



MINUTES

27th of November 2024

ORDINARY COUNCIL MEETING

Held at the Shire of upper Gascoyne's Administration Building located at 4 Scott Street, Gascoyne Junction, commencing at 10.30am

DISCLAIMER

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

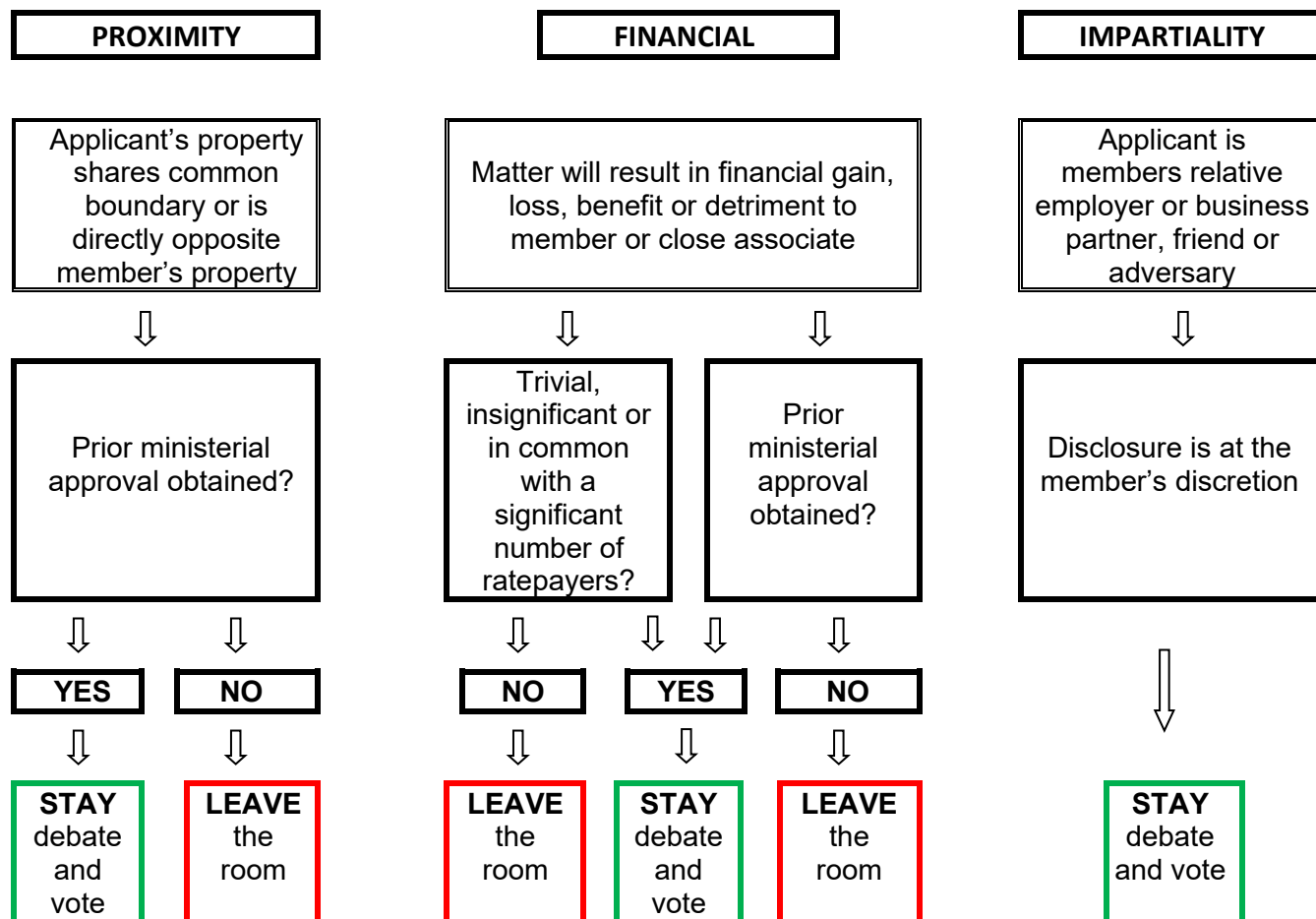
Please note this agenda contains recommendations which have not yet been adopted by Council.

No responsibility whatsoever is implied or accepted by the Shire of Upper Gascoyne for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Upper Gascoyne disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Upper Gascoyne during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Upper Gascoyne. The Shire of Upper Gascoyne warns that anyone who has an application lodged with the Shire of Upper Gascoyne must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Upper Gascoyne in respect of the application.


John McCleary, JP
CHIEF EXECUTIVE OFFICER

* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(Penalties apply).

(2) It is a defense to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 – Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.



SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES ADMINISTRATION
BUILDING ON THE 27th OF NOVEMBER 2024 COMMENCING AT 10.30 AM

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**SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES
ADMINISTRATION BUILDING ON THE 27th OF NOVEMBER 2024 COMMENCING AT 10.30 AM**

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The Shire President welcomed those present and declared the meeting open at 10.30am

2. ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

Cr J. Caunt	Shire President
Cr H. McTaggart	Deputy Shire President
Cr B. Walker	Councillor
Cr R. Hoseason-Smith	Councillor
Cr P. Windie	Councillor
Cr A. McKeough	Councillor
Cr W. Baston	Councillor

Staff

John McCleary	Chief Executive Officer
Jarrold Walker	Executive Manager of Works
Cherie Walker	Senior Corporate Services Officer

Visitors

2.2 Absentees

2.3 Leave of Absence previously approved

Nil

3. APPLICATION FOR LEAVE OF ABSENCE

Council Resolution No: 01112024			
MOVED:	CR: W. BASTON	SECONDED:	CR: B. WALKER
That Councillor authorise for Councillor Peter Windie to be absent from the December Council meeting being held on the 12 th December 2024.			
FOR: CR J CAUNT		AGAINST: CR	
CR H MCTAGGART			
CR B WALKER			
CR W BASTON			

CR R HOSEASON-SMITH CR A MCKEOUGH F/A: 6/0
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4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

5. DISCLOSURE OF INTEREST

Councillor Will Baston declared a Proximity of Interest for item 10.8 RFT 03 24-25 Junction Pub, Roadhouse & Caravan Park

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

Nil

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

9.1 Ordinary Meeting of Council held on 23rd of October 2024.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution No: 02112024			
MOVED:	CR: H. MCTAGGART	SECONDED:	CR: B. WALKER
That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 23rd of October 2024 be confirmed as a true and correct record of proceedings. FOR: CR J CAUNT AGAINST: CR CR H MCTAGGART CR B WALKER CR W BASTON CR R HOSEASON-SMITH CR P WINDIE CR A MCKEOUGH			

F/A: 7/0

10. REPORTS OF OFFICERS

Council Resolution No: 03112024			
MOVED:	CR: R. HOSEASON-SMITH	SECONDED:	CR: P. WINDIE
That Council receive the Executive Manager of Finance and Corporate Services Executive Manager of Works and Services, and the Chief Executive Officer reports as read. FOR: CR J CAUNT CR H MCTAGGART CR B WALKER CR W BASTON CR R HOSEASON-SMITH CR P WINDIE CR A MCKEOUGH AGAINST: CR F/A: 7/0			

10.1 Manager of Finance and Corporate Services Report

The auditor's onsite visit was completed extremely well, and the team were highly commended by the auditors for enabling a hiccup free process. To date we have not been tagged for any management issues which focus on internal control improvements and best practice methods. This rarely occurs during an audit and is a tribute to the team efforts not only during audit but throughout the year in the completion of supporting paperwork, and satisfactorily responding to audit enquiries quickly. Well Done Team – you fully deserve all commendations for your efforts with this outstanding success. The final stage of the audit, the exit meeting to be presented to the Audit Committee, is scheduled for the 12th December 2024 and we look forward to receiving a unqualified audit report meaning that our Annual Financial Report is accurate and a true representation of Councils Financial position as at that date. Yah team we did it!

On a lighter note, the whole Finance and Administration Team got into the spirit of Halloween and decorated the office in true Halloween fashion. It was wonderful to see all the effort taken by each Trick or Treater in the variety of costumes that came through the door.

Community Resource Centre Update

In October the CRC has hosted a GP, Nursing, Physio and Optometry Clinic which have all been well patronised. Community events for Bike Week and Halloween were also held.

I attended the Station Stays Workshop at Wooramel at the end of October, and have established that both Dairy Creek and Landor will be operating as Station Stays in 2025. I also had the privilege of enjoying breakfast with the WACHS board on their recent visit to the Gascoyne to advocate for medical services for the Upper Gascoyne. Another successful Perth 4WD show was attended speaking with visitors at all stages of the buying cycle. Those who have visited in 2024 have been impressed by the quality of our roads, the customer service and friendliness wherever they travelled and the quality of the Flavours of the Gascoyne and Biggest BBQ. Whilst in Perth I also had the opportunity to present a prize sponsored by the Shire for the best Astrophotography Image in an Astrotourism Town. The winners image was of Honeycomb Gorge and he also received a highly commended for an image of Mt Augustus. These images were taken in June, when he accompanied last years winner who won our prize in 2023.

I am busily getting marketing campaigns ready for the 2025 season now that the 2024 season is winding down.

CUSTOMER SERVICES & ENQUIRIES		2024.2025 TOTAL	2023.2024 TOTAL	YTD DIFF	Oct-24	Oct-23	OCT DIFF
Admin Support	Faxes	0	1	-1	0	1	-1
	Photocopying/Printing/Scanning/Emailing	6	22	-16	0	4	-4
	Laminating/Binding	3	0	3	0	0	0
	Hot Office Bookings	2	4	-2	0	0	0
	External Training and Course	0	1	-1	0	1	-1
CRC	1:1 Assistance to Community Members	18	39	-21	3	5	-2
	Computer/Internet Access	10	39	-29	0	2	-2
	Community Education Events	1	1	0	0	0	0
	Community Social Events	10	24	-14	2	2	0
	Community Economic Seminars	1	3	-2	0	0	0
	Department of Human Services	1	15	-14	0	0	0
	Government Access Point	2	43	-41	0	9	-9
	Use of Paid WIFI Services	0	3	-3	0	0	0
	Use of FREE WIFI Hub	14	42	-28	0	7	-7
Tourism	Road Condition Requests	422	591	-169	30	36	-6
	General Tourism Information	1169	1644	-475	119	73	46
	Book Sales	161	25	136	2	0	2
	CRC Merchandise Sales	200	310	-110	23	17	6
Info	Walking Tours	14	70	-56	0	0	0
	Phonebook Purchases	0	0	0	0	0	0
	Gassy Gossip yearly subscription	5	5	0	3	0	3
Health	Gassy Gossip Advertisement	0	0	0	0	0	0
	Video Conference/Telehealth	3	1	2	0	0	0
	RFDS Support	13	33	-20	3	3	0
Agencies	Medical Clinic Visits	78	120	-42	23	7	16
	Library	36	109	-73	4	11	-7
	Postage Sales	41	124	-83	8	9	-1
	Postage Collection	285	68	217	59	71	-12
	Department of Transport	18	45	-27	5	5	0
Horizon Power		15	104	-89	6	6	0
Total Customer Service Enquiries		2528	3486	-958	290	269	21

Printed at: 13/11/24

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SHIRE OF UPPER GASCOYNE

(frmGLTrialBalance)

General Ledger Detail Trial Balance

Options: Year 24/25,From Month 04,To Month 04,By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOf	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
	CRC INCI 10841310	Commission Centrelink : CRC	-2,291.55	-763.85	-3,055.40
	CRC INCI 10841330	Transport Commission: CRC	-157.79	-80.16	-237.95
	CRC INCI 10841340	Postal Agency Commission: CRC	-1,980.16	-666.67	-2,646.83
	CRC INCI 10841360	Income from Events Held	-3,000.00	0.00	-3,000.00
	CRC INCI 10841380	Postal Agency Sales	-319.19	47.28	-271.91
	CRC INCI 10841390	Sales: Books/Maps/Souvenirs/Sundries	-1,512.62	-155.08	-1,667.70
	CRC INCI 10841500	Grant: CRC Operating	-48,000.00	0.00	-48,000.00
	CRC INCI 10842600	CRC Income Misc.	-219.18	-98.18	-317.36
	CRC INCI 10842610	CRC Merchandise Sales	-3,173.25	-423.97	-3,597.22
Total	CRC INCOME		-60,653.74	-2,140.63	-62,794.37
Total for division	GEN		-60,653.74	-2,140.63	-62,794.37
Grand Total			-60,653.74	-2,140.63	-62,794.37

10.2 Manager of Works and Services Report

The works crew are still resheeting sections of the Landor Mt Augustus Road, this form part of our RRG works program for 2024-25. RRG have committed a further \$150,000 of Aboriginal Communities Access funds towards this project. We expect to complete resheeting by mid December. The crew will then demobilise and begin preparing plant and equipment for the Christmas shutdown period.



November has been a busy month in regard to planning and working through various issues including seeking new lessees for the tourist park, Hastings's road use agreement, road degazettals and navigating through the evermoving DRFWA goal posts. All of which consume a huge amount of our time and resources. However we are confident that we are on the right track and are mindful of community expectation and ensuring the organisation's best interests are forefront.

I sat down with the CEO, Finance Manager and RSM to look at our plant and depreciation rates, exciting stuff. Together we are working through each individual piece of equipment to ensure we are accurately capturing and recovering the true cost of operating our own plant equipment. This exercise will assist us strategically moving forward as it directly affects what we get done on the ground.

The town works crew have been busy at their usual parks, gardens and housing duties. We will continue to engage additional labour through ABBL Contracting to assist in these duties as well as maintain the tourist park until the new tenants or direction with the tourist park has been reached.

10.3 Chief Executive Officers Report

To say this month has been busy is probably a gross understatement. From a personal perspective I have now received official confirmation that I am cancer free and do not require any further treatment apart from a yearly PET scan as part of a surveillance regime. My cardiologist has also given me the boot and I only require that I monitor my blood pressure. The only ailment that I have left to address is type 2 Diabetes which is largely managed by weight control and diet. I can only thank each and every one of my staff and Councillors for your support especially when things were looking pretty dire.

It's been a month of meetings with the following occurring:

- Junction Pub Lease Meeting
- Hastings Working Group
- Junction Pub Lease Meeting
- Gascoyne Region Drought Relief Program
- AGRN 1062 – DFES
- Waste management Services Review – Onsite
- 2 Day Road trip with Main Roads
- WALGA Zone Meeting
- RRG Meeting
- Grants Commission
- LGIS Meeting

Work is continuing with the Residential and Commercial Land releases. It is anticipated that I may be able to provide an alternative proposal for the Residential Sub-Division that is in a different location from the current proposal.

The Junction Pub Lease and Hastings RUA will be my primary focus leading into Christmas with the intent on being able to have a clear way forward.

All projects are moving along nicely at the moment obviously things will slow down over the next few months with the lead in to Christmas and New Year.

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Andrea Pears - Executive Manager of Finance and Corporate Services
Date:	14 November 2024
Matters for Consideration:	To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday the 27th of November 2024 as attached – see Appendix 1. In addition to the List of Accounts and as part of this agenda report, Council are also requested to receive the Legal Expenses report. This report details all legal costs incurred to the end of this reporting period for both general legal and rates debt recovery expenses – refer to Appendix 1.
Background:	The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.
Comments:	The list of accounts are for the month of October 2024
Statutory Environment:	Local Government (Financial Management Regulations) 1996 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc. (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared — (a) the payee's name; and (b) the amount of the payment; and (c) the date of the payment; and (d) Sufficient information to identify the transaction. (2) A list of accounts for approval to be paid is to be prepared each month showing —

	(a) for each account which requires council authorisation in that month — (i) the payee's name; and (ii) the amount of the payment; and (iii) sufficient information to identify the transaction; and (b) the date of the meeting of the council to which the list is to be presented. (3) A list prepared under sub regulation (1) or (2) is to be — (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and (b) recorded in the minutes of that meeting.
Policy Implications:	Purchasing Policy
Financial Implications:	2024/2025 Budget
Strategic Implications:	SCP – Objective 4 – Our Leadership – 4.2 An efficient and effective organisation. Strategy 4.2.2 Maintain accountability and financial responsibility through effective planning. Strategy 4.2.3 Comply with statutory and legislative requirements.

Risk:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Financial Impact	Payments are made without appropriate budget authority	2 / 2 – Low	Purchasing Policy provides for differing levels of Purchase Order Authority and only invoices with a PO will be paid.
Health	N/A	N/A	
Service Interruption	N/A	N/A	
Compliance	N/A	N/A	
Reputational	N/A	N/A	
Property	N/A	N/A	
Environment	N/A	N/A	
Fraud	Accounting Fraud	4 / 1 - Low	Internal Controls are in place, including using Eftsure which checks the creditor to ensure bank, contact details, ABN are correct, matching PO's with invoices, sign off by responsible

			officers, bank payments to be authorised by two officers exclusive of the PO authorising officer.										
Consultation:	Nil												
Voting requirement:	Simple Majority												
Officer's Recommendation:	<i>That Council endorse the payments for the period 1st of October 2024 to the 31st of October 2024 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 31st of October 2024.</i> <table border="1"> <tr> <td>Municipal Fund Bank EFTs</td> <td>\$ 2,669,553.42</td> </tr> <tr> <td>Cheque</td> <td>\$ 0.00</td> </tr> <tr> <td>Net Payroll</td> <td>\$ 91,368.34</td> </tr> <tr> <td>BPAY/Direct Debit</td> <td>\$ 24,076.72</td> </tr> <tr> <td>TOTAL</td> <td>\$ 2,784,998.48</td> </tr> </table>			Municipal Fund Bank EFTs	\$ 2,669,553.42	Cheque	\$ 0.00	Net Payroll	\$ 91,368.34	BPAY/Direct Debit	\$ 24,076.72	TOTAL	\$ 2,784,998.48
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TOTAL	\$ 2,784,998.48												
Council Resolution No: 04112024													
MOVED:	CR: B. WALKER	SECONED:	CR: A. MCKEOUGH										
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TOTAL	\$ 2,784,998.48												

10.5 MONTHLY FINANCIAL STATEMENT	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Andrea Pears - Executive Manager of Finance and Corporate Services
Date:	14 November 2024
Matters for Consideration:	The Statement of Financial Activity for the periods of October 2024, includes the following reports: • Statement of Financial Activity • Significant Accounting Policies • Graphical Representation – Source Statement of Financial Activity • Net Current Funding Position • Cash and Investments • Major Variances • Budget Amendments • Receivables • Grants and Contributions • Cash Backed Reserve • Capital Disposals and Acquisitions • Trust Fund see Appendix 2
Background:	Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.
Comments:	The Statement of Financial Activity is for the month of October 2024 <i>Note: The Manager of Finance and Corporate Services has been unable to review the RSM Management Accounts, due to computer issues, and they will be presented to Council as is. It is the intention that should any amendments be required it will be actioned in the September 2024 financials.</i>
Statutory Environment:	Local Government Act 1995 – Section 6.4 Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	SCP – Objective 4 – Our Leadership – 4.2 An efficient and effective organisation. Strategy 4.2.2 Maintain accountability and financial responsibility through effective planning. Strategy 4.2.3 Comply with statutory and legislative requirements.

Risk:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Financial Impact	Stakeholders may withdraw funding if the statements are not prepared according to the regulatory framework	2 / 2 – Low	Financial statements are prepared on time and according to the applicable Legislation and Regulations.
Health	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	2 / 2 – Low	Ensure that the Financial Statements are prepared on time and according to the applicable Legislation and Regulations.
Reputational	N/A	N/A	High priority has been placed on preparing Statutory reporting within legislated timeframes.
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A
Fraud	N/A	N/A	N/A

Consultation:	Nil
Voting requirement:	Simple Majority
Officer's Recommendation:	<i>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of October 2024.</i>

Council Resolution No: 05112024

MOVED:	CR: B. WALKER	SECONDED:	CR: H. MCTAGGART
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That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of October 2024.

FOR: CR J CAUNT
CR H MCTAGGART
CR B WALKER
CR W BASTON
CR R HOSEASON-SMITH

AGAINST: CR

10.6 USE OF SHIRE BORES POLICY

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Jarrold Walker - MWS
Date:	14 November 2024
Matters for Consideration:	Adoption of new policy regarding use of Shire bores by a third party
Background:	A situation arose where a third party requested the use of a shire bore for a period of time. It was noted that the shire did not have a policy relating to use of a shire bore by a third party.
Comments:	The purpose of the policy is to provide guidance on the access of water bores developed by the Shire of Upper Gascoyne by third parties including pastoralists and mining and exploration companies. See the proposed policy in APPENDIX 3
Statutory Environment:	Shire of Upper Gascoyne Policy
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	Nil.

Risk:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
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	<i>Financial Impact</i>	<i>N/A</i>	<i>N/A</i>	<i>. N/A</i>
	<i>Health</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
	<i>Service Interruption</i>	<i>Bore may be inaccessible to Shire if third party is using it</i>	LOW 4	<i>Policy states that SUG has priority access to bore at all times</i>
	<i>Compliance</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
	<i>Reputational</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
	<i>Property</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
	<i>Environment</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
	<i>Fraud</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
Consultation:		Nil		
Voting requirement:		Simple Majority		
Officer's Recommendation:		<i>That Council adopt the proposed Shire Bore Use By Third Party policy.</i>		
Council Resolution No: 06112024				
MOVED:	CR: R. HOSEASON-SMITH		SECONDED:	CR: H. MCTAGGART
<i>That Council adopt the proposed Shire Bore Use By Third Party policy.</i>				
FOR: CR J CAUNT				
 CR H MCTAGGART				
 CR B WALKER				
 CR W BASTON				
 CR R HOSEASON-SMITH				
 CR P WINDIE				
 CR A MCKEOUGH				
F/A: 7/0				

10.7 DELEGATION REGISTER REVIEW

Applicant:	Shire of Upper Gascoyne	
Disclosure of Interest:	Nil	
Author:	John McCleary – Chief Executive Officer	
Date:	14 November 2024	
Matters for Consideration:	To review the existing delegations register as provided in Appendix 4 .	
Background:	Section 5.42 of the Local Government Act 1995 provides that a local government may delegate the exercise of some of its powers and duties to the Chief Executive Officer. Section 5.43 sets out those powers and duties which may not be delegated. Section 5.46(1) requires the CEO to keep a register of all delegations and section 5.46 (2) of the Act provides that delegations be reviewed at least once every financial year.	
Comments:	The previous Delegation Register was adopted by Council at the September 2022 meeting, therefore the delegations require review this calendar year. No changes have been made from the 2023 document.	
Statutory Environment:	5.42. Delegation of some powers and duties to CEO	
	(1)	A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43 and this power of delegation. <i>*Absolute majority required.</i>
	(2)	A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
	5.46. Register of, and records relevant to, delegations to CEO and employees.	
	(1)	The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
	(2)	At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
Policy Implications:	Nil.	
Financial Implications:	Nil.	
Strategic Implications:	Nil.	

Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil.			
Voting requirement:		Absolute Majority			
Officer's Recommendation:		That Council endorse the review of the Delegation Register as listed in the document contained in Appendix 4 of this Agenda.			
Council Resolution No: 07112023					
MOVED:	CR B. WALKER		SECONDED:	CR A. MCKEOUGH	
That Council endorse the review of the Delegation Register as listed in the document contained in Appendix 4 of this Agenda.					
FOR: CR J CAUNT CR H MCTAGGART CR B WALKER CR W BASTON CR R HOSEASON-SMITH CR P WINDIE CR A MCKEOUGH					
AGAINST: CR					
F/A: 7/0					

10. 8 RFT 03 24-25 JUNCTION PUB, ROADHOUSE & CARAVAN PARK

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Councillor W. Baston declared a proximity of interest and left the Chamber at 11.00am.
Author:	John McCleary - CEO
Date:	18 November 2024
Matters for Consideration:	To accept or reject tender for the Junction Tourist Precinct Lease.
Background:	The Tender was advertised on the
Comments:	The Tenderlink portal was opened on Friday the 1st of November 2024 and it was revealed that the Shire did not receive any tenders. This now brings in Reg 11 of the Local Government (Function & General) Regulations 1996 where we have 6 months to go to the market and seek a either a potential Lessee or Purchaser or a combination of both.
Statutory Environment:	Reg 11 Tenders for providing goods or services (2) Tenders do not have to be publicly invited according to the requirements of this Division if — (c) within the last 6 months — (i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment;
Policy Implications:	Nil
Financial Implications:	Unbudgeted expenditure which will need to be augment via the Tourist Park Reserve account once the cost is established to engage the services of a Commercial Agent.
Strategic Implications:	Shire Community Strategic Plan

Risk Assessment:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Category	Description	Rating	Mitigating Actions
Health			
Financial Impact			
Service Interruption	The premises has to be closed down until a suitable lessee is found	4 / 6	Find a suitable lessee as soon as possible,
Compliance			
Reputational	The community will hold the Shire responsible, and this will create a negative reputational outlook.	4 / 4	Advertise and communicate with the community and resolve the Lease as soon as practicable.
Property			
Environment			
Fraud			

Consultation:

Voting requirement:

Simple Majority

Officer's Recommendation:

That Council authorise the CEO to engage a suitable Commercial Lease Agent to market the lease of the Junction Tourist Park Precinct.

Council Resolution No: 08112024

MOVED:

CR R. HOSEASON-SMITH

SECONDED:

CR H. MCTAGGART

That Council authorise the CEO to engage a suitable Commercial Lease Agent to market the lease of the Junction Tourist Park Precinct.

FOR: CR J CAUNT
CR H MCTAGGART
CR B WALKER
CR R HOSEASON-SMITH
CR P WINDIE
CR A MCKEOUGH

AGAINST: CR

F/A: 7/0

CR W. BASTON RE-ENTERED THE CHAMBER 11:13AM

11. MATTERS BEHIND CLOSED DOORS

Nil

12. PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14. ELECTED MEMBERS REPORTS

- 14.1 Cr J Caunt – Hastings Road Use Agreement Meeting x 2, Ex Management Pub Meeting and Pub Lease Meeting with Council Members. Attended RRG and WALGA Zone meeting and attended the Grants Commission meeting.
- 14.2 Cr H McTaggart – Hastings Road Use Agreement Meeting x 2, Ex Management Pub Meeting and Pub Lease Meeting with Council Members. Also attended RRG meeting.
- 14.3 Cr B Walker – Pub Lease Meeting with Council Members
- 14.4 Cr W Baston – Pub Lease Meeting with Council Members
- 14.5 Cr R Hoseason-Smith – Nil to report
- 14.6 Cr P Windie – Pub Lease Meeting with Council Members
- 14.7 Cr A McKeough – Pub Lease Meeting with Council Members

15. OUTSTANDING COUNCIL MEETING RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer
09102024	Landor Meekatharra Road Upgrade	We went back to the market and sought a schedule of hourly rates and appointed MTF	Close	MWS

16. MEETING CLOSURE

The Shire President closed the meeting at 11:22am.

To be confirmed at the Ordinary Meeting on the 12th December 2024. Signed..... Presiding member at the meeting at which time the minutes were confirmed.
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APPENDIX 1

(List of Accounts Paid Report for October 2024)

Date: 05/11/2024
Time: 10:06:39AM

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Aussie Sheds Group					
EFT17211	02/10/2024	Patio and Sheds - Conduct site visit, produce engineering drawings for Building Permits to commence.	1		5,500.00
INV INV-1008	27/09/2024	Conduct site visit, produce engineering drawings for Building Permits to commence.	1	5,500.00	
ABBL Contracting & Maintenance					
EFT17212	02/10/2024	Supply and Install 21m of privacy screen, colour coated, reinstall fence. Relocated Dogging Container and reconnect fence.	1		8,690.00
INV INV-1195	19/09/2024	Lot 45B Gregory Street - Supply and Install 21m of privacy screen, colour coated., Reinstall fence removed by Modular., Relocate dogging chiller, and reconnect fencing.	1	8,690.00	
Able Sales					
EFT17213	02/10/2024	Freight new 11kva generator	1		360.00
INV 848774	27/09/2024	Freight new 11kva generator	1	360.00	
AIT Specialists Pty Ltd					
EFT17214	02/10/2024	Monthly fee for Determination of Fuel Tax Credits 2024/2025 - August 2024	1		743.27
INV INV-135232	19/09/2024	Monthly fee for Determination of Fuel Tax Credits 2024/2025 - August 2024	1	743.27	
Andrea Pears					
EFT17215	02/10/2024	Relocation Expenses for Andrea Pears - 2nd and Final Installment 50%	1		2,558.27
INV RELOCATI	07/09/2024	Relocation Expenses for Andrea Pears - 2nd and Final Installment 50%	1	2,558.27	
Carnarvon Motel WA					
EFT17216	02/10/2024	Accommodation and Meals for Alison Watson for 10/09/2024 - 12/09/2024 - Training	1		445.00
INV INV-4954	12/09/2024	Accommodation for Alison Watson for 10/09/2024 - 12/09/2024 - Training, Meals - Breakfast (Wednesday & Thursday), Lunch (Wednesday) & Dinner (Tuesday & Wednesday)	1	445.00	
Carnarvon Auto Service Pty Ltd t/a Carnarvon Tyres & Towing					
EFT17217	02/10/2024	P101 - John Deere Tractor 8130 - 600/70r30 - Barkley BLA07 Radial R-1W Tyres	1		2,845.50
INV 0008039	06/09/2024	P101 - John Deere Tractor 8130 - 600/70r30 - Barkley BLA07 Radial R-1W Tyres, Freight - Earthmover, Labour to Clean Bead, Tyre Lube	1	2,630.65	
INV 0008100	13/09/2024	P95 - ISUZU 4x4 Crew Man Service Truck -Mount supplied tyre to rim	1	214.85	
The Kempton Family Trust T/A KempGlaze					
EFT17218	02/10/2024	P106 - CAT 140M Grader - Install New Door Glass and Tint.	1		297.10
INV 80914421	16/09/2024	P106 - CAT 140M Grader - Install New Door Glass and Tint.	1	297.10	
Deasmedia					
EFT17219	02/10/2024	Photography for Flavours of the Gascoyne	1		1,593.33
INV 2401	16/09/2024	Photography for Flavours of the Gascoyne, Photography Update Facilities JPTP, Travel 24 August, Photography Biggest BBQ, Photography Update Facilities Mt Augustus Tourist Park, Travel 31 August	1	1,593.33	
Everywhere Travel					
EFT17220	02/10/2024	CEO John McCleary flights and Accommodation to attended meeting with Hanna Beasley on the 11th October	1		2,089.00

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Everywhere Travel					
INV I000045526	17/09/2024	Flights for President J Caunt to travel to Perth for a meeting with Hanna Beasley 9th - 11th October, 09th October, CVQ PER 1415 1600 ZL2433, 11th October, PER1CVQ 1335 1630 ZL2268,	1	440.00	
INV I000045624	19/09/2024	CEO John McCleary flights and Accommodation to attended meeting with Hanna Beasley on the 11th October, check in 10th check out 12th October	1	928.00	
INV I000045622	19/09/2024	Cr J Caunt Accommodation to attended meeting with Hanna Beasley on the 11th October, check in 9th check out 12th October	1	721.00	
Autopro Carnarvon					
EFT17221	02/10/2024	Depot Consumables - Coolant and Fuel Treatment	1		139.77
INV 2095137	16/09/2024	1 x 20L Green Coolant Premix 50%, 1 x F10 Fuel Treatment 200ml	1	139.77	
Ilda Joan Williams					
EFT17222	02/10/2024	Ilda Williams - Craft Payment August 2024	1		211.75
INV CRAFT AU30/08/2024		Ilda Williams - Craft Payment August 2024, Ilda Williams - Craft Payment August 2024	1	211.75	
Jarrahbar Contracting					
EFT17223	02/10/2024	Freight for Parts - Stock: Ground Engaging Tools	1		1,067.00
INV INV-0631	06/08/2024	Freight for Parts - Stock: Ground Engaging Tools	1	319.00	
INV INV-0655	16/09/2024	Parts - Stock: Ground Engaging Tools	1	748.00	
Jolly's Tyre Service					
EFT17224	02/10/2024	P114 - 2020 Ford Ranger - Maxxis LT265/65R17 x4, wheel balance and fitting	1		844.00
INV 162386	14/09/2024	Maxxis LT265/65R17 x4, wheel balance and fitting	1	844.00	
Junction Race Club					
EFT17225	02/10/2024	2024/2025 Community Donation Junction Race Club	1		6,600.00
INV 00000527	24/09/2024	2024/2025 Community Donation Junction Race Club	1	6,600.00	
The Trustee For Kempton Family Trust T/A The Junction Pub and Tourist Park					
EFT17226	02/10/2024	Council Meetings: Lunches and Refreshments - August 2024	1		315.00
INV 5072040	17/09/2024	Council Meetings: Lunches and Refreshments - August 2024	1	288.00	
INV 5072041	17/09/2024	Meeting Refreshments - Admin	1	27.00	
Mt Augustus Station (1980) Pty Ltd Tourist Park					
EFT17227	02/10/2024	Accommodation and Meal Voucher Mt Augustus Tourist Park - 4WD Show	1		250.00
INV 10807	27/09/2024	Accommodation and Meal Voucher Mt Augustus Tourist Park - 4WD Show	1	250.00	
Midwest Contracting					
EFT17228	02/10/2024	Grader Hire - Pimbee Road Batters , Drains and Accommodation	1		13,327.60
INV INV-719	27/09/2024	Grader Hire - Pimbee Road Batters , Drains and Accommodation	1	13,327.60	
Napa Auto Parts					
EFT17229	02/10/2024	P133 - Ford Ranger 2022 - 88233-2 Poly Air Spring 2019 Hilux	1		988.00

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Napa Auto Parts					
INV 1810262348	26/09/2024	P133 - Ford Ranger 2022 - 88233-2 Poly Air Spring 2019 Hilux, P133 - Ford Ranger 2022 - 88233-2 Poly Air Spring 2019 Hilux - Freight	1	988.00	
Norwest Refrigeration Services					
EFT17230	02/10/2024	4 x MR40F-G4 Engels for Camp Trailers	1		4,316.00
INV 00042969	27/09/2024	MR40F-G4 Engel, MR40F-G4 Engel, MR40F-G4 Engel, MR40F-G4 Engel	1	4,316.00	
Perfect Computer Solutions Pty Ltd					
EFT17231	02/10/2024	I.T Support for Administration Office & CRC - 12.09.2024 to 17.09.2024	1		722.50
INV 29058+	19/09/2024	I.T Support for Administration Office & CRC - 12.09.2024 to 17.09.2024	1	382.50	
INV 29071	26/09/2024	Monthly fee for Monitoring, management and resolution of disaster recovery options - September 2024, I.T Support for Administration Office & CRC - 17.09*.2024 to 25.09.2024	1	340.00	
Raw Cattle Co Pty Ltd					
EFT17232	02/10/2024	Maintenance Grading - Raw Cattle Co - Dalgety Airstrip, Dalgety Landor Road, Glenburgh Dalgety Road. 16.09.2024 to 25.09.2024	1		6,737.50
INV INV-0080	26/09/2024	Labour Grader Operator- Dalgety Downs - Glenburgh Road 21.09.2024 to 23.09.2024, Labour Grader Operator- Dalgety Downs - Airstrip, Labour Grader Operator - Dalgety Downs - Landor Road - 17.09.2024 to 20.09.2024 & 24.09.2024 to 25.09.2024	1	6,737.50	
Team Global Express					
EFT17233	02/10/2024	Freight from Perth to Carnarvon 23.09.2024 to 26.08.2024	1		1,250.09
INV 1141-MWB:01/09/2024		Freight for UPS from PCS, Freight from Blackwoods, Freight from Garpen - Generator	1	996.18	
INV 1142-MWB:08/09/2024		Freight for Depot Consumable - Blackwoods	1	57.49	
INV 1143-MWB:15/09/2024		Freight for P106 from Westrac	1	94.82	
INV 1144-MWB:22/09/2024		Freight for P95 - Kavrek	1	101.60	
Truckline					
EFT17234	02/10/2024	2008 Kenworth T658 Prime Mover - X903243 - Filter Kit	1		121.24
INV 9585386	20/09/2024	2008 Kenworth T658 Prime Mover - X903243 - Filter Kit - Cat C-15/16	1	121.24	
Westrac Pty Ltd					
EFT17235	02/10/2024	P100 - CAT 140M Grader - Replace Transmission Filter Housing and Mount	1		6,745.04
INV PI 0116777	20/09/2024	197-9632: HOSE AS-FUME, 171-4364: Spacer, 5P-2369: 44.45mm Internal Diameter, 5P-8167: 3/8"-16 x 5/8" Hex Head Bolt	1	145.35	
INV PI 0118491	21/09/2024	281-2725: 7/8" Check Valve, 238-5081: 2.46 x 19.18mm 90A FKM O-Ring, 139-6873: Fuel Bypass Valve, 197-9631: Elliptical Plastic Grommet, 165-3928: 3/8"-16 x 1 1/4" Hex Head Bolt, 5P-2369: 44.45mm Internal Diameter, 8T-4896: 3/8" ID Steel Flat Washer, 9M-0164: 42.90mm Minimum Internal, 1R-0716: Engine Lube Oil Filter, 1R-0749: Secondary Fuel Filter, 256-8753: Fuel Water Separator, Freight	1	366.09	

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Westrac Pty Ltd					
INV SI 1791641	26/09/2024	P100 - CAT 140M Grader - Replace Transmission Filter Housing and Mount - Parts, P100 - CAT 140M Grader - Replace Transmission Filter Housing and Mount - Labour, P100 - CAT 140M Grader - Replace Transmission Filter Housing and Mount - Freight Recovery, P100 - CAT 140M Grader - Replace Transmission Filter Housing and Mount - Mobilisation, P100 - CAT 140M Grader - Replace Transmission Filter Housing and Mount - Enviornmentals	1	6,233.60	
WML Consultants Pty Ltd					
EFT17236	02/10/2024	Evaporation Pond At Tip for Water Treatment Plant - Undertake Study	1		6,061.00
INV 32276	16/09/2024	Undertake study to prove/disprove the viability of the existing waste transfer site for evaporating the waste water. , 1. Perform a concept 2D design of the evap pond to ascertain realistic evap area, 2. Review available data for site evap and Shire supplied info. , 3. Develop water balance spreadsheet for the proposed site use, 4. Tech Memo summary of findings outlining:, a) If the existing site is suitable , b) If site not suitable, how much daily flow the proposed site can handle, c) If site not suitable, how large a site would be required (for your search for an alternative site), 5. Teams meeting to discuss tech memo and general discussion over findings,	1	6,061.00	
M.T.F Services Pty Ltd					
EFT17237	02/10/2024	AGRN-1021 Pingandy Rd Reinstatement - 26.08.2024 to 08.09.2024	1		403,760.50
INV 3133	19/09/2024	AGRN-1021 Landor Mt Clere Rd Reinstatement - 26.08.2024 to 08.09.2024	1	110,544.50	
INV 3131	19/09/2024	AGRN-1021 Pingandy Rd Reinstatement - 26.08.2024 to 08.09.2024	1	196,212.50	
INV 3132	19/09/2024	AGRN-1021 Landor Mt Augustus Rd Reinstatement - 26.08.2024 to 08.09.2024	1	97,003.50	
Greenfield Technical Services					
EFT17238	02/10/2024	RAV vehicle rest location assessment	1		5,326.75
INV INV-4240	13/09/2024	RAV vehicle rest location assessment	1	4,345.00	
INV INV-4244	18/09/2024	C3385 - State Initiative Program 24/25 - Carnarvon/Mullewa - Engineering Consultancy Services For Upgrade Of The Carnarvon Mullewa Rd 2024/25 01.09.2024 to 18.09.2024	1	981.75	
Horizon Power (non-energy)					
EFT17239	02/10/2024	Consumer Mains Capacity Upgrade - Conduct site inspection, provide a design drawing, and formal quote.	1		6,600.00
INV RPDDDB005	24/09/2024	Consumer Mains Capacity Upgrade - Conduct site inspection, provide a design drawing, and formal quote.	1	6,600.00	
Telstra Limited					
EFT17240	02/10/2024	Shire Mobile Phones - Usage Charges - 20.08.2024 to 19.09.2024 Service Charges 20.09.2024 to 19.10.2024	1		486.92
INV SEPTEMBE	20/09/2024	Shire Mobile Phone - Administration, Shire Mobile Phone - Works, Message Boards, Road Cameras, Fuel Bowser, Shire Mobile Phone - CRC	1	486.92	
Paul D Kearney - Carpenter & Joiner					
EFT17241	04/10/2024	Repairs to buildings - Insurance Claim	1		6,402.00
INV 156	12/09/2024	Initial Inspection + travel cost from Carnarvon to Gascoyne Junction and return, Replace gazebo sheeting (Est. 3 Hour), Repair Southern fencing damage (Est. 6 Hour)	1	4,994.00	
INV 156	12/09/2024	Repair Irrigation shed dented/damaged (Est. 4 Hour), Repair ridge capping on North-Eastern corner damaged. (Est. 2 Hour)	1	1,408.00	

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Reward Hospitality					
EFT17242	04/10/2024	Tourism Precinct Repairs & Maintenance - Toaster & Grill	1		260.87
INV 100561720	26/09/2024	ENERGY REGULATOR - 1315184, ZZ467383 - DIAL KIT TOASTER GRILL, 3500001- EQUIPMENT FREIGHT/DELIVERY	1	260.87	
Commonwealth Mastercard					
EFT17243	01/10/2024	Starlink Internet - September 2024	1		3,324.44
INV ALLVOLTS05/08/2024		Reversal of Invoice for Allvolts - Suspense Account	1	-154.50	
INV 36563	05/08/2024	Allvolts - New Engel lid for Old Finance Manager fridge	1	154.50	
INV 15939	28/08/2024	Natures Botanical Spray Lotion, Natures Botanical Creme, Natures Botanical Roll On, Natures Botanical Freight	1	548.54	
INV 1968451470	03/09/2024	Apple iCloud 50gb Data Storage September 2024	1	1.49	
INV 4HB9GL8Z	05/09/2024	Drop Box - Yearly Subscription - Drop Box 05.09.2024 to 05.09.2025	1	184.67	
INV 37034	13/09/2024	100/2/10/X Spool Valve	1	302.41	
INV 1698256	17/09/2024	Harvey Norman - Purchase of Apple Mobile - John McCleary , iPhone11 128GB, Black & Phone Case	1	843.00	
INV SEPTEMBE	27/09/2024	Starlink - Lot 19, 27 Gregory Street, Starlink - Lot 17/18, 31 Gregory Street, Starlink - Lot 50, 22 Hatch Street, Starlink for Graders and Vehicles, Starlink Internet for Administration, Starlink Internet for CRC	1	1,426.00	
INV 37117	27/09/2024	Kevrek - P95 - 1000/2/13/A bolt kit	1	18.33	
RSM Australia Pty Ltd					
EFT17244	15/10/2024	Rates and Accounting and Financial Services for 2024/2025 under RFT01-22/23 - September 2024	1		22,514.36
INV GERIO1107	30/09/2024	Accounting and Financial Services for 2024/2025 under RFT01-22/23 - September 2024, Rates Contractor for 2024/25 - September 2024	1	22,514.36	
Quantum Surveys Pty Ltd					
EFT17245	15/10/2024	Topographic Survey By UAV of Waste Management Facility	1		6,589.00
INV 00011905	30/09/2024	Topographic Survey By UAV of Waste Management Facility	1	6,589.00	
John Leslie McCleary					
EFT17246	15/10/2024	Meal Allowance for John McCleary - Ministers Meeting in Perth 11.10.2024 to 12.10.2024	1		120.85
INV MEAL ALL	11/10/2024	Meal Allowance for John McCleary - Ministers Meeting in Perth 11.10.2024 to 12.10.2024	1	120.85	
ABBL Contracting & Maintenance					
EFT17247	15/10/2024	Provide labour and accomodation for garden works. \$75 per hr ex GST - 23.09.2027 to 04.10.2024	1		5,940.00

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Interact Digital					
INV 1705	03/09/2024	Advertising July Digital Marketing	1	2,750.00	
LGIS					
EFT17253	15/10/2024	2023/24 Vehicle Insurance for Vehicles Not Listed on MV Register	1		16,630.68
INV 100-159303	05/08/2024	2023/24 Vehicle Insurance for Vehicles not listed in previous years Motor Vehicle Register and would be have been covered should a claim be submitted	1	16,630.68	
Mustang Three Pty Ltd t/a key2creative					
EFT17254	15/10/2024	2 Teardrop Banners CRC with Delivery	1		698.50
INV 52508	03/10/2024	2 Teardrop Banners CRC, Delivery	1	698.50	
Officeworks					
EFT17255	15/10/2024	Administration Office Supplies	1		241.55
INV 616756372	30/09/2024	Apple iPhone 16 Pro Max MagSafe Case Clear, IP16PMCSCL, , Deskmate Stamp Pad Refill Ink 30mL Red, DE40015, DYMO LetraTag Paper Label Tape 12mm Black on White 2 Pack, NEAP015847, Bostik Blu Tack Removable Adhesive 75g, BO060968, BIC 4 Colour Retractable Ballpoint Pens 1mm 4 Pack, BI959383AS, J.Burrows A3 80 Micron Sheet Protectors 25 Pack, JBA380SHT, J.Burrows A4 Recycled Lever Arch 2-Ring Binder Gloss White, JBGLSRLAWE, Freight	1	241.55	
Outback Comms					
EFT17256	15/10/2024	2 x Gen 3 Starlink Dual Vehicle Kit Including Freight	1		3,986.60
INV D1162	03/10/2024	2 x Gen 3 Starlink Dual Vehicle Kit	1	3,643.00	
INV D1161	03/10/2024	Waterproof RJ45 Joiner × 6, Cat 6 UV Rated Shielded Cable × 1, Gen 2 Dishy (Circuit) to RJ45 Cable × 1, Anderson Cable × 1, Mini Aerial & Freight	1	343.60	
The Trustee For Perarda Family & Co T/A Pridham Mechanical					
EFT17257	15/10/2024	2008 Kenworth T658 Prime Mover - Fabricate, fit turntable and Push Bar to Truck	1		1,276.00
INV INV-1953	30/09/2024	2008 Kenworth T658 Prime Mover - Fabricate, fit turntable and Push Bar to Truck, 2008 Kenworth T658 Prime Mover - Fabricate, fit turntable and Push Bar to Truck - Parts	1	1,276.00	
Raw Creative					
EFT17258	15/10/2024	Design Artwork - Update Bird Checklist	1		700.00
INV 00004243	02/10/2024	Design Artwork - Update Bird Checklist	1	455.00	
INV 00004244	02/10/2024	Design Artwork - Thrid Panel Advertisment for AGO Map 89w x 63h	1	245.00	
Sage Tourism Solutions					
EFT17259	15/10/2024	Consultancy for Shire contribution to Gascoyne Murchison Outback Pathways Tourism Cooperative 24/25	1		8,244.50
INV 1002	02/10/2024	Consultancy for Shire contribution to Gascoyne Murchison Outback Pathways Tourism Cooperative 24/25	1	8,244.50	

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Shire Of Carnarvon					
EFT17260	15/10/2024	Contributions for the Gascoyne Regional Arts Plan. 2024/25	1		5,500.00
INV 48576	05/09/2024	Contributions for the Gascoyne Regional Arts Plan. 2024/25 ,	1	5,500.00	
Talis Consultants					
EFT17261	15/10/2024	Landfill Cells Designs and Approval	1		4,424.75
INV 32764	30/09/2024	Landfill Cells Designs and Approval, • Conceptual Designs, • Environmental Assessment and Management Plan, • Works Approval Application Form	1	4,424.75	
WA Local Government (WALGA)					
EFT17262	15/10/2024	Cr Alys McKeough to attend the Welcome Function - WALGA Conference 2024	1		170.00
INV LGC24-491	01/10/2024	Cr Alys McKeough to attend the Welcome Function - WALGA Conference 2024	1	170.00	
Horizon Power					
EFT17263	15/10/2024	Street Lighting Costs - 01.09.2024 to 30.09.2024	1		371.32
INV 21 021 6098	01/10/2024	Street Lighting Costs - 01.09.2024 to 30.09.2024	1	371.32	
Pivotel Satellite Pty Ltd					
EFT17264	15/10/2024	Satellite Phone Charges - Usage 15.08.2024 to 14.09.2024 Service 15.09.2024 to 14.10.2024	1		630.00
INV 3905410	15/08/2024	Satellite Phone Charges for Works Department - Satellite Phone Charges - Usage 15.08.2024 to 14.09.2024 Service 15.09.2024 to 14.10.2024	1	630.00	
Them Earth Moving					
EFT17265	15/10/2024	C3390 - Indigenous Access Road Project 24/25 - Landor Mt Augustus Road - Water Cart Hire 20.09.2024 to 25.09.2024	1		53,242.75
INV 00001177	04/10/2024	C3390 - Indigenous Access Road Project 24/25 - Landor Mt Augustus Road - Water Cart Hire 20.09.2024 to 25.09.2024	1	53,242.75	
M.T.F Services Pty Ltd					
EFT17266	15/10/2024	AGRN1021 Pingandy Road Reinstatement - 09.09.2024 to 22.09.2024	1		75,410.50
INV 3138	01/10/2024	AGRN1021 Pingandy Road Reinstatement - 09.09.2024 to 22.09.2024	1	75,410.50	
Woolworths Limited					
EFT17267	15/10/2024	Supplies for Minning Symposium	1		207.18
INV TI-02E3AA-01/09/2024		Supplies for Minning Symposium GST, Supplies for Minning Symposium GST FREE	1	110.42	
INV TI-02EAA-115/09/2024		Council Meeting Supplies GST, Council Meeting Supplies GST FREE, Youth Group Supplies GST FREE, Delivery Fee	1	96.76	
The Trustee For Perarda Family & Co T/A Pridham Mechanical					
EFT17268	17/10/2024	2008 Kenworth T658 Prime Mover - Carry out Full Sand and Polish of Vehicle	1		8,730.15
INV INV-1976	17/10/2024	2008 Kenworth T658 Prime Mover - Upgrades to New Prime Mover., Carry out Full Sand and Polish of Vehicle	1	8,730.15	
J & K Hopkins Office Furniture					
EFT17269	18/10/2024	Governance Furniture & Equipment - Renoir Exec H/B Leather Chair Black	1		7,117.00
INV T30398	02/10/2024	Governance Furniture & Equipment - Renoir Exec H/B Leather Chair Black, Packing Charges	1	7,117.00	
Bishop Transport					
EFT17270	18/10/2024	Freight for Council Chamber Chairs - Perth to Gascoyne Junction	1		579.01

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Bishop Transport					
INV B274226	11/10/2024	Freight for Council Chamber Chairs - Perth to Gascoyne Junction	1	579.01	
Blanche Maree Walker					
EFT17271	18/10/2024	Blanche Walker - Craft Payment September 2024	1		12.00
INV DREQ.03-2	30/09/2024	Blanche Walker - Craft Payment September 2024, Blanche Walker - Craft Payment September 2024 Minus Commission	1	12.00	
DN & JA Williams					
EFT17272	18/10/2024	Julie Williams - Craft Payment September 2024	1		40.00
INV DREQ.03-2	30/09/2024	Julie Williams - Craft Payment September 2024, Julie Williams - Craft Payment September 2024 - Commission	1	40.00	
Landgate					
EFT17273	18/10/2024	Mining Tenements Chargeable Schedule No M2024/09 Dated 06.08.2024 to 03.09.2024	1		27.15
INV 397458	26/09/2024	Mining Tenements Chargeable Schedule No M2024/09 Dated 06.08.2024 to 03.09.2024	1	27.15	
Illion Tenderlink					
EFT17274	18/10/2024	1x Public Tender - Landor Meekatharra Resheeting	1		180.40
INV AU-651235	30/09/2024	1x Public Tender - Landor Meekatharra Resheeting	1	180.40	
Jarrahbar Contracting					
EFT17275	18/10/2024	C3387 RRG/LRCI Landor Mt Augustus Road - Prime mover and Labour Hire - 01.10.2024 to 08.10.2024	1		14,118.50
INV INV-0659	14/10/2024	C3387 RRG/LRCI Landor Mt Augustus Road - Prime mover and Labour Hire - 01.10.2024 to 08.10.2024, Cartage of Empty 45kg Gas Bottles Gascoyne Junction to Carnarvon Mitre 10	1	14,118.50	
Land Agricultural Services					
EFT17276	18/10/2024	C3387 - RRG/LRCI Landor Mt Augustus Road - Labour Hire - Landor Mt Augustus Resheeting 03.10.2024 to 09.10.2024	1		8,162.00
INV 1007	10/10/2024	C3390 - Labour Hire / Operator - Indigenous Access Road Project 24/25 - Landor Mt Augustus Road 30.09.2024 to 02.10.2024	1	2,156.00	
INV 1007	10/10/2024	C3387 - RRG/LRCI Landor Mt Augustus Road - Labour Hire - Landor Mt Augustus Resheeting 03.10.2024 to 09.10.2024	1	6,006.00	
Them Earth Moving					
EFT17277	18/10/2024	C3390 - Indigenous Access Road Project 24/25 - Landor Mt Augustus Road - Water Cart Hire - 19.08.2024 to 28.08.2024	1		30,030.00
INV 00001166	12/09/2024	C3390 - Indigenous Access Road Project 24/25 - Landor Mt Augustus Road - Water Cart Hire - 19.08.2024 to 28.08.2024	1	30,030.00	
Greenfield Technical Services					
EFT17278	18/10/2024	AGRN-1021 - Project Management Costs - March/April 2022 Flood Damage Event Package 1 - 09.09.2024 to 22.09.2024	1		13,473.24
INV INV-4249	30/09/2024	AGRN-1021 - Project Management Costs - March/April 2022 Flood Damage Event Package 1 - 09.09.2024 to 22.09.2024	1	13,473.24	
M.T.F Services Pty Ltd					
EFT17279	18/10/2024	AGRN -1021 - Supply Plant and Operators for Road Flood Damage Repairs for Period: 23.09.2024 to 06.10.2024 Pingandy Road Reinstatement	1		362,659.00
INV 3142	11/10/2024	AGRN -1021 - Supply Plant and Operators for Road Flood Damage Repairs for Period: 23.09.2024 to 06.10.2024 Pingandy Road Reinstatement	1	362,659.00	
Telstra Limited					
EFT17280	18/10/2024	Telstra Fixed Line Accounts - Usage Charges - 02.09.2024 to 01.10.2024 Service Charges 02.10.2024 to 01.11.2024	1		379.59
INV K 461 942	1-09/10/2024	Land Lines - Administation, Land Lines - CRC, Land Lines - Pavillion	1	379.59	

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DEPUTY COMMISSIONER OF TAXATION					
EFT17281	22/10/2024	Paymentj of September BAS to the ATO.	1		139,359.00
INV SEPTEMBE	21/10/2024	PAYG Tax Deducted From Pays, GST Collected, GST Paid, Diesel Fuel Rebates, Rounding, Fringe Benefits Tax	1	139,359.00	
LGIS					
EFT17282	25/10/2024	Insurance Premiums - Second Installment 2024/2025 - Shire Plant and Property	1		190,561.97

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LGIS					
INV 100-157262.01/10/2024		Insurances: Public Liability, Insurances: Admin Workers Comp, , Insurances: CRC Workers Comp, , Insurance : Tourism and Area Promotion Workers Comp, , Insurances: Works Staff Workers Comp, , DFES - Bush Fire Brigade Insurance, Insurances: Crime, , Insurances: Council Members Personal Accident - Volunteers, , Insurances: Admin Personal Accident - Volunteers, Insurances: Council Members - Travel, Insurances: Admin - Travel, Insurances: Council Members Management Liability, Insurances: Admin Management Liability, DFES - Bush Fire Brigade Insurance Member Vehicles, Insurances: Admin Buildiings GEN, , Insurances: Community Resource Building GEN, Insurances: Pavillion and Associated Equipment GEN, , Insurances: Gym GEN, , Insurances: Museum Operating Costs GEN, , Insurances: Killili Bridge Insurance GEN, , Insurances: Airstrip Infrastructure GEN, , Insurances: Tourism Information Bay GEN, Insurances: Police Building GEN, , Insurances: Tourism Lease - Caravan Park/Pub/Shop GEN, , Insurances: Depot Infrastructure GEN, , Insurances: DFES - Bush Fire Brigade Shed GEN, , Insurance - Lot 17, 31 Gregory Street, , Insurance - Lot 19, 27 Gregory Street, Insurance - Lot 21, 23 Gregory Street, Insurance - Lot 23, 19 Gregory Street, Insurance - Lot 45, 15 Gregory Street, Insurance - Lot 40, 3 Gregory Street, Insurance - Lot 39, 1 Gregory Street, Insurance - Lot 48, 18 Hatch Street, Insurance - Lot 49, 20 Hatch Street, Insurance - Lot 50, 22 Hatch Street, Insurance - Lot 51, 24 Hatch Street, Insurance - Lot 52, 26 Hatch Street, Insurance - Lot 45B, 15 Gregory Street, Insurance - Electric and Solar Operated Town Bore, , Insurance - Two Rivers Memorial Park, , Insurance - P18 - CAT 916 Loader, , Insurance - P36 - Prime Mover CAT CT630B on Highway Truck, , Insurance - P45 - HT: Low Loader Dolly, , Insurance - P47 - Boat,Trailer,Motor & Access, , Insurance - P49 - LT: Tandem Boxtop Trailer 8x5 H/Duty, Insurance - P50 - Camp Trailer (with 4000L fuel tank), Insurance - P52 - Camp Trailer (with 4000L fuel tank) , , Insurance - P53 - Camp Trailer (with 4000L fuel tank) , , Insurance - P54 - Camp Trailer (with 4000L fuel tank) , , Insurance - P55 - Low Loader - Float 2 axle, Insurance - P57 - HT: Convertor Dolly for TipCPr, Insurance - P58 - Camp trailer (with 4000L fuel tank), Insurance - P60 - LT: Trailer - Roadsign Carrier, Insurance - P61 - LT: Trailer (Polmac) Car Transporter, Insurance - P62 - LT: Trailer (Polmac) Car Transporter, Insurance - P65 - Kanga Loader TB825 Skid Steer, Insurance - P65 - Kanga Loader Custom Made Trailer, Insurance - P72 - Submersible Pump Trailer and Genset, Insurance - P73 - Semi-Trailer with Side Tipping tray, Insurance - P74 - Grid Roller - Tremor Earthmoving, Insurance - P76 - CAT Loader 950, Insurance - P79 - Camp Trailer (with 4000L fuel tank), Insurance - P81 - PAPAS Box top Trailer, Insurance - P85 - Toyota Hilux 4WD Traytop, Insurance - P89 - Roller: Bomag BW216D-5, Insurance - P90 - Trash Pump: Cromlins, Insurance - P93 - 3.5t Plant Trailer, Insurance - P95 - ISUZU 4x4 Crew Man Service Truck, Insurance - P96 - Bruce Rock Side Tipper TR350 2010, Insurance - P97 - Case 410 Bobcat with attachments, Insurance - P98 - Coastmac 3.5t Plant Trailer, Insurance - P100 - CAT 140M Grader, Insurance - P101 - John Deere Tractor 8130, Insurance - P103 - Ford Ranger Super Cab 3.2L 4x4 2019, Insurance - P104 - 2019 Ford Ranger Dual Cab 3.2L 4x4, Insurance - P105 - CAT Roller 2019 CW34NN MAN, Insurance - P106 - CAT 140M Grader, Insurance - P107 - Diesel Generator (Kubota), Insurance - P108 - John Deere Zero Turn Mower (2020), Insurance - P109 - Rubbish Compactor Truck Isuzu NPR400 Long AMT, Insurance - P110 - Drop Deck Widener Trailer, Insurance - P111- Mack CH Tipper Truck 2007, Insurance -	1	190,561.97	

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LGIS					
P112 - Himoinsa HYW-13 M5 10kva Generator, Insurance - P113 - 2020 Toyota Hilux 4x4 2.8L DSL SR5 2020, Insurance - P115 - 14 x 7 Flat Top Trailer (Water Wheel Pump), Insurance - P116 - Tandem Convertor Dolly 2016 AQUi (secondhand), Insurance - P121 - CAT Roller (Vibatory Compactor), Insurance - P124 - Message Board Trailer, Insurance - P125 - Forklift - Heli CPCD35-W1Y All Terrain, Insurance - P126 - Message Board Trailer, Insurance - P127 - Bullmaster Tri Axle Side Tipper, Insurance - P128 - ISUZU Service Truck Model NPS 75-155 4x4, Insurance - P129 - Kubota Tractor and Attachments, Insurance - P130 - CAT 150M Grader, Insurance - P134 - CAT 302 AC Mini Excavator, Insurance - P131 - Ford Ranger CEO with 140litre Tank, Insurance - P132 - Ford Ranger Super Cab, Insurance - P133 - Ford Ranger 2022 Double Cab Chassis, Insurance - P137 - TOYOTA HILUX 4X4 2.8L DSL, Insurance - P138 - CAT Loader, Insurance - P139 - 2023 MAZDA BT-50 4x4, Insurance - P140 - IVECO ML150 4x4 Crew Cab Fire Truck, Insurance - P142 - Caterpillar DP25NTH-C 2.5 Tonne Diesel Forklift, Insurance - P143 - Yanmar 11kva Generator, Insurance - P144 - Kings Caravan					
Gascoyne Junction Remote Community School					
EFT17283	25/10/2024	2024/2025 Community Donation Gascoyne Junction Remote Community School	1		3,300.00
INV 16/2024	16/10/2024	2024/2025 Community Donation Gascoyne Junction Remote Community School - Playground Equipment	1	3,300.00	
St John Ambulance Australia - Belmont Branch					
EFT17284	25/10/2024	Provide First Aid Training for Andrea Pears 7th October 2024	1		190.00
INV FAINV0123	07/10/2024	Provide First Aid Training for Andrea Pears 7th October 2024	1	190.00	
Toyworld					
EFT17285	25/10/2024	Halloween \$30 Gift Voucher CRC	1		30.00
INV I000000099	14/10/2024	Halloween \$30 Gift Voucher CRC	1	30.00	
Australia Post					
EFT17286	25/10/2024	Postage Costs September 2024	1		567.06
INV 1013548652	03/10/2024	Postage costs for Administration, Purchase of Stamp and Post Bags for sale.	1	567.06	
Canine Control A Division Of Trepheene Pty Ltd					
EFT17287	25/10/2024	Ranger Peter Smith - 17 & 18 October 2024	1		2,200.00
INV 5033	19/10/2024	Ranger Peter Smith - 17 & 18 October 2024	1	2,200.00	
Carnarvon Timber & Hardware					
EFT17288	25/10/2024	Stock on Hand - 600595349 - Gas House Cylinder 45kg	1		1,755.00
INV 10904111	08/10/2024	Stock on Hand - 600595349 - Gas House Cylinder 45kg	1	1,755.00	
Carnarvon Auto Service Pty Ltd t/a Carnarvon Tyres & Towing					
EFT17289	25/10/2024	P110 - Drop Deck Widener Trailer - Sailun 11R22.5 16ply S626 - Tyres	1		3,445.43

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Carnarvon Auto Service Pty Ltd t/a Carnarvon Tyres & Towing					
INV 0007364	10/10/2024	P110 - Drop Deck Widener Trailer - Sailun 11R22.5 16ply S626 - Tyres, 14L RS03 132/130/M, Sailun 11R22.5 S737 Drive, Tyre Fitting - 4WD / LTruck, Tyre Fitting - Truck / Tractor, Tyre Disposal - Truck, Freight - 4WD / LTruck, Freight - Truck / Tractor, Tyre Parts and Accessories - Valve Extensions, Tyre Parts and Accessories - Tyre Mnt Slip Tack, Tyre Parts and Accessories - String Refil 200m Sealfix Truck Brown, Tyre Parts and Accessories - Valve Tool	1	2,853.73	
INV 0008276	14/10/2024	Sailun 11R22.5 16ply S626, Tyre Fitting - Truck / Tractor, Tyre Disposal - Truck, Freight - Truck / Tractor, Balance Bag	1	591.70	
Carnarvon Menswear					
EFT17290	25/10/2024	Staff Uniforms - Dameon Whitby	1		215.80
INV 10537	02/10/2024	4 x Bisley BS1895 Two Tone Hi Vis Cool Lightweight Drill Short Sleeve Shirt, size 6XL, navy/yellow with Name and Logo	1	167.80	
INV 10551	03/10/2024	4 x Bisley BS1895 Two Tone Hi Vis Cool Lightweight Drill Short Sleeve Shirt, size 6XL, navy/yellow with Name and Logo	1	48.00	
Child Support Agency					
EFT17291	25/10/2024	Payroll deductions	1		389.05
INV DEDUCTIO23/10/2024		Payroll Deduction for 23/10/2024		389.05	
Geraldton Fuel Company T/as Refuel Australia					
EFT17292	25/10/2024	Supply bulk fuel to P50 & P54 Camp Trailer with 4000 litre diesel tank	1		23,393.91
INV 30092024	30/09/2024	Fuel Card Purchases - P131 - Ford Ranger CEO, Fuel Card Purchases - P133 - Ford Ranger Works, Annual Fuel Card Fee - P131 - Ford Ranger CEO	1	1,238.41	
INV 02648209	01/10/2024	Supply bulk fuel to P53 Camp Trailer with 4000 litre diesel 850 litres of diesel @ 1.7096, Supply bulk fuel to P79 Camp Trailer with 4000 litre diesel 1870 litres of diesel @ 1.7096, Supply bulk fuel to P128 Service Truck 665 litres of diesel @ 1.7096	1	5,787.00	
INV 02648813	01/10/2024	Supply bulk fuel to Depot Self Bunded Tank -3000 litres of diesel @ 1.6876	1	5,062.80	
INV 02648208	01/10/2024	Supply bulk fuel to P54 Camp Trailer with 4000 litre diesel tank - 1035.00 litres of diesel @ 1.7096, Supply bulk fuel to P50 Camp Trailer with 4000 litre diesel tank - 3380.00 litres of diesel @ 1.7096	1	7,547.88	
INV 02648207	02/10/2024	Supply bulk fuel to Mt Augustus Tank - 2200 litres of diesel @ 1.7081	1	3,757.82	
Hersey's Safety Pty Ltd					
EFT17293	25/10/2024	Depot Consumables	1		2,270.66
INV S48995	02/10/2024	Workshop tools and PPE	1	2,270.66	
Autopro Carnarvon					
EFT17294	25/10/2024	Depot Consumables - 30T Snatch Strap	1		460.00
INV 2096214	10/10/2024	Depot Consumables - 30T Snatch Strap	1	460.00	
Mt Augustus Station (1980) Pty Ltd Tourist Park					
EFT17295	25/10/2024	Accommodation 3 Rooms x 1 Night at Mount Augsutus Tourist Park - Carnarvon VIC Famil & Fuel	1		809.38
INV 10828	18/10/2024	Accommodation 3 Rooms x 1 Night at Mount Augsutus Tourist Park - Carnarvon Visitor Information Centre Famil & Fuel	1	809.38	

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Officeworks					
EFT17296	25/10/2024	iPhone 16 Pro Max 256GB Desert Titanium IP1624C49 - TCDO	1		2,147.00
INV 617087751	17/10/2024	iPhone 16 Pro Max 256GB Desert Titanium, IP1624C49	1	2,147.00	
Repco Pty Ltd					
EFT17297	25/10/2024	Workshop Equipment - 20T air/hyd jack	1		1,573.66
INV 4610588140	19/06/2024	Workshop Equipment - 20T air/hyd jack	1	1,555.75	
INV 4610592417	30/07/2024	P103 - Ford Ranger Super Cab - 53430BL FUSE 30AMP	1	17.91	
Tropics Hardware					
EFT17298	25/10/2024	Lot 51, 24 Hatch Street - Outfitting House	1		2,674.55
INV 1010000203	02/10/2024	Workshop Equipment - Fibreglass Ladder 3.6m FS13984	1	1,285.00	
INV 1010000233	21/10/2024	Visitor Centre Accreditation - Stayed Bracket 200x150mm	1	13.75	
INV 101000236	22/10/2024	R12-20100DW Trio doorstep-plastic cushion 100mm wh, RHK125W Vent Kit Rangehood 125mm Wall, WCB0000 Catch Roller Double Zinc Plated Card 2, 14019 Hand Towel Holder Round Ss304 Cp Cd1 14019, MCSCIVY900 Cabinet Mirror W/ Shelf White 900Mm Ivy MCSCIVY900, 15SDR01C Mixx Square Builders Double Towel Rail Chrome 750mm, BR73450 Handle Lever Privacy Set Sc Buy Right, BR73412 Handle Lever Entry Set Sc Buy Right, NON Handle Lock or Deadbolt Filler Plate Satin, Selleys No More Gaps Interior Multipurpose Gap Filler 475g White - 2 Pack SKU 6028492, DTA Sponge Tilers Slaters 12 x 8" SKU 2228526, Nero Dolce Kitchen Mixer Gooseneck Brushed Nickel 200mm SKU 6569099, TPHCH1 Toilet Roll Holder Chrome, 14019 Hand Towel Holder Round Ss304 Cp Cd1 14019	1	1,375.80	
Truckline					
EFT17299	25/10/2024	P145 2008 Kenworth T658 Prime Mover - Bug Deflector	1		325.47
INV 9627713	10/10/2024	P145 2008 Kenworth T658 Prime Mover - Bug Deflector	1	325.47	
Westrac Pty Ltd					
EFT17300	25/10/2024	P130 - CAT 150M Grader - 500hr service	1		3,980.49
INV SI 1794405	11/10/2024	P130 - CAT 150M Grader - 500hr service - Labour, P130 - CAT 150M Grader - 500hr service - Parts, P130 - CAT 150M Grader - 500hr service - Mobilisation, P130 - CAT 150M Grader - 500hr service - Freight Recovery, P130 - CAT 150M Grader - 500hr service - Environmentals	1	3,980.49	
Horizon Power					
EFT17301	25/10/2024	Shire Properties - Electricity Consumption 07.08.2024 to 04.10.2024	1		11,621.69

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Horizon Power					
INV OCTOBER	07/10/2024	4 Scott Street - CRC Electricity Consumption, Depot Electricity - Consumption, Old Police Station (Lease) Expenses - Electricity Consumption, Pavilion Operating Costs - Electricity Consumption, Lot 19, 27 Gregory Street - Electricity Consumption, Lot 39, 3 Gregory Street - Electricity Consumption, Lot 45, 15 Gregory Street - Electricity Consumption, Lot 17/18, 31 Gregory Street - Electricity Consumption, Dogging Program - Electricity Consumption, Fire Control Costs - Electricity Consumption, Administration Costs - Electricity Consumption, Airstrip Operating Costs - Electricity Consumption, Lot 21, 23 Gregory Street - Electricity Consumption, Town Oval Maintenance - Electricity Consumption, Lot 48, 18 Hatch Street - Electricity Consumption, Lot 49, 20 Hatch Street - Electricity Consumption, Lot 40, 3 Gregory Street - Electricity Consumption, Lot 23, 19 Gregory Street - Electricity Consumption, Lot 52, 26 Hatch Street - Electricity Consumption, Parks, Gardens & Reserves Maintenance - Electricity Consumption, Lot 50, 22 Hatch Street - Electricity Consumption, Lot 51, 24 Hatch Street - Electricity Consumption	1	11,621.69	
Horizon Power (non-energy)					
EFT17302	25/10/2024	Cost of Sales: Horizon Power Prepaid Electricity. 00162653/043 30.09.2024 We sell \$1000.00 and pay \$925.00 to recharge	1		925.00
INV RPddb005	08/10/2024	Cost of Sales: Horizon Power Prepaid Electricity. 00162653/043 30.09.2024, We sell \$1000.00 and pay \$925.00 to recharge,	1	925.00	
Aussie Sheds Group					
EFT17304	25/10/2024	Storage Shed GJP and Tourist Park - 2nd Instalment	1		104,166.85
INV INV-1069	18/10/2024	Junction Pub & Caravan Park Workshop-, , STRUCTURE DETAILS , 7m wide, 9m long and 2.9m high, Length consisting of 3 bays, each 3m wide, Suitable for Reg A, TCat 2, Footing as: SLAB, Building has 11Degree, Gable roof in Monoclad 0.42 CB , Walls are Monoclad 0.42 CB, , OPTIONS INCLUDED , 1 x Personal Access Doors. , 1 x Window in CENTRE of Bay 2 of BACK wall. 790 x 1505 XO Sliding Window 4mm Clr Flt S1200 U3000 W300pa - Grey, 1 x Window in CENTRE of Bay 2 of FRONT wall. 790 x 1505 XO Sliding Window 4mm Clr Flt S1200 U3000 W300pa - Grey , Screen to window opening , 1 x 2.700m Wide x 2.500m High. Door in Bay 1 of LEFT wall., 1 x 2.700m Wide x 2.500m High. Door in Bay 2 of LEFT wall. , Toe Mold, 3 x 7m concrete apron to front of roller doors, , Inclusive of Mobilisation, Kit, Footings and concrete, Installation, Transport, Labour, Meals and Accomodation.	1	27,240.75	
INV INV-1068	18/10/2024	Lot 52 Patio, , STRUCTURE DETAILS 2.8 wide & 3.8 long, Powder coated patio as per drawings submitted, No allowance for insulated panel will need to check onsite at site visit or send drawings through from transportable company, Box Gutter to be priced onsite meeting, Bolt to existing concrete client tells us there is a 300 x 400mm edge poured when slab went down., , Inclusive of Mobilisation, Kit, Footings and concrete, Installation, Transport, Labour, Meals and Accomodation.	1	6,432.30	
INV INV-1071	18/10/2024	Lot 45/A Patio, , STRUCTURE DETAILS 3.8 wide x 8.2 long Skillion 3 bays, Powder coated patio as per drawings submitted, Skillion back to box gutter, Slab, , Inclusive of Mobilisation, Kit, Footings and concrete, Installation, Transport, Labour, Meals and Accomodation.	1	11,932.30	

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Aussie Sheds Group					
INV INV-1070	18/10/2024	Lot 45/B Shed, , STRUCTURE DETAILS , 5m wide, 7m Long and 2.6m High, Length Consisting of 2 Bays. Each 3.5m Wide, Suitable for Reg A TCat 2, Footing as: SLAB, Building has 11Deg Gable Roof in Monoclad 0.42 CB , Walls are Monoclad 0.42 CB, , OPTIONS INCLUDED , 1 Personal Access Doors. , 1 x Window in LEFT of Bay 2 of BACK wall. 790 x 1505 XO Sliding Window 4mm Clr Flt S1200 U3000 W300pa - Grey , Screen to window opening , 1 x 2.710m Wide x 2.200m High. Door in Bay 1 of LEFT wall. , Toe Mold, apron to front 3 x 15 , , Inclusive of Mobilisation, Kit, Footings and concrete, Installation, Transport, Labour, Meals and Accomodation.	1	16,882.30	
INV INV-1064	18/10/2024	Lot 39 Patio, , STRUCTURE DETAILS 3.8 wide x 8.2 long Skillion 3 bays, Powder coated patio as per drawings submitted, Skillion back to box gutter, Slab, , Inclusive of Mobilisation, Kit, Footings and concrete, Installation, Transport, Labour, Meals and Accomodation.	1	11,932.30	
INV INV-1067	18/10/2024	Lot 23 Shed, , STRUCTURE DETAILS , 5m wide, 7m Long and 2.6m High, Length Consisting of 2 Bays. Each 3.5m Wide, Suitable for Reg A TCat 2, Footing as: SLAB, Building has 11Deg Gable Roof in Monoclad 0.42 CB , Walls are Monoclad 0.42 CB, , OPTIONS INCLUDED , 1 Personal Access Doors. , 1 x Window in LEFT of Bay 2 of BACK wall. 790 x 1505 XO Sliding Window 4mm Clr Flt S1200 U3000 W300pa - Grey , Screen to window opening , 1 x 2.710m Wide x 2.200m High. Door in Bay 1 of LEFT wall. , Toe Mold, Slab, apron to front 3 x 15, , Inclusive of Mobilisation, Kit, Footings and concrete, Installation, Transport, Labour, Meals and Accomodation.	1	16,882.30	
INV INV-1065	18/10/2024	Lot 23 Patio, , STRUCTURE DETAILS 2.8 wide & 3.8 long, Powder coated patio as per drawings submitted, No allowance for insulated panel will need to check onsite at site visit or send drawings through from transportable company, Box Gutter to be priced onsite meeting, Bolt to existing concrete client tells us there is a 300 x 400mm edge poured when slab went down., , Inclusive of Mobilisation, Kit, Footings and concrete, Installation, Transport, Labour, Meals and Accomodation.	1	6,432.30	
INV INV-1066	18/10/2024	Lot 17/19 Patio, , STRUCTURE DETAILS 2.8 wide & 3.8 long, Powder coated patio as per drawings submitted, No allowance for insulated panel will need to check onsite at site visit or send drawings through from transportable company, Box Gutter to be priced onsite meeting, Bolt to existing concrete client tells us there is a 300 x 400mm edge poured when slab went down., , Inclusive of Mobilisation, Kit, Footings and concrete, Installation, Transport, Labour, Meals and Accomodation.	1	6,432.30	
Colas Western Australia Pty Ltd					
EFT17305	25/10/2024	C3391 - Road Resealing Program Upper Gascoyne Reseals Varioius roads 2024-25	1		827,552.19
INV SIN241030221	21/10/2024	C3391 - Road Resealing Program Upper Gascoyne Reseals Varioius roads 2024-25	1	827,552.19	
Midwest Contracting					
EFT17306	25/10/2024	Pimbee Road - Batter and Drain Maintenance Grading	1		10,923.00
INV INV-720	21/10/2024	Pimbee Road - Batter and Drain Maintenance Grading	1	10,923.00	
Greenfield Technical Services					
EFT17307	25/10/2024	AGRN-1021 - Project Management Costs - March/April 2022 Flood Damage Event Package 1 23.09.2024 to 06.10.2024	1		41,134.70
INV INV-4270	09/10/2024	AGRN-1021 - Project Management Costs - March/April 2022 Flood Damage Event Package 1 23.09.2024 to 06.10.2024	1	30,446.02	

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Greenfield Technical Services					
INV INV-4254	10/10/2024	AGRN-1021 - Project Management Costs - March/April 2022 Flood Damage Event Package 1 01.09.2024 to 30.09.2024	1	10,688.68	
Greenfield Technical Services					
EFT17308	25/10/2024	AGRN-1062 - Project Management Costs - April 2023 Flood Damage Event for period 01.09.2024 to 30.09.2024.	1		192.50
INV INV-4283	10/10/2024	AGRN-1062 - Project Management Costs - April 2023 Flood Damage Event for period 01.09.2024 to 30.09.2024.	1	192.50	
Greenfield Technical Services					
EFT17309	25/10/2024	C3386 - RRG/LRCI - Landor Meekatharra Road - Provide engineering and procurement consultancy for Landor Meekatharra resheeting - Tender Advertisement.	1		1,147.88
INV INV-4263	10/10/2024	C3386 - RRG/LRCI - Landor Meekatharra Road - Provide engineering and procurement consultancy for Landor Meekatharra resheeting - Tender Advertisement.	1	1,147.88	
Ilda Joan Williams					
EFT17310	25/10/2024	C3387 - RRG/LRCI Landor Mt Augustus Road - Labour Hire - Operator	1		3,414.00
INV REVERSE /30/08/2024		Reversal of Craft Payment - August due to Commission not deducted	1	-211.75	
INV CRAFT AU/30/08/2024		Ilda Williams - Craft Payment August 2024, Ilda Williams - Craft Payment August 2024 less Commission	1	193.75	
INV DREQ.03-2/30/09/2024		Ilda Williams - Craft Payment September 2024, Ilda Williams - Craft Payment September 2024 - Commission, Ilda Williams - Craft Payment September 2024 - Commission - Overpayment on August Craft Payment	1	44.00	
INV 36	21/10/2024	C3387 - RRG/LRCI Landor Mt Augustus Road - Labour Hire - Operator	1	3,388.00	
Land Agricultural Services					
EFT17311	25/10/2024	C3387 - Operator Labour Hire - RRG/LRCI Landor Mt Augustus Road 14.10.2024 To 23.10.2024	1		8,162.00
INV 1008	24/10/2024	C3387 - Operator Labour Hire - RRG/LRCI Landor Mt Augustus Road 14.10.2024 To 23.10.2024	1	8,162.00	
Raw Cattle Co Pty Ltd					
EFT17312	25/10/2024	Raw Cattle Co - Grader Operator Labour Hire - Week Ending 9.10.2024	1		14,660.80
INV INV-0081	24/10/2024	Raw Cattle Co - Grader Operator Labour Hire - Landor - Meekatharra Road - Week Ending 9.10.2024, Raw Cattle Co - Grader Operator Labour Hire - Carnarvon Mullewa Road (East) - Week Ending 9.10.2024, Raw Cattle Co - Grader Operator Labour Hire - Dalgety Downs - Landor Road - Week Ending 9.10.2024	1	8,108.10	
INV INV-0082	24/10/2024	Raw Cattle Co - Grader Operator Labour Hire - Landor - Meekatharra Road - Week Ending 16.10.2024, Raw Cattle Co - Grader Operator Labour Hire - Carnarvon Mullewa Road (East) - Week Ending 16.10.2024, Raw Cattle Co - Grader Operator Labour Hire - Landor - Mt Augustus Road - Week Ending 16.10.2024	1	6,552.70	
Them Earth Moving					
EFT17313	25/10/2024	C3390 - Indigenous Access Road Project 24/25 - Landor Mt Augustus Road Resheeting - Side Tipper Hire 19.08.2024 to 28.08.2024	1		27,643.00
INV 00001167	12/09/2024	C3390 - Indigenous Access Road Project 24/25 - Landor Mt Augustus Road Resheeting - Side Tipper Hire 19.08.2024 to 28.08.2024	1	27,643.00	
Leanne Alys McKeough					
EFT17314	25/10/2024	Monthly Council Fees & Allowances October 2024 - Alys McKeough	1		1,322.88
INV COUNCIL C23/10/2024		Meeting Fee for A McKeough, Travel Allowance, I.T Allowance	1	1,322.88	

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Blanche Maree Walker					
EFT17315	25/10/2024	Monthly Council Fees & Allowances October 2024 - Blanche Maree Walker	1		1,115.84
INV COUNCIL C23/10/2024		Monthly meeting fee for B Walker, I.T Allowance	1	1,115.84	
Jim Caunt					
EFT17316	25/10/2024	Monthly Council Fees & Allowances October 2024 - Jim Caunt	1		3,818.17
INV COUNCIL C23/10/2024		Meeting Fee for J Caunt, Travel Allowance for J Caunt, Monthly IT Allowance, Monthly Deputy President Allowance	1	3,818.17	
Hamish McTaggart					
EFT17317	25/10/2024	Monthly Council Fees & Allowances October 2024 - Hamish McTaggart	1		1,571.44
INV COUNCIL C23/10/2024		Meeting Fee for H McTaggart, Travel Allowance, Deputy President Allowance, I.T Allowance	1	1,571.44	
Ray Hoseason-Smith					
EFT17318	25/10/2024	Monthly Council Fees & Allowances October 2024 - Ray Hoseason-Smith	1		1,341.51
INV COUNCIL C23/10/2024		Meeting Fee foor R Hoseason-Smith, Travel Allowance, I.T Allowance	1	1,341.51	
William Baston					
EFT17319	25/10/2024	Monthly Council Fees & Allowances October 2024 - William Baston	1		5,568.54
INV COUNCIL C23/10/2024		Meeting Fee for Will Baston, Travel Allowance, I.T Allowance, , Walga Councilor Training - Travel, Walga Councilor Training - Travel, Walga Councilor Training - Accommodation, Walga Conference - Accommodation	1	5,568.54	
Peter Windie					
EFT17320	25/10/2024	Monthly Council Fees & Allowances October 2024 - Peter Windie	1		1,115.84
INV COUNCIL C23/10/2024		Meeting Fee for P Windie, I.T Allowance	1	1,115.84	
ABBL Contracting & Maintenance					
EFT17321	25/10/2024	Viveash Way - Stone Pitching to Offroad Drainage Sump Headwalls	1		11,440.55
INV INV-1211	11/10/2024	Relocate Contaioners for Change container, level and compact ground.	1	1,815.00	
INV INV-1218	18/10/2024	Evaporation Pond For Water Treatment/RO Plant - Dig 12 Test Holes At Rubbish Tip.	1	550.00	
INV INV-1219	18/10/2024	Grid Maintenance - Remount Grid Section and Mesh Wing	1	1,675.30	
INV INV-1220	18/10/2024	Viveash Way - Stone Pitching to Offroad Drainage Sump Headwalls, stone pitching to offroad drainage sump headwalls	1	7,400.25	
AIT Specialists Pty Ltd					
EFT17322	25/10/2024	Monthly fee for Determination of Fuel Tax Credits 2024/2025 - September 2024	1		529.21
INV INV-13557	11/10/2024	Monthly fee for Determination of Fuel Tax Credits 2024/2025 - September 2024	1	529.21	
Carnarvon Auto Electrics					
EFT17323	25/10/2024	P85 - Toyota Hilux 4WD Traytop - Check operation of Brake lights P109 - Rubbish Compactor Truck Isuzu - Check operation of transmission intermittent fault.	1		1,916.20

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Carnarvon Auto Electrics					
INV 40002246	21/10/2024	P85 - Toyota Hilux 4WD Traytop - Check operation of Brake lights, diagnose short in circuit. Carry out repairs to damaged wiring at rear of vehicle and tidy up. Check operation., P109 - Rubbish Compactor Truck Isuzu - Check operation of transmission intermittent fault. Carry out calibration/relearn of transmission found transmission still faulting, no current fault codes. Carry out continuity test from TCM to transmission, found system passed carry out visual inspection of harness and sensors no visual damage. Check resistance and operation of shifting, solenoids, found solenoids functioning correctly.	1	1,916.20	
Carnarvon Electrics					
EFT17324	25/10/2024	Tourism Precinct Repairs & Maintenance - Replace Lights on Ensuites and Ablutions. Replace 2x GPO's in Kitchen. Repair Washing Machine Drive Belt. Check Faulty Park Site Power Points	1		10,240.63
INV 13918	14/10/2024	Depot Repairs and Maintenance - Cable 4C+E 6MM2 Flex Rub 0.6-1KV Blk	1	492.80	
INV 13975	16/10/2024	CRC Repairs and Maintenance - Replace 13 x Downlights	1	2,111.93	
INV 13946	16/10/2024	CRC Repairs and Maintenance - Replace Light Switch & Oyster Light	1	958.85	
INV 13944	16/10/2024	Tourism Precinct Repairs & Maintenance - Replace Lights on Ensuites and Ablutions. Replace 2x GPO's in Kitchen. Repair Washing Machine Drive Belt. Check Faulty Park Site Power Points	1	3,526.80	
INV 13972	16/10/2024	Lot 17 Gregory Street - Replace downlights, Exhaust Fan and Switch. Re-route/install Starlink Cable	1	1,316.01	
INV 13974	16/10/2024	Lot 48 Hatch Street Duplex - Check Tv Reception (found decoder needs replacing)	1	412.50	
INV 13977	16/10/2024	Office Repairs And Maintenance - Terminate Data Cables Into Communication Rack	1	412.50	
INV 13978	16/10/2024	Lot 21 Gregory Street (R & M) - Supply and Install Ceiling Fan in Lounge Room	1	1,009.24	
Dylan Hutchins Music					
EFT17325	25/10/2024	Music In The Park May 2025 - Dylan Hutchins 33% Deposit Due 28.10.2024	1		462.00
INV 0423335586	21/10/2024	Music In The Park May 2025 - Dylan Hutchins 33% Deposit Due 28.10.2024	1	462.00	
Department Of Fire And Emergency Services					
EFT17326	25/10/2024	2024/25 Emergency Services Levy	1		1,751.00
INV 158254	11/10/2024	2024/25 Emergency Services Levy - Shire Properties	1	1,751.00	
Gascoyne Office Equipment					
EFT17327	25/10/2024	Printing and Photocopying Costs - Admin & Works	1		1,218.49
INV SOF5698-4701/08/2024		Printing and Photocopying Costs - Admin & Works, Printing and Photocopying Costs - CRC	1	1,218.49	
Kennedy Vinciullo					
EFT17328	25/10/2024	Review Road Usge Agreement, advice on liability.19.08.2024	1		544.50
INV 2142	30/09/2024	Review Road Usge Agreement, advice on liability.19.08.2024	1	544.50	
Perfect Computer Solutions Pty Ltd					
EFT17329	25/10/2024	I.T Support for Administration Office & CRC 30.09.2024 to 04.10.2024	1		722.50
INV 29116	10/10/2024	I.T Support for Administration Office & CRC 30.09.2024 to 04.10.2024	1	552.00	
INV 29116	10/10/2024	I.T Support for Administration Office & CRC 30.09.2024 to 04.10.2024	1	-552.00	

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Perfect Computer Solutions Pty Ltd					
INV 29116	10/10/2024	I.T Support for Administration Office & CRC 30.09.2024 to 04.10.2024	1	552.50	
INV 29128	17/10/2024	I.T Support for Administration Office & CRC 10.10.2024 to 15.10.2024	1	170.00	
Philip Swain					
EFT17330	25/10/2024	Contract Health Inspector - 2 Visits per year - September 2024	1		6,090.60
INV 240901	23/09/2024	Contract Health Inspector - 2 Visits per year - September 2024	1	5,792.60	
INV REIMBURS	23/09/2024	Reimbursement of Accomodation and Meal cost whilst in Gascoyne Junction and Mt Augustus	1	298.00	
Team Global Express					
EFT17331	25/10/2024	Freight from Perth to Carnarvon 24.09.2024 to 26.09.2024	1		188.83
INV 919034	03/10/2024	Credit Against invoice 1144-MWB379 - Refund on Remote Area Charges	1	-68.75	
INV 1146-MWB	06/10/2024	Freight for Library	1	134.71	
INV 919312	14/10/2024	Credit Against invoice 1117-MWB379 - Refund on Remote Area Charges	1	-68.75	
INV 919552	21/10/2024	Credit Against invoice 1123-MWB379 - Refund on Remote Area Charges	1	-68.75	
INV 1145-MWB	29/11/2024	Freight for Works - Westrac, Freight from Kevrek, Freight from Reward Hospitality	1	260.37	
Vanguard Print					
EFT17332	25/10/2024	Storage of Brochures and Distribution - September 2024	1		196.04
INV 00043744	26/09/2024	Storage of Brochures and Distribution - September 2024	1	196.04	
William Buck Audit (WA) Pty Ltd					
EFT17333	25/10/2024	Roads to Recovery 23/24 Grant Acquittal Audit	1		2,420.00
INV INV-3206	09/10/2024	Roads to Recovery 23/24 Grant Acquittal Audit	1	2,420.00	
Pivotel Satellite Pty Ltd					
EFT17334	25/10/2024	Satellite Phone Charges - Usage 15.09.2024 to 14.10.2024 Service 15.10.2024 to 14.11.2024	1		452.20
INV 3930189	15/10/2024	Satellite Phone Charges - Usage 15.09.2024 to 14.10.2024 Service 15.10.2024 to 14.11.2024	1	452.20	
Messages On Hold					
EFT17335	29/10/2024	Phone/Fax/Internet Costs: CRC & Admin - Messages on Hold - 26.10.2024 to 25.01.2025	1		306.78
INV INV354333	26/10/2024	Phone/Fax/Internet Costs: Admin - Messages on Hold - 26.10.2024 to 25.01.2025, Phone/Fax/Internet Costs: CRC - Messages on Hold - 26.10.2024 to 25.01.2025	1	306.78	
Commonwealth Mastercard					
EFT17375	31/10/2024	Leederville Cameras - Camera Package - Canon EOS Camera with accessories.	1		6,717.19
INV 158660007	30/09/2024	GOOD GUYS - Dyson Vacuum for Admin Building	1	465.00	
INV 429143061	01/10/2024	KMART - 6 x 2 packs extra large storage bags for bedding.	1	39.00	
INV 429384482	03/10/2024	KMART - Halloween supplies	1	161.50	
INV 1538576149	03/10/2024	Apple iCloud 50gb Data Storage - October 2024	1	1.49	
INV 635008	07/10/2024	Leederville Cameras - Camera Package - Canon EOS Camera with accessories.	1	3,900.00	

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Commonwealth Mastercard					
INV 128421	08/10/2024	International Dark Sky Org: Application Fee International Dark Sky Community USD255.30	1	390.58	
INV TAXI FARE10/10/2024		Taxi Fares - John McCleary - Meeting in Perth for Band Four Local Government with Hannah Beasley	1	158.15	
INV 1581266	10/10/2024	Grand Promanade - John McCleary Meals	1	70.47	
INV OCTOBER :30/10/2024		Starlink - Lot 19, 27 Gregory Street, Starlink - Lot 17/18, 31 Gregory Street, Starlink - Lot 50, 22 Hatch Street, Starlink for Graders and Vehicles, Starlink Internet for Administration, Starlink Internet for CRC	1	1,531.00	
Super Directions Fund					
DD11310.1	09/10/2024	Superannuation contributions	1		367.38
INV SUPER	09/10/2024	Super. for Nathaniel John Rogers 967644975 09/10/2024	1	367.38	
Retail Employees Superannuation Trust					
DD11310.2	09/10/2024	Payroll deductions	1		497.46
INV SUPER	09/10/2024	Super. for Brooke Soltoggio 125432453 09/10/2024, Super. for Brooke Soltoggio 125432453 09/10/2024	1	248.33	
INV DEDUCTIO09/10/2024		Payroll Deduction for Ainsley Mia Hardie 09/10/2024, Payroll Deduction for Brooke Soltoggio 09/10/2024	1	249.13	
Equisuper					
DD11310.3	09/10/2024	Payroll deductions	1		922.35
INV SUPER	09/10/2024	Super. for Clive, David Ryder 912923 09/10/2024, Super. for Clive, David Ryder 912923 09/10/2024	1	707.85	
INV DEDUCTIO09/10/2024		Payroll Deduction for Clive, David Ryder 09/10/2024	1	214.50	
The Trustee For Aware Super					
DD11310.4	09/10/2024	Superannuation contributions	1		4,090.30
INV DEDUCTIO09/10/2024		Payroll Deduction for Thomas George Fletcher 09/10/2024	1	300.00	
INV DEDUCTIO09/10/2024		Payroll Deduction for Jarrod Lachlan Walker 09/10/2024	1	201.94	
INV DEDUCTIO09/10/2024		Payroll Deduction for John Leslie McCleary 09/10/2024	1	144.71	
INV DEDUCTIO09/10/2024		Payroll Deduction for Dameon Dwayne Whitby 09/10/2024	1	255.75	
INV SUPER	09/10/2024	Super. for Thomas George Fletcher 65322422 09/10/2024, Super. for Jarrod Lachlan Walker 65337760 09/10/2024, Super. for Jarrod Lachlan Walker 65337760 09/10/2024, Super. for John Leslie McCleary 65329048 09/10/2024, Super. for John Leslie McCleary 65329048 09/10/2024, Super. for Dameon Dwayne Whitby 65322126 09/10/2024, Super. for Dameon Dwayne Whitby 65322126 09/10/2024, Super. for David George Miller 65399810 09/10/2024	1	3,187.90	
Australian Retirement Trusts					
DD11310.5	09/10/2024	Superannuation contributions	1		760.16
INV DEDUCTIO09/10/2024		Payroll Deduction for Cherie Jessica Walker 09/10/2024	1	176.78	
INV SUPER	09/10/2024	Super. for Cherie Jessica Walker 902432443 09/10/2024, Super. for Cherie Jessica Walker 902432443 09/10/2024	1	583.38	
Australian Super					
DD11310.6	09/10/2024	Payroll deductions	1		413.33

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Australian Super					
INV DEDUCTIO	09/10/2024	Payroll Deduction for Alison Watson 09/10/2024	1	134.48	
INV DEDUCTIO	09/10/2024	Payroll Deduction for Andrea, Denise Pears 09/10/2024	1	278.85	
MLC Masterkey Super					
DD11310.7	09/10/2024	Superannuation contributions	1		902.95
INV DEDUCTIO	09/10/2024	Payroll Deduction for Sean Wallace Walker 09/10/2024	1	209.99	
INV SUPER	09/10/2024	Super. for Sean Wallace Walker 4901151 09/10/2024, Super. for Sean Wallace Walker 4901151 09/10/2024	1	692.96	
ANZ Smart Choice Super					
DD11310.8	09/10/2024	Superannuation contributions	1		620.92
INV DEDUCTIO	09/10/2024	Payroll Deduction for Billie O'Sullivan 09/10/2024	1	144.40	
INV SUPER	09/10/2024	Super. for Billie O'Sullivan 016610240380065 09/10/2024, Super. for Billie O'Sullivan 016610240380065 09/10/2024	1	476.52	
CBUS					
DD11310.9	09/10/2024	Superannuation contributions	1		664.22
INV DEDUCTIO	09/10/2024	Payroll Deduction for Cynthia Ann Wright 09/10/2024	1	154.47	
INV SUPER	09/10/2024	Super. for Cynthia Ann Wright 6406493 09/10/2024, Super. for Cynthia Ann Wright 6406493 09/10/2024	1	509.75	
Super Directions Fund					
DD11343.1	23/10/2024	Superannuation contributions	1		332.47
INV SUPER	23/10/2024	Super. for Nathaniel John Rogers 967644975 23/10/2024	1	332.47	
Retail Employees Superannuation Trust					
DD11343.2	23/10/2024	Payroll deductions	1		521.92
INV SUPER	23/10/2024	Super. for Brooke Soltoggio 125432453 23/10/2024, Super. for Brooke Soltoggio 125432453 23/10/2024	1	267.10	
INV DEDUCTIO	23/10/2024	Payroll Deduction for Ainsley Mia Hardie 23/10/2024, Payroll Deduction for Brooke Soltoggio 23/10/2024	1	254.82	
Equipsuper					
DD11343.3	23/10/2024	Payroll deductions	1		922.35
INV SUPER	23/10/2024	Super. for Clive, David Ryder 912923 23/10/2024, Super. for Clive, David Ryder 912923 23/10/2024	1	707.85	
INV DEDUCTIO	23/10/2024	Payroll Deduction for Clive, David Ryder 23/10/2024	1	214.50	
The Trustee For Aware Super					
DD11343.4	23/10/2024	Superannuation contributions	1		4,026.33
INV DEDUCTIO	23/10/2024	Payroll Deduction for Thomas George Fletcher 23/10/2024	1	300.00	
INV DEDUCTIO	23/10/2024	Payroll Deduction for Jarrod Lachlan Walker 23/10/2024	1	192.07	
INV DEDUCTIO	23/10/2024	Payroll Deduction for John Leslie McCleary 23/10/2024	1	144.71	
INV DEDUCTIO	23/10/2024	Payroll Deduction for Dameon Dwayne Whitby 23/10/2024	1	255.75	

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SHIRE OF UPPER GASCOYNE

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
The Trustee For Aware Super					
INV SUPER	23/10/2024	Super. for Thomas George Fletcher 65322422 23/10/2024, Super. for Jarrod Lachlan Walker 65337760 23/10/2024, Super. for Jarrod Lachlan Walker 65337760 23/10/2024, Super. for John Leslie McCleary 65329048 23/10/2024, Super. for John Leslie McCleary 65329048 23/10/2024, Super. for Dameon Dwayne Whitby 65322126 23/10/2024, Super. for Dameon Dwayne Whitby 65322126 23/10/2024, Super. for David George Miller 65399810 23/10/2024	1	3,133.80	
Australian Retirement Trusts					
DD11343.5	23/10/2024	Superannuation contributions	1		760.16
INV DEDUCTIO	23/10/2024	Payroll Deduction for Cherie Jessica Walker 23/10/2024	1	176.78	
INV SUPER	23/10/2024	Super. for Cherie Jessica Walker 902432443 23/10/2024, Super. for Cherie Jessica Walker 902432443 23/10/2024	1	583.38	
Australian Super					
DD11343.6	23/10/2024	Payroll deductions	1		413.33
INV DEDUCTIO	23/10/2024	Payroll Deduction for Alison Watson 23/10/2024	1	134.48	
INV DEDUCTIO	23/10/2024	Payroll Deduction for Andrea, Denise Pears 23/10/2024	1	278.85	
MLC Masterkey Super					
DD11343.7	23/10/2024	Superannuation contributions	1		902.95
INV DEDUCTIO	23/10/2024	Payroll Deduction for Sean Wallace Walker 23/10/2024	1	209.99	
INV SUPER	23/10/2024	Super. for Sean Wallace Walker 4901151 23/10/2024, Super. for Sean Wallace Walker 4901151 23/10/2024	1	692.96	
ANZ Smart Choice Super					
DD11343.8	23/10/2024	Superannuation contributions	1		620.92
INV DEDUCTIO	23/10/2024	Payroll Deduction for Billie O'Sullivan 23/10/2024	1	144.40	
INV SUPER	23/10/2024	Super. for Billie O'Sullivan 016610240380065 23/10/2024, Super. for Billie O'Sullivan 016610240380065 23/10/2024	1	476.52	
CBUS					
DD11343.9	23/10/2024	Superannuation contributions	1		664.22
INV DEDUCTIO	23/10/2024	Payroll Deduction for Cynthia Ann Wright 23/10/2024	1	154.47	
INV SUPER	23/10/2024	Super. for Cynthia Ann Wright 6406493 23/10/2024, Super. for Cynthia Ann Wright 6406493 23/10/2024	1	509.75	
IOOF INVESTMENT MANAGEMENT					
DD11310.10	09/10/2024	Payroll deductions	1		209.00
INV DEDUCTIO	09/10/2024	Payroll Deduction for Jamie Podmore 09/10/2024	1	209.00	
Australian Super					
DD11310.11	09/10/2024	Superannuation contributions	1		1,363.99
INV SUPER	09/10/2024	Super. for Alison Watson 702403355 09/10/2024, Super. for Alison Watson 702403355 09/10/2024, Super. for Andrea, Denise Pears 65519574 09/10/2024, Super. for Andrea, Denise Pears 65519574 09/10/2024	1	1,363.99	
NGS Super					
DD11310.12	09/10/2024	Superannuation contributions	1		573.81

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
NGS Super					
INV SUPER	09/10/2024	Super. for Ainsley Mia Hardie 440111567 09/10/2024, Super. for Ainsley Mia Hardie 440111567 09/10/2024	1	573.81	
IOOF					
DD11310.13	09/10/2024	Superannuation contributions	1		689.70
INV SUPER	09/10/2024	Super. for Jamie Podmore 16574373 09/10/2024, Super. for Jamie Podmore 16574373 09/10/2024	1	689.70	
IOOF INVESTMENT MANAGEMENT					
DD11343.10	23/10/2024	Payroll deductions	1		209.00
INV DEDUCTIO	23/10/2024	Payroll Deduction for Jamie Podmore 23/10/2024	1	209.00	
Australian Super					
DD11343.11	23/10/2024	Superannuation contributions	1		1,363.99
INV SUPER	23/10/2024	Super. for Alison Watson 702403355 23/10/2024, Super. for Alison Watson 702403355 23/10/2024, Super. for Andrea, Denise Pears 65519574 23/10/2024, Super. for Andrea, Denise Pears 65519574 23/10/2024	1	1,363.99	
NGS Super					
DD11343.12	23/10/2024	Superannuation contributions	1		573.81
INV SUPER	23/10/2024	Super. for Ainsley Mia Hardie 440111567 23/10/2024, Super. for Ainsley Mia Hardie 440111567 23/10/2024	1	573.81	
IOOF					
DD11343.13	23/10/2024	Superannuation contributions	1		689.70
INV SUPER	23/10/2024	Super. for Jamie Podmore 16574373 23/10/2024, Super. for Jamie Podmore 16574373 23/10/2024	1	689.70	

TOTAL INVOICES BY PAYMENT TYPE

Direct Debit / BPAY	24,076.72
EFT	2,669,553.42

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	2,693,630.14
TOTAL		2,693,630.14
TOTAL CREDIT NOTES		0.00
TOTAL PAYMENTS LESS CREDIT NOTES		2,693,630.14

APPENDIX 2

(Monthly Financial Report for October 2024 Report.)



Shire of Upper Gascoyne

Lot 4 Scott Street

Gascoyne Junction WA 6705

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www.uppergascoyne.wa.gov.au

SHIRE OF UPPER GASCOYNE

MONTHLY FINANCIAL REPORT

For the Period Ending 31 October 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

RSM Australia Pty Ltd

Level 1, 12 Bayly Street Geraldton WA 6530

PO Box 61 Geraldton WA 6531

T +61 (0) 8 9920 7400

F +61 (0) 8 9920 7450

www.rsm.com.au

Compilation Report

To the Council

Shire of Upper Gascoyne

Scope

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

The responsibility of the Shire

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

Our responsibility

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Upper Gascoyne, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Upper Gascoyne and the purpose identified above. We do not accept responsibility to any other person for the content of the report.



Signed at GERALDTON

Date 18th November 2024RSM Australia Pty Ltd
Chartered Accountants**THE POWER OF BEING UNDERSTOOD**
AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 October 2024
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SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 October 2024
EXECUTIVE SUMMARY

Statement of Financial Activity

Statements are presented on page 8 showing a surplus/(deficit) as at 31 October 2024 of \$6,369,507

Significant Revenue and Expenditure

	Collected / Completed %	Annual Budget \$	YTD Budget \$	YTD Actual \$
Significant Projects				
State Initiative Program 24/25 - Carnarvon/Mullewa	0%	5,015,729	-	9,237
R2R - Carnarvon/Mullewa Resheet	0%	1,034,958	-	-
Reverse Osmosis Plant	1%	1,000,000	-	5,793
	0%	7,050,687	-	15,029
Grants, Subsidies and Contributions				
Grants, Subsidies and Contributions	19%	13,060,455	4,632,958	2,427,832
Capital Grants, Subsidies and Contributions	10%	8,150,771	1,940,985	828,757
	15%	21,211,226	6,573,943	3,256,589
Rates Levied	101%	2,029,060	2,028,960	2,051,007

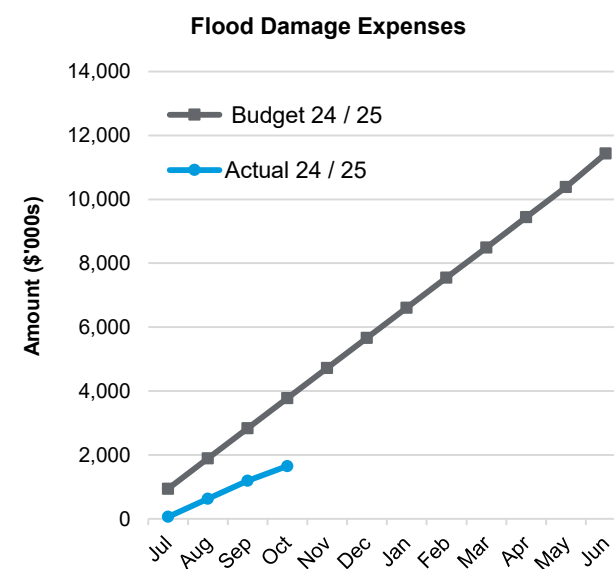
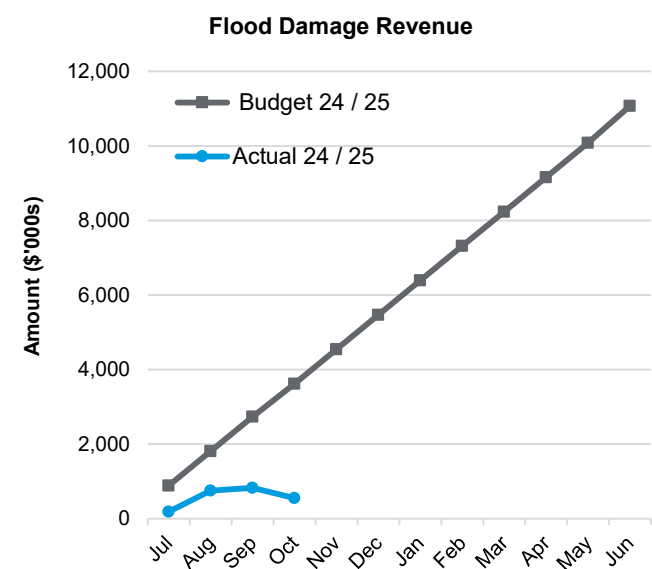
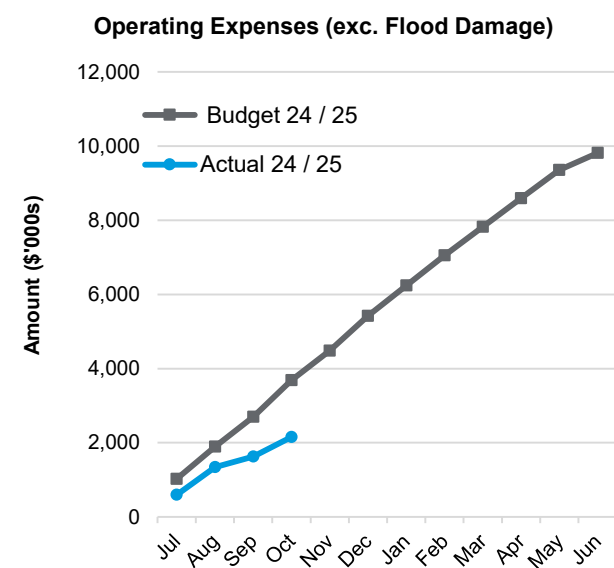
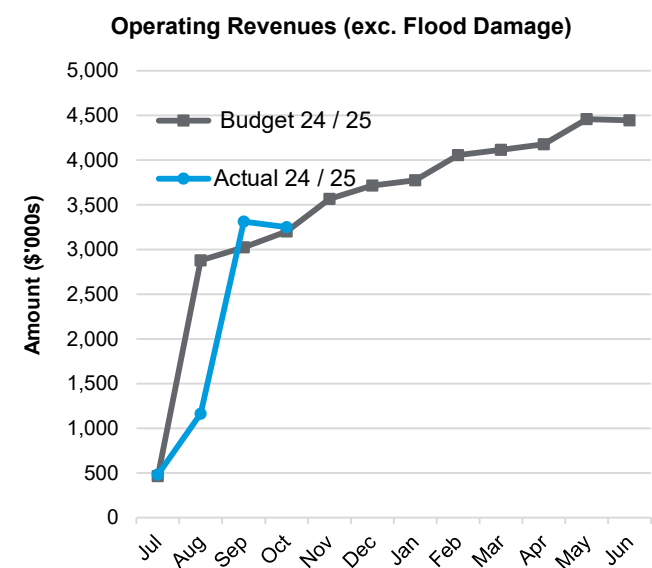
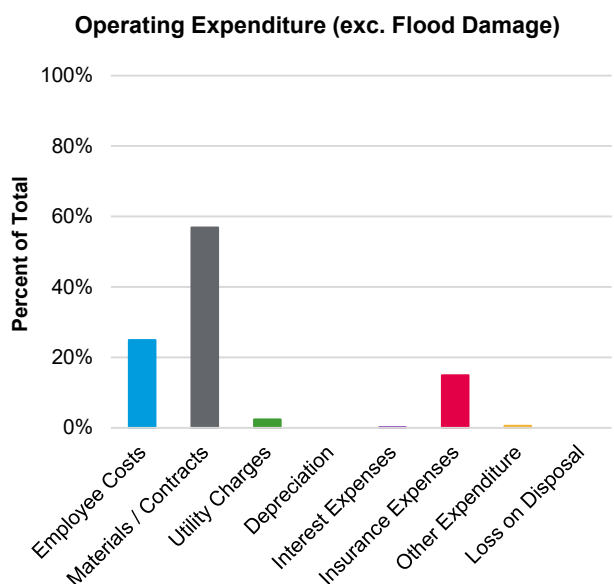
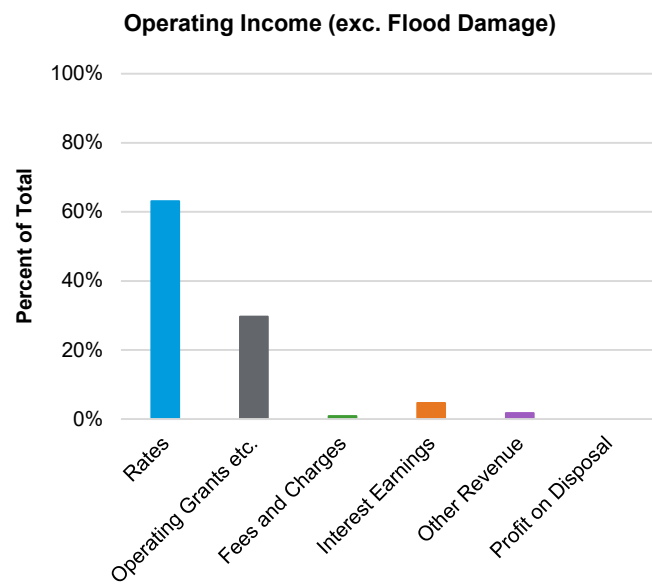
% - Compares current YTD actuals to the Annual Budget

Financial Position

Account	Difference to Prior Year %	Current Year 31 Oct 24 \$	Prior Year 31 Oct 23 \$
Adjusted Net Current Assets	(136%)	6,369,506	4,687,167
Cash and Equivalent - Unrestricted	194%	7,914,217	4,077,382
Cash and Equivalent - Restricted	92%	1,863,559	2,024,165
Receivables - Rates	221%	1,200,227	543,999
Receivables - Other	80%	527,934	663,079
Payables	172%	(3,999,499)	(2,323,742)

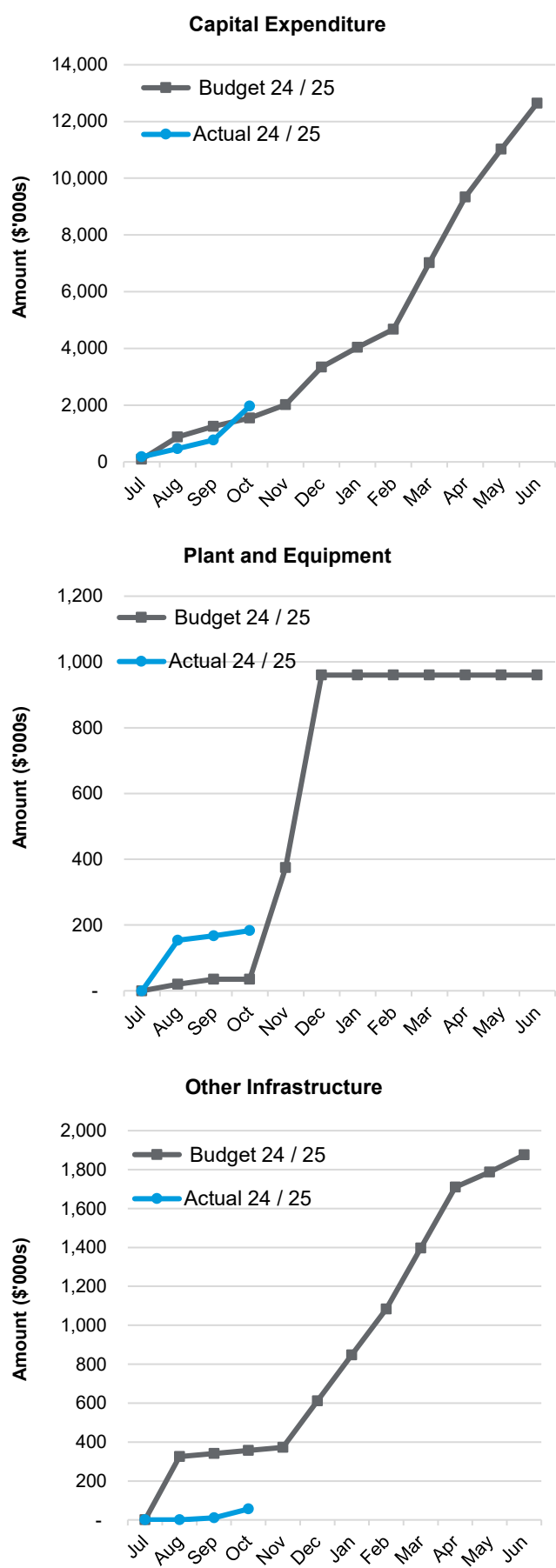
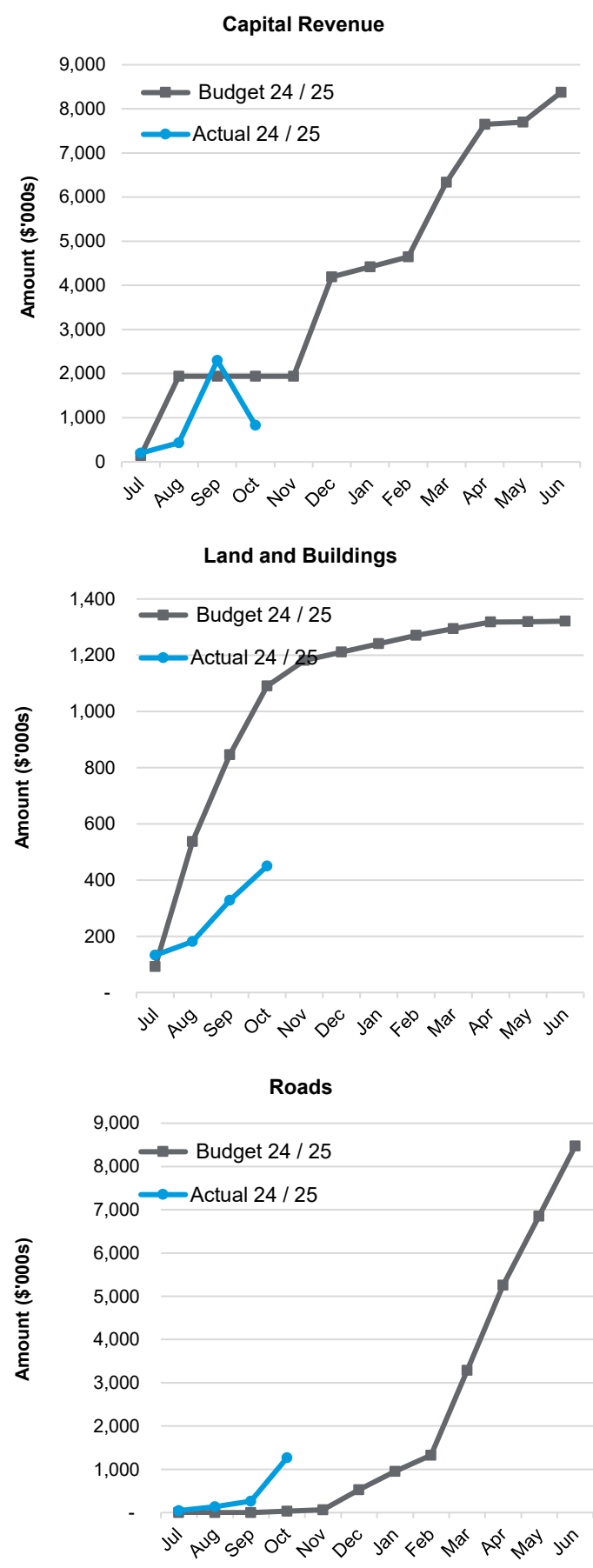
% - Compares current YTD actuals to prior year actuals

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 October 2024
SUMMARY GRAPHS - OPERATING



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 October 2024
SUMMARY GRAPHS - CAPITAL



SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 31 October 2024

NATURE OR TYPE

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %	Var
Revenue							
Rates	10	2,029,060	2,028,960	2,051,007	22,047	1%	
Grants, Subsidies and Contributions	12(a)	1,988,422	942,278	964,206	21,928	2%	
Fees and Charges		46,700	28,698	28,076	(622)	(2%)	
Interest Earnings		201,320	71,675	151,219	79,544	111%	▲
Other Revenue		171,889	61,199	56,472	(4,727)	(8%)	
Profit on Disposal of Assets		232,012	-	-	-		
		4,669,403	3,132,810	3,250,980			
Expenses							
Employee Costs		(2,051,440)	(808,528)	(532,384)	276,144	34%	▲
Materials and Contracts		(3,071,176)	(1,097,878)	(1,214,813)	(116,935)	(11%)	▼
Utility Charges		(230,601)	(71,212)	(51,284)	19,928	28%	
Depreciation on Non-current Assets		(3,883,498)	(1,296,387)	-	1,296,387	100%	▲
Finance Cost		(103,188)	(38,180)	(4,933)	33,247	87%	▲
Insurance Expenses		(318,989)	(318,987)	(318,979)	8	0%	
Other Expenditure		(128,000)	(35,512)	(12,846)	22,666	64%	
		(9,786,892)	(3,666,684)	(2,135,239)			
Other Income and Expenses							
Capital Grants, Subsidies and Contributions	12(b)	8,150,771	1,940,985	828,757	(1,112,228)	(57%)	▼
(Loss) on Disposal of Assets	8	(25,000)	(17,988)	-	17,988	100%	
		8,125,771	1,922,997	828,757			
Flood Damage							
Reimbursements	12(c)	11,072,033	3,690,680	1,463,626	(2,227,054)	(60%)	▼
Materials and Contracts		(11,432,033)	(3,810,680)	(1,653,512)	2,157,168	57%	▲
		(360,000)	(120,000)	(189,886)			
Net Result							
		2,648,282	1,269,123	1,754,612			

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 31 October 2024
REPORTING PROGRAM

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Revenue						
Governance		1,000	332	5,641	5,309	1599%
General Purpose Funding		2,877,300	2,262,733	2,395,433	132,700	6%
Law, Order and Public Safety		41,838	27,009	24,191	(2,818)	(10%)
Health		500	168	-	(168)	(100%)
Education and Welfare		147,195	44,231	63,229	18,998	43%
Community Amenities		11,850	11,850	9,676	(2,174)	(18%)
Recreation and Culture		22,750	4,582	7,931	3,349	73%
Transport		1,313,963	689,922	756,395	66,473	10%
Economic Services		203,007	75,315	(37,046)	(112,361)	(149%)
Other Property and Services		50,000	16,668	25,530	8,862	53%
		4,669,403	3,132,810	3,250,980		
Expenses						
Governance		(724,288)	(293,326)	(213,639)	79,687	27%
General Purpose Funding		(139,996)	(46,688)	(45,383)	1,305	3%
Law, Order and Public Safety		(134,592)	(57,750)	(45,119)	12,631	22%
Health		(28,400)	(7,952)	(6,781)	1,171	15%
Education and Welfare		(746,807)	(239,493)	(120,306)	119,187	50%
Housing		(473,959)	(204,913)	(160,512)	44,401	22%
Community Amenities		(191,243)	(59,777)	(27,928)	31,849	53%
Recreation and Culture		(638,592)	(226,891)	(142,852)	84,039	37%
Transport		(5,461,251)	(1,952,206)	(1,004,403)	947,803	49%
Economic Services		(1,197,764)	(408,231)	(235,467)	172,764	42%
Other Property and Services		(50,000)	(169,457)	(132,848)	36,609	22%
		(9,786,892)	(3,666,684)	(2,135,239)		
Other Income and Expenses						
Capital Grants, Subsidies and Contributic	12(b)	8,150,771	1,940,985	828,757	(1,112,228)	(57%)
(Loss) on Disposal of Assets	8	(25,000)	(17,988)	-	17,988	100%
		8,125,771	1,922,997	828,757		
Flood Damage - Transport						
Reimbursements	12(c)	11,072,033	3,690,680	1,463,626	(2,227,054)	60%
Materials and Contracts		(11,432,033)	(3,810,680)	(1,653,512)	2,157,168	57%
		(360,000)	(120,000)	(189,886)		
Net Result		2,648,282	1,269,123	1,754,612		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

		Annual Budget	YTD Budget (a)	YTD Actual (b)	Var* (b) - (a) \$	Var* (b) - (a) / (a) %	Var
Note		\$	\$	\$	\$	%	
Revenue from Operating Activities							
	Rates	2,029,060	2,028,960	2,051,007	22,047	1%	
	Grants, Subsidies and Contributions	13,060,455	4,632,958	2,427,832	(2,205,126)	(48%)	▼
	Fees and Charges	46,700	28,698	28,076	(622)	(2%)	
	Interest Earnings	201,320	71,675	151,219	79,544	111%	▲
	Other Revenue	171,889	61,199	56,472	(4,727)	(8%)	
	Profit on Disposal of Assets	7,012	-	-	-		
		15,516,436	6,823,490	4,714,606			
Expenditure from Operating Activities							
	Employee Costs	(2,051,440)	(808,528)	(532,384)	276,144	34%	▲
	Materials and Contracts	(14,503,209)	(4,908,558)	(2,868,325)	2,040,233	42%	▲
	Utility Charges	(230,601)	(71,212)	(51,284)	19,928	28%	
	Depreciation on Non-current Assets	(3,883,498)	(1,296,387)	-	1,296,387	100%	▲
	Finance Cost	(103,188)	(38,180)	(4,933)	33,247	87%	▲
	Insurance Expenses	(318,989)	(318,987)	(318,979)	8	0%	
	Other Expenditure	(128,000)	(35,512)	(12,846)	22,666	64%	
	(Loss) on Disposal of Assets	(25,000)	(17,988)	-	17,988	100%	
		(21,243,925)	(7,495,352)	(3,788,751)			
Excluded Non-cash Operating Activities							
	Depreciation and Amortisation	3,883,498	1,296,387	-			
	(Profit) / Loss on Asset Disposal	17,988	17,988	-			
	Movement in Employee Provision Reserve	-	-	1,637			
	Net Amount from Operating Activities	(1,826,003)	642,513	927,492			
Investing Activities							
Inflows from Investing Activities							
	Capital Grants, Subsidies and Contributions	12(b) 8,150,771	1,940,985	828,757	(1,112,228)	(57%)	▼
	Proceeds from Disposal of Assets	8 225,000	124,037	-	(124,037)	(100%)	▼
		8,375,771	2,065,022	828,757			
Outflows from Investing Activities							
	Payments for Land and Buildings	9(a) (1,291,000)	(1,069,334)	(449,536)	619,798	58%	▲
	Payments for Plant and Equipment	9(b) (960,000)	(35,000)	(182,944)	(147,944)	(423%)	▼
	Payments for Furniture and Equipment	9(c) (50,000)	-	(6,996)	(6,996)		
	Payments for Infrastructure Assets - Roads	9(d) (8,472,352)	(33,333)	(1,266,402)	(1,233,069)	(3699%)	▼
	Payments for Infrastructure Assets - Footpaths	9(e) (150,000)	-	(960)	(960)		
	Payments for Infrastructure Assets - Other	9(f) (1,725,000)	(362,500)	(55,823)	306,678	85%	▲
		(12,648,352)	(1,500,167)	(1,962,660)			
	Net Amount from Investing Activities	(4,272,581)	564,855	(1,133,904)			
Financing Activities							
Inflows from Financing Activities							
	Proceeds from New Debentures	11 -	-	-	-		
	Transfer from Reserves	7 101,000	-	-	-		
	Plus unspent borrowings brought forward			148,795			
		259,896	-	148,795			
Outflows from Financing Activities							
	Repayment of Debentures	11 (185,426)	(93,109)	(93,109)	-	0%	
	Transfer to Reserves	7 (1,185,323)	-	(36,469)	(36,469)		
		(1,370,749)	(93,109)	(129,578)			
	Net Amount from Financing Activities	(1,110,853)	(93,109)	19,217			
Movement in Surplus or Deficit							
Opening Funding Surplus / (Deficit)							
	3	7,209,437	7,209,437	6,556,702			
	Amount attributable to operating activities	(1,826,003)	642,513	927,492			
	Amount attributable to investing activities	(4,272,581)	564,855	(1,133,904)			
	Amount attributable to financing activities	(1,110,853)	(93,109)	19,217			
	Closing Surplus / (Deficit)	3	-	8,323,696	6,369,507		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF FINANCIAL POSITION
For the Period Ending 31 October 2024

	<u>NOTE</u>	<u>2025</u>	<u>2024</u>
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	4	9,777,389	9,447,752
Trade and other receivables	5	1,783,035	517,379
Other financial assets	4(a)	0	0
Inventories	6	210,140	208,545
Other assets	7	815,018	2,108,895
TOTAL CURRENT ASSETS		12,585,583	12,282,571
NON-CURRENT ASSETS			
Other financial assets	4(b)	41,585	41,585
Property, plant and equipment	8	13,540,728	12,901,252
Infrastructure	9	97,742,711	96,419,527
Right-of-use assets	11(a)	0	0
TOTAL NON-CURRENT ASSETS		111,325,025	109,362,364
TOTAL ASSETS		123,910,608	121,644,935
CURRENT LIABILITIES			
Trade and other payables	14	384,832	983,577
Other liabilities	15	3,749,974	2,570,432
Lease liabilities	11(b)	0	0
Borrowings	16	187,996	185,041
Employee related provisions	17	329,909	329,909
TOTAL CURRENT LIABILITIES		4,652,711	4,068,959
NON-CURRENT LIABILITIES			
Lease liabilities	11(b)	0	0
Borrowings	16	1,045,028	1,117,720
Employee related provisions	17	87,461	87,461
TOTAL NON-CURRENT LIABILITIES		1,132,489	1,205,181
TOTAL LIABILITIES		5,785,201	5,274,140
NET ASSETS		118,125,407	116,370,795
EQUITY			
Retained surplus		65,118,889	63,400,745
Reserve accounts	33	1,863,559	1,827,091
Revaluation surplus	n/a	51,142,959	51,142,959
TOTAL EQUITY		118,125,407	116,370,795

SHIRE OF UPPER GASCOYNE

STATEMENT OF CAPITAL ACQUISITIONS AND FUNDING

For the Period Ending 31 October 2024

CAPITAL ACQUISITIONS AND FUNDING

Asset Group	Note	Annual Budget \$	YTD Actual Total \$	Var \$
Land and Buildings	9(a)	1,291,000	449,536	(841,464)
Plant and Equipment	9(b)	960,000	182,944	(777,056)
Furniture and Equipment	9(c)	50,000	6,996	(43,004)
Infrastructure Assets - Roads	9(d)	8,472,352	1,266,402	(7,205,950)
Infrastructure Assets - Footpaths	9(e)	150,000	960	(149,040)
Infrastructure Assets - Other	9(f)	1,725,000	55,823	(1,669,178)
Total Capital Expenditure		12,648,352	1,962,660	(10,685,692)
Capital Acquisitions Funded by:				
Capital Grants and Contributions		8,150,771	828,757	(7,322,014)
Borrowings		-	-	-
Other (Disposals and C/Fwd)		225,000	-	(225,000)
Council Contribution - Reserves		-	-	-
Council Contribution - Operations		4,272,581	1,133,904	(3,138,677)
Total Capital Acquisitions Funding		12,648,352	1,962,660	

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

1. SIGNIFICANT ACCOUNTING POLICIES

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

The material variance adopted by the Shire of Upper Gascoyne for the 2024/25 year is \$25,000 or 10%, whichever is greater. Items considered to be of material variance are disclosed in Note 2.

The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation. The preparation also requires management to make judgements, estimates and assumptions which effect the application of policies and the reported amounts in the statements and notes. These estimated figures are based on historical experience or other factors believed to be reasonable under the circumstances. Therefore, the actual results may differ from these reported amounts.

Actual and Budget comparatives are presented in year to date format unless otherwise stated.

Preparation

Prepared by: Kate Peacock
Reviewed by: Travis Bate
Date prepared: 18 Nov 24

(a) Basis of Preparation

The following financial statements are special purpose financial statements that have been prepared in accordance with the Australian Accounting Standards, Authoritative Interpretations, the *Local Government Act 1995*, and regulations, within the context in which they relate to local governments and not-for-profit entities.

With the exception of the rate setting information, the following report has been prepared on an accrual basis with balances measured at historical cost unless subject to fair value adjustments. Items subject to fair value adjustments include certain non-current assets, financial assets, and financial liabilities. Items such as assets, liabilities, equity, income and expenses have been recognised in accordance with the definitions and recognition criteria set out in the Framework for the Preparation and Presentation of Financial Statements.

These financial statements comply with, and supersede, the Australian Accounting Standards with the *Local Government (Financial Management) Regulations 1996* where applicable. Further information is provided in Note 1(i).

The functional and presentation currency of the report is Australian dollars.

(b) The Local Government Reporting Entity

The Australian Accounting Standards define local government as a reporting entity which can be a single entity or a group comprising a parent and all its subsidiaries. All funds controlled by the Shire in order to provide its services have formed part of the following report. Transactions and balances related to these controlled funds, such as transfers to and from reserves, were eliminated during the preparation of the report.

Funds held in Trust, which are controlled but not owned by the Shire, do not form part of the financial statements. Further information on the Shire funds in Trust are provided in Note 5.

(c) Rounding of Amounts

The Shire is an entity to which the *Local Government (Financial Management) Regulations 1996* applies and, accordingly amounts in the financial report have been rounded to the dollar except for amounts shown as a rate in the dollar. Where total assets exceed \$10,000,000 in the prior audited annual financial report, the amounts may be rounded to the nearest \$1,000.

(d) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(e) Superannuation

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

(f) Cash and Cash Equivalents

Cash and cash equivalents normally include cash on hand, cash at bank, deposits on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

(g) Financial Assets at Amortised Cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs related to completion and its sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Shire's intentions to release for sale.

(i) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed on the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected credit loss allowance for all trade receivables. To measure the expected credit losses, rates receivables are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Recognition of Assets

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Gains and Losses on Disposal

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

(k) Depreciation of Non-current Assets

The depreciable amount of fixed assets included in buildings but excluding freehold land, are depreciated on a straight-line basis over The assets residual values and useful lives are reviewed and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its Major depreciation periods used for each class of depreciable asset are:

Asset	Years
Buildings	3 to 50 years
Furniture and equipment	1 to 20 years
Plant and equipment	1 to 25 years
Other infrastructure	5 to 50 years
Sealed roads and streets	
formation	not depreciated
pavement	39 years
seal	20 years
Gravel Roads	
formation	not depreciated
pavement	28 years
Formed subgrade	not depreciated
Unformed subgrade	not depreciated
Killili Bridge	100 years
Footpaths - slab	40 years
Drainage	30 - 108 years

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

(m) Prepaid Rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

(n) Employee Benefits

Short-term employee benefits

Provision is made for the Shire's obligation for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in the statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

(o) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. Subsequent measurement is at amortised cost using the effective interest method. The annual government guarantee fee is expensed in the year incurred.

Borrowings are classified as current liabilities unless the Shire has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied. Fair values of borrowings are not materially different to their carrying amount, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on the discounted cash flows using a current borrowing rate. They are classified as level 2 fair values in the fair value hierarchy due to the unobservable

(p) Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is

(q) Contract Liabilities

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

(r) Current and Non-current Classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Nature or Type Classifications

Rates

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Grants, Subsidies and Contributions

All amounts received as grants, subsidies and contributions that are not capital grants.

Capital Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Revenue from Contracts with Customers

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Profit on Asset Disposal

Gain on the disposal of assets including gains on the disposal of long term investments.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services and water. Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Excludes expenditure incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposal

Loss on the disposal of fixed assets.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Nature or Type Classifications (Continued)

Depreciation on Non-current Assets

Depreciation expense raised on all classes of assets.

Finance Cost

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

(t) Program Classifications (Function / Activity)

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision and for each of its broad activities/programs.

GOVERNANCE

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and rate payers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER AND PUBLIC SAFETY

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Control the quality of food and water. Environmental Health Officer twice per year.

EDUCATION AND WELFARE

Provide a range of appropriate services via the Community Resource Centre.

HOUSING

Provide housing for staff.

COMMUNITY AMENITIES

Rubbish collection services, operation of rubbish disposal sites, litter control, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Maintenance of public use buildings and areas including various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting, etc.

ECONOMIC SERVICES

Tourism and area promotion. Building Control.

OTHER PROPERTY AND SERVICES

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Revenue Recognition Policy

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns / Refunds / Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of revenue recognition
Rates	General Rates.	Over time	Payment dates adopted by Council during the year.	None.	Adopted by council annually.	When taxable event occurs.	Not applicable.	When rates notice is issued.
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services.	Over time	Fixed terms transfer of funds based on agreed milestones and reporting.	Contract obligation if project not complete.	Set by mutual agreement with the customer.	Based on the progress of works to match performance obligations.	Returns limited to repayment of transaction price of terms breached.	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared.
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government.	Over time	Fixed terms transfer of funds based on agreed milestones and reporting.	Contract obligation if project not complete.	Set by mutual agreement with the customer.	Based on the progress of works to match performance obligations.	Returns limited to repayment of transaction price of terms breached.	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared.
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable.	Not applicable.	Cash received.	On receipt of funds.	Not applicable.	When assets are controlled.
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue.	None.	Set by State legislation or limited by legislation to the cost of provision.	Based on timing of issue of the associated rights.	No refunds.	On payment and issue of the licence, registration or approval.
Other inspections.	Regulatory Food, Health and Safety.	Single point in time.	Full payment prior to inspection.	None.	Set by State legislation or limited by legislation to the cost of provision.	Applied fully on timing of inspection .	Not applicable.	Revenue recognised after inspection event occurs.
Waste management collections.	Kerbside collection service.	Over time.	Payment on an annual basis in advance.	None.	Adopted by council annually.	Apportioned equally across the collection period.	Not applicable.	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees.	Waste treatment, recycling and disposal service at disposal sites.	Single point in time.	Payment in advance at gate or on normal trading terms if credit provided .	None.	Adopted by council annually.	Based on timing of entry to facility.	Not applicable.	On entry to facility .
Property hire and entry.	Use of halls and facilities.	Single point in time.	In full in advance.	Refund if event cancelled within 7 days.	Adopted by council annually.	Based on timing of entry to facility.	Returns limited to repayment of transaction price.	On entry or at conclusion of hire.
Fees and charges for other goods and services.	Cemetery services, library fees, reinstatements and private works	Single point in time.	Payment in full in advance.	None.	Adopted by council annually.	Applied fully based on timing of provision .	Not applicable.	Output method based on provision of service or completion of works.

SHIRE OF UPPER GASCOYNE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 October 2024

2. EXPLANATION OF MATERIAL VARIANCES

(a) Operating Revenues / Sources

	31 Oct 24		Budget to	Budget to	Explanation
	YTD Actual	YTD Budget	Actual YTD	Actual YTD	
	\$	\$	%	\$	
	Favourable / (Unfavourable)				
Operating Grants, Subsidies and Contributions	2,427,832	4,632,958	(48%)	(2,205,126)	Timing variance, primarily related to flood damage funding. Refer to Note 12 for further detail.
Interest Earnings	151,219	71,675	111%	79,544	Increase in revenue received for Interest earned on Investments at this period end date.
Capital Grants, Subsidies and Contributions	828,757	1,940,985	(57%)	(1,112,228)	Primarily related to timing differences with regard to budget profile. Refer to Note 12 for further detail.
Total Revenues	5,543,363	8,764,475	(37%)	(3,221,112)	

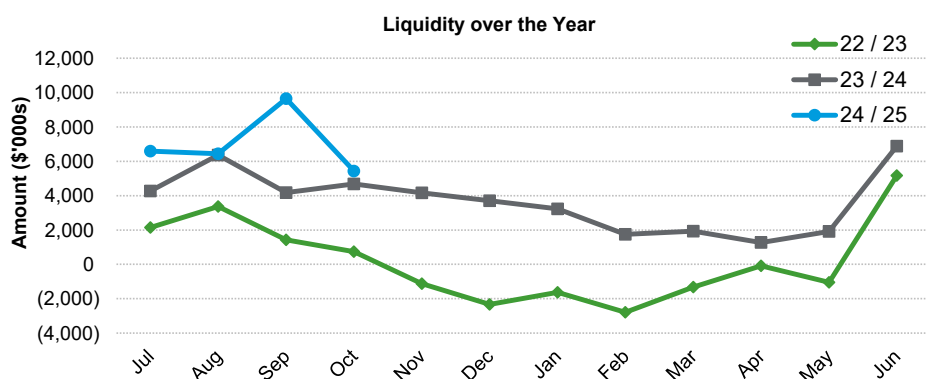
(b) (Expenses) / (Applications)

	31 Oct 24		Budget to	Budget to	Explanation
	YTD Actual	YTD Budget	Actual YTD	Actual YTD	
	\$	\$	%	\$	
	Favourable / (Unfavourable)				
Employee Costs	(532,384)	(808,528)	34%	276,144	Reversal of accrued wages from June 24 and lower year to date employee overhead costs.
Materials and Contracts	(2,868,325)	(4,908,558)	42%	2,040,233	Mainly relates to below budget Flood Damage works (\$2.16M) and Admin Consultants (\$50K), offset by above budget Hastings Ullawarra road maintenance \$103K (funded).
Depreciation on Non-current Assets	-	(1,296,387)	100%	1,296,387	Depreciation to be brought to account post finalisation of 2024 audit.
Finance Cost	(4,933)	(38,180)	87%	33,247	Below budget due to reversal of 2024 accrued interest.
Total Expenses	(3,788,751)	(7,477,364)	49%	3,688,613	

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

3. NET CURRENT FUNDING POSITION

	Note	Current Month 31 Oct 24	Prior Year Closing 30 Jun 24	This Time Last Year 31 Oct 23
Current Assets				
Cash Unrestricted	4	\$ 7,914,216	\$ 7,620,661	\$ 4,505,570
Cash Restricted	4	1,863,559	1,827,091	2,024,165
Receivables - Rates	6(a)	1,200,227	152,869	543,999
Receivables - Other	6(b)	527,934	149,620	663,079
Receivables - Pensioner Rebates and Deferr		1,288	660	-
Interest / ATO Receivable		187,868	144,301	34,417
Provision for Doubtful Debts		(110,904)	(110,904)	(114,406)
Flood Damage Income Received in Advance		(676,976)	(1,484,781)	-
WANDRRA Claims Invoiced after year end		-	1,997,430	-
Contract Assets		815,018	111,465	1,289,832
Inventories		210,140	208,545	220,095
Accrued Income		-	222,370	-
Total Current Assets		11,932,371	10,839,327	9,166,752
Current Liabilities				
Sundry Creditors		(191,900)	(678,424)	(58,710)
Revenue Received in Advance		-	-	-
Obligations / ARWC		-	-	-
Deposits and Bonds		(50,180)	(50,180)	(50,180)
GST Payable		(23,378)	(41,538)	-
PAYG Withholding Tax		(29,945)	(34,283)	(32,670)
Fringe Benefit Tax		-	-	-
Loan Liability		(188,383)	(208,801)	(182,056)
Accrued Expenses		(79,270)	(152,744)	(39,500)
Retentions held for Gascoyne River Bridge P		-	-	-
Accrued Salaries and Wages		-	(43,597)	-
Accrued Time in Lieu		(922)	(1,022)	(747)
Overdraft	4	0	386	(428,188)
Lease Liability		-	-	(6,685)
Suspense		(32,616)	46	-
Contract Liabilities		(3,072,997)	(1,085,650)	(1,712,592)
Total Payables		(3,669,590)	(2,295,806)	(2,511,329)
Provisions		(329,909)	(329,909)	(240,601)
Total Current Liabilities		(3,999,499)	(2,625,715)	(2,751,930)
Less: Cash Reserves	7	(1,863,559)	(1,827,091)	(2,024,165)
Less: Land Held for Resale		-	-	(2,500)
Less: Unspent Borrowings		-	(148,795)	-
Add: Loan Principal (Current)		188,383	208,801	182,056
Add: Employee Leave Reserve	7	83,649	82,012	79,997
Add: Movement in Employee Leave Reserve		28,162	28,162	30,272
Add: Current Portion of Lease Liability		-	-	6,685
Net Funding Position		6,369,506	6,556,702	4,687,167



SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

4. CASH AND FINANCIAL ASSETS

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$		%	
Cash and Cash Equivalents							
Cash on Hand	-			-	N/A	0.00	N/A
Municipal Fund	97,924			97,924	CBA	2.85	N/A
Gascoyne River Reserve Account		863,559		863,559	CBA	4.35	N/A
Online Saver	7,815,906			7,815,906	CBA	4.35	N/A
SUG Reserve Account		1,000,000		1,000,000	CBA	4.78	20-Jan-25
WANDRRA Account	386			386	CBA	3.10	N/A
Total Cash and Financial Assets	7,914,217	1,863,559	-	9,777,776			

Comments / Notes

No Financial Assets held at reporting date

5. TRUST FUND

Funds held at balance date over which the Shire has no control, and which are not included in the statements, are as follows:

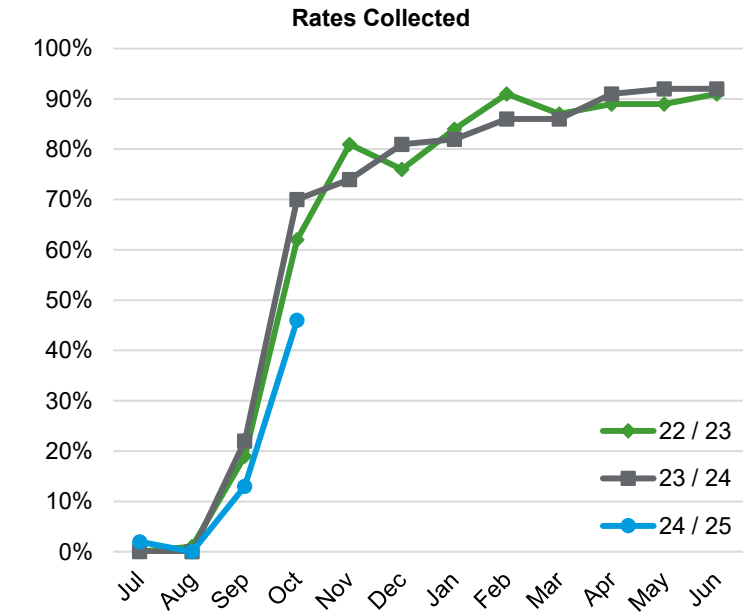
Description	Opening Balance 01 Jul 24	Amount Received	Amount Paid	Closing Balance 31 Oct 24
	\$	\$	\$	\$
SUG Trust Fund	-	-	-	-
Total Funds in Trust	-	-	-	-

Comments / Notes

SHIRE OF UPPER GASCOYNE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 31 October 2024

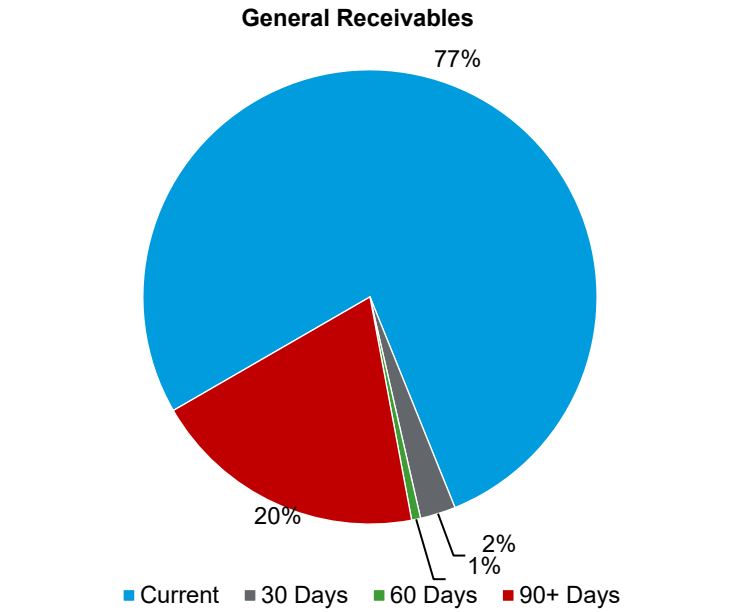
6. RECEIVABLES

(a) Rates Receivable	31 Oct 24
	\$
Rates Receivables	1,200,227
Rates Received in Advance	-
Total Rates Receivable Outstanding	1,200,227
Closing Balances - Prior Year	152,869
Rates Levied this year	2,054,248
Service charges levied this year	-
Closing Balances - Current Month	(1,200,227)
Total Rates Collected to Date	1,006,890
<i>Percentage Collected</i>	<i>46%</i>



Comments / Notes

(b) General Receivables	31 Oct 24
	\$
Current	407,707
30 Days	13,334
60 Days	3,370
90+ Days	103,523
Total General Receivables Outstanding	527,934



Comments / Notes

Amounts shown above include GST (where applicable)

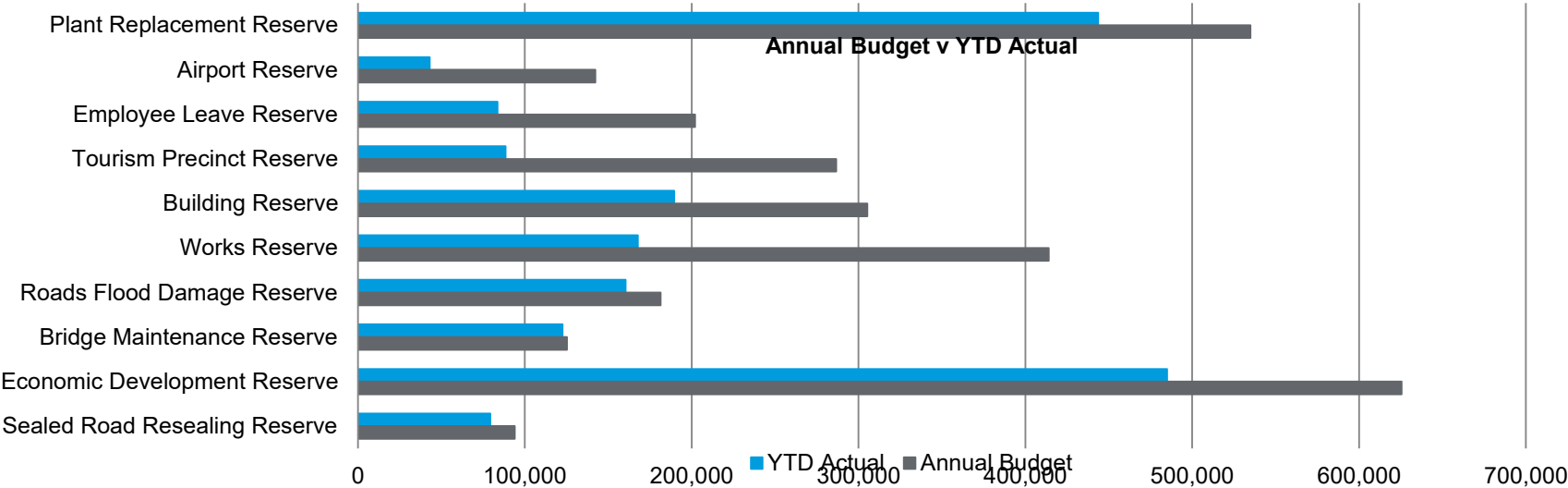
SHIRE OF UPPER GASCOYNE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 October 2024

7. CASH BACKED RESERVES

	Annual Budget				YTD Actual			
Restricted by council:	Balance	Transfers	Interest	Transfer	Balance	Transfers	Interest	Transfer
	01 Jul 24	from	Received	to	30 Jun 25	from	Received	to
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve Name								
Plant Replacement Reserve	434,932	-	9,598	90,402	534,932	-	8,681	-
Airport Reserve	42,219	-	927	99,073	142,219	-	843	-
Employee Leave Reserve	82,012	-	1,800	118,222	202,034	-	1,637	-
Tourism Precinct Reserve	86,693	-	1,903	198,097	286,693	-	1,730	-
Building Reserve	186,324	(81,000)	2,393	197,607	305,324	-	3,276	-
Works Reserve	163,985	-	3,705	246,295	413,985	-	3,716	-
Roads Flood Damage Reserve	157,289	-	3,453	20,649	181,391	-	3,139	-
Bridge Maintenance Reserve	120,259	(20,000)	2,712	22,288	125,259	-	2,400	-
Economic Development Reserve	475,571	-	10,178	139,822	625,571	-	9,492	-
Sealed Road Resealing Reserve	77,807	-	3,331	12,868	94,006	-	1,553	-
Total Cash Backed Reserves	1,827,091	(101,000)	40,000	1,145,323	2,911,414	-	36,469	-



SHIRE OF UPPER GASCOYNE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 October 2024

8. DISPOSAL OF ASSETS

Annual Budget

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
P36 Caterpillar CT630B	75,000	50,000	-	(25,000)
P100 - CAT 140M Grader - GU184	167,988	175,000	7,012	-
Total Disposal of Assets	242,988	225,000	7,012	(25,000)
Total Profit or (Loss)				(17,988)

YTD Actual

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
P36 Caterpillar CT630B	-	-	-	-
P100 - CAT 140M Grader - GU184	-	-	-	-
Total Disposal of Assets	-	-	-	-
Total Profit or (Loss)				-

Comments / Notes

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

9. CAPITAL ACQUISITIONS

(a) Land and Buildings

	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$
Governance				
Council Office Extension/Upgrade	400,000	399,999	3,500	396,499
Electrical Board Upgrade for Emergency Command Centre	60,000	-	-	-
Housing				
Lot 45B Gregory Street (Entrance Through Hatch Street) - New House	210,500	210,501	205,162	5,339
Lot 51, 24 Hatch Street - Staff House And Capital Improvements (Vac	81,000	81,000	53,249	27,751
Lot 23 Gregory Street - Shed	40,150	26,766	16,882	9,884
Lot 45B Gregory Street - Shed	40,150	26,766	16,882	9,884
Lot 45A Gregory Street - Patio	28,250	18,834	11,932	6,902
Lot 39 Gregory Street - Patio	28,250	18,834	11,932	6,902
Lot 17 Gregory Street - Patio	17,300	11,534	11,932	(398)
Lot 51 Hatch Street - Gardens And Reticulation	50,000	50,000	67,915	(17,915)
Lot 45B Gregory Street - Gardens And Reticulation	50,000	50,000	-	50,000
Lot 50 Hatch Street - Installation Of Lighting And Power To Shed	8,000	8,000	-	8,000
Lot 40 Gregory Street - Install Lighting And Power To Shed And Patio	8,000	8,000	-	8,000
Lot 21 Gregory Street - Installation Of Power To Patio	3,500	3,500	-	3,500
Lot 52 Hatch Street - Concrete Path Around House - Replace Paving	25,000	25,000	3,661	21,339
Lot 19 Gregory Street - Concrete Path Around House - Replace Paving	25,000	25,000	2,859	22,141
Street - Install	20,000	6,668	-	6,668
Lot 52 Hatch Street - Patio	15,250	10,166	6,432	3,734
Lot 23 Gregory Street - Patio	15,250	10,166	6,432	3,734
Lot 19 Gregory Street - Pool Fence Upgrade	15,000	-	-	-
Recreation and Culture				
Upgrade Electrical Board for Evacuation Centre	50,000	-	6,000	(6,000)
Transport				
Chemical Shed And Eye Wash/Shower Station	35,000	35,000	-	35,000
Economic Services				
Storage Shed Gascoyne Junction Pub and Tourist Park	65,400	43,600	24,764	18,836
Total Land and Buildings	1,291,000	1,069,334	449,536	619,798

(b) Plant and Equipment

	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$
Transport				
Operator Camp	90,000	-	-	-
Grader	585,000	-	-	-
Prime Mover	250,000	-	169,442	(169,442)
Generator P72 Camp	10,000	10,000	-	10,000
Generator Wm Camp	10,000	10,000	8,418	1,582
Fuel Tank Cobra Diary Creek	15,000	15,000	-	15,000
Small Plant (new acquisitions)	-	-	5,084	(5,084)
Total Plant and Equipment	960,000	35,000	182,944	(147,944)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

9. CAPITAL ACQUISITIONS (Continued)

(c) Furniture and Equipment

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Governance				
Council Chambers Chairs and Infrastructure	25,000	-	6,996	(6,996)
Telephone System and ICT Upgrade	25,000	-	-	-
Total Furniture and Equipment	50,000	-	6,996	(6,996)

(d) Infrastructure - Roads

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Transport				
River Level Gauge at Landor	20,000	-	-	-
Landor/Mount Augustus - Indigenous Access Road 23/24 Cf	140,985	-	114,916	(114,916)
Signage 24/25 - Stock	60,000	-	41	(41)
Grids 24/25 - Stock	60,000	-	53,520	(53,520)
State Initiative Program 24/25 - Carnarvon/Mullewa	5,015,729	-	9,237	(9,237)
Rrg/Lrci - Landor Meekatharra Road	580,340	-	1,208	(1,208)
Rrg/Lrci Cobra Gifford Creek Road	580,340	-	140,132	(140,132)
R2R - Carnarvon/Mullewa Resheet	1,034,958	-	-	-
33 River Crossing Floodway Reconstruction	180,000	-	-	-
Indigenous Access Road Project 24/25 - Landor Mt Augustus Road	200,000	-	195,029	(195,029)
Road Resealing Program - Various 24/25	500,000	-	752,320	(752,320)
3 X Bore Findings	100,000	33,333	-	33,333
Total Infrastructure - Roads	8,472,352	33,333	1,266,402	(1,233,069)

(e) Infrastructure - Footpaths

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Transport				
Footpath - Hatch Street / Smith Street	150,000	-	960	(960)
Total Infrastructure - Footpaths	150,000	-	960	(960)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

9. CAPITAL ACQUISITIONS (Continued)

(f) Infrastructure - Other

	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$
Community Amenities				
Fence - New Rubbish Tip Reserve	100,000	-	-	-
Rehabilitate Old Rubbish Tip Reserve	20,000	-	-	-
Evaporation Pond At Tip For Water Treatment Plant	240,000	240,000	6,010	233,990
Evaporation Pond/Trenches For Sullage Waste	60,000	60,000	-	60,000
Reverse Osmosis Plant	1,000,000	-	5,793	(5,793)
Recreation and Culture				
Upgrade River Pumps and Infrastructure	60,000	-	-	-
Concrete Pad Between Dongas For Outdoor Gym Area	40,000	-	-	-
Install Power Outlets For Two Rivers Memorial Park	10,000	10,000	-	10,000
Oval Rejuvenation/Renovation Part Two	50,000	37,500	44,020	(6,520)
Water Hole Access Ramp	100,000	-	-	-
Museum Upgrade	30,000	6,000	-	6,000
Telescope and Concrete Viewing Pad	15,000	9,000	-	9,000
Total Infrastructure - Other	1,725,000	362,500	55,823	306,678
Total Capital Expenditure	12,648,352	1,500,167	1,962,660	(461,533)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

10. RATING INFORMATION

	Rateable Value \$	Valuation \$	Number of Properties #	Annual Budget Revenue \$	Rate Revenue \$	Interim Rates CY \$	Interim Rates PY \$	YTD Actual Revenue \$
General Rates								
GRV Town	120,698	0.110880	13	13,383	12,830	(7,531)	-	5,299
UV Rural	1,633,878	0.090000	25	147,049	147,499	-	-	147,499
UV Mining	4,574,858	0.330000	167	1,509,703	1,632,878	(78,954)	(414)	1,553,510
Total General Rates				1,670,135	1,793,207	(86,485)	(414)	1,706,308
Minimum Rates								
GRV Town	27,117	525	13	6,825	6,300	-	-	6,300
UV Rural	33,908	1,600	13	20,800	20,800	-	-	20,800
UV Mining	462,719	2,200	150	330,000	319,000	-	-	319,000
Total Minimum Rates				357,625	346,100	-	-	346,100
Total General and Minimum Rates				2,027,760	2,139,307	(86,485)	(414)	2,052,408
Other Rate Revenue								
Rates Write-off				(5,000)				(3,241)
Interim and Back Rates				-				-
Facilities Fees (Ex Gratia)				6,300				-
Instalment Charges				-				-
Total Rate Revenue				2,029,060				2,049,168

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

11. INFORMATION ON BORROWINGS

(a) Debenture Repayments

			Principal Repayments		Principal Outstanding		Finance Cost Repayments	
	01 Jul 24	New Loans	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget
	\$	\$	\$	\$	\$	\$	\$	\$
Housing								
Loan 29 Staff Housing	138,418	-	(20,655)	(37,534)	117,763	100,884	(1,761)	(4,592)
Loan 30 Staff Housing	299,641	-	(1,620)	(44,493)	298,021	255,148	-	(5,079)
Loan 31 Staff Housing	589,512	-	(38,925)	(50,450)	550,587	539,062	(12,085)	(27,413)
Economic Services								
Loan 28 Tourism Precinct	298,951	-	(31,909)	(52,949)	267,042	246,002	(7,388)	(16,104)
Total Repayments	1,326,522	-	(93,109)	(185,426)	1,233,413	1,141,096	(21,234)	(53,188)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2024

12. GRANTS, SUBSIDIES AND CONTRIBUTIONS

(a) Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
General Purpose Funding				
General Commission Grants	Government of WA	641,720	160,430	193,157
Law, Order and Public Safety				
Grant (DFES) Operating	DFES	29,213	14,606	14,607
Education and Welfare				
CRC Operating Grant	Dep. of Regional Dev.	99,000	33,000	48,000
CRC Misc Small Operating		5,000	-	-
Other Community Grants		2,500	1,000	500
Recreation & Culture				
Library Operating Grants		5,000	-	-
Transport				
FAGS Roads	Government of WA	278,263	69,566	39,654
MRWA Direct Grant	MRWA	368,688	368,688	368,688
Hastings Road Maintenance Ullwarra Rd		400,000	240,000	343,345
Economic Services				
Contributions for Projects		7,400	4,440	7,500
Town Planning Schemes and Strategies		101,638	33,880	(70,213)
Other Property and Services				
Diesel Fuel Rebate	ATO	50,000	16,668	18,968
Total Operating Grants, Subsidies and Contributions		1,988,422	942,278	964,206

(b) Capital Grants, Subsidies and Contributions

Recreation and Culture				
LRCI Capital Grant Fund - Other Recreation & Sports Projects		624,873	-	5,793
Transport				
Roads to Recovery		1,034,958	-	-
Regional Road Group Funding		773,786	-	464,271
LCRI Grant Funds - Sealing Landor/Meekatharra		360,440	-	1,208
Indigenous Access Roads - Fund Income		340,985	140,985	348,249
State Initiative Program (Road Projects)		5,015,729	1,800,000	9,237
Total Non-Operating Grants, Subsidies and Contributions		8,150,771	1,940,985	828,757
Total Grants, Subsidies and Contributions		10,139,193	2,883,263	1,792,963

(c) Flood Damage Reimbursements

Transport				
Grants DRFAWA - AGRN 1062		4,820,000	1,606,668	-
Grants DRFAWA - AGRN 1021		6,252,033	2,084,012	1,463,626
Total Flood Damage Reimbursements		11,072,033	3,690,680	1,463,626

APPENDIX 3

(Use of Shire Bores Policy)



SECTION TWELVE – TRANSPORT & PUBLIC SERVICES

DOCUMENT	13.0 Bore use policy	REVIEW: 01/11/2027	Triennially (or as required).
NAME:	DATE REVIEWED:	CHANGES/COMMENTS:	
Jarrold Walker	NA	New policy developed 27/11/2024	

13.0 Shire Bore Usage by External Parties

Purpose:

This policy is designed to provide guidance on the access of water bores developed by the Shire of Upper Gascoyne by third parties including pastoralists and mining and exploration companies.

Policy

The CEO or Works Manager may approve access to a water bore that has been developed by the Shire of Upper Gascoyne for use by a third party. Written approval must be obtained from the CEO and the pastoralist on whose property the bore is located prior to accessing the bore. The third party will be liable for any damage, repairs and upkeep costs of the bore for the duration.

The CEO or Works Manager will set the terms for the duration of use which shall include but are not limited to:

- Duration of use
- Usage (litres/day)
- The Shire of Upper Gascoyne always maintains priority access to the bore
- The third party will ensure the site is not altered and is left in its original condition after duration period expires

APPENDIX 4

(Delegation Register Review)



DELEGATED AUTHORITY REGISTER 2023

DOCUMENT NUMBER:		Y0005	
NAME	DATE REVIEWED	REVIEW:	Annually
		CHANGES/COMMENTS	
Council	24/06/2015	Reviewed & adopted	
Council	29/06/2016	Reviewed & adopted	
Council	28/06/2017	Reviewed & adopted	
Council	27/06/2018	Reviewed & adopted	
Council	19/12/2019	Reviewed & adopted	
Council	10/11/2020	Reviewed & adopted	
Council	20/10/2021	Reviewed & adopted	
Council	21/09/2022	Reviewed & adopted	
Council	22/11/2023	Reviewed & Adopted	
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REGISTER OF DELEGATIONS

The *Local Government Act 1995* (the Act) was introduced on 1 July 1996 and made significant changes to the way local government conducts its business. Its general aim was to enable local governments to provide good, open and accountable government to its people.

It is important to note that not all delegations in this Register are delegations made under the *Local Government Act 1995*. Although the *Local Government Act 1995* allows delegation only to the CEO other Acts allow delegations to be made direct to other employees, for example, the *Health Act 1911* and the *Dog Act 1976*. In some instances, other Acts do not give authority for the person delegated the power to sub-delegate that power. In those instances, if the delegation is made to the CEO, the CEO therefore cannot sub-delegate. This Register attempts to ensure delegations are made to the employee whose task it is to enforce the Act concerned.

One of the changes was the degree of delegated authority available to be passed onto the Chief Executive Officer or a committee in order to manage the day-to-day operations of the Shire.

The Act allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act. All delegations made by the Council must be by an absolute majority decision.

The following are decisions that cannot be delegated to the Chief Executive Officer:

- Any power or duty that requires a decision of an absolute majority or 75% majority of the local government,
- Accepting a tender that exceeds an amount set by the local government,
- Appointing an auditor,
- Acquiring or disposing of property valued at an amount higher than that determined by the local government,
- Any of the local government's powers under section 5.98, 5.99 and 5.100 of the Act,
- Borrowing money on behalf of the local government,
- Hearing or determining an objection of a kind referred to in section 9.5,
- Any power or duty that requires the approval of the Minister or the Governor, or
- Such other duties or powers that may be prescribed by the Act.

The Act allows for the Chief Executive Officer to delegate any of his/her powers to another employee – this must be done in writing. The Act allows for the Chief Executive Officer to place conditions on any delegations if he/she desires.

A register of delegations (being this document) relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that he/she has been delegated, the Act requires him/her to keep necessary records of the exercise of the power or discharge of the duty. The written record is to contain:

- How the person exercised the power or discharged the duty;
- When the person exercised the power or discharged the duty; and
- The person or classes of person, other than council or committee members or employees of the local government, directly affected by the exercise of the power or discharge of the duty.

The aim of this register of delegations is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire's commitment to a strong customer service focus.

Transfer of Authority Due to Absence

Where an Officer not named has been appointed by Council or by an Officer authorised to make the appointment to act in a position to which the named Officer is appointed, the authority shall transfer to the Officer acting as appointed, for the duration of Council authorisation.

Acting Through Another Person

Local Government Act 1995 – Section 5.45(2)

Nothing in this Division (Division 4 – Local Government Employees) is to be read as preventing –

- (a) a local government from performing any of its functions by acting through a person other than the CEO; or*
- (b) a CEO from performing any of his or her functions by acting through another person.*

The key difference between a delegation and “acting through” is that a delegate exercises the delegated decision making function in their own right. The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the “acting through” concept. Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

The functions of a local government are spelt out in Section 3.1, “General Function” and Division 2 and Division 3 of Part 3 of the *Local Government Act 1995*.

1. Appointment of Acting CEO

Function to be performed	The Chief Executive Officer to appoint an Acting Chief Executive Officer.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	That CEO appoint an Acting Chief Executive Officer
Conditions	Subject to: • Appointments being no longer than 30 working days; • Council Members to be advised. • The CEO must be satisfied that the person appointed as Acting CEO is suitably qualified for the position (refer to section 5.36(2)(a) of the <i>Local Government Act</i>).
Statutory reference	<i>Local Government Act 1995</i> ; section 5.36 and section 5.41
Council Policy Link	Council Policy Manual

The functions of the CEO are set out in Section 5.41 of the *Local Government Act 1995*. The CEO can act through another person by giving instructions to that person to undertake one or more of those functions.

2. Payments from the Municipal Fund and Trust Fund

Function to be performed	Where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of Council.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to make payments from the municipal fund, credit card or the trust fund, pursuant to the <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 12(1)(a)(b) .
Conditions	Subject to the requirements of the <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 13 .
Statutory reference	<i>Local Government (Financial Management) Regulations 1996</i> , Regulation 12(1)(a)(b) .
Council Policy Link	Council Policy Manual

3. Appointment of Contractors & Consultants

Function to be performed:	The Chief Executive Officer to appoint Consultants and Contractors to enable the proper administration of the Shire's business and operations.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint consultants and contractors, including but not limited to architects, auctioneers, engineers, planners, quantity surveyors, solicitors, surveyors, valuers, selling and leasing agents, to enable the proper administration of the Shire's business and operations.
Conditions:	Subject to: • funding being available in the Budget; • The value of the contract shall not exceed \$250,000. • Quotations to be obtained, in accordance with Council Purchasing Policy.
Statutory reference:	<i>Local Government Act 1995, Sections 3.1, 3.18, 5.41(d) and 6.8.</i>

4. Obtaining Legal Advice

Function to be performed:	A local government may at times require legal advice or assistance.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to obtain legal advice and assistance to enable the proper administration of the Shire's business and operations and to provide advice to the Council, as required.
Conditions:	Subject to Council Policy
Statutory reference:	<i>Local Government Act 1995, Section 5.41(a), (b) and (d).</i>
Council Policy Link	Council Policy Manual

5. Preparation of the Annual Report

Function to be performed:	A local government is to prepare an annual report for each financial year.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to prepare an annual report for each financial year.
Conditions:	The Annual Report is to be submitted to the Council for adoption.
Statutory reference:	<i>Local Government Act 1995, Section 5.53.</i>

6. Making Payments to Employees in Addition to Contract or Award

Function to be performed:	A local government can approve of payments to employees in addition to their contract or Award.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve of making payment to employees in addition to their contract or Award.
Conditions:	Subject to: 1. Council Policy 2. Budget allocation.
Statutory reference:	<i>Local Government Act 1995, Sections 5.42 and 5.50.</i>
Council Policy Link	Council Policy Manual

7. Amending the Rate Record

Function to be performed:	A local government is required, from time to time, to amend a rate record for the current financial year to ensure that the information contained in the record is current and correct and that the record is in accordance with this Act.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer

Sub-delegation to:	Finance Manager / Rates Officer
Delegation:	The Chief Executive Officer is delegated the power to determine whether to amend the rate record for the preceding five years, pursuant to the <i>Local Government Act 1995</i> , Section 6.39 .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.39(2) .

8. Agreement as to Payment of Rates and Service Charges

Function to be performed:	A local government may accept payment of a rate or service charge due and payable by a person in accordance with an agreement made with the person.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Finance Manager
Delegation:	The Chief Executive Officer is delegated the power to make an agreement with a person for payment of rates and service charges, pursuant to the <i>Local Government Act 1995</i> , Section 6.49 .
Conditions:	Subject to: - the arrangements agreed to being on the basis that the total debt outstanding will be extinguished by 30 June next following. - Council Policy - The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.49 .
Council Policy Link	Council Policy Manual

9. Rates or Service Charges Recoverable in Court

Function to be performed:	If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil

Delegation:	The Chief Executive Officer is delegated the power to determine that court action will be taken, pursuant to the <i>Local Government Act 1995</i> , Section 6.56(1) .
Conditions:	Council Policy 2.8
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.56(1) .
Council Policy Link	Council Policy Manual

10. Require Lessee to Pay Rent in Satisfaction of Rates or Service Charge

Function to be performed:	If payment of a rate or service charge imposed in respect of any land is due and payable, notice may be given to the lessee of the land requiring the lessee to pay to the local government any rent as it falls due in satisfaction of the rate or service charge.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that notice be given to the lessee requiring payment of the rates or service charges, pursuant to the <i>Local Government Act 1995</i> , Sections 6.60(2) and (3) .
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.60(2) .
Council Policy Link	Council policy Manual

11. Recover Amount of Rates or Service Charge from Lessee as Debt

Function to be performed:	A local government may recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with the notice.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to recover the amount of rate or service charge as a debt from the lessee if rent is not paid, pursuant to the <i>Local Government Act 1995</i> , Section 6.60(4) .
Conditions:	Council Policy

Statutory reference:	<i>Local Government Act 1995, Section 6.60(4).</i>
Council Policy Link	Council policy Manual

12. Recovery of Debts (other than Rates or Service Charges)

Function to be performed:	If a debt (other than a rate or service charge) remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to take action to recover any outstanding debts pursuant to the <i>Local Government Act 1995, Section 6.10</i> .
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995, Section 6.10</i> ; and <i>Local Government (Financial Management) Regulations 1996, Regulation 5(a)</i> .
Council Policy Link	Council policy Manual

13. Signing of Requisitions and Purchase Orders

Function to be performed:	A local government can sign Requisitions and Purchase Orders.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Various staff members as recorded in the Sub-Delegations Register
Delegation:	The Chief Executive Officer is delegated the power to sign Requisitions and Purchase Orders.
Conditions:	Limit as per Signing Authority determined by the CEO. In accordance with Council <i>"Purchasing"</i> Policy
Statutory reference:	<i>Local Government Act 1995, Section 3.1</i> ; and <i>Local Government (Financial Management) Regulations 1996, Regulation 5</i> .
Council Policy Link	Council Policy Manual

14. Issue of Petty Cash Advances

Function to be performed:	A local government can issue Petty Cash Advances.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Finance & Administration
Delegation:	The Chief Executive Officer is delegated the authority to issue Petty Cash Advances.
Conditions:	The acquittal of petty cash advances expended is to be supported by sufficient receipts/ information/documentation to prove the expenditure.
Statutory reference:	<i>Local Government Act 1995, Section 3.1; and Local Government (Financial Management) Regulations 1996, Regulations 5 and 11.</i>

15. Submission of Grants and Subsidy Applications

Function to be performed:	A local government can submit grant and subsidy applications.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	• Council's grant officer – at the request of the CEO • Council's Engineers – at the request of the CEO • Council's Accountants – at the request of the CEO • Staff as directed by the CEO
Delegation:	The Chief Executive Officer is delegated the authority to submit grant and subsidy applications.
Conditions:	That sufficient financial resources have been budgeted when the grant requires a co-contribution or there is provision in a reserve account or the grant is such that making application fits in the Strategic Community Plan.
Statutory reference:	<i>Local Government Act 1995, Section 3.1; and Local Government (Financial Management) Regulations 1996, Regulation 5.</i>

16. Negotiating Terms and Conditions for Leases and Properties

Function to be performed:	A local government can negotiate Terms and Conditions for Leases and Properties.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the authority to negotiate Terms, Conditions and Assignment of Rent for Leases and Properties.
Conditions:	Finalised Terms and Conditions to be Approved by the Council as soon as practicable.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

17. Representing Local Government in Court

Function to be performed:	A local government shall, in writing, appoint persons to represent the local government in court.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint a persons to represent the local government in court proceedings either generally or in a particular case.
Conditions:	The authorisation is to be recorded on the person's personnel file.
Statutory reference:	<i>Local Government Act 1995, Section 9.29 (2).</i>

18. Dog Act 1976

Function to be performed	A local government may delegate to its Chief Executive Officer any power or duty of the local government under another provision of the <i>Dog Act 1976</i>
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil

Delegation:	That the Chief Executive Officer be delegated any power or duty under the <i>Dog Act 1976</i>
Conditions:	1. The authority to appoint a person under Section 29(1), shall only be approved by the Chief Executive Officer. 2. The authority to declare a dog to be dangerous, pursuant to <i>Dog Act 1976</i> Section 33E, shall only be approved by the Chief Executive Officer. 3. The authority to sign any Warrant to seize, detain and deal with any dog pursuant to <i>Dog Act 1976</i> Section 29 (5a), in accordance with Sections 33G or 39, shall only be approved by the Chief Executive Officer. 4. Withdrawal of an infringement can only be approved by the Chief Executive Officer.
Statutory reference:	<i>Dog Act 1976</i> , Section 10AA

19. Liquor Control Act 1988 – Issue of Certificates Under Section 39

Function to be performed:	An application made to the licensing authority for the grant or removal of a licence, or for a change in the use or condition of any premises shall be accompanied by a certificate from the local government for the district in which the premises to which the application relates are situated, or are to be situated, unless the licensing authority otherwise determines.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a certificate on behalf of the Shire of Upper Gascoyne, pursuant to the <i>Liquor Control Act 1988</i> , Section 39 .
Conditions:	Nil
Statutory reference:	<i>Liquor Control Act 1988</i> , Section 39 .

20. Liquor Control Act 1988 – Issue of Certificates Under Section 40

Function to be performed:	An application made to the licensing authority for the grant or removal of a licence, or for a change in the use or condition of any premises shall be accompanied by a certificate from the authority responsible for planning matters in the district in which
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	the premises to which the application relates are situated, or are to be situated, unless the licensing authority otherwise determines.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a certificate on behalf of the City, pursuant to the <i>Liquor Control Act 1988</i> , Section 40 .
Conditions:	Nil
Statutory reference:	<i>Liquor Control Act 1988</i> , Section 40 .

21. Bush Fires Act 1954 – Powers and Duties

Function to be performed:	A local government is empowered with all powers, duties and functions under the <i>Bush Fires Act 1954</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to perform all powers, duties and functions of the <i>Bush Fires Act 1954</i> .
Conditions:	Excludes powers and duties that are prescribed in the Act with the requirement for a resolution by the local government.
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 48 .

22. Bush Fires Act 1954 – Firebreaks Around Properties

Function to be performed:	A local government can take measures for preventing a bush fire, including requesting firebreaks around properties.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Shire Appointed Contract Ranger
Delegation:	The Chief Executive Officer is delegated the power to take measures for preventing a bush fire, including requesting firebreaks around properties.
Conditions:	Nil
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 33 .

23. Bushfires Act 1954 – Prohibited Burning Times

Function to be performed:	A local government can determine to vary Prohibited Burning Times, in accordance with the <i>Bush Fires Act 1954</i> , Sections 17(7) and (8) , regarding: • shortening, extending, suspending or reimposing a period of prohibited burning times; or • imposing a further period of prohibited burning times.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to: • shorten, extend, suspend or reimpose a period of prohibited burning times; or • impose a further period of prohibited burning times.
Conditions:	Nil
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 17(10) .

24. Bush Fires Act 1954 – Prosecutions and Infringement Notices

Function to be performed:	A local government can consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to institute and carry out legal proceedings for alleged offences against the <i>Bush Fires Act 1954</i> , including the power to issue an Infringement Notice.
Conditions:	Chief Executive Officer to sign any Prosecution Notices. Note: s59A(3) and Bush Fires (Infringements) Regulations 1958, Reg.4(a) provide that only the Shire President or the Chief Executive Officer may withdraw an infringement notice.
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 59(3) Prosecution of Offences and Section 59A(2) Alternative Procedure – Infringement Notices.

25. Food Act 2008 – Appointment of Authorised Persons

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of the <i>Food Act 2008</i> .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Section 9.10(1).</i> <i>Food Act 2008, Section 122, s.126 (2).</i>

26. Food Act 2008 – Appointment of Persons to Withdraw Infringement Notices

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the authority to withdraw an Infringement or grant an extension of time for payment pursuant to section 126 (6), (7) & (13) of the Act.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Section 9.10(1).</i> <i>Food Act 2008, S.126 (6), (7) & (13).</i>

27. Food Act 2008 – Registration of Food Businesses

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer

Delegation:	The Chief Executive Officer is delegated the power to sign and issue any registration approvals to operate a Food Business under the <i>Food Act 2008</i> , s.110 .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 9.10(1) .

28. Health Act 1911 – Appointment of Deputy, Discharge of Powers and Duties

Function to be performed:	A local government may appoint and authorise any person to be its deputy under the <i>Health Act 1911</i> to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit. Such appointment shall not affect the exercise or discharge by the local government itself of any power or function.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer
Delegation:	The Chief Executive Officer is delegated the power to be its <i>Health Act 1911</i> deputy to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit. Such appointment shall not affect the exercise or discharge by the local government itself of any power or function.
Conditions:	The Chief Executive Officer, shall: (i) approve of all legal action and sign Prosecution Notices; and (ii) sign all Notices.
Statutory reference:	<i>Health Act 1911</i> , Section 26 .

29. Approval of Building Permits

Function to be performed:	Approve Building Permits
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract EHO / Building Surveyor
Delegation:	The CEO is delegated the authority to grant or refuse the issue of a building Permits in the prescribed form pursuant to <i>Building Act 2011</i> , Section 20, 22 & 127 .

Conditions:	Nil
Statutory reference:	<i>Building Act 2011, Sections 20, 22 and 127.</i> Division 2 of Part 2. Divisions 1, 2 and 4 of Part 4.

30. Grant of Occupancy Permit, Building Approval Certificate, with or without conditions & extension of period of duration of Occupancy Permit or Building Approval Certificate.

Function to be performed:	Authority to issue occupancy permits, certificates of construction appliance, grant permits, issue building orders and notices and perform associated functions of a permit authority pursuant to the <i>Building Act 2011</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract EHO / Building Surveyor
Delegation:	The officers are delegated the power to issue Certificates of Occupancy, Building Approval certificates and extensions of period of duration of Occupancy Permit or Building Approval Certificate in the prescribed form upon completion of buildings, pursuant to the <i>Building Act 2011, Sections 58, 59, 62, 65 and 127.</i>
Conditions:	Nil
Statutory reference:	<i>Building Act 2011, Sections 58, 59, 62, 65 and 127.</i>

31. Approve a Demolition Permit Other Than for Buildings Classified by the National Trust and Council's Heritage Register

Function to be performed:	To grant or refuse to approve applications for a Demolition Permit.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract EHO / Building Surveyor
Delegation:	The CEO is delegated authority to grant or refuse a Demolition Permit other than for buildings classified by the National Trust and Council's Heritage Register, pursuant to the <i>Building Act 2011, Sections 21, 22 & 127.</i>
Conditions:	Nil
Statutory reference:	<i>Building Act 2011, Sections 21, 22 and 127.</i>

32. Issue Building Orders

Function to be performed:	A Permit Authority may make an Order (a Building Order) in respect of one or more of the following - (a) particular building work; (b) particular demolition work; (c) a particular building or incidental structure, whether completed before or after commencement day.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue Building Orders for works in contravention of the Act, pursuant to the <i>Building Act 2011</i> , Sections 110, 111 and 112 .
Conditions:	1. Chief Executive Officer to sign the Building Order. 2. Subject to Sub-Section 112(2)(b) being conditional as follows; <i>"The Order to demolish, dismantle or remove a building or incidental structure that has been, or is being, built or occupied in suspected contravention of a provision of the Building Act 2011, SHALL only be issued where the building is assessed to be in a state that is dangerous and which cannot be easily rectified"</i> .
Statutory reference:	<i>Building Act 2011</i> , Sections 110, 111 and 112 .

33. Revoke Building Orders

Function to be performed:	A Permit Authority may, by notice in writing, revoke a Building Order at any time and must serve each person to whom to order is directed with a copy of the notice.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to revoke Building Orders for works in contravention of the Act, pursuant to the <i>Building Act 2011</i> , Section 117 .
Conditions:	Chief Executive Officer to sign the notice to revoke a Building Order.
Statutory reference:	<i>Building Act 2011</i> , Section 117 .

34. Issue Licence to Deposit Material on Street

Function to be performed:	No person shall deposit stones, bricks, lime, rubbish, timber, iron, or other materials on a street, way, or other public place, nor make an excavation on land abutting or adjoining a street, way, or other public place, unless authorised to do so by an Act or unless he has first obtained from the local government in whose district the street, way, public place, or land is situated a licence in writing for that purpose, nor unless, in the case of an excavation he has securely fenced off the place where it is to be made from the street, way, or other public place, nor unless he complies with the conditions, if any, of the licence.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer Contract Building Surveyor
Delegation:	The Chief Executive Officer is delegated the power to issue licenses for the deposit of materials on a street , way or other public place and to make an excavation on land abutting or adjoining a street, way, or other public place, pursuant to the <i>Local Government (Miscellaneous Provisions) Act 1960</i> , Section 377 .
Conditions:	Nil
Statutory reference:	<i>Building Regulations 2012</i> , Regulation 64 .

35. Appoint Authorised Persons (Swimming Pool Inspectors)

Function to be performed:	A local government may appoint an Authorised Person to carry out inspections of pools. An “ authorised person ” means a person with appropriate experience or qualifications authorised by the local government for the purposes of this section.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	EHO / BS
Delegation:	The Chief Executive Officer is delegated the power to appoint authorised persons for the purpose of inspecting private swimming pools and enforcing the provisions of the Act, pursuant to the <i>Building Regulations 2012</i>, Regulation 53(1).
Conditions:	The authorisations to be in writing and recorded on the appropriate file and the person's personal file.
Statutory reference:	<i>Building Regulations 2012</i> , Regulation 53(1) .

36. Disturbing Local Government Land or Anything On It

Function to be performed:	A person who, without lawful authority interferes with the soil of, or anything on, land that is local government property; or takes anything from land that is local government property, commits an offence.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Manager
Delegation:	The Chief Executive Officer is delegated the power to interfere with soil or take anything from local government land, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 5(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 5(1) .

37. Obstructing A Public Thoroughfare

Function to be performed:	A person who, without lawful authority, places on a public thoroughfare anything that obstructs it commits an offence if the person fails to remove the obstruction when requested by the local government to do so, or if anything falls from land, or from anything on land, onto a public thoroughfare and obstructs it, a person who is the owner or occupier of the land commits an offence if the person fails to remove the obstruction when requested by the local government to do so.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Manager
Delegation:	The Chief Executive Officer is delegated the power to obstruct a public thoroughfare, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 6 (1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 6(1) .

38. Encroaching A Public Thoroughfare

Function to be performed:	A person who is the owner or occupier of land and, without lawful authority erects on the land a structure that encroaches upon a public thoroughfare; or permits a tree or other plant growing on the land to encroach upon a public thoroughfare, commits an offence if the person fails to remove the structure or plant, to the extent that it is encroaching, when requested by the local government to do so.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Manager
Delegation:	The Chief Executive Officer is delegated the power to erect a structure or permit a tree that encroaches a public thoroughfare, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 7(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 7(1) .

39. Offences Relating to the Repair of Gates and Fences

Function to be performed:	A person who is the owner or occupier of land commits an offence if any fence or gate that separates the land from a public thoroughfare is not kept in good repair. A person may apply to the local government for permission to have across a public thoroughfare under the control or management of the local government a gate or other device that enables motor traffic to pass across the public thoroughfare and prevents livestock from straying.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to provide a gate or other device across a public thoroughfare or serve a Notice to request the owner or occupier to repair a gate or fence, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 8(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 8(1) .

40. Dangerous Excavation in or Near Public Thoroughfare

Function to be performed:	If there is, in a public thoroughfare or land adjoining a public thoroughfare, an excavation that the local government considers to be dangerous it may fill in or fence the excavation, or request the owner or occupier to fill or securely fence the excavation.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to deem an excavation to be dangerous and to fill in or fence the excavation, or serve a Notice to request the owner or occupier to fill or securely fence the excavation, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i>, Regulation 11(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i>, Section 3.25(1)(b).
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 11(1).

41. Crossing from Public Thoroughfare to Private Land or Private Thoroughfare Without Approval

Function to be performed:	Upon application the local government may approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i>, Regulation 12(1).
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2).
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 12(1).

42. Requirement to Construct and Repair a Crossover

Function to be performed:	A local government may give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing from a public thoroughfare. If the person fails to comply with the notice, the local government may construct or repair the crossing and recover 50% of the cost.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing if the person does not comply, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulations 13(1) and (2) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 13(1) and (2) .

43. Private Works On, Over Or Under Public Places

Function to be performed:	A local government may grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 17 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2) .
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 17(2) .

44. Offences Relating to Watercourses, Drains, Tunnels and Bridges

Function to be performed:	A local government may grant permission to a person to, alter, obstruct, or interfere with, any watercourse, drain, tunnel, or bridge that is local government property.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to alter, obstruct, or interfere with, any watercourse, drain, tunnel, or bridge that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 18 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2) .
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 18(1) .

45. Offences Relating to the Protection of Thoroughfares from Water Damage

Function to be performed:	A local government may grant permission to a person to alter, obstruct, or interfere with the natural flow of surface water across any thoroughfare or other land in such a way as is likely to damage any thoroughfare that is local government property.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to alter, obstruct, or interfere with the natural flow of surface water across any thoroughfare or other land in such a way as is likely to damage any thoroughfare that is local government property, pursuant to the Local Government (Uniform Local Provisions) Regulations 1996 , Regulation 19 and Local Government Act 1995 , Section 3.25(1)(b).
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2) .
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 19(1) .

46. Actions Against Persons in Relation to Wind Erosion and Sand Drifts

Function to be performed:	A local government may give a notice under this regulation to a person who is the owner or occupier of land, if the local government considers that clearing the land of vegetation may cause the land having a common boundary with land that comprises local government property to be adversely affected by wind erosion or sand drift.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to serve a Notice on a person to prevent wind erosion or sand from escaping a property onto other private land or land that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 21 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 21(1) .

47. Unauthorised Works in a Street – Serving of Notices

Function to be performed:	A local government may serve notices on persons/ proprietors of premises who have conducted works in a street without Council's permission.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Supervisor
Delegation:	The Chief Executive Officer is delegated the power to serve notices on persons/ proprietors of premises who have conducted works in a street without Council's permission.
Conditions:	Chief Executive Officer to sign any Notices.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.1 .

48. Works in the Street

Function to be performed:	A local government may grant approval and impose conditions for works to be undertaken in the street by other authorities, private organisations or individuals, including the approval of applications to protect verges.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant approval and impose conditions for works to be undertaken in the street by other authorities, private organisations or individuals, including the approval of applications to protect verges.
Conditions:	(i) That the proposed works are legal and do not adversely affect the safety, functionality and aesthetics of the street or adjoining properties to an unacceptable degree. (ii) The owners and occupiers of adjoining properties should be consulted as appropriate prior to approval being determined. (iii) If there are objections to the proposal, it be referred to the Council for determination.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

49. Reinstatements of Roads and Footpaths

Function to be performed:	A local government may grant and impose conditions for persons or agencies undertaking works in the street and to apportion responsibility for the cost of road and footpath reinstatements resulting from works undertaken by other persons' or agencies' undertakings.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant and impose conditions for persons or agencies undertaking works in the street and to apportion responsibility for the cost of road and footpath reinstatements resulting from works undertaken by other persons' or agencies' undertakings.
Conditions:	Subject to the lodgement of a bond for work performance and the payment of the cost of any re-instatement works.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

50. Approval of Works Orders to Public Utility Service Authorities

Function to be performed:	A local government may approve the issuing of works orders to public utility service authorities for service modifications or upgrading associated with approved projects.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve the issuing of works orders to public utility service authorities for service modifications or upgrading associated with approved projects.
Conditions:	That the works are associated with projects that have obtained the approval of the Council as necessary and are within the approved budget allocation.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

51. Approval of Design Projects

Function to be performed:	A local government may approve detailed design plans for projects or components of projects that have been approved by the Council to concept plan level.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract Building Surveyor Environmental Health Officer
Delegation:	The Chief Executive Officer is delegated the power to approve detailed design plans for projects or components of projects that have been approved by the Council to concept plan level.
Conditions:	That the detailed designs are consistent with the concept plans approved by the Council.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

52. Serving of Notices Requiring Certain Things to be Done by Owner or Occupier of Land

Function to be performed:	A local government may give a person a notice in writing relating to the land requiring the person to do anything specified in Schedule 3.1, Division 1 or for the purpose of remedying or mitigating the effects of any offence prescribed in Schedule 3.1, Division 2.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a notice in writing relating to the land requiring the person to do anything specified in Schedule 3.1, Division 1 or for the purpose of remedying or mitigating the effects of any offence prescribed in Schedule 3.1, Division 2 including the following: 1. prevent water from dripping or running from a building; 2. placing a number on a property to indicate an address; 3. repair a public thoroughfare; 4. ensure that land that adjoins a public thoroughfare is suitably enclosed; 5. ensure unsightly land is enclosed; 5A. ensure overgrown vegetation, rubbish or disused material is removed from land; 5B. ensure that graffiti is obliterated; 6. take measures to prevent movement of sand, rocks etc.; 7. ensure that land adjoining a public thoroughfare is not overgrown; 8. removing a tree or part that is obstructing a thoroughfare; 9. ensuring that a tree that endangers any person is made safe (dangerous tree); 10. taking specified measures to prevent damage to the public or property from cyclonic activity; 11. remove bees that are a danger or nuisance; 12. ensure that unsightly dilapidated or dangerous fence is modified or repaired; 13. take measures to prevent artificial light or other light being omitted or reflected to remove a nuisance; 14. make safe anything that is obstructing a private thoroughfare.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is necessary to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995, Section 3.25.</i>

53. Additional Powers When Giving a Notice Under S.3.25 of the Act

Function to be performed:	If a person who is given a notice under Section 3.25 of the Act fails to comply with it, the local government may do anything that it considers necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to do anything that they consider necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is necessary to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995, Section 3.26.</i>

54. Performing Particular Things on Land which is not Local Government Property

Function to be performed:	A local government may perform its general functions of the things prescribed in Schedule 3.2 of the Act on land, even though the land is not local government property and the local government does not have consent to do it.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Supervisor
Delegation:	The Chief Executive Officer is delegated the power to carry out things prescribed in Schedule 3.2 even though the land is not local government property and the local government does not have consent to do it, as follows: 1. Carry out works for the drainage of land. 2. Do earthworks or other works on land for preventing or reducing flooding. 3. Take from land any native growing or dead timber, earth, stone, sand or gravel that, in its opinion, the local government requires for making or repairing a thoroughfare, bridge, culvert, fence or gate.

	4. Deposit and leave on land adjoining a thoroughfare any timber, earth, stone, sand, gravel, and other material that persons engage in making or repairing a thoroughfare, bridge, culvert, fence, or gate do not, in the local government's opinion, require. 5. Make a temporary thoroughfare through land for use by the public as a detour while work is being done on a public thoroughfare. 6. Place on land signs to indicate the names of public thoroughfares. 7. Make safe a tree that presents serious and immediate danger, without having to give the owner the notice otherwise required by regulations. 8. Obliterate graffiti that is visible from a public place and that has been applied without the consent of the owner or occupier.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is essential to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995, Section 3.27.</i>

55. Power of Entry

Function to be performed:	The power of entry is conferred on a local government which is performing any function under the <i>Local Government Act 1995</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise persons with the powers of entry, when performing any function of the local government.
Conditions:	Record in the appropriate file
Statutory reference:	<i>Local Government Act 1995, Section 3.28.</i>

56. General Procedure for Entering Property

Function to be performed:	A person authorised by the local government may lawfully enter land or premises or thing without the consent of the owner or occupier, unless the owner or occupier objects to the entry.
Delegated by:	The Shire of Upper Gascoyne Council

Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise a local government person to lawfully enter land or premises or thing without the consent of the owner or occupier, unless the owner or occupier objects to the entry.
Conditions:	Record in the appropriate file
Statutory reference:	<i>Local Government Act 1995, Section 3.31(2).</i>

57. Power to Remove and Impound Goods

Function to be performed:	An employee authorised by a local government may remove and impound any goods that are involved in a contravention that can lead to impounding and may use reasonable force to exercise the power.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise an employee of the local government to remove and impound any goods that are involved in a contravention that can lead to impounding and may use reasonable force to exercise the power.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Section 3.39.</i>

58. Impounded – Non-Perishable Goods

Function to be performed:	Where any non-perishable goods have been removed and impounded, the local government is required to either: (a) institute a prosecution against the alleged defender; or (b) give the alleged offender notice that the goods may be collected from, specifying such hours.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to: (a) institute a prosecution against the alleged offender; or (b) give the alleged offender notice that the goods may be collected from, specifying such hours.

Conditions:	The Chief Executive Officer shall approve of all prosecutions and sign all Prosecution Notices.
Statutory reference:	<i>Local Government Act 1995, Section 3.39.</i>

59. Declaring a Vehicle to be an Abandoned Vehicle Wreck

Function to be performed:	If after seven days from the removal of a vehicle deemed to be an abandoned wreck the owner of the vehicle has not been identified or after seven days from the giving of a notice the owner has not collected the vehicle the local government may declare that the vehicle is an abandoned vehicle wreck.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Works and Services
Delegation:	The Chief Executive Officer is delegated authority to declare that a vehicle is an abandoned vehicle wreck under the <i>Local Government Act 1995, Section 3.40A(4).</i>
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Section 3.40A(4).</i>

60. Disposing of Confiscated Goods

Function to be performed:	A local government may sell or otherwise dispose of any goods that have been ordered to be confiscated under <i>Local Government Act 1995, Section 3.47.</i>
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any goods that have been ordered to be confiscated subject to the <i>Local Government Act 1995, Section 3.47(1,2 & 2a).</i>
Conditions:	The sale or disposal of goods or vehicles is to be recorded in appropriate record.
Statutory reference:	<i>Local Government Act 1995, Section 3.47(1, 2 & 2a).</i>

61. Disposing of Uncollected Vehicles

Function to be performed:	A local government may sell or otherwise dispose of any vehicle that has not been collected within two months of a notice having been given under Section 3.40(3) or seven days of declaration being made that a vehicle is an abandoned vehicle wreck.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any vehicle not collected pursuant to the <i>Local Government Act 1995</i> , Section 3.47(2) .
Conditions:	Details of the sale or disposal of uncollected vehicles is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(2) .

62. Disposing of Uncollected Impounded Goods

Function to be performed:	A local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in Section 3.47(2b) of the date a notice is given under the <i>Local Government Act 1995</i> , Sections 3.42(1)(b) or 3.44 .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any uncollected impounded goods pursuant to the <i>Local Government Act 1995</i> , Section 3.47(2a) .
Conditions:	Details of the sale or disposal of uncollected impounded goods is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(2a) .

63. Disposal of Sick or Injured Impounded Animals

Function to be performed:	If an impounded animal is ill or injured to such an extent that treating it is not practicable, the local government may humanely destroy the animal and dispose of the carcass.
Delegated by:	The Shire of Upper Gascoyne Council

Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Manager
Delegation:	The Chief Executive Officer is delegated the power to determine that a sick or injured impounded animal be destroyed pursuant to the <i>Local Government Act 1995</i> , Section 3.47A(1) .
Conditions:	The details of sick or injured animals disposed of are to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(1) .

64. Recovery of Impounding Expenses

Function to be performed:	If goods are removed and impounded under Section 3.39 and the offender is convicted, the local government may, if the goods are not sold, recover any expenses incurred in removing and impounded the goods and disposing of them.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that court action be taken to recover impounding expenses pursuant to the <i>Local Government Act 1995</i> , Section 3.48 .
Conditions:	The Chief Executive Officer shall approve of all legal action and sign all legal documents. The actions taken to recover impounding expenses are to be recorded in the appropriate record to meet legislative requirements.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.48 .

65. Closing Certain Thoroughfares to Vehicles (Not Exceeding 4 Weeks)

Function to be performed:	A local government may close a thoroughfare to vehicles wholly or partially, for a period not exceeding four weeks.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Works and Services
Delegation:	The Chief Executive Officer is delegated the power to close a thoroughfare, wholly or partially, pursuant to the <i>Local Government Act 1995</i> , Section 3.50 & 3.50(A)
Conditions:	Nil

Statutory reference:	<i>Local Government Act 1995, Section 3.50 & 3.50(A).</i>
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66. Closing Certain Thoroughfares to Vehicles (Exceeding 4 Weeks)

Function to be performed:	A local government may, after providing public notice of its intentions and reasons, inviting submissions and then considering submissions, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding four weeks.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Works and Services
Delegation:	The Chief Executive Officer is delegated the power to close a thoroughfare, wholly or partially, pursuant to the <i>Local Government Act 1995, Sections 3.50</i> .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Sections 3.50(1a) and 3.50(4).</i>

67. Closing Certain Thoroughfares to Vehicles (Revocation)

Function to be performed:	An order to close a thoroughfare may be revoked by the local government.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to revoke an order to close a thoroughfare, pursuant to the <i>Local Government Act 1995, Section 3.50(6)</i> .
Conditions:	Details of the revocation of an order to close thoroughfares must be recorded in the appropriate register
Statutory reference:	<i>Local Government Act 1995, Section 3.50(6).</i>

68. Partial Closure of Thoroughfare for Repairs and Maintenance

Function to be performed:	A local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure is for the purpose of carrying out repairs or maintenance and is
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	unlikely to have a significant adverse effect on users of the thoroughfare.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Works and Services
Delegation:	The Chief Executive Officer is delegated the power to partially and temporarily close a thoroughfare, pursuant to the <i>Local Government Act 1995</i> , Section 3.50A .
Conditions:	• The road closure being limited to a minimum period as is practicable. • Access being maintained to properties. • Compliance with the Local Government Act 1995. Details of the closure to be recorded on the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.50A .

69. Power to Invest

Function to be performed:	Subject to the regulations, money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested in accordance with the <i>Trustees Act 1962</i> , Part III.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to invest money and establish investment internal control procedures, pursuant to the <i>Local Government Act 1995</i> , Section 6.14 and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 19.
Conditions:	Subject to Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.14(1) ; and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 19 .
Council Policy Link	<i>Council Policy Manual 2.1 Investment Policy</i>

70. Extension of Time for Objection to the Rate Record

Function to be performed:	A local government may, on application by a person proposed to make an objection to the rate record, extend the time for making the objection for such period as it thinks fit.
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Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant an extension to the time to make an objection, pursuant to the <i>Local Government Act 1995</i> , Section 6.76(4) .
Conditions:	An extension will only be granted for a maximum period of 30 days. The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.76(4) .

71. Consider Objection to the Rate Record

Function to be performed:	A local government is to promptly consider any objection to the rate record and may either disallow it or allow it, wholly or in part.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to consider any objection to the rate record and may either disallow it or allow it, wholly or in part, pursuant to the <i>Local Government Act 1995</i> , Section 6.76(5) .
Conditions:	The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.76(5) .

72. Disposal of Surplus Plant, Equipment or Material

Function to be performed:	A local government can dispose of surplus plant, equipment or material
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to dispose of plant, equipment or material.
Conditions:	Refer to Council Policy 2.11
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.58(2,3.)

73. Determining That Tenders Do Not Have to be Invited for the Supply of Goods and Services Function

Function to be performed:	A local government does not have to publicly invite tenders before it enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$250,000 if it has good reason to believe that, because of the unique nature of the goods or services required or for any other reasons, it is unlikely that there is more than one potential supplier.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that the Shire has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier and not publicly invite tenders before the Shire enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$250,000 .
Conditions:	The determination is to be supported by a detailed report. The determination is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995, Section 3.57(1); and Local Government (Functions and General) Regulations 1996, Regulation 11(2)(f).</i>

74. Tenders to be Invited for Certain Contracts

Function to be performed:	A local government is to publicly invite tenders before it enters into a contract for the supply of goods or services if the consideration under the contract is, or is expected to be, worth more than \$250,000 . Tenders do not have to be publicly invited according to the requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to publicly invite tenders before the Shire enters into a contract for the

	supply of goods or services if the consideration under the contract is, or is expected to be, worth more than \$250,000, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i>, Regulation 11(1) and <i>Local Government Act 1995</i>, Section 3.57(1). The CEO is not required to publically invite tenders if meeting the requirements of section 11(2) of the <i>Local Government (Functions and General) Regs 1996</i>.
Conditions:	Tenders can only be invited for those goods and services identified in the Annual Budget, Plan for the Future or separately approved by the Council. <i>Acceptance of the most advantageous tender is subject to the Regulations.</i> The invitation to tender is to be entered into the Tender Register in the prescribed manner.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.57(1) ; and <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 11(1)(2) & 14 .

75. Minor Variation in Tender for the Supply of Goods or Services

Function to be performed:	A local government may, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters the contract with the successful tenderer.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power, with the approval of the tenderer, to make a minor variation in the contract for goods or services before the Shire enters the contract with the successful tenderer, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 20(1,2 & 3).
Conditions:	That the variation is minor having regard to the total goods or services that tenderers were invited to supply.
Statutory reference:	<i>Local Government (Functions and General) Regulations 1996</i> , Regulation 20(1, 2 & 3) .

76. Seeking Expressions of Interest

Function to be performed:	If a local government thinks that there is good reason to make a preliminary selection from amongst prospective tenderers, it may
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	seek expressions of interest with respect to the supply of the goods or services before entering the tender process.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to seek expressions of interest with respect to the supply of the goods or services before entering the tender process, pursuant to the <i>Local Government (Functions and General) Regulations 1996, Regulation 21(1)</i> .
Conditions:	Details of the express of interest sought must be recorded in the appropriate record and in the Tender Register as required by the <i>Local Government (Functions and General) Regulations 1996, Regulation 17</i> .
Statutory reference:	<i>Local Government (Functions and General) Regulations 1996, Regulation 21(1)</i> .

77. Minor Amendments to Policies and Delegations

Function to be performed:	Minor amendments to existing policies and delegations
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the Chief Executive Officer be delegated authority to make administrative amendments to Delegations and Policies, due to any changes in name or title of an officer or committee, re-numbering, reformatting or similar administrative requirement.
Conditions:	Providing any such amendment does not constitute a major change of duties or responsibilities of an officer or committee affected.
Statutory reference:	Local Government act 1995 - 5.42

78. Complaints Officer

Function to be performed:	To investigate complaints against the Council.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	Appoints the CEO as the complaints officer for the

	Shire of Upper Gascoyne for the purposes of compliance with the <i>Local Government Act 1995 s. 5.120</i>
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995 s. 5.120</i>

79. Appointment of Authorised Officers

Function to be performed:	To appoint persons or classes of persons to be authorised for the purpose of fulfilling prescribed functions of the <i>Local Government Act 1995</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the CEO be delegated the authority to appoint persons as authorised officers.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995 s3.24</i> Authorising persons under this subdivision (<i>Subdivision 2 – Certain provisions about land</i>)s9.10 Appointment of authorised persons

80. Cat Act 2011 – Appointment of Authorised Officers

Function to be performed:	To appoint officer(s) to administer the <i>Cat Act 2011</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to appoint Authorised Persons as required for the purposes of administering the requirements of the <i>Cat Act 2011</i> .
Conditions:	Nil
Statutory reference:	<i>Cat Act 2011</i> (s44 and s48)

81. Road Traffic (Events on Roads) Regulations

Function to be performed:	Temporarily close roads in order to hold events.
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Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with the <i>Road Traffic (Events on Roads) Regulations 1991</i> .
Conditions:	The Chief Executive Officer shall have regard to Section 3.50 of the <i>Local Government Act 1995</i> .
Statutory reference:	<i>Road Traffic (Events on Roads) Regulations 1991</i>

82. Local Government Elections & Other Polls

Function to be performed:	Fix a date for an extra – ordinary election
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	Council delegates its power to the Chief Executive Officer under Section 4.9(1)(b) of the Local Government Act to fix the day on which a poll is held for an extraordinary election if the Shire President has not already done so.
Conditions:	Compliance with the <i>Local Government (Elections) Regulations 1997</i> .
Statutory reference:	<i>Local Government Act 1995</i> Part 4.9

83. Insurance

Function to be performed:	Ensure that the Shire is adequately covered by insurance
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to enter into appropriate contracts of insurance on behalf of the Shire.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> – S6.7(2)

84. Authority to instigate legal proceedings

Function to be performed	The Chief Executive Officer to instigate legal proceedings
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	That CEO instigate legal proceedings under the following acts including the Acts Subsidiary Legislation: • <i>Local Government 1995</i> • <i>Building Act 2011</i> • <i>Planning & Development Act 2005</i> • <i>Cat Act 2011</i> • <i>Dog Act 1976</i> • <i>Health Act 1911</i> • <i>Bush Fires Act 1954</i> • <i>Food Act – 2008</i> • <i>Local Government (Miscellaneous Provisions) Act 1960</i>
Conditions	Nil
Statutory reference	<i>Local Government Act 1995</i> ; section 5.42

85. Town Planning Schemes 1 & 2 Planning Determinations

Function to be performed	The Chief Executive Officer to determine matters pertaining to planning where they conform to Council Policy, the Town Planning Scheme and or Planning Codes.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health / Building Officer
Delegation	1) Determination of development and subdivision applications and the issue of formal Council notices in accordance with the Town Planning Scheme and Council Policies, as outlined below;

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| | <ol style="list-style-type: none"> 2) Determination of planning applications for uses listed as 'P' within the Town Planning Scheme provided the application conforms with all Scheme requirements and standards and any adopted policy of Council; 3) Determination of planning applications involving the discretionary powers of the Residential Design Codes providing the consultation process outlined within the Codes is adhered to and no objections were received from surrounding landowners; 4) Refusal of planning applications where the proposed use is not permitted by the Town Planning Scheme or does not comply with the non-discretionary powers of the Residential Design Codes or a mandatory statutory requirement of the Schemes or adopted Council Policy; 5) Providing responses to subdivision applications referred from the WAPC where the application generally complies with the provisions of the relevant Town Planning Scheme and adopted Council Policy or an endorsed Subdivision Guide Plan; 6) Providing responses to subdivision applications referred from the WAPC where the application requires Council to apply discretion under the Town Planning Scheme provided no objections were received during the advertising period and compliance with the objectives stated within the Town Planning Scheme; 7) Determination of applications for home occupations, home businesses and home offices subject to compliance with Council's adopted policy with respect to such applications. Any proposed home occupation, which received objections during the public consultation, will be referred to Council for determination; 8) Endorse submitted Deposited Plans for final clearance of subdivisions provided all conditions any adopted policy of Council have been satisfactorily complied with; 9) Issuing of planning consents and vary setbacks where minor adjustments to building setbacks are in accordance with Council Policy, Town Planning Schemes and Residential Design Codes; 10) Applications for planning consent for extensions/alterations to nonconforming uses in accordance with Town Planning Scheme; 11) Granting of planning approval with or without conditions under TPS 1 and 2 to development on a local reserve under |
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	the Scheme for the purpose for which it is reserved; 12) Granting of planning approval with or without conditions under TPS 1 and 2 for land zoned Restricted, Additional or Special Use for the purpose specified; 13) Determination of clearance of planning conditions imposed by planning approvals.
Conditions	Nil
Statutory reference	<i>Local Government Act 1995</i> ; section 5.42

86. Execution of Documents

Function to be performed:	To sign documents on behalf of the Local Government.
Delegated by:	The Shire of Upper Gascoyne Shire Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	To generally sign documents on behalf of the Local Government.
Conditions:	Nil
Statutory reference:	Local Government Act 1995, section 9.49A