process.	Open	CEO

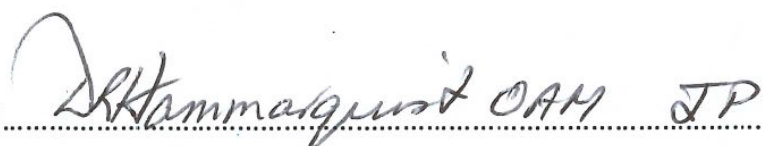
16. STATUS OF SHIRE PROJECTS

As per [Appendix 5](#).

17. MEETING CLOSURE

The Shire President closed the meeting at 12.30pm.

To be confirmed at the Ordinary Meeting on the 22nd June 2022.

Signed..........

Presiding member at the meeting at which time the minutes were confirmed.