



MINUTES

31st of May 2023

ORDINARY COUNCIL MEETING

Held at the Shires Administration Building situated at Gascoyne Junction
commencing at 10.00am

DISCLAIMER

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Please note this agenda contains recommendations which have not yet been adopted by Council.

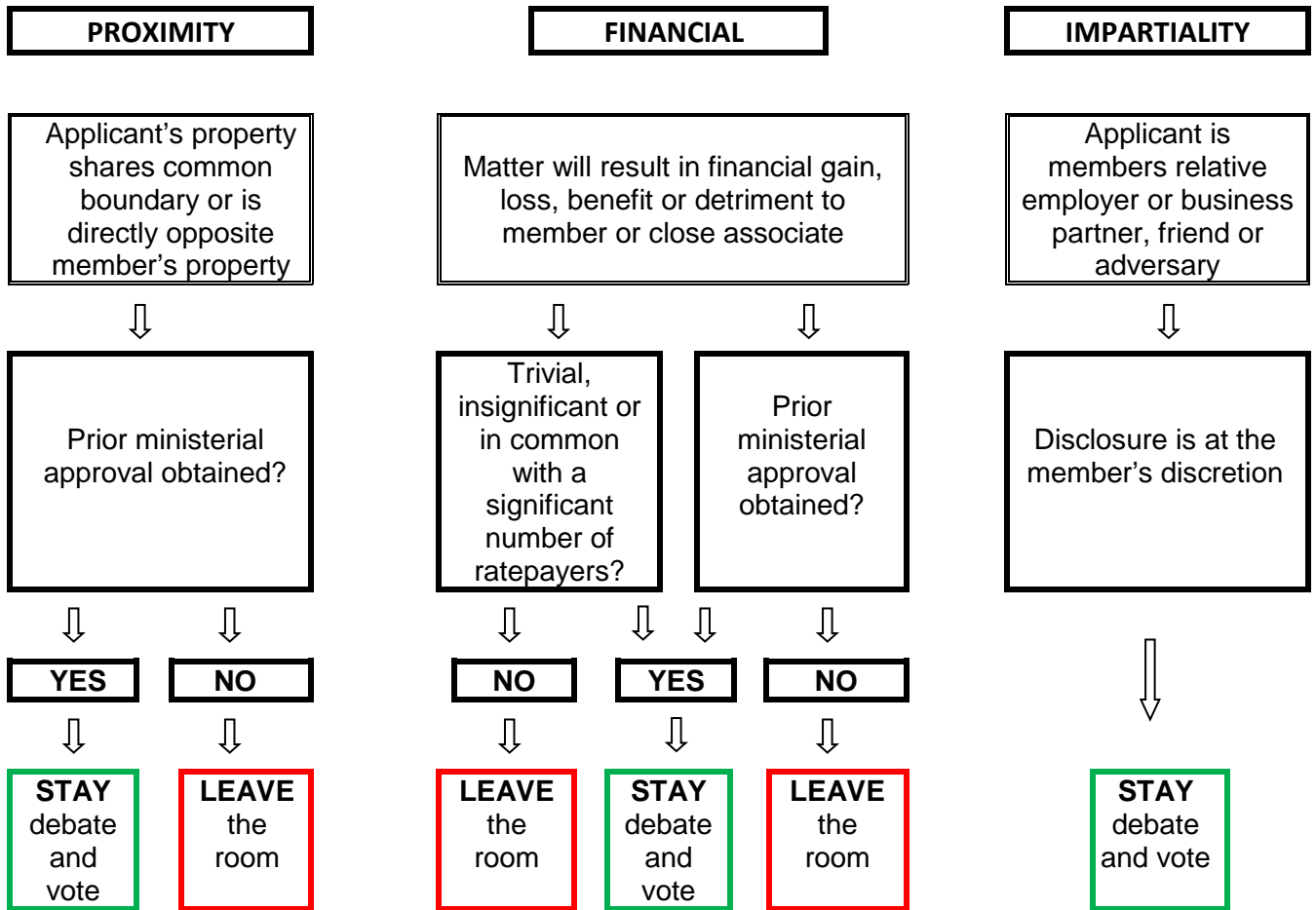
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John McCleary, JP
CHIEF EXECUTIVE OFFICER

* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(Penalties apply).

(2) It is a defense to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 – Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.



SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES ADMINISTRATION
BUILDING SITUATED AT GASCOYNE JUNCTION ON THE 31st OF MAY 2023 COMMENCING AT
10.00 AM

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**SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES
ADMINISTRATION BUILDING SITUATED AT GASCOYNE JUNCTION ON THE 31st of MAY 2023
COMMENCING AT 10.00 AM**

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The Deputy President welcomed those present and declared the meeting open at 10:00am

2. ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

Cr J. Caunt	Deputy Shire President
Cr A. McKeough	Councillor
Cr H. McTaggart	Councillor
Cr R. Hoseason-Smith	Councillor
Cr B. Walker	Councillor
Cr G. Watters	Councillor

Staff

John McCleary JP	Chief Executive Officer
Jarrod Walker	Manager of Works and Services
Cherie Walker	Acting Manager of Finance and Corporate Services

Visitors

Josh Kirk	Greenfields Technical Services
Hayden Andrews	Greenfields Technical Services
Travis Bate	RSM
Vince Catania	Hastings Technologies

2.2 Absentees

Nil

2.3 Leave of Absence previously approved

Cr D. Hammarquist

3. APPLICATION FOR LEAVE OF ABSENCE

Nil

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

Nil

5. DISCLOSURE OF INTEREST

Nil

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Josh Kirk and Hayden Andrews provided a report to Council on the progress of the Bitumen works associated with Carnarvon / Mullewa Road.

7. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

The Deputy President advised the meeting that Mr R. Rogers had passed away. Ron was a Councillor for 20 years, 1990-2010, and former owner of Carey Downs. The Deputy President requested the Administration to send condolences to Ron's wife and family.

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

Nil

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

9.1 Ordinary Meeting of Council held on 26th of April 2023.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution No: 01052023			
MOVED:	CR: G. WATTERS	SECONDED:	CR: R. HOSEASON-SMITH
<p>That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 26th of April 2023 be confirmed as a true and correct record of proceedings.</p> <p>FOR: CR J. CAUNT CR A. MCKEOUGH CR H. MCTAGGART CR R. HOSEASON-SMITH CR B. WALKER CR G. WATTERS</p> <p>AGAINST: CR</p> <p>F/A: 6/0</p>			

10. REPORTS OF OFFICERS

Council Resolution No: 02052023			
MOVED:	CR: A. MCKEOUGH	SECONDED:	CR: H. MCTAGGART
That Council receive the Manager of Finance and Corporate Services Report, Manager of Works and the Chief Executive Officer reports as read.			
FOR: CR J. CAUNT		AGAINST: CR	
CR A. MCKEOUGH			
CR H. MCTAGGART			
CR R. HOSEASON-SMITH			
CR B. WALKER			
CR G. WATTERS			
F/A: 6/0			

10.1 Manager of Finance and Corporate Services Report

I have a feeling of bitter sweetness as I write my report for May – this will be the last Officer's Report that I submit for the Shire's Ordinary Council Meetings as I finish my tenure here this month as the Manager, Finance & Corporate Services.

It has been particularly busy due to my impending departure, we started the month off with our interim audit which saw two auditors from William Buck attend our office for an onsite visit that lasted three days. As I head out the door our audit file sits with the OAG for final review, I am hoping that it will be closed out by the end of this week (council meeting week) and so far, the feedback received from our auditors has been good.

The Management Team have been working on the draft budget, populating figures for 2023/24 with a high focus on our integrated strategic plan objectives. Travis from RSM will be onsite for this council meeting to deliver the first budget workshop with Councillors. I also conducted my team's annual performance reviews, which is always a lengthy but necessary process.

As the CEO goes through the recruitment process for my role, the following months will continue to be busy for staff with the end of financial year just around the corner and the finalisation of the annual budget looming, in preparation for its adoption in August. Whilst the timing around leaving the Shire is not the best, I am confident that my team will be fine until such times a suitable replacement is found and appointed.

In closing I would like to extend a huge THANK YOU to all the Shire staff and Councillors as well as the Junction community, who have made the last three years some of the most memorable for me. I have really enjoyed my time here and have always been made to feel welcome by everyone. I have met so many wonderful people and made some great friends along the way, it has been a truly amazing experience and one I am grateful for – I wish the staff and Council all the very best for the future and I look forward to seeing you all again at the Community Christmas Party (I'll even volunteer to sell raffle tickets on the night ☺).

 **THANK YOU AND FAREWELL** 



Community Resource Centre Update

Author – Ainsey Hardie, Tourism & Community Development Officer

The Solar Eclipse has been and gone and the first of our Under Gascoyne Skies Festival. We were joined last minute by Sen. Linda Reynolds and the Hon. Melissa Price MP for the Solar Eclipse Viewing Party at Two Rivers Memorial Park who shared the event with visitors and locals and the Burringurrah Police. With glasses donned, deck chairs on the lawn and sausages sizzling the shared experience of watching the moon cross between earth and the sun and back again was enjoyed by all. It was wonderful to be able to showcase our fantastic new facility to Sen Reynolds and Rep Melissa Price, and for them to see the Building Better Regions Fund Grant project in completion.

The Mucky Duck Band and Solar Eclipse Discovery Tour was a successful night at the Junction Pub & Tourist Park drawing a large crowd who enjoyed music, dancing and a night of stargazing and astrophotography workshops. Cinema Under the Stars saw the Amphitheatre turn into an outdoor movie cinema with visitors and locals enjoying ET. Finally ANZAC Day was attended by 95 people at the War Memorial and began with a march with the West Australian 10th Lighthorse Organisation leading a march down Gregory Street followed by riders from the Carnarvon Horseman's Club, students from the Gascoyne Junction Remote Community School and dignitaries and members of the public. Thank you Cr Jim Caunt and Cr Ray Hoseason-Smith for participating in the service.

Over the eclipse, the entire region had numbers lower than expected. Approx 15 to 20 thousand in Exmouth. We saw an influx of people travelling through Gascoyne Junction before and after the eclipse and many who chose Gascoyne Junction as a base for the eclipse to avoid crowds. Many travelled to Kennedy Range on the day of the eclipse. Many of these had made this decision from conversations at the Caravan and Camping Show and came in holding Festival flyers that they had collected which drew them to the area.

After interviewing members of the community and staff and producing videos for the National Judges, Sean and I sat for 2 hours with the judging panel on April 28 for the Tidy Town judging. They asked great questions about Gascoyne Junction and the Upper Gascoyne. We have certainly put our best foot forward.

On Friday May 19, Gascoyne Junction was awarded the Australian Tidy Town Sustainable Community Award on King Island. I would like to thank council for the opportunity to attend and represent the Upper Gascoyne and present to attendees on Friday morning, a twenty minute presentation on two of our projects. It was humbling to receive three outright category wins, a joint outright category win and two honourable achievement awards before being announced as the overall winner. On reflecting with the judging panel, the depth of our projects, the community engagement across the Upper Gascoyne, our vision outlined in the Community Strategic Plan as a Shire and the commitment to natural resource management and sustainable living was the cornerstone to our success. It was an honour to stand with representatives from the Shire to receive the award from the Governor General of Australia – His Excellency David Hurley and his wife Linda.



Gascoyne Junction won four of the nine categories on the evening and received Highly Commended awards in two other categories. The following outlines the successful categories and a summary of the projects, activities and people that made this possible.

Winner: 2023 Australian Tidy Town Sustainable Community

Winner: Dame Phyllis Frost Litter Prevention Award

This award was in recognition of several projects that aim to reduce litter in Gascoyne Junction.

- Outback Packs distributed through the CRC to combat roadside litter across the Shire
- Bins Across Town – New bins as part of Two Rivers Memorial Park and Bin Stickers designed by the students of Gascoyne Junction Remote Community School
- Containers for Change - Gascoyne Junction Remote Community School & Junction Pub and Tourist Park who have extended outreach to road contractor camps and Woodgamia)
- Leave No Trace Signage in Kennedy Range National Park
- Junction Race Club Busy Bees
- Woolworths Green Tubs: reducing amount of rubbish in landfill by switching delivery containers of stores

Winner: Environmental Sustainability – Water

- Water Bore Project for Long Term Viable Water Source
- Oval and Two Rivers Memorial Park Reticulation System
- 200,000L Rapid Water Tank for Fire and Emergency Service Use

Winner: Environmental Communication & Engagement

- Community Strategic Plan & Community Engagement in Planning Office
- Gassy Gossip Articles on Land Management, Containers for Change, Reducing Plastic Bag Use, Australian Bird Count, Submission of Articles from local school children

Winner: Community Health, Wellbeing and Interest

- Junction Netball Team
- Upper Gascoyne Car Rally for Drought Resilient Communities
- Gascoyne Junction GP Clinic
- Community Christmas Party

- Community Events
- Gascoyne Junction Remote Community School – Community Fundraising – RFDS Ball, Pink Stumps Day
- Events Junction Races & Gymkhana, Landor Races & Gymkhana, Kennedy Range Campdraft
- Opening Event Two Rivers Memorial Park

Highly Commended: Environmental Sustainability – Energy

- Solar Panels Junction Pub & Tourist Park
- Solar Street Lighting Hatch Street
- Dark Sky Lighting Policy
- Acknowledgement of Gascoyne Junction being at 100% solar capacity

Highly Commended: Heritage and Culture

- Outdoor Museum Two Rivers Memorial Park
- Signage at Kennedy Range National Park reflecting Yinggarda Culture (DBCA)
- Stories of the Gascoyne (Gascoyne Junction Remote Community School)
- Ongoing liaison with Traditional Owner Groups across the Shire to work together

This recognition is truly a community effort with projects from the Shire of Upper Gascoyne, the Gascoyne Junction Remote Community School, Junction Pub and Tourist Park, Department of Biodiversity, Conservation & Attractions – Gascoyne Junction, Community Clubs & Organisations, contractors and consultants that have worked in partnership on projects and most importantly residents across the Shire all contributing to the outcome.

The reward is a reflection of the community spirit, innovation and resilience of those who call Junction home. On the evening, on accepting the award, past residents, Council Members and Shire Staff were acknowledged for the foundation stones that have been laid over the past thirteen years in rebuilding after the 2010 flood. The importance of creating a town with facilities and services, and sense of community for residents current and future is the goal, and to achieve this in a sustainable way will always remain at the forefront of decision making in the Upper Gascoyne.

As the national title holders, Gascoyne Junction will now host the 2024 National Awards in Gascoyne Junction next year with delegates attending from across Australia. Keep Australia Beautiful Australia are looking forward to bringing their event to Gascoyne Junction.

GP Clinic

Another GP Clinic in April and May. There is a lack of communication to GPs coming to run the clinic on what needs to be prepared. I have addressed this and will be attending a meeting on Zoom from King Island to raise issues to ensure that the delivery of service is consistent. The next clinic is June 7.

Grants

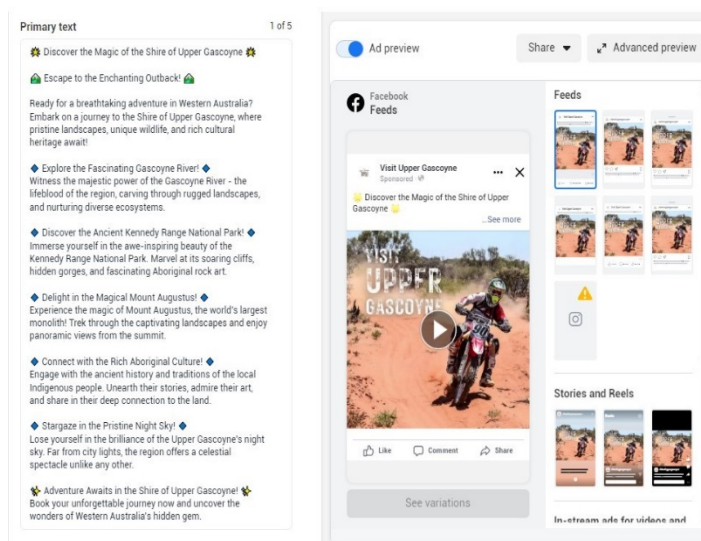
We have been successful in getting grant funding for new gym equipment for the Upper Gascoyne gym, to run a road safety video campaign and community fun run and to host Gascoyne Rocks for National Science Week learning about the rocks on the ground and the sky in the Upper Gascoyne. We have also received a technology grant for upgrading the Telehealth computer in the CRC, as well as a digital capabilities for data collection and event delivery.

Tiny Town Tourism Award and WA Regional Tourism Conference

Attending the WA Regional Tourism Conference was valuable reconnecting with and making new connections across the industry, receiving industry updates, and being inspired by regional and indigenous tourism initiatives across not only WA, but the world. The Shire of Upper Gascoyne is poised to make the most of upcoming opportunities in the field. As one of six towns that were finalists in the Top Tiny Tourism Town for towns with populations less than 1500 we did not finish in the Top 3. Dwellingup, Pemberton and New Norcia took the Gold, Silver and Bronze awards. As I mentioned in my previous report to Council, Gascoyne Junction being recognised as a finalists was an incredible achievement and ahead of schedule. Work will continue on the benchmarks outlined in this award as we look to enter again in 2024.

Digital Marketing Campaign

This report is a condensed version of the digital campaign that launched on May 1. We will receive a more detailed report at the end of each month that I will include in my monthly reporting to council. The team at Market Creations tested the advertisement for the first week and have tweaked the audiences that they thought could help the campaign which it did with over 900 post engagements to date. There has been a massive reach at just under 180,000. Our audience group is wide and varied for the first month instead of segmenting the groups, as this has proven effective. The video format have certainly proved to be the way to go over the static ads and there is lots of content to use and develop. The total spend so far in May has been \$774.51 for this result. Please find a condensed version of the reporting so far, you will get detailed reporting next week explaining the whole months campaign. Below is a snapshot of some of the static ads.



The visit to the region by Sean Scott Photography has also added a great new collection of still photography for our Upper Gascoyne Content Library. Tourism Western Australia have asked to share this content to their audience as Sean shared his five days in the Upper Gascoyne with his 332,000 followers. It has also seen growth on our Instagram page.

CUSTOMER SERVICES & ENQUIRIES		2022.202 3 TOTAL	2021.202 2 TOTAL	YTD DIF F	Apr- 23	Apr -22	APR DIFF
Admin Support	Faxes	0	3	-3	0	0	0
	Photocopying/Printing/Scanning/Emailing	20	40	-20	0	0	0
	Laminating/Binding	0	8	-8	0	0	0
	Hot Office Bookings	0	2	-2	0	0	0
	External Training and Course	0	0	0	0	0	0
CRC	1:1 Assistance to Community Members	23	0	23	3	0	3
	Computer/Internet Access	27	50	-23	0	2	-2
	Community Education Events	1	4	-3	0	0	0
	Community Social Events	12	20	-8	4	1	3
	Community Economic Seminars	1	1	0	0	0	0
	Department of Human Services	13	21	-8	0	0	0
	Government Access Point	34	20	14	2	4	-2
	Use of Paid WIFI Services	3	0	3	0	0	0
Use of FREE WIFI Hub	13	0	13	0	0	0	
Tourism	Road Condition Requests	626	944	-318	46	26	20
	General Tourism Information	743	745	-2	95	29	66
	Book Sales	21	43	-22	3	2	1
	CRC Merchandise Sales	245	364	-119	23	13	10
	Walking Tours	66	0	66	5	0	5
Info	Phonebook Purchases	0	0	0	0	0	0
	Gassy Gossip yearly subscription	0	4	-4	0	0	0
	Gassy Gossip Advertisement	0	7	-7	0	0	0
Health	Video Conference/Telehealth	8	4	4	1	0	1
	RFDS Support	11	0	11	1	0	1
	Medical Clinic Visits	62	0	62	6	0	6
Agencies	Library	79	66	13	7	5	2
	Postage Sales	82	193	-111	8	11	-3
	Postage Collection	68	0	68	40	0	40
	Department of Transport	29	46	-17	2	5	-3
	Horizon Power	55	105	-50	4	8	-4
Total Customer Service Enquiries		2242	2690	-448	250	106	144

10.2 Manager of Works and Services Report

As usual this month has been extremely busy. The management team and I have been working together on the 23/24 budget and trying to close out another very busy financial year. I am happy to say that we will have completed all of our planned projects and capital acquisitions within budget and prior to the end of June. 2023-24 is looking to be another busy year with several major projects outside of our usual scope. These include a \$1.1M concrete floodway across Dalgety Brook at Dalgety Downs, \$4.5M bitumen upgrades on the route to Meekatharra, increasing our staff housing capacity and transformation of the office building to accommodate our growing workforce.

As you are aware, Gascoyne Junction has recently been named “Australia’s Tidiest Town”. This is a massive achievement that is the result of many years of hard work by the entire team including past and present Councillors, CEO’s and staff. I would like to thank my team and recognise that every single person played a huge roll in making this a reality. Our entire community should be extremely proud.

Sean and John attended the Waste and Environmental Summit held in Denham earlier this month. Sean visited the Denham waste and recycling facilities to look for ways in which we can further improve on our management of recyclables and industrial waste. We have made some provision in our 23-24 budget so we can implement some changes to our waste management procedures.

The works on the Mt Sandiman Blackspot project is almost complete. The bulk of the works are complete however we still have some minor works to the approaches left to do before installing new signage. We will complete this by mid-June.

Dameon and Thomas have completed the emergency works associated with the heavy rainfall at the beginning of April. DRFAWA has proclaimed the event and as such we may be eligible to recoup expenses and reinstatement costs. Dameon and Thomas have resumed maintenance grading again. Thomas has completed Pimbee Road and will relocate back to Erong wile Thomas is finishing off the Landor Mt Clere/Meekatharra roads.

Sadly Ian Golding’s father passed away earlier this month. I would like to express our condolences on behalf of the shire to Ian and his mother, Lynne Golding, and their families on their loss. When Ian returns to work he will complete works on Mt Sandiman before moving off to the top of Ullawarra road to begin maintenance grading.

10.3 Chief Executive Officers Report

I can honestly report that this month has been one of the busiest months in terms of travel that I have experienced since I commenced duties. On the 10th of May I travelled to Denham and attended the Waste and Environmental Summit on the 11th. This summit was well attended and the presenters gave good quality information on a variety of Environmental and Waste related issues. For the last segment of the event I along with others were asked to sit on a panel and field questions from those present.

We are fast coming into the elections for 2023 please ensure you are enrolled as per the normal state election roll or on the owner / occupier roll. If previously on the owner / occupier roll you will need to re-enrol as enrolment is only valid for 2.5 years. Those sitting Councillors that are up for election are encouraged to once again nominate as I believe they have shown a great commitment to the Shire and are a pleasure to work with.

Small movements are happening with the Commercial Land Development, we now know that the land is not subject Native Title; we have sought to purchase the land freehold so that we can sub-divide into 8 Commercial Lots, this is currently being considered and is in the referral stage of the process. The residential land is somewhat slower as we are still waiting for the Yinggarda to formalise an ILUA. I believe the hold-up is between Yinggarda’s the new and old solicitors in respect to documents being handed over.

Obviously the jewel in the crown for the month was winning the overall Australian Tidy Towns Award along with four category wins and two highly commended awards as well. King Island is a beautiful place with a very likeable community, we were amazed that they had a cattle herd of approximately 100,000 cattle, running at one per acre.

The Banned Drinking Register has now come into force, I wrote to the Minister articulating our disappointment in the lack of consultation. I have received a response but it was more political speak rather than any substance.

The Staff and I have been busy building the 23/24 Budget, various aspects of this will be workshopped at this meeting. It will once again be challenging with large increases in our operating costs and contractor costs.

We have received an offer from LGIS for a cash settlement for Mick's old house. It is nowhere near my initial estimate. I have written to LGIS seeking an increase in their offer.

The MFCS position has been advertised and I will close off applications on the 2nd of June. At this stage it appears we have had a good response but I will need to rifle through the applications to determine the quality and suitability, shortlist and interview if required. Should I not find the right candidate I will re-advertise. Cherie has stepped up whilst this recruitment takes place.

It would be remiss of me not to officially recognise the wonderful contribution that Sa Toomalatai has made to our organisation over the past three years. Sa will be greatly missed by all of her work colleagues and we wish her all the best for the future.

STATUS OF GRANTS FOR 2022							
Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
4/2/2022	20/02/2022	Dalgety Brook Floodway	Bridges Renewable Program	Dept of Infrastructure, Transport, Regional Development and Communications	\$1,800,000	\$1,800,000	Approved
13/12/2021	N/A	Carnarvon / Mullewa Road Sealing Project	Ad hoc	Main Roads – State initiatives on Local Roads	Requested between 3.9 and 4.5 million	Ongoing	Approved
28/01/2023	N/A	Hatch Street Footpaths	WA Bicycle Network Grant	Dept of Transport	\$22,000	\$44,000	Successful
01/02/2023	N/A	Up-date current Local Planning Strategy	Ad Hoc	Dept of Planning, Lands & Heritage	\$135,000	\$15,000	Successful
13/02/2023	13/03/2023	Gascoyne Junction Community Gym	Horizon Power Community Grant	Horizon Power	\$10000	\$12000	Awaiting Outcome End April 2023
06/04/2023	06/09/2024.	Residential Land Development	Infrastructure Development Fund – Unlocking Regional Worker Accommodation Opportunities	Department of Planning, Lands and Heritage.	\$523,463.60 inc.I GST	\$743,463.60 inc.I GST	Pending
23/12/2022	09/01/2023	Water Treatment Plant – Reverse Osmosis	Development of Future Drought Fund Extension and Adoption of Drought Resilience Farming Practices Grants Program application	Department of Agriculture, Water and the Environment	\$400,000.00 inc.I GST	\$600,000.00 inc.I GST	Unsuccessful
18/04/2023	18/04/2023	Technology Equipment Upgrades	CRC Technology Grant	DPIRD	\$5167.00	\$5667.00	Pending

21/04/2023	21/04/2023	Save our Country Kids	Road Safety Commission SOCK Week	Narembeen CRC	\$1200	\$1200	Successful
17/04/2023	17/04/2023	Gascoyne Junction Rocks	National Science Week	WACC	\$4000	\$4500	Successful
8/12/2022	8/05/2023	Town Planning Strategy Review	DPLH	Dept. Planning, Lands & Heritage	\$135,000	\$150,000	Successful

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Cherie Walker- Acting Manager of Finance & Corporate Services
Date:	25 May 2023
Matters for Consideration:	<p>To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday the 31st of May 2023 as attached – see Appendix 1.</p> <p>In addition to the List of Accounts and as part of this agenda report, Council are also requested to receive the Legal Expenses report. This report details all legal costs incurred to the end of this reporting period for both general legal and rates debt recovery expenses – refer to Appendix 1.</p>
Background:	The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.
Comments:	The list of accounts are for the month of April 2023.
Statutory Environment:	<p>Local Government (Financial Management Regulations) 1996</p> <p>13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p> <p>(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —</p> <p>(a) the payee's name; and</p> <p>(b) the amount of the payment; and</p> <p>(c) the date of the payment; and</p> <p>(d) Sufficient information to identify the transaction.</p>

	<p>(2) A list of accounts for approval to be paid is to be prepared each month showing —</p> <p>(a) for each account which requires council authorisation in that month —</p> <p style="padding-left: 40px;">(i) the payee's name; and</p> <p style="padding-left: 40px;">(ii) the amount of the payment; and</p> <p style="padding-left: 40px;">(iii) sufficient information to identify the transaction; and</p> <p>(b) the date of the meeting of the council to which the list is to be presented.</p> <p>(3) A list prepared under sub regulation (1) or (2) is to be —</p> <p>(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and</p> <p>(b) recorded in the minutes of that meeting.</p>				
Policy Implications:	Nil				
Financial Implications:	2022/2023 Budget				
Strategic Implications:	<p>SCP – Objective 4 – Our Leadership – 4.2 An efficient and effective organisation.</p> <p>Strategy 4.2.2 Maintain accountability and financial responsibility through effective planning.</p> <p>Strategy 4.2.3 Comply with statutory and legislative requirements.</p>				
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:	Nil										
Voting requirement :	Simple Majority										
Officer's Recommendation:	<p><i>That Council endorse the payments for the period 1st of April 2023 to the 30th of April 2023 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 30th of April 2023.</i></p> <table border="1"> <tr> <td>Municipal Fund Bank EFTs ()</td> <td>\$444,624.87</td> </tr> <tr> <td>Payroll</td> <td>\$157,096.60</td> </tr> <tr> <td>BPAY/Direct Debit</td> <td>\$22,654.22</td> </tr> <tr> <td>TOTAL</td> <td>\$624,375.69</td> </tr> </table>			Municipal Fund Bank EFTs ()	\$444,624.87	Payroll	\$157,096.60	BPAY/Direct Debit	\$22,654.22	TOTAL	\$624,375.69
Municipal Fund Bank EFTs ()	\$444,624.87										
Payroll	\$157,096.60										
BPAY/Direct Debit	\$22,654.22										
TOTAL	\$624,375.69										
Council Resolution No: 03052023											
MOVED:	CR: H. MCTAGGART	SECONED:	CR: G. WATTERS								
<p>That Council endorse the payments for the period 1st of April 2023 to the 30th of April 2023 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 30th of April 2023.</p> <table border="1"> <tr> <td>Municipal Fund Bank EFTs ()</td> <td>\$444,624.87</td> </tr> <tr> <td>Payroll</td> <td>\$157,096.60</td> </tr> <tr> <td>BPAY/Direct Debit</td> <td>\$22,654.22</td> </tr> <tr> <td>TOTAL</td> <td>\$624,375.69</td> </tr> </table> <p>FOR: CR J. CAUNT CR A. MCKEOUGH CR H. MCTAGGART CR R. HOSEASON-SMITH CR B. WALKER CR G. WATTERS</p> <p>AGAINST: CR</p> <p>F/A: 6/0</p>				Municipal Fund Bank EFTs ()	\$444,624.87	Payroll	\$157,096.60	BPAY/Direct Debit	\$22,654.22	TOTAL	\$624,375.69
Municipal Fund Bank EFTs ()	\$444,624.87										
Payroll	\$157,096.60										
BPAY/Direct Debit	\$22,654.22										
TOTAL	\$624,375.69										

10.5 MONTHLY FINANCIAL STATEMENT	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Cherie Walker - Acting Manager of Finance & Corporate Services
Date:	25 May 2023
Matters for Consideration:	<p>The Statement of Financial Activity for the period of April 2023, includes the following reports:</p> <ul style="list-style-type: none"> • Statement of Financial Activity • Significant Accounting Policies • Graphical Representation – Source Statement of Financial Activity • Net Current Funding Position • Cash and Investments • Major Variances • Budget Amendments • Receivables • Grants and Contributions • Cash Backed Reserve • Capital Disposals and Acquisitions • Trust Fund <p style="text-align: center;">see Appendix 2</p>
Background:	Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.
Comments:	The Statement of Financial Activity is for the month of March 2023
Statutory Environment:	Local Government Act 1995 – Section 6.4 Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	SCP – Objective 4 – Our Leadership – 4.2 An efficient and effective organisation. Strategy 4.2.2 Maintain accountability and financial responsibility through effective planning. Strategy 4.2.3 Comply with statutory and legislative requirements.
Risk:	

10.6

AWARD FREEMAN OF THE SHIRE TO CR. D R HAMMARQUIST

Applicant:	Shire of Upper Gascoyne				
Disclosure of Interest:	Nil				
Author:	John McCleary – Chief Executive Officer				
Date:	26 May 2023				
Matters for Consideration:	To determine to award the “Freeman of the Shire” to Councillor Don Hammarquist.				
Background:	This award is intended to recognise outstanding Community Service over a significant period of time and in a diversity of activities within the Shire of Upper Gascoyne.				
Comments:	<p>Don has been a Councillor with the Shire for 33 years as both a Councillor and Shire President for the past 6 years. Don is also a life member of Eastern Gascoyne Race Club and has been president for twenty plus years.</p> <p>It is very evident that Councillor Don Hammarquist has made a significant and outstanding service to the Community of the Shire of Upper Gascoyne.</p>				
Statutory Environment:	Nil				
Policy Implications:	Policy 4A.5				
Financial Implications:	Nil				
Strategic Implications:	SCP – Object 4 – Governance – Our Leadership				
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:	Councillors
Voting requirement:	Simple Majority
Officer's Recommendation:	<i>That Council award the title of "Honorary Freeman of the Shire of Upper Gascoyne" to Councillor Donald Hammarquist, JP, OAM.</i>

Council Resolution No: 06052023

MOVED:	CR: R. HOSEASON-SMITH	SECONDED:	CR G. WATTERS
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That Council award the title of "Honorary Freeman of the Shire of Upper Gascoyne" to Councillor Donald Hammarquist, JP, OAM.

FOR: CR J. CAUNT
CR A. MCKEOUGH
CR H. MCTAGGART
CR R. HOSEASON-SMITH
CR B. WALKER
CR G. WATTERS

AGAINST: CR

F/A: 6/0

MOVED:	CR R. HOSEASON-SMITH	SECONDED:	CR B. WALKER
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That Council adjourn the meeting to go into workshop mode for the 2023/2024 Budget.
11.09AM

FOR: CR J. CAUNT
CR B. WALKER
CR G. WATTERS
CR R. HOSEASON-SMITH
CR H. MCTAGGART
CR A. MCKEOUGH

AGAINST: CR

F/A: 6/0

MOVED:	CR R. HOSEASON-SMITH	SECONDED:	CR B. WALKER
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That Council come out of workshop mode. 12.24PM

FOR: CR J. CAUNT
CR B. WALKER
CR G. WATTERS
CR R. HOSEASON-SMITH
CR H. MCTAGGART
CR A. MCKEOUGH

AGAINST: CR

F/A: 6/0

MOVED:	CR H. MCTAGGART	SECONDED:	CR A. MCKEOUGH
That Council break for Lunch. 12.25PM			
FOR:	CR J. CAUNT CR B. WALKER CR G. WATTERS CR R. HOSEASON-SMITH CR H. MCTAGGART CR A. MCKEOUGH	AGAINST:	CR
F/A:	6/0		

MOVED:	CR H. MCTAGGART	SECONDED:	CR A. MCKEOUGH
That Council come back from Lunch. 12.45PM			
FOR:	CR J. CAUNT CR B. WALKER CR G. WATTERS CR R. HOSEASON-SMITH CR H. MCTAGGART CR A. MCKEOUGH	AGAINST:	CR
F/A:	6/0		

12. PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

MOVED:	CR B.WALKER	SECONDED:	CR A. MCKEOUGH
That the Ordinary Meeting of Council Scheduled for the 28 th of June 2023 be changed to the 29 th of June 2023			
FOR:	CR J. CAUNT CR B. WALKER CR G. WATTERS CR R. HOSEASON-SMITH CR H. MCTAGGART CR A. MCKEOUGH	AGAINST:	CR
F/A:	6/0		

14. ELECTED MEMBERS REPORTS

- 14.1.1 Cr Caunt – Attended tidy towns in King Island and congratulated all involved.
- 14.1.2 Cr Walker – Attended Junction Races busy bees and participated in Gascoyne Dash.
- 14.1.3 Cr McTaggart – Congratulated the Shire and Community on Tidy Towns win.
- 14.1.4 Cr Hoseason-Smith - Congratulated the Shire and Community on Tidy Towns win.
- 14.1.5 Cr McKeough – Attended May Craft weekend and congratulated the Shire and Community on Tidy Towns win.
- 14.1.6 Cr Watters - Congratulated the Shire and Community on Tidy Towns win. Baiting program

15. STATUS OF COUNCIL MEETING RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer

16. STATUS OF SHIRE PROJECTS

As per [Appendix 3](#).

17. MEETING CLOSURE

The Shire President closed the meeting at 12.58PM.

To be confirmed at the Ordinary Meeting on the 29th June 2023.

Signed.....

Presiding member at the meeting at which time the minutes were confirmed.