



MINUTES

25th of OCTOBER 2023

ORDINARY COUNCIL MEETING

**Held at the Shires Administration Building situated at Gascoyne Junction
commencing at 10.30am**

DISCLAIMER

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.

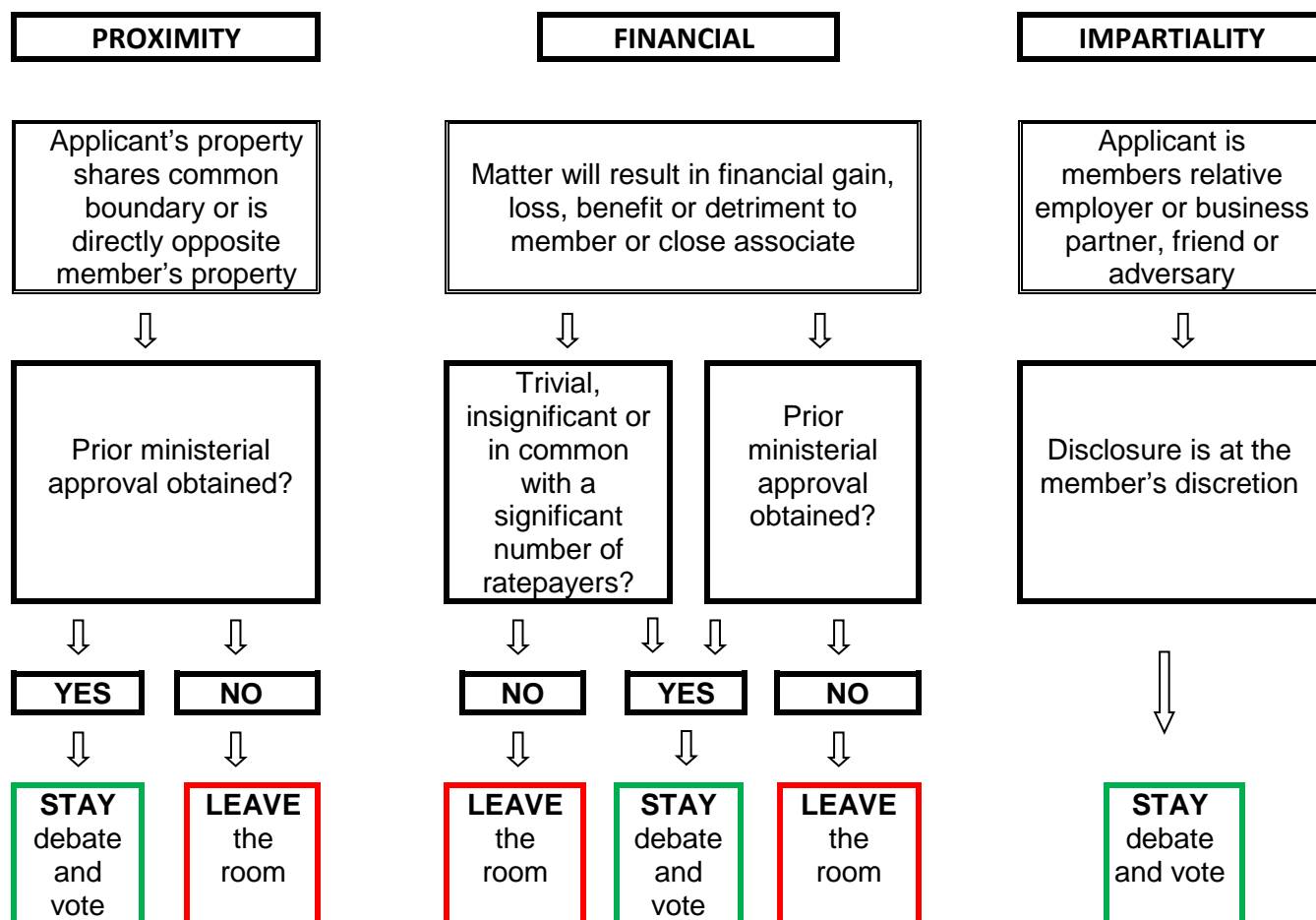
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John McCleary, JP
CHIEF EXECUTIVE OFFICER

* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(Penalties apply).

(2) It is a defense to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 – Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.



SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES ADMINISTRATION
BUILDING SITUATED AT GASCOYNE JUNCTION ON THE 25TH OF OCTOBER 2023 COMMENCING
AT 10.30 AM

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**SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES
ADMINISTRATION BUILDING SITUATED AT GASCOYNE JUNCTION ON THE 25TH OF OCTOBER
COMMENCING AT 10.30AM**

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The CEO welcomed those present and declared the meeting open at 10.30am

2. ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

Cr H. McTaggart
Cr A. McKeough Attended via Phone
Cr B. Walker
Cr J. Caunt
Cr P. Windie
Cr R. Hoseason-Smith
Cr W. Baston

Staff

John McCleary JP	Chief Executive Officer
Jarrod Walker	Manager of Works and Services
Andrea Pears	Manager of Finance and Corporate Services

Visitors

Nil

MOVED: CR McTAGGART

SECONDED: CR HOSEASON-SMITH

That Councillor McKeough in accordance with section 5.25 (1)(ba) of the Local Government Act 1995 and regulation 14C (2) (a)(iii) is authorises to attend the meeting by electronic means.

CARRIED 6/0

2.2 Absentees

Nil

2.3 Leave of Absence previously approved

Nil

3. **THE FIRST ORDER OF BUSINESS WILL BE THE SWEARING IN OF THE COUNCILLORS ELECTED ON SATURDAY 21st of OCTOBER 2023.**

John McCleary, JP witnessed the swearing in ceremony.

How the Shire President is elected

- The council is to elect a councillor to fill the office.
- The election is to be conducted by the CEO in accordance with the procedure prescribed.
- **Nominations for the office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.**
(a) Nominations close at the meeting at a time announced by the CEO, which is to be a sufficient time after the announcement by the CEO that nominations are about to close to allow for any nominations made to be dealt with.
- If a councillor is nominated by another councillor the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.
- The councillors are to vote on the matter by secret ballot as if they were electors voting at an election.
- Subject to clause 5(1) of Schedule 2.3, the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 (which deals with determining the result of an election) as if those votes were votes cast at an election
- As soon as is practicable after the result of the election is known, the CEO is to declare and give notice of the result in accordance with regulations, if any.

Votes may be cast a second time

- If when the votes cast under clause 4(5) are counted there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in the count, the count is to be discontinued and the meeting is to be adjourned for **not more than 7 days**.
- Any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes.
- When the meeting resumes the councillors are to vote again on the matter by secret ballot as if they were electors voting at an election
- The votes cast under subclause (3) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.

How the deputy president is elected

- The council is to elect a councillor (other than the president) to fill the office.
- The election is to be conducted in accordance with the procedure prescribed by the president, or if he or she is not present, by the CEO.
- Nominations for the office are to be given to the person conducting the election in writing before the meeting or during the meeting before the close of nominations.
- Nominations close at the meeting at a time announced by the person conducting the election, which is to be a sufficient time after the announcement by that person that nominations are about to close to allow for any nominations made to be dealt with.
- If a councillor is nominated by another councillor the person conducting the election is not to accept the nomination unless the nominee has advised the person conducting the election, orally or in writing, that he or she is willing to be nominated for the office.

- The council members are to vote on the matter by secret ballot as if they were electors voting at an election.
- Subject to clause 9(1) the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.
- As soon as is practicable after the result of the election is known, the person conducting the election is to declare and give notice of the result in accordance with regulations, if any.

Votes may be cast a second time

- If, when the votes cast under clause 8(5) are counted, there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and, not more than 7 days later, a special meeting of the council is to be held.
- Any nomination for the office may be withdrawn, and further nominations may be made, before or when the special meeting is held.
- When the special meeting is held the council members are to vote again on the matter by secret ballot as if they were voting at an election.
- The votes cast under subclause (3) are to be counted, and the successful candidate determined, under Schedule 4.1 as if those votes were votes cast at an election.

4. ELECTION OF PRESIDENT & DEPUTY PRESIDENT

(Local Government Act 1995 – Schedule 2.3 refers)

4.1 Shire President

Cr J. Caunt

4.2 Deputy Shire President

Cr H. McTaggart

5. APPOINTMENT TO COMMITTEES.

5.1 Audit Committee

Cr B. Walker

Cr A. McKeough

Cr R. Hoseason-Smith

Cr J. Caunt

5.2 Regional Road Group

Rep – Cr J. Caunt

Proxy – Cr H. McTaggart

5.3 WALGA Zone

Rep – Cr J. Caunt

Proxy – Cr H. McTaggart

5.4 Local Emergency Management Committee

Rep – Cr A. McKeough

Rep – Cr W. Baston

6. APPLICATION FOR LEAVE OF ABSENCE

Cr W. Baston to confirm his absence for the November Ordinary Council Meeting to Shire President J Caunt via email.

7. PUBLIC QUESTION TIME

7.1 Questions on Notice

Nil

7.2 Questions without Notice

Nil

8. DISCLOSURE OF INTEREST

Nil

9. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

10. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

11. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

Nil

12. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

12.1 Ordinary Meeting of Council held on 21st of September 2023.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution No: 01102023																																						
MOVED:	CR: B. WALKER	SECONDED:	CR: R. HOSEASON-SMITH																																			
<p>That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 21st of September 2023 be confirmed as a true and correct record of proceedings.</p> <table><tr><td>FOR:</td><td>CR</td><td>J. CAUNT</td><td>AGAINST:</td><td>CR</td></tr><tr><td></td><td>CR</td><td>H. MCTAGGART</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>B. WALKER</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>R. HOSEASON-SMITH</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>A. MCKEOUGH VIA PHONE</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>P. WINDIE</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>W. BASTON</td><td></td><td></td></tr></table>				FOR:	CR	J. CAUNT	AGAINST:	CR		CR	H. MCTAGGART				CR	B. WALKER				CR	R. HOSEASON-SMITH				CR	A. MCKEOUGH VIA PHONE				CR	P. WINDIE				CR	W. BASTON		
FOR:	CR	J. CAUNT	AGAINST:	CR																																		
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	CR	A. MCKEOUGH VIA PHONE																																				
	CR	P. WINDIE																																				
	CR	W. BASTON																																				

F/A: 7/0

13. REPORTS OF OFFICERS

Council Resolution No: 02102023																																						
MOVED:	CR: H. MCTAGGART	SECONDED:	CR: R. HOSEASON-SMITH																																			
<p>That Council receive the Manager of Finance and Corporate Services Report, Manager of Works and the Chief Executive Officer reports as read.</p> <table><tr><td>FOR:</td><td>CR</td><td>J. CAUNT</td><td>AGAINST:</td><td>CR</td></tr><tr><td></td><td>CR</td><td>H. MCTAGGART</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>B. WALKER</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>R. HOSEASON-SMITH</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>A. MCKEOUGH VIA PHONE</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>P. WINDIE</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>W. BASTON</td><td></td><td></td></tr></table> <p>F/A: 7/0</p>				FOR:	CR	J. CAUNT	AGAINST:	CR		CR	H. MCTAGGART				CR	B. WALKER				CR	R. HOSEASON-SMITH				CR	A. MCKEOUGH VIA PHONE				CR	P. WINDIE				CR	W. BASTON		
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13.1 Manager of Finance and Corporate Services Report

Hello everyone. For all those who have yet to meet me, my name is Andrea Pears, and I commenced in September. It was a baptism by fire, as I hit the ground running, due to arriving the same day as our financial auditors. With the support of an amazing team, we survived, and overall the whole process progressed well. To finalise the audit the Office of the Auditor General and William Buck will provide the audit outcome to the Shire's Audit Committee on the 25 October 2023 at 1.00pm, which is generally known in the industry as the exit interview. So in short, another one bites the dust and I would like to thank everyone for all their assistance and efforts to enable the Shire to get this completed in an efficient and effective manner. Here's looking forward to the next month.



Community Resource Centre Update

Our visitors have been slowing down as we reach the traditional end of our season. 269 visitors called into the visitor centre through September making 1270 over the first three months of this financial year. Kennedy Range National Park has reported at 57% increase in their revenue for the 22/23 financial year and we have had almost 25000 visitors staying at our tourist parks not including Kennedy Range and free camping in the same period.

From October 16 to 17 I joined the Western Australian Station Stays group along with members of Tourism WA, Australia's Golden Outback and Australia's Coral Coast at Bullara Station Stay for their annual get together. Case Studies were presented, strategic and marketing plans were discussed and

the direction moving forward for the group. There are opportunities for the Upper Gascoyne in this space and work will continue with interested stakeholders. I am also in ongoing discussions with Tourism WA for developing a business case for experience development in Gascoyne Junction.

I have also been working with GDC and our neighbouring Gascoyne Shires to work collaboratively in the Astrotourism space with a regular working group meeting to work on marketing and a consistent message across the region. Discussions also continue in the Gascoyne Grows Economic Development Event scheduled for May 22 & 23 next year in Carnarvon to promote economic investment and growth in the Gascoyne and to showcase the region as an entity separate from the Midwest.

The Shire of Upper Gascoyne is a finalist in the 2023 Perth Airport Tourism Awards. Two categories were entered – Excellence in Local Government and Marketing and Branding. These awards will be announced in Perth on Saturday November 11. I will attend these awards whilst in Perth for the 4WD Show where I will be inviting attendees to take a wander outback.

On Sunday September 17, the WA State Judges visited Gascoyne Junction to see our continued efforts in building a sustainable community. Our judges saw projects throughout our community at Winnemia, Kennedy Range Campdraft, the Junction Pub & Tourist Park, the expansion of Containers for Change to workcamps, homes and at the Tourist Precinct along with our paperless Council Meetings to name a few. The judges are also very keen for the National Tidy Towns Awards here in May and were impressed by our program. Horizon Power have given the Shire \$9500 towards the event as part of their Community Partnership Program.

The Junction Race Club have returned their acquittal for their event held in August. September saw both Gascoyne Junction and Mount Augustus both host Gascoyne Food Festival events which were attended by Shire staff. The entire festival was a smaller event this year and this was reflected in local numbers. The Landor Races, Landor Gymkhana, Kennedy Range Campdraft and Pink Stumps Day have also been held over the past few weeks and well attended and supported.

Another successful Youth Group event was held in September where the group members unpacked boxes of games and puzzles and spent the evening challenging Billie and myself to games. Our next Youth event ties in with Children's Week and a Treasure Hunt on October 22.

I have attended WACHS meetings representing the Upper Gascoyne Community. Our GP Clinic has celebrated one year and again was heavily booked for October. I am also in discussions about the potential of a regular physio service in Gascoyne Junction which I will be able to report on in more detail for the November meeting.

CUSTOMER SERVICES & ENQUIRIES		2023.2024 TOTAL	2022.2023 TOTAL	YTD DIFF	Sep-23	Sep-22	SEP DIFF
Admin Support	Faxes	0	0	0	0	0	0
	Photocopying/Printing/Scanning/Emailing	7	25	-18	3	1	2
	Laminating/Binding	0	1	-1	0	0	0
	Hot Office Bookings	3	1	2	1	0	1
	External Training and Course	0	0	0	0	0	0
CRC	1:1 Assistance to Community Members	14	30	-16	6	2	4
	Computer/Internet Access	19	34	-15	4	1	3
	Community Education Events	1	2	-1	1	0	1
	Community Social Events	2	16	-14	2	0	2
	Community Economic Seminars	0	1	-1	0	0	0
	Department of Human Services	9	16	-7	7	2	5
	Government Access Point	15	37	-22	2	2	0
	Use of Paid WIFI Services	3	3	0	1	0	1
	Use of FREE WIFI Hub	17	27	-10	6	0	6
Tourism	Road Condition Requests	331	830	-499	37	83	-46
	General Tourism Information	981	1036	-55	269	109	160
	Book Sales	12	29	-17	1	2	-1
	CRC Merchandise Sales	159	308	-149	30	44	-14
	Walking Tours	67	70	-3	7	9	-2
Info	Phonebook Purchases	0	0	0	0	0	0
	Gassy Gossip yearly subscription	0	0	0	0	0	0
	Gassy Gossip Advertisement	0	0	0	0	0	0
Health	Video Conference/Telehealth	1	8	-7	0	2	-2
	RFDS Support	6	11	-5	3	0	3
	Medical Clinic Visits	28	82	-54	8	0	8
Agencies	Library	29	93	-64	9	7	2
	Postage Sales	46	94	-48	12	10	2
	Postage Collection	68	68	0	62	29	33
	Department of Transport	13	34	-21	4	3	1
	Horizon Power	14	68	-54	5	5	0
Total Customer Service Enquiries		1845	2924	-1,079	480	311	169

Printed at: 19/10/23

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General Ledger Detail Trial Balance

SHIRE OF UPPER GASCOYNE

(frmGLTrialBalance)

Options: Year 23/24, From Month 03, To Month 03, By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOf	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
	CRC INC\ 10841310	Commission Centrelink : CRC	-1,483.20	-741.60	-2,224.80
	CRC INC\ 10841330	Transport Commission: CRC	-131.58	-287.55	-419.13
	CRC INC\ 10841340	Postal Agency Commission: CRC	-1,354.48	-666.67	-2,021.15
	CRC INC\ 10841350	CRC Room Hire Income	-109.10	0.00	-109.10
	CRC INC\ 10841380	Postal Agency Sales	-249.93	-87.04	-336.97
	CRC INC\ 10841390	Sales: Books/Maps/Souvenirs/Sundries	-428.76	-144.82	-573.58
	CRC INC\ 10842600	CRC Income Misc.	-35.01	-201.10	-236.11
	CRC INC\ 10842610	CRC Merchandise Sales	-3,096.18	-318.49	-3,414.67
Total	CRC INCOME		-6,888.24	-2,447.27	-9,335.51
Total for division GEN			-6,888.24	-2,447.27	-9,335.51
Grand Total			-6,888.24	-2,447.27	-9,335.51

13.2 Manager of Works and Services

There's never a dull moment in the Shire of Upper Gascoyne and October didn't disappoint. By all accounts the Landor Races were once again a massive success. The event draws a crowd from all over the state with long time stalwarts to first timers enjoying a ripper race weekend in outback. The Sunday Gymkhana was hotly contested and enjoyed by all. Well done to the Eastern Gascoyne Race Club and Gymkhana Committee.

The Kennedy Range Campdraft held their second annual Campdraft the weekend after Landor. There were over 100 nominations and Bidgemia Cattle Company donated 700 head of cattle for the weekend. The locals were well represented and the committee once again delivered a great weekend. Without the support of the Upper Gascoyne Shire this event wouldn't be where it is today.

The GJRCS held their popular Pink Stumps cricket match on the 14th October. Although the conditions were quite warm there was a plenty of support from our locals, sponsors and visitors from

as far as Geraldton. The Carnarvon contingent were also there in numbers. Another top job by the school for an important cause.

GBSC have returned to carry out warranty and defect works on the memorial park over the last couple of weeks. Several concrete paths have been replaced and a few other minor defects rectified.

Maintenance and upgrade works on 39 Gregory (Poddy's house) have been completed. The new kitchen layout, floors and painting have brightened up the home and brought it back up to high standard for Poddy and his family. I would like to welcome them and their family into the community.

Thomas and Ian have been hard at it in the north end of our shire. They have completed the Cobra Mt Augustus, Pingandy, Woodlands, Cobra Dairy Creek roads. They will now focus on working towards our Landor before heading back down to Carnarvon Mullewa road to tidy up after the Landor Races assault.

The works crew are almost finished resheeting and reforming sections of the Cobra Dairy Creek road adjacent and south of Yinnetharra. We will complete approximately 7kms of resheeting and 5km of reforming/heavy grading. The crew will mobilise to the southern end of the road to repair blowouts before heading back to Dalgety Brook to complete the approaches and drainage.

Yuin have completed the installation of the concrete floodway and rock protection. Once we have stabilised the approaches we will seal approximately 200m either side of the floodway. Our crew will also re-stabilise two floodways on the Carnarvon Mullewa Road (25km east of town) as part of our reseal programme for 2023-24. The bitumen crew is expected to arrive in early December.



13.3 Chief Executive Officers Report

Unfortunately this month starts on a sad note with the passing of Peter Windie (Junior). Our sincere condolences go out to Peter (Senior), Jason and the rest of the family. The funeral is to be held on the 21st of October in Carnarvon, I will attend on behalf of the Shire.

I attended the Mount hospital on the 3rd of October to get an angiogram as recommended by my cardiologist. The angiogram revealed that I was all good from a cardio vascular point of view. This procedure was a bit more complex than I anticipated and was in hospital for a couple of days. On the 6th of November I am booked in to have, what I hope is my penultimate PET Scan. I have, once again, devoted a good portion of my time to getting the Hastings Road User Agreement drafted.

Although it is largely in line with our current agreement there are nuances that differ and these need to be incorporated into the new agreement. It is hoped that I will have draft to share at this Council Meeting.

At the time of writing this the Council elections have not been held so I am no wiser as to who our elected members are. Regardless of the outcome all existing Councillors are to be very proud of what we have been able to deliver to the community over the past 2 years.

I have attended various meetings which include - DFES in relation to DRFAWA, LEMC, Hastings, Craig Poletti,

I can report that the CEO's new vehicle is in town. It is a lower level model than the current vehicle but has a tray and canopy which is far more practical than a tub.

The Shire President any myself have been working with the Yinggarda lawyers in order to find a way forward where we can establish a sound working relationship with Yinggarda PBC. At this stage this is still a work in progress but we are hopeful that this work will bear fruit.

Work has commenced on the review of the Town Planning Strategy and associated Town Planning Scheme. As with all things in this space it will take some time before we see anything tangible.

13.4 ACCOUNTS & STATEMENTS OF ACCOUNTS	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Andrea Pears – Manager of Finance & Corporate Services
Date:	18 October 2023
Matters for Consideration:	<p>To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday the 25th of October 2023 as attached – see Appendix 1.</p> <p>In addition to the List of Accounts and as part of this agenda report, Council are also requested to receive the Legal Expenses report. This report details all legal costs incurred to the end of this reporting period for both general legal and rates debt recovery expenses – refer to Appendix 1.</p>
Background:	The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.
Comments:	The list of accounts are for the month of September 2023.
Statutory Environment:	Local Government (Financial Management Regulations) 1996

		<p>13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p> <p>(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —</p> <p>(a) the payee's name; and</p> <p>(b) the amount of the payment; and</p> <p>(c)the date of the payment; and</p> <p>(d) Sufficient information to identify the transaction.</p> <p>(2) A list of accounts for approval to be paid is to be prepared each month showing —</p> <p>(a)for each account which requires council authorisation in that month —</p> <p>(i) the payee's name; and</p> <p>(ii) the amount of the payment; and</p> <p>(iii) sufficient information to identify the transaction; and</p> <p>(b) the date of the meeting of the council to which the list is to be presented.</p> <p>(3) A list prepared under sub regulation (1) or (2) is to be —</p> <p>(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and</p> <p>(b) recorded in the minutes of that meeting.</p>			
Policy Implications:		Nil			
Financial Implications:		2023/2024 Budget			
Strategic Implications:		Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:	Nil	
Voting requirement:	Simple Majority	
Officer's Recommendation:	<i>That Council endorse the payments for the period 1st of September to the 30th of September 2023 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 30th of September 2023.</i>	
	<i>Municipal Fund Bank EFTs (15965 - 16063)</i>	<i>\$3,773,407.43</i>
	<i>Payroll</i>	<i>\$119,213.80</i>
	<i>BPAY/Direct Debit</i>	<i>\$55,062.39</i>
	TOTAL	\$3,947,683.62

Council Resolution No: 03102023

MOVED:	CR: W. BASTON	SECONED:	CR: R. HOSEASON-SMITH
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That Council endorse the payments for the period 1st of September to the 30th of September 2023 as listed, which have been made in accordance with delegated authority per LGA 1995 s.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 30th of September 2023.

Municipal Fund Bank EFTs (15965 - 16063)	\$3,773,407.43
Payroll	\$119,213.80
BPAY/Direct Debit	\$55,062.39
TOTAL	\$3,947,683.62

FOR: CR J. CAUNT
CR H. MCTAGGART
CR B. WALKER
CR R. HOSEASON-SMITH
CR A. MCKEOUGH VIA PHONE
CR P. WINDIE
CR W. BASTON

AGAINST: CR

F/A: 7/0

13.5 MONTHLY FINANCIAL STATEMENT					
Applicant:		Shire of Upper Gascoyne			
Disclosure of Interest:		None			
Author:		Andrea Pears – Manager of Finance & Corporate Services			
Date:		18 October 2023			
Matters for Consideration:		<p>The Statement of Financial Activity for the period of September 2023, include the following reports:</p> <ul style="list-style-type: none"> • Statement of Financial Activity • Significant Accounting Policies • Graphical Representation – Source Statement of Financial Activity • Net Current Funding Position • Cash and Investments • Major Variances • Budget Amendments • Receivables • Grants and Contributions • Cash Backed Reserve • Capital Disposals and Acquisitions • Trust Fund <p>see Appendix 2</p>			
Background:		<p>Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.</p>			
Comments:		The Statement of Financial Activity is for the month of September 2021.			
Statutory Environment:		<p>Local Government Act 1995 – Section 6.4</p> <p>Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.</p>			
Policy Implications:		Nil			
Financial Implications:		Nil			
Strategic Implications:		Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.			
Risk:					
Risk	Risk Likelihood (based on history and with	Risk Impact / Consequence	Risk Rating (Prior to Treatment)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)

	existing controls)		nt or Control)		
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil			
Voting requirement:		Simple Majority			
Officer's Recommendation:		That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of September 2023.			
Council Resolution No: 04102023					
MOVED:	CR: H. MCTAGGART		SECONDED:	CR: R. HOSEASON-SMITH	
<p>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of September 2023.</p> <p>FOR: CR J. CAUNT CR H. MCTAGGART CR B. WALKER CR R. HOSEASON-SMITH CR A. MCKEOUGH VIA PHONE CR P. WINDIE CR W. BASTON</p> <p>AGAINST: CR</p> <p>F/A: 7/0</p>					

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Cherie Walker
Date:	18 October 2023
Matters for Consideration:	To determine the dates and locations of the Ordinary Council Meetings and Committee Meetings for the 2024 calendar year.
Background:	<p>As per the local Government Act 1995:</p> <p>Part 5 – Administration</p> <p>(a) Deals with Council meetings, committees and their meetings and electors' meetings</p> <p>Division 2 – Council meetings, committees and their meetings and elector's meetings</p> <p>Subdivision 1 – Council meetings</p> <ul style="list-style-type: none"> • 5.3 - Ordinary and special council meetings • 5.4 – Calling council meetings • 5.25 - Regulations about council and committee meetings and committees <p>(1) Without limiting the generality of section 9.59, regulations may make provision in relation to-</p> <p>(g) The giving of public notice of the date and agenda for council or committee meetings</p> <p>Division 7 – Access to Information</p> <ul style="list-style-type: none"> • 5.96 – Copies of Information to be available • 5.96A – Information published on official website <p>(1) The CEO must publish the following information on the local government's official website, unless it would be contrary to subsection</p> <p>(2) (2) to do so –</p> <p>(h) notice papers and agenda relating to council or committee meetings and reports and other documents</p>

Comments:		<p>Ordinary Council meetings have been held at the Gascoyne Junction Shire Chambers on the fourth Wednesday of each month for 2023, commencing at 10.30am. The only exception in the past has been the January meeting (when no ordinary meeting of Council is held) and December (moved to coincide with the last day of school) due to Community Christmas Party.</p> <p>Section 5.3 (2) of the Act provides that an ordinary meetings are to be held not more than 3 months apart.</p> <p>The Council is free to set and change meeting dates as it deems necessary to carry out Local Government Business.</p> <p>The CEO is to convene an ordinary meeting by giving each council member <u>at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting. [Section 5.5(1)]</u></p> <p>I have drafted up a model for council consideration and am seeking for council to endorse one of the models.</p> <p>Model 1 – Traditional model: The last Wednesday of each month September meeting date conflicts with Kings PH and September/October School Holidays.</p> <p>Please refer to Appendix 3 for further detail.</p>			
Statutory Environment:		Local Government [Administration] 12(1)			
Policy Implications:		Nil			
Financial Implications:		Nil as this has been accounted for in the budgetary process.			
Strategic Implications:		The meetings of the Council and Audit Committees should be set to coincide with the Act and Regulation requirements.			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

13.7

CHRISTMAS SHUTDOWN PERIOD FOR 2023 / 24

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Cherie Walker – Senior Corporate Services Officer Administration Andrea Pears – Manager, Finance & Corporate Services
Date:	18 th October 2023
Matters for Consideration:	To determine the Christmas Shutdown Period for 2023 / 24.
Background:	<p>In previous years the Shire has observed a Christmas/New Year stand down period in which both the Shire office and the CRC are closed during this time. Typically this would commence Friday lunchtime the day after the Community Christmas party, and then we would re-open the next working day after the New Year's day public holiday.</p> <p>This year we would like Council to consider changing the Christmas shutdown period dates for the Shire and CRC to close at 12:00pm (noon) on Friday 22nd December 2023 and re-open on Monday the 8th January 2023 as per normal business hours.</p> <p>With regards to the provision of services during this time, staff have identified a few options such as providing local residents an additional wheelie bin whilst the rubbish collection service is deferred until staff return to work. We also intend to give our community ample notice of our closure times to ensure they can be well prepared in accessing services such as DoT, Centrelink, postal, library and utilities prior to the shutdown. This includes giving notice to our suppliers and other trade services to our community.</p> <p>The Shire and CRC closure dates and times will be advertised well in advance and extensively leading up to the Christmas/New Year period. Staff will circulate a public notice with the closure information via our website, social media pages, mail drop and in the Gassy Gossip.</p>

Comments:		<p>Although the revised dates proposed above vary from what has been the typical closure period, the actual length of time the office is closed does not differ. The dates proposed simply push the timeframe of the closure out by a week - so we close a week later and then we re-open a week later than what has been the normal practise in the past.</p> <p>By pushing the timeframe out by a week, this allows staff to work right up to the day before Christmas Eve, giving officers the opportunity to finalise pending work before taking leave at the end of the year. Starting a week later in the New Year will also be more aligned with when most businesses are back in operation. As it seems to be standard for most companies that the Shire trades with, to open up in the second week of January of the new year.</p> <p>It must also be noted that the dates proposed for the Shire and CRC shutdown is traditionally a very quiet period where there is little demand for administrative services – as a result of this, staff seize the opportunity to take leave during this time as there is no need to compete with other staff to get in first to have the Christmas break off. All staff have an equal opportunity to enjoy the festive holidays with their families.</p> <p>As per previous years, on-call arrangements will be put in place prior to the proposed Christmas/New Year closure to ensure emergencies can be responded to. CEO and Senior staff will be available on mobile phone and emergency contact details will also be distributed where required.</p>			
Statutory Environment:		Nil			
Policy Implications:		Nil			
Financial Implications:		Nil as this has been accounted for in the budgetary process.			
Strategic Implications:		Nil			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:	Nil																																					
Voting requirement:	Simple Majority																																					
Officer's Recommendation:	<p><i>That Council –</i></p> <p>1. <i>Note the observance of a Christmas/New Year shut-down for the Shire Administration Office, Works Depot and Community Resource Centre; and endorse the following dates and time for the Christmas Closure Period:</i></p> <ul style="list-style-type: none"><i>Close from 12:00pm (noon) Friday 22nd December 2023</i><i>Re-open Monday 8th January 2024 (normal business hours)</i> <p>2. <i>Works Depot Cease work from Thursday 21st of December 2023 and recommence work on the 29th of January 2024 for the Works Crew.</i></p>																																					
Council Resolution No: 06102023																																						
MOVED:	CR. R. HOSEASON-SMITH	SECONDED:	CR. P. WINDIE																																			
<p>That Council –</p> <p>1. Note the observance of a Christmas/New Year shut-down for the Shire Administration Office, Works Depot and Community Resource Centre; and endorse the following dates and time for the Christmas Closure Period:</p> <ul style="list-style-type: none">Close from 12:00pm (noon) Friday 22nd December 2023Re-open Monday 8th January 2024 (normal business hours) <p>2. Works Depot Cease work from Thursday 21st of December 2023 and recommence work on the 29th of January 2024 for the Works Crew.</p> <table><tr><td>FOR:</td><td>CR</td><td>J. CAUNT</td><td>AGAINST:</td><td>CR</td></tr><tr><td></td><td>CR</td><td>H. MCTAGGART</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>B. WALKER</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>R. HOSEASON-SMITH</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>A. MCKEOUGH VIA PHONE</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>P. WINDIE</td><td></td><td></td></tr><tr><td></td><td>CR</td><td>W. BASTON</td><td></td><td></td></tr></table> <p>F/A: 7/0</p>				FOR:	CR	J. CAUNT	AGAINST:	CR		CR	H. MCTAGGART				CR	B. WALKER				CR	R. HOSEASON-SMITH				CR	A. MCKEOUGH VIA PHONE				CR	P. WINDIE				CR	W. BASTON		
FOR:	CR	J. CAUNT	AGAINST:	CR																																		
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	CR	W. BASTON																																				

13. 8 APPLICATION TO CHANGE METHOD OF VALUATION – YANGIBANA WORKERS' VILLAGE	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Chief Executive Officer, John McCleary
Date:	6 October 2023
Matters for Consideration:	<p>For Council to receive the report regarding an application to the Minister for Local Government to change the method of valuation for the site area of the Yangibana Workers' Village to ensure compliance with Section 6.28 of the <i>Local Government Act 1995</i>, basis of rates.</p> <p>Please refer to Attachments 1, 2 & 3 under the Hastings Appendix File No 4</p>
Background:	N/A
Comments:	<p>It has been identified the current method of valuation used for the Yangibana Workers' Village site which now incorporates workers accommodation and associated buildings is no longer considered compliant with the <i>Local Government Act 1995</i> (the Act).</p> <p>The current method of valuation for the property is unimproved value (UV) which is then used for the determination of general rates. The portion of land is now being used for non-rural purposes and should therefore be valued using the gross rental value (GRV).</p> <p>Section 6.28 of the Act requires land used predominantly for rural purposes, to be valued using UV of the land and where the land is used predominantly for non-rural purposes, the valuation method is to be the GRV of the land. Mining tenements are considered a rural use however workers accommodation, administration and workshops and other associated uses are not considered rural uses and are valued using the GRV.</p> <p>In accordance with the Section 6.28 of the Act, the Minister for Local Government is responsible for determining the method of valuation of land to be used by a local government as the basis for raising general rates. The Department of Local Government, Sport and Cultural Industries (DLGSC) administers the process for the Minister and publishes Operational Guidelines (Attachment 2) which provides information on the process involved in making the application to the Minister. A circular was also published in 2015 regarding changes to the method of valuation for mining tenements (Attachment 3).</p> <p>To meet the requirements of the Minister, and the DLGSC, an application for the change in method of valuation outlining the identified changes of land use is to be submitted for the Minister's approval.</p> <p>An indicative valuation and technical description of the land parcel have been obtained from Landgate (Attachment 1) and on 6 September 2023 Hastings Technology Metals Ltd (Hastings) were notified in writing by the Shire of the intention to request the Minister to change the method of valuation of the land for the workers</p>

	<p>accommodation site including an indicative costing, outlining the required process, setting out the impact on the rates charge and inviting submissions or feedback.</p> <p>Based on the rates in the dollar set within the 2023-24 Budget and using the indicative valuation, the change of valuation method would result in rates of approximately \$84,000 applying to the Workers Village site.</p> <p>Hastings were provided 28 days to provide a submission, with a closing time of 5.00pm on Friday, 6 October 2023. No submissions were received during the submission period.</p> <p>Council may adopt a different rating structure in the future which may result in changes to the rates in the dollar and/or rating categories. The valuation applied by the Valuer General is also subject to change as revaluation of all GRV valued properties occurs on a six yearly cycle.</p> <p>The application will be submitted to the Minister, and should the Minister approve the application for a change to the method of valuation, a technical description of the subject land and notice of the change will be published in the W.A. Government Gazette. It is proposed for the change to the method of valuation and the amendment to the rate book and rating to take effect from the date of Ministerial approval of the change to the method of valuation, and an interim rates notice will be issued following gazettal.</p>
Statutory Environment:	<p><i>Local Government Act 1995 - Section 6.28</i></p> <p><u>6.28. Basis of rates</u></p> <p>(1) The Minister is to —</p> <p>(a) determine the method of valuation of land to be used by a local government as the basis for a rate; and</p> <p>(b) publish a notice of the determination in the <i>Government Gazette</i>.</p> <p>(2) In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the basis for a rate on any land is to be —</p> <p>(a) where the land is used predominantly for rural purposes, the unimproved value of the land; and</p> <p>(b) where the land is used predominantly for non-rural purposes, the gross rental value of the land.</p> <p>(3) The unimproved value or gross rental value, as the case requires, of rateable land in the district of a local government is to be recorded in the rate record of that local government.</p> <p>(4) Subject to subsection (5), for the purposes of this section the valuation to be used by a local government is to be the valuation in force under the <i>Valuation of Land Act 1978</i> as at 1 July in each financial year.</p> <p>(5) Where during a financial year —</p>

	<p>(a) an interim valuation is made under the <i>Valuation of Land Act 1978</i>; or</p> <p>(b) a valuation comes into force under the <i>Valuation of Land Act 1978</i> as a result of the amendment of a valuation under that Act; or</p> <p>(c) a new valuation is made under the <i>Valuation of Land Act 1978</i> in the course of completing a general valuation that has previously come into force,</p> <p>the interim valuation, amended valuation or new valuation, as the case requires, is to be used by a local government for the purposes of this section.</p> <p><i>[Section 6.28 amended: No. 1 of 1998 s. 20.]</i></p> <p>6.29. Valuation and rates on mining and petroleum interests</p> <p>(1) In this section —</p> <p><i>relevant interest</i> means —</p> <p>(a) a mining tenement held under the <i>Mining Act 1978</i> (whether within the meaning given to that term by that Act or by the <i>Mining Act 1904</i>³); or</p> <p>(b) a permit, drilling reservation, lease or licence held under the <i>Petroleum and Geothermal Energy Resources Act 1967</i>.</p> <p>(2) Regardless of any determination made under section 6.28(1), the basis for a rate on a relevant interest is to be the unimproved value of the land, except as provided for in subsection (3).</p> <p>(3) Subsection (2) does not apply to a relevant interest in a portion of land on which capital improvements are located if —</p> <p>(a) the Minister has determined under section 6.28(1) that the gross rental value of the land is to be used as the basis for a rate on that interest; and</p> <p>(b) the determination expressly excludes the application of subsection (2).</p> <p>(4) The Minister cannot determine under section 6.28(1) that the gross rental value of the land is to be used as the basis for a rate on a relevant interest in a portion of land if another estate in that portion of land is rateable on the basis of the gross rental value of the land.</p> <p>(5) For the purpose of subsection (3)(b) a determination is to be taken to expressly exclude the application of subsection (2) if the determination —</p> <p>(a) was made before the commencement of the <i>Local Government Amendment Act 2009</i> section 38; and</p>
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	(b) specifically applies to the particular relevant interest.				
Policy Implications:	Nil				
Financial Implications:	Rate Revenue – 2023-24 Budget Adjustments will be made to the 2023-24 Budget through the annual budget review.				
Strategic Implications:	Strategic Community Plan 2022 – 2032 Key Objective 4 – Governance - Our Leadership 4.2: An effective and efficient organisation 4.2.3: Comply with statutory and legislative requirements 4.2.3.2: Seek a high level of legislative compliance in organisational practices and effective controls				
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:	<p>Landgate have been consulted to obtain an indicative valuation for the Yangibana Workers' Village site area and to provide a Technical Land Description as required to progress the application.</p> <p>Communications regarding the method of valuation commenced with Hastings in April 2022 and Hastings staff provided overviews of the workers accommodation site.</p> <p>A letter was sent to Hastings Technology on 6 September 2023 outlining the process to change the method of valuation of the land for the workers accommodation site including an indicative costing, setting out the impact on the rates charge and inviting submissions or feedback. The closing time for submissions was 5.00pm on Friday, 6 October 2023 and no submissions were received.</p>				
Voting requirement:	Simple Majority				

	<p>two semi water carts to undertake works as part of the Shire's works programme.</p> <p>To ensure the contract is attractive for interested parties, the Shire has committed to providing a minimum of 200 hrs of work per year for the successful contractor (total hours over both water carts).</p> <p>The proposed contract resulting from this RFT is an initial one (1) year period with a further three x one-year options at the sole discretion of the Shire.</p> <p>Greenfield Technical Services (Greenfield), acting on instruction from the Shire prepared the Request for Tender (RFT) documents for RFT 06 23-24 Provision of Water Cart Hire.</p> <p>(See Appendix 5)</p> <p>The RFT was advertised in The West Australian newspaper on Saturday 2nd September 2023. No tenderer addendums were issued. The RFT specified that all tenders were to be submitted no later than 2.00 pm AWST Tuesday 19 September 2023 to the Shire's electronic Tenderlink portal.</p> <p>Two (2) tender submissions were received as follows:</p> <ul style="list-style-type: none"> • MGM Alliance (MGM) • THEM Earthmoving (THEM) <p>Please refer to the attached evaluation report. (see Appendix 5)</p>
Comments:	Please refer to the attached evaluation report. (see Appendix 5)
Statutory Environment:	<p>Local Government (Functions & General) Regulations 1996 Reg. 18</p> <p>(4) Tenders that have not been rejected under sub regulation (1), (2) or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.</p>
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	<p>Economic</p> <p>Objective 1: To develop and maintain an efficient road transport system.</p>

Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil			
Voting requirement:		Simple Majority			
Officer's Recommendation:		<i>That Council:</i> 1. award RFT 06 23-24 Provision of Contract Water Cart Services to THEM Earthmoving based on the tendered rates of \$185/hr + GST (Water Cart No. 1) and \$180/hr + GST (Water Cart No. 2). 2. <i>award the contract for an initial 1 year period with the option of extending the contract by a further 3 x 1 year terms should the Council see fit.</i>			
Council Resolution No: 08102023					
MOVED:	CR. B. WALKER	SECONDED:	CR. R. HOSEASON-SMITH		
That Council: 1. award RFT 06 23-24 Provision of Contract Water Cart Services to THEM Earthmoving based on the tendered rates of \$185/hr + GST (Water Cart No. 1) and \$180/hr + GST (Water Cart No. 2). 2. award the contract for an initial 1 year period with the option of extending the contract by a further 3 x 1 year terms should the Council see fit. <div>FOR: CR J. CAUNT CR H. MCTAGGART CR B. WALKER CR R. HOSEASON-SMITH CR A. MCKEOUGH VIA PHONE CR P. WINDIE CR W. BASTON</div> <div>AGAINST: CR</div> F/A: 7/0					

14.0 SUSPEND PURCHASING POLICY – R2R PIMBEE RESHEETING

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	Jarrold Walker – Works Manager
DATE:	20/10/2023
Matters for Consideration:	Suspending purchasing policy
That Council suspend Shire of Upper Gascoyne's purchasing policy for the services supplied to resheet sections of Pimbee Road as part of pour 2023-24 Roads To Recovery Allocation	
Background	
Several sections of Pimbee Road have deteriorated and require resheeting or heavy grading to bring the road back to a safe and serviceable standard. These section were identified as our 2023-24 R2R project allocation of \$456,046.	
Comments:	
<p>The Shire has a substantial construction program for 2023-24 and runs a risk of not completing all of its committed projects within the financial year. This is due to being successful in securing an additional \$340,000 of funds from MRWA for Aboriginal Access after our labour and plant hours had been allocated for the 2023-24. Originally we had planned to commit the \$340,000 of works on Landor Mt Augustus Road to contractors to reduce our work load.</p> <p>Given that the shire will be already working at the top of Landor Mt Augustus Road and Northern Goldfields Earthmoving (NGE) are working on the Pimbee Road within 1km of our proposed work area, it would make sense that the shire do the Aboriginal Access work and NGE carried out the Pimbee works. This would save a considerable financial cost in mobilisation and repairs to the roads caused by mobilisation.</p> <p>NGE are WALGA Preferred Suppliers and have given an indicative cost per kilometre to perform the works that is deemed to be good value by the works manager and CEO. The estimated cost to complete the works is above \$250,000. As per the Purchasing Policy and Local Government Act, we would need to either conduct a Public Tender or utilise the WALGA Preferred Supplier Portal. See <i>tablet from purchasing policy below</i>.</p>	
Amount of consideration (excluding GST)	Minimum requirement by authorising officer (subject to conditions below) prior to purchase
Up to \$9,999	No quotes required, purchasing officer to be satisfied that the price is fair and reasonable.
\$10,000 - \$19,999	Seek one quotation – either written or verbal.
\$20,000 - \$49,999	Seek two quotations, one written.
\$50,000 - \$149,999	Seek three quotations, two written.
\$150,000 - \$249,999	Seek three written quotations or use WALGA's E' Quote Portal.

\$250,000 and over		Conduct a public tender process or use the WALGA preferred supplier undertaking.	
Given the substantial cost savings due to NGE already being onsite and the acceptable indicative cost and that NGE have completed similar works to a very high standard for the shire in the past, I ask that Council suspend the Purchasing Policy and authorise the Works Manger to perform a request for quote directly to NGE through the WALGA Preferred Supplier Portal.			
Statutory Environment:			
Local Government Act 1995 Local Government (Functions & General) Regulations 1996 SUG Purchasing Policy Section 2.7			
Policy Implications:			
Nil- suspending Purchasing Policy			
Financial Implications:			
Nil- \$456,046 allocated for repairs in 2023-24 budget			
Strategic Implications:		Nil	
Consultation:		Nil	
Officer's Recommendation:		Voting requirement: Simple Majority	
<div>1. That Council approve the suspension of the purchasing policy and authorise the Works Manager to perform an RFQ directly to NGE via the WALGA Preferred Supplier Portal.</div> <div>2. Authorise the CEO to issue a purchase order to Northern Goldfields Earthmoving only if the CEO believes the quote represents best value for money and is within budget.</div>			
Council Decision		Council Resolution No: 09102023	
MOVED:	CR. H. MCTAGGART	SECONDED:	CR. R. HOSEASON-SMITH
That Council:			
<div>1. Approve the suspension of the purchasing policy and authorise the Works Manager to perform an RFQ directly to NGE via the WALGA Preferred Supplier Portal.</div> <div>2. Authorise the CEO to issue a purchase order to Northern Goldfields Earthmoving only if the CEO believes the quote represents best value for money and is within budget.</div>			
FOR:	CR J. CAUNT CR H. MCTAGGART CR B. WALKER CR R. HOSEASON-SMITH	AGAINST:	CR

CR	A. MCKEOUGH VIA PHONE
CR	P. WINDIE
CR	W. BASTON

F/A: 7/0

15. MATTERS BEHIND CLOSED DOORS

Nil

16. PREVIOUS NOTICE HAS BEEN GIVEN

Nil

17. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

18. ELECTED MEMBERS REPORTS

Cr J Caunt attended the Camp draft and thanked the Committee, Shire of Upper Gascoyne and Bidgemia Cattle Company for the support to make the event possible. Cr Caunt also attended a meeting with Renee Turner and requested for John and Jim to attend the next Yinggarda Board Meeting which is being held in November.

Cr H McTaggart attended the Camp draft and thanked the committee for a successful event. Cr McTaggart thanked Greg Watters for the 12 years served as a councillor.

Cr B Walker attended the Camp Draft and held another successful Pinks Stumps in Gascoyne Junction on the 14th October and thanked the Shire and everyone who attended and helped out.

Cr W Baston attended the Camp Draft and looking forward to serving on council.

Cr R Hoseason-Smith congratulated Jim, Will and Peter on being elected and Jim and Hamish on being elected President and Deputy President. Cr Ray attended Pink Stumps and thanks Cr Walker and the School for a great event.

Cr P Windie congratulated elected councillors and is looking forward to serving on council over the next four years.

Cr A McKeough congratulated elected councillors and has been away overseas.

19. STATUS OF COUNCIL MEETING RESOLUTIONS

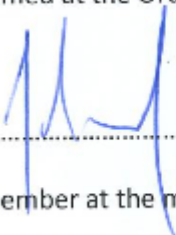
Resolution Nº	Subject	Status	Open / Close	Responsible Officer

20. STATUS OF SHIRE PROJECTS

As per [Appendix 6](#)

21. MEETING CLOSURE

The Shire President closed the meeting at 11:51pm.

<p>To be confirmed at the Ordinary Meeting on the 22nd November 2023.</p> <p>Signed.....</p> <p>Presiding member at the meeting at which time the minutes were confirmed.</p>
