MINUTES

23rd of MAY 2026

ORDINARY COUNCIL MEETING

Held at the Shire of upper Gascoyne's Administration Building located at 4 Scott Street, Gascoyne Junction, commencing at 10.30am

DISCLAIMER

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Please note this agenda contains recommendations which have not yet been adopted by Council.

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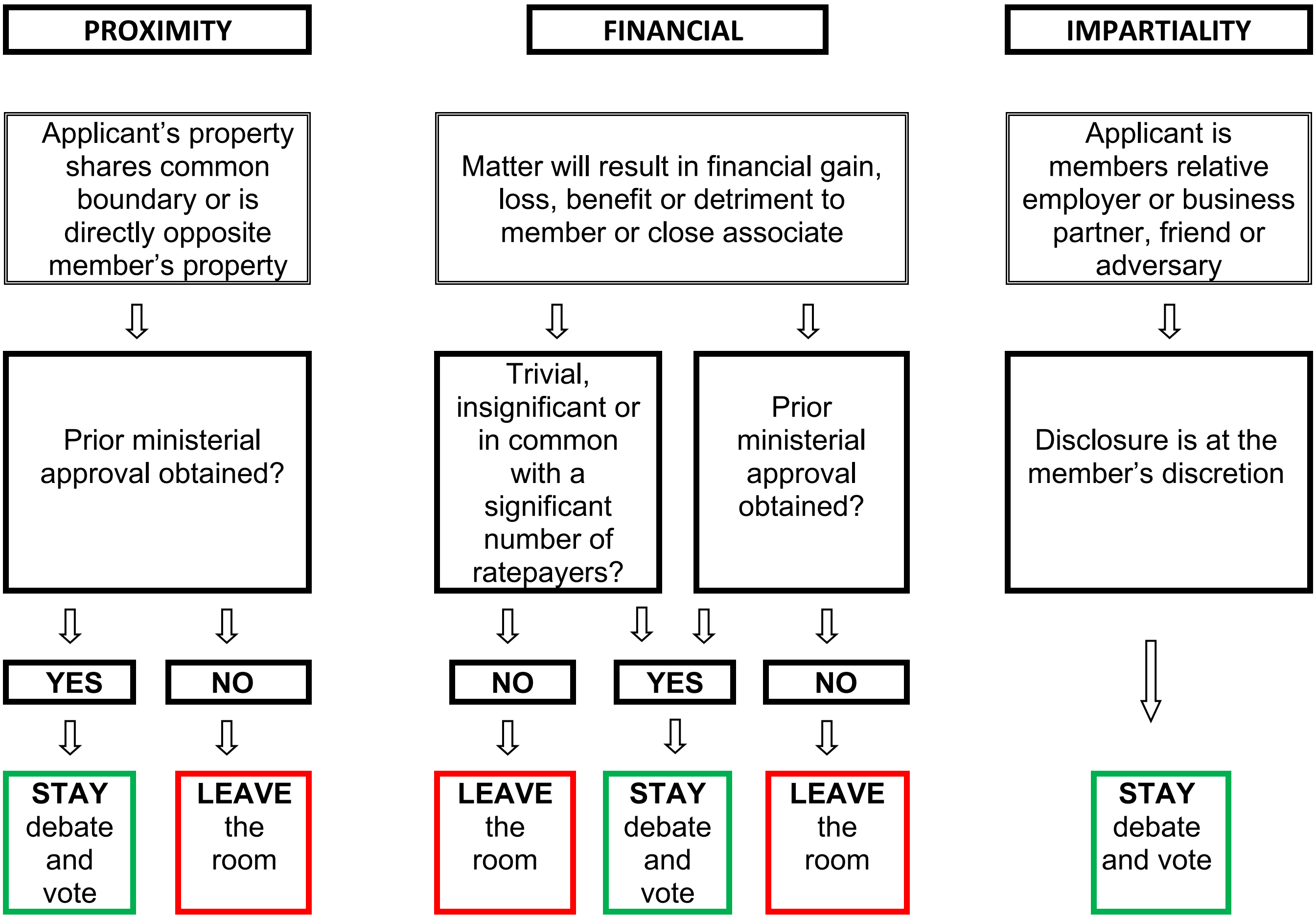
John McCleary, JP
CHIEF EXECUTIVE OFFICER

* Declaring an Interest



***Local Government Act 1995* - Extract**

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:
(Penalties apply).
(2) It is a defense to a prosecution under this section if the member proves that he or she did not know:
(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.
(3)This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.
(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.
(3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:
(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

***'Local Government (Administration) Regulations 1996* – Extract**

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:
"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

SHIRE OF UPPER GASCOYNE
MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES ADMINISTRATION BUILDING ON THE 23RD OF MAY 2026 COMMENCING AT 10.30 AM

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SHIRE OF UPPER GASCOYNE
MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES ADMINISTRATION BUILDING ON THE 23RD OF MAY 2026 COMMENCING AT 10.30 AM

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The Shire President welcomed those present and declared the meeting open at 10:31am

2. ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

Cr J. Caunt	Shire President
Cr G. Watters	Deputy Shire President
Cr P. Windie	Councillor
Cr W. Baston	Councillor
Cr B. Walker	Councillor

Staff

John McCleary	Chief Executive Officer
Sean Walker	Acting Executive Manager of Works
Mark Willis	Acting Executive Manager of Finance and Corporate Services
Cherie Walker	Senior Corporate Services Officer

Visitors

Lachie McTaggart
Martin Baston

2.2 Absentees

2.3 Leave of Absence previously approved

Cr A. McKeough

3. APPLICATION FOR LEAVE OF ABSENCE

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

4.2 Questions without Notice

5. DISCLOSURE OF INTEREST

10.5 Cr W Baston.
11.2 CEO John McCleary.

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

7. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

11.1 RFT – 08 25/26 AGRN 1175 Plant and Labour Hire

11.2 RFT – 07 25/26 Carnarvon Mullewa Road – Dairy Creek East Upgrade to seal

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

9.1 Ordinary Meeting of Council held on 22nd of April 2026.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution No: 01052026			
MOVED:	**CR: B. WALKER**	**SECONDED:**	**CR: G. WATTERS**

That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 22nd of April 2026 be confirmed as a true and correct record of proceedings.

FOR: CR J CAUNT
CR G WATTERS
CR B WALKER
CR W BASTON
CR P WINDIE

AGAINST: CR

F/A: 5/0

10. AGENDA ITEMS

10.1 ACCOUNTS & STATEMENTS OF ACCOUNTS

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Mark Willis - Executive Manager of Finance and Corporate Services
Date:	15 May 2026
Matters for Consideration:	To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Saturday 23 of May 2026 as attached – see ***Appendix 1***. In addition to the List of Accounts and as part of this agenda report, Council are also requested to receive the Legal Expenses report. This report details all legal costs incurred to the end of this reporting period for both general legal and rates debt recovery expenses – refer to ***Appendix 1***.
Background:	The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.
Comments:	The list of accounts are for the month of April 2026.
Statutory Environment:	Local Government (Financial Management Regulations) 1996 **13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.** (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared — (a) the payee's name; and (b) the amount of the payment; and (c)the date of the payment; and (d) Sufficient information to identify the transaction. (2) A list of accounts for approval to be paid is to be prepared each month showing — (a) for each account which requires council authorisation in that month — (i) the payee's name; and (ii) the amount of the payment; and (iii) sufficient information to identify the transaction; and (b) the date of the meeting of the council to which the list is to be presented.

	(3) A list prepared under sub regulation (1) or (2) is to be — (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and (b) recorded in the minutes of that meeting.
Policy Implications:	Purchasing Policy
Financial Implications:	2025/2026 Budget
Strategic Implications:	SCP – Objective 4 – Our Leadership – 4.2 An efficient and effective organisation. Strategy 4.2.2 Maintain accountability and financial responsibility through effective planning. Strategy 4.2.3 Comply with statutory and legislative requirements.

Risk:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	***Description***	***Rating***	***Mitigating Actions***
Financial Impact	*Payments are made without appropriate budget authority*	*2 / 2 – Low*	*Purchasing Policy provides for differing levels of Purchase Order Authority and works in conjunction with committing funds against an authorised budget*
Health	*N/A*	*N/A*	
Service Interruption	*N/A*	*N/A*	
Compliance	*N/A*	*N/A*	
Reputational	*N/A*	*N/A*	
Property	*N/A*	*N/A*	
Environment	*N/A*	*N/A*	
Fraud	*Accounting Fraud*	***4 / 1 - Low***	*Internal Controls are in place, including using Eftsure which checks the creditor to ensure bank, contact details, ABN are correct, matching PO's with invoices, sign off by responsible officers, bank payments to be authorised by two officers exclusive of the PO authorising officer.*

Consultation:	Nil
Voting requirement:	Simple Majority
Officer's Recommendation:	*That Council endorse the payments for the period 1st of April 2026 to the 30th of April 2026 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 30 April 2026.*

April 2026	
Municipal Fund Bank EFTs	*$ 1,635,406.64*
Cheque	*$ -*
Net Payroll	*$ 94,584.74*
BPAY/Direct Debit	*$ 26,203.82*
TOTAL	***$ 1,756,195.20***

Council Resolution No: 02052026

MOVED:	**CR: W. BASTON**	**SECONDED:**	**CR: G. WATTERS**

That Council endorse the payments for the period 1st of April 2026 to the 30th of April 2026 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 30 April 2026.

April 2026	
Municipal Fund Bank EFTs	*$ 1,635,406.64*
Cheque	*$ -*
Net Payroll	*$ 94,584.74*
BPAY/Direct Debit	*$ 26,203.82*
TOTAL	***$ 1,756,195.20***

FOR: **CR J CAUNT**
CR G WATTERS
CR B WALKER
CR W BASTON
CR P WINDIE

AGAINST: **CR**

F/A: 5/0

10.2 MONTHLY FINANCIAL STATEMENT	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Mark Willis - Executive Manager of Finance and Corporate Services
Date:	15 May 2026
Matters for Consideration:	The Statement of Financial Activity for the period of April 2026, includes the following reports: • Statement of Financial Activity • Significant Accounting Policies • Graphical Representation – Source Statement of Financial Activity • Net Current Funding Position • Cash and Investments • Major Variances • Budget Amendments • Receivables • Grants and Contributions • Cash Backed Reserve • Capital Disposals and Acquisitions • Trust Fund **see *Appendix 2***
Background:	Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.
Comments:	The Statement of Financial Activity is for the month of April 2026
Statutory Environment:	Local Government Act 1995 – Section 6.4 Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	SCP – Objective 4 – Our Leadership – 4.2 An efficient and effective organisation. Strategy 4.2.2 Maintain accountability and financial responsibility through effective planning. Strategy 4.2.3 Comply with statutory and legislative requirements.

Risk:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	*Description*	*Rating*	*Mitigating Actions*
Financial Impact	*Stakeholders may withdraw funding if the statements are not prepared according to the regulatory framework*	*2 / 2 – Low*	*Financial statements are prepared on time and according to the applicable Legislation and Regulations.*
Health	*N/A*	*N/A*	*N/A*
Service Interruption	*N/A*	*N/A*	*N/A*
Compliance	*N/A*	*2 / 2 – Low*	*Ensure that the Financial Statements are prepared on time and according to the applicable Legislation and Regulations.*
Reputational	*N/A*	*N/A*	*High priority has been placed on preparing Statutory reporting within legislated timeframes.*
Property	*N/A*	*N/A*	*N/A*
Environment	*N/A*	*N/A*	*N/A*
Fraud	*N/A*	*N/A*	*N/A*

Consultation:	Nil
Voting requirement:	Simple Majority
Officer's Recommendation:	*That Council receive the Financial Statements as presented in Appendix 2 which are prepared in accordance with the Local Government (Financial Management) Regulations, for the period of April 2026.*

Council Resolution No: 03052026

MOVED:	**CR: B. WALKER**	**SECONDED:**	**CR: W. BASTON**

That Council receive the Financial Statements as presented in Appendix 2 which are prepared in accordance with the Local Government (Financial Management) Regulations, for the period of April 2026.

FOR: **CR J CAUNT**
CR G WATTERS
CR B WALKER
CR W BASTON

AGAINST: **CR**

CR P WINDIE

F/A: 5/0

10.3	FINANCIAL HARDSHIP POLICY
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary – Chief Executive Officer
Date:	1 May 2026
Matters for Consideration:	To adopt a new Financial Hardship Policy
Background:	At the concept forum held on the 22nd of April 2026 Council requested that the CEO draft a Financial Hardship Policy. The CEO advised that he was in the process of reviewing all existing policies with the Executive Management Group, but this had slowed down due to the Ex-Manager of Works resigning and the Ex-Manager of Finance and Corporate Services being on Long Service Leave. The CEO made the commitment to present a Hardship Policy to Council at the May OMC. Some members of Council requested that the CEO include a provision where the Pastoral Sector could apply for 75% of their rates to be waived.
Comments:	As part of the process, numerous other Shire(s) Financial Hardship Policies were reviewed as well as WALGA's 'Implementing a Rates: Financial Hardship Policy'. The investigation could not find any examples where the Shire has waived rates or a portion of rates either for a sector or individuals. A survey of all Pastoral Properties within the Shire of Upper Gascoyne was undertaken where the owners were asked if they wanted / supported 75% of their rates being waived under a general hardship provision. 81.25% of the Pastoralists believed the Shire was doing a good job and rejected the 75% proposition and wished for rates to remain the same as it was for 2025/26. Please refer to **Appendix *3*** for a summary of the survey.
Statutory Environment:	Nil
Policy Implications:	New Policy
Financial Implications:	Unknown – Future Budgets
Strategic Implications:	Shire of Upper Gascoyne Strategic Community Plan 4.2.2 and CBP 4.2.2.2 Maintain effective policies, procedures and practices.

Risk Assessment:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	*Description*	*Rating*	*Mitigating Actions*
Health	*N/A*		
Financial Impact	*Ensure that there is consistency of decision making*	***3 / 3 (9)***	*Adopt a Hardship Policy that is applicable to all ratepayers.*
Service Interruption	*N/A*		
Compliance	*N/A*		
Reputational	*N/A*		
Property	*N/A*		
Environment	*N/A*		
Fraud	*N/A*		

Consultation*:*	Pastoralists (see attached 3 - summary of responses) Shire of Ashburton McLeod's Lawyers
Voting requirement:	Simple Majority
Officer's Recommendation*:*	*That Council adopt the Hardship Policy (2.13) as presented in* ***Appendix 3****.*

Council Resolution No: 04052026

MOVED:	**CR: B. WALKER**	**SECONDED:**	**CR: G. WATTERS**

That Council adopt the Hardship Policy (2.13) as presented in ***Appendix 3****.*

FOR: **CR J CAUNT**
CR G WATTERS
CR B WALKER
CR W BASTON
CR P WINDIE

AGAINST: **CR**

F/A: 5/0

10.4	COUNCILLOR MEETING FEES / ALLOWANCES
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary – Chief Executive Officer
Date:	14 April 2025
Matters for Consideration:	Council to determine the Sitting Fees that will be payable in the 2026/27 financial year following the determination that was handed down by the Salaries and Allowances Tribunal in April 2026. In general SAT has increased attendance fees and allowances by 3.5%. Please refer to ***Appendix 4***
Background:	It is a requirement that each financial year the Council is to determine the Councillors Meeting and Allowances.
Comments:	The State Government commissioned the Salaries and Allowances Tribunal to investigate the payments made to Councillors and to deliver an independent determination upon which future fee payments are to be based. This is similar to the annual determination made by the Salaries and Allowances Tribunal (SAT) on the remuneration to be payable to Chief Executive Officers. In both cases Councils have a statutory obligation to abide by these determinations and the respective payments are to be within the ranges set. With the Members Sitting Fees the SAT has established 4 bands into which local governments are placed depending on financial capacity and location. The Shire of Upper Gascoyne has been listed as a Band 4 Local Government. The tables copied below are extracts from the SAT determination for fees paid annually: ***Council Meeting Attendance Fees*** The ranges of fees apply where a local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay all council members who attend council, committee or prescribed meetings an annual fee. **Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments** **For a council member other than the mayor or president** — **For a council member who holds the office of mayor or president**

Band	Minimum	Maximum	Minimum	Maximum
1	$28,525	$36,722	$28,525	$55,078
2	$17,238	$26,931	$17,238	$36,112
3	$8,917	$18,977	$8,917	$29,376
4	**$4,161**	**$11,023**	**$4,161**	**$22,646**

<u>Annual President / Deputy President Allowance</u>

Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chairman of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined.

(2) Pursuant to section 5.98A (1) of the LG Act, a local government may decide by an absolute majority to pay the deputy mayor or deputy president of the local government, an allowance of up to the 25 percent of the annual allowance to which the mayor or president of the local government is entitled under section 5.98(5) of the LG Act. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chairman under section 5.98 of the LG Act.

Annual allowance for a mayor or president of a local government

Band	Minimum	Maximum
1	$59,414	$104,032
2	$17,825	$73,435
3	$1,193	$42,837
4	**$596**	**$23,257**

<u>ICT Allowance formerly known as Communication Allowance</u>

ICT expenses means –

(a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or

(b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;

(2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is $500 and the maximum annual allowance for ICT expenses is $3,500.

Currently all members receive $3,500 per annum. Given that members are receiving the maximum amount now there is no ability to increase this allowance.

	Councillors Travel Allowance This allowance is directly referred to section 30.6 of the Local Government Officers' (Western Australia) Award 2021, as required by the SAT determination. The travel allowance has been determined to be 103.52 cents per kilometer.
Statutory Environment:	Local Government Act 1995
Policy Implications:	Nil
Financial Implications:	2026/27 Annual Budget
Strategic Implications:	Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money.
Risk:	

Risk Matrix

Consequence / Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	*Description*	*Rating*	*Mitigating Actions*
Health	*N/A*		
Financial Impact	*N/A*		
Service Interruption	*N/A*		
Compliance	*Ensuring fees are set within the Salaries and Allowances Tribunal range.*	*1 / 2 (3)*	*Comply with the Local Government Act 1995*
Reputational	*NA*		
Property	*N/A*		
Environment	*N/A*		
Fraud	*N/A*		

Consultation:	Salaries and Allowances Tribunal
Voting requirement:	Absolute Majority
Officer's Recommendation:	*That Council set the following Member Fees for the 2026/27 financial year paid monthly in arears;* 1. *Presidents Allowance $23,257per annum* 2. *Deputy Presidents Allowance (25%) $5,814.25 per annum* 3. *Presidents meeting attendance fee $22,646 per annum*

	4. *Councillors meeting fees (annualised) $11,023 per annum* 5. *Councillors ICT Allowance (annualised) $3,500 per annum* 6. *Councillors Travel Allowance $1.0352 per kilometre*

Council Resolution No: 05052026

MOVED:	CR: G. WATTERS	SECONDED:	CR: P. WINDIE

That Council set the following Member Fees for the 2026/27 financial year paid monthly in arears;

1. *Presidents Allowance $23,257per annum*
2. *Deputy Presidents Allowance (25%) $5,814.25 per annum*
3. *Presidents meeting attendance fee $22,646 per annum*
4. *Councillors meeting fees (annualised) $11,023 per annum*
5. *Councillors ICT Allowance (annualised) $3,500 per annum*
6. *Councillors Travel Allowance $1.0352 per kilometre*

FOR: **CR J CAUNT**
CR G WATTERS
CR B WALKER
CR W BASTON
CR P WINDIE

AGAINST: **CR**

F/A: 5/0

10.5 DIFFERENTIAL RATING FOR 2026/2027

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	John McCleary – Chief Executive Officer
DATE:	2 May 2026
Matters for Consideration:	

As part of the 2026/2027 budget deliberations, the Council is asked to endorse the following proposed differential rates model on properties valued on an unimproved basis. In addition to endorsing the model, Council are also required to adopt the Objects and Reasons that give justification to the impose Differential Rates.

Comments:	

The power to set differential rates is contained in section 6.33 (1) of the Local Government Act 1995 which provides the ability to differentially rate properties based on the following characteristics:
a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or
(b) a purpose for which the land is held or used as determined by the local government; or
(c) whether or not the land is vacant land; or
(d) any other characteristic or combination of characteristics prescribed.

The Department of Local Government, Sports and Cultural Industries (the Department) requires that Council endorse not only the imposition of differential rates, but also the objects and reasons for the imposition of differential rating. The application of differential rates and minimum payments to properties within the Shire maintains equity in the rating of properties and enables Council to raise the revenue necessary to provide facilities, infrastructure and services to the entire community and visitors of the Shire of Upper Gascoyne.

Section 6.36 of the Local government Act 1995 requires that local public notice be given before imposing any differential general rates or minimum payments. As part of this process, electors and ratepayers are invited to lodge a submission in respect of the proposed rates and minimum payments within twenty one (21) days of the notice being published. The local government is to then consider any submissions received during the notice period before it can seek Ministerial approval to impose the differential general rates.

The public notice must:

- be published at least once in a newspaper circulating generally in the district;
- be displayed on a notice board at the local government's offices;
- be displayed on a notice board at each local government library;
- contain details of each rate or minimum payment the Council proposes to impose
- advise where a document can be inspected that provides the objects and reasons for each proposed rate and minimum payment
- contain an invitation for electors or ratepayers to lodge submissions on any of the proposals within 21 days from the date of the notice (i.e. the 21-day submission period excludes the first day of publishing); and
- be published within the period of 2 months prior to the 1st July 2026 (i.e. not earlier than the 1st May 2026).

Background:

The management team have found the considerations for the 26/27 rate model particularly challenging this year as part of our draft budget deliberations. Whilst our Integrated Plans and Informing Strategies were adopted by Council at the end of 2022, using our 'Plan for the Future' as a guide to mapping out the next 12 months of projects to be delivered for our community has been met with some potential financial constraints.

This is due to the many contributing factors that have a significant impact on our Shire's ability to continue to maintain our level of service, and also future proofing our community's sustainability moving forward.

Some of these direct impacts include the increase in costs for the supply of fuel, freight, parts, materials and essential trades such as mechanical, building, electrical, plumbing etc. (including accessibility to these services when there is high demand). We were also advised recently that our insurance premiums will see a further increase in 2026/27, and the costs associated with building and maintaining roads have also increased. Add to that the further expense of the Local

Government Cost Index at 3.2% and an overall average of 2.9% for the Consumer Price Index. Purchases of capital equipment such as graders, loaders, light vehicles, etc. have also increased markedly. Council have also recognised that the Shire must increase its contribution for our reserve accounts to allow for the future.

In addition to these factors, there is also the overall cost of living expenses to consider. Utilities are expected to increase which will affect our recurrent maintenance on shire buildings. The rise in cost of living has implications on our workforce as well, this can create a competitive employment/recruitment market where the shire has the potential to face challenges with retaining staff. Our workforce drives the shire's service delivery, in order to meet objectives outlined in our integrated plans and statutory responsibilities– if we are unable to retain a stable and consistent workforce, it effects our ability to maintain continuity of service and deliver on major milestone projects for our community.

The proposed model for 26/27 have been developed with these increased costs in mind along with consideration for the continued delivery of key objectives identified in Council's Strategic Community Plan. Council will recall some of the following priorities coming out of the last Community Consultation workshop held in 2022.

COMMUNITY WORKSHOPS

Group SWOT Analysis

Workshop participants were asked to provide feedback through a group analysis for the following key themes:

- Economic
- Social / Health and Wellbeing
- Environment
- Leadership (Governance)

The following pages detail the results from this exercise.

Strengths (what we love)	
• **Tourism**	• Geocaching
• **Mining**	• 4G telecommunications coming in next year
• **Pastoral**	• Use of contractors
• Road network	• 4WD Tourism
• Keep Gascoyne feel	• Natural attractions – Kennedy Ranges, River, Mt Augustus, 3 amazing water bodies
• GP services	• Signage
• Race, Gymkhana and Campdraft events	• Pavilion
• No crime	• Oval
• Telehealth	• Tourist Park and Pub
• Local business	

Concerns (weaknesses, threats, challenges)

- **Housing deficiency**
- RFDS accessibility – vast areas inaccessible
- Community burnout
- Limitations of small population – access to services
- **Water security (limited)**
- Limited access to medical / health services, eg Dentist, Physio, etc
- Limited volunteer capacity
- Street lighting
- Nothing for teens/young adults to do
- Structural compliance
- Land availability
- Limited services along long stretch of road (500km with no service station, PC, telecoms)
- Reliability of telecommunications
- Lack of ageing in place services
- Maintaining rubbish/recycling services
- Reliable access to fuel (telecommunications)
- Ageing leadership

Opportunities / Big Ideas

- **Water security – new bore, water availability**
- **Land release – Industrial, Commercial, Residential**
- GROH (Govt Housing) development
- Increase in rental housing availability
- Specific volunteer call ups
- Land development
- History and heritage
- Permanent accommodation for transient workforce / contractors
- Improved telecommunications
- Hot office accommodation
- Small business incubator facilities
- Increase awareness of emergency services management and access
- Access to wetlands – boats and pedestrian
- Pontoon/floating jetty on pontoon
- Increase in visitor accommodation availability
- Foster sporting group development
- Men's (community) Shed
- Board walk at River
- Digital interpretive signage at war memorial
- Digital signage – what's on/community notices/weather conditions/ etc
- Activities and facilities for youth
- Lighting at the oval
- Street lighting
- Extend sealed road network
- Solar/ alternative energy implementation
- Heritage / history museum – Aerial mustering / pastoral heritage
- Local micro abattoir
- Virtual reality experience relating to heritage of area
- Outback museum
- Large telescope / observation infrastructure
- Encourage emerging community leaders and foster development
- Automated gates for road closures
- Horticulture development (dep. Water availability)
- Light industrial land availability
- Support service industry development – Mechanic, Tyres, Plumber, Electrician, etc
- Nursing post
- Community nursing
- Ageing in place services/facilities
- Supermarket
- 4wd tours, attract tourism operators
- Lay down areas for heavy haulage
- Complete sealing of road to Meekatharra
- Walk/dual access pathway across bridge (Safety and tourism)
- Continue footpath network and linking community
- Golf course on riverbed
- Promote / awareness of River attractions – bird life, fossils, etc
- Multipurpose indoor sport and recreation centre; potential for year round netball, bowls, table tennis, skating, etch
- Nature playground
- Events around the river, eg triathlon, milk carton boat racing
- Skate park
- Commercial precinct
- Viewing areas on roadside
- Local butcher
- Co-op development
- Attract commercial / private business development and operators
- Overflow accommodation development
- Community mural
- Develop dark night friendly street lighting
- Water Park

With this essential feedback received from the Community, the Council was able to define the objectives and strategies that would help them work towards achieving our vision for our community and incorporate this into our 'Plan for the Future' as the following (summary list) -

- Encourage and support social and community events and local club development
- Advocate for health services and seek funding for health and well-being initiatives
- Ensure there is appropriate infrastructure, facilities and services to meet current and future needs of our community, including the maintenance and upgrade of existing infrastructure
- Improvement of essential infrastructure and services to promote and support growth in the region
- Provide appropriate transport network infrastructure, to support local community needs including key industries within the region
- Develop industrial, residential and commercial land development and seek investment opportunities
- Increases awareness of the district and regional attractions
- Promote opportunities for economic development in the region
- Encourage diversity and growth of local business, industry and investment
- Protect natural capital, associated infrastructure and support appropriate access
- Provide a safe workplace

Since the transition between Council's last integrated plan from 2017, to the new integrated plan adopted in late 2022, staff have continued in their commitment to deliver on these key objectives. This has been evident in some of the milestone projects that have been delivered by the Shire during this time –

- Major upgrades to Pavilions and surrounds, including the installation of shade structures over the playground and other amenities, and new fencing around the town oval
- Revitalisation of Tennis Court
- Refurbishment of the Museum
- Construction of four new staff houses, including refurbishment of existing housing stock
- War Memorial constructed and installed
- Construction of Killili Bridge
- Completed 20kms of seal on Landor/Dalgety Road
- Completed a further 15kms of road construction of road on Carnarvon/Mullewa Road
- Grown the Shire's workforce to 15 full time staff including the recruitment of a Tourism and Community Development Officer
- Purchase of new Plant and Equipment
- Continued delivery of annual roadworks construction and maintenance program
- Continued support and delivery of Community events through sponsorship, in-kind contributions and financial assistance
- Continued delivery of aged care and community assistance through CRC services
- Continued delivery of educational, business/tourism and community engagement workshops through CRC services
- Successfully advocated for monthly GP Clinic service delivered at CRC for community
- CRC received Accreditation as a Visitors Centre
- Construction of Dalgety Brook crossing
- Installation of Street Banners in Gregory Street
- Completed construction of Two Rivers Memorial Park
- Completed drilling and deep bore installation for in-town water supply project
- Completed the installation of a RO Plant
- Completed refurbishment of Town Oval reticulation
- Completed refurbishment of Council Chambers and installation of new IT & AV systems for live recording and video-conferencing
- Installation of new Tourism signage around town-site

- 2022 State Winner of Tidy Towns competition.
- Winner of the National Tidy Towns Awards in 2023
- Finalist in the Tourism Awards
- Upgraded Offices for the Works Manager and Town Maintenance Supervisor
- Renovated the CEO's Office and made it into two offices.
- Constructed new records room, EA Office and CEO Office
- Renovated the house purchased from Quadrio
- Constructed three new residences in Hatch Street
- Renovated additional housing stock
- Constructed shed and carports for various houses
- Renovation works for the Junction Pub and Tourist Park
- Constructed the new War Memorial
- Constructed the Two Rivers Memorial Park
- Entering into an ILUA with the Yinggarda PC for a new waste site and new residential sub-division
- Landor re-alignment and new river crossings
- Sealed through to Dairy Creek Turn-off
- New privacy PODS for the CRC
- Finalist in Tiny Towns Tourist Awards – 3 consecutive years
- Renovated the Pavillion

Whilst this list is extensive, it is not exhaustive – there are many minor achievements that staff continue to deliver behind the scenes that play a part in our community's vision for the future.
In order for the Shire to maintain this level of service and continue to meet the objectives in Council's integrated plans, staff are actively seeking funding opportunities. We are not unique in our dependence on grants and financial assistance, as we are deemed a small country Shire it is reasonable to say that we are very much reliant on grants to deliver on some of our major projects.

However, we do also recognise that we must make a conscious effort to bridge the gap with our own-source revenue such as charging adequate fees for services in order to recover costs, identifying cost savings in our budget without compromising on level of service, and creating efficiencies where we can help ease the financial burden. Added to these considerations is the "catch-up" factor, historically our Council has taken a very conservative approach to applying an increase to rates and has not really maximised the potential on this source of income in the past.

This method has resulted in the Shire missing the opportunity to stage sufficient and appropriate increases over the years to assist in bridging the gap, and in return becoming less dependent on external funding. It must be noted now that Council recognised this impact when deliberations were made for the 22/23 budget and endorsed a notable increase in the rate model, this will continue to be a consideration for the future to maintain the upwards trend and although it has been captured to some extent in our current integrated plans building in a contingency of an overall 3 percent increase + 3 percent CPI (6 percent total), the rate modelling scenarios used for the IP process were based on our rating information at that time and not reflective of interim changes to date, including another significant hike in our recurrent costs for service delivery.

Given the complexities and risk of applying for and seeking Ministerial Approval for Differential Rates Council have decided to move away from Ministerial Approval Differential Rates to a Differential Rate that does not require Ministerial Approval.

The management team have put forward a rate model for Council's consideration. This rate model acknowledges the uncertainty that is currently being experienced across the world with inputs and outputs into all aspects of life swinging widely. This model is cognisant of the hardship across the Shire with drought and overall cost of living pressures at front of mind, accordingly an increase of 2% has been recommended with this being under the CPI.

The rate model has an increase in the GRV Residential RID from 12.5000c to 12.7500c with an increase to the minimum from $525 to $536 to ensure compliance within the Differential Rating system and the GRV – Transient Workers Accommodation has been removed due to the State Government no longer allowing rating of miscellaneous mining licences.

To ensure compliance the rate model has an increase in the UV Rural from 17.4900c to 17.8398c with an increase to the minimum from $1,600 to $1,632 This then ensures compliance and alleviates the requirement for Ministerial Approval to set the UV Mining at 35.6796 with an increase to the minimum from $2,200 to $2.244 We have anticipated that there may be some rural ratepayers that may experience hardship in paying these rates and will provide the opportunity for them to apply for a concession decreasing the overall RID to 10c. This model has calculated a rate yield of $2,2,201,830 for 2026/27 with the maximum to be applied for hardship concession equating to $73,226.

PROPOSED RATE MODEL FOR 2026/27

Rate Category	Total Props	UV Value	GRV Value	Minimums	UV Rate in $	GRV Rate in $	Props on Min	Actual Rates to Raise
GRV - General	24	0	142,673	536.00		12.75	9	21,307.00
UV - Rural	38	1,602,475	0	1,632	17.8398	0	12	301,483
UV - Mining	292	4,808,061	0	2,224	35.6796	0	132	1,879,040
TOTAL	**361**	**6,410,536**	**142,673**				**153**	**2,201,830**

The rate model noted above was calculated using the valuations currently in the shire's property database as of April 2026.

As you will see under ***Appendix 5*** in the **Rate Comparison Analysis**, our RID for UV Rural places us in the top quadrant of Shire's who apply a rating category for rural properties – made up predominately of pastoral properties. We have maintained this position for consecutive years showing our trend to be on the lower end of the scale when it comes to setting a RID for this category. In opposition to this though is our general minimum rate for UV Rural, for this we will be the top Shire in the comparison table. The process behind this is to set a reasonable minimum payment for those properties that have low value pastoral leases without exceeding the 50% threshold required under the Local Government Act. Generally speaking, the minimum is still deemed to be low and the potential to really optimise on setting this amount is limited by the constraints of the Act.

Whilst it can be seen as unfavourable to increase rates in general, in some circumstances it is necessary. This has been captured in Council's 'Plan for the Future' vision as part of the strategy to rate more appropriately in order to meet the needs of our community and maintain sustainability into the future. Council will recall our deliberations of the last two years around increasing the rate for the UV Mining category and the discussion around justifying this action. Similar justifications can be made here for the UV Rural category as an increase in future years is inevitable across the board for our collective ratebase. Management are keen to deliver a model that achieves the milestones set out by our integrated plans but also provides fair and equitable distribution of the rate burden.

Objects and Reasons

Where council intend to impose differential rates, it is required to provide the objects of and reasons for each proposed rate and minimum payment. The objective of imposing differential rates is to ensure equity across different land uses, especially where values can vary greatly from properties close to town sites and those in more remote areas of the Shire. The ability of Council to apply a different rate in the dollar ensures that all properties make a fair contribution to the required revenue of the Shire.

The **Objects and Reasons** for the 2026/2027 rating proposal as per ***Appendix 6***.

Statutory Environment:

Local Government Act 1995 s6.33 – Differential General Rates.

Local Government Act 1995 s6.35 – Minimum Payment.

Local Government Act 1995 s6.36 – Local government to give notice of certain rates

Local Government (Financial Management) Regulations 1996 – Part 5, Regulation 52A Characteristics prescribed for differential general rate (as per LGA s.6.33)

Policy Implications:

Nil

Financial Implications:

The Rate Model endorsed by Council, the proposed differential rates and minimum payments for the 2026/27 financial year will raise approximately –

- Rate Model - $**2,201,830** in revenue.

Strategic Implications:

Shire of Upper Gascoyne Plan for the Future 2022 to 2032

Shire of Upper Gascoyne Strategic Resource Plan 2023 to 2038

Risk:

Risk:

Risk Matrix

Consequence / Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

isk Category	Description	Rating	Mitigating Actions
Health	*N/A*		
Financial Impact	*Insufficient Funds Raised for General Purposes Funding to support Shire services*	*1 / 2 (3)*	*Ensure Models are created, Rates adopted and then advertised as required requesting ratepayers to*

			submit any objections to the proposed rate within 21 days of date of advertising
Service Interruption	*N/A*		
Compliance	*Not advertising differential rate and differential rate non compliance*	***1 / 2 (3)***	*As per above, plus utilising the Rate Compliance Tool to ensure Differential Rates are compliant*
Reputational	*NA*		
Property	*N/A*		
Environment	*N/A*		
Fraud	*N/A*		

If Council do not adopt the proposed differential and general minimum rates in a timely manner, they run the risk of being in breach of the Act.

The legislation states that Council must give sufficient notice to the public advising of the intention to impose differential rates and invite submissions from any ratepayers or electors in respect of the proposal.

Consultation:

General discussion around different rate modelling scenarios and budget implications have taken place between Council Members, CEO, Works Manager and the Manager, Finance & Corporate Services.

Officer's Recommendation: **Voting requirement:** Absolute Majority

That Council

1. *As part of budget deliberations officers and Council will determine the budget deficiency by:*
   a. *Review all revenue sources and expenditure and then adopt the draft 26/27 Budget detailing the rate setting statement*

   b. *Consider the adopted strategic plan 'Plan for the Future 2022-2032' taking into consideration the Shire's 'Strategic Resource Plan 2023-2038'*

   c. *Consider the continuance of the following efficiency measures:*
      i. *Continuation of a 10/4 roster for the Road crews to reduce mobilisation costs.*
      ii. *Continuation of camping out on jobs for Road crews when more than 50km from town to reduce time spent traveling to jobs and increase the time spent working on the roads.*
      iii. *A continued focus by officers in leveraging council resources to attract grant funding.*
      iv. *Continue to maintain a small Administrative staff in order to keep costs down.*
      v. *Monitor productivity across the organisation.*
      vi. *Continue to look for new ways to do things where we get an increase in productivity, cost per unit savings or more efficiency.*

2. *Adopt the proposed rate model and to apply the following differential rates and minimums for 2026/2027:*

Rate Category	Minimum Rates $	Rate in $ (cents)
GRV - GENERAL	*536*	*12.7500*
GRV – Transient Workforce Accommodation		*25.000*
UV - RURAL	*1632*	*17.8398*
UV – MINING	*2,244*	*35.6796*

3. *Publicly advertise the Shire of Upper Gascoyne's intention to impose differential rates, pursuant to section 6.36(1) of the Local Government Act 1995 and invites public submission for a period of twenty-one days; and*

4. *Adopt the Objects and Reasons for the 2026/2027 differential rates relating to GRV General, GRV – Transient Workforce Accommodation, UV Rural and UV Mining as outlined in* ***Appendix 6.***

5. *Consider any submissions in respect of imposition of differential rates as part of the 2026/2027 Budget deliberations.*

Council Decision No: 06052026

MOVED	**CR: B. WALKER**	**SECONDED**	**CR: W. BASTON**

That Council

1. *As part of budget deliberations officers and Council will determine the budget deficiency by:*
   a. *Review all revenue sources and expenditure and then adopt the draft 26/27 Budget detailing the rate setting statement*
   b. *Consider the adopted strategic plan 'Plan for the Future 2022-2032' taking into consideration the Shire's 'Strategic Resource Plan 2023-2038'*
   c. *Consider the continuance of the following efficiency measures:*
      i. *Continuation of a 10/4 roster for the Road crews to reduce mobilisation costs.*
      ii. *Continuation of camping out on jobs for Road crews when more than 50km from town to reduce time spent traveling to jobs and increase the time spent working on the roads.*
      iii. *A continued focus by officers in leveraging council resources to attract grant funding.*
      iv. *Continue to maintain a small Administrative staff in order to keep costs down.*
      v. *Monitor productivity across the organisation.*
      vi. *Continue to look for new ways to do things where we get an increase in productivity, cost per unit savings or more efficiency.*

2. *Adopt the proposed rate model and to apply the following differential rates and minimums for 2026/2027:*

Rate Category	Minimum Rates $	Rate in $ (cents)
GRV - GENERAL	*536*	*12.7500*
GRV – Transient Workforce Accommodation		*25.000*
UV - RURAL	*1632*	*17.8398*
UV – MINING	*2,244*	*35.6796*

3. *Publicly advertise the Shire of Upper Gascoyne's intention to impose differential rates, pursuant to section 6.36(1) of the Local Government Act 1995 and invites public submission for a period of twenty-one days; and*

4. *Adopt the Objects and Reasons for the 2026/2027 differential rates relating to GRV General, GRV – Transient Workforce Accommodation, UV Rural and UV Mining as outlined in* ***Appendix 6.***

5. *Consider any submissions in respect of imposition of differential rates as part of the 2026/2027 Budget deliberations.*

FOR: **CR J CAUNT**
CR G WATTERS
CR B WALKER
CR W BASTON
CR P WINDIE

AGAINST: **CR**

F/A: 5/0

10.6	RFT 04 25-26 HATCH STREET HOUSE
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary – Chief Executive Officer
Date:	12 May 2026
Matters for Consideration:	To receive advice on the current tendering advice for the Shire home.
Background:	On the 28th of February 2026 the Shire invited tenders to Construct and / or Delivery of a three bedroom two bathroom staff dwelling.
Comments:	Tenders closed on the 31st of March 2026. Unfortunately, the Shire did not receive any responses, whatsoever. In keeping with Regulation 11 of the Local Government Regulations 1996 the Shire are now going directly to suppliers of homes for them to supply quotations directly. Once we have secured sufficient quotations to ensure that the Shire is getting value for money we will bring back the decision to award to Council for their deliberation.
Statutory Environment:	Local Government (Function & General) Regulations 1996 Reg 11 (2) (C) (i) (c) within the last 6 months — (i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment.
Policy Implications:	Purchasing Policy
Financial Implications:	The Shire have authorised
Strategic Implications:	Key Object 2 – Economic Prosperity Strategy 2.2.3 CPB – 2.2.3.3 – Increase and upgrade Shire residential stock

Risk Assessment:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	*Description*	*Rating*	*Mitigating Actions*
Health			
Financial Impact			
Service Interruption			
Compliance	*Procurement is to be done in accordance the Local Government Act 1995*	***3 / 12 High***	*Ensure compliance with the Local Government Act*
Reputational			
Property			
Environment			
Fraud			

Consultation*:*	Nil
Voting requirement:	Simple Majority
Officer's Recommendation*:*	*That Council acknowledge the process being undertaken for the provision of a new Staff residence to be situated at 28(A) Hatch Street, Gascoyne Junction.*

Council Resolution No: 07052026

MOVED:	**CR: P. WINDIE**	**SECONDED:**	**CR: W. BASTON**

That Council acknowledge the process being undertaken for the provision of a new Staff residence to be situated at 28(A) Hatch Street, Gascoyne Junction.

FOR: **CR J CAUNT**
CR G WATTERS
CR B WALKER
CR W BASTON
CR P WINDIE

AGAINST: **CR**

F/A: 5/0

10.7	2026 DELEGATION REGISTER REVIEW	
Applicant:	Shire of Upper Gascoyne	
Disclosure of Interest:	Nil	
Author:	John McCleary – Chief Executive Officer	
Date:	18 May 2026	
Matters for Consideration:	To review the delegations register as provided in ***Appendix 7***	
Background:	Section 5.42 of the Local Government Act 1995 provides that a local government may delegate the exercise of some of its powers and duties to the Chief Executive Officer. Section 5.43 sets out those powers and duties which may not delegated. Section 5.46(1) requires the CEO to keep a register of all delegations and section 5.46 (2) of the Act provides that delegations be reviewed at least once every financial year.	
Comments:	The previous Delegation Register was adopted by Council at the August 2025 meeting, therefore the delegations require review this calendar year. No changes have been made to the delegations register as adopted.	
Statutory Environment:	5.42. Delegation of some powers and duties to CEO	
	(1)	A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43 and this power of delegation. **Absolute majority required.*
	(2)	A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
	5.46. Register of, and records relevant to, delegations to CEO and employees.	
	(1)	The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
	(2)	At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

Policy Implications:	Nil.
Financial Implications:	Nil.
Strategic Implications:	Nil.
Risk:	

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	*Description*	*Rating*	*Mitigating Actions*
Health	*N/A*		
Financial Impact	*N/A*		
Service Interruption	*N/A*		
Compliance	*Not complying with the Local Government Act 1996*	***5 / 2 (High)***	*Carry out the review as required by the Local Government Act*
Reputational	*N/A*		
Property	*N/A*		
Environment	*N/A*		
Fraud	*N/A*		

Consultation*:*	Nil.
Voting requirement:	Absolute Majority
Officer's Recommendation*:*	*That Council adopt the review of the Delegation Register as listed in the document contained in **Appendix 7*** of this Agenda*.

Council Resolution No: 08052026

MOVED:	**CR: B. WALKER**	**SECONDED:**	**CR: G WATTTERS**

*That Council adopt the review of the Delegation Register as listed in the document contained in **Appendix 7*** of this *Agenda.*

FOR: **CR J CAUNT**
CR G WATTERS
CR B WALKER
CR W BASTON

AGAINST: **CR**

CR P WINDIE **F/A: 5/0**

11. MATTERS BEHIND CLOSED DOORS

Council Resolution No: 09052026			
MOVED:	**CR: B. WALKER**	**SECONDED:**	**CR: W. BASTON**
That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature **FOR:** CR J CAUNT CR G WATTERS CR B WALKER CR W BASTON CR P WINDIE **F/A: 5/0**		**AGAINST:** CR	

Record Time 11:04am

11.1 RFT – 08-25/26 AGRN 1175 Plant and Labour Hire.

Council Resolution No: 10052026			
MOVED:	**CR: G. WATTERS**	**SECONDED:**	**CR: B. WALKER**
That Council 1. Award “RFT 08 25-26” to THEM EARTHMOVING. **FOR:** CR J CAUNT CR G WATTERS CR B WALKER CR W BASTON CR P WINDIE **F/A: 5/0**		**AGAINST:** CR	

11.2 RFT – 07 25/26 Carnarvon Mullewa Road – Dairy Creek East Upgrade to seal.

Council Resolution No: 11052026			
MOVED:	**CR: B. WALKER**	**SECONDED:**	**CR: G. WATTERS**

That Council

1. award RFT 07-2025/26 to Dean Contracting Pty Ltd, based on their Alternative Tender.
2. Authorise the Shire's Chief Executive Officer to complete a portion of the provisional works (between Slk 133.42 – 137.07) at the rate provided within Dean's Alternative Tender up to the maximum limit of the available budget (likely to be an additional 500 – 1,000m of work).

FOR: **CR J CAUNT**
CR G WATTERS
CR B WALKER
CR W BASTON
CR P WINDIE

AGAINST: **CR**

F/A: 5/0

Council Resolution No: 12052026			
MOVED:	**CR: B. WALKER**	**SECONDED:**	**CR: W. BASTON**

That the meeting be reopened to the members of the public.

FOR: **CR J CAUNT**
CR G WATTERS
CR B WALKER
CR W BASTON
CR P WINDIE

AGAINST: **CR**

F/A: 5/0

Record Time 11:07am

12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

12.1	Resealing of Burringurrah – Mt Augustus Road
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary – Chief Executive Officer
Date:	21 May 2026
Matters for Consideration:	To retrospectively approve the transfer of monies from the Transport Reserve Account into the Municipal Account for the payment for the re-sealing of the bitumen located pm the Burringurrah – Mount Augustus Road.
Background:	Both the former Manager of Works and Services and Greenfield Technical Services recently reached out to Colas for an updated price to conduct the additional reseals on the Landor-Mount Augustus Road, this is the existing bitumen section adjacent to Burringurrah Aboriginal Community. As per the attached RFQ04 2025-2026 document, line item 2.4 - Landor Mt Augustus Rd Reseal Slk 60.27 - 61.92, the Shire had identified these works as a necessity to prevent further damage. These were to be conducted should the funds be available in reserves.
Comments:	The Shire proposes to conduct these works now are based on the following. • Colas existing proximity to the job, saving on mobilisation costs in the future. • Traffic Managements existing proximity to the job, saving on mobilisation costs in the future. • The materials required will be available to conduct the additional works, saving on transport costs in the future. • The materials required will be available to conduct the additional works, future rises in costs can be avoided. • It is best to reduce the list future works where practicable to prevent an overload of work in the future, preventative maintenance when the funding is available is better than reactive maintenance when they are not available. • The cost to undertake the works is $121,000 (ex GST) An email was sent to all Councillors on the 6th of May 2026 seeking support for this course of action. Five Councillors responded in the affirmative.
Statutory Environment:	Local Government Act 1995
Policy Implications:	Nil

Financial Implications:	Works Reserve – currently has $173,522.00 The Shire proposes that we transfer $121,000 from this reserve to complete these works.
Strategic Implications:	Key Objective 2 Outcome 2.1 Strategy 2.1.1 CBP 2.1.1.1 - Maintenance and upgrade of road network in accordance with asset management planning and annual budget allocations.

Risk Assessment:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	*Description*	*Rating*	*Mitigating Actions*
Health			
Financial Impact			
Service Interruption			
Compliance	*Taking monies from a reserve account that is not in the Annual Budget*	*5 / 4 – High*	*Seek Council Approval to transfer funds from the Transport Reserve for the purposes of undertaking maintenance on a portion of the road network. To ensure compliance with the Local Government Act 1995*
Reputational			
Property			
Environment			
Fraud			

Consultation*:*	Councillors, Staff and Greenfield Technical Services
Voting requirement:	Absolute Majority
Officer's Recommendation*:*	*That Council retrospectively authorises the CEO to transfer $121,000 from the Transport Reserve Fund to the Municipal Account to pay for the resealing of the bitumen situated at the front of the Burringurrah Aboriginal Community.*

Council Resolution No: 13052026

MOVED:	CR: G. WATTERS	SECONDED:	CR: B. WALKER

That Council retrospectively authorises the CEO to transfer $121,000 from the Transport Reserve Fund to the Municipal Account to pay for the resealing of the bitumen situated at the front of the Burringurrah Aboriginal Community.

FOR: **CR J CAUNT**
CR G WATTERS
CR B WALKER
CR P WINDIE

AGAINST: **CR W BASTON**

F/A: 4/1

12.2	CHANGE OF JUNE ORDINARY MEETING DATE
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary - Chief Executive Officer
Date:	23 May 2026
Matters for Consideration:	To change the date of the June 2026 Ordinary Meeting of Council from the 24th of June 2026 to the 29th of June 2026.
Background:	To ensure compliance with the Local Government Act
Comments:	Given the recent Councillor resignations received, we are proposing to move the June Council Meeting from 24 June to 29 June, following the extraordinary elections, to ensure that a quorum is available and the meeting can proceed.
Statutory Environment:	***Local Government Act 1995 section 5.27*** (1) A general meeting of the electors of a district is to be held once every financial year. (2) A general meeting is to be held on a day selected by the local government but not more than **<u>56 days</u>** after the local government accepts the annual report for the previous financial year. ***Local Government (Administration) Regulations 1996 – Regulation 12*** (3) Any change to the meeting details for a meeting referred to in must be published on the local government's official website as soon as practicable after the change is made.
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	Strategy 4.2.3 Comply with statutory and legislative requirements

Risk Assessment:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	*Description*	*Rating*	*Mitigating Actions*
Health	*N/A*		
Financial Impact	*N/A*		
Service Interruption	*N/A*		
Compliance	*Not complying with the Local Government Act 1996*	***5 / 2 (High)***	*Advertise the new date and time on the Shire's Public Website as soon as practicable after the change is resolved by Council.*
Reputational	*N/A*		
Property	*N/A*		
Environment	*N/A*		
Fraud	*N/A*		

Consultation:	Department of Local Government
Voting requirement:	Simple Majority
Officer's Recommendation:	*That Council move the date of the June Ordinary Meeting of Council to the 29th of June 2026.*

Council Resolution No: 14052026

MOVED:	**CR: G. WATTERS**	**SECONDED:**	**CR: B. WALKER**

That Council move the date of the June Ordinary Meeting of Council to the 29th of June 2026.

FOR: **CR J CAUNT**
CR G WATTERS
CR B WALKER
CR W BASTON
CR P WINDIE

AGAINST: **CR**

F/A: 5/0

13. OUTSTANDING COUNCIL MEETING RESOLUTIONS

Resolution Nº	Subject	Status	Open / Close	Responsible Officer

14. MEETING CLOSURE

The Shire President closed the meeting at 11:14am.

To be confirmed at the Ordinary Meeting on the 29th of June 2026.

Signed……………………………………………………………………………………………

Presiding member at the meeting at which time the minutes were confirmed.

APPENDIX 1

(List of Accounts Paid Report for April 2026)

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		RSM Australia Pty Ltd			
EFT19193	09/04/2026	Accounting & Rates Services - March 2026	1		11,545.75
INV GERIO1631	30/03/2026	Accounting and Financial Services for 2025/26 under RFT01-22/23 - March, Rates Contractor for 2025/26	1	11,545.75	
		ABBL Contracting & Maintenance			
EFT19194	09/04/2026	02 - Replace Grid Ullawarra Rd SLK 68.56	1		18,227.00
INV INV-1612	27/03/2026	Replace Grid Ullawarra Rd SLK68.56	1	17,127.00	
INV INV-1614	30/03/2026	Tilt Tray- Transport Ford Ranger to Geraldton for Repairs	1	1,100.00	
		Ainsley Mia Hardie			
EFT19195	09/04/2026	Caravan and Camping Show - Willsign & Display	1		140.00
INV REIMBURS	02/04/2026	Caravan and Camping Show - Willsign & Display	1	140.00	
		Bishop Transport Pty Ltd			
EFT19196	09/04/2026	Freight from Perth to Carnarvon - March 2026	1		512.15
INV B350362	20/03/2026	Operator Camp, Sand Bags	1	512.15	
		Coolyou Pty Ltd t/a Dust Up Projects			
EFT19197	09/04/2026	Freight from Carnarvon to Gascoyne Junction 04.03.2026 to 23.03.2026	1		2,409.00
INV INV-1068	27/03/2026		1	2,409.00	
		Everywhere Travel			
EFT19198	09/04/2026	Peter Windie Accommodation for Attending the 2026 Aboriginal Elected Member Roundtable	1		1,745.42
INV I000056737	24/03/2026	Peter Windie Accommodation for Attending the 2026 Aboriginal Elected Member Roundtable , Vibe Hotel Guest room with meals , Check in 16th March , Check out 19th March,	1	934.42	
INV I000105687	30/03/2026	Flight Booking Harpreet Singh , ZL 2416 07APR PERCVQ 0700 0915	1	811.00	
		Gascoyne Office Equipment			
EFT19199	09/04/2026	Printing and Photocopying Costs - January 2026	1		1,541.41

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		Gascoyne Office Equipment			
INV SOF5698.63	28/02/2026	Printing and Photocopying Costs - Admin & Works, Printing and Photocopying Costs - CRC	1	1,541.41	
		Geraldton Fuel Company T/as Refuel Australia			
EFT19200	09/04/2026	Fuel Card Purchases - March 2026	1		2,393.45
INV 31032026	31/03/2026	Fuel Card Purchases - P131 - Ford Ranger CEO, Fuel Card Purchases - P133 - Ford Ranger Works, Fuel Card Purchases - P132 - Ford Ranger Super Cab - Town Maintenance, Annual Fuel Card Fee - P139	1	2,393.45	
		Helene Pty Ltd t/as Lo-Go Appointments			
EFT19201	09/04/2026	Labour Hire for Peter Ward 16.03.2026 to 20.03.2026	1		5,263.28
INV H6609	25/03/2026	Labour Hire for Peter Ward commencing 12th January 2026 to 20th March 2026	1	5,263.28	
		Omnicom Media Group Australia Pty Ltd			
EFT19202	09/04/2026	The West Australian Tender Advert for RFT-04-2025-26 for the supply of a three bedroom two bathroom dwelling.	1		905.06
INV 1932356	31/03/2026	The West Australian Tender Advert for RFT-04-2025-26 for the supply of a three bedroom two bathroom dwelling.	1	905.06	
		Perfect Computer Solutions Pty Ltd			
EFT19203	09/04/2026	I.T Support 16.03.2026 to 24.03.2026	1		595.00
INV 30285	26/03/2026	I.T Support 16.03.2026 to 24.03.2026	1	510.00	
INV 30311	31/03/2026	Monthly fee for Monitoring, Management and Resolution of Disaster Recovery Options	1	85.00	
		Repco Pty Ltd			
EFT19204	09/04/2026	P141 - Auxiliary Diesel Water Pumps - Fuel Hose & Freight	1		223.10
INV 4610646366	20/03/2026	1/4"x 1/8" elbo male	1	11.41	
INV 4610646409	21/03/2026	6.5mm hose (7m)	1	86.09	
INV 4610646647	24/03/2026	1" fuel hose, freight	1	125.60	
		Team Global Express			
EFT19205	09/04/2026	Freight from Perth to Carnarvon - New Server	1		75.56
INV 934302	11/02/2026	Credit of Regional Area Surcharge - Westrac	1	-343.75	
INV 1199-MWB:	15/02/2026	Fright from Perth to Carnarvon - Westrac 09.02.2026	1	152.91	
INV 1200-MWB:	01/03/2026	Freight from Perth to Carnarvon	1	77.58	
INV 1201-MWB:	29/03/2026	Freight from Perth to Carnarvon - New Server	1	188.82	
		Vanguard Print			
EFT19206	09/04/2026	Storage and Distribution of Tourism Brochures - March 2026	1		198.92
INV 50517	31/03/2026	Storage and Distribution of Tourism Brochures - March 2026	1	198.92	
		Westrac Pty Ltd			
EFT19207	09/04/2026	P130 - CAT 150M Grader - 500 hour Service	1		20,094.95
INV SI 1889881	24/03/2026	P130 - CAT 150M Grader - 500 hour Service, Labour, Parts, Freight Recovery, Environmentals, Mobilisation	1	7,523.63	
INV PI 2082439	25/03/2026	P146 - CAT Grader 150-14a - Seals	1	32.37	

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		Westrac Pty Ltd			
INV PI 2082440	25/03/2026	P146 - CAT Grader 150-14a - Cap	1	2.42	
INV PI 2082441	25/03/2026	P106 - CAT 140M Grader - Parts	1	265.71	
INV PI 2087277	26/03/2026	P130 - CAT 150M Grader - Washers & Bolts	1	42.31	
INV PI 2087279	26/03/2026	P130 - CAT 150M Grader - Lamp	1	64.05	
INV PI 2087278	26/03/2026	P130 - CAT 150M Grader - Parts	1	1,493.15	
INV PI 2091710	27/03/2026	P106 - CAT 140M Grader - Parts	1	395.67	
INV SI 1891126	30/03/2026	P146 - CAT Grader 150-14a - 2000 hour service, Labour, Parts, Freight Recovery, Environmentals, Mobilisation	1	3,379.30	
INV SI 1891604	31/03/2026	P106 - CAT 140M Grader - Alternator Repairs, Labour, Parts, Freight Recovery, Environmentals	1	3,610.47	
INV SI 1891570	31/03/2026	P130 - CAT 150M Grader - 5000 hr Service, Labour, Parts, Environmentals	1	3,285.87	
		Thomas Golby			
EFT19208	09/04/2026	3 x Labourers 30th March to 1st April 2026 for TC Narelle cleanup	1		3,360.00
INV INV0017	01/04/2026	3 x Labourers 30th March to 1st April 2026 for TC Narelle cleanup	1	3,360.00	
		Greenfield Technical Services			
EFT19209	09/04/2026	C3396 -SIP - Project Management/Engineering - Landor Realignment 09.03.2026 to 22.03.2026	1		74,802.95
INV INV-5029	24/03/2026	C3396 -SIP - Project Management/Engineering - Landor Realignment 09.03.2026 to 22.03.2026	1	42,347.45	
INV INV-5016	27/03/2026	C3396 -SIP - Project Management/Engineering - Landor Realignment 01.02.2026 to 28.02.2026	1	32,455.50	
		Greenfield Technical Services			
EFT19210	09/04/2026	C3393 -SIP - Project Management/Engineering - Landor Realignment - 01.02.2026 to 28.02.2026	1		726.00
INV INV-5048	31/03/2026	C3393 -SIP - Project Management/Engineering - Landor Realignment - 01.02.2026 to 28.02.2026	1	726.00	
		Greenfield Technical Services			
EFT19211	09/04/2026	AGRN-1062 - Construction Management 01.10.2025 to 28.02.2026	1		3,526.60
INV INV-4978	31/03/2026	AGRN-1062 - Construction Management 01.10.2025 to 28.02.2026	1	3,526.60	
		Greenfield Technical Services			
EFT19212	09/04/2026	Orphan Roads - Burringurrah Community Road Network Preliminary Assessment.	1		12,650.00
INV INV-5047	31/03/2026	Orphan Roads - Burringurrah Community Road Network Preliminary Assessment., 12 Roads within the network	1	12,650.00	
		ABBL Contracting & Maintenance			
EFT19213	09/04/2026	C3398 - RRG Cobra Diary Creek Resheeting SLK10 to 37 25/26 - Labour Hire 16.03.2026 to 25.03.2026 Russell Giles	1		9,322.50
INV INV-1613	29/03/2026	labour hire- operator Cobra Dairy Creek	1	9,322.50	
		Landgate			
EFT19214	09/04/2026	Mining Tenements Chargeable Schedule M2026/4, M20206/5 & M2026/6	1		130.20
INV 77668910	19/03/2026	Mining Tenements Chargeable Schedule M2026/4, M20206/5 & M2026/6	1	74.40	
INV 77711548	26/03/2026	Mining Tenements Chargeable Schedule M2026/7 18.03.2026 to 23.03.2026	1	55.80	

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		Telstra Limited			
EFT19215	09/04/2026	Shire Mobile Phones - Usage Charges - 20.02.2026 to 19.03.2026 Service Charges 20.03.2026 to 19.04.2026	1		520.92
INV MARCH 20:	20/03/2026	Shire Mobile Phones - Administration, Shire Mobile Phones - Works, Message Boards, Road Cameras & Fuel Bowser, Shire Sim - RO Plant Operating Costs, Shire Mobile Phones - CRC	1	520.92	
		Them Earth Moving			
EFT19216	13/04/2026	C3396 - RFT03 25-26 Landor Mt Augustus Rd Upgrades - 16.03.2026 to 31.03.2026	1		386,478.92
INV 00001549	07/04/2026	C3396 - RFT03 25-26 Landor Mt Augustus Rd Upgrades - 16.03.2026 to 31.03.2026	1	386,478.92	
		Commonwealth Mastercard			
EFT19217	01/04/2026	Starlink Internet for Shire Properties, Administration and Plant March 2026	1		2,215.10
INV WF40081	20/03/2026	B&D Firmadoor Garage Roller Door Lock, B&D Roller Door Locking Bar Retainer Clip, Taurean Single Garage Door Locking Bars 3150mm, Express postage	1	287.60	
INV STARLINK	31/03/2026	Starlink - Lot 19, 27 Gregory Street -, Starlink - Lot 17/18, 31 Gregory Street, Starlink - Lot 50, 22 Hatch Street, Starlink - Administration -, Starlink - CRC, Starlink - Vehicles - CEO, Starlink - Vehicles, Graders and Roaming, Starlink - Pavilion, Starlink - Mini - Used at Spare House -	1	1,927.50	
		W&C Co. Mechanical and Civil			
EFT19218	14/04/2026	P54 - Camp Trailer - Remove Tank, Generator & Steps, degrease and repair.	1		5,467.39
INV INV-2555	13/03/2026	- Remove, repair, and reinstate diesel tank and associated fixings. , - Remove and relocate generator and associated fixings.	1	5,467.39	
		Woolworths Limited			
EFT19219	15/04/2026	Easter Event & Office Supplies	1		527.15
INV TI-02EAA-1	11/03/2026	Milk for the office GST FREE, Biscuits for the office GST	1	53.26	
INV T1-02EAA-:	15/03/2026	Morning Tea Supplies Morning Tea Supplies FREE	1	189.05	
INV TI-02EAA-1	22/03/2026	OFFICE SUPPLIES GST, OFFICE SUPPLIES GST FREE, EASTER EGGS FOR CRC EVENT GST	1	284.84	
		ABBL Contracting & Maintenance			
EFT19220	17/04/2026	C3400 - R2R - Landor Meekatharra Road SLK 48 to 62 - Resheeting Various 25/26 - Mobilise Pumps and Plant - dates 7th,8th April	1		701.25
INV INV-1616	12/03/2026	labour hire- mobilise pumps and plant	1	701.25	
		ABBL Contracting & Maintenance			
EFT19221	17/04/2026	AGRN-1280 - Reinstatement of Regulatory Road Signage - Immediate works - 07 & 08.04.2026	1		11,995.50
INV INV-1617	12/03/2026	Emergency Works Loader Operator Hire- Remove Silt and Debris from Lyons River Crossing	1	2,851.75	
INV INV-1615	12/03/2026	Emergency works Loader operator hire- remove silt and debris, Emergency works Loader operator hire- remove silt and debris from Lyons River Crossing	1	4,331.25	
INV INV-1618	12/04/2026	AGRN-1280 - Reinstatement of Regulatory Road Signage - Immediate works - 07 & 08.04.2026, AGRN-1280 - Reinstatement of Regulatory Road Signage - Immediate works - 07 & 08.04.2026, AGRN-1280 - Reinstatement of Regulatory Road Signage - Immediate works - 07 & 08.04.2026, AGRN-1280 - Reinstatement of Regulatory Road Signage - Immediate works - 07 & 08.04.2026	1	4,812.50	
		Horizon Power			
EFT19222	17/04/2026	Shire Properties - Power Consumption 06.02.2026 to 08.04.2026	1		27,977.20

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		Horizon Power			
INV MARCH 20	09/04/2026	Community Resource Centre - Electricity Consumption, Depot - Electricity Consumption, Lot 19, 27 Gregory Street - Electricity Consumption, Lot 39, 3 Gregory Street - Electricity Consumption, Lot 45, 15 Gregory Street - Electricity Consumption, Lot 17/18, 31 Gregory Street - Electricity Consumption, Dogging Program - Electricity Consumption, Dogging Program - Electricity Consumption, Administration Office - Electricity Consumption, Airstrip Operating - Electricity Consumption, Lot 21, 23 Gregory Street - Electricity Consumption, Town Oval - Electricity Consumption, Lot 48, 18 Hatch Street - Electricity Consumption, Lot 49, 20 Hatch Street - Electricity Consumption, Lot 40, 3 Gregory Street - Electricity Consumption, Lot 23, 19 Gregory Street - Electricity Consumption, Lot 52, 26 Hatch Street - Electricity Consumption, Parks, Gardens & Reserves - Electricity Consumption, Lot 50, 22 Hatch Street - Electricity Consumption, Lot 51, 24 Hatch Street - Electricity Consumption, Lot 45B, 15 Gregory Street - Electricity Consumption, Pavilion Operating - Electricity Consumption, RO Plant Operating - Electricity Consumption	1	27,977.20	
		Horizon Power			
EFT19223	17/04/2026	Street Lights for March 2026	1		406.32
INV 21 026 9495	01/04/2026	Street Lighting Costs	1	406.32	
		Landgate			
EFT19224	17/04/2026	Mining Tenements Chargeable Schedule M 2026/8 Date 24/03/2026 - 26/03/2026	1		55.80
INV 77738917	31/03/2026	Mining Tenements Chargeable Schedule M 2026/8 Date 24/03/2026 - 26/03/2026	1	55.80	
		Telstra Limited			
EFT19225	17/04/2026	Telstra Fixed Line Accounts - Usage Charges - 01.03.2026 to 01.04.2026 Service Charges 02.04.2026 to 01.05.2026	1		208.01
INV K 335 182 9	09/04/2026	Shire Phone Land Lines - Administration, Shire Phone Land Lines - CRC, Shire Phone Land Lines - Pavilion, Shire Phone Land Lines - Solar Plant, Junction Pub Phone Land Lines -	1	208.01	
		ABBL Contracting & Maintenance			
EFT19226	17/04/2026	Dalgety Downs - Landor Road - Bitumen Patching	1		8,800.00
INV INV-1619	14/04/2026	Dalgety Landor Rd bitumen patching , Supply and deliver 25T stone to site $8000 +GST (quote),	1	8,800.00	
		Australia Post			
EFT19227	17/04/2026	Australian post purchases March 2026	1		1,165.28
INV 1014653075	03/04/2026	Postage and Freight Costs for CRC, Purchasing for Auspost express bags for sales	1	1,165.28	
		Auswest Building Certifiers			
EFT19228	17/04/2026	Provide Certificate of Design Compliance for proposed laundry Building	1		1,000.00
INV INV-0844	12/04/2026	Provide Certificate of Design Compliance for proposed, laundry Building	1	1,000.00	
		Canine Control A Division Of Trephleene Pty Ltd			
EFT19229	17/04/2026	Ranger Service - Investigate complaint of alleged dog attack	1		4,400.00
INV INV-0262	25/03/2026	Ranger Service - Investigate complaint of alleged dog attack.	1	4,400.00	
		Carnarvon Auto Electrics			
EFT19230	17/04/2026	P147 - Water Wheel Flat Top- ACDelco Battery	1		369.27

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
		Carnarvon Auto Electrics			
INV 40005184	09/04/2026	ACDelco Battery, Battery Terminal Marine Stud Type Negative, Battery Terminal Marine Stud Type Positive,	1	193.27	
INV 40005228	15/04/2026	Supply battery to suit Lawn mower, including freight	1	176.00	
		Carnarvon Timber & Hardware			
EFT19231	17/04/2026	Ceiling tiles Finetta	1		200.46
INV 10991080	19/03/2026	Ceiling tiles Finetta	1	200.46	
		Carnarvon Growers Association Inc			
EFT19232	17/04/2026	1.1/2" flange rubber gasket x2	1		8.29
INV INV-444646	12/03/2026	1.1/2" flange rubber gasket x2	1	8.29	
		Carnarvon Electrics			
EFT19233	17/04/2026	Purchase of Heavy Duty Conduit and Danger Tape	1		2,020.32
INV 15118	14/04/2026	Purchase of Heavy Duty Conduit and Danger Tape	1	1,288.16	
INV 15114	14/04/2026	Inspect, Test and Repair water Pump, Supply new Capacitors	1	732.16	
		Geraldton Fuel Company T/as Refuel Australia			
EFT19234	17/04/2026	Supply Bulk Fuel to Depot Diesel Wrap Tank - 12,971 litres of diesel @ 2.90 ex	1		56,161.86
INV 03019878	07/04/2026	Supply Bulk Fuel to Depot Diesel Wrap Tank - 12,971 litres of diesel @ 2.90 ex	1	41,391.76	
INV 03019876	08/04/2026	Supply bulk fuel to P79 Camp Trailer - 3250 litres of diesel @ 3.12ex	1	11,160.83	
INV 03019871	08/04/2026	Supply bulk fuel to P53 Camp Trailer - 1050 litres of diesel @ 3.12ex	1	3,609.27	
		Grants Empire			
EFT19235	17/04/2026	Development of CCTV Grant Application - Payment 1/2	1		528.00
INV 00002481	08/04/2026	Development of CCTV Grant Application Writing the documents., Liaison with local, regional and state organisations regarding attainment of letters of support and/or commitments if required., Any necessary subject research and supporting documentation collection (ie plans, strategies)., Collation of documents., Finalisation and submission of documents.	1	528.00	
		Helene Pty Ltd t/as Lo-Go Appointments			
EFT19236	17/04/2026	Temporary to Permanent Placement fee for Accountant	1		11,647.06
INV H6644	01/04/2026	Transfer Fee of Temporary Staff to Council's Payroll -	1	9,487.50	
INV H6696	15/04/2026	Labour Hire for Finance Officer - - Commencing 8th April to 8th May 2026	1	2,159.56	
		Onward Drilling Pty Ltd			
EFT19237	17/04/2026	Drill and Construct Water Bores Landor Meekatharra Road	1		23,258.42
INV INV-0011	17/04/2026	Construct Two Water Bores Landor Meekatharra Road and Lyndon Minnie Creek Rd	1	23,258.42	
		Perfect Computer Solutions Pty Ltd			
EFT19238	17/04/2026	MS Office 365 License.	1		208.57
INV 30112	22/01/2026	DisplayPort Male to Male	1	100.00	
INV 30343	13/04/2026	I.T Support for Administration Office and CRC	1	108.57	

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		Philip Swain			
EFT19239	17/04/2026	Contract Health Inspector - 2 Visits per year - March/April	1		7,997.50
INV REIMBURS	26/03/2026	Reimburment for March (Meal and Accommodation)	1	419.00	
INV 260302	26/03/2026	Contract Health Inspector - 2 Visits per year - Sept/Oct and March/April	1	7,578.50	
		Repco Pty Ltd			
EFT19240	17/04/2026	2 x Gorilla Safety Steps 150kg 2 Step Industrial	1		468.70
INV 4610647579	07/04/2026	2 x Gorilla Safety Steps 150kg 2 Step Industrial	1	468.70	
		Team Global Express			
EFT19241	17/04/2026	Freight from Perth to Carnarvon - Server	1		73.65
INV 1202-MWB:	05/04/2026	Freight from Perth to Carnarvon - Server	1	73.65	
		Tropics Hardware			
EFT19242	17/04/2026	Parks & Garndens - Handheld Blower Kits	1		2,296.00
INV 101001341	13/04/2026	DCMBL777X1-XE Blower Axiel Handheld 54V 9Ah Gen Two Kit, DCB549-XJ Battery 18V/54V XR Flex 15.0Ah DCB549-XJ	1	2,296.00	
		Western Australian Electoral Commission			
EFT19243	17/04/2026	Electoral Commission Costs : Returning Officer Fees including Fees, Training, Support and Travel and Accommodation	1		5,205.43
INV 3902	09/02/2026	Electoral Commission Costs : Returning Officer Fees including Fees, Training, Support and Travel and Accommodation, Postal and Courier Services, Votes Processing and Results Management, Election Workforce, Election Management and Administration : Head Office Charges, Election Management and Administration : Corporate Overheads	1	5,205.43	
		Westrac Pty Ltd			
EFT19244	17/04/2026	P106 - CAT 140M Grader	1		7,648.69
INV SI 1892337	07/04/2026	P121 - CAT Roller (Vibratory Compactor) - Diagnostic test air conditioner, Labour, Parts, Environmentals, Mobilisation	1	3,789.47	
INV SI 1892329	07/04/2026	P106 - CAT 140M Grader, Labour, Parts, Freight Recovery, Environmentals, Mobilisation	1	3,859.22	
		Workpod Pty Ltd			
EFT19245	17/04/2026	Workpod for CRC - Final Payment 3of3	1		3,701.20
INV 1080	18/12/2025	Workpod for CRC: Large Paxton Flatpack, Workpod for CRC: Large Paxton Furniture Pack, Workpod for CRC: Medium Paxton Flatpack, Workpod for CRC: Medium Paxton Special Furniture Pack	1	3,701.20	
		Carnarvon Growers Association Inc			
EFT19246	24/04/2026	C3400 - R2R - Landor Meekatharra Road SLK 48 to 62 - Materials	1		566.88
INV INV-44616	20/04/2026	C3400 - R2R - Landor Meekatharra Road SLK 48 to 62 - Resheeting - Metric Coupling, C3400 - R2R - Landor Meekatharra Road SLK 48 to 62 - Resheeting - 50mm Blueline Poly	1	566.88	
		ABBL Contracting & Maintenance			
EFT19247	24/04/2026	AGRN 1280 - Tropical Cyclone Narelle - Immediate Works - Reimstatement of Rock Protection	1		34,988.25
INV INV-1622	17/04/2026	AGRN-1280 Cyclone Nerelle Emergecy Works - Grader Operator Jeremy Jackson 06.04.2026 to 15.04.2026, AGRN-1280 Cyclone Nerelle Emergecy Works - Grader Operator Jeremy Jackson 06.04.2026 to 15.04.2026	1	10,799.25	

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		ABBL Contracting & Maintenance			
INV INV-1621	17/04/2026	AGRN 1280 - Tropical Cyclone Narelle -, Immediate Works - , REINSTATEMENT OF ROCK PROTECTION AND BATTERS CARNARVON MULLEWA ROAD FLOODWAY SLK 82.32, As per attached scope of works and quote.	1	24,189.00	
		Greenfield Technical Services			
EFT19248	24/04/2026	C3396 -SIP - Project Management/Engineering - Landor Realignment 06.04.2026 to 19.04.2026	1		51,356.73
INV INV-5084	20/04/2026	C3396 -SIP - Project Management/Engineering - Landor Realignment 06.04.2026 to 19.04.2026	1	51,356.73	
		Them Earth Moving			
EFT19249	24/04/2026	C3396 - RFT03 25-26 Landor Mt Augustus Rd Upgrades 01.04.2026 to 15.04.2026 Progress Claim 8	1		471,617.10
INV 00001554	17/04/2026	C3396 - RFT03 25-26 Landor Mt Augustus Rd Upgrades 01.04.2026 to 15.04.2026 Progress Claim 8	1	471,617.10	
		Gregory James Watters			
EFT19250	24/04/2026	Monthly Councilor Fees & Allowances - Gregory James Watters	1		2,243.57
INV COUNCIL /	22/04/2026	Monthly councillor fee for Greg Watters, Monthly travel claim, Monthly ICT Allowence, Monthly ICT Allowence	1	2,243.57	
		Totally Workwear Geraldton			
EFT19251	24/04/2026	Staff Uniforms - Ta-Leah Podmore	1		49.35
INV 0001004695	17/04/2026	CATUFSEMSML - NNT LDS TWIST NECK JERSEY SS TOP, LOGO x 4	1	49.35	
		Leanne Alys McKeough			
EFT19252	24/04/2026	Monthly Councilor Fees & Allowances - Leanne Alys McKeough	1		1,179.17
INV COUNCIL /	22/04/2026	Meeting Fee for A McKeough, I.T Allowance	1	1,179.17	
		John Leslie Mccleary			
EFT19253	24/04/2026	BUPA - Reimbursement for Health Insurance - April 2026	1		538.09
INV REIMBURS	21/04/2026	BUPA - Reimbursement for Health Insurance - April 2026,	1	538.09	
		AIT Specialists Pty Ltd			
EFT19254	24/04/2026	Monthly Fee for Determination of Fuel Tax Credits 2025/26 - March 2026	1		870.93
INV INV-14194	17/04/2026	Monthly Fee for Determination of Fuel Tax Credits 2025/26 - March 2026	1	870.93	
		Australian Flag Makers			
EFT19255	24/04/2026	Australian, West Australian and Shire of Upper Gascoyne Flags	1		2,479.18
INV INV-201994	17/04/2026	10 x Shire of Upper Gascoyne Custom Flag, 16 x Australian Flag, 12 x Western Australian Flag, Shipping	1	2,479.18	
		Auswest Building Certifiers			
EFT19256	24/04/2026	Lot 19 Gregory Street Carport - Provide certificate of Design compliance for proposed carport.	1		2,145.00
INV INV-0856	18/04/2026	Lot 19 Gregory Street Carport - Provide certificate of Design compliance for proposed carport.	1	715.00	
INV INV-0854	18/04/2026	Lot 49 Hatch Street Carport - Provide Certificate of Design Compliance for Proposed Carport.	1	715.00	
INV INV-0857	18/04/2026	Lot 48 Hatch Street Carport - Provide Certificate of Design Compliance for Proposed Carport.	1	715.00	
		Bishop Transport Pty Ltd			
EFT19257	24/04/2026	Freight from Perth to Carnarvon - Digga West	1		310.92
INV B353650	15/04/2026	Freight from Perth to Carnarvon - Digga West	1	310.92	

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		Blanche Maree Walker			
EFT19258	24/04/2026	Monthly Councilor Fees & Allowances - Blanche Maree Walker	1		1,179.17
INV COUNCIL /	22/04/2026	Monthly meeting fee for B Walker, I.T Allowance	1	1,179.17	
		Carnarvon Growers Association Inc			
EFT19259	24/04/2026	Town Oval Maintenance - Lawn maintenance materials	1		990.24
INV INV-445847	13/04/2026	IWFE12G12F ELBOW 13MM X 1/2' BSP FEMALE, HIP90412100 SCREWED BUSH 20-15MM	1	78.10	
INV INV-445842	13/04/2026	PROUU ROUNDUP ULTRAMAX, (570GM) 20LT, SILDDP-552A SMOOTHFLO 7L PUMP 12V	1	912.14	
		Jim Caunt			
EFT19260	24/04/2026	Monthly Councilor Fees & Allowances - Jim Caunt	1		4,080.67
INV COUNCIL /	22/04/2026	Meeting Fee for J Caunt, Travel Allowance for J Caunt, Monthly IT Allowance, Monthly President Allowance	1	4,080.67	
		Coolyou Pty Ltd t/a Dust Up Projects			
EFT19261	24/04/2026	Freight from Carnarvon to Gascoyne Junction 01.04.2026 to 15.04.2026	1		1,369.00
INV INV-1090	19/04/2026		1	1,369.00	
		D & E Partners			
EFT19262	24/04/2026	One bed room cabin and dinner for Peter Smith	1		426.00
INV 9108	11/04/2026	One bed room cabin and dinner for Peter Ryan checked in Tuesday 31st March checked out Tuesday 1st April, One bed room cabin and dinner for Peter Ryan checked in Tuesday 31st March checked out Tuesday 1st April	1	426.00	
		Digga West & Earthparts WA			
EFT19263	24/04/2026	P155 Manitou - Polyester Brush to suit Broom and Complete wheel & swivel to suit Angle Broom	1		2,486.00
INV 69862	10/04/2026	BR-000680 Replacement Poly Brush, 1205mm (2 required) to suit 2500mm Broom + Packaging, WH-000020 Complete wheel & swivel to suit Angle Broom, HD	1	2,486.00	
		Everywhere Travel			
EFT19264	24/04/2026	Travel frp PSC - Ryan Johnston to Install and set up new Server.	1		1,151.88
INV I000057233	17/04/2026	Flights and hire car for Ryan Johnston 30th March to 1st April, Airfare $778.00, Car hire $259.96 approx total,	1	1,151.88	
		House Legal Pty Ltd			

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		House Legal Pty Ltd			
EFT19265	24/04/2026	Renew ILUA status, attendance via email to DPLH - March 2026	1		550.00
INV 2903	31/03/2026	Consulting - Indigenous Land Use Agreement - ILUA - Residential Land Development - Hatch Street & Rubbish Tip Development	1	550.00	
		Jolly's Tyre Service			
EFT19266	24/04/2026	P55 - Low Loader - Float - Tyres and Fitting.	1		485.50
INV 170351	15/04/2026	REMA TIP TOP O-RING EM SEAL OR OR0225, REMA TIP TOP VALVE EM WH 300J 650 SWIVEL STEM, Labour - Replace o-rings and valve	1	89.50	
INV 170350	15/04/2026	HAULMAX 7.50-16 TROJAN 16PR TL Light truck tyre, including fitting, valve, wheel balance, and disposal.	1	396.00	
		Helene Pty Ltd t/as Lo-Go Appointments			
EFT19267	24/04/2026	Labour Hire for Finance Officer - 17.04.2026	1		3,498.44
INV H6729	22/04/2026	Labour Hire for Finance Officer - 8th April to 8th May 2026	1	3,498.44	
		Lifestyle Australia Pty Ltd			
EFT19268	24/04/2026	Pilbara Shirts - Cost of Goods Sold	1		4,229.50
INV 26120	18/05/2026	100 PIlbara Shirts for Visitor Centre Stock	1	4,229.50	
		Outback Floral Designs			
EFT19269	24/04/2026	Large Memorial Wreath - ANZAC Day 2026	1		170.00
INV INV-0806	08/04/2026	Large Memorial Wreath - ANZAC Day 2026	1	170.00	
		Officeworks			
EFT19270	24/04/2026	White Boards, Cork Boards and general stationary	1		698.54
INV 628915270	10/04/2026	Energizer Max AAA Batteries 24 Pack, EN920000, J.Burrows Aluminium Frame Cork Board 1200 x 900mm, JBCORK129A, J.Burrows Magnetic Aluminium Frame Whiteboard 1200 x 900mm, OWWBA1209, J.Burrows Whiteboard Markers Bullet Assorted 6 Pack, JBBY106BAS, Otto Push Pins Assorted 80 Pack, OTPPIN80N, J.Burrows Shredder Oil Sheets 12 Pack, JBSHOILSH, J.Burrows 15mm Foldback Clips 150 Pack, JB15FB150, J.Burrows Slide Clip Dispenser Medium Black, JBMEDSCDIS, J.Burrows Magnetic Whiteboard Eraser, JBMER126, Delivery Fee	1	698.54	
		Perfect Computer Solutions Pty Ltd			
EFT19271	24/04/2026	Travel and Labour to Install new server.	1		17,882.50
INV 30339	13/04/2026	I.T Support for Administration Office and CRC	1	892.50	
INV 30345	16/04/2026	Migration of domain network from old to new and migrate SynergySoft and Universe to new database,	1	9,820.00	
INV 30346	17/04/2026	HP Desktop Mini (DM) i7, 3.2GHz, 16GB Ram, 512GB SSSD, Lan WiFi Win 11 Pro W/Less KB & Mouse 3 Yr RTB Wty, HP 24" Monitor with 3yr RTB Warranty, HP 16" laptop Intel 5 processor, 32GB Ram, 512GB SSD, Win 11 Pro, W/Less Mouse, 3 yr Wty	1	7,170.00	
		Repco Pty Ltd			
EFT19272	24/04/2026	P132 - Ford Ranger Super Cab - Headlight Globes x 4	1		53.02
INV 4610648685	20/04/2026	P132 - Ford Ranger Super Cab - Headlight Globes x 4	1	53.02	
		R & L Couriers			

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
		R & L Couriers			
EFT19273	24/04/2026	Freight from Geraldton to Carnarvon - Various Suppliers	1		247.50
INV INV-21575	13/04/2026	P101 - John Deere Tractor - AGFRI, SH03 Lot 19 - 27 Gregory Street - Pool and Spa Mart, Fuel & Oil - AFGRI, Works Freight Costs - Westrac, Freight & Postage CRC - Totally Workwear.	1	247.50	
		Shire Of Carnarvon			
EFT19274	24/04/2026	50% Share for Travel Arrangemenets Proud Mary Under Gascoyne Skies Festival Music in the Park	1		2,303.21
INV 49594	22/04/2026	Travel Arrangemenets Proud Mary Under Gascoyne Skies Festival Music in the Park	1	2,303.21	
		Team Global Express			
EFT19275	24/04/2026	Freight from Perth to Carnarvon - Blackwoods	1		180.24
INV 1198-MWB:	08/02/2026	Freight from Perth to Carnarvon - Blackwoods	1	180.24	
		Westrac Pty Ltd			
EFT19276	24/04/2026	P130 - CAT 150M Grader - 2000 hour service	1		4,704.96
INV SI 1894017	15/04/2026	P130 - CAT 150M Grader - 2000 hour service, Labour, Parts, Environmentals, Mobilisation	1	3,260.76	
INV PI 2158728	16/04/2026	2J-3506 NUT, 1J-6762 BOLT, 5J-4773 BOLT, 153-5700 BATTERY, Cat Freight	1	1,444.20	
		William Baston			
EFT19277	24/04/2026	Monthly Councilor Fees & Allowances - William Baston	1		1,179.17
INV COUNCIL /	22/04/2026	Meeting Fee for Will Baston, I.T Allowance,	1	1,179.17	
		Peter Windie			
EFT19278	24/04/2026	Monthly Councilor Fees & Allowances - Peter Windie	1		1,179.17
INV COUNCIL /	22/04/2026	Meeting Fee for P Windie, I.T Allowance	1	1,179.17	
		The Trustee For Aware Super			
EFT19279	24/04/2026	Councillor Superannuation - April 2026	1		644.80
INV COUNCILL	22/04/2026	Alys McKeough Superannuation, Blanche Walker Superannuation, Jim Caunt Superannuation, Peter Windie Superannuation, Will Baston Superannuation	1	644.80	
		Them Earth Moving			
EFT19280	24/04/2026	C3398 - RRG Cobra Diary Creek Resheeting SLK10 to 37 25/26 - Water Cart Hire 15.03.2026 to 25.03.2026	1		43,076.00
INV 00001553	17/04/2026	C3398 - RRG Cobra Diary Creek Resheeting SLK10 to 37 25/26 - Water Cart Hire 15.03.2026 to 25.03.2026	1	43,076.00	
		Messages On Hold			
EFT19281	28/04/2026	Administration & CRC Messages on Hold 26.04.2026 to 25.07.2026	1		322.11
INV INV365947	26/04/2026	Administration Messages on Hold, CRC Messages on Hold	1	322.11	
		Landgate			
EFT19282	30/04/2026	Mining Tenements Chargeable Schedule M2026/9 27.03.2026 to 31.03.2026	1		46.50
INV 77784344	09/04/2026	Mining Tenements Chargeable Schedule, M2026/9 27.03.2026 to 31.03.2026	1	46.50	
		Pivotel Satellite Pty Ltd			
EFT19283	30/04/2026	Satellite Phone Charges - Usage 15.03.2026 to 14.04.2026 Service 15.04.2026 to 14.05.2026	1		400.00
INV 415580	15/04/2026	Satellite Phone Usage and Service Charges for Works Department	1	400.00	

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		Telstra Limited			
EFT19284	30/04/2026	Shire Mobile Phones - Usage Charges - 20.03.2026 to 19.04.2026 Service Charges 20.04.2026 to 19.05.2026	1		520.92
INV APRIL 2026	20/04/2026	Shire Mobile Phones - Administration, Shire Mobile Phones - Works, Message Boards, Road Cameras & Fuel Bowser, Shire Sim - RO Plant Operating Costs, Shire Mobile Phones - CRC	1	520.92	
		Them Earth Moving			
EFT19285	30/04/2026	AGRN-1062 - Repair Flood Damage 2023 - Supply Plant and Labour 06.04.2026 to 19.04.2026	1		121,374.00
INV 00001556	23/04/2026	AGRN-1062 - Repair Flood Damage 2023 - Dalgety Downs Landor Road - 8050005, AGRN-1062 - Repair Flood Damage 2023 - Landor Mt Augustus Road - 8050004, AGRN-1062 - Repair Flood Damage 2023 - Mt Augustus Road - 8050022	1	121,374.00	
		Greenfield Technical Services			
EFT19286	30/04/2026	AGRN-1280 - Funding Submission 30.03.2026 to 14.04.2026	1		17,102.10
INV INV-5085	22/04/2026	Damage Pickup AGRN1280 Cyclone Narelle, Damage Pickup AGRN1280 Cyclone Narelle, Damage Pickup AGRN1280 Cyclone Narelle, Damage Pickup AGRN1280 Cyclone Narelle, Damage Pickup AGRN1280 Cyclone Narelle, Damage Pickup AGRN1280 Cyclone Narelle, Damage Pickup AGRN1280 Cyclone Narelle, Damage Pickup AGRN1280 Cyclone Narelle	1	17,102.10	
		Carey Downs Station			
EFT19287	30/04/2026	AGRN 1280 - Carey Downs Road and Access Road - Emergency Grading	1		1,694.00
INV INV-0144	27/04/2026	Emergency works Carey Downs access Rd, Emergency works Carey Downs - Gilroyd Road	1	1,694.00	
		ABBL Contracting & Maintenance			
EFT19288	30/04/2026	C3400 - R2R - Landor Meekatharra Road SLK 48 to 62 - Resheeting - Double Side Tipper Hire and Labour 17.04.32026 to 23.04.2026	1		56,326.78
INV INV-1627	23/04/2026	R2R - Landor Meekatharra Road SLK 48 to 62 - Resheeting Various 25/26 - Labour Hire - Roller Operator	1	6,847.50	
INV INV-1623	23/04/2026	Landor Meekatharra Rd Turkey nests , Extend turkey nest located at SLK47.46 $1400 per day + GST estimate 3 days, Construct new turkey nest at new bore location towards Meeka boundary (TBA) $1400 per day +GST estimate 5 days,	1	15,000.00	
INV INV-1626	23/04/2026	C3400 - R2R - Landor Meekatharra Road SLK 48 to 62 - Resheeting - Mobilisation 16.04.2026 to 18.04.2026	1	6,758.75	
INV INV-1629	24/04/2026	C3400 - R2R - Landor Meekatharra Road SLK 48 to 62 - Resheeting - Double Side Tipper Hire and Labour 17.04.32026 to 23.04.2026,	1	27,720.53	
		ABBL Contracting & Maintenance			
EFT19289	30/04/2026	SH09 Lot 48 - 18 Hatch Street (Duplex) - Repair Cyclone Damage	1		17,050.00
INV INV-1628	24/04/2026	Replace damaged AC Stand - $2000 +GST, Replace damaged flashing to donga - $1000+GST, Supply and install new clothesline - $1000 +GST, Repair rear gate and supply hardware- $1000 +GST, Repair damaged decking, screw and nails - $3000 +GST	1	8,800.00	
INV INV-1630	24/04/2026	Repair front gate - supply and fit new hardware - $1500 +GST, Replace AC stand - $2000 +GST, Repair garden shed - $1000 +GST, Repair damaged decking, loose screws and nails - $3000 +GST	1	8,250.00	
		Carnarvon Growers Association Inc			
EFT19290	30/04/2026	Tourist Pub and Park Precinct - Pump - Repair Cyclone Damage	1		2,041.88
INV INV-44631	22/04/2026	WPF-MHQPMINI, FRANKLIN MHQP MINI VARI., SPEED MULTISTAGE HORI., PUMP (0-8M3)1.5KW 1PH, 230V	1	2,041.88	
		ABBL Contracting & Maintenance			

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		ABBL Contracting & Maintenance			
EFT19291	30/04/2026	Removal of Burnt Out Vehicles	1		3,300.00
INV INV-1624	23/04/2026	Removal of 1 x burnt out vehicle from Landor Meekatharra Road, Removal of 1 x burnt out vehicle from Landor Dalgety Road	1	3,300.00	
		Andrew Winton			
EFT19292	30/04/2026	Performance Fee Andrew Winton Music in the Park	1		1,500.00
INV 16/26	14/04/2026	Performance Fee Andrew Winton Music in the Park	1	1,500.00	
		Jolly's Tyre Service			
EFT19293	30/04/2026	Tyres & Tubes	1		5,013.00
INV 170455	22/04/2026	P110 - Drop Deck Widener Trailer - Tyres, P156 Ford Ranger 2025 - Tyres,	1	1,161.00	
INV 170493	28/04/2026	SAILUN 11R22.5 S626 148/145L (AP)	1	3,852.00	
		Officeworks			
EFT19295	30/04/2026	Samsung Phone and Protective Case	1		2,610.95
INV 629059048	21/04/2026	New Works Manager phone and cover	1	2,610.95	
		Perfect Computer Solutions Pty Ltd			
EFT19296	30/04/2026	Reimbursement of Fuel costs for installing server - Hire Car	1		55.91
INV 30358	22/04/2026	Reimbursement of Fuel costs for installing server - Hire Car	1	55.91	
		Team Global Express			
EFT19297	30/04/2026	Freight from Perth to Carnarvon - PCS - Cords	1		39.09
INV 1203-MWB:	26/04/2026	Freight from Perth to Carnarvon - PCS - Cords	1	39.09	
		Truckline			
EFT19298	30/04/2026	P111- Mack CH Tipper Truck - Camshaft Bush & Plate	1		36.04
INV 10767872	16/04/2026	P111- Mack CH Tipper Truck - Camshaft Bush & Plate	1	36.04	
		Westrac Pty Ltd			
EFT19299	30/04/2026	P130 - CAT 150M Grader - Parts	1		762.12
INV PI 2183604	23/04/2026	8E-5529 BIT	1	762.12	
		The Trustee For Aware Super			
DD12282.1	08/04/2026	Payroll deductions	1		3,573.42
INV SUPER	08/04/2026		1	3,043.23	
INV DEDUCTIO	08/04/2026	Payroll Deduction	1	192.07	
INV DEDUCTIO	08/04/2026	Payroll Deduction	1	68.62	
INV DEDUCTIO	08/04/2026	Payroll Deduction	1	269.50	
		Retail Employees Superannuation Trust			

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		Retail Employees Superannuation Trust			
DD12282.2	08/04/2026	Payroll deductions	1		635.36
INV SUPER	08/04/2026		1	490.96	
INV DEDUCTIO	08/04/2026	Payroll Deduction	1	144.40	
		Brighter Super			
DD12282.3	08/04/2026	Payroll deductions	1		851.44
INV SUPER	08/04/2026		1	657.93	
INV DEDUCTIO	08/04/2026	Payroll Deduction	1	193.51	
		Australian Retirement Trusts			
DD12282.4	08/04/2026	Superannuation contributions	1		947.71
INV DEDUCTIO	08/04/2026	Payroll Deduction	1	215.39	
INV SUPER	08/04/2026		1	732.32	
		Australian Super			
DD12282.5	08/04/2026	Superannuation contributions	1		430.11
INV DEDUCTIO	08/04/2026	Payroll Deduction	1	146.93	
INV SUPER	08/04/2026		1	283.18	
		MLC Masterkey Super			
DD12282.6	08/04/2026	Superannuation contributions	1		979.39
INV DEDUCTIO	08/04/2026	Payroll Deduction	1	222.59	
INV SUPER	08/04/2026		1	756.80	
		NGS Super			
DD12282.7	08/04/2026	Superannuation contributions	1		964.35
INV DEDUCTIO	08/04/2026	Payroll Deductior	1	219.17	
INV SUPER	08/04/2026		1	745.18	
		CBUS			
DD12282.8	08/04/2026	Superannuation contributions	1		1,009.05
INV DEDUCTIO	08/04/2026	Payroll Deduction	1	400.00	
INV SUPER	08/04/2026		1	609.05	
		IOOF INVESTMENT MANAGEMENT			
DD12282.9	08/04/2026	Payroll deductions	1		220.00
INV DEDUCTIO	08/04/2026	Payroll Deduction	1	220.00	
		The Trustee For Aware Super			
DD12316.1	22/04/2026	Payroll deductions	1		3,573.42

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		The Trustee For Aware Super			
INV SUPER	22/04/2026		1	3,043.23	
INV DEDUCTIO	22/04/2026	Payroll Deduction	1	192.07	
INV DEDUCTIO	22/04/2026	Payroll Deduction	1	68.62	
INV DEDUCTIO	22/04/2026	Payroll Deduction	1	269.50	
		Retail Employees Superannuation Trust			
DD12316.2	22/04/2026	Payroll deductions	1		635.36
INV SUPER	22/04/2026		1	490.96	
INV DEDUCTIO	22/04/2026	Payroll Deduction	1	144.40	
		Brighter Super			
DD12316.3	22/04/2026	Payroll deductions	1		1,475.49
INV SUPER	22/04/2026		1	1,140.15	
INV DEDUCTIO	22/04/2026	Payroll Deduction	1	335.34	
		Australian Retirement Trusts			
DD12316.4	22/04/2026	Superannuation contributions	1		947.70
INV DEDUCTIO	22/04/2026	Payroll Deduction	1	215.39	
INV SUPER	22/04/2026		1	732.31	
		Australian Super			
DD12316.5	22/04/2026	Superannuation contributions	1		452.85
INV DEDUCTIO	22/04/2026	Payroll Deduction	1	169.67	
INV SUPER	22/04/2026		1	283.18	
		MLC Masterkey Super			
DD12316.6	22/04/2026	Superannuation contributions	1		1,211.24
INV DEDUCTIO	22/04/2026	Payroll Deduction	1	275.28	
INV SUPER	22/04/2026		1	935.96	
		NGS Super			
DD12316.7	22/04/2026	Superannuation contributions	1		863.36
INV DEDUCTIO	22/04/2026	Payroll Deduction	1	196.22	
INV SUPER	22/04/2026		1	667.14	
		CBUS			
DD12316.8	22/04/2026	Superannuation contributions	1		988.46

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount
		CBUS			
INV DEDUCTIO	22/04/2026	Payroll Deduction	1	400.00	
INV SUPER	22/04/2026		1	588.46	
		IOOF INVESTMENT MANAGEMENT			
DD12316.9	22/04/2026	Payroll deductions	1		220.00
INV DEDUCTIO	22/04/2026	Payroll Deduction	1	220.00	
		Colonial First State			
DD12282.10	08/04/2026	Superannuation contributions	1		1,064.80
INV DEDUCTIO	08/04/2026	Payroll Deduction :	1	242.00	
INV SUPER	08/04/2026		1	822.80	
		Australian Super			
DD12282.11	08/04/2026	Superannuation contributions	1		1,261.09
INV SUPER	08/04/2026		1	1,261.09	
		IOOF			
DD12282.12	08/04/2026	Superannuation contributions	1		748.00
INV SUPER	08/04/2026		1	748.00	
		Colonial First State			
DD12316.10	22/04/2026	Superannuation contributions	1		1,064.80
INV DEDUCTIO	22/04/2026	Payroll Deduction :	1	242.00	
INV SUPER	22/04/2026		1	822.80	
		Australian Super			
DD12316.11	22/04/2026	Superannuation contributions	1		1,338.42
INV SUPER	22/04/2026		1	1,338.42	
		65519574 22/04/2026			
		IOOF			
DD12316.12	22/04/2026	Superannuation contributions	1		748.00
INV SUPER	22/04/2026		1	748.00	

Cheque /EFT No	Date	Name / Invoice Description	Bank Code	INV Amount	Amount

TOTAL INVOICES BY PAYMENT TYPE

Direct Debit / BPAY	26,203.82
EFT	1,635,406.64

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	**1,661,610.46**
TOTAL		**1,661,610.46**

TOTAL CREDIT NOTES	**0.00**
TOTAL PAYMENTS LESS CREDIT NOTES	**1,661,610.46**

SHIRE OF UPPER GASCOYNE

Shire Legal Expenses for the Period 01/07/2025 to 30/04/2026

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
30/11/2025	HEN01	2808	Kennedy Vinciullo - CEO Employment Contract regarding Long Service Leave	865.00
30/11/2025	HEN01	2809	Kennedy Vinciullo - Legal advice for termination of employment for employee	2,910.00
12/12/2025	HEN01	2843	Kennedy Vinciullo - Legal Advice regarding Koorda Club Property Condition, Title and payment of outstanding rates	2,211.00
15/01/2026	189	147737	McLeods Lawyers Pty Ltd - 24/25 Audit Fee for Solicitor Representation Letter	175.00
27/02/2026	189	150349	McLeods Lawyers Pty Ltd - Advice on Eligibility to be an Elector	1,450.00

Expenditure to report for Legal Fees during the Period 01/7/2025 to 30/04/2026 — 7,611.00

Total Running Balance for Legal Services provided from 1st July 2025 to 30th June 2026 — 7,611.00

SHIRE OF UPPER GASCOYNE

Shire Rates Debt Collection Expenses for the Period 01/07/2025 to 30/04/2026

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount

NIL Expenditure to report for Rates Debt Collection during the Period 01/07/2024 to 30/04/2026 — 0.00

Total Running Balance for Debt Collection Services provided from 1st July 2025 to 30 June 2026 — 0.00

APPENDIX 2

(Monthly Financial Report for April 2026 Report.)

Shire of Upper Gascoyne
Lot 4 Scott Street
Gascoyne Junction WA 6705
T +61 (0) 8 9943 0988
www.uppergascoyne.wa.gov.au

SHIRE OF UPPER GASCOYNE

MONTHLY FINANCIAL REPORT

For the Period Ending 30 April 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

RSM Australia Pty Ltd

Level 1, 12 Bayly Street Geraldton WA 6530
PO Box 61 Geraldton WA 6531

T +61 (0) 8 9920 7400
F +61 (0) 8 9920 7450

www.rsm.com.au

Compilation Report

To the Council

Shire of Upper Gascoyne

Scope

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

The responsibility of the Shire

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

Our responsibility

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Upper Gascoyne, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Upper Gascoyne and the purpose identified above. We do not accept responsibility to any other person for the content of the report.

Signed at GERALDTON

Date 12th May 2026

RSM Australia Pty Ltd
Chartered Accountants

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 April 2026

CONTENTS PAGE

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 April 2026

EXECUTIVE SUMMARY

Statement of Financial Activity

Statements are presented on page 8 showing a surplus/(deficit) as at 30 April 2026 of $5,678,257

Significant Revenue and Expenditure

Significant Projects	Collected / Completed %	Annual Budget $	YTD Budget $	YTD Actual $
Indigenous Access Rd/Sip Funded Landor Realignmen	43%	10,868,801	7,015,000	4,708,953
State Initiative Program 25/26 - Carnarvon Mullewa	85%	4,770,000	4,770,000	4,030,780
Pells Creek Crossing Upgrade to Seal	0%	2,500,000	1,010,000	9,356
	48%	18,138,801	12,795,000	8,749,090
Grants, Subsidies and Contributions				
Grants, Subsidies and Contributions	64%	5,585,709	3,781,634	3,587,643
Capital Grants, Subsidies and Contributions	52%	20,112,067	13,989,335	10,549,550
	55%	25,697,776	17,770,969	14,137,193
Rates Levied	100%	2,080,767	2,074,597	2,079,941

% - Compares current YTD actuals to the Annual Budget

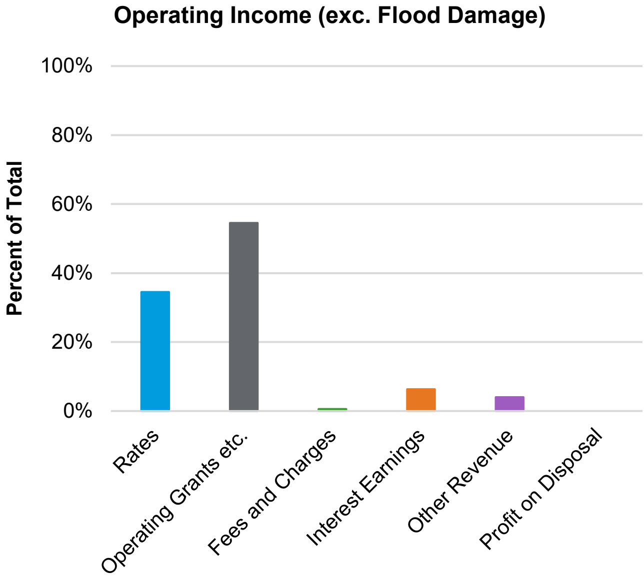
Financial Position

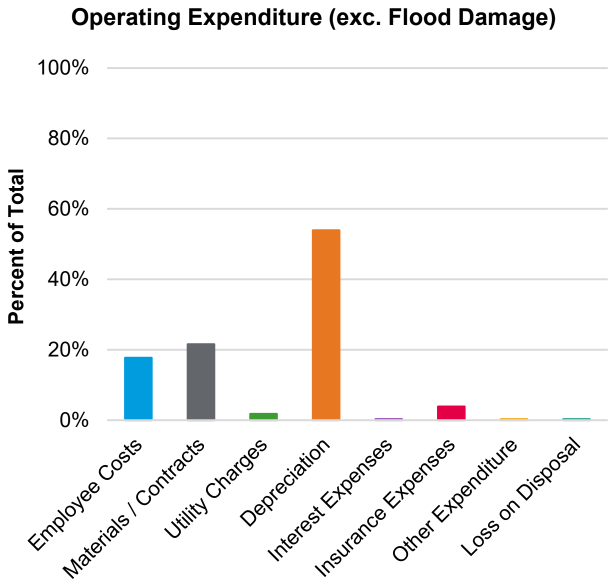
Account	Difference to Prior Year %	Current Year 30 Apr 26 $	Prior Year 30 Apr 25 $
Adjusted Net Current Assets	141%	5,678,258	4,038,335
Cash and Equivalent - Unrestricted	205%	11,305,897	5,527,501
Cash and Equivalent - Restricted	121%	2,298,688	1,901,846
Receivables - Rates	119%	464,804	391,452
Receivables - Other	(0%)	(235)	268,208
Payables	233%	(7,135,199)	(3,058,814)

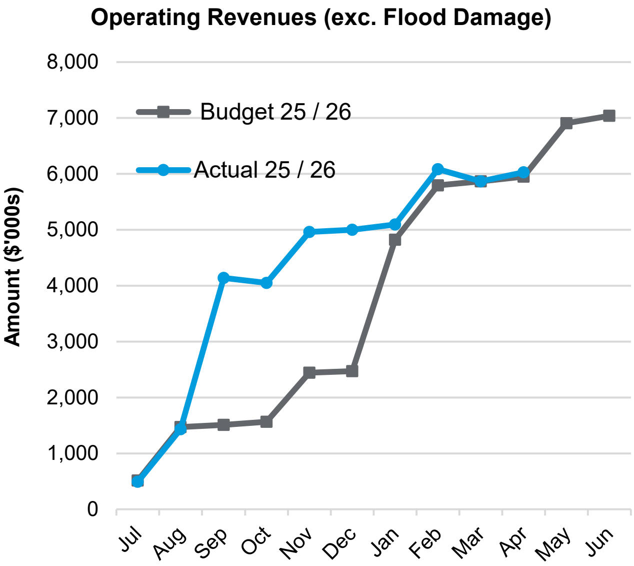
% - Compares current YTD actuals to prior year actuals

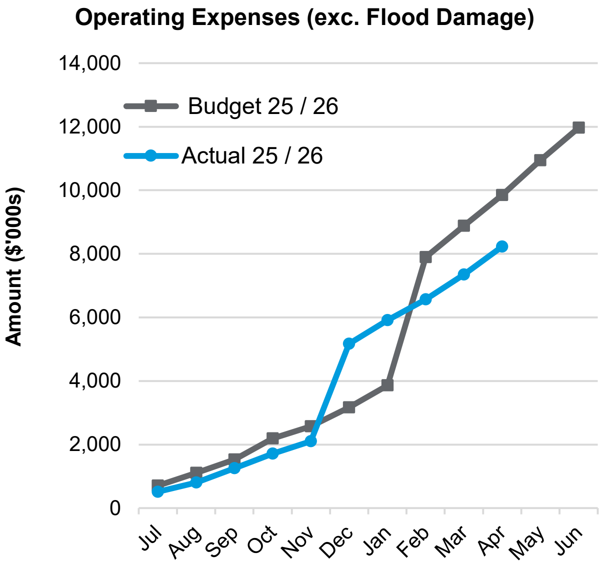
SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 April 2026

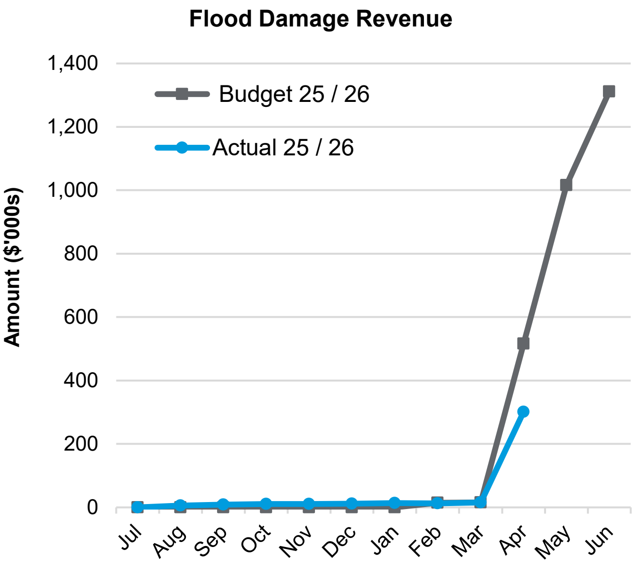
SUMMARY GRAPHS - OPERATING

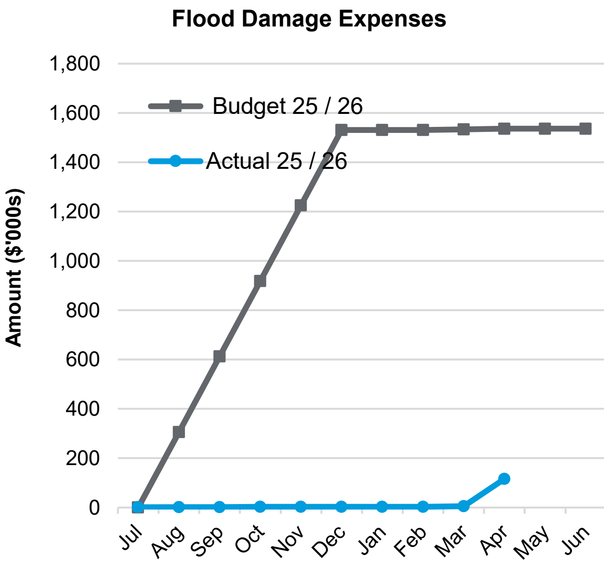










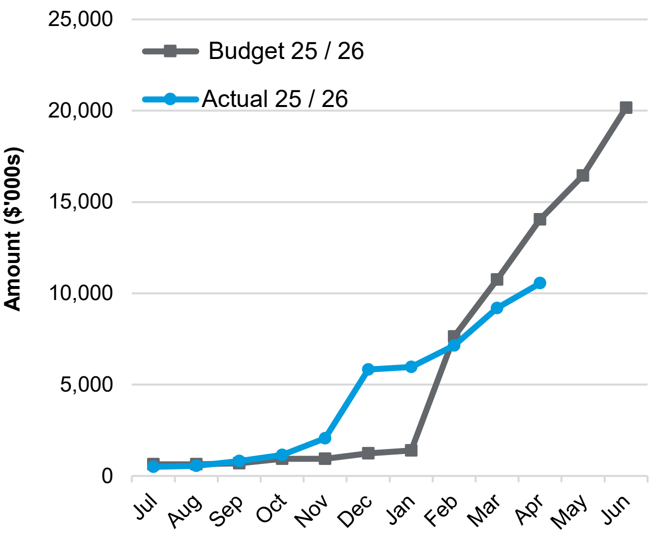


This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

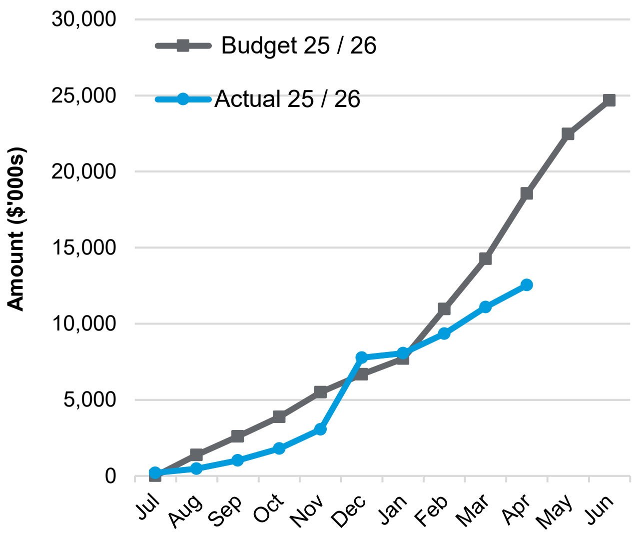
SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 April 2026

SUMMARY GRAPHS - CAPITAL

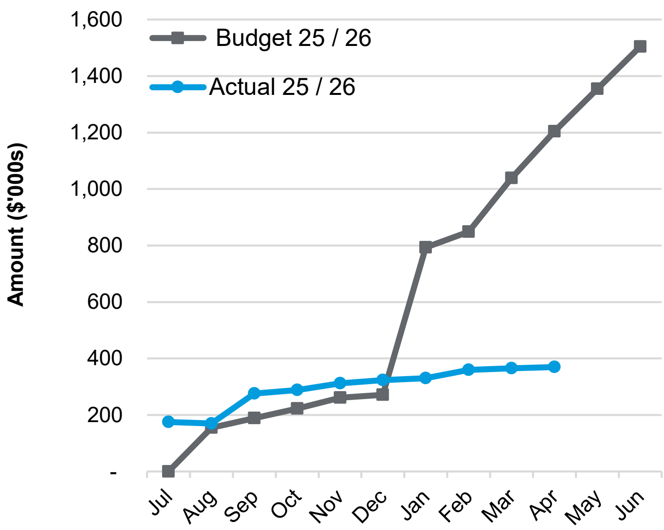
Capital Revenue



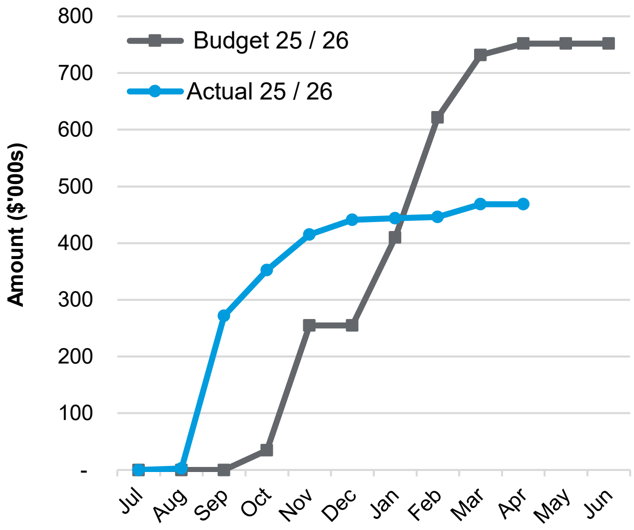
Capital Expenditure



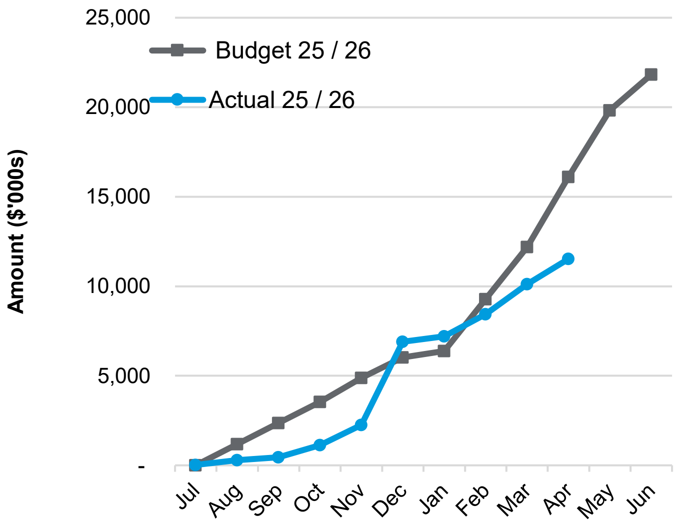
Land and Buildings



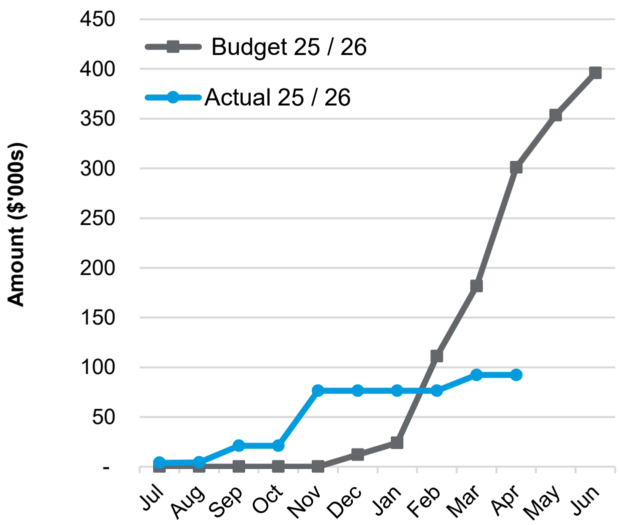
Plant and Equipment



Roads



Other Infrastructure



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 30 April 2026

NATURE OR TYPE	Note	Annual Budget $	YTD Budget $	YTD Actual $	Var* $	Var* %	Var
Revenue							
Rates	10	2,080,767	2,074,597	**2,079,941**	5,344	0%	
Grants, Subsidies and Contributions	12(a)	4,274,358	3,265,634	**3,286,737**	21,103	1%	
Fees and Charges		110,706	91,626	**35,953**	(55,673)	(61%)	▼
Interest Earnings		377,010	342,944	**381,695**	38,751	11%	▲
Other Revenue		161,185	142,595	**242,731**	100,136	70%	▲
		7,004,026	**5,917,396**	**6,027,057**			
Expenses							
Employee Costs		(2,107,214)	(1,736,524)	**(1,459,878)**	276,646	16%	▲
Materials and Contracts		(3,644,759)	(2,927,965)	**(1,776,100)**	1,151,865	39%	▲
Utility Charges		(231,280)	(186,641)	**(148,820)**	37,821	20%	▲
Depreciation on Non-current Assets		(5,335,320)	(4,443,646)	**(4,439,128)**	4,518	0%	
Finance Cost		(74,845)	(49,557)	**(28,023)**	21,534	43%	
Insurance Expenses		(376,194)	(320,972)	**(320,390)**	582	0%	
Other Expenditure		(174,800)	(156,675)	**(28,358)**	128,317	82%	▲
		(11,944,412)	**(9,821,980)**	**(8,200,696)**			
Other Income and Expenses							
Capital Grants, Subsidies and Contributions	12(b)	20,112,067	13,989,335	**10,549,550**	(3,439,785)	(25%)	▼
Profit on Disposal of Assets	8	35,394	35,394	**23,126**			
(Loss) on Disposal of Assets	8	(27,591)	(27,591)	**(27,590)**	1	0%	
		20,119,870	**13,997,138**	**10,545,086**			
Flood Damage							
Reimbursements	12(c)	1,311,351	516,000	**300,906**	(215,094)	(42%)	▼
Materials and Contracts		(1,531,350)	(1,531,350)	**(115,958)**	1,415,393	92%	▲
		(219,999)	**(1,015,350)**	**184,948**			
Net Result		**14,959,485**	**9,077,204**	**8,556,395**			

* - Note 2 provides an explanation for the relevant variances shown above.
This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 30 April 2026

REPORTING PROGRAM	Note	Annual Budget $	YTD Budget $	YTD Actual $	Var* $	Var* %
Revenue						
Governance		1,000	830	**100,991**	100,161	12068%
General Purpose Funding		5,005,295	4,327,469	**4,368,564**	41,095	1%
Law, Order and Public Safety		38,330	38,332	**41,226**	2,894	8%
Health		500	420	**199**	(221)	(53%)
Education and Welfare		212,492	158,992	**161,246**	2,254	1%
Housing		4,875	4,875	**4,875**	-	0%
Community Amenities		11,076	11,076	**11,296**	220	2%
Recreation and Culture		31,450	23,870	**4,884**	(18,986)	(80%)
Transport		1,453,515	1,463,549	**1,174,560**	(288,989)	(20%)
Economic Services		149,698	51,358	**35,596**	(15,762)	(31%)
Other Property and Services		95,795	86,625	**100,494**	13,869	16%
		7,004,026	**6,167,396**	**6,003,931**		
Expenses						
Governance		(598,341)	(444,872)	**(420,878)**	23,994	5%
General Purpose Funding		(267,177)	(219,040)	**(160,827)**	58,213	27%
Law, Order and Public Safety		(176,581)	(148,725)	**(142,649)**	6,076	4%
Health		(101,126)	(82,440)	**(64,105)**	18,335	22%
Education and Welfare		(605,524)	(477,753)	**(351,226)**	126,527	26%
Housing		(667,524)	(545,686)	**(350,301)**	195,385	36%
Community Amenities		(267,043)	(218,673)	**(87,396)**	131,277	60%
Recreation and Culture		(821,887)	(677,364)	**(411,402)**	265,962	39%
Transport		(7,177,911)	(5,962,222)	**(5,402,338)**	559,884	9%
Economic Services		(1,211,273)	(999,151)	**(693,249)**	305,902	31%
Other Property and Services		(50,025)	(46,055)	**(93,199)**	(47,144)	(102%)
		(11,944,412)	**(9,821,981)**	**(8,177,570)**		
Other Income and Expenses						
Capital Grants, Subsidies and Contributions	12(b)	20,112,067	13,989,335	**10,549,550**	(3,439,785)	(25%)
Profit on Disposal of Assets		35,394	35,394	**23,126**		
(Loss) on Disposal of Assets	8	(27,591)	(27,591)	**(27,590)**	1	0%
		20,119,870	**13,997,138**	**10,545,086**		
Flood Damage - Transport						
Reimbursements	12(c)	1,311,351	516,000	**300,906**	(215,094)	42%
Materials and Contracts		(1,531,350)	(1,531,350)	**(115,958)**	1,415,393	92%
		(219,999)	**(1,015,350)**	**184,948**		
Net Result		**14,959,485**	**9,327,203**	**8,556,395**		

* - Note 2 provides an explanation for the relevant variances shown above.
This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2026

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var* (b) - (a)	Var* (b) - (a) / (a)	Var
		$	$	$	$	%	
Revenue from Operating Activities							
Rates		2,080,767	2,074,597	**2,079,941**	5,344	0%	
Grants, Subsidies and Contributions		5,585,709	3,781,634	**3,587,643**	(193,991)	(5%)	▼
Fees and Charges		110,706	91,626	**35,953**	(55,673)	(61%)	▼
Interest Earnings		377,010	342,944	**381,695**	38,751	11%	▲
Other Revenue		161,185	142,595	**242,731**	100,136	70%	▲
Profit on Disposal of Assets		35,394	35,394	**23,126**	(12,268)	(35%)	
		8,350,771	**6,468,790**	**6,351,089**			
Expenditure from Operating Activities							
Employee Costs		(2,107,214)	(1,736,524)	**(1,459,878)**	276,646	16%	▲
Materials and Contracts		(5,176,109)	(4,459,315)	**(1,892,057)**	2,567,258	58%	▲
Utility Charges		(231,280)	(186,641)	**(148,820)**	37,821	20%	▲
Depreciation on Non-current Assets		(5,335,320)	(4,443,646)	**(4,439,128)**	4,518	0%	
Finance Cost		(74,845)	(49,557)	**(28,023)**	21,534	43%	
Insurance Expenses		(376,194)	(320,972)	**(320,390)**	582	0%	
Other Expenditure		(174,800)	(156,675)	**(28,358)**	128,317	82%	▲
(Loss) on Disposal of Assets		(27,591)	(27,591)	**(27,590)**	1	0%	
		(13,503,353)	**(11,380,921)**	**(8,344,244)**			
Excluded Non-cash Operating Activities							
Depreciation and Amortisation		5,335,320	4,443,646	**4,439,128**			
(Profit) / Loss on Asset Disposal		(7,803)	(7,803)	**4,464**			
Movement in Employee Provision Reserve		-	-	**4,774**			
Net Amount from Operating Activities		**174,935**	**(476,288)**	**2,455,211**			
Investing Activities							
Inflows from Investing Activities							
Capital Grants, Subsidies and Contributions	12(b)	20,112,067	13,989,335	**10,549,550**	(3,439,785)	(25%)	▼
Proceeds from Disposal of Assets	8	52,000	52,000	**29,732**	(22,268)	(43%)	
		20,164,067	**14,041,335**	**10,579,282**			
Outflows from Investing Activities							
Payments for Land and Buildings	9(a)	(1,474,424)	(1,158,426)	**(369,780)**	788,646	68%	▲
Payments for Plant and Equipment	9(b)	(751,824)	(751,824)	**(468,593)**	283,231	38%	▲
Payments for Furniture and Equipment	9(c)	(170,000)	(156,667)	**(74,741)**	81,926	52%	▲
Payments for Infrastructure Assets - Roads	9(d)	(21,825,596)	(16,105,313)	**(11,527,979)**	4,577,334	28%	▲
Payments for Infrastructure Assets - Other	9(e)	(457,500)	(362,500)	**(92,321)**	270,179	75%	▲
		(24,679,344)	**(18,534,730)**	**(12,533,414)**			
Net Amount from Investing Activities		**(4,515,277)**	**(4,493,395)**	**(1,954,131)**			
Financing Activities							
Inflows from Financing Activities							
Proceeds from New Debentures	11	600,000	600,000	**-**	(600,000)	(100%)	▼
Transfer from Reserves	7	40,909	-	**-**	-		
		640,909	**600,000**	**-**			
Outflows from Financing Activities							
Repayment of Debentures	11	(219,887)	(169,338)	**(169,338)**	-	0%	
Transfer to Reserves	7	(1,484,606)	-	**(57,412)**	(57,412)		
		(1,704,493)	**(169,338)**	**(226,750)**			
Net Amount from Financing Activities		**(1,063,584)**	**430,662**	**(226,750)**			
Movement in Surplus or Deficit							
Opening Funding Surplus / (Deficit)	3	5,403,926	5,403,926	**5,403,927**			
Amount attributable to operating activities		174,935	(476,288)	**2,455,211**			
Amount attributable to investing activities		(4,515,277)	(4,493,395)	**(1,954,131)**			
Amount attributable to financing activities		(1,063,584)	430,662	**(226,750)**			
Closing Surplus / (Deficit)	3	**-**	**864,905**	**5,678,257**			

* - Note 2 provides an explanation for the relevant variances shown above.
This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF FINANCIAL POSITION
For the Period Ending 30 April 2026

	2026	2025
	$	$
CURRENT ASSETS		
Cash and cash equivalents	13,604,585	7,713,408
Trade and other receivables	589,938	1,254,804
Inventories	235,319	234,839
Other assets	289,471	1,385,601
TOTAL CURRENT ASSETS	**14,719,313**	**10,588,653**
NON-CURRENT ASSETS		
Other financial assets	39,810	39,810
Property, plant and equipment	14,628,620	14,061,399
Infrastructure	171,384,345	163,891,476
TOTAL NON-CURRENT ASSETS	**186,052,774**	**177,992,684**
TOTAL ASSETS	**200,772,087**	**188,581,337**
CURRENT LIABILITIES		
Trade and other payables	558,335	2,240,139
Other liabilities	5,949,900	464,405
Borrowings	196,343	191,887
Employee related provisions	369,421	369,421
TOTAL CURRENT LIABILITIES	**7,073,999**	**3,265,851**
NON-CURRENT LIABILITIES		
Borrowings	752,039	925,833
Employee related provisions	123,367	123,367
TOTAL NON-CURRENT LIABILITIES	**875,407**	**1,049,200**
TOTAL LIABILITIES	**7,949,406**	**4,315,052**
NET ASSETS	**192,822,681**	**184,266,286**
EQUITY		
Retained surplus	79,146,396	70,647,413
Reserve accounts	2,298,688	2,241,276
Revaluation surplus	111,377,597	111,377,597
TOTAL EQUITY	**192,822,681**	**184,266,286**

SHIRE OF UPPER GASCOYNE
STATEMENT OF CAPITAL ACQUISITIONS AND FUNDING
For the Period Ending 30 April 2026

CAPITAL ACQUISITIONS AND FUNDING

Asset Group	Note	Annual Budget $	YTD Actual Total $	Var $
Land and Buildings	9(a)	1,474,424	**369,780**	(1,104,644)
Plant and Equipment	9(b)	751,824	**468,593**	(283,231)
Furniture and Equipment	9(c)	170,000	**74,741**	(95,259)
Infrastructure Assets - Roads	9(d)	21,825,596	**11,527,979**	(10,297,617)
Infrastructure Assets - Other	9(e)	457,500	**92,321**	(365,179)
Total Capital Expenditure		24,679,344	**12,533,414**	(12,145,930)

Capital Acquisitions Funded by:	Note	Annual Budget $	YTD Actual Total $	Var $
Capital Grants and Contributions		20,112,067	**10,549,550**	(9,562,517)
Borrowings		600,000	**-**	(600,000)
Other (Disposals and C/Fwd)		52,000	**29,732**	(22,268)
Council Contribution - Reserves		-	**-**	-
Council Contribution - Operations		3,915,277	**1,954,131**	(1,961,146)
Total Capital Acquisitions Funding		24,679,344	**12,533,414**	

1. SIGNIFICANT ACCOUNTING POLICIES

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34* .

The material variance adopted by the Shire of Upper Gascoyne for the 2025/26 year is $25,000 or 10%, whichever is greater. Items considered to be of material variance are disclosed in Note 2.

The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation. The preparation also requires management to make judgements, estimates and assumptions which effect the application of policies and the reported amounts in the statements and notes. These estimated figures are based on historical experience or other factors believed to be reasonable under the circumstances. Therefore, the actual results may differ from these reported amounts.

Actual and Budget comparatives are presented in year to date format unless otherwise stated.

Preparation

Prepared by:	Bertus Lochner
Reviewed by:	Travis Bate
Date prepared:	12 May 26

(a) Basis of Preparation

The following financial statements are special purpose financial statements that have been prepared in accordance with the Australian Accounting Standards, Authoritative Interpretations, the *Local Government Act 1995* , and regulations, within the context in which they relate to local governments and not-for-profit entities.

With the exception of the rate setting information, the following report has been prepared on an accrual basis with balances measured at historical cost unless subject to fair value adjustments. Items subject to fair value adjustments include certain non-current assets, financial assets, and financial liabilities. Items such as assets, liabilities, equity, income and expenses have been recognised in accordance with the definitions and recognition criteria set out in the Framework for the Preparation and Presentation of Financial Statements.

These financial statements comply with, and supersede, the Australian Accounting Standards with the *Local Government (Financial Management) Regulations 1996* where applicable. Further information is provided in Note 1(i).

The functional and presentation currency of the report is Australian dollars.

(b) The Local Government Reporting Entity

The Australian Accounting Standards define local government as a reporting entity which can be a single entity or a group comprising a parent and all its subsidiaries. All funds controlled by the Shire in order to provide its services have formed part of the following report. Transactions and balances related to these controlled funds, such as transfers to and from reserves, were eliminated during the preparation of the report.

Funds held in Trust, which are controlled but not owned by the Shire, do not form part of the financial statements. Further information on the Shire funds in Trust are provided in Note 5.

(c) Rounding of Amounts

The Shire is an entity to which the *Local Government (Financial Management) Regulations 1996* applies and, accordingly amounts in the financial report have been rounded to the dollar except for amounts shown as a rate in the dollar. Where total assets exceed $10,000,000 in the prior audited annual financial report, the amounts may be rounded to the nearest $1,000.

(d) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(e) Superannuation
The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

(f) Cash and Cash Equivalents
Cash and cash equivalents normally include cash on hand, cash at bank, deposits on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

(g) Financial Assets at Amortised Cost
The Shire classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

(h) Inventories
General
Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs related to completion and its sale.

Land Held for Resale
Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Shire’s intentions to release for sale.

(i) Trade and Other Receivables
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed on the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected credit loss allowance for all trade receivables. To measure the expected credit losses, rates receivables are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Recognition of Assets

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5*). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Gains and Losses on Disposal

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

(k) Depreciation of Non-current Assets

The depreciable amount of fixed assets included in buildings but excluding freehold land, are depreciated on a straight-line basis
The assets residual values and useful lives are reviewed and adjusted if appropriate, at the end of each reporting period.
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its
Major depreciation periods used for each class of depreciable asset are:

Asset	Years
Buildings	3 to 50 years
Furniture and equipment	1 to 20 years
Plant and equipment	1 to 25 years
Other infrastructure	5 to 50 years
Sealed roads and streets	
formation	not depreciated
pavement	39 years
seal	20 years
Gravel Roads	
formation	not depreciated
pavement	28 years
Formed subgrade	not depreciated
Unformed subgrade	not depreciated
Killili Bridge	100 years
Footpaths - slab	40 years
Drainage	30 - 108 years

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

(m) Prepaid Rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

(n) Employee Benefits

Short-term employee benefits

Provision is made for the Shire's obligation for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in the statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

(o) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. Subsequent measurement is at amortised cost using the effective interest method. The annual government guarantee fee is expensed in the year incurred.

Borrowings are classified as current liabilities unless the Shire has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied. Fair values of borrowings are not materially different to their carrying amount, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on the discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy due to the unobservable inputs, including own credit risk.

(p) Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is

(q) Contract Liabilities

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Current and Non-current Classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

(s) Nature or Type Classifications

Rates

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Grants, Subsidies and Contributions

All amounts received as grants, subsidies and contributions that are not capital grants.

Capital Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Revenue from Contracts with Customers

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Profit on Asset Disposal

Gain on the disposal of assets including gains on the disposal of long term investments.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services and water. Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Nature or Type Classifications (Continued)

Utilities (Gas, Electricity, Water, etc.)
Expenditures made to the respective agencies for the provision of power, gas or water. Excludes expenditure incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposal
Loss on the disposal of fixed assets.

Depreciation on Non-current Assets
Depreciation expense raised on all classes of assets.

Finance Cost
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure
Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

(t) Program Classifications (Function / Activity)

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision and for each of its broad activities/programs.

GOVERNANCE
Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and rate payers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING
Rates, general purpose government grants and interest revenue.

LAW, ORDER AND PUBLIC SAFETY
Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH
Control the quality of food and water. Environmental Health Officer twice per year.

EDUCATION AND WELFARE
Provide a range of appropriate services via the Community Resource Centre.

HOUSING
Provide housing for staff.

COMMUNITY AMENITIES
Rubbish collection services, operation of rubbish disposal sites, litter control, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE
Maintenance of public use buildings and areas including various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT
Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting, etc.

ECONOMIC SERVICES
Tourism and area promotion. Building Control.

OTHER PROPERTY AND SERVICES
Private works operation, plant repair and operation costs and engineering operation costs.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Revenue Recognition Policy

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns / Refunds / Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of revenue recognition
Rates	General Rates.	Over time	Payment dates adopted by Council during the year.	None.	Adopted by council annually.	When taxable event occurs.	Not applicable.	When rates notice is issued.
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services.	Over time	Fixed terms transfer of funds based on agreed milestones and reporting.	Contract obligation if project not complete.	Set by mutual agreement with the customer.	Based on the progress of works to match performance obligations.	Returns limited to repayment of transaction price of terms breached.	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared.
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government.	Over time	Fixed terms transfer of funds based on agreed milestones and reporting.	Contract obligation if project not complete.	Set by mutual agreement with the customer.	Based on the progress of works to match performance obligations.	Returns limited to repayment of transaction price of terms breached.	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared.
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable.	Not applicable.	Cash received.	On receipt of funds.	Not applicable.	When assets are controlled.
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue.	None.	Set by State legislation or limited by legislation to the cost of provision.	Based on timing of issue of the associated rights.	No refunds.	On payment and issue of the licence, registration or approval.
Other inspections.	Regulatory Food, Health and Safety.	Single point in time.	Full payment prior to inspection.	None.	Set by State legislation or limited by legislation to the cost of provision.	Applied fully on timing of inspection .	Not applicable.	Revenue recognised after inspection event occurs.
Waste management collections.	Kerbside collection service.	Over time.	Payment on an annual basis in advance.	None.	Adopted by council annually.	Apportioned equally across the collection period.	Not applicable.	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees.	Waste treatment, recycling and disposal service at disposal sites.	Single point in time.	Payment in advance at gate or on normal trading terms if credit provided .	None.	Adopted by council annually.	Based on timing of entry to facility.	Not applicable.	On entry to facility .
Property hire and entry.	Use of halls and facilities.	Single point in time.	In full in advance.	Refund if event cancelled within 7 days.	Adopted by council annually.	Based on timing of entry to facility.	Returns limited to repayment of transaction price.	On entry or at conclusion of hire.
Fees and charges for other goods and services.	Cemetery services, library fees, reinstatements and private works	Single point in time.	Payment in full in advance.	None.	Adopted by council annually.	Applied fully based on timing of provision .	Not applicable.	Output method based on provision of service or completion of works.

2. EXPLANATION OF MATERIAL VARIANCES

(a) Operating Revenues / Sources

	30 Apr 26 YTD Actual $	YTD Budget $	Budget to Actual YTD %	Budget to Actual YTD $ Favourable / (Unfavourable)	Explanation
Operating Grants, Subsidies and Contributions	3,587,643	3,781,634	(5%)	(193,991)	*Timing variance related to flood damage reimbursements. Refer note 12 for a breakdown of operating grants.*
Fees and Charges	35,953	91,626	0%	(55,673)	*Primarily related to below budget Oval Revenue $18K and Private Works Income $34K.*
Interest Earnings	381,695	342,944	11%	38,751	*Increase in revenue received for Interest earned on Investments at this period end date, primarily due to maturity of Term Deposit in January.*
Other Revenue	242,731	142,595	70%	100,136	*Variance due to insurance reimbursements $100K.*
Capital Grants, Subsidies and Contributions	10,549,550	13,989,335	(25%)	(3,439,785)	*Primarily related to timing differences between budget profile and actuals. Refer to note 12 for further detail.*

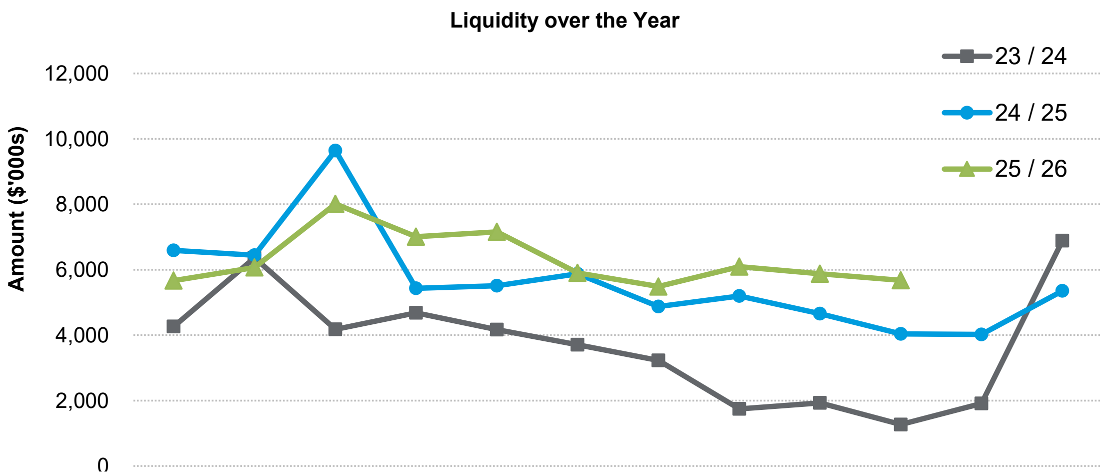
(b) (Expenses) / (Applications)

	30 Apr 26 YTD Actual $	YTD Budget $	Budget to Actual YTD %	Budget to Actual YTD $ Favourable / (Unfavourable)	Explanation
Employee Costs	(1,459,878)	(1,736,524)	16%	276,646	*Lower staff cost due to vacancies and staff compliment lower than budgeted values.*
Materials and Contracts	(1,892,057)	(4,459,315)	58%	2,567,258	*Primarily related to below budget Flood Damage works ($1.316M), Country Road Maintenance ($435K), Parts & Repairs ($102K), Tourism Promotion ($125K), Tourism Precinct Repairs & Maintenance ($103K), Tourism Signage Maintenance ($15K), Consulting Transport ($73K), Street Maintenance - Town ($65K), Admin Consultants ($62K) and Fuel & Oils ($35K).*
Utility Charges	(148,820)	(186,641)	20%	37,821	*Below budget due to timing of budget profile and reversal of accrued costs from 30 June 2025, should normalise by end of financial year.*
Other Expenditure	(28,358)	(156,675)	82%	128,317	*Timing variance on budget vs actual payment for Community Donations & Contributions.*

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2026

3. NET CURRENT FUNDING POSITION

	Note	Current Month 30 Apr 26	Prior Year Closing 30 Jun 25	This Time Last Year 30 Apr 25
Current Assets		$	$	$
Cash Unrestricted	4	11,305,897	5,472,132	5,527,501
Cash Restricted	4	2,298,688	2,241,276	1,901,846
Receivables - Rates	6(a)	464,804	369,481	391,452
Receivables - Other	6(b)	(235)	537,314	268,208
Receivables - Pensioner Rebates and Deferre		1,985	1,288	1,288
Interest / ATO Receivable		137,033	381,626	145,323
Provision for Doubtful Debts		(12,801)	(12,801)	(110,904)
Fringe Benefit Tax		60,352	-	54,332
Contract Assets		289,471	1,348,251	304,635
Prepayments		-	37,350	-
Inventories		235,319	234,839	210,140
Accrued Income		-	68,285	-
Total Current Assets		**14,780,513**	**10,679,042**	**8,693,822**
Current Liabilities				
Sundry Creditors		(100,083)	(1,857,781)	(450,993)
Deposits and Bonds		(478,243)	-	(180)
GST Payable		(848)	(90,389)	(7,527)
PAYG Withholding Tax		(34,539)	(41,737)	(37,280)
Loan Liability		(196,343)	(191,887)	(191,644)
Accrued Expenses		-	(253,221)	-
Income Received in Advance		-	(1,041)	-
Accrued Interest		-	(20,340)	-
Accrued Salaries and Wages		-	(64,183)	-
Accrued Time in Lieu		(5,322)	(1,676)	(475)
Suspense		(500)	(161)	(33,974)
Contract Liabilities		(5,491,650)	(5,000)	(2,012,166)
Flood Damage Income Received in Advance		(458,250)	(459,405)	-
Total Payables		(6,765,779)	(2,986,820)	(2,734,238)
Provisions		(369,421)	(369,421)	(324,576)
Total Current Liabilities		**(7,135,199)**	**(3,356,240)**	**(3,058,814)**
Less: Cash Reserves	7	(2,298,688)	(2,241,276)	(1,901,846)
Add: Loan Principal (Current)		216,683	212,227	191,644
Add: Employee Leave Reserve	7	191,162	186,388	85,367
Add: Movement in Employee Leave Reserve		(76,214)	(76,214)	28,162
Net Funding Position		**5,678,258**	**5,403,927**	**4,038,335**



4. CASH AND FINANCIAL ASSETS

Cash and Cash Equivalents	Unrestricted $	Restricted $	Trust $	Total Amount $	Institution	Interest Rate %	Maturity Date
Cash on Hand	-	-	-	-	N/A	0.00	N/A
Municipal Fund	136,698	-	-	136,698	CBA	2.85	N/A
Gascoyne River Reserve Account	-	1,298,688	-	1,298,688	CBA	4.00	N/A
Online Saver	11,168,813	-	-	11,168,813	CBA	4.35	N/A
SUG Reserve Account	-	1,000,000	-	1,000,000	CBA	4.03	19-Jun-26
WANDRRA Account	386	-	-	386	CBA	2.85	N/A
Total Cash and Financial Assets	**11,305,897**	**2,298,688**	**-**	**13,604,585**			

Comments / Notes

No Financial Assets held at reporting date

5. TRUST FUND

Funds held at balance date over which the Shire has no control, and which are not included in the statements, are as follows:

Description	Opening Balance 01 Jul 25 $	Amount Received $	Amount Paid $	Closing Balance 30 Apr 26 $
SUG Trust Fund	-	-	-	-
Total Funds in Trust	**-**	**-**	**-**	**-**

Comments / Notes

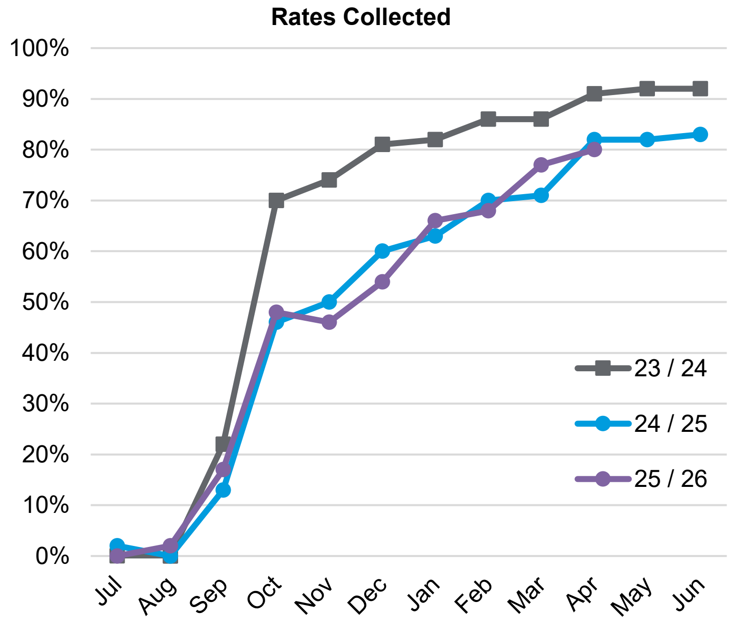
SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2026

6. RECEIVABLES

(a) Rates Receivable

	30 Apr 26
	$
Rates Receivables	464,804
Rates Received in Advance	-
Total Rates Receivable Outstanding	**464,804**

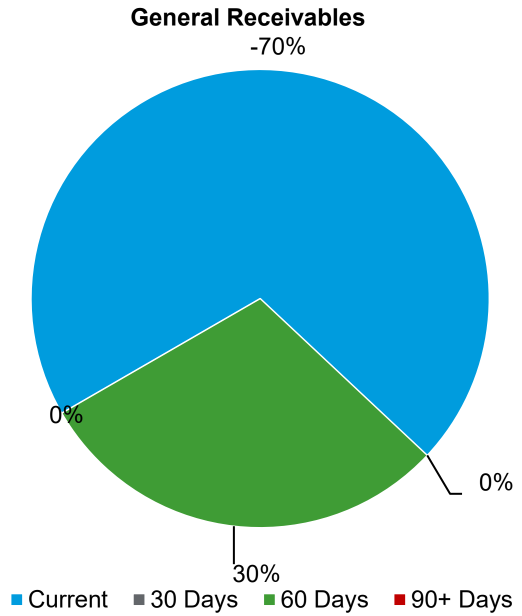
Closing Balances - Prior Year	369,481
Rates Levied this year	1,926,877
Closing Balances - Current Month	(464,804)
Total Rates Collected to Date	**1,831,554**
Percentage Collected	*80%*



Comments / Notes

(b) General Receivables

	30 Apr 26
	$
Current	(407)
30 Days	-
60 Days	172
90+ Days	-
Total General Receivables Outstanding	**(235)**



Comments / Notes

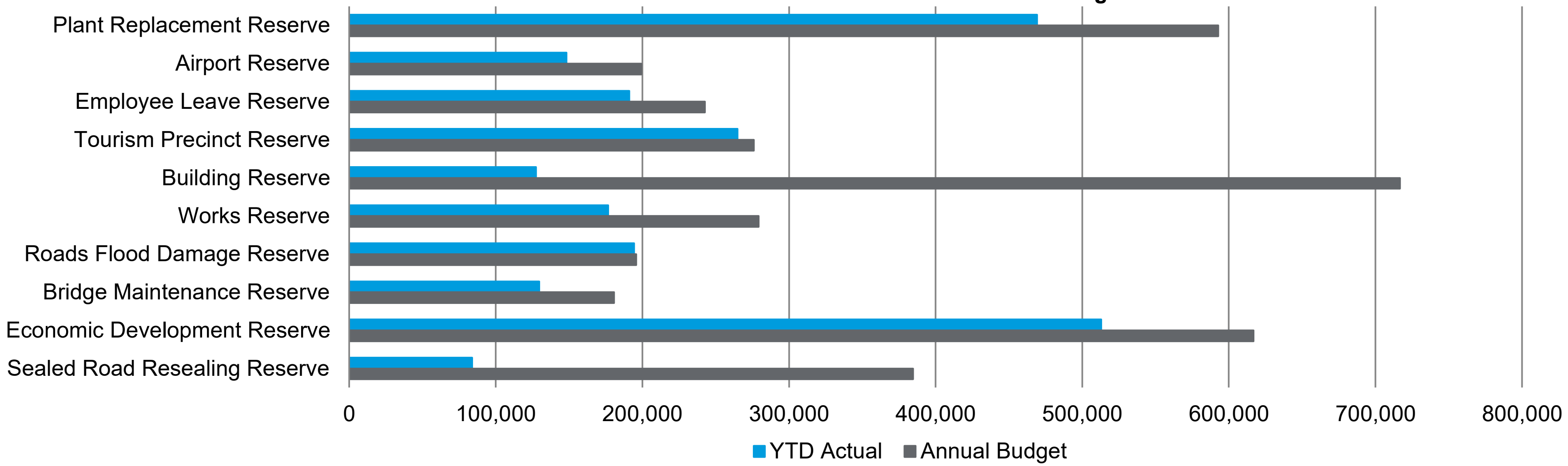
Amounts shown above include GST (where applicable)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2026

7. CASH BACKED RESERVES

	Annual Budget					YTD Actual			
Restricted by council:	**Balance 01 Jul 25 $**	**Transfers from $**	**Interest Received $**	**Transfer to $**	**Balance 30 Jun 26 $**	**Transfers from $**	**Interest Received $**	**Transfer to $**	**Balance 30 Apr 26 $**
Reserve Name									
Plant Replacement Reserve	457,464	-	15,308	120,000	592,772	-	11,718	-	469,182
Airport Reserve	144,533	-	4,836	50,000	199,369	-	3,702	-	148,235
Employee Leave Reserve	186,388	-	6,237	50,000	242,625	-	4,774	-	191,162
Tourism Precinct Reserve	258,278	(40,909)	8,643	50,000	276,012	-	6,616	-	264,894
Building Reserve	123,088	-	4,117	589,606	716,811	-	4,431	-	127,519
Works Reserve	173,522	-	5,809	100,000	279,331	-	3,167	-	176,689
Roads Flood Damage Reserve	189,468	-	6,340	-	195,808	-	4,853	-	194,321
Bridge Maintenance Reserve	126,489	-	4,233	50,000	180,722	-	3,240	-	129,729
Economic Development Reserve	500,208	-	16,738	100,000	616,946	-	12,813	-	513,021
Sealed Road Resealing Reserve	81,838	-	2,739	300,000	384,577	-	2,096		83,934
Total Cash Backed Reserves	**2,241,276**	**(40,909)**	**75,000**	**1,409,606**	**3,684,973**	**-**	**57,412**	**-**	**2,298,688**

Reserve Balances: Annual Budget v YTD Actual



8. DISPOSAL OF ASSETS

Annual Budget

	WDV	Proceeds	Profit	(Loss)
Transport	**$**	**$**	**$**	**$**
Plant and Equipment				
P113 - 2020 Toyota Hilux 4x4 2.8L DSL	6,606	18,000	11,394	-
P118 - 20'HC Camp Trailer Unit	27,591	-	-	(27,591)
Semi-Trailer with Side Tipping tray	10,000	34,000	24,000	-
Total Disposal of Assets	**44,197**	**52,000**	**35,394**	**(27,591)**
Total Profit or (Loss)				**7,803**

YTD Actual

	WDV	Proceeds	Profit	(Loss)
Transport	**$**	**$**	**$**	**$**
Plant and Equipment				
P113 - 2020 Toyota Hilux 4x4 2.8L DSL	6,606	29,732	23,126	-
Semi-Trailer with Side Tipping tray	-	-	-	-
P118 20' Camp Trailer Accommodation	27,590	-	-	**(27,590)**
Total Disposal of Assets	**34,196**	**29,732**	**23,126**	**(27,590)**
Total Profit or (Loss)				**(4,464)**

Comments / Notes

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2026

9. CAPITAL ACQUISITIONS

(a) Land and Buildings

	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $
Governance				
Council Office Extension/Upgrade	290,000	290,000	279,614	10,386
Housing				
Lot 49 - Big D's - Replace Flooring and Blinds	13,500	13,500	2,250	11,250
Lot 17 (CEO) - Replace Blinds	8,000	8,000	-	8,000
Lot 48 Units - Paint Outside and Redo Decking	20,000	20,001	-	20,001
Lot 49 Unit - Paint Outside and Redo Decking	20,000	20,001	-	20,001
Lot 48A and B - Carports	15,000	15,000	3,753	11,247
Lot 49 - Carport	15,000	15,000	3,753	11,247
Lot 45B - Lighting and Power to Shed	8,000	8,000	-	8,000
Lot 23 -Lighting and Power to Shed	8,000	8,000	-	8,000
Lot 19 Carport	25,000	25,000	10,876	14,124
Lot 53,28 Hatch Street New Housing Development	600,000	300,000	-	300,000
Lot 50 - Patio Shade Blinds	10,000	10,000	4,300	5,700
Lot 45B Gregory Street (Entrance Through Hatch Street) - New Hous	7,941	7,941	7,941	-
Lot 23 Gregory Street - Shed	41,167	41,167	-	41,167
Lot 45B Gregory Street - Shed	33,605	33,605	-	33,605
Lot 45A Gregory Street - Patio	29,056	29,056	-	29,056
Lot 39 Gregory Street - Patio	29,349	29,349	-	29,349
Lot 17 Gregory Street - Patio	22,375	22,375	-	22,375
Lot 40 Gregory Street - Install Lighting And Power To Shed And Patio	4,981	4,981	4,981	0
Lot 52 Hatch Street - Patio	16,209	16,209	-	16,209
Lot 23 Gregory Street - Patio	16,086	16,086	-	16,086
Transport				
Depot Machinery Shed - Water Tank and Gutters Storage	10,000	10,000	-	10,000
Depot Perimeter Fence - Replacement	30,000	30,000	-	30,000
Chemical Laydown Area	80,000	80,000	19,717	60,283
Economic Services				
Storage Shed Gascoyne Junction Pub and Tourist Park	49,246	49,246	(4,582)	53,828
Laundry - GJP and Tourist Park	40,909	40,909	35,981	4,928
GJPTP - Lighting and Power to Shed	15,000	15,000	1,197	13,804
Pub Signage - Petrol Awning	16,000	16,000	-	16,000
Total Land and Buildings	**1,474,424**	**1,158,426**	**369,780**	**788,646**

(b) Plant and Equipment

	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $
Transport				
Telehandler	220,000	220,000	220,000	-
Works Supervisor Vehicle Replacement	84,295	84,295	84,294	1
Solar Lighting Tower x 2	26,341	26,341	26,341	0
Trailer Flattop 12x7m Replacement x 2	20,142	20,142	20,142	0
Tandem Trailer - Fresh Water Cartage	24,046	24,046	24,046	-
Gardeners Truck	200,000	200,000	-	200,000
Water Wheel Trailer	35,000	35,000	14,362	20,638
Kubota Tractor Broom	12,000	12,000	9,865	2,135
Operator Camp	130,000	130,000	67,045	62,955
90mm Pipe Rolls to Depot Yard	-	-	2,500	(2,500)
Total Plant and Equipment	**751,824**	**751,824**	**468,593**	**283,231**

9. CAPITAL ACQUISITIONS (Continued)

(c) Furniture and Equipment

	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $
Governance				
Administration Front Office Upgrade GEN	75,000	75,000	3,150	71,850
Administration Server Upgrade GEN	35,000	35,000	35,188	(188)
Economic Services				
Privacy Bureau Meeting Pods - Centrelink and General Meetings	40,000	26,666	36,403	(9,737)
Furniture Replacement	20,000	20,001	-	20,001
Total Furniture and Equipment	**170,000**	**156,667**	**74,741**	**81,926**

(d) Infrastructure - Roads

	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $
Transport				
State Initiative Program 24/25 - Carnarvon/Mullewa	166,508	1,673	1,837	(164)
33 River Crossing Floodway Reconstruction	180,000	180,000	-	180,000
State Initiative Program 25/26 - Carnarvon Mullewa	4,770,000	4,770,000	4,030,780	739,220
Pells Creek Crossing Upgrade to Seal	2,500,000	1,010,000	9,356	1,000,644
Signage 25/26 - Stock	100,000	100,000	93,804	6,196
Grids 25/26 - Stock	75,000	75,000	74,684	316
Indigenous Access Rd/Sip Funded Landor Realignment Inclusive Ren	10,868,801	7,015,000	4,708,953	2,306,047
Rrg Cobra Diary Creek Resheeting Slk10 To 37 25/26	908,732	908,733	814,301	94,432
Rrg Carnarvon Mullewa Slk 122 To 148 - Resheeting - 25/26	908,732	908,736	992,813	(84,077)
R2R - Landor Meekatharra Road Slk 48 To 62 - Resheeting Various 2	634,958	423,306	87,121	336,185
R2R - Carnarvon Mullewa Reseal - 25/26	622,865	622,865	622,864	1
2 X Bore Findings	90,000	90,000	83,093	6,907
Total Infrastructure - Roads	**21,825,596**	**16,105,313**	**11,527,979**	**4,577,334**

(e) Infrastructure - Other	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $
Education and Welfare				
Visitor Information Centre Project	31,500	31,500	-	31,500
Community Amenities				
Fence - New Rubbish Tip Reserve	150,000	75,000	-	75,000
Rehabilitate Old Rubbish Tip Reserve	20,000	10,000	2,963	7,038
Recreation and Culture				
Reverse Osmosis Plant	116,000	116,000	89,358	26,642
Upgrade River Pumps and Infrastructure	60,000	60,000	-	60,000
Museum Upgrade	30,000	30,000	-	30,000
War Memorial Project	40,000	40,000	-	40,000
Town Cemetery Signage and Fencing	10,000	-	-	-
Total Infrastructure - Other	**457,500**	**362,500**	**92,321**	**270,179**
Total Capital Expenditure	**24,679,344**	**18,534,730**	**12,533,414**	**6,001,316**

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2026

10. RATING INFORMATION

General Rates	Rateable Value $	Valuation $	Number of Properties #	Annual Budget Revenue $	Rate Revenue $	Interim Rates CY $	Interim Rates PY $	YTD Actual Revenue $
GRV Town	82,480	0.125000	14	16,160	16,160	-	-	16,160
UV Rural	1,650,469	0.174900	26	276,371	276,371	(71,790)	-	204,581
UV Mining	4,220,569	0.349800	159	1,540,086	1,593,917	(48,644)	(3,867)	1,541,406
GRV Transient Workforce /	900,000	0.250000	1	-	225,000	(225,000)	-	-
Total General Rates				**1,832,617**	**2,111,448**	**(345,435)**	**(3,867)**	**1,762,146**
Minimum Rates								
GRV Town	13,393	525	9	4,725	4,725	-	-	4,725
UV Rural	22,317	1,600	12	19,200	19,200	-	-	19,200
UV Mining	407,731	2,200	139	292,600	292,600	-	-	292,600
GRV Transient Workforce /	-	1,200	0	-	-	-	-	-
Total Minimum Rates				**316,525**	**316,525**	**-**	**-**	**316,525**
Total General and Minimum Rates				**2,149,142**	**2,427,973**	**(345,435)**	**(3,867)**	**2,078,671**
Other Rate Revenue								
Rates Write-off				(76,790)				(146)
Facilities Fees (Ex Gratia)				7,000				-
Instalment Charges				1,415				1,415
Total Rate Revenue				**2,080,767**				**2,079,940**

11. INFORMATION ON BORROWINGS

(a) Debenture Repayments

	Opening Balance 01 Jul 25	New Loans		Principal Repayments		Principal Outstanding		Finance Cost Repayments	
		YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget
	$	$	$	$	$	$	$	$	$
Housing									
Loan 29 Staff Housing	98,858	-	-	(38,665)	(38,665)	60,193	60,193	(368)	(2,744)
Loan 30 Staff Housing	253,527	-	-	(22,428)	(44,978)	231,099	208,549	(929)	(4,184)
Loan 31 Staff Housing	525,100	-	-	(52,593)	(52,592)	472,507	472,508	(122)	(23,761)
Loan 32 Staff Housing	-	-	600,000	-	(28,000)	-	572,000	-	(12,000)
Economic Services									
Loan 28 Tourism Precinct	240,236	-	-	(55,652)	(55,652)	184,584	184,584	(2,237)	(12,156)
Total Repayments	**1,117,721**	**-**	**600,000**	**(169,338)**	**(219,887)**	**948,383**	**1,497,834**	**(3,656)**	**(54,845)**

12. GRANTS, SUBSIDIES AND CONTRIBUTIONS

(a) Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget $	YTD Budget $	YTD Actual $
General Purpose Funding				
General Commission Grants	Government of WA	2,542,363	1,906,773	1,906,772
Law, Order and Public Safety				
Grant (DFES) Operating	DFES	25,230	25,232	27,618
Education and Welfare				
CRC Operating Grant	Dep. of Regional Dev.	99,000	96,000	96,000
Other Community Grants		7,000	7,000	7,000
Income from Events Held		46,000	-	3,983
Transport				
FAGS Roads	Government of WA	919,861	689,895	689,896
MRWA Direct Grant	MRWA	489,904	489,904	489,904
Economic Services				
Contributions for Projects		90,000	5,000	5,000
Town Planning Schemes and Strategies		-	-	888
Other Property and Services				
Diesel Fuel Rebate	ATO	55,000	45,830	59,676
Total Operating Grants, Subsidies and Contributions		**4,274,358**	**3,265,634**	**3,286,737**

(b) Capital Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget $	YTD Budget $	YTD Actual $
Recreation & Culture				
Grants - Capital Income		10,000	10,000	-
Transport				
Roads to Recovery		1,545,344	1,034,958	709,984
Regional Road Group Funding		1,211,642	969,312	1,090,476
Indigenous Access Roads - Fund Income		608,415	475,065	-
State Initiative Program (Road Projects)		16,170,000	11,250,000	8,749,090
Grant Approved Shovel Ready Projects		566,666	250,000	-
Total Non-Operating Grants, Subsidies and Contributions		**20,112,067**	**13,989,335**	**10,549,550**
Total Grants, Subsidies and Contributions		**24,386,425**	**17,254,969**	**13,836,287**

(c) Flood Damage Reimbursements

Program / Details	Grant Provider	Annual Budget $	YTD Budget $	YTD Actual $
Transport				
Grants DRFAWA - AGRN 1062		5,000	5,000	3,670
Grants DRFAWA - AGRN 1062		1,306,351	511,000	297,236
Total Flood Damage Reimbursements		**1,311,351**	**516,000**	**300,906**

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2026

13 BUDGET AMENDMENTS

GL Code	Type	Description	Non Cash Adjustment $	Increase in Cash $	Decrease in Cash $	Running Balance $
	Opening Surplus Adjustment			-		-
		Transfer to Building Reserve			0	-
		Repayment of Borrowings				-
002021	Allocated Payroll Overheads	Employee Overheads		25,140		25,140
002022	Allocated Plant Operating Costs	Plant Operating Costs		50,000		75,140
002026	Allocated Plant Depreciation	Plant Depreciation Allocated To Works			(88,903)	(13,763)
012272	Road Maintenance - Country	Employee Overheads		2,210		(11,553)
012272	Road Maintenance - Country	Contractors & Services			(50,198)	(61,751)
012272	Road Maintenance - Country	Plant Operating Costs			(40,915)	(102,666)
012272	Road Maintenance - Country	Plant Depreciation Allocated To Works		88,903		(13,763)
012274	Cement Stabiliser (Materials only)	Materials		25,000		11,237
013374	Crossovers	Materials		10,000		21,237
031101	Rates: GRV General	Rating Income		5,850		27,087
031102	Rates: GRV Transient Workforce Accommodation	Rating Income			(225,000)	(197,913)
031103	Rates: UV Rural	Rating Income			(12,296)	(210,209)
031105	Rates: UV Mining	Rating Income		117,562		(92,647)
031112	Rates: Back Rates	Rating Income			(3,831)	(96,478)
031155	Rates: UV Mining Minimum	Rating Income			(13,200)	(109,678)
031205	Rates: UV Mining Interim	Rating Income			(50,000)	(159,678)
031253	Rates: Instalment Admin Charges	Rating Income			(445)	(160,123)
031254	Rates: Instalment Interest	Interest Received		4,965		(155,158)
031255	Rates: Penalty Interest	Interest Received		12,045		(143,113)
031259	Financial Hardship Policy - Rates	Rating Income			(71,790)	(214,903)
031360	Rates Enquiry Fees	Fees & Charges		155		(214,748)
032105	Interest and Facility Fees on Overdraft	Interest & Loan Costs		30,000		(184,748)
033001	Grants - FAGS General	Grants & Subsidies - Operating		564,616		379,868
033003	Interest on Investments	Interest Received		60,000		439,868
041003	Election Costs	Contractors & Services			(13,000)	426,868
041004	Allowances: President & Council	Superannuation		7,738		434,606
041004	Allowances: President & Council	Materials			(7,738)	426,868
041005	Council Meetings: Lunches and Refreshments	Contractors & Services			(7,738)	419,130
041054	Office Operating Costs: Admin Building	Contractors & Services		5,000		436,985
041057	Travel/Training/Medicals: Admin	Contractors & Services		3,973		440,958
041058	Staff Recruitment & Resignation Costs	Materials			(15,000)	425,958
041060	Printing, Stationery & Consumables: Admin	Materials			(2,000)	423,958
041065	Computer System Operating Costs	Contractors & Services		7,260		431,218
041066	Bank Charges & Taxes	Other Costs		2,000		433,218
041067	Consultants: Admin	Contractors & Services			(19,834)	413,384
041068	Public Relations Expenditure - Admin	Materials		2,000		415,384
041070	Insurance Claim Expenses - February 2023 Storm Event	Contractors & Services			(15,170)	398,214
041072	Staff Retention and Attraction Expenditure (As per Policy)	Employee Oncosts			(18,000)	380,214
041072	Staff Retention and Attraction Expenditure (As per Policy)	Materials			(5,446)	374,768
041072	Staff Retention and Attraction Expenditure (As per Policy)	Contractors & Services		15,000		389,768
041076	Audit Risk & Improvement Committee Expenses	Contractors & Services			(7,000)	382,768
041082	Depreciation Expense: Shire Office	Depreciation: Buildings	3,016			382,768
041082	Depreciation Expense: Shire Office	Depreciation: Furniture & Equipment	(1,347)			382,768
041082	Depreciation Expense: Shire Office	Depreciation: Other Infrastructure	1,231			382,768
041805	Administration Server Upgrade	Contractors & Services			(13,600)	422,110

13 BUDGET AMENDMENTS

GL Code	Type	Description	Non Cash Adjustment	Increase in Cash	Decrease in Cash	Running Balance
051012	ES Levy Collection Commission	Other Income		125		422,235
051022	Depreciation Expense: Fire Control	Depreciation: Buildings	1,130			422,235
051022	Depreciation Expense: Fire Control	Depreciation: Other Infrastructure	5,475			422,235
084116	Subscription and Publications - CRC	Contractors & Services			(1,000)	416,235
084120	Insurances: CRC	Insurance Costs			(1,382)	414,853
084123	CRC Marketing and Promotion	Materials		500		415,353
084123	CRC Marketing and Promotion	Contractors & Services			(500)	414,853
084126	Community Event Expenses CRC	Materials			(820)	414,033
084126	Community Event Expenses CRC	Contractors & Services			(96,727)	317,306
084136	Income from Events Held	Grants & Subsidies - Operating		46,000		363,306
084136	Income from Events Held	Other Income		33,092		396,398
084138	Postal Agency Sales	Other Income		300		396,698
084140	Depreciation Expense: Community Resource Centre	Depreciation: Buildings	(205)			396,698
084257	Other Community Grants - Income	Grants & Subsidies - Operating		2,000		398,698
084400	CRC Capital Purchases GEN	Contractors & Services			(31,500)	367,198
091010	Income Staff Housing	Fees & Charges		4,875		372,073
091020	Depreciation Expense: Staff Housing	Depreciation: Buildings	1,880			372,073
091803	Loan Repayment - Staff Housing Loan 32	Loan Repayments		28,000		400,073
092020	Depreciation Expense: Hatch St Housing	Depreciation: Buildings	(22,440)			400,073
092035	Interest on Loan #32	Interest & Loan Costs		12,000		412,073
092190	Minor Capital Expenditure - Housing	Contractors & Services		330		412,403
094300	Capital Improvements Staff Housing	Contractors & Services			(92,769)	319,634
101002	Rubbish Tip Maintenance: Junction	Insurance Costs			(2,625)	317,009
101010	Rubbish Disposal Fee Income	Fees & Charges			(790)	316,219
101017	Consulting: Rubbish Tip Reserve and ILUA	Contractors & Services		30,000		346,219
101060	Depreciation Expense: Community Amenities	Depreciation: Buildings	(369)			346,219
101060	Depreciation Expense: Community Amenities	Depreciation: Other Infrastructure	(2,116)			346,219
101101	Depreciation Expense: Rubbish Tip	Depreciation: Other Infrastructure	(21,885)			346,219
111145	Pavilion Operating Costs	Telephone			(1,060)	345,159
111145	Pavilion Operating Costs	Insurance Costs			(6,003)	339,156
111150	Depreciation Expense: Pavilion	Depreciation: Buildings	1,479			339,156
111150	Depreciation Expense: Pavilion	Depreciation: Furniture & Equipment	1,905			339,156
111150	Depreciation Expense: Pavilion	Depreciation: Other Infrastructure	6,996			339,156
111160	Depreciation Expense: Recreation & Sport	Depreciation: Buildings	86			339,156
111160	Depreciation Expense: Recreation & Sport	Depreciation: Plant & Equipment	70			339,156
111160	Depreciation Expense: Recreation & Sport	Depreciation: Other Infrastructure	10,169			339,156
111161	Oval Maintenance	Insurance Costs			(4,491)	334,665
111162	Parks, Gardens & Reserves Maintenance	Electricity		15,000		349,665
111162	Parks, Gardens & Reserves Maintenance	Telephone			(450)	349,215
111162	Parks, Gardens & Reserves Maintenance	Insurance Costs			(1,312)	347,903
111168	Two Rivers Memorial Park Tourist Stop Buildings and Gardens Maintenance	Contractors & Services		20,000		367,903
111168	Two Rivers Memorial Park Tourist Stop Buildings and Gardens Maintenance	Insurance Costs		1,262		369,165
111177	Community Donations & Contributions (Post 20/21)	Other Costs			(30,000)	339,165
111182	Gym Revenue	Fees & Charges		100		339,265
111185	Gym Operating Costs	Insurance Costs			(341)	338,924
111186	Rec & Culture Capital Expenditure	Contractors & Services			(66,000)	272,924
111400	Museum Operating Costs	Insurance Costs			(103)	272,821
111401	Depreciation Expense: Museum GEN	Depreciation: Furniture & Equipment	130			272,821
111620	Gascoyne Regional Arts Plan	Contractors & Services			(5,000)	267,821
112190	Depreciation Expense: Tourism Precinct	Depreciation: Other Infrastructure	1,495			267,821

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2026

13 BUDGET AMENDMENTS

GL Code	Type	Description	Non Cash Adjustment	Increase in Cash	Decrease in Cash	Running Balance
116101	Grants - Capital Income	Grants & Subsidies - Non-Operating		10,000		277,821
116400	War Memorial Project	Contractors & Services			(40,000)	237,821
116401	Town Cemetery Signage and Fencing	Contractors & Services			(10,000)	227,821
121061	Depot Operating Costs	Employee Overheads			(27,350)	200,471
121061	Depot Operating Costs	Materials			(8,000)	192,471
121061	Depot Operating Costs	Contractors & Services			(22,300)	170,171
121061	Depot Operating Costs	Insurance Costs			(3,153)	167,018
121063	Street Lighting Costs	Insurance Costs		14		167,032
121071	Depreciation Expense: Depot Infrastructure	Depreciation: Buildings	6,808			167,032
121071	Depreciation Expense: Depot Infrastructure	Depreciation: Plant & Equipment	(3,523)			167,032
121071	Depreciation Expense: Depot Infrastructure	Depreciation: Other Infrastructure	4,005			167,032
121085	Killili Bridge Insurance	Insurance Costs			(26,504)	140,528
121090	Killili Bridge Repairs & Maintenance	Contractors & Services		80,000		220,528
121095	Killili Bridge Depreciation Expense	Depreciation: Roads	(14,680)			220,528
121500	Grants - FAGS Roads	Grants & Subsidies - Operating		170,712		391,240
122840	Road Construction	Materials			(40,000)	351,240
122840	Road Construction	Contractors & Services			(3,489,373)	(3,138,133)
123018	Grant: State Initiative Program (Road Projects)	Grants & Subsidies - Non-Operating		2,500,000		(638,133)
123021	Grant: Approved Shovel Ready Projects	Grants & Subsidies - Non-Operating		566,666		(71,467)
124016	Grant (DRFAWA) AGRN1062 March/April 2023 Flood Damage Event	Grants & Subsidies - Operating			(37,999)	(109,466)
124017	Grant (DRFAWA) AGRN1175 Dec 2024 Flood Damage Event	Grants & Subsidies - Operating		5,000		(104,466)
124031	Proceeds from Plant Sales	Proceeds From Sale Of Assets		14,000		(90,466)
124034	Profit on Sale of Plant & Equipment	Gain On Asset Disposal	10,794			(90,466)
124035	Losses on Asset Disposals: Plant	Loss On Asset Disposal	(27,591)			(90,466)
124707	December 2024 Flood Damage Event - Immediate Works	Contractors & Services			(5,000)	(95,466)
126000	Depreciation Expense: Airstrip	Depreciation: Buildings	38			(95,466)
126000	Depreciation Expense: Airstrip	Depreciation: Other Infrastructure	83,077			(95,466)
126010	Airstrip Operating Costs	Insurance Costs			(1,199)	(96,665)
126100	Income from Private Works	Fees & Charges		43,750		(52,915)
126100	Income from Private Works	Income From Works			(43,750)	(96,665)
128000	Depreciation Expense: Road Infrastructure	Depreciation: Roads	(410,975)			(96,665)
128020	Purchase Plant & Equipment	Materials		213,176		116,511
130105	Tourist Information Bay Costs	Insurance Costs			(6)	116,505
130110	Contributions received for projects	Grants & Subsidies - Operating		5,000		121,505
130110	Contributions received for projects	Other Income		11,263		132,768
130115	Tourism Promotion	Contractors & Services			(9,068)	123,700
130152	Tourism Signage Maintenance	Contractors & Services		18,000		141,700
130500	Depreciation Expense: Tourist Facilities	Depreciation: Buildings	78			141,700
130500	Depreciation Expense: Tourist Facilities	Depreciation: Furniture & Equipment	(834)			141,700
133165	Cost of Sales: Horizon Power Prepaid Electricity cards	Materials			(3,500)	141,700
133172	Old Police Station (Lease) Recoveries	Other Income		247		141,947
133182	Old Police Station (Lease) Expenses	Contractors & Services			(247)	141,700
133182	Old Police Station (Lease) Expenses	Insurance Costs			(563)	141,137
134220	Tourism Precinct Insurance Expense	Insurance Costs			(4,564)	136,573
134221	Tourism Precinct Strategic Plan	Contractors & Services			(20,000)	116,573
134252	Tourism Precinct Property Management Expenditure	Contractors & Services			(21,640)	94,933
142005	Fuel & Oil for Road Maintenance Plant (Depot)	Contractors & Services			(50,000)	21,982
CN2080	Water Bore Capital Expenditure	Contractors & Services			(10,000)	11,982
MM1232	MV Costs: Town Maintenance Staff	Plant Operating Costs			(5,000)	6,982
MM1259	MV Costs: Various Minor to Medium Plant for Depot Operations	Plant Operating Costs			(15,275)	(8,293)

13 BUDGET AMENDMENTS

GL Code	Type	Description	Non Cash Adjustment	Increase in Cash	Decrease in Cash	Running Balance
MM1262	MV Costs: GU31 Mazda 2018 BT50 4WD Traytop	Plant Operating Costs		11,190		2,897
MM1263	MV Costs: Electronic Message Board & Trailer (Ver-Mac)	Plant Operating Costs		5,000		7,897
MM1264	MV Costs: Electronic Message Board & Trailer (Ver-Mac)	Plant Operating Costs			(5,000)	2,897
SH02GL	Lot 17/18, 31 Gregory Street - CEO's House	Insurance Costs			(1,143)	1,754
SH03GL	Lot 19, 27 Gregory Street - Works Manager House	Insurance Costs			(1,671)	83
SH04GL	Lot 21, 23 Gregory Street - Town Supervisor/Senior Corporate Officer House	Insurance Costs			(757)	(674)
SH05GL	Lot 23, 19 Gregory Street - Customer Service Officer - Finance	Insurance Costs			(583)	(1,257)
SH06GL	Lot 45, 15 Gregory Street - Tourism and Community Development Officer House	Insurance Costs			(626)	(1,883)
SH07GL	Lot 40, 3 Gregory Street - Town Maintenance Officers x 2 House	Insurance Costs			(737)	(2,620)
SH08GL	Lot 39, 1 Gregory Street - Plant Operator/Service Officer House	Insurance Costs			(702)	(3,322)
SH09GL	Lot 48, 18 Hatch Street - Plant Operator/All Rounder and CRC Customer Service Office - Two Units	Insurance Costs			(163)	(3,485)
SH12GL	Lot 50, 22 Hatch Street - Manager Finance and Corporate Services House	Employee Overheads		1,000		(3,493)
SH12GL	Lot 50, 22 Hatch Street - Manager Finance and Corporate Services House	Contractors & Services		1,000		(2,493)
SH15GL	Lot 45B, 15 Gregory Street (Hatch Street) - Records Officer House	Contractors & Services		500		(4,294)
SH15GL	Lot 45B, 15 Gregory Street (Hatch Street) - Records Officer House	Insurance Costs			(190)	(4,484)
SH15GL	Lot 45B, 15 Gregory Street (Hatch Street) - Records Officer House	Plant Operating Costs		250		(4,234)
SH15GL	Lot 45B, 15 Gregory Street (Hatch Street) - Records Officer House	Plant Depreciation Allocated To Works		250		(3,984)
SH16GL	Lot 47, 12 Hatch Street - Land	Employee Costs			(500)	(4,484)
SH16GL	Lot 47, 12 Hatch Street - Land	Employee Overheads			(1,000)	(5,484)
SH16GL	Lot 47, 12 Hatch Street - Land	Contractors & Services			(1,500)	(6,984)
SH16GL	Lot 47, 12 Hatch Street - Land	Plant Operating Costs			(250)	(7,234)
SH16GL	Lot 47, 12 Hatch Street - Land	Plant Depreciation Allocated To Works			(250)	(7,484)

Adopted Net Current Assets - Surplus/Deficit)	-
Increase in Cash	5,017,861
Decrease in Cash	(5,025,345)
Revised Net Current Assets - Surplus /Deficit	(7,484)

APPENDIX 3

(Financial Hardship Policy)

SECTION TWO - FINANCE & AUDIT			
DOCUMENT:	2.13 Hardship Policy	REVIEW:	Triennially (or as required)
NAME:	DATE REVIEWED:	CHANGES/COMMENTS:	
John McCleary	01/05/2026	New Policy	

2.13 HARDSHIP POLICY

Objective

The objective of this policy is to allow flexibility for payments of overdue sundry debts and rates and service charges payable to the Shire of Upper Gascoyne (the Shire):

- where extreme financial hardship is demonstrated due to personal circumstances; or
- during a declared Western Australian State of Emergency associated with a Public Health State of Emergency that directly effects the Upper Gascoyne district,

and to outline the scope and criteria for assessing applications for financial hardship.

Scope

This policy applies to due sundry debts and rates and service charges, as at the date of adoption of this policy, excluding any statutory levy obligations, infringement notices (inclusive of charges or fees applied as part of the Fines Enforcement Registry process).

Policy Statement

Council recognises there are cases of genuine personal financial hardship and situations that may arise where additional charges would cause a debtor or ratepayer further financial hardship.

This policy establishes guidelines to ensure all applications for financial hardship relief are treated with respect, equality and confidentiality.

Payment difficulties, or short-term financial hardship, occur where a change in a person's circumstances result in an inability to pay sundry debts and/or rates and service charges.

Financial hardship occurs where a person is unable to pay rates and service charges and sundry debts without affecting their ability to meet their basic living needs, or the basic living needs of their dependents.

Financial hardship examples

While evidence of financial hardship is required, the Shire recognises not all situations are alike and a flexible approach to a range of individual circumstances will be applied including, but not limited to the following situations:

- Loss of a ratepayer's/debtor's primary income;
- Loss of ratepayer's/debtor's small business income;
- Sudden bereavement within a family;
- Severe/life threatening illness or medical condition;
- Physical or mental health problems;
- Domestic or family violence; and
- A chronically ill dependent.

Conditions

Ratepayers and sundry debtors are encouraged to provide all necessary information about their individual circumstances that may be relevant for assessment purposes, when applying for financial hardship support.

This may include demonstrating a capacity to make some payment and, where possible, entering into a special payment arrangement plan (payment plan).

The Shire will consider all circumstances, applying the principles of fairness, integrity and confidentiality, whilst complying with our statutory responsibilities and obligations.

Documentation to assist with an assessment of an application may include the following:

- A letter from a recognised financial counsellor (i.e. must be a member of a financial counselling association, for example Financial Counsellors' Association of WA (FCAWA), or financial planner) confirming financial hardship and a Statutory Declaration from a ratepayer or debtor outlining reasons for applying for hardship;
- Copy of recent bank statements of all bank accounts;
- Statement of financial position including all income details, assets and liabilities;
- Any related Centrelink documentation (if applicable); and
- A repayment proposal.

Debt Recovery

The Shire will suspend its normal debt recovery process whilst engaging with and negotiating a suitable payment plan, with a ratepayer or sundry debtor.

Where a ratepayer or sundry debtor is unable to make payments in accordance with the agreed payment plan and the ratepayer or sundry debtor advises us and makes an alternative agreed payment plan in writing before defaulting on the third due payment, the Shire will continue to suspend the normal debt recovery processes. Only one such alternative agreed payment plan is permitted with any one debtor or joint debtor.

The debt due and documented in the payment plan will need to be fully repaid by the end of the subsequent financial year of the debt repayment arrangement commencing. As an example, any payment plan approved for 2024/25 would need to be fully repaid by 30 June 2025.

Rates and service charge debt or a sundry debt remaining outstanding at the end of the additional period, will then be subject to the recovery requirements of Council Policy – Debt Recovery.

Special payment arrangements

Payment plans will be facilitated in accordance with section 6.49 of the Local Government Act 1995, applying an agreed frequency and amount for repayments.
These arrangements will consider the following:

- That a ratepayer or sundry debtor has made genuine effort to meet rates and service charge or sundry debt obligations in the past;
- The payment arrangement will establish a known end date that is realistic and achievable;
- The ratepayer or sundry debtor will be responsible for informing the Shire of any change in circumstance that affects the agreed payment schedule; and
- The need to have the debt fully repaid by the end of the subsequent financial year.

Interest charges

A ratepayer or a sundry debtor who meets the financial hardship criteria and enters into a payment plan may request in writing the suspension or waiver of interest charges. In the case of severe financial hardship, the Shire reserves the right to consider waiving additional interest charges payable. Applications will be assessed internally on a case-by-case basis.

Deferment of rates

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and/or Commonwealth Seniors Health Care Card registered on the property at which they normally reside and that is used as their primary place of residence.

The deferred rates balance:
- remains as a debt on the property until paid,
- becomes payable in full upon:
    - the passing of the pensioner,
    - the property is sold, or
    - the pensioner ceasing to reside at the property,
- may be paid at any time, but the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement), and
- does not incur penalty interest charges.

Review

The Shire will establish a mechanism for the review of decisions made under this policy. Applicants are to be informed of their right to seek review and the process to be followed.

Communication and confidentiality

The Shire will maintain confidential communications at all times, and we undertake to communicate with a nominated support person or other third party at the request of the applicant and upon receipt of written authorisation.

We will advise ratepayers and sundry debtors of this policy and its application, when communicating in any format (i.e., verbal or written) with a ratepayer or sundry debtor that has an outstanding rate and service charge or a sundry debt.

We recognise that applicants for hardship consideration are experiencing additional stressors and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate.

We will ensure all communication with applicants is clear and respectful.

Definitions

Small business means a family run and registered business that operates within the boundaries of the Shire which has a current ABN, with a registered address of the business being within the Shire.

APPENDIX 4

(Salaries and Allowances Tribunal)

SALARIES AND ALLOWANCES ACT 1975
DETERMINATION OF THE SALARIES AND ALLOWANCES TRIBUNAL FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED COUNCIL MEMBERS

TABLE OF CONTENTS

PREAMBLE

STATUTORY CONTEXT

1. Section 7A of the *Salaries and Allowances Act 1975* (SA Act) requires the Salaries and Allowances Tribunal (Tribunal) to 'inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments'.

2. Under Section 7B(2) of the SA Act, the Tribunal must inquire into and determine the amount of:
   - fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* (LG Act) to elected council members for attendance at meetings;
   - expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
   - allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.

3. By issuing this determination, the Tribunal discharges its obligations under Section 8 of the SA Act, which requires determinations under Sections 7A and 7B to be issued at intervals of not more than 12 months.

4. The Tribunal has also considered Sections 2.7 to 2.10 and Section 5.41 of the LG Act, which outlines the roles and responsibilities of local governments, councillors, mayors, presidents and their deputies, and the functions of local government Chief Executive Officers.

Christmas and Cocos (Keeling) Islands

5. In 2016, the Commonwealth and WA Governments entered an agreement under the *Christmas Island Act 1958* (Cth), the *Cocos (Keeling) Islands Act 1995* (Cth) and the *Indian Oceans Territories (Administration of Laws) Act 1992* (WA), by which the Tribunal has the power to determine the remuneration of local government CEOs and the fees, expenses and allowances for local government elected council members of the Shires of Christmas Island and Cocos (Keeling) Islands. This inquiry reviewed the remuneration and fees, expenses and allowances for the Shires of Christmas and Cocos (Keeling) Islands.

CURRENT INQUIRY

Local Government Survey

6. In August and September 2025, the Tribunal conducted a survey of local governments in order to inform a comprehensive review of all aspects of the determination.

7. The survey was undertaken to assess sector views on the determination. Feedback highlighted a range of operational challenges and contextual differences across local governments. However, these issues did not demonstrate a systemic or sector-wide shift that would warrant fundamental changes to the current framework.

8. Every local government had the opportunity to complete the survey and comment on all aspects of the determination. 64 responses were received. A broad overview of the results follows:

   - 25 or 39% of local governments stated that they have experienced attraction and retention issues and some requested the Tribunal increase remuneration rates for CEOs
   - 5 non-metropolitan local governments requested eligibility to provide a Regional/Isolation Allowance to their CEO
   - 12 or 20% of local governments requested an increase to the annual allowance for Mayors/Presidents/Chairs; and 11 or 19% requested an increase to the annual allowance percentage rate for Deputy Mayors/Presidents/Chairs
   - 10 or 17% of local governments requested an increase to the ICT allowance range.

Submissions and consultation

9. Separate to the survey, submissions were also received from local governments and individual Councillors.

10. The Tribunal has also liaised with the Statutory Adviser, the Department of Local Government, Industry Regulation and Safety, the Western Australian Local Government Association and the Local Government Professionals WA regarding the current inquiry.

CONCLUSIONS

11. The Tribunal has completed its inquiry and review of the determination, including consideration of the outcomes of the Local Government Survey, submissions and liaison with key stakeholders. The evidence gathered through this process indicates that the existing arrangements remain appropriate and continue to operate as intended, however, some changes to the determination have been made.

Attraction and retention

12. In determining appropriate remuneration, the Tribunal considers comparative remuneration levels, broader labour-market trends, and the relative work value of roles across our jurisdiction, and others, to ensure competitiveness.

13. While some local governments reported difficulties attracting and retaining CEOs and senior executives, including movement to other local governments or the private sector and instances of CEOs shifting to deputy or executive roles in larger Band 1 or 2 local governments for comparable or higher pay, the Tribunal notes that such mobility is a longstanding and normal feature of public sector labour markets. Similar patterns occur across the Western Australian public sector, where executives in smaller agencies commonly progress to senior or deputy roles in larger organisations to gain experience with greater organisational complexity as part of their leadership pathway.

14. The Tribunal also notes that remuneration practices vary significantly, and while some local governments remunerating CEOs at or near the maximum of the band may experience attraction and retention challenges, others are remunerating CEOs at varying points within the existing band ranges without difficulty. A uniform increase to remuneration bands would therefore risk addressing isolated or localised issues through a blanket adjustment that is neither proportionate nor justified across the sector.

15. The Tribunal acknowledges the challenges faced by smaller local governments, however, these issues do not indicate a systemic problem in the current banding structure or remuneration framework. The Tribunal will continue to monitor workforce dynamics but finds no evidence at this time that adjustments to the determination would materially or sustainably influence these established mobility patterns.

16. The Tribunal also notes, that for non-metropolitan local governments eligible for the Regional/Isolation Allowance, that this allowance is intended to assist with attraction and retention issues in regional and remote areas.

Band allocation model

17. The Tribunal continues to apply the four band allocation model. The model allows a number of measurable and non-measurable factors to be considered when assessing appropriate levels of remuneration. The model is adjusted annually to accommodate incremental increases experienced by all organisations.

18. The Tribunal notes that the remuneration ranges provide flexibility to local governments to set remuneration within the allocated band. The Tribunal will only adjust a band classification when a local government or regional local government council can demonstrate a substantial and sustained increase in functions, roles, or scope of the organisation.

19. In reviewing the band allocation model, the Tribunal has examined local governments with potential to change band classification and considers no change is warranted for any local government at this time.

20. Further, the Tribunal has explored the option of providing an allowance to the largest Band 1 local governments. Some local governments and councillors advocated for the maximum range of Band 1 to be increased or an allowance to be provided to acknowledge the additional work required of large local governments.

21. In considering this option, it is noted that there are variations in size, scale and complexity across all local governments within all 4 bands, not just within Band 1.

22. These variances in size, scale and complexity are already captured within the current banding framework, which relies on the following features to determine band allocation:

- expenditure (operating and capital)
- population
- staffing levels (FTE)
- major growth and development, including risk management
- significant social/economic issues
- significant demand to service and support non-resident needs
- high impact environmental management issues and responsibilities
- greater diversity of services delivered than normally provided by similar sized local governments
- services delivered
- focus of the CEO role and Council profile.

23. In reviewing the largest local governments within Band 1, the Tribunal noted the differences in organisational size, service breadth and operational demands. While these differences are recognised, they did not clearly demonstrate higher leadership, governance, legal or operational responsibilities or requirements that would justify an additional allowance. Accordingly, the Tribunal is not proposing changes to CEO remuneration bands or Council member fees at this time.

Regional/Isolation Allowance

24. The Regional/Isolation Allowance (RIA) is provided to some non-metropolitan local governments in recognition of regional and isolation factors which may affect the attraction and retention of CEOs. Essentially, the RIA calculation comprises two elements – a district allowance component and an attraction and retention component. Factors considered by the Tribunal when determining these amounts are detailed in Part 3.2 (3) of the determination.

District Allowance component

25. The fixed district allowance component of the RIA is an acknowledgement of the additional expenses associated with living in a particular location and is based on the *District Allowance (Government Officers) General Agreement 2010* (the Agreement).

26. The Agreement was originally calculated based on 3 components:

- Cost of Living – Regional Price Index (RPI) scores calculated with the Public Service General Agreement Level 1.1 salary rate

- Isolation – Australian Bureau of Statistics Accessibility/Remoteness Index of Australia (ARIA+) classifications calculated with March quarter Consumer Price Index (CPI) figures
- Climate – Bureau of Meteorology's Relative Strain Index (RSI) scores calculated by CPI.

27. The Agreement provided for annual adjustments based on movements to the above components, but this did not occur.

28. The district allowance component of the RIA has only been increased by the Tribunal once since the RIA was introduced, which was in 2023 when a general increase was applied.

Attraction and Retention component

29. A flexible and discretionary CEO attraction and retention component, set by the Tribunal, is designed to support local governments in securing and retaining suitably qualified CEOs in areas where the geographic location limits the available talent pool.

30. Based on a variety of reasons, the attraction and retention component has been changed (both increased and reduced) since the RIA was first introduced.

Eligibility

31. Eligibility for the RIA is based on the exclusion zone documented in the Agreement. Any local government whose boundaries fall within the inclusion zone received the allowance, and any local government whose boundaries fall within the exclusion zone was not eligible.

Review of the RIA

32. The Tribunal examined a range of alternative models for the RIA, however, it concluded that none were able to adequately replicate the underlying purpose and intent of the RIA.

33. Instead, the Tribunal has opted to update and recalculate the two RIA components, and to revise the eligibility criteria governing access to the allowance.

34. The district allowance component of the RIA has been recalculated based on the original stated methodology, with some modifications:

    - Cost of Living – RPI with Public Service General Agreement Level 1.1 salary rates
    - Isolation – ARIA++ (instead of ARIA+) scores with March quarter CPI adjustments (to 2025)
    - Climate – Air Conditioning Rebate entitlements for relevant towns (replacing the now redundant BOM RSI scores).

35. The attraction and retention component of the RIA has been adjusted based on survey results and submissions which addressed the previously stated factors considered by the Tribunal in Part 3.2(3) of the determination and based on ARIA++ and Australian Bureau of Statistics Socio-Economic Indexes for Areas (SEIFA) scores.

36. ARIA++ is the national standard for measuring a community's access to services. It assesses remoteness using detailed modelling of road distances to population centres and essential services. An ARIA++ score above 5 indicates a high level of geographic isolation and limited access to fundamental services such as health, education, government support and retail.

37. SEIFA provides a comprehensive assessment of socio-economic conditions using Census data, including income, employment, education, occupation and access to material resources. A SEIFA score below 1000 indicates communities experiencing relative socio-economic disadvantage compared with the national average.

38. With respect to eligibility, although the RIA is a combination of a district allowance and attraction and retention component, as the eligibility was only based on the Allowance exclusion zone, this meant the Tribunal has been unable to assist non-eligible local governments to attract and retain CEOs, and by way of flow-on, attract and retain deputies and other executives.

39. By adopting eligibility thresholds of an ARIA++ score above 5 and a SEIFA score below 1000, the Tribunal is strengthening the transparency, fairness and contemporary relevance of the RIA. These measures reflect the latest Australian Bureau of Statistics classifications and provide a robust, evidence-based method for identifying local governments most affected by isolation and disadvantage.

40. These updated boundaries will allow the RIA to better achieve its purpose in recognising the genuine additional costs and challenges associated with life and leadership in regional Western Australia, while supporting the attraction and retention of skilled CEOs who are vital to the long-term sustainability and prosperity of regional communities.

41. Therefore, in addition to the current Allowance boundary, using a combination of ARIA++ and SEIFA scores, eligibility has now been expanded to include 17 local governments in the Wheatbelt and Great Southern.

42. The no disadvantage principle has been applied so that all currently eligible local governments will continue to be eligible to provide an RIA to their CEO, and no amounts have been reduced. Some RIA amounts remain the same, and some have increased.

43. It is important to note that although a component of the RIA is *based* on the Agreement methodology, any possible future replacement Agreements and consequential changes in methodology and/or eligibility will not impact the current RIA, instead they may inform future reviews of the RIA.

44. The Tribunal would like to re-iterate that there is no requirement for local governments to provide the RIA to their CEO. It is to be used at the discretion of the local government and justified and provided in a transparent manner considering all factors outlined in the determination. It is also noted that local governments employees situated above the 26th parallel may also be eligible for several Commonwealth taxation concessions; these local governments are encouraged to examine and, where feasible, incorporate such concessions when determining CEO remuneration.

Elected Council Members

45. Some submissions from elected council members proposed that their fees should reflect a full-time role and be comparable to that of Members of Parliament.

46. The Tribunal acknowledges that both local and state government representatives are elected by their communities, however, the nature, scope and complexity of these roles differ significantly. The Tribunal does not consider the work value of elected council members to be equivalent to that of Members of Parliament, nor that such equivalence would justify similar levels of remuneration.

47. For clarity, the legislative framework governing this determination provides for meeting attendance fees, annual allowances (for Mayors/Presidents/Chairs) and reimbursement of expenses. These mechanisms are expressly designed to compensate elected council members for time, effort and out-of-pocket expenses associated with duties that are part-time and voluntary in nature, and not to provide income commensurate with full-time employment.

48. Should elected council members wish to pursue changes to this legislative framework, they may raise these matters with the Department of Local Government, Industry Regulation and Safety and the Minister for Local Government for further consideration.

DECISIONS

49. The Tribunal has determined a general economic increase of **3.5%** for local government CEOs and Elected Council Members.

50. In reaching this decision, the Tribunal has relied on the most up-to-date economic information available, including WA data on CPI and WPI, and the wider public sector framework. The Tribunal recognises that broader economic conditions and current global uncertainties may place additional upward pressure on costs of living, but the scale and duration of any potential flow-on effects remain uncertain and difficult to quantify at the time of making this determination. Given this uncertainty, the Tribunal considers it appropriate to avoid making speculative adjustments.

51. As the Tribunal is statutorily required to issue the Local Government Determination at intervals of not more than 12 months, this determination must be issued prior to 4 April 2026, although it does not take effect until 1 July 2026. Accordingly, the Tribunal will continue to monitor economic indicators and developments, and will revisit this matter and make adjustments if necessary.

52. **CEO remuneration** – the Tribunal has determined a **3.5%** increase to CEO remuneration bands. The Tribunal notes that each local government must set remuneration within the band to which it is allocated. Any increase within the bands must be determined by each local government through its own assessment of whether changes are justified.

53. **Elected council members attendance fees** – the Tribunal has determined a **3.5%** increase to elected council member attendance (annual and sitting) fees. The Tribunal emphasizes that the fees for elected council members should be set to compensate costs for the prescribed role of an elected council member, which has been specifically described as not being a full-time occupation in parliamentary debates of the *Local Government Amendment Act 2011* and re-iterated again in the Parliament through the passing of the *Local Government Amendment Bill 2024*.

54. **Committee meeting fees –** the Tribunal has determined a **3.5%** increase to the sitting and annual fees for elected council members to attend committee meeting and prescribed meetings.

55. **Independent Committee Member fees** – the Tribunal has determined a **3.5%** increase to the fees for independent committee members.

56. **Independent Audit, Risk and Improvement Committee Member fees** – the Tribunal has determined that the **minimum range** of fees be increased by **3.5%** for independent ARIC members. It is the intention of the Tribunal to consider annual increases going forward, however, as these rates were only just considered and determined effective from 1 January 2026, the maximum amount remains unchanged.

57. **Mayor/President/Chair Annual allowances** – the Tribunal has determined a **3.5%** increase to the annual allowance ranges for Mayors/Presidents/Chairs.

58. **Deputy Mayor/President/Chair Annual allowances** – the Tribunal has determined that the percentage rate of **25%** is appropriate and should remain unchanged for the deputy annual allowance.

59. **Regional/Isolation Allowance** – the Tribunal has determined an increase to most local governments of varying amounts, and determined that 17 additional local governments be eligible for the allowance which are now included in Table 3 of the determination.

60. **Annual Allowance in lieu of reimbursement of expenses** – to avoid misuse of the ICT expense allowance and embed good practice, the Tribunal has determined that the wording for this allowance be amended to indicate that if ICT equipment is supplied to elected council members by the local government, the allowance is to be reduced by the cost of the supplied ICT equipment.

61. **Regional Local Government Councils** – the Tribunal has determined that the Resource Recovery Group be removed from the determination as it has been wound up.

62. **Housing and motor vehicle allowances** – the Tribunal has determined that these allowances remain unchanged.

63. Some percentage increases provided have been rounded.

The Determination will now issue.

DETERMINATION

PART 1 INTRODUCTORY MATTERS

This Part deals with some matters that are relevant to the determination generally.

1.1 Short Title

This determination may be cited as the Local Government Chief Executive Officers and Elected Council Members Determination No. 1 of 2026.

1.2 Commencement

This determination comes into operation on **1 July 2026**.

1.3 Content and intent

(1) The remuneration listed in this determination comprises all remuneration as defined under the *Salaries and Allowances Act 1975* as including salary, allowances, fees, emoluments and benefits.

(2) The determination applies to:
  (a) Chief Executive Officers (CEOs)
  (b) Acting Chief Executive Officers
  (c) Elected Council Members.

(3) The remuneration specified in this determination for CEOs is based on a person being appointed to one local government CEO position only. In the case of a person appointed to undertake the duties of more than one CEO position simultaneously, the relevant local governments must seek a determination from the Tribunal for the multiple CEO positions held by that person.

(4) If a local government undergoes an amalgamation or a rezoning of local government boundaries, the local government is required to seek a new determination from the Tribunal.

(5) This determination provides for the amount of fees, expenses and allowances to be paid or reimbursed to elected council members under the *Local Government Act 1995* ('the LG Act') Part 5 Division 8. The determination applies to elected council members who are members of the council of a local government, and under Section 3.66 of the LG Act.

(6) Where the Tribunal has determined a specific amount for a fee, expense or allowance for elected council members of a local government or regional local government council, the amount determined by the Tribunal will be payable to an eligible elected council member.

(7) Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for elected council members of a local government or regional local government council, each local government or regional local government council will set an amount within the relevant range determined and the amount set will be payable to an eligible elected council member.

(8) The fees, expenses and allowances determined are intended to recognise the responsibilities of elected council members, mayors and presidents of local governments and chairs of regional local government councils and to remunerate them for the performance of the duties associated with their office.

(9) Nothing in this determination shall be interpreted and/or applied in such a manner as to circumvent the intention of the Tribunal to ensure transparency and accountability in the remuneration of Local Government CEOs and the provision of fees, expenses and allowances to elected council members.

1.4 Terms used

(1) In this determination, unless the contrary intention appears:

Chair means a person who is elected or appointed from among the members of a council of a regional local government as its chair;

Committee meeting means a meeting of a committee of a council where the committee comprises:
(a) council members only; or
(b) council members and/or employees of the local government or regional local government council and/or independent members.

Council, in relation to:
(a) a local government, means the council of the local government;
(b) a regional local government, means the council of the regional local government;

Elected Council Member, in relation to:
(a) a local government –
  i means a person elected under the LG Act as a member of the council of the local government; and
  ii includes the mayor or president of the local government;

(b) a regional local government council –

i means a person elected under the LG Act as a member of the council of a local government and who is a member of the council of the regional local government; and

ii includes the chair of the regional local government council;

Independent committee member means a person who is a committee member but who is neither a council member nor an employee.

LG Regulations means the *Local Government (Administration) Regulations 1996;*

Mayor means a council member holding the office of mayor, whether elected by the council from amongst its members or elected by the electors;

Non-Metropolitan region means a local government defined in Schedule 4 of the *Planning and Development Act 2005*.

President means a council member holding the office of president, whether elected by the council from amongst its members or elected by the electors.

1.5 Pro rata payments

(1) The Total Reward Package specified in this determination for CEOs is based on a person serving in the office on a full-time basis. The relevant range shall be payable on a pro rata basis if the position is undertaken on a part time basis.

(2) The amount of a person's entitlement to remuneration, annual attendance fee or annual allowance specified in this determination shall be apportioned on a pro rata basis according to the portion of a year that the person holds office.

1.6 Local government band allocations

Unless the contrary intention appears, this determination allocates local governments to the bands set out in Schedule 1. Regional local government councils (as constituted under Part 3 Division 4 of the LG Act) are allocated to a Band only with respect to CEOs.

PART 2 TOTAL REWARD PACKAGE

This Part deals with the remuneration payable to Chief Executive Officers.

2.1 General

(1) Offices listed in this Part have been assigned by the Tribunal to one of four classifications designated Band 1 to Band 4.

(2) Each classification (Band 1 to Band 4) has a commensurate Total Reward Package (TRP) range.

(3) For the purposes of this determination, the TRP must capture the full value of all monetary and non-monetary items of remuneration provided to a CEO as a reward or benefit provided for the performance of their duties as a CEO. Without limiting the generality of this, some examples of items that qualify for inclusion in a TRP are:

(a) Base salary
(b) Annual leave loading
(c) Associated FBT accrued (total annual amount of fringe benefits tax paid by the local government for all fringe benefits provided to a CEO; FBT for a motor vehicle, even if tool of trade, is to be included in the TRP)
(d) Association membership fees
(e) Attraction/retention allowance, not being provided under Part 3
(f) Personal benefit value of the provision of a motor vehicle for private use (if applicable) as defined under Part 5 of this determination
(g) Cash bonus and performance incentives
(h) Cash in lieu of a motor vehicle
(i) Fitness club fees
(j) Grooming/clothing allowance
(k) Health insurance
(l) School fees and/or child's uniform
(m) Superannuation (all mandatory and non-mandatory employer superannuation contributions)
(n) Travel or any other benefit taken in lieu of salary
(o) Travel for spouse or any other member of family
(p) Unrestricted entertainment allowance
(q) Utilities allowance (any water, power or other utility subsidy provided to the CEO).

(4) The only exclusions from the TRP are:

(a) items listed in Parts 3, 4 and 5 of this determination (however, any superannuation guarantee associated with the payment of a Regional/Isolation Allowance and any associated FBT accrued from the provision of a motor vehicle or accommodation are to be included as part of the TRP);

(b) employer obligations such as professional development (restricted to the CEO), reimbursement for genuine work expenses or the cost of recruitment and relocation expenses; and

(c) items considered by the local government to be a tool of trade (i.e. equipment needed to undertake the duties of a CEO, such as a laptop or mobile phone), and which are not a direct or indirect reward or benefit for the performance of duties as a CEO.

2.2 Local Government Classification

(1) The TRP ranges in Table 1 apply where a local government or regional local government council has been classified into the relevant band.

Table 1: Local government band – CEO TRP ranges

CEO Total Reward Package		
Band	**Minimum**	**Maximum**
1	$298,832	$455,071
2	$246,467	$383,393
3	$188,483	$310,883
4	$168,758	$258,762

(2) Local governments have been classified in Schedule 1.

(3) Regional local government councils have been classified in Table 2.

Table 2: Regional local government council band classification

Regional LG Council Classification	
Regional LG Council	**Band**
Bunbury-Harvey Regional Council	4
Catalina Regional Council	2
Eastern Metropolitan Regional Council	2
Mindarie Regional Council	3
Murchison Regional Vermin Council	4
Western Metropolitan Regional Council	4

PART 3 REGIONAL/ISOLATION ALLOWANCE

This Part deals with the Regional/Isolation Allowance that may be payable to CEOs from local governments identified in this Part.

3.1 General

(1) Local governments listed in Table 3 in this Part may provide an annual Regional/Isolation Allowance to a CEO, in addition to the CEO's TRP, in recognition of the regional and isolation factors, such as higher costs of living, which may affect the attraction and retention of the CEOs of those local governments.

(2) There is no requirement to provide a Regional/Isolation Allowance to a CEO. Payment of this allowance is at the discretion of the local government, within the parameters set by the Tribunal.

(3) When a local government chooses to use any or all of this allowance, the payment of the allowance should be properly justified and applied in a transparent manner considering the issues outlined in 3.2.

(4) When a local government chooses to pay all or any of this allowance, it is to be paid to the CEO as salary.

3.2 Determining appropriateness and rate of allowance

(1) When assessing the appropriateness of providing a Regional/Isolation Allowance, an eligible local government must consider the impact of factors outlined in 3.2(3) on attraction and retention of a CEO. In the event these factors have little or no impact, the local government should not provide this Allowance.

(2) In the event a Regional/Isolation Allowance is considered appropriate, the amount of the Allowance should be proportionate to the circumstances faced by the local government.

(3) The following factors should be considered when determining whether to apply the Regional/Isolation Allowance:

   (a) Remoteness - issues associated with the vast distances separating communities within a local government or the distance of the Local Government from Perth or a Regional Centre.

   (b) Cost of living - the increased cost of living highlighted specifically in the Regional Price Index.

(c) Social disadvantage - reduced specialist health services, schooling opportunities for children, employment opportunities for spouse, reduced lifestyle commodities when compared to Perth and regional centres, and access to professional and personal support networks.

(d) Dominant industry - the impact that a dominant industry such a mining or agriculture has on an area and the ability to attract and retain people in the face of a dominant industry.

(e) Attraction/retention - the ability to recruit suitably qualified candidates and being able to retain them in light of the above concerns in competition with positions in Perth, regional centres and private industry.

(f) Community expectations - the pressures on a CEO to meet expectations when professional or operational expertise is not readily available.

3.3 Regional/Isolation Allowance

(1) Local governments eligible for the Regional/Isolation Allowance are listed in Table 3.

Table 3: Regional/Isolation Allowance – per annum maximum

Regional/Isolation Allowance	
Local Government	**Maximum**
Ashburton Shire	$70,000
Broome Shire	$55,000
Broomehill-Tambellup Shire	$10,000
Bruce Rock Shire	$10,000
Carnamah Shire	$40,000
Carnarvon Shire	$45,000
Chapman Valley Shire	$38,600
Christmas Island Shire	$90,000
Cocos (Keeling) Islands Shire	$90,000
Coolgardie Shire	$38,600
Coorow Shire	$40,000
Cue Shire	$60,000
Dalwallinu Shire	$15,000
Dandaragan Shire	$10,000
Derby-West Kimberley Shire	$60,000

Regional/Isolation Allowance	
Local Government	**Maximum**
Dundas Shire	$50,000
East Pilbara Shire	$70,000
Esperance Shire	$40,000
Exmouth Shire	$55,000
Gnowangerup Shire	$15,000
Greater Geraldton City	$32,200
Halls Creek Shire	$80,000
Irwin Shire	$38,600
Jerramungup Shire	$45,000
Kalgoorlie-Boulder City	$38,600
Karratha City	$80,000
Katanning Shire	$10,000
Kellerberrin Shire	$10,000
Kent Shire	$20,000
Kondinin Shire	$25,000
Koorda Shire	$15,000
Kulin Shire	$20,000
Lake Grace Shire	$20,000
Laverton Shire	$55,000
Leonora Shire	$55,000
Meekatharra Shire	$65,000
Menzies Shire	$55,000
Merredin Shire	$15,000
Mingenew Shire	$38,600
Morawa Shire	$40,000
Mount Magnet Shire	$50,000
Mount Marshall Shire	$25,000
Mukinbudin Shire	$40,000
Murchison Shire	$55,000
Narembeen Shire	$20,000
Ngaanyatjarraku Shire	$80,000

Regional/Isolation Allowance	
Local Government	**Maximum**
Northampton Shire	$38,600
Nungarin Shire	$20,000
Perenjori Shire	$45,000
Port Hedland Town	$80,000
Ravensthorpe Shire	$50,000
Sandstone Shire	$60,000
Shark Bay Shire	$60,000
Tammin Shire	$15,000
Three Springs Shire	$38,600
Trayning Shire	$15,000
Upper Gascoyne Shire	$65,000
Victoria Plains Shire	$15,000
Westonia Shire	$40,000
Wickepin Shire	$10,000
Wiluna Shire	$55,000
Wongan-Ballidu Shire	$10,000
Woodanilling Shire	$15,000
Wyalkatchem Shire	$15,000
Wyndham-East Kimberley Shire	$55,000
Yalgoo Shire	$50,000
Yilgarn Shire	$40,000

PART 4 HOUSING ALLOWANCE

This Part deals with the Housing Allowance that may be payable to Chief Executive Officers.

4.1 General

(1) In recognition of the need for local governments to provide accommodation as a result of a lack of suitable housing or recruitment issues, on either a permanent or temporary basis, local governments are able to utilise this allowance as required.

(2) When a local government utilises this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.

(3) Any accommodation provided under this Part must be located within or adjacent to the local government area in which the CEO is employed.

(4) Local governments should tailor the provision of any housing allowance to suit their particular circumstances. This may include the CEO making contributions towards the cost of the accommodation.

4.2 Applicable housing allowance

(1) Where a local government owns a property and provides that property to the CEO for accommodation, the value of this accommodation will not be included in the Total Reward Package.

(2) For reporting purposes, the value of the local government owned property shall be valued at the annual Gross Rental Value of the property as determined by the Valuer General.

(3) Where a local government leases accommodation for the use of the CEO, the lease costs will not be included in the Total Reward Package.

(4) For reporting purposes, the value of the local government leased property shall be the annual actual costs of the accommodation lease.

(5) Where a local government provides a Home Ownership Subsidy to the CEO, this will not be included in the Total Reward Package.

(6) For reporting purposes, the value of the Home Ownership Subsidy shall be the annual actual costs of the Home Ownership Subsidy.

PART 5 MOTOR VEHICLES

This Part deals with the provision of motor vehicles to Chief Executive Officers.

5.1 General

(1) For local governments generally, except those outlined in (2) below, the private benefit value of any motor vehicle provided to the CEO by the local government is to be included in the Total Reward Package.

(2) For local governments listed in Table 3 under Part 3 of this determination and/or local governments classified as Band 3 or Band 4 located in a non-metropolitan region, any motor vehicle provided to the CEO or an allowance provided to a CEO for use of a private motor vehicle for work-related purposes, is to be considered a tool of trade (i.e. equipment needed to undertake the duties of a CEO in these local governments) and any private benefit will not be considered as part of the Total Reward Package.

5.2 Private benefit value

(1) The private benefit value of the motor vehicle will be dependent on the type of motor vehicle provided, method of ownership (i.e. local government owned or leased), maintenance and running costs, insurance, any applicable luxury car tax and the amount of private use of the vehicle (i.e. non-business use).

(2) As a general rule, the private benefit value will be based upon the annual costs multiplied by the percentage of private use.

(3) Local governments and CEOs will need to agree on the most appropriate way to record the amount of private use in order to calculate the private benefit value.

PART 6 MEETING ATTENDANCE FEES

This Part deals with fees payable to council members for attendance at council and other meetings

6.1 General

(1) Pursuant to Section 5.98(1)(b) of the LG Act, an elected council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government council within the range determined in Section 6.2 of this Part for council meeting attendance fees.

(2) Pursuant to Section 5.98(1)(b) and (2A)(b) of the LG Act, an elected council member who attends a committee meeting or (at the request of the local government or regional local government council) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government council within the range determined in Section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.

(3) Pursuant to Section 5.100(2)(b) and (3)(b) of the LG Act, a committee member who is not an elected council member or employee of the local government, who attends a committee meeting or (at the request of the local government or regional local government council) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government council within the range determined in Section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.

(4) Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations:

(a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government

(b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government

(c) council meeting of a regional local government council where the council member is the deputy of a member of the regional local government council and is attending in the place of the member of the regional local government council

(d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting

(e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.

(5) Pursuant to Section 5.99 of the LG Act, a local government or regional local government council may decide by an absolute majority that instead of paying council members an attendance fee referred to in Section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined in Section 6.4 of this Part.

(6) Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if the:

(a) person who organises the meeting pays the council member a fee for attending the meeting; or

(b) council member is paid an annual fee in accordance with Section 5.99 of the LG Act; or

(c) council member is deputising for a council member at a meeting of a regional local government council and the member of the regional local government council is paid an annual fee in accordance with Section 5.99 of the LG Act.

(7) In determining the fees set out in this Part, the Tribunal has taken into account a range of factors including the:

(a) time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with council staff and community members

(b) role of the council member, mayor, president or chair including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation

(c) particular responsibilities associated with the types of meetings attended;

(d) responsibilities of a mayor, president or chair to preside over meetings

(e) relative "size" of the local government as reflected in the Tribunal's local government banding model.

(8) The Tribunal has not determined a specific meeting attendance fee for the purposes of Section 5.98(1)(a) or (2A)(a) of the LG Act.

(9) The entitlement of an elected council member to a fee, allowance or reimbursement of an expense established under the LG Act, the LG Regulations and this determination, cannot be proscribed, limited or waived by a local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government.

6.2 Council meeting attendance fees – per meeting

(1) The ranges of fees in Table 4 apply where a local government or regional local government council decides by an absolute majority to pay an elected council member a fee referred to in Section 5.98(1)(b) of the LG Act for attendance at a council meeting.

Table 4: Council meeting attendance fees – per meeting

Council meeting attendance fees				
	Elected council member		Mayor, President or Chair	
Band	**Minimum**	**Maximum**	**Minimum**	**Maximum**
1	$725	$922	$725	$1,258
2	$435	$684	$435	$911
3	$233	$482	$233	$735
4	$109	$280	$109	$570
Regional LG Council	$109	$280	$109	$570

6.3 Committee meeting and prescribed meeting attendance fees – per meeting

(1) The ranges of fees in Table 5 apply where a local government or regional local government council decides to pay an elected council member a fee referred to in Sections:

(a) 5.98(1)(b) of the LG Act for attendance at a committee meeting; or

(b) 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

Table 5: Committee and prescribed per meeting fees

Committee meeting attendance fees		
Band	**Minimum**	**Maximum**
1	$363	$466
2	$218	$342
3	$114	$244
4	$57	$140
Regional LG Council	$57	$140

6.4 Meeting attendance fees for independent committee members – per meeting

(1) The range of fees in Table 6 apply where a local government or regional local government council decides to pay an **independent committee member** a fee referred to in:

(a) Section 5.100(2)(b) of the LG Act for attendance at a committee meeting; or

(b) Section 5.100(3)(a) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

(2) The range is provided to enable local governments to appropriately compensate independent committee members depending on the skills and expertise they bring to the committee.

Table 6: Committee and prescribed per meeting fees for independent committee members

Independent Committee Member		
Bands	**Minimum**	**Maximum**
1 – 4	$0	$466
Regional LG Council	$0	$466

(3) In accordance with Sections 5.100(4), (5) and (6) of the LG Act, an independent committee member can be reimbursed for attending committee meetings referred to in 6.4(1) above.

(4) The extent to which an independent committee member can be reimbursed for attending committee meetings is the actual travel and associated costs incurred by the independent member demonstrated to the satisfaction of the local government.

6.5 Meeting attendance fees for Independent Audit, Risk and Improvement Committee members – per meeting

(1) In accordance with Section 5.100(2)(b) of the LG Act, the fee payable by a local government or a regional local government council to an **Independent Audit, Risk and Improvement Committee (ARIC) Member** (whether Presiding Member, Deputy Presiding Member, Deputy Member or Member) for attendance at an ARIC meeting must be set within the range provided in Table 7. The fees provided in Table 7 are exclusive of superannuation. Local government bodies should seek their own professional advice in regard to whether or not independent committee members are to be paid superannuation.

(2) The range in Table 7 is provided to enable local governments to appropriately compensate independent ARIC members depending on the skills and expertise required to undertake the roles. The local government must resolve that the fee represents value for money. The State Government's Audit and Financial Advisory Services Common Use Agreement (CUAAFA2024) may be used as guide.

Table 7: Independent ARIC members – per meeting fees

Independent Audit, Risk and Improvement Committee Member		
Bands	**Minimum**	**Maximum**
1 – 4	$110	$1,215
Regional LG Council	$110	$1,215

(3) In accordance with Sections 5.100(4), (5) and (6) of the LG Act, an independent ARIC member can be reimbursed for attending ARIC meetings.

(4) The extent to which an independent committee member can be reimbursed for expenses attending ARIC meetings is the actual travel and associated costs incurred by the independent member demonstrated to the satisfaction of the local government.

6.6 Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees

(1) The ranges of fees in Table 8 apply where a local government or regional local government council decides by an absolute majority that, instead of paying council members a per meeting attendance fee referred to in Section 5.98 of the LG Act, it will pay an annual fee to all council members who attend council, committee or prescribed meetings.

Table 8: Annual attendance fees in lieu of council, committee and prescribed per meeting fees

Annual attendance fees				
	Elected council member		Mayor, President or Chair	
Band	**Minimum**	**Maximum**	**Minimum**	**Maximum**
1	$28,525	$36,722	$28,525	$55,078
2	$17,238	$26,931	$17,238	$36,112
3	$8,917	$18,977	$8,917	$29,379
4	$4,161	$11,023	$4,161	$22,646
Regional LG Council	$2,086	$12,245	$2,293	$18,361

PART 7 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT, CHAIR, DEPUTY MAYOR, DEPUTY PRESIDENT AND DEPUTY CHAIR

This Part deals with annual allowances payable to mayors, presidents, chairs and their deputies, in addition to any entitlement to meeting attendance fees or the reimbursement of expenses.

7.1 General

(1) Pursuant to Section 5.98(5) of the LG Act, the mayor or president of a local government and the chair of a regional local government council are entitled, in addition to any fees or reimbursement of expenses payable under Section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government council within the range determined in Section 7.2 of this Part.

(2) Pursuant to Section 5.98A(1) of the LG Act, a local government or regional local government council may decide, by an absolute majority, to pay the deputy mayor or deputy president of the local government, or the deputy chair of the regional local government council, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chair of the regional local government council, is entitled under Section 5.98(5) of the LG Act. That percentage is determined in Section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chair under Section 5.98 of the LG Act.

(3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the:

(a) leadership role of the mayor, president or chair
(b) statutory functions for which the mayor, president or chair is accountable
(c) ceremonial and civic duties required of the mayor, president or chair, including local government business related entertainment
(d) responsibilities of the deputy mayor, deputy president or deputy chair when deputising
(e) relative “size” of the local government as reflected in the Tribunal’s local government banding model
(f) civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.

7.2 Annual allowance for a Mayor, President or Chair

(1) The ranges of allowances in Table 9 apply where a local government or a regional local government council sets the amount of the annual local government allowance to which a mayor, president or chair is entitled under Section 5.98(5) of the LG Act.

Table 9: Annual allowance for a Mayor, President or Chair

Mayor, President or Chair Annual Allowance		
Band	**Minimum**	**Maximum**
1	$59,414	$104,032
2	$17,825	$73,435
3	$1,193	$42,837
4	$596	$23,257
Regional LG Council	$596	$23,257

(2) Despite the provisions of subsection (1), the **City of Perth** is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of **$69,554 to $155,220**.

7.3 Annual allowance for a Deputy Mayor, Deputy President or Deputy Chair

(1) The percentage determined for the purposes of Section 5.98A(1) of the LG Act is **25%**.

(2) If the deputy performs the functions of mayor, president or chair for a continuous period of no less than four months, the deputy will be entitled to receive the mayor, president or chair allowance according to the applicable local government band in 7.2 of the Determination. This can be applied retrospectively, in instances where an initial short-term period of acting becomes a continuous period of acting for four months or more.

PART 8 EXPENSES TO BE REIMBURSED

This Part deals with expenses for which council members are entitled to be reimbursed.

8.1 General

(1) Pursuant to Section 5.98(2)(a) and (3) of the LG Act, an elected council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(1) to (5) of this Part.

(2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed:
- (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
- (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.

(3) Pursuant to Section 5.98(2)(a) and (3) of the LG Act, an elected council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in Section 8.2(6) to (8) of this Part.

(4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement:
- (a) an expense incurred by an elected council member in performing a function under the express authority of the local government;
- (b) an expense incurred by an elected council member to whom paragraph (a) applies by reason of the elected council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the elected council member to be accompanied by that other person; and
- (c) an expense incurred by an elected council member in performing a function in his or her capacity as an elected council member.

8.2 Extent of expenses to be reimbursed

(1) The extent to which an elected council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the elected council member.

(2) The extent to which an elected council member can be reimbursed for childcare costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour up to **$35 per hour**. If an elected council member incurs costs greater than $35 per hour due to having multiple children, children with special needs, lack of adequate childcare facilities or services or another extenuating circumstance, a local government may reimburse the elected council member for the actual costs upon the provision of sufficient receipts/evidence to satisfy the local government that the expense has been legitimately incurred.

(3) The extent to which an elected council member of a local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is:

- (a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or
- (b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:
  - i for the person to travel from the person's place of residence or work to the meeting and back; or
  - ii if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.

(4) The extent to which an elected council member of a regional local government council can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person's place of residence or work to the meeting and back.

(5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Award 2021* as at the date of this determination. For elected council members with Electric Vehicles, the 1600cc Motor Vehicle Allowance rate should be applied.

(6) The extent to which an elected council member can be reimbursed for childcare costs incurred because of attendance at a meeting referred to in regulation 32(1) of the LG Regulations is the actual cost per hour up to $35 per hour. If an elected council member incurs costs greater than $35 per hour due to having multiple children, children with special needs, lack of adequate childcare facilities or services or another extenuating circumstance, a local government may reimburse the member for the actual costs upon the provision of sufficient receipts/evidence to satisfy the local government that the expense has been legitimately incurred.

(7) The extent to which an elected council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.

(8) The extent to which an elected council member can be reimbursed for any other cost incurred under regulation 32(1) of the LG Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred.

PART 9 ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES

This Part deals with annual allowances that a local government or regional local government council may decide to pay.

9.1 General

(1) Pursuant to Section 5.99A of the LG Act, a local government or regional local government council may decide by absolute majority that instead of reimbursing elected council members under the LG Act Section 5.98(2) for all of a particular type of expense, it will pay all elected council members, for that type of expense, the annual allowance determined in Section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.

(2) Where a local government or regional local government council has decided to pay elected council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under Section 5.98(2) of the LG Act, Section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.

(3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the:

- (a) intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members
- (b) capacity of local governments to set allowances appropriate to their varying operational needs
- (c) particular practices of local governments in the provision and use by elected council members of information and communication technology (e.g. laptops/computers)
- (d) varying travel requirements of elected council members in local governments associated with geography, isolation and other factors.

(4) With respect to ICT expenses, the annual allowance is provided to cover expenses incurred by an elected council member if they purchase ICT equipment and for related expenses. If ICT equipment is supplied to elected council members by a local government, the allowance is to be reduced by the cost of the supplied ICT equipment.

9.2 Annual allowances determined instead of reimbursement for particular types of expenses for Elected Council Members

(1) In this Part,

ICT expenses means:

(a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations;

(b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations; or

(c) any expenses related to ICT equipment that is incurred in the course of an elected council member undertaking their duties.

Travel and accommodation expenses means:

(a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or

(b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.

(2) For the purposes of Section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is **$500** and the maximum is **$3,500**.

(3) For the purposes of Section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is **$100**.

SCHEDULE 1: LOCAL GOVERNMENT BAND CLASSIFICATIONS

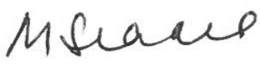
Local Government Band Classifications	
Local Government	**Band**
Albany City	1
Armadale City	1
Ashburton Shire	2
Augusta-Margaret River Shire	2
Bassendean Town	3
Bayswater City	1
Belmont City	1
Beverley Shire	4
Boddington Shire	4
Boyup Brook Shire	4
Bridgetown-Greenbushes Shire	3
Brookton Shire	4
Broome Shire	2
Broomehill-Tambellup Shire	4
Bruce Rock Shire	4
Bunbury City	1
Busselton City	1
Cambridge Town	2
Canning City	1
Capel Shire	3
Carnamah Shire	4
Carnarvon Shire	2
Chapman Valley Shire	4
Chittering Shire	3
Christmas Island Shire	3
Claremont Town	3
Cocos (Keeling) Islands Shire	4
Cockburn City	1
Collie Shire	3
Coolgardie Shire	3
Coorow Shire	4
Corrigin Shire	4
Cottesloe Town	3
Cranbrook Shire	4

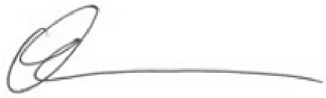
Local Government Band Classifications	
Local Government	**Band**
Cuballing Shire	4
Cue Shire	4
Cunderdin Shire	4
Dalwallinu Shire	3
Dandaragan Shire	3
Dardanup Shire	3
Denmark Shire	3
Derby-West Kimberley Shire	2
Donnybrook Balingup Shire	3
Dowerin Shire	4
Dumbleyung Shire	4
Dundas Shire	4
East Fremantle Town	3
East Pilbara Shire	2
Esperance Shire	2
Exmouth Shire	3
Fremantle City	1
Gingin Shire	3
Gnowangerup Shire	4
Goomalling Shire	4
Gosnells City	1
Greater Geraldton City	1
Halls Creek Shire	3
Harvey Shire	2
Irwin Shire	3
Jerramungup Shire	4
Joondalup City	1
Kalamunda Shire	2
Kalgoorlie-Boulder City	1
Karratha City	1
Katanning Shire	3
Kellerberrin Shire	4
Kent Shire	4
Kojonup Shire	3
Kondinin Shire	4

Local Government Band Classifications	
Local Government	**Band**
Koorda Shire	4
Kulin Shire	4
Kwinana City	1
Lake Grace Shire	4
Laverton Shire	3
Leonora Shire	3
Mandurah City	1
Manjimup Shire	2
Meekatharra Shire	3
Melville City	1
Menzies Shire	4
Merredin Shire	3
Mingenew Shire	4
Moora Shire	3
Morawa Shire	4
Mosman Park Town	3
Mount Magnet Shire	4
Mount Marshall Shire	4
Mukinbudin Shire	4
Mundaring Shire	2
Murchison Shire	4
Murray Shire	2
Nannup Shire	4
Narembeen Shire	4
Narrogin Shire	3
Nedlands City	2
Ngaanyatjarraku Shire	4
Northam Shire	2
Northampton Shire	3
Nungarin Shire	4
Peppermint Grove Shire	4
Perenjori Shire	4
Perth City	1
Pingelly Shire	4
Plantagenet Shire	3

Local Government Band Classifications	
Local Government	**Band**
Port Hedland Town	1
Quairading Shire	4
Ravensthorpe Shire	3
Rockingham City	1
Sandstone Shire	4
Serpentine-Jarrahdale Shire	2
Shark Bay Shire	4
South Perth City	2
Stirling City	1
Subiaco City	2
Swan City	1
Tammin Shire	4
Three Springs Shire	4
Toodyay Shire	3
Trayning Shire	4
Upper Gascoyne Shire	4
Victoria Park Town	2
Victoria Plains Shire	4
Vincent City	2
Wagin Shire	4
Wandering Shire	4
Wanneroo City	1
Waroona Shire	3
West Arthur Shire	4
Westonia Shire	4
Wickepin Shire	4
Williams Shire	4
Wiluna Shire	4
Wongan-Ballidu Shire	4
Woodanilling Shire	4
Wyalkatchem Shire	4
Wyndham-East Kimberley Shire	2
Yalgoo Shire	4
Yilgarn Shire	3
York Shire	3

Signed on 2 April 2026





E Prof M Seares AO	Dr M Schaper	Mr O Whittle
CHAIRPERSON	MEMBER	MEMBER

SALARIES AND ALLOWANCES TRIBUNAL

APPENDIX 5

(Rates Risk Comparison Model)

2026 / 27 BUDGET- RATE COMPARISON ANALYSIS

1.0 PASTORAL

1.1 UNIMPROVED VALUE (UV)

2025 / 2026

	Shires	UV C/$	Ranking
1	Carnarvon	13.8130	3
2	Ashburton	19.3650	1
3	Exmouth	10.0710	5
4	Meekatharra	8.7975	8
5	Sandstone	6.7240	10
6	Mount Magnet	7.0910	9
7	Shark Bay	13.5000	4
8	Cue	8.8910	7
9	Murchison	9.9932	6
10	**Upper Gascoyne**	**17.4900**	**2**

	Shires	Min Rural Rate	Ranking
1	Carnarvon	$1,454	3
2	Ashburton	$1,390	4
3	Exmouth	$1,500	2
4	Meekatharra	$518	7
5	Sandstone	$400	10
6	Mount Magnet	$475	9
7	Shark Bay	$1,020	5
8	Cue	$515	8
9	Murchison	$1,000	6
10	**Upper Gascoyne**	**$1,600**	**1**

2.0 MINING

2.1 UNIMPROVED VALUE (UV)

2025/ 2026

	Mining UV	UV C/$	Ranking
1	Carnarvon	28.1070	
2	Ashburton	37.9500	1
3	Exmouth	21.4200	
4	Meekatharra	25.0000	
5	Sandstone	29.6820	
6	Mount Magnet	35.3120	2
7	Shark Bay	27.0000	
8	Cue	24.2390	
9	Murchison	19.8300	
10	**Upper Gascoyne**	**34.9800**	**3**

2.2 UNIMPROVED VALUE (MINIMUM PAYMENT)

2025 / 2026

Shires	Minimum Mining Rate	Ranking
Carnarvon	$1,454	2
Ashburton	$1,390	3
Exmouth	$490	8
Meekatharra	$650	6
Sandstone	$400	10
Mount Magnet	$475	9
Shark Bay	$1,020	4
Cue	$515	7
Murchison	$1000	5
Upper Gascoyne	**$2,200**	**1**

3.0 GROSS RENTAL VALUE (GRV)

3.1 GROSS RENTAL VALUE

2025 / 2026

	GRV RESIDENTIAL	UV C/$	Ranking
1	Carnarvon	10.7975	4
2	Ashburton	6.7710	9
3	Exmouth	7.3500	7
4	Meekatharra	9.8325	6
5	Sandstone	7.2850	8
6	Mount Magnet	10.3450	5
7	Shark Bay	11.5000	2
8	Cue	11.2900	3
9	Murchison	N/A	10
10	**Upper Gascoyne**	**12.5000**	**1**

3.2 GROSS RENTAL VALUE (MINIMUM PAYMENT)

2025 / 2026

Shires	Minimum GRV Rate	Ranking
Carnarvon	$1,454	2
Ashburton	$1,390	3
Exmouth	$1,500	1
Meekatharra	$414	8
Sandstone	$200	9
Mount Magnet	$475	7
Shark Bay	$1,020	4
Cue	$515	6
Murchison	N/A	10
Upper Gascoyne	**$525**	**5**

4.0 RATING CATEGORIES

Currently the Shire have three separate rating categories:

1. Gross Rental Value (GRV)
2. Unimproved Value – Pastoral
3. Unimproved Value – Mining

5.0 LOCAL GOVERNMENT COST INDEX

The Local Government Price Index (LGPI) measures price movements faced by Local Governments in respect of their purchases of goods and services whereas the Consumer Price Index (CPI) measures price movements faced by the Mums and Dads.

As the mix of goods and services purchased by Local Councils is quite different from that typically consumed by households, overall price movements faced by Local Councils may differ markedly from those faced by households. Overall price movements indicated by the Consumer Price Index (CPI) - which measures changes in the price of a 'basket' of goods and services which account for a high proportion of expenditure by metropolitan households - may therefore not accurately reflect price movements faced by Local Councils.

The LGCI takes into account the following components

Employee costs
Materials and contracts
Furniture
Non-residential building
Machinery and Equipment
Non-road infrastructure
Road and bridge construction
Utilities
Insurance
Other costs

Although this economic indicator does reflect the costs associated with Local Governments its primary weakness is that it does not discriminate between regions and is primarily based on metro data. It would be more helpful if the LGCI could be developed for each of the Zones and presented as an annual per centum in April of each financial year.

6 RATE TAKE COMPARATIVE ANALYSIS

The above rankings between other Local Governments although a handy tool to see how we fair does not paint the overall picture when looking at rate revenue as a total.

Shires	Rates (2025 / 2026)	Ranking
Carnarvon	$7,772,846	3
Ashburton	$74,096,895	1
Exmouth	$5,906,125	4
Meekatharra	$8,450,000	2
Sandstone	$1,812,033	9
Mount Magnet	$2,549,555	6
Shark Bay	$2,098,609	8
Cue	$3,020,001	5
Murchison	$801,331	10
Upper Gascoyne	**$2,201,830**	**7**

(table1 – combined rate revenue)

6.1 Rate Revenue from the Rural Sector

Shire	Rate cents in $	No Properties	Valuation	Total Rates	Mean Ave per Prop
Upper Gascoyne	**17.4900 10.00**	**38**	**$1,602,475**	**$301,483 $181,551**	**$7,933 $4,777**
Carnarvon	13.8130	40	$3,092,832	$440,986	$11,025
Ashburton	19.3650	41	$7,997,885	$1,541,838	$37,605
Murchison	9.9320	22	$1,232,909	$109,656	$4,984
Meekatharra	8.9275	44	$2,447,227	$216,200	$4,982
Sandstone	6.7240	25	$728,458	$51,220	$2,048
Mount Magnet	7.0910	19	$569,457	$40,857	$2,150

(table – rate revenue from the Rural Sector)

7.0 COMMENTARY / RECOMMENDATION

In the WALGA December 2025 Economic Briefing it is anticipated that the LGCI for 26/27 is cautiously forecast to be 2.9%. We are cautioned that the LGCI could rise significantly due to global uncertainty.

Drought has had a major impact on the Rural Sector with many of the Pastoralists experiencing declining revenues. It is encouraging that at the time of writing this report that the drought has finally broken for half the Shire. The Shire should continue to apply a hardship policy on application to assist this sector during this very difficult time.

The mining sector is "on again off again" and is dependent on the floor costs associated with the various rare earth minerals. Gold leases are the shinning lights but getting a project off the ground is costly and takes a considerable period of time.

It should be noted that the Shire lost its ability to levy rates on Miscellaneous Mining Licenses and this cost the bottom line $225,000.

The difference between the 25/26 anticipated rates take and the 26/27 anticipated rates take is an overall reduction of 3.629%.

It should also be noted that the Shire is also subject to price rises especially in relation to fuel, tires, transport, wages, bitumen, contactor price escalation, construction prices and other inflationary pressures.

In conclusion if we include the cost of inflation – 3.9% (without accounting for petroleum related cost escalations) and a reduction in year on year rate revenue of 3.629%, the Shire have taken 7.529% hit to the bottom line.

Based on the above it is my recommendation that we increase our rates by 2.0% across the board.

Rating Category	Current Rate in the $	Proposed % increase	Proposed 26/27 rate in the $	Minimum Payment
GRV - Residential	12.5000	2	12.7500	$536
UV – Rural	17.4900	2	17.8398	$1,632
UV– Mining	34.9800	2	35.6796	$2,288

APPENDIX 6

(Objects and Reasons)

Objectives and Reasons for Proposed Differential Rates and Minimum Payments for the 2026/27 Financial Year

In accordance with Section 6.36 of the Local Government Act 1995, the Shire of Upper Gascoyne is required to publish its Objects and Reasons for implementing Differential Rates.

Overall Objective

The objective of Council's rates is to collect revenue on an equitable basis in order that services to ratepayers can be provided throughout the Shire. The rates are raised to achieve a balanced budget. Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year. Section 6.33 of the Local Government Act 1995 provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire of Upper Gascoyne. The application of differential rating maintains equity in the rating of properties across the Shire, enabling the Shire to provide and maintain facilities, infrastructure and services to the entire community and visitors.

Council has considered the Key Values contained within the Rating Policy Differential Rates (s.6.33) March 2016 released by the Department of Local Government and Communities, being:

- Objectivity
- Fairness and Equity
- Consistency
- Transparency and administrative efficiency

A copy of the policy can be obtained from

https://www.dlgsc.wa.gov.au/resources/publications/Pages/ViewPublication.aspx?DocID=558

Council strive to deliver on the objectives of its long-term strategic plans. A big part of achieving these goals is consistency and efficiencies. We are committed to ensuring our community is sustainable going into the future and that we can continue to deliver quality services and infrastructure to our community.

This year's budget has taken a longer term view as to the ongoing sustainability of the Shire, rising costs attributable to inflation in the first instance; material costs associated with Heritage Surveys and Monitors; legal costs associated with Heritage issues;; providing new staff housing; supply line issues; the employment market; availability of contractors; increased cost of flood damage claims; increased costs associated with legislative compliance and triple the usage of our roads by the Mining sector and a huge increase in heavy vehicles on our road network primarily from the Mining sector and to a smaller degree increased usage by Tourists.

Based on current calculations the proposed rating for the 26/27 period will deliver $2,201,830 Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations that will assist in managing the overall budget. In particular the following actions have been undertaken:

- Continuation of a 10/4 with an 11 hour per day work roster for the Road crews to reduce mobilisation costs.
- Provide onsite mobile accommodation for the outside crew, reducing lost productive time associated with travelling.
- Strategically placed fuel storage depots throughout the Shire so the outside crew do not have to wait for fuel supplies.

- Have established a further 34 bores and additional borrow pits to reduce the cartage distance to works and hence improve productivity.
- Continuation of camping out on jobs for Road crews when more than 50km from town to reduce time spent traveling to jobs and increase the time spent working on the roads.
- A continued focus by officers in leveraging council resources to attract grant funding.
- Multi skilling of all employees.
- Continued training of employees to improve their knowledge and productivity.
- Purchase modern equipment that is designed to do the job, reducing down time and reduce maintenance costs.
- Resource sharing where possible.
- Operating with an extremely small workforce – 15 FTE's
- Working directly with the various sectors – Mining / Pastoral to find collaborative ways to manage our assets by hosting sector specific forums.
- Ensuring that the Shire are maximising their Financial Assistance Grant by keeping all possible cost adjustors up to date.

The following are the proposed Differential General Rates and Minimum Payments for the Shire of Upper Gascoyne for the **2026/27** financial year.

Rate Category	Minimum Rates $	Rate in $ (cents)
GRV - GENERAL	*535*	*12.7500*
GRV – Transient Workforce Accommodation		
UV - RURAL	*1,632*	*17.8398*
UV – MINING	*2,224*	*35.6796*

Gross Rental Value (GRV)

The Local Government Act 1995 determines that properties of a Non-Rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. The Valuer General determines the GRV for all properties within the Shire of Upper Gascoyne every three years and assigns a GRV. The current valuation is effective from 1 July 2015. Interim valuations are provided monthly to Council by the Valuer General for properties where changes have occurred (i.e. subdivisions or strata title of property, amalgamations, building constructions, demolition, additions and/or property rezoning etc.). In such instances Council recalculates the rates for the affected properties and issues interim rates notices.

GRV – General

Consists of properties predominately located within the Gascoyne Junction townsite boundaries with a predominant residential use and is valued by the Valuer General on a GRV basis. This category is considered by Council to be the base rate by which all other GRV rated properties are assessed. The properties were last assessed on the Valuer General on 1 July 2015. The rate reflects an adequate contribution to the rate burden on the Shire to deliver services, carry out maintenance of public facilities and infrastructure and to meet the objectives as set out in the Strategic Community Plan and other statutory requirements.

Minimum Rates – GRV General

The setting of minimum rates within rating categories is an important method of ensuring that all properties contribute an equitable rate amount. A minimum rate of **$536** has been set for the GRV-General category. The minimum rate reflects an adequate contribution to the rate burden on the Shire to deliver services, carry out maintenance of public facilities and infrastructure and to meet the objectives as set out in the Strategic Community Plan and other statutory requirements.

The minimum rate for the GRV-General category is set to ensure that less than 50% of the properties in this category are on the minimum rate to ensure compliance with Section 6.35 of the Local Government Act 1995.

GRV – Transient Workforce Accommodation

This incorporates all mass accommodation facilities provided for a workforce that is not permanently located within the district.

To ensure rates are distributed equitably across property used for residential and non-residential workers. Temporary workers are consumers of Shire services but unless they are also property owners within the Shire, are not contributing to the cost of services which they use. Mass accommodation properties have the potential to have a greater impact on Shire services and assets than other property types due to their number of occupants in a relatively small land parcel.

Unfortunately, we are unable to rate our only Transient Workforce Accommodation situated at the Yangibana Rare Earth project as it is located on a miscellaneous mining license which are now un-rateable due to changes to legislation. However, if we do get accommodation established on land that is not a miscellaneous mining license we can levy a rate.

Unimproved Value (UV)

Properties that are predominantly of a rural purpose are assigned an Unimproved Value that is supplied and updated by the Valuer General on an annual basis from 1 July of the current year. The rate in the dollar set for the UV-Rural category forms the basis for calculating all other UV differential rates

UV - Rural (The base rate for Unimproved Value)

Consists of properties that are exclusively for pastoral/rural use and is considered to be the base rate by which all other UV rated properties are assessed.

This category has been rated to reflect an adequate contribution on the maintenance and renewal of the Shires extensive 1900km road network, and to provide other services such as Biosecurity which encompasses Wild Dog control. These properties have access to all other services and facilities provided by the Shire.

Minimum Rates – UV Rural

The setting of minimum rates within rating categories is an important method of ensuring that all properties contribute an equitable rate amount. A minimum rate of **$1,632** has been set for the UV-Pastoral category.

The proposed minimum payment reflects an adequate contribution on the maintenance and renewal of the Shires extensive 1900km road network, and to provide other services such as Biosecurity, inclusive of Wild Dog Control. These properties have access to all other services and facilities provided by Council.

The minimum rate for the UV-Rural category is set to ensure that less than 50% of the properties in this category are on the minimum rate to ensure compliance with Section 6.35 of the Local Government Act 1995.

UV – Mining

This category covers all Mining Leases, Exploration Licences, Prospecting Licences, Retention Licences, General Purpose Leases, Special Prospecting Leases for Gold as defined under the Mining Act 1978.

Consists of properties that are used for mining, exploration or prospecting purposes. The Unimproved Value is supplied and updated by the Valuer General on both an annual basis from 1 July and a monthly basis thereafter for new tenement grants, deaths and other changes.

The reasons for this category is to reflect the impact on utilisation of rural infrastructure (comparative to Rural) by heavy transport and associated higher traffic volumes and heavy equipment on the shires extensive 1900km road network. The larger scale equipment, frequency of movement, size and operations of mining result in the shires road network requiring significant additional on-going maintenance and renewal to service these users. Further, these properties have access to all other services and facilities provided by Council.

Minimum Rates – UV Mining

The setting of minimum rates within rating categories is an important method of ensuring that all properties contribute an equitable rate amount. A minimum rate of **$2,224** has been set for the UV-Mining category.

The reasons for this category is to reflect the impact on utilisation of rural infrastructure (comparative to Rural) by heavy transport and associated higher traffic volumes and heavy equipment on the shires extensive 1900km road network. The larger scale equipment and operations of mining / exploration result in the shires road network requiring additional on-going maintenance and renewal to service these users. Further, these properties have access to all other services and facilities provided by Council.

The minimum rate for the UV-Mining category is set to ensure that less than 50% of the properties in this category are on the minimum rate to ensure compliance with Section 6.35 of the Local Government Act 1995.

John McCleary
CHIEF EXECUTIVE OFFICER

APPENDIX 7

(Delegation Register)

Shire of
UPPER GASCOYNE

DELEGATED AUTHORITY REGISTER 2026

DOCUMENT NUMBER:		Y0005	
NAME	DATE REVIEWED	REVIEW:	Annually
		CHANGES/COMMENTS	
Council	24/06/2015	Reviewed & adopted	
Council	29/06/2016	Reviewed & adopted	
Council	28/06/2017	Reviewed & adopted	
Council	27/06/2018	Reviewed & adopted	
Council	19/12/2019	Reviewed & adopted	
Council	10/11/2020	Reviewed & adopted	
Council	20/10/2021	Reviewed & adopted	
Council	21/09/2022	Reviewed & adopted	
Council	22/11/2023	Reviewed & Adopted	
Council	27/11/2024	Reviewed & Adopted	
Council	27/08/2025	Reviewed & Adopted (added delegation 88&87)	
Council	23/05/2026	Pending	
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Contents

REGISTER OF DELEGATIONS

The *Local Government Act 1995* (the Act) was introduced on 1 July 1996 and made significant changes to the way local government conducts its business. Its general aim was to enable local governments to provide good, open and accountable government to its people.

It is important to note that not all delegations in this Register are delegations made under the *Local Government Act 1995*. Although the *Local Government Act 1995* allows delegation only to the CEO other Acts allow delegations to be made direct to other employees, for example, the *Health Act 1911* and the *Dog Act 1976*. In some instances, other Acts do not give authority for the person delegated the power to sub-delegate that power. In those instances, if the delegation is made to the CEO, the CEO therefore cannot sub-delegate. This Register attempts to ensure delegations are made to the employee whose task it is to enforce the Act concerned.

One of the changes was the degree of delegated authority available to be passed onto the Chief Executive Officer or a committee in order to manage the day-to-day operations of the Shire.

The Act allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act. All delegations made by the Council must be by an absolute majority decision.

The following are decisions that cannot be delegated to the Chief Executive Officer:

- Any power or duty that requires a decision of an absolute majority or 75% majority of the local government,
- Accepting a tender that exceeds an amount set by the local government,
- Appointing an auditor,
- Acquiring or disposing of property valued at an amount higher than that determined by the local government,
- Any of the local government's powers under section 5.98, 5.99 and 5.100 of the Act,
- Borrowing money on behalf of the local government,
- Hearing or determining an objection of a kind referred to in section 9.5,
- Any power or duty that requires the approval of the Minister or the Governor, or
- Such other duties or powers that may be prescribed by the Act.

The Act allows for the Chief Executive Officer to delegate any of his/her powers to another employee – this must be done in writing. The Act allows for the Chief Executive Officer to place conditions on any delegations if he/she desires.

A register of delegations (being this document) relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that he/she has been delegated, the Act requires him/her to keep necessary records of the exercise of the power or discharge of the duty. The written record is to contain:

- How the person exercised the power or discharged the duty;
- When the person exercised the power or discharged the duty; and
- The person or classes of person, other than council or committee members or employees of the local government, directly affected by the exercise of the power or discharge of the duty.

The aim of this register of delegations is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire’s commitment to a strong customer service focus.

Transfer of Authority Due to Absence

Where an Officer not named has been appointed by Council or by an Officer authorised to make the appointment to act in a position to which the named Officer is appointed, the authority shall transfer to the Officer acting as appointed, for the duration of Council authorisation.

Acting Through Another Person

***Local Government Act* 1995 – Section 5.45(2)**

Nothing in this Division (Division 4 – Local Government Employees) is to be read as preventing –

(a) a local government from performing any of its functions by acting through a person other than the CEO; or

(b) a CEO from performing any of his or her functions by acting through another person.

The key difference between a delegation and “acting through” is that a delegate exercises the delegated decision making function in their own right. The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the “acting through” concept. Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

The functions of a local government are spelt out in Section 3.1, “General Function” and Division 2 and Division 3 of Part 3 of the *Local Government Act* 1995. The functions of the CEO are set out in Section 5.41 of the *Local Government Act* 1995. The CEO can act through another person by giving instructions to that person to undertake one or more of those functions.

1. Appointment of Acting CEO

Function to be performed	The Chief Executive Officer to appoint an Acting Chief Executive Officer.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	That CEO appoint an Acting Chief Executive Officer
Conditions	Subject to: • Appointments being no longer than 30 working days; • Council Members to be advised. • The CEO must be satisfied that the person appointed as Acting CEO is suitably qualified for the position (refer to section 5.36(2)(a) of the *Local Government Act*).
Statutory reference	*Local Government Act 1995*; section 5.36 and section 5.41
Council Policy Link	Council Policy Manual

2. Payments from the Municipal Fund and Trust Fund

Function to be performed	Where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of Council.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to make payments from the municipal fund, credit card or the trust fund, pursuant to the *Local Government (Financial Management) Regulations 1996*,**Regulation 12(1)(a)(b)**.
Conditions	Subject to the requirements of the *Local Government (Financial Management) Regulations 1996*, **Regulation 13**.
Statutory reference	*Local Government (Financial Management) Regulations 1996*, **Regulation 12(1)(a)(b)**.
Council Policy Link	Council Policy Manual

3. Appointment of Contractors & Consultants

Function to be performed:	The Chief Executive Officer to appoint Consultants and Contractors to enable the proper administration of the Shire's business and operations.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint consultants and contractors, including but not limited to architects, auctioneers, engineers, planners, quantity surveyors, solicitors, surveyors, valuers, selling and leasing agents, to enable the proper administration of the Shire's business and operations.
Conditions:	Subject to: • funding being available in the Budget; • The value of the contract shall not exceed $250,000. • Quotations to be obtained, in accordance with Council Purchasing Policy.
Statutory reference:	*Local Government Act 1995,* ***Sections 3.1, 3.18, 5.41(d)*** *and* ***6.8****.*

4. Obtaining Legal Advice

Function to be performed:	A local government may at times require legal advice or assistance.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to obtain legal advice and assistance to enable the proper administration of the Shire's business and operations and to provide advice to the Council, as required.
Conditions:	Subject to Council Policy
Statutory reference:	*Local Government Act 1995*, **Section 5.41(a), (b) and (d)**.
Council Policy Link	Council Policy Manual

5. Preparation of the Annual Report

Function to be performed:	A local government is to prepare an annual report for each financial year.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to prepare an annual report for each financial year.
Conditions:	The Annual Report is to be submitted to the Council for adoption.
Statutory reference:	*Local Government Act 1995*, **Section 5.53**.

6. Making Payments to Employees in Addition to Contract or Award

Function to be performed:	A local government can approve of payments to employees in addition to their contract or Award.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve of making payment to employees in addition to their contract or Award.
Conditions:	Subject to: 1. Council Policy 2. Budget allocation.
Statutory reference:	*Local Government Act 1995, **Sections 5.42** and **5.50**.*
Council Policy Link	Council Policy Manual

7. Amending the Rate Record

Function to be performed:	A local government is required, from time to time, to amend a rate record for the current financial year to ensure that the information contained in the record is current and correct and that the record is in accordance with this Act.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Finance and Administration / Consultant Rates Officer

Delegation:	The Chief Executive Officer is delegated the power to determine whether to amend the rate record for the preceding five years, pursuant to the *Local Government Act 1995*, **Section 6.39**.
Conditions:	Nil
Statutory reference:	*Local Government Act 1995*, **Section 6.39(2)**.

8. Agreement as to Payment of Rates and Service Charges

Function to be performed:	A local government may accept payment of a rate or service charge due and payable by a person in accordance with an agreement made with the person.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Finance and Administration
Delegation:	The Chief Executive Officer is delegated the power to make an agreement with a person for payment of rates and service charges, pursuant to the *Local Government Act 1995*, **Section 6.49**.
Conditions:	Subject to: • the arrangements agreed to being on the basis that the total debt outstanding will be extinguished by 30 June next following. • Council Policy • The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	*Local Government Act 1995*, **Section 6.49**.
Council Policy Link	Council Policy Manual

9. Rates or Service Charges Recoverable in Court

Function to be performed:	If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil

Delegation:	The Chief Executive Officer is delegated the power to determine that court action will be taken, pursuant to the *Local Government Act 1995*, **Section 6.56(1)**.
Conditions:	Council Policy 2.8
Statutory reference:	*Local Government Act 1995*, **Section 6.56(1)**.
Council Policy Link	Council Policy Manual

10. Require Lessee to Pay Rent in Satisfaction of Rates or Service Charge

Function to be performed:	If payment of a rate or service charge imposed in respect of any land is due and payable, notice may be given to the lessee of the land requiring the lessee to pay to the local government any rent as it falls due in satisfaction of the rate or service charge.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that notice be given to the lessee requiring payment of the rates or service charges, pursuant to the *Local Government Act 1995*, **Sections 6.60(2) and (3)**.
Conditions:	Council Policy
Statutory reference:	*Local Government Act 1995*, **Section 6.60(2)**.
Council Policy Link	Council policy Manual

11. Recover Amount of Rates or Service Charge from Lessee as Debt

Function to be performed:	A local government may recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with the notice.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to recover the amount of rate or service charge as a debt from the lessee if rent is not paid, pursuant to the *Local Government Act 1995*, **Section 6.60(4)**.
Conditions:	Council Policy

Statutory reference:	*Local Government Act 1995*, **Section 6.60(4)**.
Council Policy Link	Council policy Manual

12. Recovery of Debts (other than Rates or Service Charges)

Function to be performed:	If a debt (other than a rate or service charge) remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to take action to recover any outstanding debts pursuant to the *Local Government Act 1995*, **Section 6.10**.
Conditions:	Council Policy
Statutory reference:	*Local Government Act 1995*, **Section 6.10**; and *Local Government (Financial Management) Regulations 1996*, **Regulation 5(a)**.
Council Policy Link	Council policy Manual

13. Signing of Requisitions and Purchase Orders

Function to be performed:	A local government can sign Requisitions and Purchase Orders.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Various staff members as recorded in the Sub-Delegations Register
Delegation:	The Chief Executive Officer is delegated the power to sign Requisitions and Purchase Orders.
Conditions:	Limit as per Signing Authority determined by the CEO. In accordance with Council *"Purchasing"* Policy
Statutory reference:	*Local Government Act 1995*, **Section 3.1**; and *Local Government (Financial Management) Regulations 1996*, **Regulation 5**.
Council Policy Link	Council Policy Manual

14. Issue of Petty Cash Advances

Function to be performed:	A local government can issue Petty Cash Advances.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Finance and Administration
Delegation:	The Chief Executive Officer is delegated the authority to issue Petty Cash Advances.
Conditions:	The acquittal of petty cash advances expended is to be supported by sufficient receipts/ information/documentation to prove the expenditure.
Statutory reference:	*Local Government Act 1995*, **Section 3.1**; and *Local Government (Financial Management) Regulations 1996*, **Regulations 5 and 11**.

15. Submission of Grants and Subsidy Applications

Function to be performed:	A local government can submit grant and subsidy applications.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	• Council's grant officer – at the request of the CEO • Council's Engineers – at the request of the CEO • Council's Accountants – at the request of the CEO • Staff as directed by the CEO
Delegation:	The Chief Executive Officer is delegated the authority to submit grant and subsidy applications.
Conditions:	That sufficient financial resources have been budgeted when the grant requires a co-contribution or there is provision in a reserve account or the grant is such that making application fits in the Strategic Community Plan.
Statutory reference:	*Local Government Act 1995*, **Section 3.1**; and *Local Government (Financial Management) Regulations 1996*, **Regulation 5**.

16. Negotiating Terms and Conditions for Leases and Properties

Function to be performed:	A local government can negotiate Terms and Conditions for Leases and Properties.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the authority to negotiate Terms, Conditions and Assignment of Rent for Leases and Properties.
Conditions:	Finalised Terms and Conditions to be Approved by the Council as soon as practicable.
Statutory reference:	*Local Government Act 1995*, **Section 3.1**.

17. Representing Local Government in Court

Function to be performed:	A local government shall, in writing, appoint persons to represent the local government in court.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint a persons to represent the local government in court proceedings either generally or in a particular case.
Conditions:	The authorisation is to be recorded on the person's personnel file.
Statutory reference:	*Local Government Act 1995*, **Section 9.29 (2)**.

18. Dog Act 1976

Function to be performed	A local government may delegate to its Chief Executive Officer any power or duty of the local government under another provision of the *Dog Act 1976*
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil

Delegation:	That the Chief Executive Officer be delegated any power or duty under the *Dog Act 1976*
Conditions:	1. The authority to appoint a person under **Section 29(1),** shall only be approved by the Chief Executive Officer. 2. The authority to declare a dog to be dangerous, pursuant to *Dog Act 1976* **Section 33E,** shall only be approved by the Chief Executive Officer. 3. The authority to sign any Warrant to seize, detain and deal with any dog pursuant to *Dog Act 1976* **Section 29 (5a),** in accordance with **Sections 33G or 39,** shall only be approved by the Chief Executive Officer. 4. Withdrawal of an infringement can only be approved by the Chief Executive Officer.
Statutory reference:	*Dog Act 1976*, **Section 10AA**

19. Liquor Control Act 1988 – Issue of Certificates Under Section 39

Function to be performed:	An application made to the licensing authority for the grant or removal of a licence, or for a change in the use or condition of any premises shall be accompanied by a certificate from the local government for the district in which the premises to which the application relates are situated, or are to be situated, unless the licensing authority otherwise determines.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a certificate on behalf of the Shire of Upper Gascoyne, pursuant to the *Liquor Control Act 1988*, **Section 39**.
Conditions:	Nil
Statutory reference:	*Liquor Control Act 1988*, **Section 39**.

20. Liquor Control Act 1988 – Issue of Certificates Under Section 40

Function to be performed:	An application made to the licensing authority for the grant or removal of a licence, or for a change in the use or condition of any premises shall be accompanied by a certificate from the authority responsible for planning matters in the district in which

	the premises to which the application relates are situated, or are to be situated, unless the licensing authority otherwise determines.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a certificate on behalf of the City, pursuant to the *Liquor Control Act 1988*, **Section 40**.
Conditions:	Nil
Statutory reference:	*Liquor Control Act 1988*, **Section 40**.

21. Bush Fires Act 1954 – Powers and Duties

Function to be performed:	A local government is empowered with all powers, duties and functions under the *Bush Fires Act 1954*.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to perform all powers, duties and functions of the *Bush Fires Act 1954*.
Conditions:	Excludes powers and duties that are prescribed in the Act with the requirement for a resolution by the local government.
Statutory reference:	*Bush Fires Act 1954*, **Section 48**.

22. Bush Fires Act 1954 – Firebreaks Around Properties

Function to be performed:	A local government can take measures for preventing a bush fire, including requesting firebreaks around properties.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Shire Appointed Contract Ranger
Delegation:	The Chief Executive Officer is delegated the power to take measures for preventing a bush fire, including requesting firebreaks around properties.
Conditions:	Nil
Statutory reference:	*Bush Fires Act 1954*, **Section 33**.

23. Bushfires Act 1954 – Prohibited Burning Times

Function to be performed:	A local government can determine to vary Prohibited Burning Times, in accordance with the *Bush Fires Act 1954*, **Sections 17(7) and (8)**,regarding: • shortening, extending, suspending or reimposing a period of prohibited burning times; or • imposing a further period of prohibited burning times.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to: • shorten, extend, suspend or reimpose a period of prohibited burning times; or • impose a further period of prohibited burning times.
Conditions:	Nil
Statutory reference:	*Bush Fires Act 1954*, **Section 17(10)**.

24. Bush Fires Act 1954 – Prosecutions and Infringement Notices

Function to be performed:	A local government can consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to institute and carry out legal proceedings for alleged offences against the *Bush Fires Act 1954*, including the power to issue an Infringement Notice.
Conditions:	**Chief Executive Officer to sign any Prosecution Notices.** ***Note: s59A(3) and Bush Fires (Infringements) Regulations 1958, Reg.4(a)provide that only the Shire President or the Chief Executive Officer may withdraw an infringement notice.***
Statutory reference:	*Bush Fires Act 1954*, **Section 59(3)** Prosecution of Offences and **Section 59A(2)** Alternative Procedure – Infringement Notices.

25. Food Act 2008 – Appointment of Authorised Persons

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of the *Food Act 2008*.
Conditions:	Nil
Statutory reference:	*Local Government Act 1995*, **Section 9.10(1)**. *Food Act 2008, Section 122, s.126 (2).*

26. Food Act 2008 – Appointment of Persons to Withdraw Infringement Notices

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	**The Chief Executive Officer is delegated the authority to** withdraw an Infringement or grant an extension of time for payment **pursuant to section 126 (6), (7) & (13) of the Act.**
Conditions:	Nil
Statutory reference:	*Local Government Act 1995*, **Section 9.10(1)**. *Food Act 2008, S.126 (6), (7) & (13).*

27. Food Act 2008 – Registration of Food Businesses

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer

Delegation:	The Chief Executive Officer is delegated the power to sign and issue any registration approvals to operate a Food Business under the *Food Act 2008*, **s.110**.
Conditions:	Nil
Statutory reference:	*Local Government Act 1995*, **Section 9.10(1)**.

28. Health Act 1911 – Appointment of Deputy, Discharge of Powers and Duties

Function to be performed:	A local government may appoint and authorise any person to be its deputy under the *Health Act 1911* to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit. Such appointment shall not affect the exercise or discharge by the local government itself of any power or function.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer
Delegation:	**The Chief Executive Officer is delegated the power to be its *Health Act 1911* deputy to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit. Such appointment shall not affect the exercise or discharge by the local government itself of any power or function.**
Conditions:	The Chief Executive Officer, shall: (i) approve of all legal action and sign Prosecution Notices; and (ii) sign all Notices.
Statutory reference:	*Health Act 1911*, **Section 26**.

29. Approval of Building Permits

Function to be performed:	Approve Building Permits
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract EHO / Building Surveyor
Delegation:	The CEO is delegated the authority to grant or refuse the issue of a **building Permits** in the prescribed form pursuant to *Building Act 2011*, **Section 20, 22 & 127.**

Conditions:	Nil
Statutory reference:	*Building Act 2011*, **Sections 20, 22 and 127**. Division 2 of Part 2. Divisions 1, 2 and 4 of Part 4.

30. Grant of Occupancy Permit, Building Approval Certificate, with or without conditions & extension of period of duration of Occupancy Permit or Building Approval Certificate.

Function to be performed:	Authority to issue occupancy permits, certificates of construction appliance, grant permits, issue building orders and notices and perform associated functions of a permit authority pursuant to the *Building Act 2011*.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract EHO / Building Surveyor
Delegation:	The officers are delegated the power to issue Certificates of Occupancy, Building Approval certificates and extensions of period of duration of Occupancy Permit or Building Approval Certificate in the prescribed form upon completion of buildings, pursuant to the *Building Act 2011*, **Sections 58, 59, 62, 65 and 127**.
Conditions:	Nil
Statutory reference:	*Building Act 2011*, **Sections 58, 59, 62, 65 and 127**.

31. Approve a Demolition Permit Other Than for Buildings Classified by the National Trust and Council's Heritage Register

Function to be performed:	To grant or refuse to approve applications for a Demolition Permit.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract EHO / Building Surveyor
Delegation:	The CEO is delegated authority to grant or refuse a **Demolition Permit** other than for buildings classified by the National Trust and Council's Heritage Register, pursuant to the *Building Act 2011*, **Sections 21, 22 & 127**.
Conditions:	Nil
Statutory reference:	*Building Act 2011*, **Sections 21, 22 and 127**.

32. Issue Building Orders

Function to be performed:	A Permit Authority may make an Order (a Building Order) in respect of one or more of the following - (a) particular building work; (b) particular demolition work; (c) a particular building or incidental structure, whether completed before or after commencement day.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue Building Orders for works in contravention of the Act, pursuant to the *Building Act 2011*, **Sections 110, 111 and 112**.
Conditions:	1. Chief Executive Officer to sign the Building Order. 2. Subject to Sub-Section 112(2)(b) being conditional as follows; "*The Order to demolish, dismantle or remove a building or incidental structure that has been, or is being, built or occupied in suspected contravention of a provision of the Building Act 2011, SHALL only be issued where the building is assessed to be in a state that is dangerous and which cannot be easily rectified".*
Statutory reference:	*Building Act 2011*, **Sections 110, 111 and 112**.

33. Revoke Building Orders

Function to be performed:	A Permit Authority may, by notice in writing, revoke a Building Order at any time and must serve each person to whom to order is directed with a copy of the notice.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to revoke Building Orders for works in contravention of the Act, pursuant to the *Building Act 2011*, **Section 117**.
Conditions:	Chief Executive Officer to sign the notice to revoke a Building Order.
Statutory reference:	*Building Act 2011*, **Section 117**.

34. Issue Licence to Deposit Material on Street

Function to be performed:	No person shall deposit stones, bricks, lime, rubbish, timber, iron, or other materials on a street, way, or other public place, nor make an excavation on land abutting or adjoining a street, way, or other public place, unless authorised to do so by an Act or unless he has first obtained from the local government in whose district the street, way, public place, or land is situated a licence in writing for that purpose, nor unless, in the case of an excavation he has securely fenced off the place where it is to be made from the street, way, or other public place, nor unless he complies with the conditions, if any, of the licence.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer Contract Building Surveyor
Delegation:	The Chief Executive Officer is delegated the power to issue licenses for the **deposit of materials on a street**, way or other public place and to make an excavation on land abutting or adjoining a street, way, or other public place, pursuant to the *Local Government (Miscellaneous Provisions) Act 1960*, **Section 377**.
Conditions:	Nil
Statutory reference:	*Building Regulations 2012*, **Regulation 64**.

35. Appoint Authorised Persons (Swimming Pool Inspectors)

Function to be performed:	A local government may appoint an Authorised Person to carry out inspections of pools. An **"authorised person"** means a person with appropriate experience or qualifications authorised by the local government for the purposes of this section.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	EHO / BS
Delegation:	**The Chief Executive Officer is delegated the power to appoint authorised persons for the purpose of inspecting private swimming pools and enforcing the provisions of the Act, pursuant to the *Building Regulations 2012*,** Regulation 53(1).
Conditions:	The authorisations to be in writing and recorded on the appropriate file and the person's personal file.
Statutory reference:	*Building Regulations 2012*, **Regulation 53(1)**.

36. Disturbing Local Government Land or Anything On It

Function to be performed:	A person who, without lawful authority interferes with the soil of, or anything on, land that is local government property; or takes anything from land that is local government property, commits an offence.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to interfere with soil or take anything from local government land, pursuant to the *Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 5(1)** and **Schedule 3.1, Division 2, Item 2** and *Local Government Act 1995*, **Section 3.25(1)(b)**.
Conditions:	Nil
Statutory reference:	*Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 5(1)**.

37. Obstructing A Public Thoroughfare

Function to be performed:	A person who, without lawful authority, places on a public thoroughfare anything that obstructs it commits an offence if the person fails to remove the obstruction when requested by the local government to do so, or if anything falls from land, or from anything on land, onto a public thoroughfare and obstructs it, a person who is the owner or occupier of the land commits an offence if the person fails to remove the obstruction when requested by the local government to do so.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to obstruct a public thoroughfare, pursuant to the *Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 6 (1) and Schedule 3.1, Division 2, Item 2** and *Local Government Act 1995*, **Section 3.25(1)(b)**.
Conditions:	Nil
Statutory reference:	*Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 6(1)**.

38. Encroaching A Public Thoroughfare

Function to be performed:	A person who is the owner or occupier of land and, without lawful authority erects on the land a structure that encroaches upon a public thoroughfare; or permits a tree or other plant growing on the land to encroach upon a public thoroughfare, commits an offence if the person fails to remove the structure or plant, to the extent that it is encroaching, when requested by the local government to do so.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to erect a structure or permit a tree that encroaches a public thoroughfare, pursuant to the *Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 7(1) and Schedule 3.1, Division 2, Item 2** and *Local Government Act 1995*, **Section 3.25(1)(b)**.
Conditions:	Nil
Statutory reference:	*Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 7(1)**.

39. Offences Relating to the Repair of Gates and Fences

Function to be performed:	A person who is the owner or occupier of land commits an offence if any fence or gate that separates the land from a public thoroughfare is not kept in good repair. A person may apply to the local government for permission to have across a public thoroughfare under the control or management of the local government a gate or other device that enables motor traffic to pass across the public thoroughfare and prevents livestock from straying.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to provide a gate or other device across a public thoroughfare or serve a Notice to request the owner or occupier to repair a gate or fence, pursuant to the *Local Government (Uniform Local Provisions) Regulations 1996*,**Regulation 8(1) and Schedule 3.1, Division 2, Item 2** and *Local Government Act 1995*, **Section 3.25(1)(b)**.
Conditions:	Nil
Statutory reference:	*Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 8(1)**.

40. Dangerous Excavation in or Near Public Thoroughfare

Function to be performed:	If there is, in a public thoroughfare or land adjoining a public thoroughfare, an excavation that the local government considers to be dangerous it may fill in or fence the excavation, or request the owner or occupier to fill or securely fence the excavation.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	**The Chief Executive Officer is delegated the power to deem an excavation to be dangerous and to fill in or fence the excavation, or serve a Notice to request the owner or occupier to fill or securely fence the excavation, pursuant to the *Local Government (Uniform Local Provisions) Regulations 1996*,** Regulation 11(1) and Schedule 3.1, Division 2, Item 2 **and *Local Government Act 1995*,** Section 3.25(1)(b).
Conditions:	Nil
Statutory reference:	*Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 11(1)**.

41. Crossing from Public Thoroughfare to Private Land or Private Thoroughfare Without Approval

Function to be performed:	Upon application the local government may approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land, pursuant to the *Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 12(1)**.
Conditions:	Approvals are subject to the *Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 14(2)**.
Statutory reference:	*Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 12(1)**.

42. Requirement to Construct and Repair a Crossover

Function to be performed:	A local government may give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing from a public thoroughfare. If the person fails to comply with the notice, the local government may construct or repair the crossing and recover 50% of the cost.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing if the person does not comply, pursuant to the *Local Government (Uniform Local Provisions) Regulations 1996*, **Regulations 13(1)** and **(2)**.
Conditions:	Nil
Statutory reference:	*Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 13(1) and (2)**.

43. Private Works On, Over Or Under Public Places

Function to be performed:	A local government may grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property, pursuant to the *Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 17** and *Local Government Act 1995*, **Section 3.25(1)(b)**.
Conditions:	Approvals are subject to the *Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 14(2)**.
Statutory reference	*Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 17(2)**.

44. Offences Relating to Watercourses, Drains, Tunnels and Bridges

Function to be performed:	A local government may grant permission to a person to, alter, obstruct, or interfere with, any watercourse, drain, tunnel, or bridge that is local government property.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to alter, obstruct, or interfere with, any watercourse, drain, tunnel, or bridge that is local government property, pursuant to the *Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 18** and *Local Government Act 1995*, **Section 3.25(1)(b)**.
Conditions:	Approvals are subject to the *Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 14(2)**.
Statutory reference:	*Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 18(1)**.

45. Offences Relating to the Protection of Thoroughfares from Water Damage

Function to be performed:	A local government may grant permission to a person to alter, obstruct, or interfere with the natural flow of surface water across any thoroughfare or other land in such a way as is likely to damage any thoroughfare that is local government property.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to alter, obstruct, or interfere with the natural flow of surface water across any thoroughfare or other land in such a way as is likely to damage any thoroughfare that is local government property, pursuant to the ***Local Government (Uniform Local Provisions) Regulations 1996*,** Regulation 19 **and *Local Government Act 1995*,** Section 3.25(1)(b)**.**
Conditions:	Approvals are subject to the *Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 14(2)**.
Statutory reference:	*Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 19(1)**.

46. Actions Against Persons in Relation to Wind Erosion and Sand Drifts

Function to be performed:	A local government may give a notice under this regulation to a person who is the owner or occupier of land, if the local government considers that clearing the land of vegetation may cause the land having a common boundary with land that comprises local government property to be adversely affected by wind erosion or sand drift.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to serve a Notice on a person to prevent wind erosion or sand from escaping a property onto other private land or land that is local government property, pursuant to the *Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 21** and *Local Government Act 1995*, **Section 3.25(1)(b)**.
Conditions:	Nil
Statutory reference:	*Local Government (Uniform Local Provisions) Regulations 1996*, **Regulation 21(1)**.

47. Unauthorised Works in a Street – Serving of Notices

Function to be performed:	A local government may serve notices on persons/ proprietors of premises who have conducted works in a street without Council's permission.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to serve notices on persons/ proprietors of premises who have conducted works in a street without Council's permission.
Conditions:	Chief Executive Officer to sign any Notices.
Statutory reference:	*Local Government Act 1995*, **Section 3.1**.

48. Works in the Street

Function to be performed:	A local government may grant approval and impose conditions for works to be undertaken in the street by other authorities, private organisations or individuals, including the approval of applications to protect verges.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant approval and impose conditions for works to be undertaken in the street by other authorities, private organisations or individuals, including the approval of applications to protect verges.
Conditions:	(i) That the proposed works are legal and do not adversely affect the safety, functionality and aesthetics of the street or adjoining properties to an unacceptable degree. (ii) The owners and occupiers of adjoining properties should be consulted as appropriate prior to approval being determined. (iii) If there are objections to the proposal, it be referred to the Council for determination.
Statutory reference:	*Local Government Act 1995*, **Section 3.1**.

49. Reinstatement of Roads and Footpaths

Function to be performed:	A local government may grant and impose conditions for persons or agencies undertaking works in the street and to apportion responsibility for the cost of road and footpath reinstatements resulting from works undertaken by other persons' or agencies' undertakings.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant and impose conditions for persons or agencies undertaking works in the street and to apportion responsibility for the cost of road and footpath reinstatements resulting from works undertaken by other persons' or agencies' undertakings.
Conditions:	Subject to the lodgement of a bond for work performance and the payment of the cost of any re-instatement works.
Statutory reference:	*Local Government Act 1995*, **Section 3.1**.

50. Approval of Works Orders to Public Utility Service Authorities

Function to be performed:	A local government may approve the issuing of works orders to public utility service authorities for service modifications or upgrading associated with approved projects.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve the issuing of works orders to public utility service authorities for service modifications or upgrading associated with approved projects.
Conditions:	That the works are associated with projects that have obtained the approval of the Council as necessary and are within the approved budget allocation.
Statutory reference:	*Local Government Act 1995*, **Section 3.1**.

51. Approval of Design Projects

Function to be performed:	A local government may approve detailed design plans for projects or components of projects that have been approved by the Council to concept plan level.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract Building Surveyor Environmental Health Officer Town Maintenance Supervisor
Delegation:	The Chief Executive Officer is delegated the power to approve detailed design plans for projects or components of projects that have been approved by the Council to concept plan level.
Conditions:	That the detailed designs are consistent with the concept plans approved by the Council.
Statutory reference:	*Local Government Act 1995*, **Section 3.1**.

52. Serving of Notices Requiring Certain Things to be Done by Owner or Occupier of Land

Function to be performed:	A local government may give a person a notice in writing relating to the land requiring the person to do anything specified in Schedule 3.1, Division 1 or for the purpose of remedying or mitigating the effects of any offence prescribed in Schedule 3.1, Division 2.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a notice in writing relating to the land requiring the person to do anything specified in **Schedule 3.1**, Division 1 or for the purpose of remedying or mitigating the effects of any offence prescribed in Schedule 3.1, Division 2 including the following: 1. prevent **water** from dripping or running from a building; 2. placing a **number** on a property to indicate an address; 3. **repair** a public thoroughfare; 4. ensure that land that adjoins a public thoroughfare is suitably **enclosed**; 5. ensure **unsightly land** is enclosed; 5A. ensure **overgrown vegetation, rubbish or disused material** is removed from land; 5B. ensure that **graffiti** is obliterated; 6. take measures to prevent movement of **sand, rocks** etc.; 7. ensure that land adjoining a **public thoroughfare** is not overgrown; 8. removing a **tree** or part that is obstructing a thoroughfare; 9. ensuring that a tree that endangers any person is made safe (**dangerous tree**); 10. taking specified measures to prevent damage to the public or property from **cyclonic activity**; 11. remove **bees** that are a danger or nuisance; 12. ensure that **unsightly dilapidated or dangerous fence** is modified or repaired; 13. take measures to prevent **artificial light** or other light being omitted or reflected to remove a nuisance; 14. make safe anything that is **obstructing a private thoroughfare**.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is necessary to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	*Local Government Act 1995*, **Section 3.25**.

53. Additional Powers When Giving a Notice Under S.3.25 of the Act

Function to be performed:	If a person who is given a notice under Section 3.25 of the Act fails to comply with it, the local government may do anything that it considers necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to do anything that they consider necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is necessary to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	*Local Government Act 1995*, **Section 3.26**.

54. Performing Particular Things on Land which is not Local Government Property

Function to be performed:	A local government may perform its general functions of the things prescribed in Schedule 3.2 of the Act on land, even though the land is not local government property and the local government does not have consent to do it.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to carry out things prescribed in **Schedule 3.2** even though the land is not local government property and the local government does not have consent to do it, as follows: 1. Carry out works for the **drainage of land**. 2. Do **earthworks** or other works on land for preventing or reducing flooding. 3. **Take from land** any native growing or dead timber, earth, stone, sand or gravel that, in its opinion, the

	local government requires for making or repairing a thoroughfare, bridge, culvert, fence or gate. 4. **Deposit and leave on land** adjoining a thoroughfare any timber, earth, stone, sand, gravel, and other material that persons engage in making or repairing a thoroughfare, bridge, culvert, fence, or gate do not, in the local government's opinion, require. 5. Make a **temporary thoroughfare** through land for use by the public as a detour while work is being done on a public thoroughfare. 6. Place on land **signs** to indicate the names of public thoroughfares. 7. **Make safe a tree** that presents serious and immediate danger, without having to give the owner the notice otherwise required by regulations. 8. **Obliterate graffiti** that is visible from a public place and that has been applied without the consent of the owner or occupier.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is essential to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	*Local Government Act 1995*, **Section 3.27**.

55. Power of Entry

Function to be performed:	The power of entry is conferred on a local government which is performing any function under the *Local Government Act 1995*.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise persons with the powers of entry, when performing any function of the local government.
Conditions:	Record in the appropriate file
Statutory reference:	*Local Government Act 1995*, **Section 3.28**.

56. General Procedure for Entering Property

Function to be performed:	A person authorised by the local government may lawfully enter land or premises or thing without the consent of the owner or occupier, unless the owner or occupier objects to the entry.

Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise a local government person to lawfully enter land or premises or thing without the consent of the owner or occupier, unless the owner or occupier objects to the entry.
Conditions:	Record in the appropriate file
Statutory reference:	*Local Government Act 1995*, **Section 3.31(2)**.

57. Power to Remove and Impound Goods

Function to be performed:	An employee authorised by a local government may remove and impound any goods that are involved in a contravention that can lead to impounding and may use reasonable force to exercise the power.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise an employee of the local government to remove and impound any goods that are involved in a contravention that can lead to impounding and may use reasonable force to exercise the power.
Conditions:	Nil
Statutory reference:	*Local Government Act 1995*, **Section 3.39**.

58. Impounded – Non-Perishable Goods

Function to be performed:	Where any non-perishable goods have been removed and impounded, the local government is required to either: (a) institute a prosecution against the alleged defender; or (b) give the alleged offender notice that the goods may be collected from, specifying such hours.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to: (a) institute a prosecution against the alleged offender; or (b) give the alleged offender notice that the goods may be collected from, specifying such hours.

Conditions:	The Chief Executive Officer shall approve of all prosecutions and sign all Prosecution Notices.
Statutory reference:	*Local Government Act 1995*, **Section 3.39**.

59. Declaring a Vehicle to be an Abandoned Vehicle Wreck

Function to be performed:	If after seven days from the removal of a vehicle deemed to be an abandoned wreck the owner of the vehicle has not been identified or after seven days from the giving of a notice the owner has not collected the vehicle the local government may declare that the vehicle is an abandoned vehicle wreck.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated authority to declare that a vehicle is an abandoned vehicle wreck under the *Local Government Act 1995,* **Section 3.40A(4)**.
Conditions:	Nil
Statutory reference:	*Local Government Act 1995*, **Section 3.40A(4)**.

60. Disposing of Confiscated Goods

Function to be performed:	A local government may sell or otherwise dispose of any goods that have been ordered to be confiscated under *Local Government Act 1995*, **Section 3.47**.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any goods that have been ordered to be confiscated subject to the *Local Government Act 1995*, **Section 3.47(1,2 & 2a)**.
Conditions:	The sale or disposal of goods or vehicles is to be recorded in appropriate record.
Statutory reference:	*Local Government Act 1995*, **Section 3.47(1, 2 & 2a)**.

61. Disposing of Uncollected Vehicles

Function to be performed:	A local government may sell or otherwise dispose of any vehicle that has not been collected within two months of a notice having been given under **Section 3.40(3)** or seven days of declaration being made that a vehicle is an abandoned vehicle wreck.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any vehicle not collected pursuant to the *Local Government Act 1995*, **Section 3.47(2)**.
Conditions:	Details of the sale or disposal of uncollected vehicles is to be recorded in the appropriate record.
Statutory reference:	*Local Government Act 1995*, **Section 3.47(2)**.

62. Disposing of Uncollected Impounded Goods

Function to be performed:	A local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in **Section 3.47(2b)** of the date a notice is given under the *Local Government Act 1995*, **Sections 3.42(1)(b) or 3.44**.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any uncollected impounded goods pursuant to the *Local Government Act 1995*, **Section 3.47(2a)**.
Conditions:	Details of the sale or disposal of uncollected impounded goods is to be recorded in the appropriate record.
Statutory reference:	*Local Government Act 1995*, **Section 3.47(2a)**.

63. Disposal of Sick or Injured Impounded Animals

Function to be performed:	If an impounded animal is ill or injured to such an extent that treating it is not practicable, the local government may humanely destroy the animal and dispose of the carcass.
Delegated by:	The Shire of Upper Gascoyne Council

Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Manager
Delegation:	The Chief Executive Officer is delegated the power to determine that a sick or injured impounded animal be destroyed pursuant to the *Local Government Act 1995*, **Section 3.47A(1)**.
Conditions:	The details of sick or injured animals disposed of are to be recorded in the appropriate record.
Statutory reference:	*Local Government Act 1995*, **Section 3.47(1)**.

64. Recovery of Impounding Expenses

Function to be performed:	If goods are removed and impounded under **Section 3.39** and the offender is convicted, the local government may, if the goods are not sold, recover any expenses incurred in removing and impounded the goods and disposing of them.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that court action be taken to recover impounding expenses pursuant to the *Local Government Act 1995*, **Section 3.48**.
Conditions:	The Chief Executive Officer shall approve of all legal action and sign all legal documents. The actions taken to recover impounding expenses are to be recorded in the appropriate record to meet legislative requirements.
Statutory reference:	*Local Government Act 1995*, **Section 3.48**.

65. Closing Certain Thoroughfares to Vehicles (Not Exceeding 4 Weeks)

Function to be performed:	A local government may close a thoroughfare to vehicles wholly or partially, for a period not exceeding four weeks.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to close a thoroughfare, wholly or partially, pursuant to the *Local Government Act 1995*, **Section 3.50 & 3.50(A)**
Conditions:	Nil

Statutory reference:	*Local Government Act 1995*, **Section 3.50 & 3.50(A)**.

66. Closing Certain Thoroughfares to Vehicles (Exceeding 4 Weeks)

Function to be performed:	A local government may, after providing public notice of its intentions and reasons, inviting submissions and then considering submissions, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding four weeks.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to close a thoroughfare, wholly or partially, pursuant to the *Local Government Act 1995*, **Sections 3.50**.
Conditions:	Nil
Statutory reference:	*Local Government Act 1995*, **Sections 3.50(1a) and 3.50(4)**.

67. Closing Certain Thoroughfares to Vehicles (Revocation)

Function to be performed:	An order to close a thoroughfare may be revoked by the local government.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to revoke an order to close a thoroughfare, pursuant to the *Local Government Act 1995*, **Section 3.50(6)**.
Conditions:	Details of the revocation of an order to close thoroughfares must be recorded in the appropriate register
Statutory reference:	*Local Government Act 1995*, **Section 3.50(6)**.

68. Partial Closure of Thoroughfare for Repairs and Maintenance

Function to be performed:	A local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure is

	for the purpose of carrying out repairs or maintenance and is unlikely to have a significant adverse effect on users of the thoroughfare.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to partially and temporarily close a thoroughfare, pursuant to the *Local Government Act 1995*, **Section 3.50A**.
Conditions:	• The road closure being limited to a minimum period as is practicable. • Access being maintained to properties. • Compliance with the Local Government Act 1995. Details of the closure to be recorded on the appropriate record.
Statutory reference:	*Local Government Act 1995*, **Section 3.50A**.

69. Power to Invest

Function to be performed:	Subject to the regulations, money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested in accordance with the *Trustees Act 1962*, Part III.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to invest money and establish investment internal control procedures, pursuant to the *Local Government Act 1995*, **Section 6.14** and *Local Government (Financial Management) Regulations 1996*, Regulation 19.
Conditions:	Subject to Council Policy
Statutory reference:	*Local Government Act 1995*, **Section 6.14(1)**; and *Local Government (Financial Management) Regulations 1996*, **Regulation 19**.
Council Policy Link	*Council Policy Manual 2.1 Investment Policy*

70. Extension of Time for Objection to the Rate Record

Function to be performed:	A local government may, on application by a person proposed to make an objection to the rate record, extend the time for making the objection for such period as it thinks fit.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant an extension to the time to make an objection, pursuant to the *Local Government Act 1995*, **Section 6.76(4)**.
Conditions:	An extension will only be granted for a maximum period of 30 days. The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	*Local Government Act 1995*, **Section 6.76(4)**.

71. Consider Objection to the Rate Record

Function to be performed:	A local government is to promptly consider any objection to the rate record and may either disallow it or allow it, wholly or in part.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to consider any objection to the rate record and may either disallow it or allow it, wholly or in part, pursuant to the *Local Government Act 1995*, **Section 6.76(5)**.
Conditions:	The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	*Local Government Act 1995*, **Section 6.76(5)**.

72. Disposal of Surplus Plant, Equipment or Material

Function to be performed:	A local government can dispose of surplus plant, equipment or material
Delegated by:	The Shire of Upper Gascoyne Council

Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to dispose of plant, equipment or material.
Conditions:	Refer to Council Policy 2.11
Statutory reference:	*Local Government Act 1995*, **Section 3.58(2,3**.)
Council Policy Link	Council Policy Manual

73. Determining That Tenders Do Not Have to be Invited for the Supply of Goods and Services Function

Function to be performed:	A local government does not have to publicly invite tenders before it enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than $250,000 if it has good reason to believe that, because of the unique nature of the goods or services required or for any other reasons, it is unlikely that there is more than one potential supplier.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that the Shire has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier and not publicly invite tenders before the Shire enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than $250,000.
Conditions:	The determination is to be supported by a detailed report. The determination is to be recorded in the appropriate record.
Statutory reference:	*Local Government Act 1995*, **Section 3.57(1)**; and *Local Government (Functions and General) Regulations 1996*, **Regulation 11(2)(f)**.

74. Tenders to be Invited for Certain Contracts

Function to be performed:	A local government is to publicly invite tenders before it enters into a contract for the supply of goods or services if the consideration under the contract is, or is expected to be, worth more than $250,000.

	Tenders do not have to be publicly invited according to the requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to publicly invite tenders before the Shire enters into a contract for the supply of goods or services if the consideration under the contract is, or is expected to be, worth more than $250,000, pursuant to the *Local Government (Functions and General) Regulations 1996*, **Regulation 11(1)** and *Local Government Act 1995*, **Section 3.57(1)**. The CEO is not required to publically invite tenders if meeting the requirements of section 11(2) of the Local Government (Functions and General) Regs 1996.
Conditions:	Tenders can only be invited for those goods and services identified in the Annual Budget, Plan for the Future or separately approved by the Council. *Acceptance of the most advantageous tender is subject to the Regulations*. The invitation to tender is to be entered into the Tender Register in the prescribed manner.
Statutory reference:	*Local Government Act 1995*, **Section 3.57(1)**; and *Local Government (Functions and General) Regulations 1996*, **Regulation 11(1)(2) & 14.**

75. Minor Variation in Tender for the Supply of Goods or Services

Function to be performed:	A local government may, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters the contract with the successful tenderer.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power, with the approval of the tenderer, to make a minor variation in the contract for goods or services before the Shire enters the contract with the successful tenderer, pursuant to the *Local Government (Functions and General) Regulations 1996*, Regulation 20(1,2 & 3).
Conditions:	That the variation is minor having regard to the total goods or services that tenderers were invited to supply.

Statutory reference:	*Local Government (Functions and General) Regulations 1996*, **Regulation 20(1, 2 & 3)**.

76. Seeking Expressions of Interest

Function to be performed:	If a local government thinks that there is good reason to make a preliminary selection from amongst prospective tenderers, it may seek expressions of interest with respect to the supply of the goods or services before entering the tender process.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to seek expressions of interest with respect to the supply of the goods or services before entering the tender process, pursuant to the *Local Government (Functions and General) Regulations 1996*, **Regulation 21(1)**.
Conditions:	Details of the express of interest sought must be recorded in the appropriate record and in the Tender Register as required by the *Local Government (Functions and General) Regulations 1996*, **Regulation 17**.
Statutory reference:	*Local Government (Functions and General) Regulations 1996*, **Regulation 21(1)**.

77. Minor Amendments to Policies and Delegations

Function to be performed:	Minor amendments to existing policies and delegations
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the Chief Executive Officer be delegated authority to make administrative amendments to Delegations and Policies, due to any changes in name or title of an officer or committee, re-numbering, reformatting or similar administrative requirement.
Conditions:	Providing any such amendment does not constitute a major change of duties or responsibilities of an officer or committee affected.
Statutory reference:	Local Government act 1995 - 5.42

78. Complaints Officer

Function to be performed:	To investigate complaints against the Council.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	Appoints the CEO as the complaints officer for the Shire of Upper Gascoyne for the purposes of compliance with the *Local Government Act 1995 s. 5.120*
Conditions:	Nil
Statutory reference:	*Local Government Act 1995 s. 5.120*

79. Appointment of Authorised Officers

Function to be performed:	To appoint persons or classes of persons to be authorised for the purpose of fulfilling prescribed functions of the *Local Government Act 1995*.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the CEO be delegated the authority to appoint persons as authorised officers.
Conditions:	Nil
Statutory reference:	*Local Government Act 1995* s3.24 Authorising persons under this subdivision (*Subdivision 2 – Certain provisions about land*)s9.10 Appointment of authorised persons

80. Cat Act 2011 – Appointment of Authorised Officers

Function to be performed:	To appoint officer(s) to administer the *Cat Act 2011*.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to appoint Authorised Persons as required for the purposes of administering the requirements of the *Cat Act 2011*.
Conditions:	Nil

Statutory reference:	*Cat Act 2011* (s44 and s48)

81. Road Traffic (Events on Roads) Regulations

Function to be performed:	Temporarily close roads in order to hold events.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with the *Road Traffic (Events on Roads) Regulations 1991.*
Conditions:	The Chief Executive Officer shall have regard to Section 3.50 of the *Local Government Act* 1995.
Statutory reference:	*Road Traffic (Events on Roads) Regulations 1991*

82. Local Government Elections & Other Polls

Function to be performed:	Fix a date for an extra – ordinary election
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	Council delegates its power to the Chief Executive Officer under Section 4.9(1)(b) of the Local Government Act to fix the day on which a poll is held for an extraordinary election if the Shire President has not already done so.
Conditions:	Compliance with the *Local Government (Elections) Regulations 1997.*
Statutory reference:	*Local Government Act 1995* Part 4.9

83. Insurance

Function to be performed:	Ensure that the Shire is adequately covered by insurance

Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to enter into appropriate contracts of insurance on behalf of the Shire.
Conditions:	Nil
Statutory reference:	Local Government Act 1995 – S6.7(2)

84. Authority to instigate legal proceedings

Function to be performed	The Chief Executive Officer to instigate legal proceedings
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	That CEO instigate legal proceedings under the following acts including the Acts Subsidiary Legislation: • *Local Government 1995* • *Building Act 2011* • *Planning & Development Act 2005* • *Cat Act 2011* • *Dog Act 1976* • *Health Act 1911* • *Bush Fires Act 1954* • *Food Act – 2008* • *Local Government (Miscellaneous Provisions) Act 1960*
Conditions	Nil
Statutory reference	*Local Government Act 1995*; section 5.42

85. Town Planning Schemes 1 & 2 Planning Determinations

Function to be performed	The Chief Executive Officer to determine matters pertaining to planning where they conform to Council Policy, the Town Planning Scheme and or Planning Codes.

Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health / Building Officer
Delegation	1) Determination of development and subdivision applications and the issue of formal Council notices in accordance with the Town Planning Scheme and Council Policies, as outlined below; 2) Determination of planning applications for uses listed as 'P' within the Town Planning Scheme provided the application conforms with all Scheme requirements and standards and any adopted policy of Council; 3) Determination of planning applications involving the discretionary powers of the Residential Design Codes providing the consultation process outlined within the Codes is adhered to and no objections were received from surrounding landowners; 4) Refusal of planning applications where the proposed use is not permitted by the Town Planning Scheme or does not comply with the non-discretionary powers of the Residential Design Codes or a mandatory statutory requirement of the Schemes or adopted Council Policy; 5) Providing responses to subdivision applications referred from the WAPC where the application generally complies with the provisions of the relevant Town Planning Scheme and adopted Council Policy or an endorsed Subdivision Guide Plan; 6) Providing responses to subdivision applications referred from the WAPC where the application requires Council to apply discretion under the Town Planning Scheme provided no objections were received during the advertising period and compliance with the objectives stated within the Town Planning Scheme; 7) Determination of applications for home occupations, home businesses and home offices subject to compliance with Council's adopted policy with respect to such applications. Any proposed home occupation, which received objections during the public consultation, will be referred to Council for determination; 8) Endorse submitted Deposited Plans for final clearance of subdivisions provided all conditions any adopted policy of Council have been satisfactorily complied with; 9) Issuing of planning consents and vary setbacks where minor adjustments to building setbacks are in accordance with Council Policy, Town Planning Schemes and

	Residential Design Codes; 10) Applications for planning consent for extensions/alterations to nonconforming uses in accordance with Town Planning Scheme; 11) Granting of planning approval with or without conditions under TPS 1 and 2 to development on a local reserve under the Scheme for the purpose for which it is reserved; 12) Granting of planning approval with or without conditions under TPS 1 and 2 for land zoned Restricted, Additional or Special Use for the purpose specified; 13) Determination of clearance of planning conditions imposed by planning approvals.
Conditions	Nil
Statutory reference	*Local Government Act 1995*; section 5.42

86. Execution of Documents

Function to be performed:	To sign documents on behalf of the Local Government.
Delegated by:	The Shire of Upper Gascoyne Shire Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	To generally sign documents on behalf of the Local Government.
Conditions:	Nil
Statutory reference:	Local Government Act 1995, section 9.49A

87. Authority to determine rate concessions

Function to be performed	To determine rate Concessions
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Executive Manager of Finance and Administration

Delegation	To decide whether to grant a concession in relation to a rate in respect of which a written application for a rate concession has been made by the leaseholder of pastoral land in the district that is within the Unimproved Value Pastoral Rating category – subject to, and in accordance with, the Conditions specified below.
Conditions	1. The principal factor in considering each application is the capacity of the applicant to pay. 2. A concession cannot exceed $20,000 per rating year. 3. A concession may be granted only in respect of one rating year. 4. A concession is not transferable.
Statutory reference	*Local Government Act 1995*; section 5.42 *Local Government Act 1995*; section 6.47

88. Authority to Accept or Reject Tenders

Function to be performed	To Accept or Reject Tenders
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	To accept or reject tenders.
Conditions	1. Prior Council approval is required that stipulates the tender and the maximum tender amount the CEO can accept or reject, as the case requires. 2. Provides Council with a detailed assessment / justification report as soon as practicable.
Statutory reference	*Local Government Act 1995*; section 5.42 *Local Government Act 1995*; section 5.43 Local Government (Functions & General) Regulations 1996 – Reg 18