



AGENDA

26th of OCTOBER 2022

ORDINARY COUNCIL MEETING

To be held at the Shires Administration Building situated at Gascoyne Junction
commencing at 10.00am

DISCLAIMER

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.

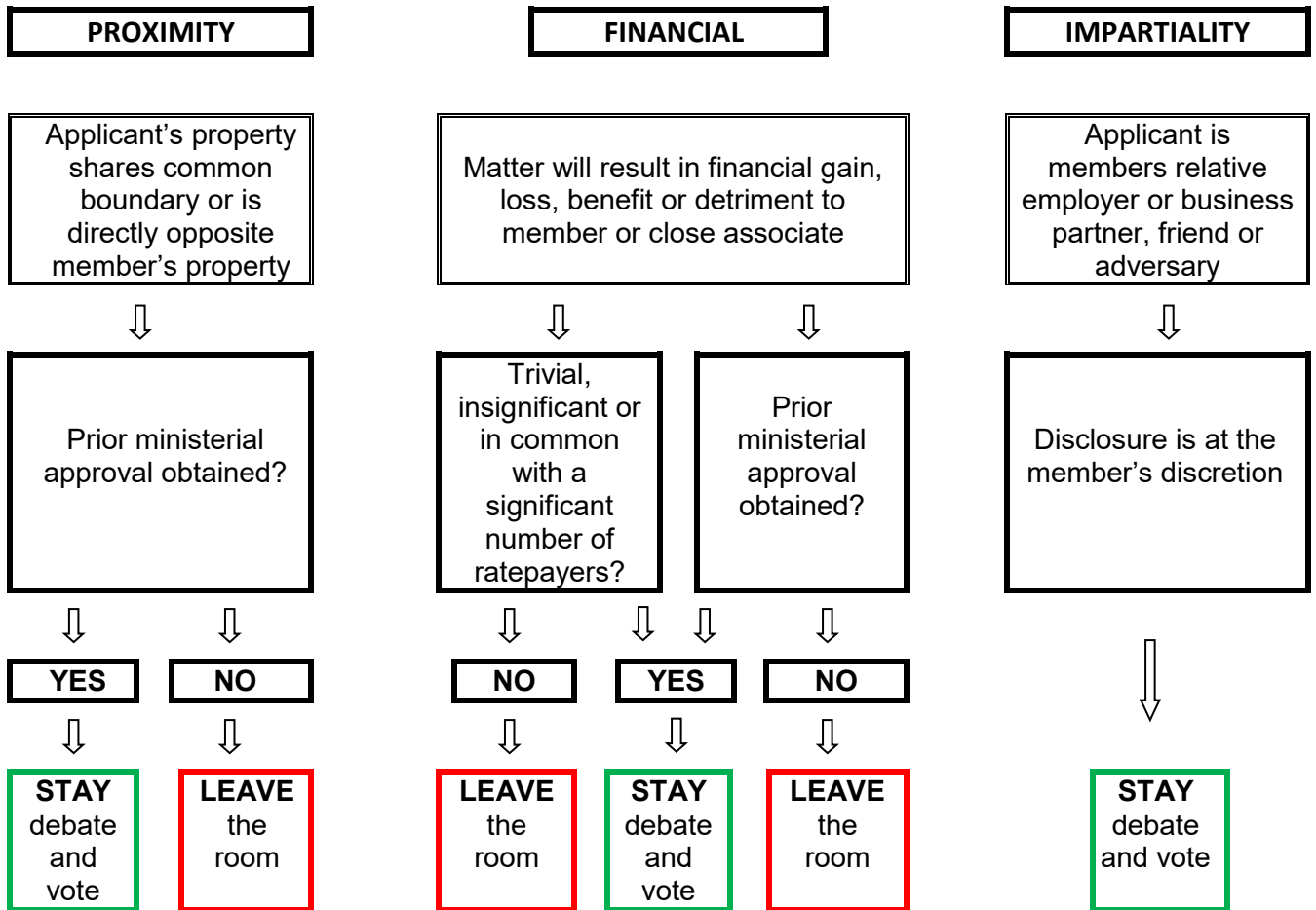
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In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Upper Gascoyne during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Upper Gascoyne. The Shire of Upper Gascoyne warns that anyone who has an application lodged with the Shire of Upper Gascoyne must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Upper Gascoyne in respect of the application.



John McCleary, JP
CHIEF EXECUTIVE OFFICER

* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(Penalties apply).

(2) It is a defense to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 - Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.



SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT THE SHIRES
ADMINISTRATION BUILDING SITUATED AT GASCOYNE JUNCTION ON THE 26TH OF OCTOBER
2022 COMMENCING AT 10.00 AM

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**SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT THE SHIRES
ADMINISTRATION BUILDING SITUATED AT GASCOYNE JUNCTION ON THE 26TH OF OCTOBER
2022 COMMENCING AT 10.00 AM**

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The President welcomed those present and declared the meeting open at ___am

2. ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

Cr J. Caunt	Deputy Shire President
Cr H. McTaggart	Councillor
Cr G. Watters	Councillor
Cr B. Walker	Councillor
Cr R. Hoseason-Smith	Councillor
Cr A. McKeough	Councillor

Staff

John McCleary JP	Chief Executive Officer
Jarrod Walker	Manager of Works and Services
Sa Toomalatai	Manager of Finance and Corporate Services

Visitors

Joshua Kirk	Greenfield Technical Services
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2.2 Absentees

Cr D. Hammarquist OAM JP	Shire President
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2.3 Leave of Absence previously approved

3. APPLICATION FOR LEAVE OF ABSENCE

MOVED:

SECONDED:

That Councillor D. Hammarquist be granted leave of absence for the October 2022 Ordinary Meeting of Council and any subsequent meetings going forward due to health related issues.

FOR: CR

AGAINST: CR

F/A

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

5. **DISCLOSURE OF INTEREST**

6. **PETITIONS/DEPUTATIONS/PRESENTATIONS**

6.1 Greenfield Technical Services

7. **ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

Nil

8. **MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS**

Items 11.1 – CEO Performance Appraisal, 11.2 – Lot 53 Hatch Street & 11.3 - Tender to Purchase Grader

9. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

9.1 Ordinary Meeting of Council held on 21st of September 2022.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution No: 01102022			
MOVED:	CR:	SECONDED:	CR:
That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 21 st of September 2022 be confirmed as a true and correct record of proceedings.			
FOR: CR		AGAINST: CR	
F/A:			

10. REPORTS OF OFFICERS

Council Resolution No: 02102022			
MOVED:	CR:	SECONDED:	CR:
That Council receive the Manager of Finance and Corporate Services, the Manager of Works & Services and the Chief Executive Officer reports as read.			

FOR: CR

AGAINST: CR

F/A:

10.1 Manager of Finance and Corporate Services Report

This month's Council meeting leads staff into the tail end of what has been a very busy month. By the time this report is presented at the October OMC, the Corporate team would have delivered on the Community Fun Run, Community BBQ to celebrate the 10 year anniversary of the CRC, Community Engagement workshop for our IPR and are getting ready for our Two Rivers Memorial Park Opening.

On top of that, we are hoping to finalise our audit for 2021/22 by November – this is a month later than originally projected and is as a result of some minor delays, but nonetheless we are still confident in meeting our compliance deadlines.



Community Resource Centre Update

Author – Ainley Hardie, Tourism & Community Development Officer

The hard work has paid off and October 5 saw the first GP Clinic at the Community Resource Centre. The clinic was well patronised and we have received positive feedback from those attending. This will continue as a monthly clinic, with the aim to have a nurse to visit fortnightly between GP visits. There are a few small things to continue to work out with WAHCS. WAHCS are also putting into place a palliative care service in Carnarvon that has the capacity to operate an outreach program to Gascoyne Junction and the Shire as a whole. A first conversation was enlightening and further discussions will be had in this space. A physiotherapist service is also to be investigated after preliminary discussion.

The CRC distributed more Rapid Antigen Tests to residents at the end of September across the Shire. Three first aid courses will be held in October with 31 attendees currently registered to attend. In September I attended the District Advisory Health Committee meeting and also have been appointed as the representative of this committee to the S19 Funding Committee.

The Exmouth Chamber of Commerce has reached out to ask for support in producing a Gascoyne Local App. The project originally undertaken by the Shire of Carnarvon has been offered to the Chamber of Commerce in Exmouth to complete. The app will be a place to showcase businesses, services and events across the Gascoyne Region free of charge. The app would be used by locals to encourage them to shop locally, and by visitors to discover what is on offer when in region.

September was a busy month with events across the Shire of Upper Gascoyne. As part of the Community Donation Program, the Shire provided financial support to the Gascoyne Food Festival with two events – the Biggest BBQ at Mt Augustus which was cancelled due to rain and the Gascoyne Junction Smoke and Stars Event. The Shire also supported the inaugural Kennedy Range Campdraft, Landor Races and the Landor Gymkhana.

Tourism

The end of September brought to the conclusion of Walking Tours around Gascoyne Junction. The tours have proven to be a great tool for collecting marketing research. The feedback has been wonderful and we will look to have additional tour guides to make this experience possible in 2023.

Our 2023 marketing campaign is coming together. Display material is ready for the Perth 4WD Show in November and for the Caravan and Camping Show in March. The Storytowns Podcast Team will be in Gascoyne Junction in late October to create our town podcast as part of a collaboration with other Gascoyne Murchison Shires. This will be ready to be used from early 2023. In mid November, a film crew will be visiting to create a TV Ad Campaign and content for television and social media for February March 2023 encouraging visitors to take a Wander Outback and to utilise Gascoyne Junction as their gateway to the Outback and Kennedy Range and Mt Augustus.

October will also see the CEO and Chair of Australia's Golden Outback spend three days in the Upper Gascoyne, where they will experience Gascoyne Junction, the Kennedy Loop Track, Pingandy Road and of course Mt Augustus and Kennedy Range. I will also be hosting a meeting of Gascoyne Murchison Tourism Officers to establish a working group to collaborate on education, marketing and sharing of data and resources to raise brand awareness of the region.

A video crew from WAITOC joined Rennee Turner and her emerging Eco Tour business to shoot footage through the Kennedy Range showcasing her tours commencing in 2023.

Rennee has been accredited by DBCA to operate within the National Park. It was fantastic to see what Wooramulla Tours will be bringing to the Upper Gascoyne in 2023.

Gascoyne Junction is now officially listed as an Astrotourism town on Astrotourism WA website and on the Shire website. This is the just the first stage of the process, with work continuing towards an Astrotourism Trail, signage and two events to be held in 2023. The trail will be not only through our Shire but also linking with our neighbours in Shark Bay and Carnarvon, timely with the Solar Eclipse in April.



Community Resource Centre – Monthly Income Report – September 2022

Printed at: 17/10/22

Page No : 1

SHIRE OF UPPER GASCOYNE

General Ledger Detail Trial Balance

(frmGLTrialBalance)

Options : Year 22/23, From Month 03, By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOf	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
	CRC INC 10841310	Commission Centrelink : CRC	-1,440.00	-720.00	-2,160.00
	CRC INC 10841330	Transport Commission: CRC	-82.83	-38.16	-120.99
	CRC INC 10841340	Postal Agency Commission: CRC	-654.63	-1,339.71	-1,994.34
	CRC INC 10841380	Postal Agency Sales	-157.95	-110.55	-268.50
	CRC INC 10841390	Sales: Books/Maps/Souvenirs/Sundries	-718.53	-238.99	-957.52
	CRC INC 10842600	CRC Income Misc.	-7.09	0.00	-7.09
	CRC INC 10842610	CRC Merchandise Sales	-1,714.09	-982.82	-2,696.91
Total	CRC INCOME		-4,775.12	-3,430.23	-8,205.35
Total for division	GEN		-4,775.12	-3,430.23	-8,205.35
Grand Total			-4,775.12	-3,430.23	-8,205.35

Community Resource Centre – Monthly Customer Service Stats – September 2022

CUSTOMER SERVICES & ENQUIRIES		2022.20 23 TOTAL	2021.202 2 TOTAL	YTD DIFF	Sep- 22	Sep- 21	SEP DIFF
Admin Support	Faxes	0	3	-3	0	0	0
	Photocopying/Printing/Scanning/Emailing	6	40	-34	1	10	-9
	Laminating/Binding	0	8	-8	0	4	-4
	Hot Office Bookings	0	2	-2	0	1	-1
	External Training and Course	0	0	0	0	0	0
CRC	1:1 Assistance to Community Members	6	0	6	2	0	2
	Computer/Internet Access	13	50	-37	1	4	-3
	Community Education Events	0	4	-4	0	2	-2
	Community Social Events	0	20	-20	0	1	-1
	Community Economic Seminars	0	1	-1	0	0	0
	Department of Human Services	3	21	-18	2	1	1
	Government Access Point	8	20	-12	2	0	2
	Use of Paid WIFI Services	2	0	2	0	0	0
Use of FREE WIFI Hub	1	0	1	0	0	0	
Tourism	Road Condition Requests	380	944	-564	83	161	-78
	General Tourism Information	455	745	-290	109	97	12
	Book Sales	12	43	-31	2	7	-5
	CRC Merchandise Sales	161	364	-203	44	45	-1
	Walking Tours	61	0	61	9	0	9
Info	Phonebook Purchases	0	0	0	0	0	0
	Gassy Gossip yearly subscription	0	4	-4	0	0	0
	Gassy Gossip Advertisement	0	7	-7	0	1	-1
Health	Video Conference/Telehealth	2	4	-2	2	0	2
	RFDS Support	4	0	4	0	0	0
	Medical Clinic Visits	12	0	12	0	0	0
Agencies	Library	25	66	-41	7	2	5
	Postage Sales	37	193	-156	10	18	-8
	Postage Collection	68	0	68	29	0	29
	Department of Transport	8	46	-38	3	4	-1
	Horizon Power	12	105	-93	5	10	-5
Total Customer Service Enquiries		1276	2690	-1,414	311	368	-57

Community Sponsorship, Donations & Contributions for 2022/23

Applicant Name	Reason for Request	Date of Event	Approved Amount (ex GST)	Actual In-Kind Contribution	Total Contribution Amount to Date	Acquittal Completed	Notes
Winning Gymkhana Club	Winning Gymkhana	08/07/2022	\$ 1,000	\$ 0.00	\$ 1,000	12/07/2022	Event held and Evaluation Report received in July 2022.
Gascoyne Offroad Racing Club	Kickstarters Gascoyne Dash	30/07/2022	\$ 3,000	\$ 1,219.28	\$ 4,219.28	31/08/2022	Event held and Evaluation Report received in August 2022.
Junction Race Club - Races & Gymkhana	Junction Races & Gymkhana	20/08/2022	\$ 6,000 cash + \$ 2,400 in-kind	\$ 3,091.79	\$ 9,091.79	27/09/2022	Event held in August and Evaluation Report received in September 2022.
Gascoyne Food Council	Smoke & Stars GFC event	17/09/2022	\$ 1,000	\$ 0.00	\$ 1,000	Due 17/10/2022	Contribution Paid, Event held in September. Eval Report not yet received as at October 2022 OMC.
Eastern Gascoyne Gymkhana Club	Landor Gymkhana	02/10/2022	\$ 1,000	\$ 0.00	\$ 1,000	Due 02/11/2022	Contribution Paid, Event held in October. Eval Report not yet received as at October 2022 OMC.
Kennedy Range Campdraft Association	Kennedy Range Campdraft	01/10/2022 to 02/10/2022	\$ 10,000	\$ 0.00	\$ 10,000	04/10/2022	Event held and Evaluation Report received in October 2022.
TOTAL CONTRIBUTION AMOUNT YEAR TO DATE (ex GST)					\$ 26,311.07		

10.2 Manager of Works and Services Report

The Tidy Towns WA committee conducted their inspection and review of our town earlier this month, we received some positive feedback and fingers crossed we have impressed them enough to feature in the category winners.

Hamish Tuia has been filling in for Nat Rogers while he is on long service leave. Hamish and Ali are doing a great job and we have been receiving some great comments regarding the town's appearance. The completion of the tourist stop has certainly added to the towns appeal.

Austral Drilling are currently 550m down in search for water. Initial hydrology reports suggest we will find water at approximately 660-760m. Drilling is expected to complete by 3rd November followed by pump testing and submission of results.



The 2022 Landor Races have been run and won and by all accounts it was another successful event that continues to impress. Well done to the committee and volunteers. There were a few road closures due to rain in the east that affected travel routes but ultimately we avoided too much damage to our roads.

The Kennedy Range Campdraft association held their inaugural event on the same weekend as Landor. The event was hugely successful and a credit to the committee, volunteers and sponsors to put on a great event in such a small time frame. The Shire had naming rights to the event and were pivotal in assisting to get this new annual event off the ground. There were 330+ nominations backed up by a healthy team of spectators and support. Bidgemia Cattle Company provided over 600 head of quality cattle which were greatly appreciated by the competitors.



Ian and Thomas have completed grading the Cobra Dairy Creek Road, they will continue across to Ullawarra Station and grade Ashburton's section as well. They will then split up and service the other sections of the shire. Dameon is grading from Landor back towards Glenburgh before commencing our next project.

The construction crew have completed 4.8km of new seal on the Landor Meekatharra road. This gives us a total of 9km of seal on this section of road. The crew have also upgraded 2km of subgrade in preparation for our next seal campaign.

We are gearing up to start our next project consisting of 9km of resheeting on the Carnarvon Mullewa road between Congo and Daurie Creeks. We expect to complete 5-6km before Christmas and finish the remainder the following year.

John and I visited the proposed work site at Mount Sandiman hill with Renee Turner who was representing the Yinggarda Aboriginal Corporation. The visit was very positive and educational. We will await the response from YAC.

10.3 Chief Executive Officers Report

Unfortunately I must advise that one of our residents and former work colleague, Miss Robyn Perry has passed away. On behalf of all of my staff we offer our sincere condolences to Robyn's friends and family. Robyn commenced work in February 2011 as a Plant Operator and then did a Traineeship (Cert III in Business) through the CRC and once completed stayed with the CRC until her resignation on the 24th of June 2020.

I attended the 2022 WLAGA Conference in Perth. I would like to report that I came away enlightened and full of new ideas or at least grant opportunities but sadly apart from networking and catching up with colleagues I have very little to report. As an aside I did attend a meeting organised by the Gascoyne Development Commission where the Shires of Carnarvon, Exmouth, Shark Bay and ourselves met with representatives from the Departments of Housing, Communities, Lands, Water Corp, Tourism and Development WA to highlight issues surrounding the lack of land and housing within the region. Although no solid outcomes were achieved on the day we each had the opportunity to detail our issues and develop contacts in this space.

I went to Perth for my triennial PET Scan and I can report all good to go for another 6 months as the Oncologist has decided to lengthen the time between scans.

I have spent a fair amount of time trying to navigate through the land / sub-division side of things. Unless you are in this space it is very confusing on who to speak with, what department to approach and what goes first. I think I have now established a pathway hence a report will be presented in this agenda.

Drilling the bore has commenced. It is hoped that we may have more to report at the Council Meeting. The methodology is different to what I had envisaged with a process that is completely foreign to my initial thoughts; however, I now have a far better understanding of the process. At the time of writing this, we were down 520 metres, unfortunately we are still encountering Black Jack Shale. The drillers have experienced some difficulties with the composition of the mud playing a part so have had to remix a new brew, remove the drill rods and re-fit a new drill head. Apparently this is not uncommon!

The Federal Budget will be delivered on the 25th of October, I am bracing for a fiscally tight budget with very little in the pot for Local Government which could mean that Grant Opportunities will be less and more competitive.

Staff have been busy getting ready for the Strategic Community Planning Workshops and the opening of the Park. The amount of work that goes into these events behind the scenes is amazing, all staff will be working on the 29th to ensure that we present a good show for all attendees.

In closing for my report, I am pleased to advise Council that our town has been announced as a finalist in **six** different categories for the '2022 Tidy Town Sustainable Communities' competition! The categories we have been nominated for are **Overall State Winner Title, Young Legends, Environmental Sustainability, Community Containers for Change, Community Action and Wellbeing** and **General Appearance Categories**.

This is a huge achievement and I am extremely proud of the mammoth effort our staff have made on bringing this all together - from the initial application submitted to enter this year's competition, right through to the ongoing upkeep and maintenance of the town. The comments we receive on how beautiful our little town is from all who visit us is endless, and has only been solidified in receiving recognition of this as part of our finalist nomination. I would like to extend a big Thank You to our staff for making this outcome possible and particularly to Ainsley, Sean, Nat and Ali for all their hard work throughout this process – WELL DONE!!

STATUS OF GRANTS FOR 2022

Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
4/2/2022	20/02/2022	Dalgety Brook Floodway	Bridges Renewable Program HVSP	Dept of Infrastructure, Transport, Regional Development and Communications	\$1,800,000	\$1,800,000	Successful
4/2/2022	10/2/2022	Landor Meekatharra Road Seal Project	Building Better Regions Fund	Dept of Infrastructure, Transport, Regional Development and Communications	\$4,734,371	\$5,216,078 (481,707 Shire Funds)	Pending
4/2/2022	20 February 2022	Landor Meekatharra Road Seal Project	Remote Roads Upgrade Program	Dept of Infrastructure, Transport, Regional Development and Communications	\$4,400,000	\$5,500,000 (\$1,100,000 Shire Funds over 3 years)	Unsuccessful
13/12/2021	N/A	Carnarvon / Mullewa Road Sealing Project	Ad hoc	Main Roads – State initiatives on Local Roads	Requested between 4.5 million	Ongoing	Pending

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Sa Toomalatai – Manager of Finance & Corporate Services
Date:	20 October 2022
Matters for Consideration:	<p>To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday the 26th of October 2022 as attached – see Appendix 1.</p> <p>In addition to the List of Accounts and as part of this agenda report, Council are also requested to receive the Legal Expenses report. This report details all legal costs incurred to the end of this reporting period for both general legal and rates debt recovery expenses – refer to Appendix 1.</p>
Background:	The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.
Comments:	The list of accounts are for the month of September 2022.
Statutory Environment:	Local Government (Financial Management Regulations) 1996

		<p>13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p> <p>(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —</p> <p>(a) the payee's name; and (b) the amount of the payment; and (c) the date of the payment; and (d) Sufficient information to identify the transaction.</p> <p>(2) A list of accounts for approval to be paid is to be prepared each month showing —</p> <p>(a) for each account which requires council authorisation in that month —</p> <p>(i) the payee's name; and (ii) the amount of the payment; and (iii) sufficient information to identify the transaction; and (b) the date of the meeting of the council to which the list is to be presented.</p> <p>(3) A list prepared under sub regulation (1) or (2) is to be —</p> <p>(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and (b) recorded in the minutes of that meeting.</p>			
Policy Implications:		Nil			
Financial Implications:		2022/2023 Budget			
Strategic Implications:		Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:	Nil										
Voting requirement:	Simple Majority										
Officer's Recommendation:	<p><i>That Council endorse the payments for the period 1st of September 2022 to the 30th of September 2022 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 30th of September 2022.</i></p> <table border="1"> <tr> <td><i>Municipal Fund Bank EFTs (14688 -14830)</i></td> <td><i>\$1,259,719.97</i></td> </tr> <tr> <td><i>Payroll</i></td> <td><i>\$ 181,403.08</i></td> </tr> <tr> <td><i>BPAY/Direct Debit</i></td> <td><i>\$ 53,537.02</i></td> </tr> <tr> <td><i>TOTAL</i></td> <td><i>\$1,494,660.07</i></td> </tr> </table>			<i>Municipal Fund Bank EFTs (14688 -14830)</i>	<i>\$1,259,719.97</i>	<i>Payroll</i>	<i>\$ 181,403.08</i>	<i>BPAY/Direct Debit</i>	<i>\$ 53,537.02</i>	<i>TOTAL</i>	<i>\$1,494,660.07</i>
<i>Municipal Fund Bank EFTs (14688 -14830)</i>	<i>\$1,259,719.97</i>										
<i>Payroll</i>	<i>\$ 181,403.08</i>										
<i>BPAY/Direct Debit</i>	<i>\$ 53,537.02</i>										
<i>TOTAL</i>	<i>\$1,494,660.07</i>										
Council Resolution No: 03102022											
MOVED:	CR:	SECONED:	CR:								
FOR:	CR	AGAINST:	CR								
F/A: 0/0											

10.5 MONTHLY FINANCIAL STATEMENT

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Sa Toomalatai – Manager of Finance & Corporate Services
Date:	20 October 2022
Matters for Consideration:	<p>The Statement of Financial Activity for the period of September 2022, include the following reports:</p> <ul style="list-style-type: none"> • Statement of Financial Activity • Significant Accounting Policies • Graphical Representation – Source Statement of Financial Activity • Net Current Funding Position • Cash and Investments • Major Variances • Budget Amendments • Receivables • Grants and Contributions • Cash Backed Reserve • Capital Disposals and Acquisitions • Trust Fund <p style="text-align: center;">see Appendix 2</p>
Background:	Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.
Comments:	The Statement of Financial Activity is for the month of September 2022.
Statutory Environment:	<p>Local Government Act 1995 – Section 6.4</p> <p>Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.</p>
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.
Risk:	

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil			
Voting requirement:		Simple Majority			
Officer's Recommendation:		<i>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of September 2022.</i>			
Council Resolution No: 04102022					
MOVED:	CR:	SECONDED:	CR:		
FOR:	CR	AGAINST:	CR		
F/A:	0/0				

10.6

POLICY MANUAL INCLUSION – EMPLOYEE RETENTION POLICY

Applicant:	Shire of Upper Gascoyne				
Disclosure of Interest:	Nil				
Author:	John McCleary – Chief Executive Officer				
Date:	13 October 2022				
Matters for Consideration:	To adopt a new Policy that provides guidance around the Employee Retention Budget allocation.				
Background:	<p>The Shire of Upper Gascoyne make a budgetary allowance each financial year towards providing an amount of money to be used to assist with retaining our staff. The quantum of the amount is a factor of the budget taking into account all other areas of expenditure and income.</p> <p>In the 2022/23 Financial Year an amount of \$25,000 has been allocated across all staff members.</p>				
Comments:	<p>In order to have a consistent and known approach to the application of this budget allocation it is necessary to develop a Policy that clearly articulates how and what is included. Accordingly please refer to Appendix 3.</p>				
Statutory Environment:	Nil				
Policy Implications:	New Policy				
Financial Implications:	22/23 Budget				
Strategic Implications:	Nil				
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:	Staff
Voting requirement:	Simple Majority
Officer's Recommendation:	<i>That Council adopt the Employee Retention Policy as presented in Appendix 3.</i>

Council Resolution No: 05102022

MOVED:		SECONDED:	
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FOR: CR	AGAINST: CR
F/A:	

10.7

POLICY MANUAL AMENDMENT – PURCHASING POLICY

Applicant:	Shire of Upper Gascoyne				
Disclosure of Interest:	Nil				
Author:	John McCleary – Chief Executive Officer				
Date:	14 October 2022				
Matters for Consideration:	To consider amendments to the existing Purchasing Policy.				
Background:	As part of the overall review of the Shire's Policies, which will be presented in their entirety at a later date, a review of the Purchasing Policy has already occurred.				
Comments:	<p>The review of this Policy has necessitated some minor changes to the amount of quotations required for the various levels of expenditure. These have been made to support operational efficiencies and streamline the procurement process.</p> <p>Please refer to Appendix 4.</p>				
Statutory Environment:	Local Government Act 1995				
Policy Implications:	Review of Policy				
Financial Implications:	Nil				
Strategic Implications:	Nil				
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:	Staff		
Voting requirement:	Simple Majority		
Officer's Recommendation:	<i>That Council adopt the changes to Purchasing Policy as detailed in Appendix 4.</i>		
Council Resolution No: 06102022			
MOVED:		SECONDED:	
FOR: CR		AGAINST: CR	
F/A:			

10.8**HATCH STREET RESIDENTIAL SUB-DIVISION**

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary – Chief Executive Officer
Date:	14 October 2022
Matters for Consideration:	To consider allocating funds to purchase four lots of UCL Land from the State Government.
Background:	<p>It has been a strategic driver within the Shire to develop more land for both residential and commercial / light industrial purposes.</p> <p>With this in mind it was identified that there is land available adjacent to Hatch street. Initially we looked at developing the East side of Hatch Street towards the bottom of the street adjacent Ross Collins existing residence.</p> <p>Development WA commissioned a report to estimate the costs and the servicing of the lots. Horizon Power has determined there is sufficient capacity, Water Corp have advised that they can service the lots, there are no issues with Wastewater as the lots are to utilise Septic Tanks. The biggest cost will be to construct roads, Cream Street and Ross Street as well as site works where it is estimated that approximately 33,000 cubic metres of fill would be required to get the lots to a height of 142.7m AHD.</p> <p>It is estimated that the costs to develop 10 lots would be in the order of \$1,800,000.</p> <p>In order to commence works we were advised that we needed to enter into an ILUA with the Yinggarda PBC as the land is subject to Native Title given it is Unclaimed Crown Land. With this in mind we have engaged a Legal Firm to assist and commenced negotiations with the Yinggarda PBC.</p>

Comments:

Given the above scenario and the costs associated it was determined that it would be significantly more cost effective to develop the lots closest to Scott Street and accessible via Hatch Street. These lots (24, 31, 30 and 32) are higher in their elevation and requires significantly less fill, we would not be required to construct Cream & Ross Streets and the services such as water and electricity can be accessed from services already in Hatch Street.

We have commissioned Porter Consulting Engineers to re-do the report based on establishing the residential lots on the South Eastern End of Hatch Street in order to gain an understanding of probable costs. At this stage it is envisaged costs will be in the vicinity of \$800,000.

As mentioned we are in the process of negotiating an ILUA with the Yinggarda PBC; however, I have subsequently been advised that we need to enter into an agreement with the State to purchase the UCL Lots, once this agreed we need do the ILUA however, it must be in the form deemed appropriate by the State. In our case we will be able to simply copy what we have already done into the ILUA template provided by the State and re-present to the Yinggarda PBC.

The Department of Lands through the Valuer General has determined a value for the four lots we are looking to subdivide:

Lot 21	\$ 7,000
Lot 31	\$ 7,000
Lot 30	\$35,000
Lot 32	\$22,000

Total Cost \$71,000

I thought the cost was not reflective for un-serviced lots given the sale price of a serviced lots. They basically come in at \$3,500 per 1000M² lot. The Shire does have the ability to challenge the valuation but we would need to engage the services of a Licensed Property Valuer and get them to provide a value and then the Valuer General can reject this value, so nothing guaranteed; as such, I would recommend that we accept the Valuer General's valuation.

If Council accept this recommendation we formerly accept the valuation and purchase the land, this will then trigger the ILUA, then we can look at subdividing the looks and getting freehold title.

Please refer to [Appendix 5](#).

Statutory Environment:		Local Government Act 1995 – Part 6 Financial Management, Division 4 General Financial Provisions, Section 6.8			
		<p>6.8. Expenditure from municipal fund not included in annual budget</p> <p>(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —</p> <p>(b) is authorised in advance by resolution*; or</p> <p>(c) is authorised in advance by the mayor or president in an emergency.</p> <p><i>* Absolute majority required.</i></p> <p>(1a) In subsection (1) —</p> <p>additional purpose means a purpose for which no expenditure estimate is included in the local government’s annual budget.</p> <p>(2) Where expenditure has been incurred by a local government —</p> <p>(a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and</p> <p>(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.</p>			
Policy Implications:		Nil			
Financial Implications:		22/23 Budget			
Strategic Implications:		Nil			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:	Nil
Voting requirement:	Absolute Majority
Officer's Recommendation:	<p><i>That Council –</i></p> <p><i>Authorise the CEO to accept the valuation of the four lots as determined by the Valuer General - :Lot 24 & 31 \$7,000 per lot, Lot 30 - \$35,000, Lot 32 - \$22,000 at a total cost of \$71,000 and:</i></p> <ol style="list-style-type: none"> <i>1. Make the offer for the Lots to the Department of Planning Lands and Heritage; and</i> <i>2. Transfer \$75,000 from the Economic Development Reserve to GL Account 11313720 Purchase of Land.</i>

Council Resolution No: 07102022

MOVED:		SECONDED:	
FOR: CR		AGAINST: CR	
F/A:			

10.9 APPOINTMENT OF FIRE CONTROL OFFICERS

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Michael Anthony – Community Emergency Services Manager
DATE:	18 October 2022
<i>Matters for Consideration:</i>	<p>The Bush Fires Act 1954 has a number of statutory requirements relevant to local government. In reviewing the operational matters relating to the Bush Fires Act 1954 (the Act), it has been noted that the current appointments for Fire Control Officers under the Act are out of date due to staff changes/resignations.</p> <p>This item therefore requests that Council appoints suitable persons to the offices of Bush Fire Control Officer (FCO), Chief Bushfire Control Officer (CBFCO) and Deputy Chief Bush Fire Control Officer (DCBFCO) to ensure the requirements of the act are properly fulfilled.</p>
<i>Background:</i>	<p>To appoint new persons to the office of Bush Fire Control Officer in a way that is consistent with the Act, and to ensure that the requirements of the Act are responsibly achieved. The persons</p>

proposed for the position of Bush Fire Control Officers are outlined below, including their relationship with the Shire of Upper Gascoyne/Volunteer Bush Fire Brigade:

- Remove - Warren Hatt – Previous Shire Community Emergency Services Manager (no longer employed in the role), replace with Michael Antony – Current Shire Community Emergency Services Manager.

Since the Shire last appointed FCO's there has been new persons recruited to the role of Shire Community Emergency Services Manager.

All persons listed above that have not undertaken the Fire Control Officer Course offered by the Department of Fire and Emergency Services will need to complete the training on the next available course.

Comments:

Section 38 of the Bush Fires Act 1954 gives local governments the powers to appoint Bush Fire Control Officers, and the Act provides such persons with the necessary authority to perform their duties under the Act.

The persons outlined in this report and recommended below are considered suitable for and are willing to accept the responsibilities that come with the role of Bush Fire Control Officer for the Shire of Upper Gascoyne.

Statutory Environment:

The statutory powers for the delegations reside under the Bush Fires Act 1954 as follows:

s. 38 Local government may appoint bush fire control officer

(1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

(2A) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.

(2C) The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the FES Commissioner may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.

(2D) Where a local government that has been served with a notice pursuant to subsection (2C) fails or neglects to comply with the requirements of that notice, the FES Commissioner may appoint a person who is not employed in the Department to the vacant office.

(2E) A bush fire control officer appointed by a local government under the provisions of this section shall be issued with a certificate of appointment by the local government or, if he is appointed by the FES Commissioner, by the FES Commissioner.

(3) The local government may, in respect to bush fire control officers appointed under the provisions of this section, exercise so far as they can be made applicable the same powers as it may exercise in respect to its other officers, under the provisions of the Acts under which those other officers are appointed.

(4) A bush fire control officer appointed under the provisions of this section shall, subject to such directions as may be given by the local government, and subject to this Act take such measures as appear to him to be necessary or expedient and practicable for —

(a) carrying out normal brigade activities;

[(b), (c) deleted]

(d) exercising an authority or carrying out a duty conferred or imposed upon him by any of the provisions of Part III;

(e) procuring the due observance by all persons of the provisions of Part III.

(5A) A local government may issue directions to a bush fire control officer appointed by the local government, or to an officer of a bush fire brigade registered by the local government to burn, subject to the provisions of this Act, bush on, or at the margins of, streets, roads, and ways, under the care, control and management of the local government.

(5B) The bush fire control officer, or officer of the bush fire brigade, may by authority of any directions issued under subsection (5A) carry out the directions but subject to the provisions of this Act.

(5C) The provisions of subsections (5A) and (5B) are not in derogation of those of subsection (4).

s. 38A FES Commissioner may designate person employed in Department as Chief Bush Fire Control Officer

(1) At the request of a local government the FES Commissioner may designate a person employed in the Department as the Chief Bush Fire Control Officer for the district of that local government.

(2) Where a Chief Bush Fire Control Officer has been designated under subsection (1) for a district the local government is not to appoint a Chief Bush Fire Control Officer under section 38(1).

(3) The provisions of this Act, other than section 38(3) to (5C) apply to and in relation to the Chief Bush Fire Control Officer designated under this section as if he or she were a Chief Bush Fire Control Officer appointed under section 38 by the local government.

(4) Section 38(3) to (5C) apply to and in relation to the Chief Bush Fire Control Officer designated under this section as if —

(a) he or she were a Chief Bush Fire Control Officer appointed under section 38 by the local government; and

(b) the references in those subsections to the local government were references to the FES Commissioner.

[Section 38A inserted by No. 38 of 2002 s. 30; amended by No. 19 of 2010 s. 52(4); No. 22 of 2012 s. 61 and 69.]

s. 50 Records to be maintained by local governments

- (1) A local government shall maintain records containing the following information
- (a) the names, addresses, and usual occupations of all the bush fire control officers and bush fire brigade officers appointed by or holding office under the local government;
- (b) where a bush fire control officer holds office in respect of part only of the district of the local government, descriptive particulars of that part of the district in respect of which the bush fire control officer holds office;

Policy Implications:

Appointment as per recommendations will be in line with Shire *Policy 5.2 BUSH FIRE CONTROL OFFICERS*

The Shire is also required by the Bush Fires Act 1954 to maintain a register of persons appointed under this act.

Financial Implications:

The only financial implications to the Shire would be minor expenses incurred as a result of sending nominated persons (that have not already completed the course) on relevant training with the Department of Fire and Emergency Services) . Much of these expenses could be funded through the Local Government Grant Scheme (LGGS).

Strategic Implications:

Failure to appoint FCOs could place Shire staff and volunteers involved in bush fire prevention and response in a position where they are not formally protected under the provisions of the *Bush Fires Act 1954*. Ensures information is up to date.

Consultation:

Consultation on the need for the updating of these appointments has occurred within the relevant departments within the Shire, and the Community Emergency Services Manager has also met with the persons proposed as FCOs to assess their suitability for the role, and to gain their interest and support for the appointments.

It should be noted that after the appointments, should Council decide to agree with the recommendation of the officer, a notice of appointment must be published in a newspaper circulating within District (section 38 of the Act). The notice of appointment will be undertaken should Council decide to undertake the appointments.

Officer's Recommendation:

Voting requirement: Simple Majority

That Council:

1. Pursuant to Section 38 of the *Bush Fires Act, 1954*:

- *Appoints the following persons to the position of Bush Fire Control Officer:*
Michael James Antony

2. *Directs the Chief Executive Officer to publish this appointment in the local newspaper and advise the Department of Fire and Emergency Services (Geraldton) of the appointments.*

Council Resolution No: 08102022

MOVED: CR

SECONDED: CR

FOR: CR

AGAINST: CR

F/A:

10.10 BUDGET VARIATION REQUEST- ADDITIONAL FUNDS FROM REGIONAL ROAD GROUP & ROADS TO RECOVERY

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Jarrold Walker – Manager of Works and Services
Date:	19 October 2022
Matters for Consideration:	Budget variation request to allocate funds to capital works project schedule 12 Transport
Background:	<p>The Gascoyne Regional Road Group has allocated an additional amount of \$34,343.00 to the Shire Of Upper Gascoyne to be spent in the 22-23 financial year.</p> <p>Roads to Recovery (R2R) advised we had \$66,057.00 of unallocated expenditure for 2022-23 financial year.</p>
Comments:	<p>The additional funding must be spent on one of our regional distributor roads and approved by the Regional Road Group. Funds must be spent within the 2022-23 financial year.</p> <p>The Shire had already engaged THEM Earthmoving to reconstruct a section of the Bundagee wash floodway on Ullawarra Road as part of AGRN951 flood damage. However the initial cost estimate was insufficient to complete the works.</p> <p>A project submission to install an edge wall on the Bundagee Wash floodway was put before the Regional Road Group and endorsed.</p> <p>A project submission to seal a section of the Bundagee Wash floodway was accepted by R2R.</p> <p>The CEO and Works Manager would like to request that the additional \$34,343.00 from RRG and \$66,057.00 from R2R is allocated to the Bundagee Wash reconstruction under GL Account 10122840, Job Number C3360 Bundagee Wash.</p>

<p>Statutory Environment:</p>	<p>Local Government Act 1995 – Part 6 Financial Management, Division 4 General Financial Provisions, Section 6.8</p> <p>6.8. Expenditure from municipal fund not included in annual budget</p> <p>(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —</p> <p>(b) is authorised in advance by resolution*; or</p> <p>(c) is authorised in advance by the mayor or president in an emergency.</p> <p><i>* Absolute majority required.</i></p> <p>(1a) In subsection (1) —</p> <p>additional purpose means a purpose for which no expenditure estimate is included in the local government’s annual budget.</p> <p>(2) Where expenditure has been incurred by a local government —</p> <p>(a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and</p> <p>(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.</p>				
<p>Policy Implications:</p>	<p>Nil</p>				
<p>Financial Implications:</p>	<p>There is nil financial implications on the budget bottom line if Council approve this budget variation request, however there is a risk of recording a further overspend on the plant budget if the request is not approved.</p>				
<p>Strategic Implications:</p>	<p>Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.</p>				
<p>Risk:</p>					
<p>Risk</p>	<p>Risk Likelihood (based on history and with existing controls)</p>	<p>Risk Impact / Consequence</p>	<p>Risk Rating (Prior to Treatment or Control)</p>	<p>Principal Risk</p>	<p>Risk Action Plan (Controls or Treatment proposed)</p>
<p>Not meeting Statutory Compliance</p>	<p>Rare (1)</p>	<p>Moderate (3)</p>	<p>Low (1-4)</p>	<p>Failure to meet Statutory, Regulatory or Compliance Requirements</p>	<p>Accept Officer Recommendation</p>

Consultation:	Consultation has been made at the management level regarding the budget variations.
Voting requirement:	Absolute Majority
Officer's Recommendation:	<p><i>That Council –</i></p> <p><i>In accordance with section 6.8(1)(b) of the Local Government Act, adopt the following budget variations;</i></p> <ul style="list-style-type: none"> <i>a) Increase the expenditure budget at GL Account 10122840, for Job Number C3360 Bundagee Wash by a total of \$100,400.</i> <i>b) Increase the income budget at GL Account 11230140 Regional Road Group Grant Funds by \$34,343.</i> <i>c) Increase the income budget at GL Account 11229100 Roads to Recovery Grant Funds by \$66,057.</i>

Council Resolution No: 09102022

MOVED:	CR:	SECONDED:	CR:
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<p><i>That Council –</i></p> <p><i>In accordance with section 6.8(1)(b) of the Local Government Act, adopt the following budget variations;</i></p> <ul style="list-style-type: none"> <i>a) Increase the expenditure budget at GL Account 10122840, for Job Number C3360 Bundagee Wash by a total of \$100,400.</i> <i>b) Increase the income budget at GL Account 11230140 Regional Road Group Grant Funds by \$34,343.</i> <i>c) Increase the income budget at GL Account 11229100 Roads to Recovery Grant Funds by \$66,057.</i> <p>FOR:</p> <p>AGAINST:</p> <p>F/A:</p>
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10.11 2023 COUNCIL MEETING DATES

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Cherie Walker
Date:	19 th October 2022
Matters for Consideration:	To determine the dates and locations of the Ordinary Council Meetings and Committee Meetings for the 2023 calendar year.
Background:	<p>As per the local Government Act 1995:</p> <p>Part 5 – Administration</p> <p>(a) Deals with Council meetings, committees and their meetings and electors’ meetings</p> <p>Division 2 – Council meetings, committees and their meetings and elector’s meetings</p> <p>Subdivision 1 – Council meetings</p> <ul style="list-style-type: none">• 5.3 - Ordinary and special council meetings• 5.4 – Calling council meetings• 5.25 - Regulations about council and committee meetings and committees <p>(1) Without limiting the generality of section 9.59, regulations may make provision in relation to-</p> <p>(g) The giving of public notice of the date and agenda for council or committee meetings</p> <p>Division 7 – Access to Information</p> <ul style="list-style-type: none">• 5.96 – Copies of Information to be available• 5.96A – Information published on official website <p>(1) The CEO must publish the following information on the local government’s official website, unless it would be contrary to subsection</p> <p>(2) (2) to do so –</p> <p>(h) notice papers and agenda relating to council or committee meetings and reports and other documents</p>

Comments:		<p>Ordinary Council meetings have been held at the Gascoyne Junction Shire Chambers on the fourth Wednesday of each month for 2023, commencing at 10.00am. The only exception in the past has been the January meeting (when no ordinary meeting of Council is held) and December (moved to coincide with the last day of school) due to Community Christmas Party.</p> <p>Section 5.3 (2) of the Act provides that an ordinary meetings are to be held not more than 3 months apart.</p> <p>The Council is free to set and change meeting dates as it deems necessary to carry out Local Government Business.</p> <p>The CEO is to convene an ordinary meeting by giving each council member <u>at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting. [Section 5.5(1)]</u></p> <p>Please refer to Appendix 6 for further detail.</p>			
Statutory Environment:		Local Government [Administration] 12(1)			
Policy Implications:		Nil			
Financial Implications:		Nil as this has been accounted for in the budgetary process.			
Strategic Implications:		The meetings of the Council and Audit Committees should be set to coincide with the Act and Regulation requirements.			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:	Nil		
Voting requirement:	Simple Majority		
Officer's Recommendation:	<p><i>That Council:</i></p> <p><i>Adopt the preferred model, for council meeting dates;</i></p> <p><i>And;</i></p> <p><i>Endorse that all meetings are to be held in the Shire Chambers located on 4 Scott Street, Gascoyne Junction, except for the May meeting – this will be held at the Mount Augustus Tourist Park.</i></p>		
Council Resolution No: 10102022			
MOVED:		SECONDED:	
F/A: 0/0			

10.12 CRBA – MOU	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary – Chief Executive Officer
Date:	20 October 2022
Matters for Consideration:	To endorse the MOU between the Shire and the Carnarvon Rangelands Biosecurity Association (CRBA)
Background:	Each financial year the Shire of Upper Gascoyne make a payment to the CRBA to assist them undertake Biosecurity activities within the Gascoyne Region and in particular the Shire of Upper Gascoyne.
Comments:	<p>The mount received each year forms a part of the Budgetary Process and in the 22/23 Financial Year the Shire has made an allocation of \$50,000.</p> <p>Each year we enter into a Memorandum of Understanding with the CRBA which details each parties responsibilities.</p> <p>The details of the MOU are contained in Appendix 7.</p>
Statutory Environment:	Nil
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	<p style="text-align: center;">Civic Leadership</p> <p>Objective 4: <i>To provide Good Governance to the Upper Gascoyne Shire area through:</i></p> <ul style="list-style-type: none"> • <i>Detailed and professional administration;</i> • <i>High levels of accountability;</i> • <i>Compliance with statutory requirements;</i> • <i>High-quality forward planning, particularly for assets and finances;</i> • <i>Openness and transparency and enhanced consultations and public participation;</i> • <i>Provision of quality customer services, good financial management and pursuit of excellence in professional administration and communication.</i>
Risk:	

Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		CRBA / Budget Process			
Voting requirement:		Simple Majority			
Officer's Recommendation:		<p><i>That Council:</i></p> <ol style="list-style-type: none"> 1. Endorse the MOU between the Carnarvon Rangelands Biosecurity Association and the Shire of Upper Gascoyne; and 2. Authorise the Shire President to sign the MOU on behalf of the Shire of Upper Gascoyne. 			
Council Resolution No: 11102022					
MOVED:		SECONDED:			
FOR:	CR	AGAINST:	CR		
F/A:					

11. MATTERS BEHIND CLOSED DOORS

MOVED: CR:

SECONDED: CR:

That Council go behind closed doors to discuss confidential items.

FOR:

AGAINST: CR

F/A

11.1 CEO – PERFORMANCE REVIEW

11.2 LOT 53 HATCH STREET – GASCOYNE JUNCTION

11.3 TENDER TO PURCHASE GRADER

MOVED: CR:

SECONDED: CR:

That Council come out from behind closed doors.

FOR:

AGAINST: CR

F/A

12. PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

14. ELECTED MEMBERS REPORTS

14.1 Cr Caunt

14.2 Cr McTaggart

14.3 Cr Watters

14.4 Cr Walker

14.5 Cr McKeough

14.6 Cr Hoseason-Smith

15. STATUS OF COUNCIL MEETING RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer

16. STATUS OF PROJECTS

As per [Appendix 8](#)

17. MEETING CLOSURE

The Deputy Shire President closed the meeting at ____ pm.

APPENDIX 1

(List of Accounts Paid Report for September 2022)

Date: 21/10/2022
Time: 7:34:34AM

SHIRE OF UPPER GASCOYNE
List of Accounts Due & Submitted to Council for payments made in
September 2022.

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
RSM Australia Pty Ltd					
EFT14688	02/09/2022	August 2022 - Consulting Accounting Services	1		9,349.96
INV GERI00293	29/08/2022	August 2022 - Consulting Accounting Services	1	9,349.96	
Dust Up Projects					
EFT14689	02/09/2022	Freight from Carnarvon to Gascoyne Junction for week ending 14.08.2022	1		947.00
INV INV-2575	15/08/2022	Freight from Carnarvon to Gascoyne Junction for week ending 14.08.2022	1	947.00	
Abbl Contracting & Maintenance					
EFT14690	02/09/2022	Install new approach slabs on 2 x grids Carnarvon/Mullewa Road	1		22,490.18
INV 1073	15/08/2022	Install speed humps and associated signage at Bangemall-Cobra/Mount Augustus Road	1	2,985.40	
INV 1072	15/08/2022	Retrieve musuem display pieces from Mooka Station and deliver to Gascoyne Junction.	1	5,690.98	
INV 1074	15/08/2022	Retrieve wool press from Cobra Station to Gascoyne Junction for museum	1	4,448.40	
INV 1075	15/08/2022	Install new approach slabs on 2 x grids Carnarvon/Mullewa Road	1	9,365.40	
ABCO PRODUCTS PTY LTD					
EFT14691	02/09/2022	Visitors Stop washroom bins	1		360.00
INV INV819831	23/08/2022	Visitors Stop washroom bins	1	360.00	
AIT Specialists Pty Ltd					
EFT14692	02/09/2022	Monthly Fee for determination of Fuel Tax Credits - July 2022	1		431.42
INV INV-12622	18/08/2022	Monthly Fee for determination of Fuel Tax Credits - July 2022	1	431.42	
BGC Cement					
EFT14693	02/09/2022	Supply 20 Tonne (of 140 tonne) general purpose cement	1		27,720.00
INV IC471202	17/08/2022	Supply 20 Tonne (of 140 tonne) general purpose cement	1	6,930.00	
INV IC471335	19/08/2022	Supply 20 Tonne (of 140 tonne) general purpose cement	1	6,930.00	
INV IC471747	26/08/2022	20T (of 140t) of cement stabiliser	1	6,930.00	
INV IC471888	29/08/2022	20T (of 140t) of cement stabiliser	1	6,930.00	
Bishop Transport					
EFT14694	02/09/2022	Transport 20T (of 140t) of cement stabiliser to Gascoyne Junction	1		9,395.54
INV B180524	22/08/2022	Transport 20T (of 140t) of cement stabiliser to Gascoyne Junction	1	4,691.17	
INV B180812	24/08/2022	Transport 20T (of 140t) of cement stabiliser to Gascoyne Junction	1	4,704.37	
Boc Limited					
EFT14695	02/09/2022	Helium Gas Container rental - 29.07.2022 to 28.08.2022	1		35.89
INV 4032061817	28/08/2022	Helium Gas Container rental - 29.07.2022 to 28.08.2022	1	35.89	
Child Support Agency					
EFT14696	02/09/2022	Payroll deductions	1		373.62

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Child Support Agency					
INV DEDUCTIO	31/08/2022	Payroll deductions		373.62	
Everywhere Travel					
EFT14697	02/09/2022	Ainsley Hardie Accommodation 11th May Carnarvon Motel	1		167.00
INV I000027106	09/05/2022	Ainsley Hardie Accommodation 11th May Carnarvon Motel	1	167.00	
Department Of Fire And Emergency Services					
EFT14698	02/09/2022	2022/23 Emergency Services Levy, Local Government Option B	1		8,649.00
INV 154377	19/08/2022	2022/23 Emergency Services Levy, Local Government Option B	1	8,649.00	
Gascoyne Office Equipment					
EFT14699	02/09/2022	P79 Porta Cabin - 20amp solar regulator MPPT	1		169.00
INV INVC7-7295	08/08/2022	P79 Porta Cabin - 20amp solar regulator MPPT	1	169.00	
Geraldton Fuel Company T/as Refuel Australia					
EFT14700	02/09/2022	Supply bulk fuel to P54 & P79 Camp Trailer with 4000 litre diesel tank - @ 1.9402	1		8,536.88
INV 02108232	18/08/2022	Supply bulk fuel to P54 & P79 Camp Trailer with 4000 litre diesel tank - @ 1.9402	1	8,536.88	
Geraldton Building Services & Cabinets Pty Ltd					
EFT14701	02/09/2022	Construction of Gascoyne Junction Tourist Stop as per RFT06 - 20/21.Progress Claim 14	1		153,120.06
INV 619550	31/07/2022	Construction of Gascoyne Junction Tourist Stop as per RFT06 - 20/21.Progress Claim 14	1	153,120.06	
Lifestyle Australia Pty Ltd					
EFT14702	02/09/2022	Tourism Souvenirs - Cups and Caps	1		1,453.32
INV 6245	23/08/2022	Tourism Souvenirs - Cups and Caps	1	1,453.32	
Perfect Computer Solutions Pty Ltd					
EFT14703	02/09/2022	I.T Support - August 2022	1		85.00
INV 27470	30/08/2022	I.T Support - August 2022	1	85.00	
RepcO Pty Ltd					
EFT14704	02/09/2022	Plant Air Filters	1		371.23
INV 4610528192	26/05/2022	Plant Air Filters	1	371.23	
Rural Press Pty Ltd					
EFT14705	02/09/2022	Advertising Seniors Newspaper July 2022	1		346.00
INV 0809355636	01/07/2022	Advertising Seniors Newspaper July 2022	1	346.00	
Greenfield Technical Services					
EFT14706	02/09/2022	Carnarvon/Mullewa Road Bitumen Upgrade (Pells) - Project Management for ther period 01.07.2022 to 31.07.2022	1		4,401.11
INV INV-2734	16/08/2022	Carnarvon/Mullewa Road Bitumen Upgrade (Pells) - Project Management for ther period 01.07.2022 to 31.07.2022	1	4,401.11	
Ilda Joan Williams					
EFT14707	02/09/2022	CRC Sales - Various Craft Items sold in July 2022	1		196.70
INV CRAFT SAI	31/07/2022	CRC Sales - Various Craft Items sold in July 2022	1	196.70	
DN & JA Williams					

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
DN & JA Williams					
EFT14708	02/09/2022	CRC Sales - 2x Honey Tubs Sold in July 2022	1		30.00
INV CRAFT SAI31/07/2022		CRC Sales - 2x Honey Tubs Sold in July 2022	1	30.00	
Linda's Books					
EFT14709	02/09/2022	CRC Sales - 'Secrets Mother's Keep' 1x Book Sale in July 2022	1		26.99
INV CRAFT SAI31/07/2022		CRC Sales - 'Secrets Mother's Keep' 1x Book Sale in July 2022	1	26.99	
Gregory James Watters					
EFT14721	02/09/2022	Rates refund for assessment A1066 LOT JPAST/N050144 MT CLERE/WOODLANDS RD, MT CLERE STATION WA 6705	1		3,418.90
INV A1066	30/06/2022	Rates refund for assessment A1066 LOT JPAST/N050144 MT CLERE/WOODLANDS RD, MT CLERE STATION WA 6705		3,418.90	
Arrow Minerals Ltd					
EFT14722	02/09/2022	Rates refund for assessment A5796 LOT E09/01618 MINING TENEMENT	1		214.90
INV A5796	30/06/2021	Rates refund for assessment A5796 LOT E09/01618 MINING TENEMENT		214.90	
Cosmopolitan Minerals Ltd					
EFT14723	02/09/2022	Rates refund for assessment A6130 LOT E52/03509 MINING TENEMENT	1		776.98
INV A6130	30/06/2021	Rates refund for assessment A6130 LOT E52/03509 MINING TENEMENT		702.92	
INV A6186	30/06/2021	Rates refund for assessment A6186 LOT E52/03636 MINING TENEMENT		74.06	
Dawville Pty Ltd T/A Landor Station					
EFT14724	02/09/2022	Rates refund for assessment A1073 LOT JPAST/N050628 LANDOR/MT AUGUSTUS RD, LANDOR STATION WA 6705	1		4,743.72
INV A1073	30/06/2022	Rates refund for assessment A1073 LOT JPAST/N050628 LANDOR/MT AUGUSTUS RD, LANDOR STATION WA 6705		4,743.72	
Gascoyne Metals Pty Ltd					
EFT14725	02/09/2022	Rates refund for assessment A6014 LOT E09/02137 MINING TENEMENT	1		525.61
INV A5960	30/06/2021	Rates refund for assessment A5960 LOT E09/01989 MINING TENEMENT		27.05	
INV A5980	30/06/2021	Rates refund for assessment A5980 LOT E09/02095 MINING TENEMENT		238.05	
INV A6014	30/06/2022	Rates refund for assessment A6014 LOT E09/02137 MINING TENEMENT		260.51	
Lithium Australia					
EFT14726	02/09/2022	Rates refund for assessment A6126 LOT E09/02200 MINING TENEMENT	1		1,949.48
INV A6127	30/06/2021	Rates refund for assessment A6127 LOT E09/02201 MINING TENEMENT		576.37	
INV A6128	30/06/2021	Rates refund for assessment A6128 LOT E09/02203 MINING TENEMENT		355.99	
INV A6126	30/06/2021	Rates refund for assessment A6126 LOT E09/02200 MINING TENEMENT		1,017.12	
Mings Mining Resources Pty Ltd					
EFT14727	02/09/2022	Rates refund for assessment A5945 LOT E09/02062 MINING TENEMENT	1		51.20
INV A5945	28/11/2019	Rates refund for assessment A5945 LOT E09/02062 MINING TENEMENT		51.20	
Australia Post					
EFT14729	12/09/2022	Freight and Postage for August 2022	1		273.21

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Australia Post					
INV 1011807303	03/09/2022	Freight and Postage for August 2022	1	273.21	
Australian Printed Ribbon					
EFT14730	12/09/2022	Two Rivers Ceremonial Satin Ribbon	1		412.50
INV 00052863	09/09/2022	Two Rivers Ceremonial Satin Ribbon	1	412.50	
Carnarvon Growers Association Inc					
EFT14731	12/09/2022	Annual Membership fee for 2022/23 - This gives us 15% discount on all purchases.	1		16.50
INV CH13455	30/06/2022	Annual Membership fee for 2022/23 - This gives us 15% discount on all purchases.	1	16.50	
Carnarvon Auto Service Pty Ltd					
EFT14732	12/09/2022	P57 Dolly, P83 Mazada 4WD, P116 Dolly, P111 - Mack Truck - Tyres	1		1,937.55
INV 00003512	28/07/2022	P57 Dolly, P83 Mazada 4WD, P116 Dolly, P111 - Mack Truck - Tyres	1	1,937.55	
Everywhere Travel					
EFT14733	12/09/2022	Flights and accommodation for John and Kim McCleary WALGA Conference 2022.	1		3,995.00
INV I000029178	01/09/2022	Flights and accommodation for Alys McKeough WALGA Conference 2022.	1	1,235.00	
INV I000002918	02/09/2022	Flights and accommodation for John and Kim McCleary WALGA Conference 2022.	1	2,760.00	
Generator Power (Australia) Pty Ltd					
EFT14734	12/09/2022	Supply Himoina 15.7kva Diesel Generator	1		20,227.90
INV 58455	09/09/2022	Supply Himoina 15.7kva Diesel Generator	1	20,227.90	
Geraldton Fuel Company T/as Refuel Australia					
EFT14735	12/09/2022	Supply bulk fuel to Depot Self Bunded Tank - 9529 litres of diesel @ 2.1503	1		33,232.24
INV 02090073	31/08/2022	September Rental of Type 20 Bunded DSL Tank	1	619.67	
INV 31082022	31/08/2022	Fuel Card Purchases for August 2022	1	826.40	
INV 02118365	01/09/2022	Supply bulk fuel to Depot Self Bunded Tank - 9529 litres of diesel @ 2.1503	1	20,490.21	
INV 02118364	01/09/2022	Supply bulk fuel to Camp Trailers with 4000 litre diesel tank	1	11,295.96	
Jolly's Tyre Service					
EFT14736	12/09/2022	P76 CAT Loader - MAXAM 23.5R25 E3 tyre with O'ring	1		3,512.00
INV 152326	16/08/2022	P76 CAT Loader & P65 Kanga Loader Tyre maintenance	1	147.00	
INV 152326	16/08/2022	P76 CAT Loader - MAXAM 23.5R25 E3 tyre with O'ring	1	3,365.00	
Moore Veggies					
EFT14737	12/09/2022	Dissassemble benches, cut legs, build jig, weld 24 feet on and reassemble. Labour plus materials (inc paint).	1		3,142.98
INV INV-0201	04/09/2022	Dissassemble benches, cut legs, build jig, weld 24 feet on and reassemble. Labour plus materials (inc paint).	1	3,142.98	
Raw Creative					
EFT14738	12/09/2022	Update Artwork on Visitor Information Centre Signs	1		195.00
INV 00003566	27/07/2022	Update Artwork on Visitor Information Centre Signs	1	195.00	
Rural Press Pty Ltd					

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Rural Press Pty Ltd					
EFT14739	12/09/2022	Advertising Seniors Newspaper August 2022	1		346.00
INV 0809407565	01/08/2022	Advertising Seniors Newspaper August 2022	1	346.00	
Workwear Group					
EFT14740	12/09/2022	Works Crew Uniforms - Nicholas McGade	1		356.97
INV 14271248	24/08/2022	Works Crew Uniforms - Nicholas McGade	1	356.97	
Greenfield Technical Services					
EFT14741	12/09/2022	AGRN-974 Flood Damage Construction Project Management for period 02.08.2022 to 16.08.2022	1		43,816.30
INV INV-2789	05/09/2022	AGRN-974 Flood Damage Construction Project Management for period 02.08.2022 to 16.08.2022	1	25,627.25	
INV INV-2800	06/09/2022	AGRN-974 Flood Damage Construction Project Management for period 24.08.2022 to 30.08.2022	1	18,189.05	
Quadrio Earthmoving Pty Ltd					
EFT14742	12/09/2022	AGRN-974 Supply plant and operators for road flood damage repairs for period 02.08.2022 to 16.08.2022	1		373,550.10
INV 00011274	19/08/2022	AGRN-974 Supply plant and operators for road flood damage repairs for period 02.08.2022 to 16.08.2022	1	279,249.30	
INV 00011278	31/08/2022	AGRN-974 Supply plant and operators for road flood damage repairs for period 25.08.2022 to 30.08.2022	1	94,300.80	
Horizon Power					
EFT14743	16/09/2022	Street Lighting costs from 01.08.2022 to 31.08.2022	1		342.12
INV 21 014 2195	01/09/2022	Street Lighting costs from 01.08.2022 to 31.08.2022	1	342.12	
Activ8me					
EFT14744	19/09/2022	Manager of Finance & Corporate Services Residential Internet Service - 03.09.2022 to 02.10.2022	1		69.95
INV 3855225	03/09/2022	Manager of Finance & Corporate Services Residential Internet Service - 03.09.2022 to 02.10.2022	1	69.95	
JLW Engineering					
EFT14745	20/09/2022	P74 Grid Roller - Repair grid roller tow hitch	1		2,079.00
INV 00066784	12/09/2022	P74 Grid Roller - Repair grid roller tow hitch	1	2,079.00	
Quantum Surveys Pty Ltd					
EFT14746	20/09/2022	Survey at Pells Creek Crossing and Approaches RTK & UAV with imagery	1		10,835.00
INV 00010866	31/08/2022	Survey at Pells Creek Crossing and Approaches RTK & UAV with imagery	1	10,835.00	
Dust Up Projects					
EFT14747	20/09/2022	Freight from Carnarvon to Gascoyne Junction for week Ending 30.08.2022	1		1,124.79
INV INV-2593	31/08/2022	Freight from Carnarvon to Gascoyne Junction for week Ending 30.08.2022	1	1,124.79	
Applecross Framing & Fine Art					
EFT14748	20/09/2022	Reframing 15x pictures of council past presidents for new council chambers	1		3,493.50
INV INV-0449	13/09/2022	Reframing 15x pictures of council past presidents for new council chambers	1	3,493.50	
Aprilla Grids Pty Ltd					
EFT14749	20/09/2022	Bundagee Wash/Ullawarra Road - Supply 3x S8DMROE25t 8.0 x 2.1m grid assembly	1		86,159.70
INV 5394	16/08/2022	Bundagee Wash/Ullawarra Road - Supply 3x S8DMROE25t 8.0 x 2.1m grid assembly	1	64,138.80	

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Aprilla Grids Pty Ltd					
INV 5392	16/08/2022	Bundagee Wash/Ullawarra Road - Supply 3x Grid abutment wings	1	9,926.40	
INV 5393	16/08/2022	Bundagee Wash/Ullawarra Road - Supply 1x DMR Base Slab	1	12,094.50	
BGC Cement					
EFT14750	20/09/2022	20T (of 140T) general purpose cement	1		13,860.00
INV IC472126	31/08/2022	20T (of 140T) general purpose cement	1	6,930.00	
INV IC472448	07/09/2022	Supply 20T (of 140T) general purpose cement	1	6,930.00	
BirdLife Australia					
EFT14751	20/09/2022	Brolga Package Aussie Bird Count 2022	1		990.00
INV 4530	07/09/2022	Brolga Package Aussie Bird Count 2022	1	990.00	
Department of Mines, Industry Regulation and Safety (Building Commission)					
EFT14752	20/09/2022	Application fees for Building Commission - Building Application for Mount Augustus Tourist Park	1		241.60
INV BSL 2022 0107/09/2022		Application fees for Building Commission - Building Application for Mount Augustus Tourist Park	1	241.60	
Canine Control A Division Of Trephleene Pty Ltd					
EFT14753	20/09/2022	Contract Ranger Services for 01.09.2022	1		2,200.00
INV 4103	13/09/2022	Contract Ranger Services for 01.09.2022	1	2,200.00	
Carnarvon Auto Electrics					
EFT14754	20/09/2022	P103 Ford Ranger - Diagnose and rectify starter electrical fault	1		242.00
INV 39038221	02/09/2022	P103 Ford Ranger - Diagnose and rectify starter electrical fault	1	242.00	
Carnarvon Growers Association Inc					
EFT14755	20/09/2022	Materials for Out-of-Town Water Supply Project - 50m x 50mm blueline poly.	1		270.49
INV INV-38941807/09/2022		Materials for Out-of-Town Water Supply Project - 50m x 50mm blueline poly.	1	270.49	
Carnarvon Electric					
EFT14756	20/09/2022	Supply and install power point for pressure pump and retic controller at Lot 39 Gregory Street.	1		1,720.84
INV 12356	07/09/2022	Labour and Materials to replace water damaged contacts on control switch at Pavillion	1	81.51	
INV 12354	07/09/2022	Supply and install power point for pressure pump and retic controller at Lot 39 Gregory Street.	1	1,639.33	
Carnarvon Auto Service Pty Ltd					
EFT14757	20/09/2022	P57 Dolly & P96 Tipper Truck - 11R22.5 Sailun truck tyre, tyre repairs and disposal	1		1,842.00
INV 00003864	09/09/2022	P57 Dolly & P96 Tipper Truck - 11R22.5 Sailun truck tyre, tyre repairs and disposal	1	1,842.00	
Carnarvon Menswear					
EFT14758	20/09/2022	Works Crew - Uniforms - Nicholas McGlade	1		285.00
INV 3008	01/09/2022	Works Crew - Uniforms - Nicholas McGlade	1	285.00	
Child Support Agency					
EFT14759	20/09/2022	Payroll deductions	1		373.62

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Child Support Agency					
INV DEDUCTIO	14/09/2022	Payroll deductions		373.62	
Employsure					
EFT14760	20/09/2022	Supply OH&S and HR consultancy services to the Shire of Upper Gascoyne for the 2022/23 financial year.	1		20,991.83
INV SF-1631488	09/09/2022	Supply OH&S and HR consultancy services to the Shire of Upper Gascoyne for the 2022/23 financial year.	1	20,991.83	
Gascoyne Office Equipment					
EFT14761	20/09/2022	Photocopier and Printing costs for August 2022	1		3,238.68
INV INVC7-7456	31/08/2022	Photocopier and Printing costs for August 2022	1	3,238.68	
Gascoyne Group Pty Ltd					
EFT14762	20/09/2022	Water cart hire Landor Meeka Rd RRG 22/23 project - 10.08.2022 to 31.08.2022	1		63,676.25
INV 00000086	31/08/2022	3 x side tipper hire Landor Meeka Rd - 25.08.2022 to 27.08.2022	1	9,498.50	
INV 00000087	31/08/2022	Water cart hire Landor Meeka Rd RRG 22/23 project - 10.08.2022 to 31.08.2022	1	54,177.75	
Gascoyne Earthmoving					
EFT14763	20/09/2022	Landor / Meekatharra Road - Supply gravel and road clearing	1		12,966.14
INV INV-0038	05/09/2022	Landor / Meekatharra Road - Supply gravel and road clearing	1	12,966.14	
Geraldton Building Services & Cabinets Pty Ltd					
EFT14764	20/09/2022	Construction of Gascoyne Junction Tourist Stop as per RFT06 - 20/21. Progress Claim 15	1		116,809.83
INV 61955P	31/08/2022	Construction of Gascoyne Junction Tourist Stop as per RFT06 - 20/21. Progress Claim 15	1	116,809.83	
Geraldton Natural Limestone					
EFT14765	20/09/2022	Supply and Transport Stone Cladding to Gascoyne Junction for Tourist Stop project.	1		20,680.00
INV 00001535	08/07/2022	Supply and Transport Stone Cladding to Gascoyne Junction for Tourist Stop project.	1	20,680.00	
Hema Maps					
EFT14766	20/09/2022	Tourism Merchandise - Cost of Good for Sale	1		328.80
INV INV-13091802	09/2022	Tourism Merchandise - Cost of Good for Sale	1	328.80	
Kennedy Vinciullo					
EFT14767	20/09/2022	Legal Fees for Gascoyne Junction Tourist Park - Lease Dispute	1		1,149.50
INV 995	31/08/2022	Legal Fees for Gascoyne Junction Tourist Park - Lease Dispute	1	1,149.50	
Autopro					
EFT14768	20/09/2022	P41 Fuso Truck - Supply Battery	1		685.54
INV 2063065	06/09/2022	P41 Fuso Truck - Supply Battery	1	385.54	
INV 2063318	12/09/2022	\$300.00 Gift Card for F. Drayton - Staff Farewell Gift	1	300.00	
Xpress Enterprises Pty Ltd T/A Hoseexpress					
EFT14769	20/09/2022	P110 Drop Deck Trailer - Fabricate and install hydraulics prime mover to trailer configuration - Labour & Materials	1		14,659.98
INV 59631	10/08/2022	P110 Drop Deck Trailer - Fabricate and install hydraulics prime mover to trailer configuration - Labour & Materials	1	14,659.98	
Jarraharbar Contracting					

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Jarrahar Contracting					
EFT14770	20/09/2022	Freight for works department - Signs	1		285.86
INV 142	06/09/2022	Freight for works department - Signs	1	285.86	
The Trustee For Kempton Family Trust T/A The Junction Pub and Tourist Park					
EFT14771	20/09/2022	Morning Tea & Lunch for Monthly Council Meeting - August 24th 2022	1		494.00
INV 50520256	02/09/2022	Finger Food Catering for Shire Staff Meeting	1	61.00	
INV 50520255	02/09/2022	Morning Tea & Lunch for Monthly Council Meeting - August 24th 2022	1	433.00	
Kennedy Range Campdraft Association					
EFT14772	20/09/2022	2022/23 Community Sponsorship - Kennedy Range Campdraft Event	1		10,000.00
INV INV-0006	13/09/2022	2022/23 Community Sponsorship - Kennedy Range Campdraft Event	1	10,000.00	
Landgate					
EFT14773	20/09/2022	Mining Tenements Chargeable Schedule No. M2022/8 Dated 08.07.2022 to 05.08.2022	1		255.00
INV 377908	29/08/2022	Mining Tenements Chargeable Schedule No. M2022/8 Dated 08.07.2022 to 05.08.2022	1	255.00	
LGIS					
EFT14774	20/09/2022	SH13 - Lot 50 Hatch Street - Property Insurance adjustment 30.06.2021 to 30.06.2022	1		1,323.01
INV 100-150092	01/08/2022	SH13 - Lot 50 Hatch Street - Property Insurance adjustment 30.06.2021 to 30.06.2022	1	1,323.01	
Local Health Auth. Analytical Committee					
EFT14775	20/09/2022	Analytical Services for 2022/2023	1		396.00
INV MA2022 11:05/08/2022		Analytical Services for 2022/2023	1	396.00	
Lifestyle Australia Pty Ltd					
EFT14776	20/09/2022	Supply Visit Upper Gascoyne Tote Bags to be used at Trade Show	1		2,530.00
INV 6631	08/09/2022	Two Rivers Memorial Park Stubbie Holders x 100 for Opening Ceremony.	1	429.00	
INV 6636	09/09/2022	Supply Visit Upper Gascoyne Tote Bags to be used at Trade Show	1	2,101.00	
Momar Australia Pty Ltd					
EFT14777	20/09/2022	Supply Cleaning items for Tourist Stop Public Amenities	1		393.80
INV 207470	14/09/2022	Supply Cleaning items for Tourist Stop Public Amenities	1	393.80	
Moray & Agnew Lawyers					
EFT14778	20/09/2022	Attend and amend Hastings Road User Agreement	1		6,600.00
INV 667657	29/08/2022	Attend and amend Hastings Road User Agreement	1	6,600.00	
Officeworks					
EFT14779	20/09/2022	White Board 1200 x 900 for Community Engagement Workshop	1		761.69
INV 602752126	06/09/2022	Office Operating costs - Stationary	1	302.74	
INV 602755074	08/09/2022	White Board 1200 x 900 for Community Engagement Workshop	1	458.95	
Parscape					

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Parscape					
EFT14780	20/09/2022	Town Oval - Remediation and Irrigation works.	1		32,725.00
INV 2343	05/09/2022	Town Oval - Remediation and Irrigation works.	1	19,349.00	
INV 2344	05/09/2022	Town Oval - Remediation and Irrigation works. - Additional works	1	13,376.00	
Perfect Computer Solutions Pty Ltd					
EFT14781	20/09/2022	Skynet Satellite Service for CRC (Skymesh) - March and April 2022	1		249.90
INV 27484	15/09/2022	Skynet Satellite Service for CRC (Skymesh) - March and April 2022	1	249.90	
Philip Swain					
EFT14782	20/09/2022	Contract EHO & Building Services - 2022/23	1		5,146.03
INV 230802	31/08/2022	Contract EHO & Building Services - 2022/23	1	5,146.03	
Illion Tenderlink					
EFT14783	20/09/2022	Tender advertising for AGRN - 1021. RFT 03, 04, 05	1		541.20
INV AU-508247	31/08/2022	Tender advertising for AGRN - 1021. RFT 03, 04, 05	1	541.20	
Toll Ipec Pty Ltd					
EFT14784	20/09/2022	Fright for the period 04.08.2022 to 25.08.2022	1		1,106.68
INV 1047-MWB:28/08/2022		Fright for the period 04.08.2022 to 25.08.2022	1	1,017.70	
INV 1048-MWB:04/09/2022		Freight for Parts - 29.08.2022 - Westrac	1	22.45	
INV 1049-MWB:11/09/2022		Freight for Parts on 08.09.2022 - Supplies from AFGRI	1	66.53	
Tropics Hardware					
EFT14785	20/09/2022	Shire housing & Depot maintenance.	1		2,347.50
INV 578693	24/08/2022	Community Events Expenses & Depot Operating Costs	1	505.35	
INV 579427	30/08/2022	Shire housing & Depot maintenance.	1	1,221.40	
INV 580142	05/09/2022	22 Hatch Street House R&M, CRC Operating Costs	1	580.85	
INV 581031	13/09/2022	Lot 50 Hatch Street - Trio Pneumatic Screen Door Closer Black	1	39.90	
West Australian Newspapers Ltd					
EFT14786	20/09/2022	Order ID: 4651208 Advert New Local Law Shire of Upper Gascoyne	1		387.48
INV 1019950920	31/08/2022	Order ID: 4651208 Advert New Local Law Shire of Upper Gascoyne	1	387.48	
Activ8me					
EFT14787	20/09/2022	Manager of Works & Services Residential Internet Service - 05.09.2022 to 04.10.2022	1		129.95
INV 3858652	05/09/2022	Manager of Works & Services Residential Internet Service - 05.09.2022 to 04.10.2022	1	129.95	
Gregory James Watters					
EFT14788	23/09/2022	September 2022 - Monthly Councillor Fees for Councillor G Watters	1		1,689.64
INV COUNCIL	31/09/2022	September 2022 - Monthly Councillor Fees for Councillor G Watters	1	1,689.64	

Leanne Alys McKeough

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Leanne Alys McKeough					
EFT14789	23/09/2022	September 2022 - Monthly Councillor Fees for Councillor L McKeough	1		1,301.50
INV COUNCIL S21/09/2022		September 2022 - Monthly Councillor Fees for Councillor L McKeough	1	1,301.50	
Blanche Maree Walker					
EFT14790	23/09/2022	September 2022 - Monthly Councillor Fees for Councillor B Walker	1		1,103.50
INV COUNCIL S21/09/2022		September 2022 - Monthly Councillor Fees for Councillor B Walker	1	1,103.50	
JW & JP Caunt					
EFT14791	23/09/2022	September 2022 - Monthly Councillor Fees for Councillor J Caunt	1		1,621.05
INV COUNCIL S21/09/2022		September 2022 - Monthly Councillor Fees for Councillor J Caunt	1	1,621.05	
Donald Raymond Hammarquist					
EFT14792	23/09/2022	September 2022 - Monthly Councillor Fees for Shire President D Hammarquist	1		3,673.92
INV COUNCIL S21/09/2022		September 2022 - Monthly Councillor Fees for Shire President D Hammarquist	1	3,673.92	
Hamish McTaggart					
EFT14793	23/09/2022	September 2022 - Monthly Councillor Fees for Councillor H McTaggart	1		1,103.50
INV COUNCIL S21/09/2022		September 2022 - Monthly Councillor Fees for Councillor H McTaggart	1	1,103.50	
Ray Hoseason-Smith					
EFT14794	23/09/2022	September 2022 - Monthly Councillor Fees for Councillor R Hoseason-Smith	1		1,319.34
INV COUNCIL S21/09/2022		September 2022 - Monthly Councillor Fees for Councillor R Hoseason-Smith	1	1,319.34	
Greenfield Technical Services					
EFT14795	30/09/2022	Carnarvon/Mullewa Road Bitumen Upgrade (Pells) - Project Management 01.08.2022 to 09.09.2022	1		22,064.08
INV INV-2810	08/09/2022	Carnarvon/Mullewa Road Bitumen Upgrade (Pells) - Project Management 31.08.2022 to 01.09.2022	1	4,006.20	
INV INV-2822	09/09/2022	Carnarvon/Mullewa Road Bitumen Upgrade (Pells) - Project Management 01.08.2022 to 09.09.2022	1	14,216.40	
INV INV-2823	12/09/2022	Carnarvon/Mullewa Road Bitumen Upgrade (Pells) - Project Management 01.08.2022 to 12.09.2022	1	3,366.00	
INV INV-2824	14/09/2022	Carnarvon/Mullewa Road Bitumen Upgrade (Pells) - Project Management of Construction Sealing Works in 2022 for period 01.08.2022 to 31.08.2022	1	475.48	
Dust Up Projects					
EFT14796	30/09/2022	Freight from Carnarvon to Gascoyne Junction for period 29.08.2022 to 18.09.2022	1		974.08
INV INV-2626	18/09/2022	Freight from Carnarvon to Gascoyne Junction for period 29.08.2022 to 18.09.2022	1	974.08	
AIT Specialists Pty Ltd					
EFT14797	30/09/2022	Monthly Fee for determination of Fuel Tax Credits - August 2022	1		445.28
INV INV-12656	16/09/2022	Monthly Fee for determination of Fuel Tax Credits - August 2022	1	445.28	
Blackwoods Atkins					
EFT14798	30/09/2022	Sundry materials for general Shire Ops - Heavy Duty Boot Cleaner, Cable ties & Rope	1		621.38
INV PE5320FB	12/09/2022	Sundry materials for general Shire Ops - Heavy Duty Boot Cleaner, Cable ties & Rope	1	621.38	

Carnarvon Betta Home Living

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Carnarvon Betta Home Living					
EFT14799	30/09/2022	Lot 45 Gregory Street (TCDO House) - Freestanding Cooker	1		3,998.00
INV 3571001727	20/09/2022	Lot 17 Gregory Street (CEO House) - Supply Haier 10kgs Washing Machine Top Loader	1	999.00	
INV 3571001726	20/09/2022	Lot 45 Gregory Street (TCDO House) - Freestanding Cooker	1	2,999.00	
Bishop Transport					
EFT14800	30/09/2022	Pickup and delivery of 20T (of 140T) cement from BGC to shire depot	1		10,230.87
INV B174064	29/06/2022	Freight for Works Department - Supplies from Del North Group	1	724.78	
INV B181354	29/08/2022	Pickup and delivery of 20T (of 140T) cement from BGC to shire depot	1	4,786.87	
INV B181572	31/08/2022	Pickup and delivery of 20T (of 140T) cement from BGC to shire depot	1	4,719.22	
Bunnings Group Limited					
EFT14801	30/09/2022	Supply 2x Entry Detection Buzzer (Alarms/Chime) for CRC and Admin Office	1		54.46
INV 2355/998698	16/09/2022	Supply 2x Entry Detection Buzzer (Alarms/Chime) for CRC and Admin Office	1	54.46	
Everywhere Travel					
EFT14802	30/09/2022	Cancellation fee - Hire Car for K.Ryan (YMAC)	1		55.00
INV I000029567	21/09/2022	Cancellation fee - Hire Car for K.Ryan (YMAC)	1	55.00	
Gascoyne Food Council Inc					
EFT14803	30/09/2022	2022/23 Sponsorship of Gascoyne Food Festival Event held in September 2022	1		1,100.00
INV INV-0991	17/06/2022	2022/23 Sponsorship of Gascoyne Food Festival Event held in September 2022	1	1,100.00	
Kennedy Vinciullo					
EFT14804	30/09/2022	Legal Fees for Rates Debt Recovery Action	1		302.50
INV 1011	20/09/2022	Legal Fees for Rates Debt Recovery Action	1	302.50	
Nicholas Cullen Photography					
EFT14805	30/09/2022	Tourism Promotion - Print	1		550.00
INV A1001	18/09/2022	Tourism Promotion - Print	1	550.00	
Officeworks					
EFT14806	30/09/2022	Office Operating Costs - Stationery	1		198.71
INV 602986176	20/09/2022	Office Operating Costs - Stationery	1	198.71	
Perth Observatory Volunteer Group Inc					
EFT14807	30/09/2022	Astronomy Night on 16th September 2022 at Kennedy Ranges (Loop Expedition)	1		4,350.00
INV INV22-2432	14/07/2022	Astronomy Night on 16th September 2022 at Kennedy Ranges (Loop Expedition)	1	4,350.00	
The Trustee For Perarda Family & Co T/A Pridham Mechanical					
EFT14808	30/09/2022	P101 John Deer Tractor - 7130hrs - Breakdown Repairs	1		6,835.95
INV INV-0762	12/09/2022	P117 Ford Ranger Wildtrack - 81225km - Service	1	990.00	
INV INV-0769	19/09/2022	P109 Isuzu Rubbish Truck - 34640km - Repair Ignition Box	1	126.50	

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The Trustee For Perarda Family & Co T/A Pridham					
Mechanical					
INV INV-0770	19/09/2022	P101 John Deer Tractor - 7130hrs - Breakdown Repairs	1	2,167.00	
INV INV-0765	19/09/2022	P113 Toyota Hilux - 105037km - Service	1	904.75	
INV INV-0766	19/09/2022	P111 Mack Tipper Truck - 740781km - Repair Lights and Airconditioner	1	1,149.50	
INV INV-0767	19/09/2022	P95 Isuzu Crewman - 180584km - Service	1	1,055.45	
INV INV-0768	19/09/2022	P112 Himoina 10kva Generator - Service and Repair	1	442.75	
Them Earth Moving					
EFT14809	30/09/2022	Out of Town Water Supply - Dig out 3 x sumps for drilling pad.	1		770.55
INV 0000795	25/08/2022	Out of Town Water Supply - Dig out 3 x sumps for drilling pad.	1	570.90	
INV 0000804	19/09/2022	Out of Town Water Supply Project - Clear overburden soil from drill pad with Loader	1	199.65	
Workwear Group					
EFT14810	30/09/2022	Works Staff Uniforms for J Walker & N McGlade	1		245.40
INV 14303599	09/09/2022	Works Staff Uniforms for J Walker & N McGlade	1	245.40	
Eastern Gascoyne Gymkhana Club					
EFT14811	30/09/2022	Community Donation Eastern Gasocyne Gymkhana Club	1		1,000.00
INV 2022-4	31/08/2022	Community Donation Eastern Gasocyne Gymkhana Club	1	1,000.00	
Storytowns Pty Ltd					
EFT14812	30/09/2022	Deposit Storytown Podcast Tour	1		838.20
INV INV-0089	16/08/2022	Deposit Storytown Podcast Tour	1	838.20	
Commonwealth Mastercard					
EFT14822	30/09/2022	Drop Box - Increase Drop Box storgae from 2GB to 2TB for Manager Finance & Corporate Services.	1		647.96
INV GU156	30/08/2022	Department of Transport - Vehicle Plate GU156 Registration until 31st July 2022 (P121 Roller)	1	76.05	
INV 1965786735	03/09/2022	Apple - iCloud 50gb Data Storage - Monthly Fee September 2022	1	1.49	
INV WV1N74C8	05/09/2022	Drop Box - Increase Drop Box storgae from 2GB to 2TB for Manager Finance & Corporate Services.	1	184.67	
INV D4211104	07/09/2022	Working With Children Check Fee - WWC required for CSOA position (C. Walker).	1	87.00	
INV 1696214-00	16/09/2022	Truck Centre (WA) Pty Ltd - P111 Mack Truck - Supply Parts	1	73.80	
INV 4610620829	20/09/2022	Eventbrite - Online Conference Registration for FACET Workshop on Dark Skies and Natural Phenomena, held on 28/09/2022.	1	100.00	
INV 5924898	22/09/2022	SkyMesh - Additional data allowance service for both CRC and Admin Offices for period: 22.09.2022 to 21.10.2022	1	124.95	
Activ8me					
EFT14829	26/09/2022	CEO Residential Internet Service for period 08.09.2022 to 07.10.2022	1		154.95
INV 3863713	08/09/2022	CEO Residential Internet Service for period 08.09.2022 to 07.10.2022	1	154.95	
Activ8me					
EFT14830	28/09/2022	Office Administration Internet for period 13.09.2021 to 12.10.2022	1		129.95

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Activ8me					
INV 3872089	13/09/2022	Office Administration Internet for period 13.09.2021 to 12.10.2022	1	129.95	
SUPER DIRECTIONS FUND					
DD9951.1	14/09/2022	Superannuation contributions	1		286.38
INV SUPER	14/09/2022	Superannuation contributions	1	286.38	
HOSTPLUS					
DD9951.2	14/09/2022	Superannuation contributions	1		396.17
INV SUPER	14/09/2022	Superannuation contributions	1	396.17	
The Trustee For Aware Super					
DD9951.3	14/09/2022	Superannuation contributions	1		5,880.33
INV DEDUCTIO	14/09/2022	Payroll deductions	1	647.63	
INV DEDUCTIO	14/09/2022	Payroll deductions	1	300.00	
INV DEDUCTIO	14/09/2022	Payroll deductions	1	277.02	
INV DEDUCTIO	14/09/2022	Payroll deductions	1	153.72	
INV SUPER	14/09/2022	Superannuation contributions	1	4,501.96	
Australian Retirement Trusts					
DD9951.4	14/09/2022	Superannuation contributions	1		670.19
INV DEDUCTIO	14/09/2022	Payroll deductions	1	163.46	
INV SUPER	14/09/2022	Superannuation contributions	1	506.73	
MLC Masterkey Super					
DD9951.5	14/09/2022	Superannuation contributions	1		827.92
INV DEDUCTIO	14/09/2022	Payroll deductions	1	201.93	
INV SUPER	14/09/2022	Superannuation contributions	1	625.99	
ANZ SMART CHOICE SUPER					
DD9951.6	14/09/2022	Superannuation contributions	1		394.35
INV DEDUCTIO	14/09/2022	Payroll deductions	1	96.18	
INV SUPER	14/09/2022	Superannuation contributions	1	298.17	
Australian Super					
DD9951.7	14/09/2022	Superannuation contributions	1		266.46
INV SUPER	14/09/2022	Superannuation contributions	1	266.46	
AMP Flexible Super					
DD9951.8	14/09/2022	Superannuation contributions	1		677.91
INV SUPER	14/09/2022	Superannuation contributions	1	677.91	
NGS Super					

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NGS Super					
DD9951.9	14/09/2022	Superannuation contributions	1		350.17
INV SUPER	14/09/2022	Superannuation contributions	1	350.17	
Department of Transport (AGENT CHARGES)					
DD9954.1	08/09/2022	Motor Vehicle License fees - CRC Collections for period 06.09.2022	1		268.00
INV 19833	06/09/2022	Motor Vehicle License fees - CRC Collections for period 06.09.2022	1	142.70	
INV 19834	06/09/2022	Motor Vehicle License fees - CRC Collections for period 06.09.2022	1	125.30	
Wa Treasury Corporation					
DD9954.2	08/09/2022	Repayment of Principal and Interest on Loan 28	1		33,533.60
INV LOAN 28	07/09/2022	Repayment of Principal and Interest on Loan 28	1	33,533.60	
Department of Transport (AGENT CHARGES)					
DD9962.1	16/09/2022	Motor Vehicle License fees - CRC Collections for period 14.09.2022	1		86.90
INV 19876	14/09/2022	Motor Vehicle License fees - CRC Collections for period 14.09.2022	1	86.90	
SUPER DIRECTIONS FUND					
DD9970.1	28/09/2022	Superannuation contributions	1		286.37
INV SUPER	28/09/2022	Superannuation contributions	1	286.37	
Colonial First State					
DD9970.2	28/09/2022	Superannuation contributions	1		58.80
INV SUPER	28/09/2022	Superannuation contributions	1	58.80	
HOSTPLUS					
DD9970.3	28/09/2022	Superannuation contributions	1		427.35
INV SUPER	28/09/2022	Superannuation contributions	1	427.35	
The Trustee For Aware Super					
DD9970.4	28/09/2022	Superannuation contributions	1		5,762.53
INV DEDUCTIO	28/09/2022	Payroll deductions	1	647.63	
INV DEDUCTIO	28/09/2022	Payroll deductions	1	300.00	
INV DEDUCTIO	28/09/2022	Payroll deductions	1	277.02	
INV DEDUCTIO	28/09/2022	Payroll deductions	1	153.72	
INV SUPER	28/09/2022	Superannuation contributions	1	4,384.16	
Australian Retirement Trusts					
DD9970.5	28/09/2022	Superannuation contributions	1		541.45
INV DEDUCTIO	28/09/2022	Payroll deductions	1	132.06	
INV SUPER	28/09/2022	Superannuation contributions	1	409.39	
MLC Masterkey Super					

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MLC Masterkey Super					
DD9970.6	28/09/2022	Superannuation contributions	1		653.62
INV DEDUCTIO	28/09/2022	Payroll deductions	1	159.42	
INV SUPER	28/09/2022	Superannuation contributions	1	494.20	
ANZ SMART CHOICE SUPER					
DD9970.7	28/09/2022	Superannuation contributions	1		311.32
INV DEDUCTIO	28/09/2022	Payroll deductions	1	75.93	
INV SUPER	28/09/2022	Superannuation contributions	1	235.39	
Australian Super					
DD9970.8	28/09/2022	Superannuation contributions	1		276.28
INV SUPER	28/09/2022	Superannuation contributions	1	276.28	
AMP Flexible Super					
DD9970.9	28/09/2022	Superannuation contributions	1		677.91
INV SUPER	28/09/2022	Superannuation contributions	1	677.91	
CBUS					
DD9951.10	14/09/2022	Superannuation contributions	1		308.94
INV SUPER	14/09/2022	Superannuation contributions	1	308.94	
NGS Super					
DD9970.10	28/09/2022	Superannuation contributions	1		350.17
INV SUPER	28/09/2022	Superannuation contributions	1	350.17	
CBUS					
DD9970.11	28/09/2022	Superannuation contributions	1		243.90
INV SUPER	28/09/2022	Superannuation contributions	1	243.90	

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Cheque /EFT	Name	Bank	INV	
No	Date	Code	Amount	Amount

TOTAL INVOICES BY PAYMENT TYPE

Direct Debit / BPAY	53,537.02
EFT	1,259,719.97

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	1,313,256.99
TOTAL		1,313,256.99
TOTAL CREDIT NOTES		0.00
TOTAL PAYMENTS LESS CREDIT NOTES		1,313,256.99

Date: 21/10/2022

SHIRE OF UPPER GASCOYNE



Time 7:48 AM

Shire Legal Expenses for the Period 01/09/2022 to 30/09/2022

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
NIL Expenditure to report for Legal Expenses during the Period 01/09/2022 to 30/09/2022				0.00
Total Running Balance for Legal Services provided from 1st July 2022 to 30th June 2023				1,484.70

Date: 21/10/2022

SHIRE OF UPPER GASCOYNE

Time 7:48 AM

Shire Rates Debt Collection Expenses for the Period 01/09/2022 to 30/09/2022

Invoice Date	Creditor	Invoice No.	Invoice Description	Invoice Amount
20/09/2022	Kennedy Vinciullo	1011	Rates Debt Recovery - Administration Preparation for Court Proceedings	302.50
Total Expenditure to report for Rates Debt Collection during the Period 01/09/2022 to 30/09/2022				302.50
Total Running Balance for Debt Collection Services provided from 1st July 2022 to 30th June 2023				1,258.00

APPENDIX 2

(Monthly Financial Report for September 2022)



Shire of Upper Gascoyne

Lot 4 Scott Street

Gascoyne Junction WA 6705

T +61 (0) 8 9943 0988

www.uppergascoyne.wa.gov.au

SHIRE OF UPPER GASCOYNE

MONTHLY FINANCIAL REPORT

For the Period Ending 30 September 2022

RSM Australia Pty Ltd

Level 1, 12 Bayly Street Geraldton WA 6530

PO Box 61 Geraldton WA 6531

T +61 (0) 8 9920 7400

F +61 (0) 8 9920 7450

www.rsm.com.au

Compilation Report

To the Council

Shire of Upper Gascoyne

Scope

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

The responsibility of the Shire

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

Our responsibility

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Upper Gascoyne, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Upper Gascoyne and the purpose identified above. We do not accept responsibility to any other person for the content of the report.



Signed at GERALDTON

Date 20th October 2022

RSM Australia Pty Ltd
Chartered Accountants

THE POWER OF BEING UNDERSTOOD

AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd PO Box 106 32 3071 Adelaide Practice Trust ABN 65 619 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 September 2022
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SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 September 2022
EXECUTIVE SUMMARY

Statement of Financial Activity

Statements are presented on page 8 showing a surplus as at 30 September 2022 of \$1,433,949

Significant Revenue and Expenditure

	Collected / Completed %	Annual Budget \$	YTD Budget \$	YTD Actual \$
Significant Projects				
Out of Town Water Supply Project	0%	1,365,731	341,433	2,738
RRG - Landor Meeka Bitumen Seal	37%	995,505	245,097	372,361
Bridges Renewal Program- Concrete Crossing: Dalgety	0%	611,505	-	-
Blackspot - Mt Sandiman Hill Realignment	0%	254,192	62,526	50
	12%	3,226,933	649,056	375,149
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	5%	14,018,431	3,675,268	671,819
Non-operating Grants, Subsidies and Contributions	17%	4,214,642	1,156,062	707,780
	8%	18,233,073	4,831,330	1,379,599
Rates Levied	99%	1,254,149	1,247,791	1,245,356

% - Compares current YTD actuals to the Annual Budget

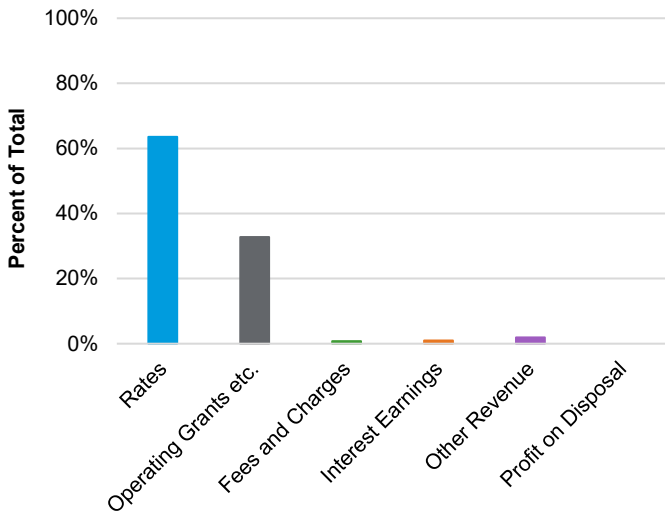
Financial Position

Account	Difference to Prior Year %	Current Year 30 Sep 22 \$	Prior Year 30 Sep 21 \$
Adjusted Net Current Assets	48%	1,433,947	(2,974,546)
Cash and Equivalent - Unrestricted	248%	2,106,040	848,480
Cash and Equivalent - Restricted	114%	2,436,747	2,137,289
Receivables - Rates	291%	1,061,231	365,265
Receivables - Other	90%	155,342	173,283
Payables	59%	(2,874,880)	(4,851,080)

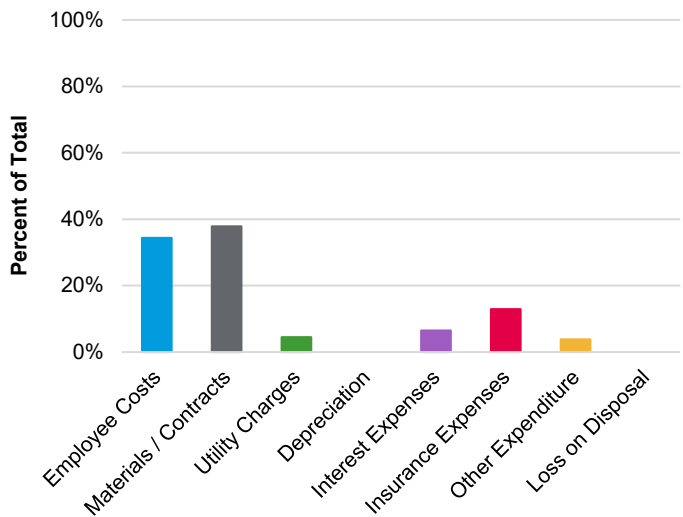
% - Compares current YTD actuals to prior year actuals

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 September 2022
SUMMARY GRAPHS - OPERATING

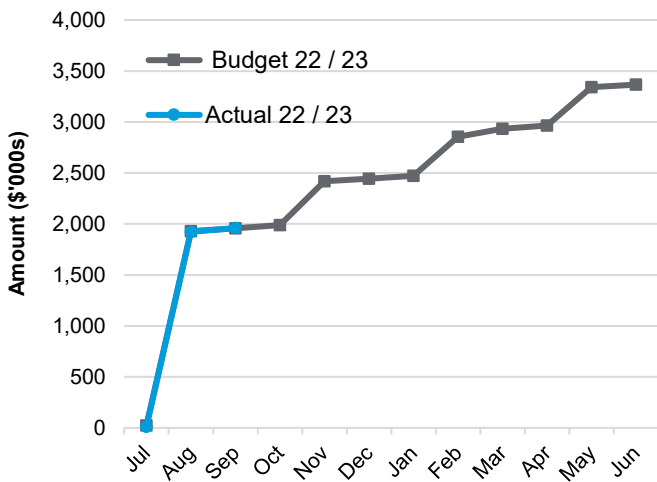
Operating Income (exc. Flood Damage)



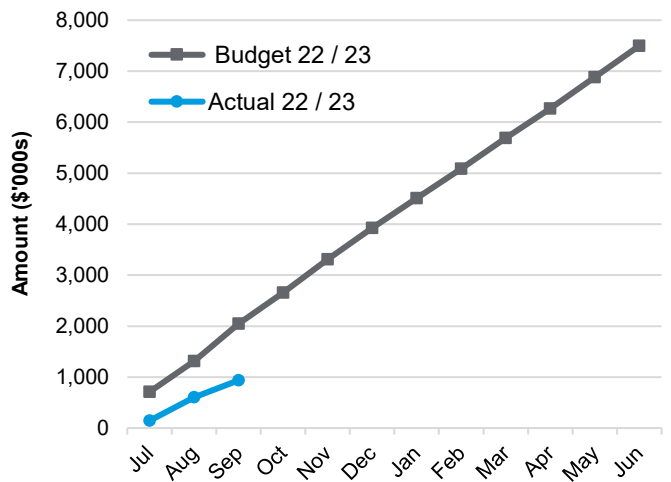
Operating Expenditure (exc. Flood Damage)



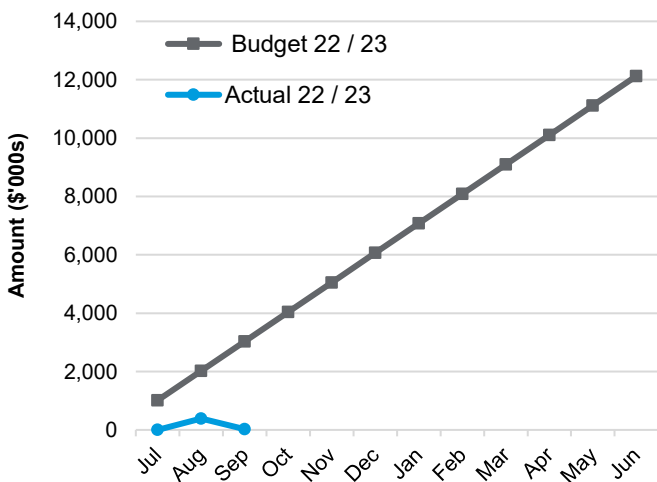
Operating Revenues (exc. Flood Damage)



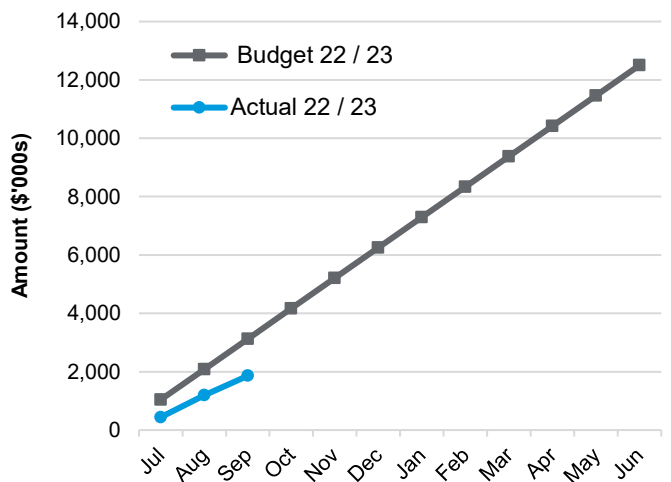
Operating Expenses (exc. Flood Damage)



Flood Damage Revenue

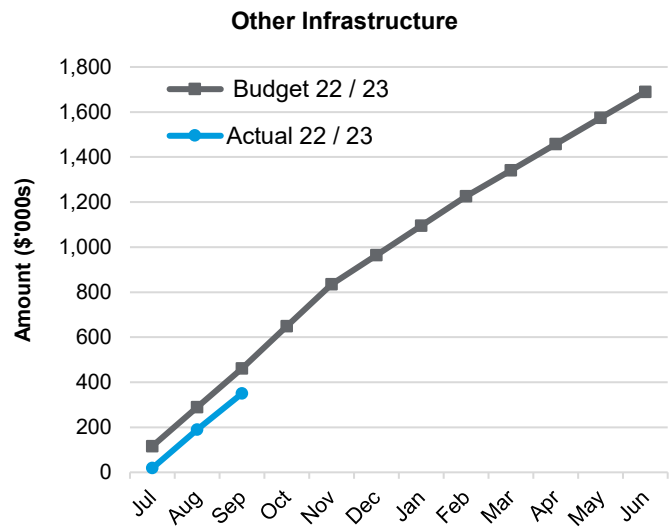
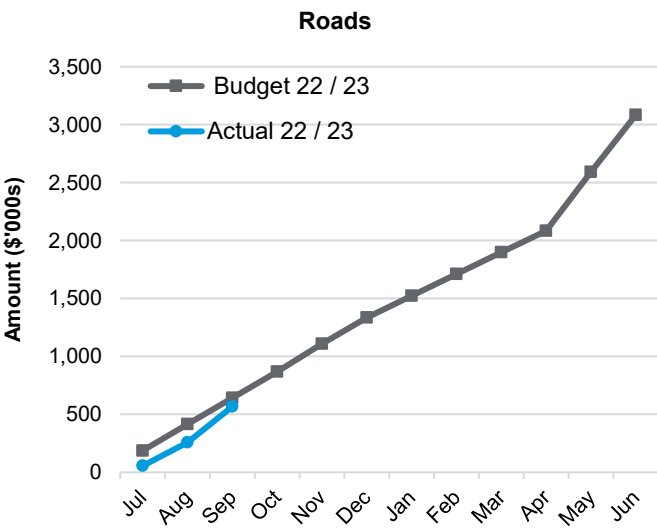
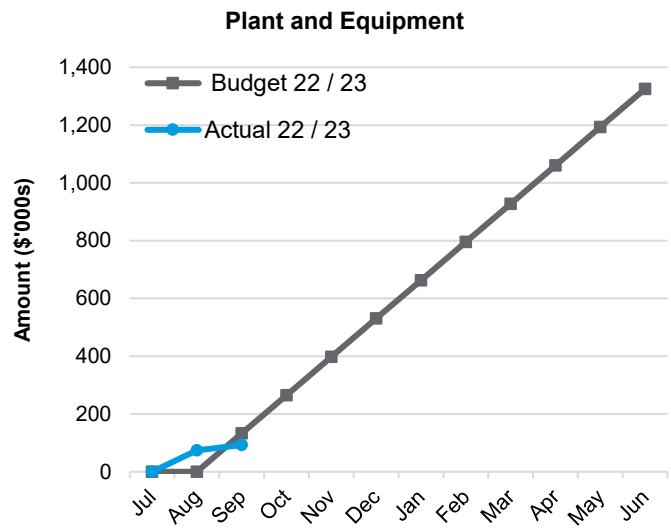
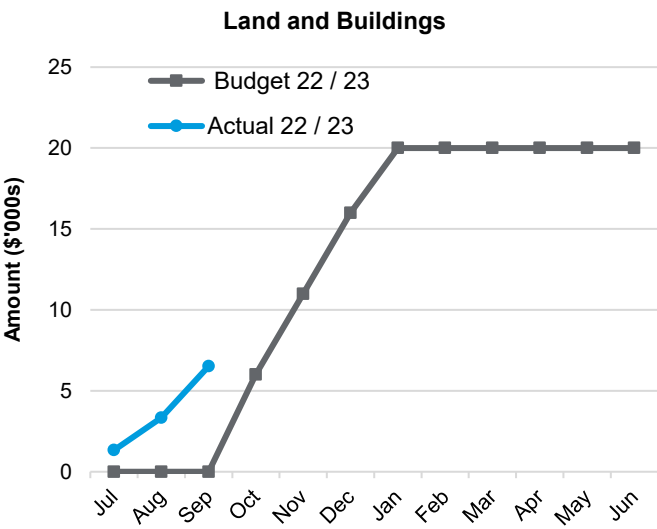
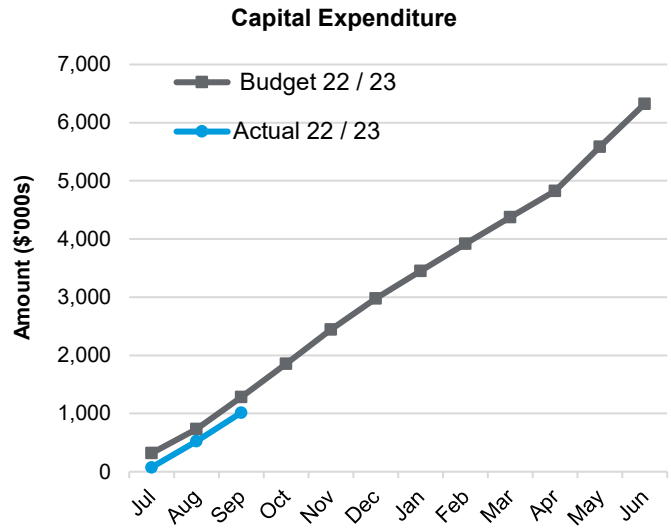
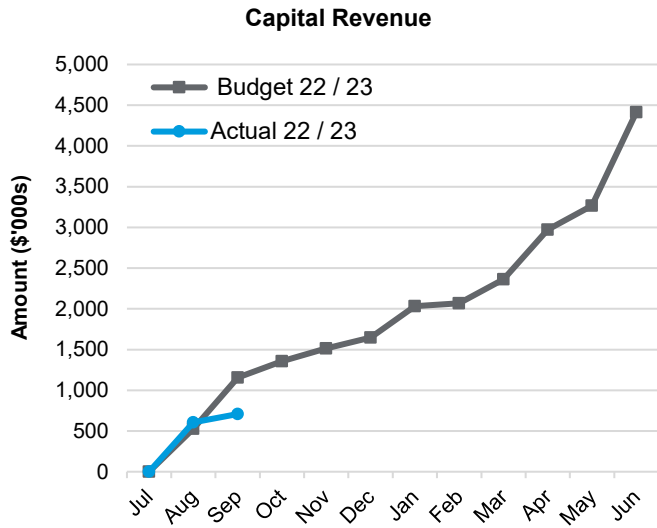


Flood Damage Expenses



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 September 2022
SUMMARY GRAPHS - CAPITAL



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 30 September 2022

NATURE OR TYPE

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %	Var
Revenue							
Rates	10	1,254,149	1,247,791	1,245,356	(2,435)	(0%)	
Grants, Subsidies and Contributions	12(a)	1,890,316	643,240	642,023	(1,217)	(0%)	
Fees and Charges		33,582	18,932	15,202	(3,730)	(20%)	
Interest Earnings		11,000	2,552	19,136	16,584	650%	
Other Revenue		176,062	44,049	37,691	(6,358)	(14%)	
		3,365,109	1,956,564	1,959,408			
Expenses							
Employee Costs		(1,419,407)	(328,884)	(321,963)	6,921	2%	
Materials and Contracts		(2,135,057)	(535,616)	(354,480)	181,136	34%	▲
Utility Charges		(168,483)	(33,196)	(42,095)	(8,899)	(27%)	
Depreciation on Non-current Assets		(3,233,745)	(808,437)	-	808,437	100%	▲
Interest Expenses		(185,672)	(50,047)	(60,862)	(10,815)	(22%)	
Insurance Expenses		(280,527)	(275,350)	(121,025)	154,325	56%	▲
Other Expenditure		(82,800)	(21,795)	(35,844)	(14,049)	(64%)	
		(7,505,691)	(2,053,325)	(936,270)			
Other Income and Expenses							
Grants, Subsidies and Contributions	12(b)	4,214,642	1,156,062	707,780	(448,282)	(39%)	▼
Profit on Disposal of Assets	8	1,154	-	-	-		
(Loss) on Disposal of Assets	8	(22,591)	-	-	-		
		4,193,205	1,156,062	707,780			
Flood Damage							
Reimbursements	12(c)	12,128,115	3,032,028	29,797	(3,002,232)	(99%)	▼
Materials and Contracts		(12,502,115)	(3,125,529)	(1,859,244)	1,266,285	41%	▲
		(374,000)	(93,501)	(1,829,448)			
Net Result							
		(321,377)	965,800	(98,529)			

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 30 September 2022
REPORTING PROGRAM

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Revenue						
Governance		12,000	3,000	9,993	6,993	233%
General Purpose Funding		2,378,823	1,528,763	1,541,661	12,898	1%
Law, Order and Public Safety		29,131	8,272	12,015	3,743	45%
Health		1,000	249	483	234	94%
Education and Welfare		144,776	7,689	13,797	6,108	79%
Community Amenities		5,760	5,760	4,425	(1,335)	(23%)
Recreation and Culture		15,100	3,627	491	(3,136)	(86%)
Transport		620,605	355,814	354,076	(1,738)	(0%)
Economic Services		91,974	25,488	14,497	(10,991)	(43%)
Other Property and Services		65,940	17,902	7,970	(9,932)	(55%)
		3,365,109	1,956,564	1,959,408		
Expenses						
Governance		(673,980)	(191,246)	(104,243)	87,003	45%
General Purpose Funding		(232,926)	(61,392)	(80,394)	(19,002)	(31%)
Law, Order and Public Safety		(137,070)	(37,890)	(18,319)	19,571	52%
Health		(28,907)	(7,116)	(5,682)	1,434	20%
Education and Welfare		(581,844)	(143,125)	(74,518)	68,607	48%
Housing		(272,065)	(81,172)	(72,407)	8,765	11%
Community Amenities		(100,079)	(20,592)	(18,326)	2,266	11%
Recreation and Culture		(379,967)	(106,037)	(95,897)	10,140	10%
Transport		(4,308,103)	(1,111,899)	(472,914)	638,985	57%
Economic Services		(720,110)	(195,113)	(86,921)	108,192	55%
Other Property and Services		(70,640)	(97,743)	93,350	191,093	196%
		(7,505,691)	(2,053,325)	(936,270)		
Other Income and Expenses						
Grants, Subsidies and Contributions	12(b)	4,214,642	1,156,062	707,780	(448,282)	(39%)
Profit on Disposal of Assets	8	1,154	-	-	-	
(Loss) on Disposal of Assets	8	(22,591)	-	-	-	
		4,193,205	1,156,062	707,780		
Flood Damage - Transport						
Reimbursements	12(c)	12,128,115	3,032,028	29,797	(3,002,232)	99%
Materials and Contracts		(12,502,115)	(3,125,529)	(1,859,244)	1,266,285	41%
		(374,000)	(93,501)	(1,829,448)		
Net Result						
		(321,377)	965,800	(98,529)		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
RATE SETTING STATEMENT
For the Period Ending 30 September 2022

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var* (b) - (a)	Var* (b) - (a) / (a)	Var
		\$	\$	\$	\$	%	
Opening Funding Surplus / (Deficit)	3	2,789,186	2,789,186	2,591,240			
Revenue from Operating Activities							
Grants, Subsidies and Contributions		14,018,431	3,675,268	671,819	(3,003,449)	(82%)	▼
Fees and Charges		33,582	18,932	15,202	(3,730)	(20%)	
Interest Earnings		11,000	2,552	19,136	16,584	650%	
Other Revenue		176,062	44,049	37,691	(6,358)	(14%)	
Profit on Disposal of Assets		1,154	-	-	-		
		14,240,229	3,740,801	743,849			
Expenditure from Operating Activities							
Employee Costs		(1,419,407)	(328,884)	(321,963)	6,921	2%	
Materials and Contracts		(14,637,172)	(3,661,145)	(2,213,724)	1,447,421	40%	▲
Utility Charges		(168,483)	(33,196)	(42,095)	(8,899)	(27%)	
Depreciation on Non-current Assets		(3,233,745)	(808,437)	-	808,437	100%	▲
Interest Expenses		(185,672)	(50,047)	(60,862)	(10,815)	(22%)	
Insurance Expenses		(280,527)	(275,350)	(121,025)	154,325	56%	▲
Other Expenditure		(82,800)	(21,795)	(35,844)	(14,049)	(64%)	
(Loss) on Disposal of Assets		(22,591)	-	-	-		
		(20,030,397)	(5,178,854)	(2,795,514)			
Excluded Non-cash Operating Activities							
Depreciation and Amortisation		3,233,745	808,437	-			
(Profit) / Loss on Asset Disposal		21,437	-	-			
Movement in Employee Provision Reserve		93,202	-	-			
Net Amount from Operating Activities		(2,441,784)	(629,616)	(2,051,665)			
Investing Activities							
Grants, Subsidies and Contributions	12(b)	4,214,642	1,156,062	707,780	(448,282)	(39%)	▼
Proceeds from Disposal of Assets	8	200,000	-	-	-		
Land and Buildings	9(a)	(160,530)	(4,612)	(6,516)	(1,904)	(41%)	
Plant and Equipment	9(b)	(1,343,389)	(335,847)	(92,585)	243,262	72%	▲
Furniture and Equipment	9(c)	(90,000)	(45,000)	-	45,000	100%	▲
Infrastructure Assets - Roads	9(d)	(3,084,202)	(641,177)	(566,733)	74,444	12%	▲
Infrastructure Assets - Other	9(e)	(1,823,653)	(503,101)	(350,016)	153,085	30%	▲
Net Amount from Investing Activities		(2,087,132)	(373,675)	(308,070)			
Financing Activities							
Repayment of Debentures	11	(126,841)	(41,222)	(41,222)	-	0%	
		(6,791)	-	(1,690)			
Principal payments of finance lease payments							
Transfer from Reserves	7	967,728	-	-	-		
Transfer to Reserves	7	(348,515)	-	-	-		
Net Amount from Financing Activities		485,581	(41,222)	(42,912)			
Surplus / (Deficit) before Rates		(1,254,149)	1,744,672	188,593			
Total Amount raised from Rates		1,254,149	1,247,791	1,245,356	(2,435)	0%	
Closing Surplus / (Deficit)	3	-	2,992,463	1,433,949			

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF CAPITAL ACQUISITIONS AND FUNDING
For the Period Ending 30 September 2022
CAPITAL ACQUISITIONS AND FUNDING

Asset Group	Note	Annual Budget \$	YTD Actual Total \$	Var \$
Land and Buildings	9(a)	160,530	6,516	(154,014)
Plant and Equipment	9(b)	1,343,389	92,585	(1,250,804)
Furniture and Equipment	9(c)	90,000	-	(90,000)
Infrastructure Assets - Roads	9(d)	3,084,202	566,733	(2,517,469)
Infrastructure Assets - Other	9(e)	1,823,653	350,016	(1,473,637)
Total Capital Expenditure		<u>6,501,774</u>	<u>1,015,850</u>	(5,485,924)
Capital Acquisitions Funded by:				
Capital Grants and Contributions		4,214,642	627,539	(3,587,103)
Borrowings		-	-	-
Other (Disposals and C/Fwd)		200,000	-	(200,000)
Council Contribution - Reserves		850,000	-	(850,000)
Council Contribution - Operations		1,237,132	388,311	(848,821)
Total Capital Acquisitions Funding		<u>6,501,774</u>	<u>1,015,850</u>	

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

1. SIGNIFICANT ACCOUNTING POLICIES

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

The material variance adopted by the Shire of Upper Gascoyne for the 2022/23 year is \$25,000 or 10%, whichever is greater. Items considered to be of material variance are disclosed in Note 2.

The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation. The preparation also requires management to make judgements, estimates and assumptions which effect the application of policies and the reported amounts in the statements and notes. These estimated figures are based on historical experience or other factors believed to be reasonable under the circumstances. Therefore, the actual results may differ from these reported amounts.

Actual and Budget comparatives are presented in year to date format unless otherwise stated.

Preparation

Prepared by: Kate Peacock
Reviewed by: Travis Bate
Date prepared: 20 Oct 22

(a) Basis of Preparation

The following financial statements are special purpose financial statements that have been prepared in accordance with the Australian Accounting Standards, Authoritative Interpretations, the *Local Government Act 1995*, and regulations, within the context in which they relate to local governments and not-for-profit entities.

With the exception of the rate setting information, the following report has been prepared on an accrual basis with balances measured at historical cost unless subject to fair value adjustments. Items subject to fair value adjustments include certain non-current assets, financial assets, and financial liabilities. Items such as assets, liabilities, equity, income and expenses have been recognised in accordance with the definitions and recognition criteria set out in the Framework for the Preparation and Presentation of Financial Statements.

These financial statements comply with, and supersede, the Australian Accounting Standards with the *Local Government (Financial Management) Regulations 1996* where applicable. Further information is provided in Note 1(i).

The functional and presentation currency of the report is Australian dollars.

(b) The Local Government Reporting Entity

The Australian Accounting Standards define local government as a reporting entity which can be a single entity or a group comprising a parent and all its subsidiaries. All funds controlled by the Shire in order to provide its services have formed part of the following report. Transactions and balances related to these controlled funds, such as transfers to and from reserves, were eliminated during the preparation of the report.

Funds held in Trust, which are controlled but not owned by the Shire, do not form part of the financial statements. Further information on the Shire funds in Trust are provided in Note 5.

(c) Rounding of Amounts

The Shire is an entity to which the *Local Government (Financial Management) Regulations 1996* applies and, accordingly amounts in the financial report have been rounded to the dollar except for amounts shown as a rate in the dollar. Where total assets exceed \$10,000,000 in the prior audited annual financial report, the amounts may be rounded to the nearest \$1,000.

(d) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST where applicable.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(e) Cash and Cash Equivalents

Cash and cash equivalents normally include cash on hand, bonds and deposits, overdrafts, excess rates, unspent grant funds, on call deposits, and term deposits with maturities equal to or less than three months. Cash and cash equivalents are typically characterised as highly liquid investments with little risk of experiencing material changes in value. Further information is provided in Note 1(f).

(f) Financial Instruments

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cash flows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at fair value through profit and loss

The Shire classifies the following financial assets at fair value through profit and loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Shire has not elected to recognise fair value gains and losses through other comprehensive income.

Financial liabilities

Financial liabilities are recognised at fair value when the Shire becomes a party to the contractual provisions to the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through the provision of goods and services to customers but also incorporate other types of contractual monetary assets.

After initial recognition these are measured at amortised cost using the effective interest method, less provision for impairment. Any change in their value is recognised in the statement of comprehensive income.

In some circumstances, the Shire renegotiates repayment terms with customers which may lead to changes in the timing of the payments, the Shire does not necessarily consider the balance to be impaired, however assessment is made on a case-by-case basis.

Impairment of Financial Assets

At the end of the annual reporting period the Shire assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired.

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial assets original effective interest rate.

Impairment of loans and receivables are reduced through the use of an allowance account, all other impairment losses on financial assets at amortised cost are taken directly to the asset. Subsequent recoveries of amounts previously written off are credited against other expenses in the statement of comprehensive income.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs related to completion and its sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Shire's intentions to release for sale.

(h) Fixed Assets

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial recognition and measurement between mandatory revaluation dates

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework.

Revaluation

The fair value of Land, Buildings, Infrastructure and Investment Properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Shire.

At the end of each period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires Land, Buildings, Infrastructure, Investment Properties and Vested Improvements to be shown at fair value.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Fixed Assets (Continued)

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land under roads

As a result of amendments to the *Local Government (Financial Management) Regulations 1996*, effective from 1 July 2019, vested land, including land under roads, are treated as right-of-use assets measured at zero cost. Therefore, the previous inconsistency with AASB 1051 in respect of non-recognition of land under roads acquired on or after 1 July 2008 has been removed, even though measurement at zero cost means that land under roads is still not included in the statement of financial position.

Vested improvements from 1 July 2019

The measurement of vested improvements at fair value in accordance with *Local Government (Financial Management) Regulation 17A(2)(iv)* is a departure from AASB 16 which would have required the Shire to measure the vested improvements as part of the related right-of-use assets at zero cost.

(i) Depreciation of Non-current Assets

Fixed assets, excluding freehold land, are depreciated on a straight-line basis over the asset's useful life to Shire, commencing when the asset is ready for use. The estimated useful lives used for each class of depreciable asset are shown below in years:

Asset	Years
Buildings	20 to 50 years
Furniture and equipment	1 to 20 years
Plant and equipment	1 to 25 years
Other infrastructure	5 to 50 years
Sealed roads and streets	
formation	not depreciated
pavement	39 years
seal	20 years
Gravel Roads	
formation	not depreciated
pavement	28 years
Formed subgrade	not depreciated
Unformed subgrade	not depreciated
Killilli Bridge	100 years
Footpaths - slab	40 years
Drainage	30 - 108 years

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

Land Under Local Government Control

Regulation 16 in the *Local Government (Financial Management) Regulations 1996* prohibit certain assets to be included in the financial report of a local government and require other assets to be included. The regulation therefore supersedes the reporting requirements of AASB 1051 *Land Under Roads (p.15)* and AASB 116 *Property, Plant and Equipment (p.7)*.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Trade and Other Payables

Trade and other payables are unpaid current liabilities owed for goods and services provided to the Shire prior to the end of the financial year. The amounts are unsecured and are normally paid within 30 days of recognition.

(k) Employee Benefits

Provision is made for the Shire's liability for employee benefits arising from services rendered by employees to the end of the annual reporting period. Employee benefits that are expected to be wholly settled within one year are measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cash flows are discounted using market yields on 10 year Australia Government Bonds. Changes in the measurement of the liability are recognised in the statement of comprehensive income.

(l) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. Subsequent measurement is at amortised cost using the effective interest method. The annual government guarantee fee is expensed in the year incurred.

Borrowings are classified as current liabilities unless the Shire has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset are capitalised as part of the cost of that asset. All other borrowing costs are recognised as an expense in the period in which they are incurred.

(m) Provisions

Provisions are recognised when: The Shire has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(n) Contract Liabilities

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

With respect to transfers for recognisable non-financial assets, contract liabilities represent performance obligations which are not yet satisfied.

Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

(o) Current and Non-current Classification

The report classifies current and non-current balances as defined by the *Local Government (Financial Management) Regulations 1996*, *AASB 101 Presentation of Financial Statements*, or by another applicable regulation or interpretation.

(p) Nature or Type Classifications

Rates

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications (Continued)

Non-operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Utilities (Gas, Electricity, Water, etc.)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposal

Loss on the disposal of fixed assets.

Depreciation on Non-current Assets

Depreciation expense raised on all classes of assets.

Interest Expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Program Classifications (Function / Activity)

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and rate payers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue. Costs incurred in obtaining general purpose funding (rates and general purpose grants), including costs of property valuations and rates assessments and collections.

LAW, ORDER AND PUBLIC SAFETY

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Control the quality of food and water. Environmental Health Officer twice per year.

Provide a range of appropriate services via the Community Resource Centre.

HOUSING

Provide housing for staff.

COMMUNITY AMENITIES

Rubbish collection services, operation of rubbish disposal sites, litter control, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Maintenance of public use buildings and areas including various sporting facilities. Provision and maintenance of parks, gardens

TRANSPORT

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting, etc.

ECONOMIC SERVICES

Tourism and area promotion. Building Control.

OTHER PROPERTY AND SERVICES

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Revenue Recognition Policy

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns / Refunds / Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of revenue recognition
Rates	General Rates.	Over time	Payment dates adopted by Council during the year.	None.	Adopted by council annually.	When taxable event occurs.	Not applicable.	When rates notice is issued.
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services.	Over time	Fixed terms transfer of funds based on agreed milestones and reporting.	Contract obligation if project not complete.	Set by mutual agreement with the customer.	Based on the progress of works to match performance obligations.	Returns limited to repayment of transaction price of terms breached.	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared.
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government.	Over time	Fixed terms transfer of funds based on agreed milestones and reporting.	Contract obligation if project not complete.	Set by mutual agreement with the customer.	Based on the progress of works to match performance obligations.	Returns limited to repayment of transaction price of terms breached.	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared.
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable.	Not applicable.	Cash received.	On receipt of funds.	Not applicable.	When assets are controlled.
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue.	None.	Set by State legislation or limited by legislation to the cost of provision.	Based on timing of issue of the associated rights.	No refunds.	On payment and issue of the licence, registration or approval.
Other inspections.	Regulatory Food, Health and Safety.	Single point in time.	Full payment prior to inspection.	None.	Set by State legislation or limited by legislation to the cost of provision.	Applied fully on timing of inspection .	Not applicable.	Revenue recognised after inspection event occurs.
Waste management collections.	Kerbside collection service.	Over time.	Payment on an annual basis in advance.	None.	Adopted by council annually.	Apportioned equally across the collection period.	Not applicable.	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees.	Waste treatment, recycling and disposal service at disposal sites.	Single point in time.	Payment in advance at gate or on normal trading terms if credit provided .	None.	Adopted by council annually.	Based on timing of entry to facility.	Not applicable.	On entry to facility .
Property hire and entry.	Use of halls and facilities.	Single point in time.	In full in advance.	Refund if event cancelled within 7 days.	Adopted by council annually.	Based on timing of entry to facility.	Returns limited to repayment of transaction price.	On entry or at conclusion of hire.
Fees and charges for other goods and services.	Cemetery services, library fees, reinstatements and private works	Single point in time.	Payment in full in advance.	None.	Adopted by council annually.	Applied fully based on timing of provision .	Not applicable.	Output method based on provision of service or completion of works.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

2. EXPLANATION OF MATERIAL VARIANCES

(a) Operating Revenues / Sources

	30 Sep 22		Budget to Actual YTD %	Budget to Actual YTD \$	Explanation
	YTD Actual \$	YTD Budget \$			
					Favourable / (Unfavourable)
Operating Grants, Subsidies and Contributions	671,819	3,675,268	(82%)	(3,003,449)	<i>Timing variance at this period end date due to receipt of Flood Damage claim revenue.</i>
Non Operating Grants, Subsidies and Contributions	707,780	1,156,062	(39%)	(448,282)	<i>Received less than anticipated income for Capital Projects at this period end date.</i>

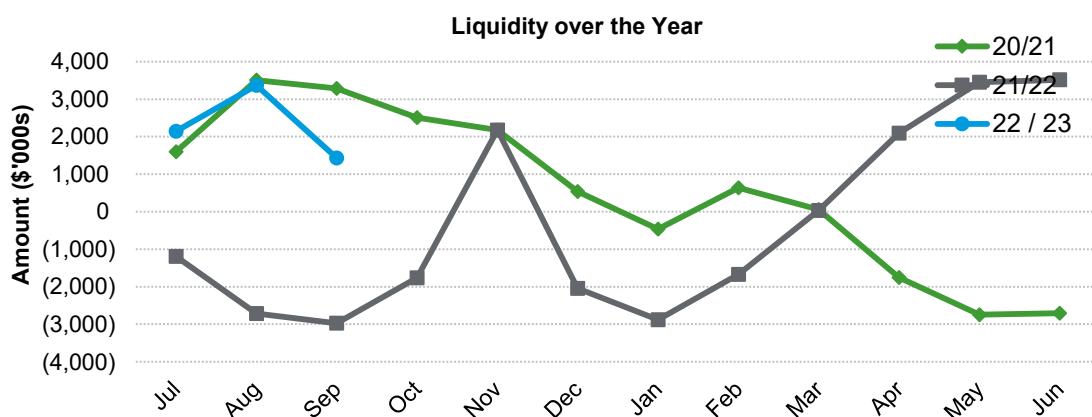
(b) (Expenses) / (Applications)

	30 Sep 22		Budget to Actual YTD %	Budget to Actual YTD \$	Explanation
	YTD Actual \$	YTD Budget \$			
					Favourable / (Unfavourable)
Materials and Contracts	(2,213,724)	(3,661,145)	40%	1,447,421	<i>Timing variance at this period end date, predominately driven by Flood Damage expenditure.</i>
Depreciation on Non-current Assets	-	(808,437)	100%	808,437	<i>Depreciation not yet applied for 2022/23 - waiting for the finalisation of the 2021/22 Audit.</i>
Insurance Expenses	(121,025)	(275,350)	56%	154,325	<i>Timing variance only - second instalments for Insurance Premiums due to be posted in October.</i>

SHIRE OF UPPER GASCOYNE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 30 September 2022

3. NET CURRENT FUNDING POSITION

	Note	Current Month 30 Sep 22	Prior Year Closing 30 Jun 22	This Time Last Year 30 Sep 21
Current Assets				
Cash Unrestricted	4	4,991,419	7,216,747	3,916,368
Cash Restricted	4	2,436,747	2,436,574	2,137,289
Receivables - Rates	6(a)	1,061,231	51,923	365,265
Receivables - Other	6(b)	155,342	521,054	173,283
Interest / ATO Receivable		133,489	66	211,209
Provision for Doubtful Debts		(119,882)	(119,882)	(116,443)
Accrued Income		-	-	-
Contract Assets		638,599	1,715,110	-
Inventories		135,451	135,451	103,485
Total Current Assets		9,432,396	11,957,042	6,790,456
Current Liabilities				
Sundry Creditors		(731,381)	(1,056,991)	(2,340,659)
Revenue Received in Advance		(936,074)	(1,089,268)	(213)
Obligations / ARWC		-	-	(1,950,678)
Deposits and Bonds		(50,642)	(50,642)	(100,642)
GST Payable		(2,075)	-	(119,443)
PAYG Withholding Tax		(48,294)	-	(44,585)
Loan Liability		(85,619)	(126,842)	(83,451)
Accrued Expenses		-	(980,230)	-
Accrued Salaries and Wages		-	(33,704)	-
Accrued Time in Lieu		(8,219)	(3,635)	(3,461)
Overdraft	4	(2,885,379)	(2,814,946)	(3,067,888)
Lease Liability		(5,003)	(6,693)	-
Contract Liabilities		(730,849)	(730,849)	-
Total Payables		(5,483,536)	(6,893,802)	(7,711,020)
Provisions		(276,724)	(276,724)	(207,948)
Total Current Liabilities		(5,760,260)	(7,170,526)	(7,918,968)
Less: Cash Reserves	7	(2,436,485)	(2,436,485)	(2,036,647)
Less: Land Held for Resale		(2,500)	(2,500)	(2,500)
Add: Loan Principal (Current)		85,619	126,842	83,451
Add: Employee Leave Reserve	7	97,474	97,474	109,662
Add: Movement in Employee Leave Reserve		12,700	12,700	-
Add: Current Portion of Lease Liability		5,003	6,693	-
Net Funding Position		1,433,947	2,591,240	(2,974,546)



SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

4. CASH AND FINANCIAL ASSETS

	Unrestricted	Restricted	Trust	Total	Institution	Interest	Maturity
	\$	\$	\$	\$		Rate	Date
						%	
Cash and Cash Equivalents							
Cash on Hand	900			900	N/A	0.00	N/A
Municipal Fund	812,872			812,872	CBA	0.00	N/A
Online Saver	4,177,647			4,177,647	CBA	2.50	N/A
SUG Reserve Account		2,436,747		2,436,747	CBA	0.20	N/A
WANDRRA Account	(2,885,379)			(2,885,379)	CBA	1.10	N/A
Total Cash and Financial Assets	2,106,040	2,436,747	-	4,542,787			

Comments / Notes

No Financial Assets held at reporting date

5. TRUST FUND

Funds held at balance date over which the Shire has no control, and which are not included in the statements, are as follows:

Description	Opening Balance 01 Jul 22	Amount Received	Amount Paid	Closing Balance 30 Sep 22
	\$	\$	\$	\$
	-	-	-	-
Total Funds in Trust	-	-	-	-

Comments / Notes

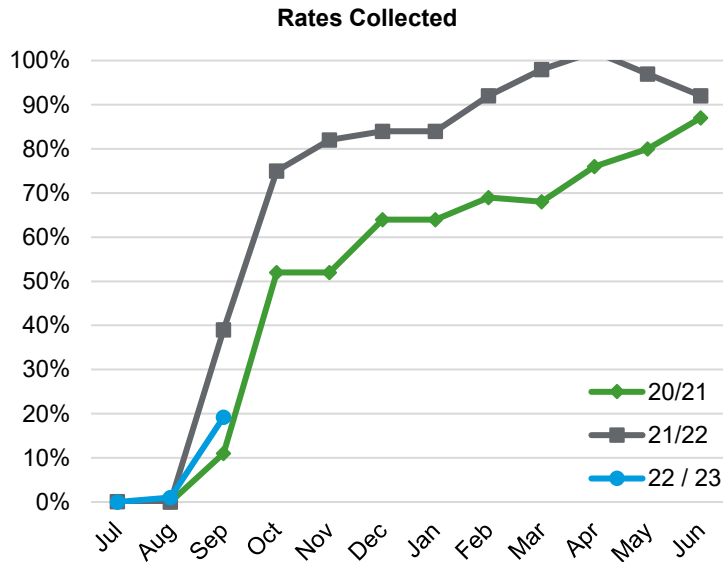
No Funds held in Trust at Reporting Date

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

6. RECEIVABLES

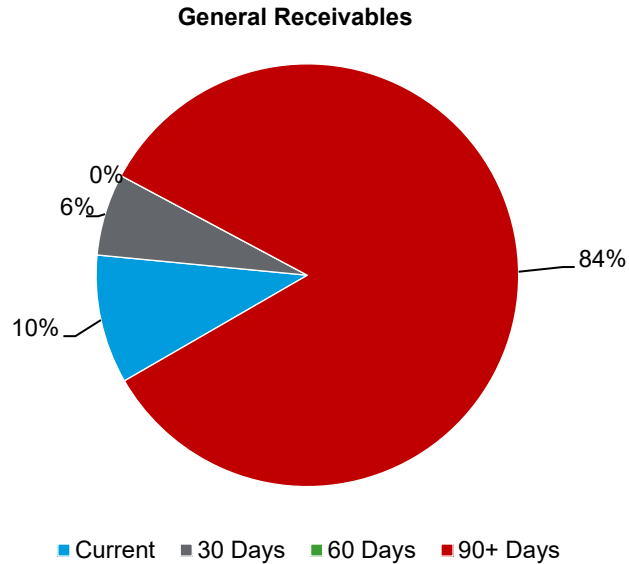
(a) Rates Receivable	30 Sep 22
	\$
Rates Receivables	1,061,231
Rates Received in Advance	-
Total Rates Receivable Outstanding	<u>1,061,231</u>

Closing Balances - Prior Year	51,923
Rates Levied this year	1,245,356
Service charges levied this year	13,632
Closing Balances - Current Month	(1,061,231)
Total Rates Collected to Date	<u>249,680</u>
<i>Percentage Collected</i>	<i>19%</i>



Comments / Notes

(b) General Receivables	30 Sep 22
	\$
Current	15,320
30 Days	9,753
60 Days	-
90+ Days	130,269
Total General Receivables Outstanding	<u>155,342</u>



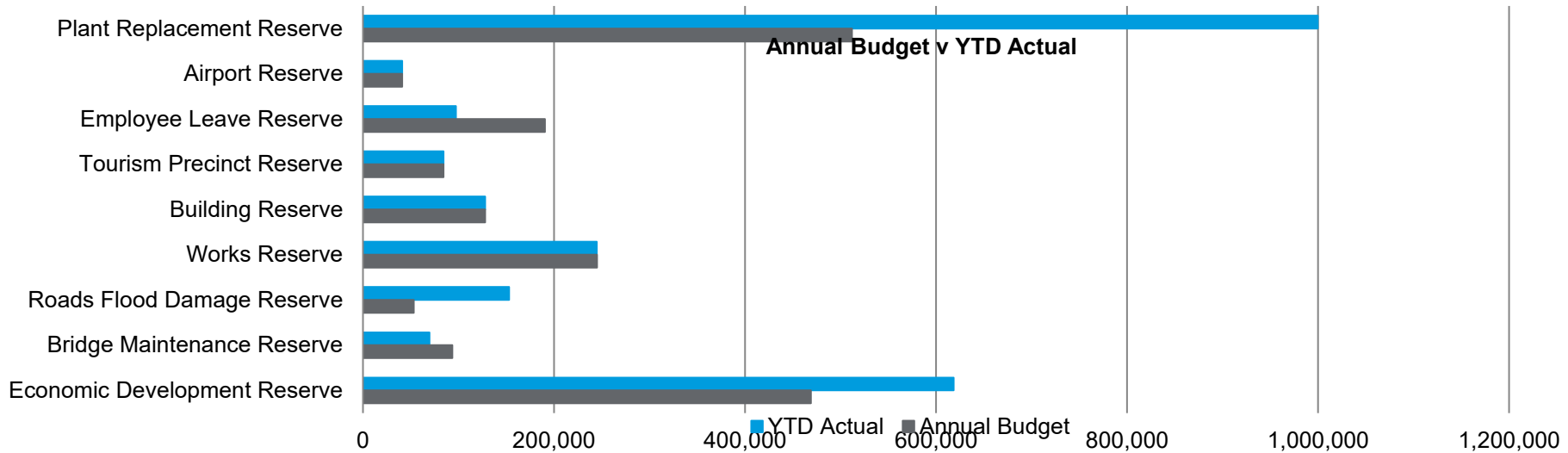
Comments / Notes

Amounts shown above include GST (where applicable)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

7. CASH BACKED RESERVES

Reserve Name	Annual Budget				YTD Actual				
	Balance 01 Jul 22 \$	Transfers from \$	Interest Received \$	Transfer to \$	Balance 30 Jun 23 \$	Transfers from \$	Interest Received \$	Transfer to \$	Balance 30 Sep 22 \$
Plant Replacement Reserve	999,553	(600,000)	820	111,665	512,038	-	-	-	999,553
Airport Reserve	41,068	-	34	-	41,102	-	-	-	41,068
Employee Leave Reserve	97,474	(17,728)	80	110,850	190,676	-	-	-	97,474
Tourism Precinct Reserve	84,314	-	69	-	84,383	-	-	-	84,314
Building Reserve	127,886	-	105	-	127,991	-	-	-	127,886
Works Reserve	244,946	-	201	-	245,147	-	-	-	244,946
Roads Flood Damage Reserve	153,002	(100,000)	126	-	53,128	-	-	-	153,002
Bridge Maintenance Reserve	69,679	-	57	24,000	93,736	-	-	-	69,679
Economic Development Reserve	618,563	(250,000)	508	100,000	469,071	-	-	-	618,563
Total Cash Backed Reserves	2,436,485	(967,728)	2,000	346,515	1,817,272	-	-	-	2,436,485



SHIRE OF UPPER GASCOYNE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 30 September 2022

8. DISPOSAL OF ASSETS

Annual Budget

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
Grader P87	180,688	170,000		(10,688)
Ute P83	10,000	5,000		(5,000)
Pool car P104	26,903	20,000		(6,903)
Forklift P77	3,846	5,000	1,154	-
Total Disposal of Assets	221,437	200,000	1,154	(22,591)
Total Profit or (Loss)				(21,437)

YTD Actual

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
	-	-	-	-
Total Disposal of Assets	-	-	-	-
Total Profit or (Loss)				-

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

9. CAPITAL ACQUISITIONS

(a) Land and Buildings

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Governance				
Office Refurbishment	20,000	-	6,516	(6,516)
CRC, Education and Welfare				
CRC Building Improvements	25,000	-	-	-
Housing				
Internal Refurbishment of L99 Gregory Street	11,530	4,612	-	4,612
New Shed at L17/18 Gregory Street	50,000	-	-	-
Septic System Upgrade at L40 Gregory Street	12,000	-	-	-
Septic System Upgrade at L21 Gregory Street	12,000	-	-	-
Housing Improvements	30,000	-	-	-
Total Land and Buildings	160,530	4,612	6,516	(1,904)

(b) Plant and Equipment

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Transport				
New Grader	550,000	137,500	18,389	119,111
Works Caravan	75,000	18,750	26,996	(8,246)
Side Tipper	100,000	25,000	-	25,000
Forklift	40,000	10,000	47,200	(37,200)
Ute (Thomas)	70,000	17,500	-	17,500
Service Truck	180,000	45,000	-	45,000
Small Excavator	85,000	21,250	-	21,250
New Pool Car	55,000	13,750	-	13,750
New Tractor fpr P&G	135,000	33,750	-	33,750
Message Board	35,000	8,750	-	8,750
20kva Generator	18,389	4,597	-	4,597
Total Plant and Equipment	1,343,389	335,847	92,585	243,262

(c) Furniture and Equipment

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Governance				
Furniture and Equipment	90,000	45,000	-	45,000
Total Furniture and Equipment	90,000	45,000	-	45,000

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 September 2022

9. CAPITAL ACQUISITIONS (Continued)

(c) Infrastructure - Roads

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Transport				
Carnarvon/Mullewa Road - Pells	200,000	80,000	29,451	50,549
Signage 22 / 23	120,000	29,931	27,215	2,716
Grids 22 / 23	115,000	28,737	-	28,737
Grids 21/22	-	-	6,364	(6,364)
Signage 21/22	-	-	3,297	(3,297)
LRCI Phase Three Project - Bitumen Viveash	80,000	20,001	-	20,001
RRG - Landor Meeka Bitumen Seal	995,505	245,097	372,361	(127,264)
Blackspot - Mt Sandiman Hill Realignment	254,192	62,526	50	62,476
RRG - Carnarvon/Mullewa Resheeting	588,000	144,885	24,793	120,092
Bundagee	120,000	30,000	78,327	(48,327)
Bridges Renewal Program- Concrete Crossing	611,505	-	-	-
Indigenous Access Roads Project	-	-	18,303	(18,303)
Landor/Meekatharra (R2R)	-	-	6,572	(6,572)
Total Infrastructure - Roads	3,084,202	641,177	566,733	74,444

(d) Other Infrastructure

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Recreation and Culture				
In Town Water Supply	27,550	6,888	-	6,888
Out of Town Water Supply Project	1,365,731	341,433	2,738	338,695
Oval Refurbishment	88,976	35,590	29,750	5,840
Pavilion Infrastructure Upgrades	70,000	-	-	-
Law, Order and Public Safety				
New Water Tank	15,085	6,034	-	6,034
Transport				
Solar Street Lighting for Hatch Street	30,000	-	-	-
Economic Services				
Tourist Stop	226,311	113,156	317,528	(204,372)
Total Infrastructure - Other	1,823,653	503,101	350,016	153,085
Total Capital Expenditure	6,501,774	1,529,737	1,015,850	513,888

SHIRE OF UPPER GASCOYNE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 30 September 2022

10. RATING INFORMATION

	Rateable Value	Valuation	Number of Properties	Annual Budget Revenue	Rate Revenue	Interim Rates	Back Rates	YTD Actual Revenue
	\$	\$	#	\$	\$	\$	\$	\$
General Rates								
GRV Town	120,705	0.105000	13	12,674	12,674	-	-	12,674
UV Rural	1,628,871	0.070000	25	114,021	114,021	-	-	114,021
UV Mining	3,454,711	0.298000	165	1,029,504	1,029,504	-	-	1,029,504
Total General Rates				1,156,199	1,156,199	-	-	1,156,199
Minimum Rates								
GRV Town	27,247	500	12	6,000	6,000	-	-	6,000
UV Rural	33,915	900	13	11,700	11,700	-	-	11,700
UV Mining	111,928	950	75	71,250	71,250	-	-	71,250
Total Minimum Rates				88,950	88,950	-	-	88,950
Total General and Minimum Rates				1,245,149	1,245,149	-	-	1,245,149
Other Rate Revenue								
Rates Write-off				(5,000)				-
Interim and Back Rates				11,000				-
Facilities Fees (Ex Gratia)				3,000				-
Total Rate Revenue				1,254,149				1,245,149

SHIRE OF UPPER GASCOYNE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 30 September 2022

11. INFORMATION ON BORROWINGS

(a) Debenture Repayments

	01 Jul 22 \$	New Loans \$	Principal Repayments		Principal Outstanding		Interest Repayments	
			YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$
Housing								
Loan 29 Staff Housing	208,200	-	(17,555)	(35,371)	190,645	172,829	(3,113)	(5,963)
Loan 30 Staff Housing	385,571	-	-	(43,538)	385,571	342,033	-	(4,074)
Economic Services								
Loan 28 Tourism Precinct	391,498	-	(23,668)	(47,932)	367,830	343,566	(9,866)	(25,635)
Total Repayments	985,269	-	(41,222)	(126,841)	944,047	858,428	(12,978)	(35,672)

SHIRE OF UPPER GASCOYNE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 30 September 2022

12. GRANTS, SUBSIDIES AND CONTRIBUTIONS

(a) Operating Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
General Purpose Funding				
General Commission Grants	Government of WA	1,108,674	277,169	277,169
Law, Order and Public Safety				
Grant (DFES) Operating	DFES	16,000	-	2,808
Education and Welfare				
CRC Operating Grant	Dep. of Regional Dev.	99,000	-	-
CRC Misc Small Operating		5,000	-	-
Other Community Grants		1,000	249	-
Transport				
FAGS Roads	Government of WA	323,093	80,774	80,773
MRWA Direct Grant	MRWA	267,549	267,549	273,303
Economic Services				
Contributions for Projects		10,000	2,499	-
Other Property and Services				
Diesel Fuel Rebate	ATO	60,000	15,000	7,970
Total Operating Grants, Subsidies and Contributions		1,890,316	643,240	642,023

(b) Non-operating Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
Governance				
LCRI Capital Grant Funds - Administration		37,148	-	-
Law, Order & Public Safety				
DFES Fire Control Grant		15,085	-	-
Recreation and Culture				
LRCI Capital Grant Fund - Other Recreation & Sports Projects		1,147,265	-	87,997
Transport				
HVSPF Funding		611,505	-	-
Roads to Recovery		588,000	-	-
Regional Road Group Funding		663,670	530,936	279,213
LCRI Grant Funds - Sealing Landor/Meekatharra		90,000	-	-
Blackspot Program Grant Funds (FEDs and State)		169,461	67,784	67,784
State Initiative Program (Road Projects)		193,372	193,372	-
Economic Services				
Capital Grant Tourism Infrastructure Projects		699,136	363,970	272,786
Total Non-Operating Grants, Subsidies and Contributions		4,214,642	1,156,062	707,780
Total Grants, Subsidies and Contributions		6,104,958	1,799,302	1,349,803

(c) Flood Damage Reimbursements

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
Transport				
Grant (DRFAWA) AGRN 951		-	-	29,797
Grant (DRFAWA) AGRN 974		1,939,992	484,998	-
Grant (DRFAWA) AGRN 1021		10,188,123	2,547,030	-
Total Flood Damage Reimbursements		12,128,115	3,032,028	29,797

SHIRE OF UPPER GASCOYNE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 30 September 2022

9 BUDGET AMENDMENTS

GL Code	Description	Council Resolution	Non Cash Adjustment \$	Increase in Cash \$	Decrease in Cash \$	Running Balance \$
	Adopted Budget					-
	Transfer to Plant Replacement Reserve	07082022		18389		18,389
11280200	Purchase Plant and Equipment (20kva Generator)	07082022			(18,389)	-
	Transfer to Plant Replacement Reserve	10092022		30,000	.	30,000
11342600	Tourism Precinct Legal Fees	10092022			(30,000)	-

APPENDIX 3

(Policy Manual Inclusion – Employee Retention Policy)



SECTION FOUR(B) – GOVERNANCE – ADMINISTRATION

EMPLOYEE ATTRACTION AND RETENTION POLICY

Document:		
Review:	Triennially	
Name:	Date Reviewed:	Changes/Comments:
Cherie Walker	7 September 2022	New Policy

POLICY OBJECTIVE

To provide a range of attractive benefits and conditions, and initiatives to employees in addition to employee base salaries for the purpose of attracting and retaining suitably qualified and experienced employees.

To recognise the cost of employee turnover, the loss of intellectual property far outweighs the cost of providing a level of assistance to the employee.

RELATED LEGISLATION

Nil

SCOPE

Applies to all full-time & permanent part-time employees.

POLICY STATEMENT

This policy is in addition to the terms and conditions as determined by the CEO provides additional incentives for the purpose of recruiting and retaining suitably qualified staff.

Funding Allocation / Disbursement

Each year through the budgetary process Council will determine the amount to be allocated to this employee incentive program.

Any monies available over and above the travel incentive will be allocated to programs designed to incentivise employees as determined by the Chief Executive Officer. By way of example – finance advice (superannuation), estate planning, etc.

Retention Incentives

Full time employees who are current employees as of the 1st July (each year) will be eligible to receive one return flight from Carnarvon to Perth or the equivalent value worth of fuel vouchers. This retention incentive is only available to current direct full time

employees or permanent part – time employees (pro-rata) of the Shire.

Flights and fuel vouchers are to be arranged and booked through the Shire of Upper Gascoyne Administration team as determined by the CEO.

This is not applicable to staff who have ceased employment.

Related Documents – Internal

4.3 (B) - Corporate Uniform, Dress Code and Hygiene at Work Policy

4.19 (B) - Leave Policy

4.29 (B) – Staff Training Policy

4.34 (B) – Covid Leave Policy

APPENDIX 4

(Policy Manual Amendment – Purchasing Policy)



SECTION TWO – FINANCE AND AUDIT

Document:	2.7 Purchasing Policy	
Review:	Annually	
Name:	Date Reviewed:	Changes/Comments:
John McCleary	18/03/2019	Minor changes – nothing material.
John McCleary	13/11/2020	Increase the purchase threshold to \$250,000 in line with changes to the Functions and General Regulations 1996.
S. Toomalatai	02/05/2021	Merged into new document format.
John McCleary	27/07/2021	Changes to the amount for consideration limits.

POLICY OBJECTIVE

To describe the procedure and set out requirements in order to obtain competitive quotes for the purchase of works, good and services on behalf of the Shire where the value of any consideration under the contract is expected to be less than \$250,000.

Contracts for the purchase of works, goods or services for values in excess of amounts above \$250,000 must be entered into via a tender process, via WALGA's preferred supplier arrangement or via a Panel of Pre-Qualified (Panel) established by the Shire.

POLICY STATEMENT

1. Detail	<p>Where the value of procurement for the value of a contract over the full contract period (including options to extend) is or is expected to be as indicated below then the requirements to obtain quotes are as follows:</p>															
	<table border="1"> <thead> <tr> <th style="background-color: #a6c9ec;">Amount of consideration (excluding GST)</th> <th style="background-color: #a6c9ec;">Minimum requirement by authorising officer (subject to conditions below) prior to purchase</th> </tr> </thead> <tbody> <tr> <td>Up to \$9,999</td> <td>No quotes required, purchasing officer to be satisfied that the price is fair and reasonable.</td> </tr> <tr> <td>\$10,000 - \$19,999</td> <td>Seek one quotation – either written or verbal.</td> </tr> <tr> <td>\$20,000 - \$99,999</td> <td>Seek two quotations, one written.</td> </tr> <tr> <td>\$100,000 - \$149,999</td> <td>Seek three quotations, two written.</td> </tr> <tr> <td>\$150,000 - \$249,999</td> <td>Seek three written quotations or use WALGA's E' Quote Portal.</td> </tr> <tr> <td>\$250,000 and over</td> <td>Conduct a public tender process or use the WALGA preferred supplier undertaking.</td> </tr> </tbody> </table>	Amount of consideration (excluding GST)	Minimum requirement by authorising officer (subject to conditions below) prior to purchase	Up to \$9,999	No quotes required, purchasing officer to be satisfied that the price is fair and reasonable.	\$10,000 - \$19,999	Seek one quotation – either written or verbal.	\$20,000 - \$99,999	Seek two quotations, one written.	\$100,000 - \$149,999	Seek three quotations, two written.	\$150,000 - \$249,999	Seek three written quotations or use WALGA's E' Quote Portal.	\$250,000 and over	Conduct a public tender process or use the WALGA preferred supplier undertaking.	
Amount of consideration (excluding GST)	Minimum requirement by authorising officer (subject to conditions below) prior to purchase															
Up to \$9,999	No quotes required, purchasing officer to be satisfied that the price is fair and reasonable.															
\$10,000 - \$19,999	Seek one quotation – either written or verbal.															
\$20,000 - \$99,999	Seek two quotations, one written.															
\$100,000 - \$149,999	Seek three quotations, two written.															
\$150,000 - \$249,999	Seek three written quotations or use WALGA's E' Quote Portal.															
\$250,000 and over	Conduct a public tender process or use the WALGA preferred supplier undertaking.															

<p>2. General Purchasing Conditions</p>	<p>2.2 Contracts must not be split into smaller amounts to avoid purchasing or tender thresholds.</p> <p>2.3 The discounts provided for in the Shire’s Local Purchasing Price Preference Policy may also be applied when deciding and appropriate supplier under this Policy.</p> <p>2.4 The CEO may authorise persons to issue purchase orders and may attach conditions to that authorisation depending upon the position and job requirements.</p> <p>2.5 The CEO is to police this policy and may take disciplinary action for non-compliance;</p> <p>2.6 The CEO or a person authorised by the CEO may authorise variations to this Policy where:</p> <ul style="list-style-type: none"> • There is only one provider of a good or service who is available; • There is a measure of urgency; • Multiple quotes have been sought but have not been provided in a reasonable timeframe; • When purchasing secondhand equipment (there is variability on age, hours and the ability to compare like for like products); • The availability of the product or service; and • The cost associated with travel. <p>But must be satisfied the price quoted is reasonable.</p> <p>2.7 Where a verbal quote is required, the authorising officer must:</p> <ul style="list-style-type: none"> • Ensure that the provider understands the requirement / specification; • Ensure that the requirement / specification is clearly, accurately and consistently communicated to each of the suppliers being invited to quote; and • Record the details of the verbal quote(s) on the Purchase Order.
<p>3. Purchase Orders</p>	<p>3.1 All requests for goods or services will require a Purchase Order and this Purchase Order Number must be quoted to the supplier.</p> <p>This is to ensure that the supplier quotes this reference number to ensure payment for the goods or services supplied.</p>

4. Authorising Payments	3.1 Invoices for payment must be certified by the person who places the order that: <ul style="list-style-type: none">• The works, goods or services have been supplied in a satisfactory condition or standard; and• The invoiced amount is correct and in accordance with the purchase order.
5. Delegations	5.1 The CEO through the Delegations Register may assign individual officers authority to sign Purchase Orders to a pre-determined value.

APPENDIX 5

(Hatch Street Residential Sub-Division)

Shire of Upper Gascoyne – Request to purchase UCL Lot 24 on Deposited Plan 209642 and UCL Lots 30, 31, 32, 33, 34, 35, 36, 43 and 44 on Deposited Plan 210273 in Freehold (s.74)

INTERNAL REFERRALS:

<p>The Department's Internal Aboriginal Heritage Division</p>	<p>No Objections</p> <ul style="list-style-type: none"> - A review of the Register of Places and Objects, as well as the Aboriginal Heritage Database, concludes the above land parcels do not intersect with any known Aboriginal sites or heritage places as administered by DPLH. - Therefore, approval under the <i>Aboriginal Heritage Act 1972</i> (AHA) is not required. - However, Aboriginal Heritage note there has been limited Aboriginal heritage surveys conducted over the subject area with only one (1) Ethnographic Aboriginal heritage survey conducted in 1988.
<p>The Department's Internal Land Use Planning Division</p>	<p>Supportive – conditional</p> <p><i>State Planning Policies:</i> Due to the proximity to the Gascoyne River, SPP 2.9 (Water Resources) will apply. Future subdivision and development will need to ensure water sensitive urban design is undertaken to be responsive to site conditions, further, urban water management plans may be required to address stormwater management.</p> <p><u>Local Planning Strategy:</u></p> <ul style="list-style-type: none"> • Under Figure 3: Gascoyne Junction Townsite Strategic Plan in the Shire of Upper Gascoyne Local Planning Strategy 2018, part of the subject site is located in a 'approximate waste disposal setback area' and the whole site is located in a 'potential flood risk area'. • The Local Planning Strategy 2018 recommends that the existing vacant lots along Hatch and Cream Street be developed for future residential development within the town prior to further land being released for residential development. • The proposed purpose of the sale is consistent with the Shire of Upper Gascoyne Local Planning Strategy, however future development will need to address flooding requirements and have consideration to the distance to the waste disposal site south east of town. <p><u>Local Planning Scheme:</u></p> <ul style="list-style-type: none"> • Subject area is currently zoned as 'Rural Townsite' in the Shire of Upper Gascoyne Local Planning Scheme No. 1 (LPS1) <ul style="list-style-type: none"> ○ The objective of 'Rural Townsite' is "to provide for a range of land uses that would typically be found in a small country town". ○ The proposed purpose of residential housing for the subject area is consistent with the objectives of LPS 1. • Lots 33, 34, 35, 36, 43, 44 of the subject area are located within Special Control Area 1 - Gascoyne River Floodplain (SCA1). <ul style="list-style-type: none"> ○ The objectives of the SCA1 is "to minimise the impacts of potential flooding on new development within the Gascoyne Junction Townsite". ○ It is stated in the scheme that any development located in this floodplain will need to be assessed on its merit, factors to be considered are, depth of flooding, regional benefit of the proposed development. ○ Currently the Shire of Upper Gascoyne currently has no residential land left in the Gascoyne junction, due to this factor is it considered beneficial to allow for the proposed development of new housing for Shire staff. ○ It is stated in LPS 1 that any development proposed within the Gascoyne River Floodplain area is to be referred to the Department of Water and Environmental Regulation for comment prior to being commenced (see below).

EXTERNAL REFERRALS (EXCLUDING PASTORAL LESSEES):

**Department of
Water and
Environmental
Regulation
(DWER)**

Objections provided

The Department has identified that the Sale of UCL Lots situated in Gascoyne Junction in freehold to the Shire of Upper Gascoyne for subdivisional development has the potential for impact on environment and/or water resource values and/or management. Key issues and recommendations are provided below and these matters should be addressed:

- **Issue:** Flooding at Gascoyne River at Gascoyne Junction
 - **Advice:** We have no formal floodplain mapping for the Gascoyne River at Gascoyne Junction. However, DWER surveyed peak flood levels following a major event in December 2010. A peak level of ~ 142.2 was recorded at the Oval near Pimbee Road approximately 210-300 metres from the Lots. This event is estimated to have a recurrence interval of ~ 1 in 100-year annual exceedance probability (AEP).
 - **Discussion:** The Department of Water and Environmental Regulation provides advice and recommends guidelines for development on floodplains with the object of minimising flood risk and damage. DWER uses the following guiding principles to ensure proposed development in flood prone areas is acceptable with regard to major flooding:
 1. proposed development has adequate flood protection
 2. proposed development does not detrimentally impact on the existing flooding regime of the general area
 - We have no formal floodplain mapping for the Gascoyne River at Gascoyne Junction. However, DWER surveyed peak flood levels following a major event in December 2010. A peak level of ~ 142.2 was recorded at the Oval near Pimbee Road approximately 210-300 metres from the Lots. This event is estimated to have a recurrence interval of ~ 1 in 100 year AEP. Based on the above guiding principles, our recommended floodplain development strategy for the area states:
 - Proposed development located outside of the December 2010 floodplain is considered acceptable with regard to major flooding. However, a minimum habitable floor level of 142.7 m AHD (i.e., 0.5 metre above the relevant December 2010 flood level) is recommended to ensure adequate flood protection.
 - Proposed development located within the December 2010 floodplain will be assessed based on its merits. Some of the factors examined include depth of flooding, velocity of flow, its obstructive effects on flow, possible structural and potential flood damage, difficulty in evacuation during major floods and its regional benefit.
 - With regards to the development application:
 - The proposed fill of the Lots to 142.2 m AHD is acceptable.
 - The proposed finished floor levels for the residential properties of 142.7 mm AHD (sitting on an extra 500 mm fill) should be acceptable.
 - The nearby access roads of Cream Street, Ross Street and Scott raised to 142.7 m AHD is considered acceptable.

Please note that this advice is related to major river flooding only and other planning issues, such as local drainage, environmental and ecological considerations, may also need to be addressed.

- **Issue:** Separation distance to landfill site
 - **Advice:** The Environmental Protection Authority provides 'Guidance for assessment of Environmental Factors with respect to Separation distances between industrial and sensitive land uses' – see https://www.epa.wa.gov.au/sites/default/files/Policies_and_Guidance/GS3-Separation-distances-270605.pdf
 - **Discussion:** The separation distance for waste disposal varies based on the landfill class and the management of the waste.
 - Class 1 Buffer distance in metres and qualifying notes - 150 for residential uses & an internal buffer of 25 from boundary.
 - Class 2 & 3 Buffer distance in metres and qualifying notes - 500 for sensitive uses (subdivisions), 150 for single residences & an internal buffer of 35 from boundary.
 - Class 4 & 5 Buffer distance in metres and qualifying notes - case by case.
 - For further information, refer to 'Guidance for assessment of Environmental Factors with respect to Separation distances between industrial and sensitive land uses'

- **Issue:** Use of fill brought in from offsite location
 - **Advice:** Consideration needs to be given to whether the material used for fill is likely to be considered 'waste' for the purposes of the *Environmental Protection Act 1986* and the *Waste Avoidance and Resource Recovery Act 2007*.
 - **Discussion:** DWER regulates emissions and discharges from the construction and operation of prescribed premises through a works approval and licensing process, under Part V, Division 3 of the *Environmental Protection Act 1986*.
 - The categories of prescribed premises are outlined in Schedule 1 of the Environmental Protection Regulations 1987.
 - The *Environmental Protection Act 1986* requires a works approval to be obtained before constructing a prescribed premises and makes it an offence to cause an emission or discharge from an existing prescribed premises unless they are the holder of a works approval or licence (or registration) and the emission is in accordance with any conditions to which the licence or works approval is subject.
 - The provided development referral request from the Department Planning, Lands and Heritage was reviewed in relation to works approval and licence requirements under Part V Division 3 of the *Environmental Protection Act 1986*.

Category Capacity	Description of category	Production or design
63	Class I inert landfill site: premises (other than clean fill premises) on which waste of a type permitted for disposal for this category of prescribed premises, in accordance with the <i>Landfill Waste Classification and Waste Definitions 1996</i> , is accepted for burial.	500 tonnes or more per year
64	Class II or III putrescible landfill site: premises (other than clean fill premises) on which waste of a type permitted for disposal for this category of prescribed premises, in accordance with the <i>Landfill Waste Classification and Waste Definitions 1996</i> , is accepted for burial	20 tonnes or more per year

- Consideration needs to be given to whether the material used for fill is likely to be considered 'waste' for the purposes of the *Environmental Protection Act 1986* and the *Waste Avoidance and Resource Recovery Act 2007*. There are a number of relevant factors that should be considered in an assessment of whether material is waste as identified in the Fact Sheet: Assessing whether material is waste (<https://www.der.wa.gov.au/images/documents/your-environment/waste/factsheet-Assessing-waste.pdf>).
- Where the material is considered to be 'waste' then, infilling activities may be subject to one of the prescribed premises categories identified above, as specified in Schedule 1 of the Environmental Protection Regulation 1987 (EP Regulations), dependant on the nature of materials being filled and corresponding contaminant concentrations within the fill materials.
- Clean fill and/or uncontaminated fill may be accepted at a 'clean fill premises' without the need for a landfill premises licence or payment of the waste levy. Clean fill premises are defined in the EP regulations and are premises that accept, and have only ever accepted, clean fill or uncontaminated fill (that meets environmental and health thresholds after testing in accordance with the Landfill Waste Classification and Waste Definitions 1996 (as amended 2018)) for burial.
- The definition of clean fill is contained in section 2 of the Landfill Waste Classification and Waste Definitions 1996 (as amended 2018) (Waste Definitions) and essentially means raw, excavated, natural material such as clay, gravel, sand, soil or rock fines sourced from land that has not been used for any potentially contaminating land uses.
- Uncontaminated fill includes inert waste type 1 (excluding asphalt and bio solids) and neutralised acid sulphate soils that meet the requirements set out in Table 6 of the Waste Definitions, as determined by relevant sampling and testing carried out in accordance with the requirements in Table 7 of the Waste Definitions.
- For further guidance on amendments to the EP Regulations which relate to the use of clean fill and uncontaminated fill, please refer to the Fact Sheet: Amendments to the Environmental Protection Regulations 1987 – clean fill and uncontaminated fill – <https://www.der.wa.gov.au/images/documents/our-work/licences-and-works-approvals/factsheet/Factsheet - amendments to EP Regulations - final.pdf>

<p>Water Corporation</p>	<p>Objections provided (tentative)</p> <ul style="list-style-type: none"> - The Water Corporation is currently assessing the impact of the proposed additional services on the townsite water source and scheme. - The scheme is significantly constrained and at this point Water Corporation is not able to support the proposed additional development. - Based on the average per household/service water consumption in the townsite of approximately 2.7 kL/day per house, the Water Corporation estimates that the water scheme has a limited spare capacity to service no more than 7 additional houses. - Further planned upgrades to the scheme (bore collector main) have been programmed to be implemented in the coming years, which once completed, will deliver capacity for approximately 18 additional houses.
<p>Department of Mines, Industry Regulation and Safety</p>	<p>No Objections</p> <ul style="list-style-type: none"> - This proposal is located within the Gascoyne Junction townsite and DPLH's referral states the proposal will not involve the taking of any mining or petroleum rights/interests. - It is noted the UCL Lots are within the Gnulli, Gnulli 2 and Gnulli 3 native title determination (WAD22-2019, WAD366-2018, WAD261-2019 WCD2019-016), and the Shire will be required to negotiate an Indigenous Land Agreement (ILUA) with the Prescribed Body Corporate. - This proposal is represented in Tengraph as FNA 15954. It does not affect any mining tenement, petroleum title or geothermal energy permit, and raises no significant access concerns regarding mineral or petroleum resources, geothermal energy or basic raw materials. - The Department of Mines, Industry Regulation and Safety lodges no objections.
<p>Horizon Power</p>	<p>No Objections</p> <ul style="list-style-type: none"> - Horizon power does not have any assets within the mentioned unallocated crown land. - A Design information package, project number GAS0018, has been submitted to the contractor and Horizon Power has not received any electrical designs in relation to this project. - There are currently no objections/concerns relating to the proposal.
<p>Landgate Valuation Services</p>	<p>Current Unimproved Market Value provided</p> <p>Having due regard to the available market evidence and the comments and assumptions herein, the Current Market Value on a desktop basis is considered to be as follows:</p> <ul style="list-style-type: none"> - <u>Lots 24 & 31:</u> \$ 7,000 (Seven Thousand Dollars) per lot exclusive of GST. - <u>Lot 30:</u> \$ 35,000 (Thirty-Five Thousand Dollars) exclusive of GST. - <u>Lot 32:</u> \$ 22,000 (Twenty-Two Thousand Dollars) exclusive of GST. - <u>Lots 33-36 & 43-44:</u> \$ 4,000 (Four Thousand Dollars) per lot exclusive of GST. - <u>Aggregate Values:</u> \$ 95,000 (Ninety-Five Thousand Dollars) exclusive of GST. <p>Date of Valuation: 17 September 2021</p> <p>Property Address: Lots 24, 30-36 & 43-44 Hatch/Scott and Ross/Cream Streets, Gascoyne Junction.</p>

Case: 2100721 File: 12711-1897

Prepared by: Alex Murray, State Land Officer (Land Management Central)

Shire of Upper Gascoyne – Request to purchase UCL Lot 24 on Deposited Plan 209642 and UCL Lots 30, 31, 32, 33, 34, 35, 36, 43 and 44 on Deposited Plan 210273 in Freehold (s.74)

Zoning: The land is zoned “Rural Townsite” under the Shire of Upper Gascoyne Local Planning Scheme No. 1. Lots 33-36 and 43-44 are also contained within SCA 1 (Gascoyne River Floodplain).

GASCOYNE JUNCTION
LAND TENURE

STREET

UCL Lots
24 & 31

UCL Lot 30

UCL Lot 32

UCL Lots
43 & 44

UCL Lots
33 - 36

HATCH STREET

GREGORY STREET

Lot
79

Lot
557

Lot
556

ROAD

PIMBEE

SCOTT



APPENDIX 6

(Proposed Council Meeting Dates for 2023)



PROPOSED COUNCIL MEETING DATES 2023

4th Wednesday of Each Month*	
February*	Wednesday 8 th
March	Wednesday 22 nd
April	Wednesday 26 th
May	Wednesday 24 th
June	Wednesday 28 th
July	Wednesday 26 th
August	Wednesday 23 rd
September*	Wednesday 20 th
October	Wednesday 25 th
November	Wednesday 22 nd
December*	Thursday 14 th
*Exception being February (brought forward due to long break between meetings) September (brought forward due to School Holidays) and December (moved to last day of school).	

This is your traditional 4th Wednesday, model for your consideration. The September meeting date falls in the same week as a public holiday and September School Holidays so there is a higher chance that councillors and staff may capitalise on the 4 day work week which may result in absences for the meeting.

September 27th meeting falls the same week as the Queen's Birthday PH and clashes with the September School Holidays 23rd September – 8th October 2023.

*Exception being February (brought forward due to long break between meetings) and December (moved to last day of school)

John McCleary JP
Chief Executive Officer

APPENDIX 7

(CRBA - MOU)

BIOSECURITY AGREEMENT

Memorandum of Understanding

Between

CARNARVON RANGELANDS BIOSECURITY ASSOCIATION INC.

AND THE

SHIRE OF UPPER GASCOYNE

This Memorandum of Understanding (MoU) sets the terms and understanding between:

Carnarvon Rangelands Biosecurity Association (CRBA) Inc
(ABN: 98 325 203 509)
of Winderie Station
CARNARVON WA 6701

and

Shire of Upper Gascoyne
(ABN: 35 690 524 464)
of Lot 4 Scott Street
GASCOYNE JUNCTION WA 6705

Acronym Legend

CRBA	Carnarvon Rangelands Biosecurity Association Inc.
CEO	Chief Executive Office
LPMT	Licensed Pest Management Technicians
MoU	Memorandum of Understanding
RBA	Regional Biosecurity Association
R4R	Royalties for Regions
SAT	Satellite
SUG	Shire of Upper Gascoyne
UV	Unimproved Value
DBCA	Department of Biosecurity, Conservation & Attractions

Purpose of this Agreement

The Carnarvon Rangelands Biosecurity Association Inc. and the Shire of Upper Gascoyne have entered into this Memorandum of Understanding to delineate the roles and responsibilities of each organisation when relating to Biosecurity issues in the Shire of Upper Gascoyne and the Carnarvon Rangelands Biosecurity Association Inc. region of operation.

Biosecurity Includes:

- Wild Dog's
- Large Feral Herbivores – Donkey's, Camels, Pigs, Wild Horses.
- Declared Pest Plants – Mesquite, Parkinsonia, etc.

Term

The agreement commences on the 1st of July 2021, ending 30th June 2022.

Funding

The SUG will contribute \$50,000 for the 2022/2023 financial year.

This will be reviewed annually as part of the Budget deliberations, the CRBA will be notified prior to their annual operational plan & budget submission to DPIRD in December each year.

Area of Responsibility

The CRBA will manage all pastoral lease properties within the Shire of Upper Gascoyne, utilising funds provided by the shire on only those properties.

Roles / Responsibilities

The Shire of Upper Gascoyne will:

- Make a cash payment to the CRBA, as per this agreement on receipt of the invoice.
- Provide access for the CRBA LPMT's to access the baits freezer located in the Shire depot and absorb the cost of running the freezer.
- Provide storage space for poisons and traps, if required.
- Work collaboratively with the CRBA.

The Carnarvon Rangelands Biosecurity Association Inc. will:

- Provide an annual invoice in December, to the SUG for payment of the SUG's financial contribution.
- Work collaboratively with the Shire of Upper Gascoyne representatives.

Executed MOU

Signed Chairperson
Carnarvon Rangelands Biosecurity
Association Inc.


Date

Signed Shire President
Shire of Upper Gascoyne.

Date

APPENDIX 8

(Status of Projects)

SHIRE OF UPPER GASCOYNE				Not Yet Started	MONTHLY DESK TOP PROGRESS UPDATE	
2022/23 ANNUAL BUDGET - PROJECTS				In Progress		
PROGRESS REPORT				Completed		
				On-Hold		
PROJECT	PERSON RESPONSIBLE	BUDGET 2022/23	ACTUAL YEAR TO DATE	STATUS		
COMPLETED PROJECTS						
PROJECTS NOT STARTED						
Admin Office Refurbishment	Sean	\$ 20,000.00		Not Yet Started	Waiting on quote Dividing wall in works/maintenance office	
New Shed Gregory Street Lot 17 Gregory Street	Sean	\$ 50,000.00		Not Yet Started	Waiting on quotes	
Septic System Upgrades - L40 & L21 Gregory Street	Sean	\$ 24,000.00		Not Yet Started	Po issued awaiting timeframe	
Pavilion Storage Shed and Retaining Wall	Sean	\$ 70,000.00		Not Yet Started	Scope sent out, awaiting quotes	
Electrical Upgrade and 2 x Patio installs	Sean	\$ 30,000.00		Not Yet Started	TBC Project	
Solar Street Light - Hatch Street	Sean	\$ 30,000.00		Not Yet Started	Pole mounted lights on concrete pads Quotes requested	
Black Spot Mt Sandiman	Jarrold	\$ 254,000.00		Not Yet Started	Waiting on outcome of YMAC meeting 15/09/2022	
Group Housing Concept Plan	John	\$ 10,000.00		Not Yet Started		
Landor/Meeka Seal	Jarrold	\$ 995,000.00		Not Yet Started		
Dalgety Brook Floodway	Jarrold	\$ 611,000.00		Not Yet Started		
R2R Carnarvon Mullewa resheet	Jarrold	\$ 588,000.00		Not Yet Started		
Records Management	Sa/Cynthia	\$ 50,000.00		Not Yet Started	Cynthia making enquiries for gap analysis on site visit	
Solar Cameras	Jarrold	\$ 65,000.00		Not Yet Started		
River Gauge	Sean	\$ 15,000.00		Not Yet Started	Satellite operated rain/river gauge. Quotes requested	
PROJECTS IN PROGRESS						
Amalgamation of Depot and Admin Lots	John McCleary			In Progress	Crossland and Hardy P/L engaged to provide services to amalgamate lots. Carry over project from 20/21. Emailed Phil Swain	
Oval retic upgrades	Sean Walker	\$ 88,976.00		In Progress	Dependant on tourist park contractors	
New Tourist Stop at the old caravan park site	John McCleary	\$ 226,311.00		In Progress	Works in progress. Carry over project from 21/22.	
Chambers Refurbishment -	Sean/Cherie	\$ 90,000.00		In Progress	Framing has been completed waiting to be sent back last of painting to be in Oct/Nov	
Repairs to Lot 39 Gregory Street - Painting	Sean Walker	\$ 11,530.00		In Progress	Painting to occur October/November 2022.	
Out of Town Water Supply Project (700m Bore)	Sean Walker	\$ 1,365,731.00		In Progress	Drilling commences September completed by October 2022	
Infrastructure Revaluations	Jarrold/Sean/Sa	\$ 20,000.00		In Progress	Sa to seek quotes from consultants and schedule revaluation in 2023	
Fire Water Tank	Sean Walker	\$ 15,000.00		In Progress	Waiting on Bore Completion , Carry over budget	
Intergrated Planning Review	John McCleary/ Sa Toomalatai	\$ 40,000.00		In Progress	Has commenced in September 2022 and community engagement planed for 25th October 2022.	
CRC Building Improvements	Sean	\$ 25,000.00		In Progress	New external door for stretcher, new store room. Quoted - Door \$5,610 (PO issued), Store room \$16,940 (Po issued). Total - \$22,550	
New Land Development	John McCleary			In Progress	Waiting on response from Ynggarda Aboriginal Corporation & Martin Baston	
PROJECTS ON HOLD/DEFERRED/DISCONTINUED						
River Pump for new Town water supply	Jarrold Walker & Sean Walker			On-Hold	On HOLD. Pending outcome of Alternative town Water Supply.	