



# **AGENDA**

**20<sup>th</sup> of September 2019**

## **ORDINARY COUNCIL MEETING**

**Ordinary meeting  
of Council to be held on Friday 20<sup>th</sup> of September 2019  
at the Gascoyne Junction Shire Offices commencing at 8.30am**



## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Upper Gascoyne for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Upper Gascoyne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Upper Gascoyne warns that anyone who has any application or request with the Shire of Upper Gascoyne must obtain and should rely on WRITTEN CONFIRMATION of the outcome of the application or request of the decision made by the Shire of Upper Gascoyne.

A handwritten signature in black ink, appearing to read "Ian Fitzgerald".

Ian Fitzgerald JP  
ACTING CHIEF EXECUTIVE OFFICER

**SHIRE OF UPPER GASCOYNE**  
**AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT GASCOYNE JUNCTION**  
**SHIRE OFFICES ON FRIDAY 20<sup>th</sup> of SEPTEMBER 2019 AT 8.30am**

---

**1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS**

The President welcomed those present and declared the meeting open at \_\_\_\_am.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

**2.1 Councillors**

Cr D Hammarquist, OAM JP	Councillor	Shire President
Cr J. Caunt	Councillor	Deputy Shire President
Cr G. Watters	Councillor	
Cr H. McTaggart	Councillor	
Cr B. Walker	Councillor	

**Staff**

Jarrod Walker	A/CEO - Manager of Works & Services
Peter Hutchinson	Manager of Finance & Corporate Services

**Visitors**

**2.2 Absentees**

Cr. R.J. Collins	Councillor
Ian Fitzgerald	Acting Chief Executive Officer

**2.3 Leave of Absence previously approved**

Cr A McKeough	Councillor
---------------	------------

**3. APPLICATION FOR LEAVE OF ABSENCE**

**4. PUBLIC QUESTION TIME**

**4.1 Questions on Notice**

Nil

**4.2 Questions without Notice**

**5. DISCLOSURE OF INTEREST**

**6. PETITIONS/DEPUTATIONS/PRESENTATIONS**

**7. ANNOUNCEMENTS BY THE PERSON PRESCIDING WITHOUT DISCUSSION**

**8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS**

**9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

**9.1** Ordinary Meeting of Council held on 28<sup>th</sup> of August 2019.

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION**

**Resolution No. 01092019**

**MOVED: CR**

**SECONDED: CR**

That the Unconfirmed Minutes from the Ordinary Meeting of Council and the Unconfirmed Minutes from the Biosecurity Meeting held on the 28<sup>th</sup> of August 2019 be confirmed as a true and correct record of proceedings.

**CARRIED:**

## 10. REPORTS OF OFFICERS

### 10.1 CRC Report



Printed at: 10/09/19

Page No: 1

#### General Ledger Detail Trial Balance

SHIRE OF UPPER GASCOYNE

(frmGLTrialBalance)

Options: Year 19/20, From Month 02, To Month 02, By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOf	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
	CRC INC\ 10841310	Commission Centrelink : CRC	-5,103.73	0.00	-5,103.73
	CRC INC\ 10841330	Transport Commission: CRC	-77.37	-71.48	-148.85
	CRC INC\ 10841340	Postal Agency Commission: CRC	-726.73	0.00	-726.73
	CRC INC\ 10841360	Income from Events Held	105.00	0.00	105.00
	CRC INC\ 10841380	Postal Agency Sales	-73.11	-60.56	-133.67
	CRC INC\ 10841390	Sales: Books/Maps/Souvenirs/Sundries	-402.22	-447.68	-849.90
	CRC INC\ 10842600	CRC Income Misc.	-135.74	-71.82	-207.56
Total	CRC INCOME		-6,413.90	-651.54	-7,065.44
Total for division GEN			-6,413.90	-651.54	-7,065.44
Grand Total			-6,413.90	-651.54	-7,065.44

	2019.2020 TOTAL	2018.2019 TOTAL	Aug-19	Aug-18
Aus Government Info/Roads	704	4391	266	239
Government Access Point	5	46	2	5
Department of Human Services	13	104	5	7
Department of Transport	11	83	6	8
Computer/Internet Access	11	33	7	4
Faxes	0	10	0	1
General Tourism Information	127	148	41	31
Phonebook Purchases	0	5	0	0
Community Seminars	0	0	0	0
Gassy Gossip yearly subscription	3	1	1	0
Training/Courses	0	0	0	0
Hot Office Bookings	3	13	1	1
Library	5	61	2	5
Video Conference	2	5	1	0
Book Sales	36	73	10	16
Photocopying/Printing/Scanning/Emailing	7	19	3	5
Laminating/Binding	0	0	0	0
CRC Merchandise Sales	159	359	70	57
Community Events	3	10	2	2
Gassy Gossip Advertisement	6	9	6	2

## **2019 Variety WA Bash**

Thank you for supporting the 2019 Variety WA Islands and a Stream Bash! We thoroughly enjoyed our visit to Gascoyne Junction and appreciate you organising access to the oval for camping, it was some of the best facilities we had access to all week. I can't thank you enough for your support and helping make this a great Bash for our participants.

The 10 students at Gascoyne Junction Remote Community School were left with beaming smiles on their faces after a visit from the colourful Variety Bashers! Variety presented two brand new bikes and a hamper of toys, games and sports equipment to help bring fun and joy to the remote school... All thanks to the massive fundraising efforts of the Bash crews

They are so pleased to announce that the crew have raised \$564,000 for WA kids!



## **2019 Book Week**

Staff, students and Parents met at the CRC on Tuesday 20 August for the official launching of newly written and published books from Gascoyne Junctions Remote School students.

The students read confidently and clearly. Younger members of the school explained their stories and illustrations in some detail or were allocated a helper to assist them.



## **Aboriginal Family Law Services**

On Wednesday 21 August, Gail Bellotti (Community Support Officer) and Michael Lawrence (Lawyer) from the Aboriginal Family Law Services in Carnarvon, visited Gascoyne Junction CRC to let us know what services they are able to provide and meet with clients needing their support.

These are just a few of the support they can provide.

They are able to provide free confidential legal advice, support and representation in court for victims of family violence and/or sexual assault in legal matters including:

- Child Protection
- Family Violence Restraining Orders
- Family – Children Issues
- Criminal Injuries Compensation.
- 

Then for lunch Gail made a salad and cooked a BBQ for staff and community people who came along.

## **10.2 Manager of Works and Services Report**

### **General:**

As it has only been a couple of almost two weeks since the last Council meeting there isn't a lot to report. The town crew has been carrying on with normal duties while Dave is organising the aerial baiting. We are busy scoping and scheduling works such as the new machinery and depot storage sheds, future construction works and maintenance programs.

The Junction races were a success and we are now staring down the barrel of another Landor Race meet. By all accounts the World's Biggest BBQ at Mount Augustus was a sell-out event that continues to grow in popularity and is becoming an important regional drawcard.

### **Maintenance Graders:**

The roads have been extremely busy with tourists, livestock trucks and contractors mobilising to and from our WANDRRA works. Generally the roads are in good shape however with the increase in traffic and dry conditions is proving to be taking some toll. We have been busy prepping the worst sections in time for the Landor races. Ian is on the Carnarvon Mullewa road, Quadrio have completed from the Meeka boundary to the race track and Dameon will join Ian next swing to speed things up.

### **Construction:**

The crew have all but completed the reconstruction of 6.25km and cement stabilising of flood ways at the time of writing. Initial onsite tests have indicated an average Californian Bearing Ratio of 115. We have awarded the bitumen seal works to Boral who will begin works on the 18<sup>th</sup> September. Sealing should take 4-5 days and when the crew returns from break they will remove the detour and traffic management and complete batter and drainage works. At this stage the project is tracking on budget and time.



**Figure 1: preparing for cement stabilisation of flood ways**

I will begin planning the Ullawarra road re-sheeting and improvement works over the next few weeks and hope to begin works in mid to late October.

### **Equipment:**

As you know, Pronto has retired as our mechanical guru. I would like to take this opportunity to thank Pronto for all of his efforts, he is a wealth of knowledge and pulled us out of the proverbial on more than one occasion. While I am sure he will still be there to help out or for advice, I don't think the workshop will be the same without the jokes, funny yarns or outbursts of profanities at a stubborn nut or bolt. Well done Pronto and all the best mate.

We have had a couple small breakdowns and nagging issues including the old multi tyred roller air compressor and prime mover suspension air bag failures. I am currently working with Dirt and Dust Mechanical on planning repairs and scheduling in maintenance on various plant.



The new CEO vehicle has arrived and is a real head turner and attracting some good feedback. Ian won't be missed where ever he drives.



Figure 2: New CEO Ford ranger

### 10.3 CEO Report

As this is my first report to Council I take this opportunity to thank Council for appointing me as A/CEO whilst John McCleary takes leave to address his health issues. John has given me a thorough handover before he left on Wednesday 11<sup>th</sup> September.

Unfortunately due to a prior commitment I will be away for 3 weeks commencing 16 September and have appointed Jarrod Walker as A/CEO for this period. Both John and I will be available via email to support Jarrod if required.

The next round of WANDRRA has been approved and working with Greenfields tenders have been called for 2 packages of work. John and I will meet with Greenfields on Thursday 11 September to officially open the tenders and then Greenfields will analyse the submissions and prepare a report for Council to consider. For both this latest event and the previously approved event we have been given approval to claim the 20% upfront working capital advance. The paperwork has been lodged with DFES and we are now waiting on advice as to the next step to allow an invoice to be raised. These advances will greatly assist with cash-flows and potentially limit use of the overdraft and the costs associated with it.

Unfortunately we were unsuccessful with our Black Spot Program application with no successful applications from our region. To date we have not been advised as to why our applications were not successful.

We are still working with Hastings to establish a transport route; at this stage it is proposed for the Shire to undertake testing on the Meekatharra to Landor and Landor to Gifford Creek sections of road but only once Hastings have provided the full cost of the work Talis will carry out in advance. No funds have been received so the project is on hold at present.

Council election nominations opened on 5 September and close on 12 September – at the time of preparing this report 3 nominations for the 4 vacancies have been received – Don Hammarquist, Greg Watters and Ray Hoseason-Smith have completed their nominations.

We are scheduled to have our end of year audit during the week commencing 7 October and Peter Hutchinson is working with our financial advisors to have all the documentation ready for the visit.

Cr Hammarquist, John and I attended the WALGA Zone Meeting in Shark Bay where John and Don made a presentation to the WALGA State Council. The presentation was well received and had the council members still discussing the matters raised over dinner that night. Disappointingly Exmouth were unable to attend the meeting but did dial in for the first part of the day.



Prior to the meeting I flew to Perth and picked up the new CEO vehicle. As Jarrod mentioned there will be no hiding but each time I stopped on the way to Shark Bay the vehicle attracted attention and comment – exactly as John intended with the artwork on the vehicle.

I attended the World's Biggest BBQ at Mount Augustus on the 7 September which was a great event. Due to the efforts of John McCleary, Minister Alannah MacTiernan attended and spoke with Don and John on local area and local government issues. On the way to Mount Augustus John took me on a bit of a tour and I saw some of the shire and met some station owners. I was very impressed with the state of the roads – a credit to Jarrod and his team.

I look forward to returning from my break and working with Council and staff to keep the wheels in motion until John can return.

Ian Fitzgerald  
A/CEO

## Grants

We are currently getting grants ready under the BBRF for the caravan park redevelopment, and airstrip reseal (Remote Airstrip Upgrade Program (RAU) grant)

Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
14/03/2019	16/03/2018	Expression of Interest of Wild Dog Control	Communities Environmental Plan	Federal – Dept of the Environment and Energy	\$20,000	\$245,000	Pending
10/09/2019	13/09/2019	Solar Power – Junction Tourist Park	RED	GDC	\$152,500	\$463,208	Pending

## OFFICERS RECOMMENDATION / COUNCIL RESOLUTION - 02092019

**MOVED: CR**

**SECONDED: CR**

That Council receive the CRC Report, Manager of Works and Chief Executive Officers Reports.

**CARRIED:**

#### 10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	None
AUTHOR:	Peter Hutchinson – Finance Manager
DATE:	4 <sup>th</sup> September 2019
<b>Matters for Consideration:</b>	
To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Friday the 20 <sup>th</sup> of September 2019 as attached – see <a href="#">Appendix 1</a>	
<b>Comments:</b>	
The list of accounts is for the month of August 2019.	
<b>Background:</b>	
The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.	
<b>Statutory Environment:</b>	
Local Government (Financial Management Regulations) 1996	
<b>13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</b>	
(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —	
(a) the payee's name; and	
(b) the amount of the payment; and	
(c) the date of the payment; and	
(d) sufficient information to identify the transaction.	
(2) A list of accounts for approval to be paid is to be prepared each month showing —	
(a) for each account which requires council authorisation in that month —	
(i) the payee's name; and	
(ii) the amount of the payment; and	
(iii) sufficient information to identify the transaction; and	
(b) the date of the meeting of the council to which the list is to be presented.	
(3) A list prepared under sub regulation (1) or (2) is to be —	
(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and	
(b) recorded in the minutes of that meeting.	

<b>Policy Implications:</b>									
Nil									
<b>Financial Implications:</b>									
2019/20 Budget									
<b>Strategic Implications:</b>									
Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.									
<b>Consultation:</b>									
Nil									
<b>Officer’s Recommendation:</b>	<b>Voting requirement:</b> Simple Majority								
<p><i>That Council endorse the payments for the period 1<sup>st</sup> of August 2019 through to the 30<sup>th</sup> of August 2019 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42.</i></p> <table> <tr> <td><i>Municipal Fund Bank EFTs (10974 to 11103 )</i></td> <td><i>\$2,185,057.83</i></td> </tr> <tr> <td><i>Payroll</i></td> <td><i>\$106,276.48</i></td> </tr> <tr> <td><i>BPAY/Direct Debit</i></td> <td><i>\$16,820.04</i></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$2,308,154.35</b></td> </tr> </table>		<i>Municipal Fund Bank EFTs (10974 to 11103 )</i>	<i>\$2,185,057.83</i>	<i>Payroll</i>	<i>\$106,276.48</i>	<i>BPAY/Direct Debit</i>	<i>\$16,820.04</i>	<b>Total</b>	<b>\$2,308,154.35</b>
<i>Municipal Fund Bank EFTs (10974 to 11103 )</i>	<i>\$2,185,057.83</i>								
<i>Payroll</i>	<i>\$106,276.48</i>								
<i>BPAY/Direct Debit</i>	<i>\$16,820.04</i>								
<b>Total</b>	<b>\$2,308,154.35</b>								
<b>Council Decision:03092019</b>									
<p><b>MOVED:</b> <b>SECONDED:</b></p>  <p><b>CARRIED:</b></p>									

## 10.5 MONTHLY FINANCIAL STATEMENT

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	None
AUTHOR:	Peter Hutchinson – Finance Manager
DATE:	10 September 2019
<b>Matters for consideration:</b>	

The Statement of Financial Activity for the period ended 30<sup>th</sup> of August 2019, include the following reports:

- Statement of Financial Activity
- Significant Accounting Policies
- Graphical Representation – Source Statement of Financial Activity
- Net Current Funding Position
- Cash and Investments
- Major Variances
- Budget Amendments
- Receivables
- Grants and Contributions
- Cash Backed Reserve
- Capital Disposals and Acquisitions
- Trust Fund

see [Appendix 2](#)

<b>Comments:</b>	
------------------	--

The Statement of Financial Activity is for the month of August 2019.

<b>Background:</b>	
--------------------	--

Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

<b>Statutory Environment:</b>	
-------------------------------	--

Local Government Act 1995 – Section 6.4

Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.

<b>Policy Implications:</b>	
-----------------------------	--

Nil

<b>Financial Implications:</b>	
--------------------------------	--

Nil

<b>Strategic Implications:</b>	
Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.	
<b>Consultation:</b>	
Nil	
<b>Officer’s Recommendation:</b>	<b>Voting requirement:</b> Simple Majority
<i>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended the 30<sup>th</sup> of August 2019.</i>	
<b>Council Decision: 04092019</b>	
<b>MOVED:</b> <b>SECONDED:</b>  <b>CARRIED:</b>	

## 10.6 CHRISTMAS SHUT DOWN PERIOD

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: Nil

AUTHOR: Ian Fitzgerald – A/Chief Executive Officer

DATE: 9 September 2019

### ***Matters for Consideration:***

To seek Council's endorsement for the Christmas Shut Down Period for the Administration Staff and the Works Staff.

### ***Background:***

It is normal practice for a Christmas shut-down period to be presented to Council for endorsement.

### ***Comments:***

In 2018/19 the shut-down period was presented to the September Council meeting. This helps provide time for advertising the closure as well as providing staff with time to plan their movements.

Staff will utilise annual leave and accumulated rostered time off hours to cover the absence other than the normal public holidays.

The proposed closure on Friday 20<sup>th</sup> December will be at midday to allow all staff to attend the staff Christmas function.

### ***Statutory Environment:***

Nil

### ***Policy Implications:***

Nil

### ***Financial Implications:***

Nil

### ***Strategic Implications:***

Nil

### ***Consultation:***

Managers

### ***Officer's Recommendation:***

**Voting requirement: Simple Majority**

*That Council endorse the following shut down dates for the administration and works staff:*

1. *Administration Staff – Midday on Friday the 20<sup>th</sup> December 2019 and recommence on Monday 6<sup>th</sup> of January 2020; and*

2. *Works Staff – Midday on Friday 20<sup>th</sup> December 2019 and recommence on Tuesday the 28<sup>th</sup> of January 2020.*

**Council Decision: 05092019**

**MOVED:**

**SECONDED:**

**CARRIED:**



## 10.7 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS AND LOCAL RECOVERY PLAN

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Ian Fitzgerald – A/Chief Executive Officer
DATE:	9 September 2019
<b>Matters for Consideration:</b>	
To seek Council's endorsement of the Draft Local Emergency Management Arrangements 2019 <a href="#">Appendix 3</a> and Local Recovery Plan 2019 <a href="#">Appendix 4</a> .	
<b>Background:</b>	
The previous plans were prepared in 2012/13 and are due for review and updating.	
<b>Comments:</b>	
<p>The previous plans were prepared 6 years ago are in need of updating to reflect current legislation and the resources available today to assist Council in the event of an emergency.</p> <p>The plans attached are in draft form with a few minor corrections to be made and hopefully available for Council prior to the meeting. The plans will be presented to the District Emergency Management Committee as required under the Emergency Management Act and a copy will also be forwarded to the State Emergency Management Committee.</p> <p>The plans have been reviewed by members of the Local Emergency Management Committee and are recommended to Council for formal endorsement.</p>	
<b>Statutory Environment:</b>	
Emergency Management Act 2005	
<b>Policy Implications:</b>	
Nil	
<b>Financial Implications:</b>	
Nil	
<b>Strategic Implications:</b>	
Council is required to have appropriate emergency management arrangements in place to help protect the community in the event of an emergency and in the case of an event guide the recovery process.	
<b>Consultation:</b>	
LEMC, Community Emergency Services Manager, DFES	
<b>Officer's Recommendation:</b>	<b>Voting requirement: Simple Majority</b>
That Council endorse the Local Emergency Management Arrangements 2019 and Local	

*Recovery Plan 2019 and advise the District Emergency Management Committee of their endorsement for their further action.*

**Council Decision: 06092019**

**MOVED:**

**SECONDED:**

**CARRIED:**

## 10.8 APPOINTMENT OF PROJECT MANAGER – WANDRRA

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Ian Fitzgerald – A/Chief Executive Officer
DATE:	10 September 2019
<b>Matters for Consideration:</b>	
To consider waiving Council's Purchasing Policy in respect to securing three quotations for goods and services.	
<b>Background:</b>	
<p>The Shire have made application to Main Roads under WANDRRA for funds to repair our roads that were impacted by storm events in April 2019.</p> <p>We have engaged Greenfield Technical Services to do the initial road inspections and assign a cost to have the remedial work undertaken.</p> <p>The approved claim is for \$11.1m. Tenders have been called for contractors to undertake 2 works packages associated with the approved claim.</p>	
<b>Comments:</b>	
<p>The WANDRRA process is heavily steeped in bureaucratic paperwork that is to accompany any claim. These claims need to be spot on as there is generally 6 weeks lag time between the claim and payment and any issues with the claim submission holds up payment.</p> <p>In addition we will need at least one dedicated supervisor on site with the contractors to ensure their hourly machinery hire claims are okay and the works being carried out are being undertaken according to our requirements.</p> <p>Given the above scenarios it is considered prudent to appoint a project manager to oversee the claims process and on the ground work. The Shire of Upper Gascoyne will have a direct relationship with the project manager to ensure all deliverables are occurring to our satisfaction.</p> <p>The cost associated with engaging a project manager is incorporated in the WANDRRA claim, as such, there is no direct cost to the Shire of Upper Gascoyne.</p> <p>The cost of providing the Project Management component will be in excess of the \$150,000 tender limit requiring either a public tender or for Council to utilise the WALGA's preferred supplier facility. Our current Purchasing Policy requires that I obtain a minimum of three quotations when looking to purchase goods or services in excess of \$100,000.</p> <p>It is my recommendation that we waive the Purchasing Policy in this case and allow me to go through the preferred suppliers network and appoint a Project Manager who is highly experienced in this area and have carried out similar activities for a number of Local Governments.</p>	
<b>Statutory Environment:</b>	
Local Government Act 1995	

<b>Policy Implications:</b>	
Purchasing Policy	
<b>Financial Implications:</b>	
Nil	
<b>Strategic Implications:</b>	
Nil	
<b>Consultation:</b>	
Nil	
<b>Officer's Recommendation:</b>	<b>Voting requirement: Absolute Majority</b>
<p><i>That Council:</i></p> <ol style="list-style-type: none"> <li><i>1. Waive the purchasing policy requirements to secure three quotes when seeking to engage the service of an Engineering Company to supervise the WANDRRA works and administration; and</i></li> <li><i>2. Authorise the CEO to appoint an Engineering Company Services through WALGA's preferred supplier arrangements' to be the Shire of Upper Gascoyne's Project Manager for the WANDRRA works.</i></li> </ol>	
<b>Council Decision:</b> <b>07092019</b>	
<p><b>MOVED: CR                      SECONDED:CR</b></p> <p><i>That Council:</i></p> <ol style="list-style-type: none"> <li>1. Waive the purchasing policy requirements to secure three quotes when seeking to engage the service of an Engineering Company to supervise the WANDRRA works and administration; and</li> <li>2. Authorise the CEO to appoint an Engineering Company Services through WALGA's preferred supplier arrangements' to be the Shire of Upper Gascoyne's Project Manager for the WANDRRA works.</li> </ol> <p><b>CARRIED:</b></p>	

## 11. MATTERS BEHIND CLOSED DOORS

### ***Council Decision 08092019***

**MOVED: CR**

**SECONDED: CR**

That Council go behind closed doors to discuss confidential items.

**CARRIED:**

#### **11.1 CONFIDENTIAL ITEM - SUPPLY OF PLANT AND OPERATORS FOR ROAD FLOOD DAMAGE REPAIRS - TENDER ASSESSMENT REPORT (RFT 01 – 19/20 - AGRN 863)**

### ***Council Decision 10092019***

**MOVED: CR**

**SECONDED: CR**

That Council come out from behind closed doors.

**CARRIED:**

## 12. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

## 13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

## 14. ELECTED MEMBERS REPORTS

14.1 Councillor Hammarquist

14.2 Councillor G. Watters

14.3 Councillor J. Caunt

14.4 Councillor B. Walker

14.5 Councillor H. McTaggart

## 15. STATUS OF COUNCIL RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer
10042019	Formation of a Tourism Working Group	This is still being worked on, I need to establish the terms of reference prior to advertising for members.	Open	CEO
06082019	Annual Budget	Budget finalised and rates raised	Closed	CEO/Manager Finance
08082019	Bitumen Tender	Quotes received and analysed by Greenfields – awarded to Boral	Closed	CEO/Manager Works
10082019	Asset Preservation Model	Letter forwarded to Minister for Local Government and Grants Commission	Open	CEO

## 16. MEETING CLOSURE

The President thanked those present for attending the meeting and declared the meeting closed at \_\_\_\_pm.

# **APPENDIX 1**

**(List of Accounts Paid for August 2019)**



Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Horizon Power</b>					
EFT10974	01/08/2019	Standing Purchase Order for 2018/2019 - Street Lighting for Month of June	1		216.60
INV 2100306774	18/07/2019	Standing Purchase Order for 2018/2019 - Street Lighting for Month of June	1	216.60	
<b>Telstra Corporation Ltd</b>					
EFT10975	01/08/2019	CEO Mobile Phone - Calls and Data 0417 107 446 for Period 20 July - 19 August	1		808.36
INV 20/07/2019	20/07/2019	CEO Mobile Phone - Calls and Data 0417 107 446 - for Period 20 July - 19 August, Shire Office - Internet 0417 094 300 - for Period 20 July - 19 August, Works Supervisor - Calls and Data 0437 168 892 - for Period 20 July - 19 August, Town Foreman - Calls and Data 0409 636 940 - for Period 20 July - 19 August	1	808.36	
<b>Quadrio Earthmoving Pty Ltd</b>					
EFT10976	05/08/2019	WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18	1		347,492.75
INV 00010853	02/08/2019	WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18, WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18	1	347,492.75	
<b>Commonwealth Mastercard</b>					
EFT10977	01/08/2019	Fleet Licensing for 2019/2020 Period	1		8,792.98
INV STATEMEN	27/06/2019	DroneDeploy 12 month subscription 27th June 2019 to 27th June 2020	1	1,451.93	
INV HA-89WFW	29/06/2019	Accommodation for John McCleary for WALGA conference August 2019	1	290.25	
INV A04071909	04/07/2019	Creditor Rubber Stamps	1	218.20	

USER: Finance  
PAGE: 2

[illegible]

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 3

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Commonwealth Mastercard</b>					
		Fleet Licensing for 2019/2020 Period - GST, Fleet Licensing for 2019/2020 Period - GST Free, Fleet Licensing for 2019/2020 Period - GST, Fleet Licensing for 2019/2020 Period - GST Free, Fleet Licensing for 2019/2020 Period - GST, Fleet Licensing for 2019/2020 Period - GST Free, Fleet Licensing for 2019/2020 Period - GST Free			
INV 98248256	09/07/2019	Toy Story DVD's for movie community night	1	49.80	
INV 9516522044	11/07/2019	High Risk Work Licence Renewal Jarrod Walker	1	53.00	
INV 1138627	11/07/2019	Ian Golding Drug and Alcohol Test	1	60.50	
INV 1138626	11/07/2019	Ian Golding Medical Assessment	1	165.00	
INV 9535	16/07/2019	Spare Spot device/ Leeson	1	239.00	
INV 18507	24/07/2019	Poster My Wall Premium 12 month Subscription	1	146.40	
<b>Betta Roads</b>					
EFT10978	05/08/2019	supply Polycom treatment as per eQuote VP263457	1		67,320.00
INV 00000282	24/07/2019	supply Polycom treatment as per eQuote VP263457	1	67,320.00	
<b>Boc Limited</b>					
EFT10979	05/08/2019	Quarterly Container Service Charge for Oxygen Bottle Medical C Size	1		39.67
INV 4023177730	29/07/2019	Quarterly Container Service Charge for Oxygen Bottle Medical C Size, Quarterly Container Service Charge for Oxygen Bottle Medical D Size RPV	1	39.67	
<b>Bunnings Group Limited</b>					
EFT10980	05/08/2019	Splash Back Tiles / Spacers, Cutting Wheels and Sealants as per Email	1		558.93
INV 2355/99805	22/07/2019	Splash Back Tiles / Spacers, Cutting Wheels and Sealants as per Email	1	558.93	
<b>Carnarvon Auto Servicing &amp; Towing</b>					
EFT10981	05/08/2019	Supply and Fit 750 x 16 Light Truck Tyre	1		365.00
INV T0017028	29/07/2019	Supply and Fit 750 x 16 Light Truck Tyre	1	365.00	
<b>Fulton Hogan</b>					
EFT10982	05/08/2019	1T bulka bag of Ezystreet Cold Asphalt Patch	1		704.00
INV 13031129	19/07/2019	1T bulka bag of Ezystreet Cold Asphalt Patch	1	704.00	
<b>Gascoyne Office Equipment</b>					
EFT10983	05/08/2019	Admin - Black and White Photocopies	1		1,491.60
INV INV0911	20/07/2019	Admin - Black and White Photocopies, Admin - Colour Photocopies, Works - Colour Photocopies, Works - Black and White Photocopies, CRC - Black and White Photocopies, CRC - Colour Photocopies	1	1,491.60	
<b>Junction Contracting Services</b>					
EFT10984	05/08/2019	supply concrete for three street sign installs	1		4,400.00
INV 00001530	23/07/2019	supply concrete for three street sign installs, supply concrete for five banner pole installs	1	4,400.00	
<b>Kb &amp; Dm Kempton</b>					

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 4

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Kb &amp; Dm Kempton</b>					
EFT10985	05/08/2019	Install liner and fence around Mongers bore and dam	1		9,350.00
INV 101257	27/07/2019	Install liner and fence around Mongers bore and dam, Clean out Minnie Creek/Bidgemia boundary grid on Ullawarra Rd	1	9,350.00	
<b>Officeworks</b>					
EFT10986	05/08/2019	Quill A4 Paper Metallique Antique Gold 25 Pack QU95267	1		233.26
INV 44053400	26/07/2019	Quill A4 Paper Metallique Antique Gold 25 Pack, QU95267, Keji 80gsm A4 Copy Paper 50 Ream Half Pallet, KEA4CP80HP	1	233.26	
<b>Perfect Computer Solutions Pty Ltd</b>					
EFT10987	05/08/2019	2019/20 IT Consulting Services	1		3,569.45
INV 24859	31/07/2019	2019/20 IT Consulting Services - Monthly fee for July 2019, 2019/20 IT Consulting Services - Monthly fee for July 2019	1	85.00	
INV 24866	01/08/2019	2019/20 IT Consulting Services 1.5hrs, 2019/20 IT Consulting Services 2.75 Hrs	1	722.50	
INV 24865	01/08/2019	2019/20 IT Consulting Services Install RAM, update server, Travel 12 hrs and Labour 8 hrs	1	2,761.95	
<b>Truckline</b>					
EFT10988	05/08/2019	Part No. ABC5005646 Air Break Control Switch	1		138.27
INV 6711322	23/07/2019	Part No. ABC5005646, Air Break Control Switch	1	138.27	
<b>Westrac Pty Ltd</b>					
EFT10989	05/08/2019	50x cutting edges,	1		2,904.47
INV PI 3630787	11/07/2019	445-2558 hose	1	73.59	
INV PI 3630788	11/07/2019	20 x 6Y0309 ripper boot,, ,	1	2,221.34	
INV PI3634247	12/07/2019	Roadranger SAE 50W gear oil	1	609.54	
<b>Kott Gunning Lawyers</b>					
EFT10990	06/08/2019	Audit 2018-2019 Document Fees - Should have billed to audit company but sent to Shire Upper Gascoyne.	1		742.28
INV 242381	31/07/2019	Audit 2018-2019 Document Fees - Should have billed to audit company but sent to Shire Upper Gascoyne.	1	742.28	
<b>Bennalong Wa Pty Ltd</b>					
EFT10991	06/08/2019	Standing Po Freight for Period July 2019	1		1,009.80
INV 6647	04/08/2019	Standing Po Freight for Period July 2019 - 034052 Bulka Bag ex Fulton Hogan, Standing Po Freight for Period July 2019 - 034978 2 x Pallets Wesprac, Standing Po Freight for Period July 2019 - 035379 1 x Bundle Sunny Signs Malaga	1	1,009.80	
<b>Carnarvon Auto Electrics</b>					
EFT10992	06/08/2019	Fix trailer lights / plugs and wiring as required	1		445.45
INV 39032330	19/07/2019	Fix trailer lights / plugs and wiring as required	1	371.75	
INV 39032373	24/07/2019	Auto electrical repairs Prime Mover to GU-506	1	73.70	
<b>Eastern Gascoyne Gymkhana Club</b>					
EFT10993	06/08/2019	2019 Donation for the EGGC Gymkhana (Landor)	1		1,000.00
INV 2019-3	07/07/2019	2019 Donation for the EGGC Gymkhana (Landor)	1	1,000.00	
<b>Geraldton Fuel Company T/as Refuel Australia</b>					

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 5

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Geraldton Fuel Company T/as Refuel Australia</b>					
EFT10994	06/08/2019	Fuel Card Purchases for the period of July 2019	1		1,359.80
INV 31/07/2019	31/07/2019	Fuel Card Purchases for the period of July 2019, Fuel Card Purchases for the period of July 2019, Fuel Card Purchases for the period of July 2019, Fuel Card Purchases for the period of July 2019, Fuel Card Purchases for the period of July 2019, Fuel Card Purchases for the period of July 2019, Fuel Card Purchases for the period of July 2019, Fuel Card Purchases for the period of July 2019, Fuel Card Purchases for the period of July 2019, Fuel Card Purchases for the period of July 2019	1	1,359.80	
<b>2082 Albany Highway Pty Ltd T/A - Gascoyne Junction Pub &amp; Toruist Park</b>					
EFT10995	06/08/2019	15 x Morning Tea for July 17th Meeting	1		418.00
INV 180719	18/07/2019	15 x Morning Tea for July 17th Meeting, 10 x Lunches for July 17th Meeting	1	418.00	
<b>Autopro</b>					
EFT10996	06/08/2019	20L drum pump	1		53.13
INV 2005534	18/07/2019	20L drum pump	1	53.13	
<b>IT Vision</b>					
EFT10997	06/08/2019	EOFY Payroll services	1		2,200.00
INV 32008	31/07/2019	EOFY Payroll services	1	2,200.00	
<b>State Library of Western Australia</b>					
EFT10998	06/08/2019	Delivery of Better Beginnings Program 2019/2020	1		22.00
INV RI023815	19/07/2019	Delivery of Better Beginnings Program 2019/2020	1	22.00	
<b>Mt Augustus Tourist Park</b>					
EFT10999	06/08/2019	Australia Biggest Barbeque Tickets 07/09/2019	1		732.00
INV 2019	30/07/2019	Australia Biggest Barbeque Tickets 07/09/2019, Accommodation for 4 people	1	732.00	
<b>Portside Engineering and Crane Services</b>					
EFT11000	06/08/2019	fabricate new transmission hose	1		190.51
INV 00017339	19/07/2019	fabricate new transmission hose	1	148.38	
INV 00017418	26/07/2019	5 x Air fitting	1	42.13	
<b>Scribe Publications</b>					
EFT11001	06/08/2019	The Wooleen Way by David Pollock	1		192.50
INV 00011620	24/07/2019	The Wooleen Way by David Pollock	1	192.50	
<b>Toll Transport Pty Ltd</b>					
EFT11002	06/08/2019	Freight for the Period 10th - 26th July 2019	1		749.68
INV 0902	21/07/2019	Connote2401001267603 17/7/2019 ML Comms, 6687510295385 18/7/2019 Blackwoods	1	46.90	

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 6

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Toll Transport Pty Ltd</b>					
INV 0903-MWB	28/07/2019	35% Standing Order for Works Freight - 2401001288584 Bunnings, 40% Standing Order for Parts Freight - 8542817150 Clark Rubber, Standing Order for Signage Freight - 8985854120 Sunny Signs, 40% Standing Order for Parts Freight - 8958165192 Truckline, 35% Standing Order for Parts Freight - 7372931004983 Stewart and Heaton Belmont	1	702.78	
<b>Westrac Pty Ltd</b>					
EFT11003	06/08/2019	500hr service onsite (Cobra) 1/07/2019	1		5,165.78
INV PI 3653798	19/07/2019	295-1043 door hinge	1	280.95	
INV SI 1427268	19/07/2019	500hr service onsite (Cobra) 1/07/2019	1	4,884.83	
<b>Rock On</b>					
EFT11004	06/08/2019	Craft Sales for July 2019	1		174.00
INV CRAFT SAI31	07/2019	Craft Sales for July 2019	1	174.00	
<b>Maxine Beaton</b>					
EFT11005	06/08/2019	Craft Sales for July 2019	1		7.50
INV CRAFT JUL31	07/2019	Craft Sales for July 2019	1	7.50	
<b>Isolated Childrens' Parents Association</b>					
EFT11006	06/08/2019	Craft Sales for July 2019	1		20.00
INV CRAFT JUL31	07/2019	Craft Sales for July 2019	1	20.00	
<b>Nella's Preserves</b>					
EFT11007	06/08/2019	Craft Sales for July 2019	1		77.00
INV CRAFT JUL31	07/2019	Craft Sales for July 2019	1	77.00	
<b>Genevieve Robinson</b>					
EFT11008	06/08/2019	Craft Sales for July 2019	1		8.00
INV CRAFT JUL31	07/2019	Craft Sales for July 2019	1	8.00	
<b>Commonwealth Bank of Australia (XPOS-TELSTRA SALES COSTS)</b>					
EFT11009	05/08/2019	XPOS Phone Card Sales on 29th, 30th and 31st July	1		96.00
INV 3593, 3595,	05/08/2019	XPOS Phone Card Sales on 29th, 30th and 31st July	1	96.00	
<b>Midway Ford</b>					
EFT11010	07/08/2019	2019 Ford Ranger Super Cab 3.2L 4x4	1		51,863.29
INV 1486376	07/08/2019	2019 Ford Ranger Super Cab 3.2L 4x4, 2019 Ford Ranger Super Cab 3.2L 4x4 (Licence & Rego ex GST)	1	51,863.29	
<b>Greenfield Technical Services</b>					
EFT11011	08/08/2019	WANDRRA AGN781 Superintendent & Supervision Services	1		66,004.95
INV 1150	02/08/2019	WANDRRA AGN781 Superintendent & Supervision Services	1	31,259.25	
INV 1151	05/08/2019	WANDRRA AGN781 Superintendent & Supervision Services	1	34,745.70	
<b>Quadrio Earthmoving Pty Ltd</b>					

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 7

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Quadrio Earthmoving Pty Ltd</b>					
EFT11012	08/08/2019	WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18	1		147,947.25
INV 00010857	08/08/2019	WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18	1	147,947.25	
<b>Dust Up Projects</b>					
EFT11013	12/08/2019	Freight 24/06/2019 - 31/07/2019	1		2,204.95
INV 1071	05/08/2019	35% Share of Standing Purchase Order for Works Freight, 40% Share of Standing Purchase Order for Parts and Repairs Freight, 10% Share of Standing Purchase Order for CRC Freight, 15% Share of Standing Purchase Order for Admin Freight	1	2,204.95	
<b>Friendly Trader Pty Ltd T/A Green Pack</b>					
EFT11014	12/08/2019	Restock of Pavilion Kitchen with disposable consumables (plates, bowls, cutlery, napkins)	1		404.25
INV 24220	06/08/2019	Restock of Pavilion Kitchen with disposable consumables (plates, bowls, cutlery, napkins)	1	404.25	
<b>AIT Specialists Pty Ltd</b>					
EFT11015	12/08/2019	Monthly Fee for determination of Fuel Tax Credits 2019/2020, May 2019	1		616.00
INV 11385	11/06/2019	Monthly Fee for determination of Fuel Tax Credits 2019/2020 May 2019, GST	1	616.00	
<b>Carnarvon Timber &amp; Hardware</b>					
EFT11016	12/08/2019	1 x Pallet of 9 House Hold Gas Bottles	1		1,305.00
INV 10614784	05/08/2019	1 x Pallet of 9 House Hold Gas Bottles	1	1,305.00	
<b>Child Support Agency</b>					
EFT11017	12/08/2019	Payroll deductions	1		355.09
INV DEDUCTIO07/08/2019		Payroll Deduction for Nathaniel John Rogers 07/08/2019		355.09	
<b>Everywhere Travel</b>					
EFT11018	12/08/2019	Accommodation for Donald Hammarquist for State Council Meeting	1		500.98
INV I000015033	06/08/2019	Accommodation for Donald Hammarquist for State Council Meeting for 06/09/2019, Accommodation for Jarrod Walker for State Council Meeting for 06/09/2019, Accommodation for John McCleary for State Council Meeting for 06/09/2019	1	500.98	
<b>Landgate</b>					
EFT11019	12/08/2019	Standing Purchase Order for 2019/2020 Financial Period for the month of July 2019	1		52.40
INV 945193	01/08/2019	Standing Purchase Order for 2019/2020 Financial Period for the month of July 2019	1	52.40	
<b>Stewart &amp; Heaton Clothing Co Pty Ltd</b>					
EFT11020	12/08/2019	Supply BFB safety Clothing and Gear	1		1,265.26
INV SIN-307442/23/07/2019		Supply BFB safety Clothing and Gear	1	1,265.26	
<b>Ray Trigwell</b>					
EFT11021	14/08/2019	Contract Dogger for financial year 2018/2019 - one day worked 1/05/2019	1		440.00
INV 97	30/06/2019	Contract Dogger for financial year 2018/2019 - one day worked 1/05/2019	1	440.00	
<b>Simon Joseph Adamson</b>					
EFT11022	14/08/2019	Perform Dogging Duties at \$427.50 / Day Plus Gst As Per Contract	1		7,048.35
INV 12/08/2019	12/08/2019	Perform Dogging Duties at \$427.50 / Day Plus Gst, As Per Contract	1	7,048.35	



Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 8

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Blackwoods Atkins</b>					
EFT11023	14/08/2019	001 03293209 TEE BRASS H.W. BSPP 3/4 20MM 6.46 1 EACH \$6.46 \$0.65 002 00942293 NIPPLE BRASS HEXAGONAL BSPP#27 3/4 20MM 3.27 2 EACH \$6.54 \$0.65 003 03314706 SOCKET BRASS RED H.W. HEX BSPP 3/4X3/8 4.58 1 EACH \$4.58 \$0.46 004 04889156 REEL HOSE AIR STD 12MM ID X 15M SA400 235.45 1 EACH \$235.45 \$23.55 005 02869256 PLUG HI-COUPLER STL NITTO 30PH 3/8 HOSE 5.27 5 EACH \$26.35 \$2.64 006 02869353 PLUG HI-COUPLER STL NITTO 30PM 3/8BSPTM 5.27 5 EACH \$26.35 \$2.64	1		364.39
INV PE2887TK	02/07/2019	010 00942437 BIN PLASTIC DEXION (P10) RED 3.67 10 EACH \$36.70 \$3.67	1	16.15	
INV PE5656TL	08/07/2019	008 04751867 HOSE PVC BLUE AIRLINE 10MM 156.00 2 COIL \$312.00 \$31.20,	1	343.20	
INV PE9309TN	17/07/2019	003 03314706 SOCKET BRASS RED H.W. HEX BSPP 3/4X3/8 4.58 1 EACH \$4.58 \$0.46,	1	5.04	
<b>Carnarvon Betta Home Living</b>					
EFT11024	14/08/2019	Handset curly Cord - White	1		47.85
INV 116746	06/08/2019	Handset curly Cord - White	1	47.85	
<b>Carnarvon Growers Association Inc</b>					
EFT11025	14/08/2019	1 x Ball Valve and Float General Connectors	1		533.36
INV 341356	02/08/2019	1 x Ball Valve and Float, General Connectors, 1 x 20lt of Round up, , 1 x 20lt of Round up,	1	533.36	
<b>Geraldton Fuel Company T/as Refuel Australia</b>					
EFT11026	14/08/2019	budgeted fuel and oil purchases for 19/20	1		5,938.41
INV 01286634	06/08/2019	budgeted fuel and oil purchases for 19/20	1	5,938.41	
<b>Horizon Power</b>					
EFT11028	14/08/2019	Standing Purchase Order for 2019/2020 - Street Lighting for Month of July 2019	1		258.74
INV 179435	31/07/2019	Standing Purchase Order for 2019/2020 - Street Lighting for Month of July 2019	1	258.74	
<b>Horizon Power (non-energy)</b>					
EFT11029	14/08/2019	\$2000.00 of pre-paid electricity for re-sale at the CRC	1		1,850.00
INV RPDDDB0034	05/08/2019	\$2000 of pre-paid electricity for re-sale at the CRC	1	1,850.00	
<b>Telstra Corporation Ltd</b>					
EFT11030	14/08/2019	Satellite Phone Charges for 0147144097 - Warren Kempton for Month of July 2019	1		615.80
INV 28/07/2019	28/07/2019	Satellite Phone Charges for 0147144097 - Warren Kempton for Month of July 2019, Satellite Phone Charges for 0147150811 - John McCleary for Month of July 2019, Satellite Phone Charges for 0147151936 - Dameon Whitby for Month of, Satellite Phone Charges for 0147142926 - Michael Emin for Month of July 2019, Satellite Phone Charges for 0147165864 - Thomas Fletcher for Month of July 2019, Satellite Phone Charges for 0147152896 - Leeson Dorey for Month of July 2019	1	615.80	
<b>Midway Ford</b>					
EFT11031	14/08/2019	2019 Ford Ranger XLT D/Cab 3.2L 4x4 (New CEO vehicle) Less trade in for current CEO L/Cruiser D/cab	1		16,450.02

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 9

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Midway Ford</b>					
INV 1486702	14/08/2019	Quote ID# 107254 - 2019 Ford Ranger XLT D/Cab 3.2L 4x4 , , Less trade in for current CEO L/Cruiser D/cab, 2019 Ford Ranger XLT D/Cab 3.2L 4x4 - Registration costs	1	16,450.02	
<b>Greenfield Technical Services</b>					
EFT11032	15/08/2019	WANDRRA AGN781 Superintendent & Supervision Services	1		53,405.00
INV 1171	12/08/2019	WANDRRA AGN781 Superintendent & Supervision Services	1	40,456.35	
INV 1170	12/08/2019	WANDRRA AGN781 Superintendent & Supervision Services	1	12,948.65	
<b>Rnk Sales Pty Ltd</b>					
EFT11033	16/08/2019	1 x Set of New Tracks to Suit Kanga Loader TB825	1		4,620.00
INV 00010134	05/08/2019	1 x Set of New Tracks to Suit Kanga Loader TB825	1	4,620.00	
<b>AIT Specialists Pty Ltd</b>					
EFT11034	16/08/2019	Monthly Fee for determination of Fuel Tax Credits 2019/2020 - July 2019	1		516.67
INV 11448	09/08/2019	Monthly Fee for determination of Fuel Tax Credits 2019/2020 - July 2019	1	516.67	
<b>Carnarvon Engineering</b>					
EFT11035	16/08/2019	fabricate and install steps and handrail to camp	1		5,225.00
INV 1823	24/07/2019	fabricate and install steps and handrail to camp	1	5,225.00	
<b>Geraldton Fuel Company T/as Refuel Australia</b>					
EFT11036	16/08/2019	budgeted fuel and oil purchases for 19/20	1		18,076.90
INV 01286658	08/08/2019	budgeted fuel and oil purchases for 19/20 - 2263 litres into P52, budgeted fuel and oil purchases for 19/20 - 10010 litres into Depot tank	1	18,076.90	
<b>Workwear Group</b>					
EFT11037	16/08/2019	Indent Order - Pack G	1		525.95
INV 11390892	21/05/2019	Indent Order - Pack G, Indent Individual Item	1	672.90	
INV 703640	19/06/2019	Credit Adjustment for return of three shirts re issued with invoice 11509046 \$221.10	1	-242.55	
INV 11509046	26/06/2019	S/S Shell Top Black 9318673715840 - Returned items for different size, SS Pocket T-Top - Returned item for different size	1	221.10	
INV 11633432	07/08/2019	Credit correcting original order	1	-125.50	
<b>Woolworths Limited</b>					
EFT11038	15/08/2019	Supplies for Council Lunches GST	1		275.82
INV 37449510	15/07/2019	Supplies for Council Lunches GST, Supplies for Council Lunches GST FREE	1	176.55	
INV 37765903	24/07/2019	Supplies for Toy Story Movie Night 27th July 2019 GST, Supplies for Toy Story Movie Night 27th July 2019 - GST FREE	1	99.27	
<b>Wa Treasury Corporation</b>					
EFT11039	15/08/2019	Scheduled Payment for the Period 01 August 2019 to 31 October 2019	1		20,667.05
INV 15/08/2019	15/08/2019	Scheduled Payment for the Period 01 August 2019 to 31 October 2019, Scheduled Payment for the Period 01 August 2019 to 31 October 2019	1	20,667.05	
<b>Red Dust Holdings</b>					
EFT11040	16/08/2019	WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18	1		323,555.65

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 10

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Red Dust Holdings</b>					
INV 0003115	16/08/2019	WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18, WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18	1	323,555.65	
<b>Westrac Pty Ltd</b>					
EFT11041	16/08/2019	CW34.20T-Multi Tyred Roller as per Westrac Quote# 54471 - As per WALGA T&C's NPN 2.15	1		186,223.75
INV 1800011797	06/08/2019	CW34.20T-Multi Tyred Roller as per Westrac Quote# 54471 - As per WALGA T&C's NPN 2.15	1	186,223.75	
<b>Department of Transport (AGENT CHARGES)</b>					
EFT11042	16/08/2019	Motor vehicle licence fees collected on 14 August 2019	1		668.35
INV 16325	14/08/2019	Motor vehicle licence fees collected on 14 August 2019	1	668.35	
<b>Ray Trigwell</b>					
EFT11043	19/08/2019	Contract dogging for 2019/20 - 15 Days 2/05/2019 - 24/05/2019	1		7,053.75
INV 98	27/07/2019	Contract dogging for 2019/20 - 15 Days 2/05/2019 - 24/05/2019	1	7,053.75	
<b>Talis Consultants</b>					
EFT11044	19/08/2019	Talis Consultancy and Project Management	1		42,716.67
INV 19124	01/07/2019	Talis Consultancy and Project Management	1	40,664.32	
INV 19126	01/07/2019	Project management of Ullawarra Remedial works stage #2	1	2,052.35	
<b>Greenfield Technical Services</b>					
EFT11045	19/08/2019	WANDRRA AGN781 Superintendent & Supervision Services	1		38,115.00
INV 1163	31/07/2019	WANDRRA AGN781 Superintendent & Supervision Services	1	13,590.50	
INV 1166	31/07/2019	WANDRRA AGN781 Superintendent & Supervision Services	1	10,906.50	
INV 1160	31/07/2019	WANDRRA AGN781 Superintendent & Supervision Services	1	13,618.00	
<b>Horizon Power</b>					
EFT11046	20/08/2019	Electricity for period 07/06/2019 - 06/08/2019	1		8,651.47

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 11

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Horizon Power</b>					
INV 06/08/2019	06/08/2019	Meter no. 2158118604 - LOT 68 GREGORY STREET - PAVILION, , Meter no. 2157104717 - UNIT 13 /LOT 1 SMITH STREET - Airport Lights, , Meter no. 2158118533 - 6 SCOTT STREET - CRC, , , Meter no. 2158112965 - LOT 17 GREGORY STREET - CHIEF EXECUTIVE OFFICER, Meter no. 2158113152 - LOT 19 GREGORY STREET - WORKS SUPERVISOR , , Meter no. 2148100917 - Lot 23 Gregory Street - FINANCE MANAGER, , , Meter no. 2148101025 - Lot 52 Hatch Street - FINANCE OFFICER, , Meter no. 2157104817 - 15 Gregory Street (Lot 45) - TOWN SUPERVISOR, , Meter no. 2158114035 - LOT 47 HATCH STREET - DUPLEX NORTH, , Meter no. 2158118614 - LOT 48 HATCH STREET - DUPLEX SOUTH, , Meter no. 2158118609 - LOT 49 HATCH STREET - HATCH STREET 3 B/R HOUSE, , Meter no. 2158118541 - 731 SCOTT STREET - POLICE STATION/ARCHIVE STORAGE, , Meter no. 2158118605 - 2 SCOTT STREET - PUBLIC TOILETS (25%), , Meter no. 2158118605 - 2 SCOTT STREET - DIESEL BOWSER (75%), , Meter no. 2158118535 - 4 SCOTT STREET - OFFICE, , Meter no. 2158118534 - 5 Scott St - DEPOT, , Meter no. 2158118613 - 21 Gregroy Street - Customer Service Officer, Meter no. 2158118606 - 1 Mullewa-Carnarvon Road - PUMP, , Meter no. 2158118536 - Lot 39 GREGORY STREET - CRC STAFF , , Meter no. 2158118531 - 2 Gregory Street - OLD CARAVAN PARK, , Meter no. 2158112968 - Lot 40 GREGORY STREET - WORKS STAFF,	1	8,651.47	
<b>Pivotel Satellite Pty Ltd</b>					
EFT11047	20/08/2019	Satelite phone for Works Supervisor for period 15/08/2019 to 14/09/2019	1		15.00
INV 2684662	15/08/2019	Satelite phone for Works Supervisor for period 15/08/2019 to 14/09/2019	1	15.00	
<b>Telstra Corporation Ltd</b>					
EFT11048	20/08/2019	Phone Usage and Service Charges for July 2019 Shire Office Totals \$368.09 CRC Totals \$78.19 Staff Housing Totals \$196.40 Parks and Recs Total \$34.95	1		677.63
INV P075474832	09/08/2019	0899430509 - Office Phone, 08 9943 0625 EFTPOS, , 08 9943 0880 Office phone, , 08 9943 0988 Office phone, , 08 9943 0507 Faxline, , 08 9943 0650 Fax Stream, , 0476 829 559 CEO iPad, , 08 9943 0557 CRC - Transport Dial Up, , 0458 074 228 CRC WiFi, , 08 9943 0516 Lot 45 Gregory St, , 08 9943 0560 Duplex Nth, , 08 9943 0640 CEO Home, , 08 9943 0840 Lot 21 Gregory St, , 08 9943 0972 Works home, , 5534663360 Small Business User - Works, , Pavilion Operating Costs GEN	1	677.63	
<b>Westnet</b>					
EFT11049	20/08/2019	DNS Mail Relay Recurring for the period 31/07/2019 to 31/07/2020	1		90.00
INV 113207046	17/08/2019	DNS Mail Relay Recurring for the period 31/07/2019 to 31/07/2020	1	90.00	
<b>Commonwealth Bank of Australia (XPOS-TELSTRA SALES COSTS)</b>					
EFT11050	19/08/2019	XPOS Phone Card Sales on 12th, 14th and 15th August 2019	1		144.00
INV 16313, 1632	19/08/2019	XPOS Phone Card Sales on 12th, 14th and 15th August 2019	1	144.00	
<b>John Leslie Mcclary</b>					
EFT11051	20/08/2019	Reimbursement for expenses incurred for WALGA Conference	1		80.35

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 12

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>John Leslie McCleary</b>					
INV 13/08/2019	13/08/2019	Reimbursement for expenses incurred for WALGA Conference	1	80.35	
<b>Australia Post</b>					
EFT11052	20/08/2019	Australia Post outgoing mail and agency supplies for 01/07/2019 - 31/07/2019	1		212.85
INV 1008789632	03/08/2019	Australia Post outgoing mail and agency supplies for 01/07/2019 - 31/07/2019, Australia Post outgoing mail and agency supplies for 01/07/2019 - 31/07/2019	1	212.85	
<b>Bunnings Group Limited</b>					
EFT11053	20/08/2019	Solar Magic 30cm Solar Cube Seat I/N: 0047269	1		487.31
INV 2355/998062	13/08/2019	Solar Magic 30cm Solar Cube Seat, I/N: 0047269, Solar Magic, Solar Magic 1.6m 30/150lm Sensor Post Light, I/N: 0043244, Lytworx Battery Operated Dewdrop Tape Light - Warm White, I/N: 0011702, Lytworx 500 Warm White LED Solar Party Lights, I/N: 4352352, Lytworx 40 Warm White Micro LED Copper Wire Lights Battery Operated, I/N: 4352440, Lytworx Copper Wire Warm White 100 Micro LED Twinkle Lights Battery Operated, I/N: 4352441	1	487.31	
<b>Carnarvon Timber &amp; Hardware</b>					
EFT11054	20/08/2019	1 x Window winder	1		1,785.36
INV 10614138	31/07/2019	Plastic Toolbox for use as medical go-box	1	49.00	
INV 10615987	12/08/2019	General Consumables - Kill rust Sprays, Grinder wheels, Bits, Brushes etc, As Per Attached Quote, Tech screw 53mm and 30mm	1	1,586.41	
INV 10616240	14/08/2019	Supply 1 x Fire Extinguisher and 1 x First aid Kit	1	149.95	
<b>Carnarvon Auto Servicing &amp; Towing</b>					
EFT11055	20/08/2019	1 x New Light truck trailer tyre	1		110.00
INV T0017192	13/08/2019	1 x New Light truck trailer tyre	1	110.00	
<b>Cherie Jessica Walker</b>					
EFT11056	20/08/2019	Relocation costs for Cherie Walker	1		2,617.45
INV JUNE2019	15/08/2019	Cherie Walker Relocation Costs - Getting Container from Wilson to Midvale, Cherie Walker Relocation Costs - Container from Midvale to Gascoyne Junction	1	2,617.45	
<b>Department of Primary Industries and Regional Development</b>					
EFT11057	20/08/2019	Wanna Station	1		83.50
INV 7189572	09/08/2019	Wanna Station	1	83.50	
<b>Everywhere Travel</b>					
EFT11058	20/08/2019	Accommodation for Donald Hammarquist for State Council Meeting - changing dates to 5th September	1		61.02
INV I000015161	14/08/2019	Accommodation for Donald Hammarquist for State Council Meeting for 06/09/2019 - changing dates to 5th September, Accommodation for Jarrod Walker for State Council Meeting for 06/09/2019 - changing dates to 5th September, Accommodation for John McCleary for State Council Meeting for 06/09/2019 - changing dates to 5th September	1	61.02	
<b>Junction Contracting Services</b>					
EFT11059	20/08/2019	repair grid on Killili Road	1		2,530.00
INV 00001524	24/06/2019	repair grid on Killili Road	1	2,530.00	

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 13

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Junction Contracting Services</b>					
<b>Truckline</b>					
EFT11060	20/08/2019	1 x Air Tank Drain Valve	1		9.17
INV 6729080	12/08/2019	1 x Air Tank Drain Valve	1	9.17	
<b>Moore Stephens</b>					
EFT11061	21/08/2019	2019 Moore Stephens Annual Financial Report templates	1		1,045.00
INV 637	06/08/2019	2019 Moore Stephens Annual Financial Report templates	1	1,045.00	
<b>Red Dust Holdings</b>					
EFT11062	22/08/2019	WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18	1		131,019.90
INV 00003117	22/08/2019	WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18, WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18	1	131,019.90	
<b>Quantum Surveys Pty Ltd</b>					
EFT11063	23/08/2019	survey proposed new seal section SLK 69-75	1		7,832.00
INV 00009346	31/07/2019	survey proposed new seal section SLK 69-75	1	7,832.00	
<b>Rnk Sales Pty Ltd</b>					
EFT11064	23/08/2019	Supply 1 x Alternator to suit TB-825 Kanga Loader	1		597.52
INV 00010171	15/08/2019	Supply 1 x Alternator to suit TB-825 Kanga Loader	1	597.52	
<b>Carnarvon Betta Home Living</b>					
EFT11065	23/08/2019	Hisense 75" 4K Ultra HD Smart LED LCD TV (page 9 of current catalogue) for CEO House	1		2,886.00
INV 3571000110	16/08/2019	ELECTROLUX 9KG FRONT LOAD WASHER, Model: EWF9043BDWA IPN: 756488 For Works Manager House	1	888.00	
INV 3571000111	16/08/2019	Hisense 75" 4K Ultra HD Smart LED LCD TV (page 9 of current catalogue) for CEO House	1	1,998.00	
<b>Carnarvon Timber &amp; Hardware</b>					
EFT11066	23/08/2019	1 x Window winder	1		171.04
INV 10616931	19/08/2019	General Consumables - Kill rust Sprays, Grinder wheels, Bits, Brushes etc, As Per Attached Quote, Sealants for Kitchens and Bathrooms	1	171.04	
<b>Carnarvon Electrics</b>					
EFT11067	23/08/2019	Install new element in the dishwasher at the pub and test run. Dishwasher would not run due to rinse contactor failing. Ordered contactors for next trip.	1		865.70
INV 9268	15/08/2019	Install new element in the dishwasher at the pub and test run. Dishwasher would not run due to rinse contactor failing. Ordered contactors for next trip.	1	865.70	
<b>Child Support Agency</b>					
EFT11068	23/08/2019	Payroll deductions	1		355.09
INV DEDUCTIO	21/08/2019	Payroll Deduction for Nathaniel John Rogers 21/08/2019		355.09	
<b>Elders Ltd</b>					
EFT11069	23/08/2019	107cm steel dropper (25pk)	1		207.15
INV 71562	16/08/2019	107cm steel dropper (25pk)	1	207.15	
<b>Geraldton Ag Services</b>					

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 14

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Geraldton Ag Services</b>					
EFT11070	23/08/2019	Fuel Hoses for P83 and P52	1		342.40
INV 255415	15/08/2019	3/4" fuel hose, 1" fuel hose	1	342.40	
<b>Gascoyne Office Equipment</b>					
EFT11071	23/08/2019	Ricoh Service Agreement for Works, CRC and Admin for July 2019	1		2,557.24
INV 0982	15/08/2019	Admin - Black and White Photocopies, Admin - Colour Photocopies, Works - Colour Photocopies, Works - Black and White Photocopies, CRC - Black and White Photocopies, CRC - Colour Photocopies	1	2,557.24	
<b>Officeworks</b>					
EFT11072	23/08/2019	3M Post it Flags	1		396.70
INV 44299325	15/08/2019	Cumberland document protectors	1	210.00	
INV 44297523	15/08/2019	3M Post it Flags, Signage for Chemical Storage Container, Security Seal Tape Chemical Storage Container, VELCRO Brand Hook and Loop Dots 22mm White 62 Pack, ES42717, Leitz Wow Metal Half Strip Stapler LE403010PK, Highlighters, Staples 26/6, Scotch Tape	1	175.96	
INV 44297082	15/08/2019	Highlighters	1	8.95	
INV 44315530	19/08/2019	3M Post it Flags	1	1.79	
<b>Talis Consultants</b>					
EFT11073	23/08/2019	Project management of Ullawarra Remedial works stage #2	1		58,148.86
INV 19126	01/07/2019	Project management of Ullawarra Remedial works stage #2	1	-1,865.77	
INV 19124	01/07/2019	Talis Consultancy and Project Management	1	1,865.77	
INV 19025	31/07/2019	Project management of Ullawarra Remedial works stage #2	1	10,235.50	
INV 19006	31/07/2019	To prepare and consolidate a business case for the Carnarvon to Meekatharra Bitument Road	1	1,512.50	
INV 19038	31/07/2019	Project management of Ullawarra Remedial works stage #2	1	46,400.86	
<b>Greenfield Technical Services</b>					
EFT11074	23/08/2019	rain event 11-15th April 2019 damage pickup	1		12,089.00
INV 1155	31/07/2019	WANDRRA AGN 821 - Supertendent & Supervision Services per RFQ 05 2018.19	1	2,458.50	
INV 1178	21/08/2019	rain event 11-15th April 2019 damage pickup	1	9,630.50	
<b>Activ8me</b>					
EFT11075	23/08/2019	Standing PO for Shire Office Internet	1		129.95
INV 1632723	08/08/2019	Standing PO for CEO Internet	1	129.95	
<b>Department of Transport (AGENT CHARGES)</b>					
EFT11076	23/08/2019	Standing Purchase Order for Licence Agreement A9760424 V14 Cost varies based on transactions completed at CRC	1		477.30
INV 16340	20/08/2019	Standing Purchase Order for Licence Agreement A9760424 V14 , Cost varies based on transactions completed at CRC	1	477.30	
<b>Commonwealth Bank of Australia (XPOS-TELSTRA SALES COSTS)</b>					
EFT11077	26/08/2019	XPOS Phone Card Sales on 22/08/2019 and 23/08/2019	1		76.80



Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 15

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Commonwealth Bank of Australia (XPOS-TELSTRA SALES COSTS)</b>					
INV 23/08/2019	23/08/2019	XPOS Phone Card Sales on 22/08/2019 and 23/08/2019 16346, 16355 and 16356	1	76.80	
<b>Activ8me</b>					
EFT11078	27/08/2019	Standing PO for Shire Office Internet	1		129.95
INV 1641163	13/08/2019	Standing PO for Shire Office Internet	1	129.95	
<b>Department of Transport (AGENT CHARGES)</b>					
EFT11079	28/08/2019	Standing Purchase Order for Licence Agreement A9760424 V14 Cost varies based on transactions completed at CRC	1		126.50
INV 16363	26/08/2019	Standing Purchase Order for Licence Agreement A9760424 V14 , Cost varies based on transactions completed at CRC	1	126.50	
<b>Gregory James Watters</b>					
EFT11080	30/08/2019	Councillor Meeting Fee for Month August 2019	1		1,650.25
INV COUNCIL	28/08/2019	Councillor Meeting Fee for Month August 2019, Travel Allowance for Council Meeting for Month August 2019, IT Allowance for Council Meeting for Month August 2019	1	1,650.25	
<b>Kott Gunning Lawyers</b>					
EFT11081	30/08/2019	Settlement fees for sale of Lot 53 Hatch Street (Lot 53 on plan	1		1,128.27
INV 241449	23/08/2019	Settlement fees for sale of Lot 53 Hatch Street (Lot 53 on plan 210273) CT 2222/174 to Clive Price	1	1,128.27	
<b>Leanne Alys Mckeough</b>					
EFT11082	30/08/2019	Councillor Meeting Fee for Month August 2019	1		1,262.17
INV COUNCIL	28/08/2019	Councillor Meeting Fee for Month August 2019, Travel Allowance for Council Meeting for Month August 2019, IT Allowance for Month August 2019	1	1,262.17	
<b>Simon Joseph Adamson</b>					
EFT11083	30/08/2019	Perform Dogging Duties at \$427.50 / Day Plus Gst As Per Contract	1		5,172.75
INV 25/08/2019	25/08/2019	Perform Dogging Duties at \$427.50 / Day Plus Gst, As Per Contract - 11 days 12th - 16th August Edurmulla and 19th - 24th August Eduamulla	1	5,172.75	
<b>Barry Evans Furniture &amp; Floor Coverings</b>					
EFT11084	30/08/2019	Cologne 4 Seater Modular Lounge With Chaise With Ottoman	1		1,247.00
INV 00029987	19/08/2019	2 Savanah Bedsides, Savannah Tallboy	1	1,247.00	
<b>Blanche Maree Walker</b>					
EFT11085	30/08/2019	Councillor Meeting Fee for Month August 2019	1		1,064.17
INV COUNCIL	28/08/2019	Councillor Meeting Fee for Month August 2019, , IT Allowance for Council Meeting for Month August 2019,	1	1,064.17	
<b>Kevan Alan Munroe Brand</b>					
EFT11086	30/08/2019	Mechanic labour hire	1		690.00
INV 6	20/08/2019	Mechanic labour hire - P27 Service Bomas , , Mechanic labour hire, P89 New Bomas Find Fault - Remove and fit new joystick , , Mechanic labour hire - P36 Repairs Air System CAT Truck , , Mechanic labour hire - P73 Repairs HYD Hose	1	690.00	
<b>Bunnings Group Limited</b>					
EFT11087	30/08/2019	Solar Magic 30cm Solar Cube Seat I/N: 0047269	1		239.37
INV 2355/99806	22/08/2019	Lytworx 500 Warm White LED Solar Party Lights, I/N: 4352352, Pillar Products 1.8 x 50m Prepacked Natural Hessian, I/N: 0039807	1	239.37	

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 16

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Carnarvon Timber &amp; Hardware</b>					
EFT11088	30/08/2019	Neta Retractable Hose Reel 25m	1		377.51
INV 10617280	21/08/2019	Neta Retractable Hose Reel 25m, Neta Retractable Hose Reel 25m, Baracuda Pool Leaf Rake with handle	1	377.51	
<b>Carnarvon Auto Servicing &amp; Towing</b>					
EFT11089	30/08/2019	Tin of blue Glue Box of tyre plugs	1		85.00
INV T0016681	01/07/2019	Tin of blue Glue, Box of tyre plugs	1	85.00	
<b>Jw &amp; Jp Caunt</b>					
EFT11090	30/08/2019	Councillor Meeting Fee for Month August 2019	1		1,719.42
INV COUNCIL	28/08/2019	Councillor Meeting Fee for Month August 2019, , Travel Allowance for Council Meeting for Month August 2019, , IT Allowance for Council Meeting for Month August 2019, , Deputy President Allowance for Month August 2019	1	1,719.42	
<b>Geraldton Fuel Company T/as Refuel Australia</b>					
EFT11091	30/08/2019	budgeted fuel and oil purchases for 19/20	1		10,298.57
INV 01298754	23/08/2019	budgeted fuel and oil purchases for 19/20 - 7080.00L Diesel for Tank Depot	1	10,298.57	
<b>Donald Raymond Hammarquist</b>					
EFT11092	30/08/2019	Councillor Meeting Fee for Month August 2019	1		4,076.70
INV COUNCIL	28/08/2019	Councillor Meeting Fee for Month August 2019, , Travel Allowance for Council Meeting for Month August 2019, , IT Allowance for Council Meeting for Month August 2019, , President Allowance for Month August 2019,	1	4,076.70	
<b>Autopro</b>					
EFT11093	30/08/2019	1 x Battery 1 x Heavy Duty Jumper Leads	1		807.13
INV 2006614	06/08/2019	1 x Battery, 1 x Heavy Duty Jumper Leads, 1 x Heavy Duty Jumper Leads	1	554.27	
INV 2006697	07/08/2019	1 x Gas Strut for safety Bar, 1 x Gas strut for engine lid / cover, 1 x wheel brace	1	252.86	
<b>Junction Contracting Services</b>					
EFT11094	30/08/2019	Water Cart Hire- C'von Mullewa new seal	1		80,630.00
INV 00001532	15/08/2019	Water Cart Hire- C'von Mullewa new seal	1	11,616.00	
INV 00001533	15/08/2019	watercart dry hire	1	2,640.00	
INV 00001535	22/08/2019	labour hire- roller driver	1	8,929.25	
INV 00001534	22/08/2019	Water Cart Hire- C'von Mullewa new seal	1	57,444.75	
<b>Hasmish Metaggart</b>					
EFT11095	30/08/2019	Councillor Meeting Fee for Month August 2019	1		1,083.97
INV COUNCIL	28/08/2019	Councillor Meeting Fee for Month August 2019, IT Allowance for Month August 2019, Travel Allowance for Month August 2019	1	1,083.97	
<b>The Murray Hotel</b>					
EFT11096	30/08/2019	Accommodation for Friday 23rd August for Amanda Leighton (WAEC Training on 24/08/2019)	1		159.00
INV 17875	24/08/2019	Accommodation for Friday 23rd August for Amanda Leighton (WAEC Training on 24/08/2019)	1	159.00	
<b>Perfect Computer Solutions Pty Ltd</b>					

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 17

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Perfect Computer Solutions Pty Ltd</b>					
EFT11097	30/08/2019	2019/20 IT Consulting Services - General troubleshooting with server	1		765.00
INV 24898	22/08/2019	06/08/2019 - Build system ran on creditors, debtors, general ledger, payroll and central records to try and build up system. 12/08/2019 - CSO user profile needed UV Code and 13/08/2019 investigate slow drives.	1	765.00	
<b>Raw Cattle Co Pty Ltd</b>					
EFT11098	30/08/2019	supply meals and accomodation for 2 staff for 1 night	1		320.00
INV 0008	23/07/2019	supply meals and accomodation for 2 staff for 1 night	1	320.00	
<b>Toll Transport Pty Ltd</b>					
EFT11099	30/08/2019	35% Standing Order for Works Freight	1		78.33
INV 0904-MWB:04/08/2019		Standing Order for Signs Freight	1	78.33	
<b>Truckline</b>					
EFT11100	30/08/2019	1 x Air Tank Drain Valve	1		9.17
INV 6728542	09/08/2019	1 x Air Tank Drain Valve	1	9.17	
<b>Westrac Pty Ltd</b>					
EFT11101	30/08/2019	3 x Grease Lines (Complete to bolt in) 7 x Cutting Edges with Bolts 8 x Tips	1		3,760.57
INV PI 3696655	04/08/2019	3 x Grease Lines (Complete to bolt in), 7 x Cutting Edges with Bolts, 8 x Tips, 1 x Wiring Harness, 3 x Air Filters	1	3,760.57	
<b>Greenfield Technical Services</b>					
EFT11102	30/08/2019	WANDRRA AGN781 Superintendent & Supervision Services	1		15,357.10
INV 1179	22/08/2019	WANDRRA AGN781 Superintendent & Supervision Services	1	15,357.10	
<b>Quadrio Earthmoving Pty Ltd</b>					
EFT11103	30/08/2019	WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18	1		345,306.50
INV 00010866	30/08/2019	WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18, WANDRRA #2 (AGN781) Contract works per tender RFT 03-17/18	1	345,306.50	
<b>SUPER DIRECTIONS FUND</b>					
DD7720.1	07/08/2019	Superannuation contributions	1		238.26
INV SUPER	07/08/2019	Super. for Nathaniel John Rogers 0819620 07/08/2019	1	238.26	
<b>Wa Super</b>					
DD7720.2	07/08/2019	Superannuation contributions	1		5,798.00
INV DEDUCTIO07/08/2019		Payroll Deduction for Leeson Richard Dorey 07/08/2019, Payroll Deduction for Jarrod Lachlan Walker 07/08/2019, Payroll Deduction for Dameon Dwayne Whitby 07/08/2019, Payroll Deduction for Ian Douglas Golding 07/08/2019	1	805.23	
INV DEDUCTIO07/08/2019		Payroll Deduction for Thomas George Fletcher 07/08/2019	1	300.00	
INV DEDUCTIO07/08/2019		Payroll Deduction for Peter John Hutchinson 07/08/2019	1	342.62	

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 18

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Wa Super</b>					
INV SUPER	07/08/2019	Super. for Robyn May Perry 248627 07/08/2019, Super. for Leeson Richard Dorey 021481 07/08/2019, Super. for Leeson Richard Dorey 021481 07/08/2019, Super. for Thomas George Fletcher 025999 07/08/2019, Super. for Thomas George Fletcher 025999 07/08/2019, Super. for Jarrod Lachlan Walker 263069 07/08/2019, Super. for Jarrod Lachlan Walker 263069 07/08/2019, Super. for John Leslie McCleary 239825 07/08/2019, Super. for Dameon Dwayne Whitby 221749 07/08/2019, Super. for Dameon Dwayne Whitby 221749 07/08/2019, Super. for Peter John Hutchinson 258982 07/08/2019, Super. for Peter John Hutchinson 258982 07/08/2019, Super. for Francis Xavier Drayton 10027178 07/08/2019	1	4,350.15	
<b>BT Business Super</b>					
DD7720.3	07/08/2019	Superannuation contributions	1		872.36
INV DEDUCTIO	07/08/2019	Payroll Deduction for David John Higgs 07/08/2019	1	223.68	
INV SUPER	07/08/2019	Super. for David John Higgs 6000012284127 07/08/2019, Super. for David John Higgs 6000012284127 07/08/2019	1	648.68	
<b>CBH Sunsuper</b>					
DD7720.4	07/08/2019	Superannuation contributions	1		390.39
INV DEDUCTIO	07/08/2019	Payroll Deduction for Cherie Walker 07/08/2019	1	134.62	
INV SUPER	07/08/2019	Super. for Cherie Walker 902432443 07/08/2019	1	255.77	
<b>My North Super</b>					
DD7720.5	07/08/2019	Superannuation contributions	1		334.65
INV SUPER	07/08/2019	Super. for Amanda Jane Leighton 14679526 07/08/2019	1	334.65	
<b>SUNSUPER</b>					
DD7720.6	07/08/2019	Superannuation contributions	1		134.62
INV SUPER	07/08/2019	Super. for Cherie Walker 902432443 07/08/2019	1	134.62	
<b>Australian Super</b>					
DD7720.7	07/08/2019	Superannuation contributions	1		165.26
INV SUPER	07/08/2019	Super. for Alison Watson 702403355 07/08/2019	1	165.26	
<b>AMP Flexible Super</b>					
DD7720.8	07/08/2019	Superannuation contributions	1		526.35
INV SUPER	07/08/2019	Super. for Ian Douglas Golding 953593995 07/08/2019, Super. for Ian Douglas Golding 953593995 07/08/2019	1	526.35	
<b>SUPER DIRECTIONS FUND</b>					
DD7767.1	21/08/2019	Superannuation contributions	1		238.26
INV SUPER	21/08/2019	Super. for Nathaniel John Rogers 0819620 21/08/2019	1	238.26	
<b>Wa Super</b>					
DD7767.2	21/08/2019	Superannuation contributions	1		5,849.18
INV DEDUCTIO	21/08/2019	Payroll Deduction for Leeson Richard Dorey 21/08/2019, Payroll Deduction for Jarrod Lachlan Walker 21/08/2019, Payroll Deduction for Dameon Dwayne Whitby 21/08/2019, Payroll Deduction for Ian Douglas Golding 21/08/2019	1	805.23	

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 19

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
<b>Wa Super</b>					
INV DEDUCTIO	21/08/2019	Payroll Deduction for Thomas George Fletcher 21/08/2019	1	300.00	
INV DEDUCTIO	21/08/2019	Payroll Deduction for Peter John Hutchinson 21/08/2019	1	306.04	
INV SUPER	21/08/2019	Super. for Robyn May Perry 248627 21/08/2019, Super. for Leeson Richard Dorey 021481 21/08/2019, Super. for Leeson Richard Dorey 021481 21/08/2019, Super. for Thomas George Fletcher 025999 21/08/2019, Super. for Thomas George Fletcher 025999 21/08/2019, Super. for Jarrod Lachlan Walker 263069 21/08/2019, Super. for Jarrod Lachlan Walker 263069 21/08/2019, Super. for John Leslie McCleary 239825 21/08/2019, Super. for Dameon Dwayne Whitby 221749 21/08/2019, Super. for Dameon Dwayne Whitby 221749 21/08/2019, Super. for Peter John Hutchinson 258982 21/08/2019, Super. for Peter John Hutchinson 258982 21/08/2019, Super. for Francis Xavier Drayton 10027178 21/08/2019, Super. for Ian Basil Fitzgerald 003752 21/08/2019, Super. for Ian Basil Fitzgerald 003752 21/08/2019	1	4,437.91	
<b>BT Business Super</b>					
DD7767.3	21/08/2019	Superannuation contributions	1		714.48
INV DEDUCTIO	21/08/2019	Payroll Deduction for David John Higgs 21/08/2019	1	183.20	
INV SUPER	21/08/2019	Super. for David John Higgs 6000012284127 21/08/2019, Super. for David John Higgs 6000012284127 21/08/2019	1	531.28	
<b>CBH Sunsuper</b>					
DD7767.4	21/08/2019	Superannuation contributions	1		390.39
INV DEDUCTIO	21/08/2019	Payroll Deduction for Cherie Walker 21/08/2019	1	134.62	
INV SUPER	21/08/2019	Super. for Cherie Walker 902432443 21/08/2019	1	255.77	
<b>My North Super</b>					
DD7767.5	21/08/2019	Superannuation contributions	1		334.65
INV SUPER	21/08/2019	Super. for Amanda Jane Leighton 14679526 21/08/2019	1	334.65	
<b>SUNSUPER</b>					
DD7767.6	21/08/2019	Superannuation contributions	1		134.62
INV SUPER	21/08/2019	Super. for Cherie Walker 902432443 21/08/2019	1	134.62	
<b>Australian Super</b>					
DD7767.7	21/08/2019	Superannuation contributions	1		172.22
INV SUPER	21/08/2019	Super. for Alison Watson 702403355 21/08/2019	1	172.22	
<b>AMP Flexible Super</b>					
DD7767.8	21/08/2019	Superannuation contributions	1		526.35
INV SUPER	21/08/2019	Super. for Ian Douglas Golding 953593995 21/08/2019, Super. for Ian Douglas Golding 953593995 21/08/2019	1	526.35	

Date: 04/09/2019  
Time: 8:18:31AM

SHIRE OF UPPER GASCOYNE

USER: Finance  
PAGE: 20

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
-------------------	------	-----------------------------	--------------	---------------	--------

**TOTAL INVOICES BY PAYMENT TYPE**

Direct Debit / BPAY	16,820.04
EFT	2,185,057.83

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	2,201,877.87
<b>TOTAL</b>		<b>2,201,877.87</b>

<b>TOTAL CREDIT NOTES</b>	<b>0.00</b>
---------------------------	-------------

<b>TOTAL PAYMENTS LESS CREDIT NOTES</b>	<b>2,201,877.87</b>
---	---------------------

# **APPENDIX 2**

**(Monthly Financial Reports to August 2019)**



Shire of Upper Gascoyne

Lot 4 Scott Street

Gascoyne Junction WA 6705

T +61 (0) 8 9943 0988

[www.uppergascoyne.wa.gov.au](http://www.uppergascoyne.wa.gov.au)

# **SHIRE OF UPPER GASCOYNE**

## **MONTHLY FINANCIAL REPORT**

**For the Period Ending 31 August 2019**

*LOCAL GOVERNMENT ACT 1995*

*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*



**SHIRE OF UPPER GASCOYNE**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ending 31 August 2019**  
**[CONTENTS PAGE](#)**

**General**

**Note**

Compilation Report

Executive Summary

**Financial Statements**

Statement of Comprehensive Income by Nature or Type

Statement of Comprehensive Income by Program

Statement of Capital Acquisitions and Funding

**Notes to the Statement of Financial Activity**

Significant Accounting Policies	Note 1
Explanation of Material Variances	Note 2
Net Current Funding Position	Note 3
Cash and Investments	Note 4
Trust Fund	Note 5
Receivables	Note 6
Cash Backed Reserves	Note 7
Capital Disposals	Note 8
Capital Acquisitions	Note 9
Rating Information	Note 10
Information on Borrowings	Note 11
Grants and Contributions	Note 12
Budget Amendments	Note 13

**RSM Australia Pty Ltd**

Level 1, 12 Bayly Street Geraldton WA 6530

PO Box 61 Geraldton WA 6531

T +61 (0) 8 9920 7400

F +61 (0) 8 9920 7450

[www.rsm.com.au](http://www.rsm.com.au)

# **Compilation Report**

## **To the Council**

### **Shire of Upper Gascoyne**

#### **Scope**

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

#### **The responsibility of the Shire**

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

#### **Our responsibility**

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Upper Gascoyne, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Upper Gascoyne and the purpose identified above. We do not accept responsibility to any other person for the content of the report.

A handwritten signature in blue ink, appearing to read 'J. Bell'.

Signed at GERALDTON

Date 06<sup>th</sup> Sep 2019

RSM Australia Pty Ltd  
Chartered Accountants

**THE POWER OF BEING UNDERSTOOD**  
AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

**SHIRE OF UPPER GASCOYNE**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ending 31 August 2019**  
**EXECUTIVE SUMMARY**

**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

**Overview**

Summary reports and graphical progressive graphs are provided on pages 3 - 4. Data is displayed as Year to Date (YTD) where applicable.

**Statement of Financial Activity by Nature or Type and Reporting Program**

Are presented on pages 5 - 6 and shows a surplus as at 31 August 2019 of \$2,213,961.

**Items of Significance**

The material variance adopted by the Shire of Upper Gascoyne for the 2019/20 year is \$25,000 or 10%, whichever is greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. The remaining items considered to be of material variance are disclosed in Note 2.

**Significant Revenue and Expenditure**

	Collected / Completed %	Annual Budget \$	YTD Budget \$	YTD Actual \$
<b>Significant Projects</b>				
Carnarvon Mullewa / Bitumin / Reconstruction	29%	1,002,603	250,649	290,129
Indigenous Access Roads Landor / Mt Augustus	0%	450,000	-	-
R2R Ullawarra Construction	0%	470,455	-	-
Flood Damage Reconstruction	13%	21,628,217	3,604,703	2,832,624
	13%	23,551,275	3,855,352	3,122,753
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	8%	23,276,153	4,195,941	1,754,817
Non-operating Grants, Subsidies and Contributions	42%	1,642,025	115,628	689,806
	10%	24,918,178	4,311,569	2,444,623
<b>Rates Levied</b>	0%	346,852	-	-

% - Compares current YTD actuals to the Annual Budget

**Financial Position**

Account	Collected / Completed %	Prior Year 31 Aug 18 \$	Current Year 31 Aug 19 \$
Adjusted Net Current Assets	138%	1,609,584	2,213,961
Cash and Equivalent - Unrestricted	142%	1,508,099	2,141,801
Cash and Equivalent - Restricted	99%	1,522,918	1,511,505
Receivables - Rates	128%	37,455	48,039
Receivables - Other	16%	401,984	63,228
Payables	58%	456,774	263,777

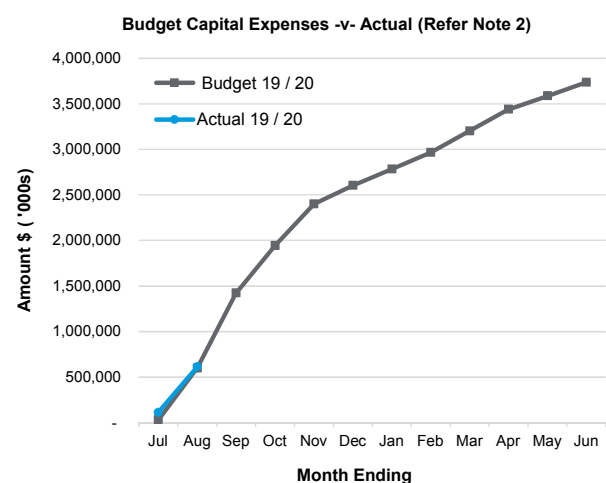
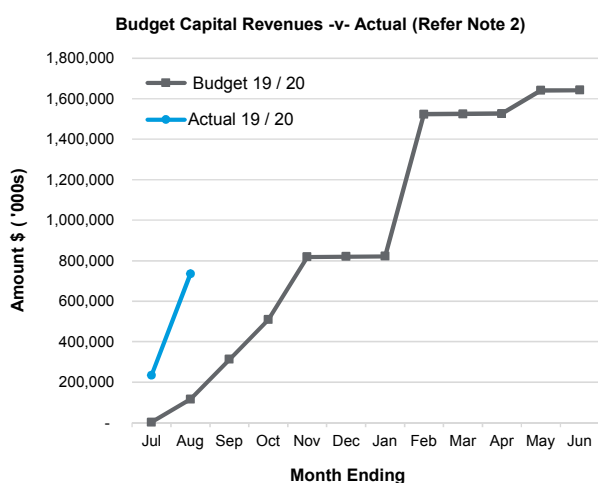
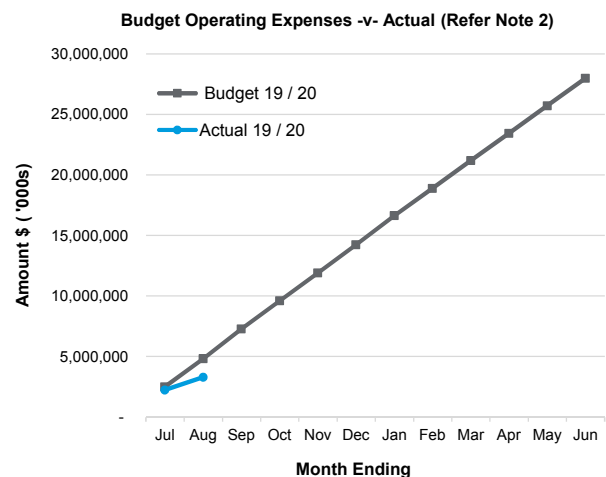
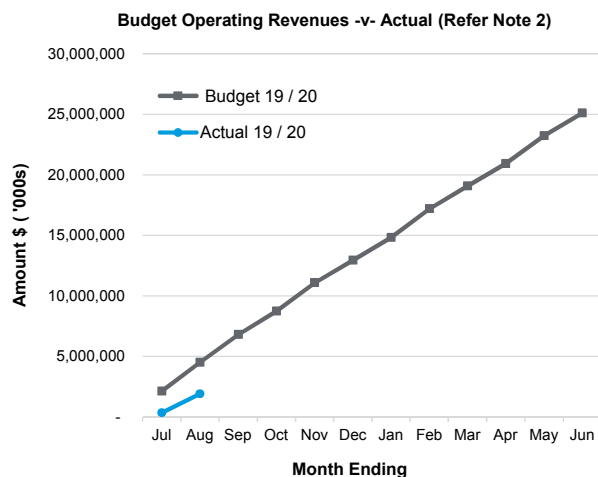
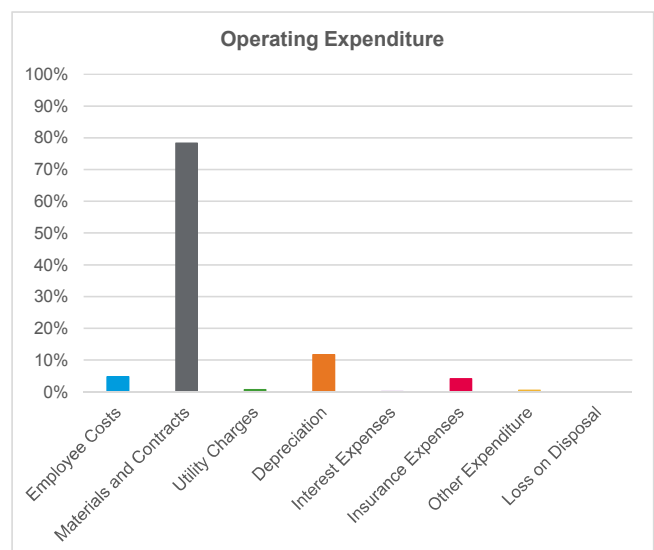
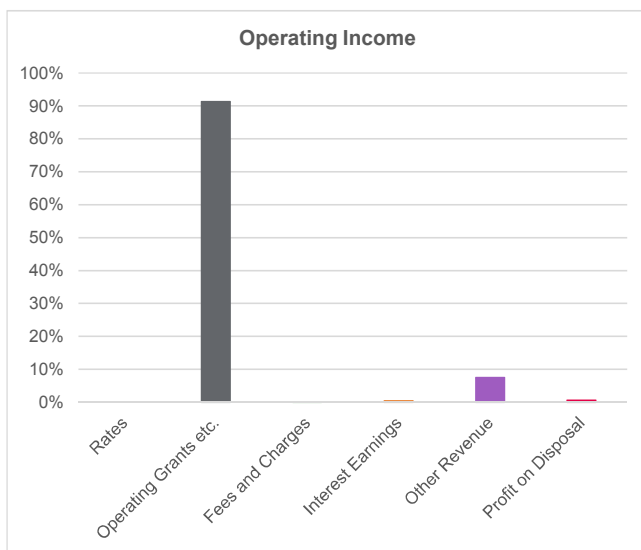
% - Compares current YTD actuals to prior Year actuals

Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**Preparation**

Prepared by: Glenn Boyes  
Reviewed by: Travis Bate  
Date prepared: 06-Sep-19

**SHIRE OF UPPER GASCOYNE**  
**MONTHLY FINANCIAL REPORT**  
For the Period Ending 31 August 2019  
**SUMMARY GRAPHS**



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF UPPER GASCOYNE**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**For the Period Ending 31 August 2019**  
**NATURE OR TYPE**

	Note	Annual Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var* (b) - (a) \$	Var* (b) - (a) / (a) %	Var
<b>Opening Funding Surplus / (Deficit)</b>	3	3,001,557	3,001,557	2,949,471			
<b>Revenue from Operating Activities</b>							
Rates	10	346,852	-	-	-		
Operating Grants, Subsidies and Contributions	12(a)	23,276,153	4,195,941	1,754,817	(2,441,124)	(58.18%)	▼
Fees and Charges		31,547	680	597	(83)	(12.21%)	
Interest Earnings		30,304	4,956	8,780	3,824	77.16%	
Other Revenue		180,850	93,720	144,536	50,816	54.22%	▲
Profit on Disposal of Assets	8	46,940	23,469	12,860	(10,609)	(45.21%)	
		<b>23,912,646</b>	<b>4,318,766</b>	<b>1,921,590</b>			
<b>Expenditure from Operating Activities</b>							
Employee Costs		(1,221,296)	(177,044)	(156,547)	20,497	11.58%	
Materials and Contracts		(23,276,015)	(4,090,541)	(2,584,700)	1,505,841	36.81%	▲
Utility Charges		(142,543)	(23,720)	(23,071)	649	2.73%	
Depreciation on Non-current Assets		(2,335,130)	(389,702)	(385,897)	3,805	0.98%	
Interest Expenses		(121,359)	(18,369)	(423)	17,946	97.70%	
Insurance Expenses		(232,563)	(106,507)	(134,247)	(27,740)	(26.05%)	▼
Other Expenditure		(73,273)	(7,956)	(17,685)	(9,729)	(122.29%)	
Loss on Disposal of Assets	8	(5,000)	(5,000)	-	5,000	100.00%	
		<b>(27,407,179)</b>	<b>(4,818,839)</b>	<b>(3,302,570)</b>			
<b>Excluded Non-cash Operating Activities</b>							
Depreciation and Amortisation		2,335,130	389,702	385,897			
(Profit) / Loss on Asset Disposal		(41,940)	(18,469)	(12,860)			
Carrying Value of Land Sold		-	-	2,500			
Movement in Employee Provision and Reserve		892	351	351			
<b>Net Amount provided from Operating Activities</b>		<b>(1,200,451)</b>	<b>(128,488)</b>	<b>(1,005,092)</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	12(b)	1,642,025	115,628	689,806	574,178	496.57%	▲
Proceeds from Disposal of Assets	8	175,000	45,455	45,455	-	0.00%	
Land and Buildings	9(a)	(180,000)	-	(27,513)	(27,513)		▲
Plant and Equipment	9(b)	(736,000)	(281,000)	(276,928)	4,072	1.45%	
Furniture and Equipment		-	-	-	-		
Infrastructure Assets - Roads	9(c)	(2,143,058)	(287,307)	(307,852)	(20,545)	(7.15%)	
Infrastructure Assets - Other	9(d)	(677,317)	(29,396)	(716)	28,680	97.56%	▲
<b>Net Amount provided from Investing Activities</b>		<b>(1,919,350)</b>	<b>(436,620)</b>	<b>122,252</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures	11	-	-	-	-		
Transfer from Reserves	7	780,000	-	170,000	170,000		▲
Repayment of Debentures	11	(73,642)	-	(16,059)	(16,059)		
Transfer to Reserves	7	(588,114)	(2,624)	(6,611)	(3,987)	(151.96%)	
<b>Net Amount provided from Financing Activities</b>		<b>118,244</b>	<b>(2,624)</b>	<b>147,330</b>			
<b>Closing Funding Surplus / (Deficit)</b>	3	<b>-</b>	<b>2,433,824</b>	<b>2,213,961</b>			

\* - Indicates a variance between YTD Budget and YTD Actual data as per the adopted materiality threshold. Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF UPPER GASCOYNE**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**For the Period Ending 31 August 2019**  
**REPORTING PROGRAM**

	Note	Annual Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var* (b) - (a) \$	Var* (b) - (a) / (a) %	Var
<b>Opening Funding Surplus / (Deficit)</b>	3	3,001,557	3,001,557	2,949,471			
<b>Revenue from Operating Activities</b>							
Governance		1,000	166	6,417	6,251	3765.51%	
General Purpose Funding - Rates	10	346,852	-	-	-		
General Purpose Funding - Other		1,433,141	355,247	351,174	(4,073)	(1.15%)	
Law, Order and Public Safety		149,538	-	-	-		
Health		1,000	166	-	(166)	(100.00%)	
Education and Welfare		119,800	24,210	9,565	(14,645)	(60.49%)	
Housing		-	-	-	-		
Community Amenities		4,400	-	-	-		
Recreation and Culture		15,500	82	-	(82)	(100.00%)	
Transport		21,749,715	3,922,071	1,530,832	(2,391,240)	(60.97%)	▼
Economic Services		26,700	4,444	18,905	14,461	325.41%	
Other Property and Services		65,000	12,380	4,697	(7,683)	(62.06%)	
		<b>23,912,646</b>	<b>4,318,766</b>	<b>1,921,590</b>			
<b>Expenditure from Operating Activities</b>							
Governance		(539,251)	(146,309)	(101,289)	45,020	30.77%	▲
General Purpose Funding		(231,208)	(33,686)	(16,588)	17,098	50.76%	
Law, Order and Public Safety		(396,596)	(53,176)	(60,637)	(7,461)	(14.03%)	
Health		(26,753)	(4,448)	(1,590)	2,858	64.24%	
Education and Welfare		(255,822)	(43,340)	(39,666)	3,674	8.48%	
Housing		(396,765)	(73,847)	(70,297)	3,550	4.81%	
Community Amenities		(134,602)	(22,572)	(16,305)	6,267	27.76%	
Recreation and Culture		(253,443)	(44,334)	(42,739)	1,595	3.60%	
Transport		(24,762,858)	(4,341,743)	(2,866,398)	1,475,345	33.98%	▲
Economic Services		(363,038)	(60,494)	(58,297)	2,197	3.63%	
Other Property and Services		(46,843)	5,110	(28,764)	(33,874)	662.89%	▲
		<b>(27,407,179)</b>	<b>(4,818,839)</b>	<b>(3,302,570)</b>			
<b>Excluded Non-cash Operating Activities</b>							
Depreciation and Amortisation		2,335,130	389,702	385,897			
(Profit) / Loss on Asset Disposal	8	(41,940)	(18,469)	(12,860)			
Carrying Value of Land Sold		-	-	2,500			
Movement in Non-current Leave Provisions		892	351	351			
<b>Net Amount provided from Operating Activities</b>		<b>(1,200,451)</b>	<b>(128,488)</b>	<b>(1,005,092)</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	12(b)	1,642,025	115,628	689,806	574,178	496.57%	▲
Proceeds from Disposal of Assets	8	175,000	45,455	45,455	-	0.00%	
Land and Buildings	9(a)	(180,000)	-	(27,513)	(27,513)		▲
Plant and Equipment	9(b)	(736,000)	(281,000)	(276,928)	4,072	1.45%	
Furniture and Equipment		-	-	-	-		
Infrastructure Assets - Roads	9(c)	(2,143,058)	(287,307)	(307,852)	(20,545)	(7.15%)	
Infrastructure Assets - Other	9(d)	(677,317)	(29,396)	(716)	28,680	97.56%	▲
<b>Net Amount provided from Investing Activities</b>		<b>(1,919,350)</b>	<b>(436,620)</b>	<b>122,252</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures	11	-	-	-	-		
Transfer from Reserves	7	780,000	-	170,000	170,000		▲
Repayment of Debentures	11	(73,642)	-	(16,059)	(16,059)		
Transfer to Reserves	7	(588,114)	(2,624)	(6,611)	(3,987)	(151.96%)	
<b>Net Amount provided from Financing Activities</b>		<b>118,244</b>	<b>(2,624)</b>	<b>147,330</b>			
<b>Closing Funding Surplus / (Deficit)</b>	3	<b>-</b>	<b>2,433,824</b>	<b>2,213,961</b>			

\* - Indicates a variance between YTD Budget and YTD Actual data as per the adopted materiality threshold. Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE  
STATEMENT OF CAPITAL ACQUISITIONS AND FUNDING  
For the Period Ending 31 August 2019  
CAPITAL ACQUISITIONS AND FUNDING

	Note	Annual Budget (d) \$	YTD Actual New / Upgrade (a) \$	YTD Actual Renewal (b) \$	YTD Actual Total (c) = (a) + (b) \$	Variance (d) - (c) \$
<b>Asset Group</b>						
Land and Buildings	9(a)	180,000	27,513	-	27,513	(152,487)
Plant and Equipment	9(b)	736,000	-	276,928	276,928	(459,072)
Furniture and Equipment		-	-	-	-	-
Infrastructure Assets - Roads	9(c)	2,143,058	-	307,852	307,852	(1,835,206)
Infrastructure Assets - Other	9(d)	677,317	716	-	716	(676,601)
<b>Total Capital Expenditure</b>		<b>3,736,375</b>	<b>28,229</b>	<b>584,780</b>	<b>613,009</b>	<b>(3,123,366)</b>
<b>Capital Acquisitions Funded by:</b>						
Capital Grants and Contributions		1,642,025			430,149	
Borrowings		-			-	
Other (Disposals and C/Fwd)		225,000			12,860	
Council Contribution - From Reserves		480,000			170,000	
Council Contribution - Operations		1,389,350			-	
<b>Total Capital Acquisitions Funding</b>		<b>3,736,375</b>			<b>613,009</b>	

**SHIRE OF UPPER GASCOYNE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 August 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 5.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.



**SHIRE OF UPPER GASCOYNE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 August 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

<b>Asset</b>	<b>Years</b>
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Killili Bridge	100 years
Footpaths - slab	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF UPPER GASCOYNE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 August 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

**Service Charges**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on Asset Disposal**

Loss on the disposal of fixed assets.

**SHIRE OF UPPER GASCOYNE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 August 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Depreciation on Non-current Assets**

Depreciation expense raised on all classes of assets.

**Interest Expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other Expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**(q) Program Classifications (Function / Activity)**

Council operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

Members expenses or "Governance Costs" are an additional cost burden of local government which are not incurred by other organisations. In addition there are some administrative costs relating to tasks to assist Councillors and, in a general sense, ratepayers.

**GENERAL PURPOSE FUNDING**

Includes revenue from the raising of rates and from Government Financial Assistance Grants.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various local laws, fire prevention and animal control including Dogging.

**HEALTH**

Monitoring and control of health standards within the community.

**EDUCATION AND WELFARE**

Includes operations of the Community Resource Centre and the Pavilion.

**HOUSING**

Maintenance of staff accommodation.

**COMMUNITY AMENITIES**

Rubbish collection services, operation of tip, noise control, administration of the town planning scheme.

**RECREATION AND CULTURE**

Maintenance of a hall, recreation centre, oval, various reserves, parks and gardens and operation of a Council library. Includes operations of the Tourism Precinct.

**TRANSPORT**

Construction and maintenance of roads, drainage works, footpaths, parking facilities and traffic signs. Maintenance of an aerodrome and cleaning of streets.

**ECONOMIC SERVICES**

Tourism, pest control services and implementation of building controls.

**OTHER PROPERTY AND SERVICES**

Collation of Works employment and Plant Operation Expenses for reallocation to specific projects.

SHIRE OF UPPER GASCOYNE  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ending 31 August 2019

2. EXPLANATION OF MATERIAL VARIANCES

(a) Operating Revenues / Sources

	31 Aug 19 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD \$	Components of Variance \$	Explanation
					Favourable / (Unfavourable)	
General Purpose Funding	351,174	355,247	(1%)	(4,073)	(7,065) 3,987	Final FAGS allocations less than budget. Interest investments tracking above budget mainly because of 50% advance payment on FAGS.
					(995)	Minor items.
Governance	6,417	166	3766%	6,251	6,367 (116)	Insurance reimbursements. Minor items.
Law, Order, Public Safety	-	-	0%	-	-	
Health	-	166	(100%)	(166)	(166)	Minor items.
Education and Welfare	9,565	24,210	(60%)	(14,645)	(16,000) 1,355	Timing - No CRC grant received yet. Minor items.
Housing	-	-	0%	-	-	No housing income.
Community Amenities	-	-	0%	-	-	
Recreation and Culture	-	82	(100%)	(82)	(82)	Minor items.
Transport	1,530,832	3,922,071	(61%)	(2,391,240)	(2,408,898) 28,833	WANDRRA timing issues. Hastings Reimbursements - Timing difference with remedial works on Ullawarra road finished ahead of budget.
					(10,609) (566)	Lower profit made on sale of P91 CEO vehicle - see note #8 disposal of assets. Minor items.
Economic Services	18,905	4,444	325%	14,461	10,924 3,537	Rent write off provisions not raised. Minor items.
Other Property and Services	4,697	12,380	(62%)	(7,683)	(7,683)	Diesel rebates - Timing with August BAS not loaded at time of report cut off.
<b>Revenues / Sources Total</b>	<b>1,921,590</b>	<b>4,318,766</b>	<b>(56%)</b>	<b>(2,397,176)</b>		

**SHIRE OF UPPER GASCOYNE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 August 2019**

**2. EXPLANATION OF MATERIAL VARIANCES (Continued)**

**(b) (Expenses) / (Applications)**

	31 Aug 19 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD \$	Components of Variance \$	Explanation
					Favourable / (Unfavourable)	
General Purpose Funding	(16,588)	(33,686)	51%	17,098	2,500 3,188 8,358 3,050 3	No debt collection costs incurred yet. Interest on overdraft tracking under budget. B/Fwd accrual adjust for WATC debenture loan #28. Timing - WATC guarantee fee incurred in Jun 2019 instead of budgeted Jul 2019. Minor items.
Governance	(101,289)	(146,309)	31%	45,020	2,190 6,846 4,814 3,801 2,729 17,825 4,003 2,812	Subscriptions tracking under budget. Wages/Leave Allowance/Admin tracking under budget - Timing of payrolls. Insurances admin tracking under budget. Super admin tracking under budget. Travel/training/medicals admin tracking under budget. Audit costs - not yet raised. Admin costs redistributed (allocations) tracking above budget. Minor items.
Law, Order, Public Safety	(60,637)	(53,176)	(14%)	(7,461)	(2,142) (7,814) 1,225 1,270	Fire control insurances above budget - budget misallocation from admin insurances. Timing issue - ESL payments to DFES made Aug instead of Sep 2019. Timing issue with overall dogging expenses. Minor items.
Health	(1,590)	(4,448)	64%	2,858	1,666 1,317 (125)	Health inspection costs not yet incurred. EHO visit in Sep 2019. Community medical costs (house cleaning) tracking under budget. Minor items.
Education and Welfare	(39,666)	(43,340)	8%	3,674	1,880 1,793	CRC wages/super tracking under budget. Minor items.
Housing	(70,297)	(73,847)	5%	3,550	7,665 (6,699) 3,351 (767)	Staff housing repairs tracking under budget. Timing - staff housing utilities & insurance. Interest on housing loan tracking under due to B/Fwd accrual adjustment. Minor items.

SHIRE OF UPPER GASCOYNE  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ending 31 August 2019

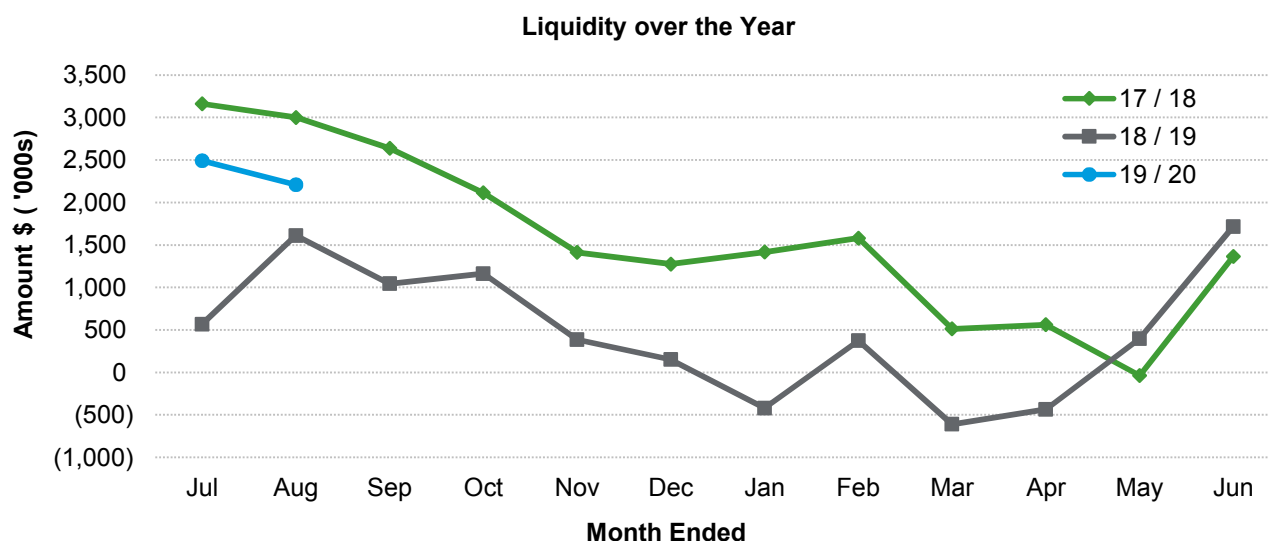
2. EXPLANATION OF MATERIAL VARIANCES (Continued)  
(b) (Expenses) / (Applications)

	31 Aug 19 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD \$	Components of Variance \$	Explanation
					Favourable / (Unfavourable)	
Community Amenities	(16,305)	(22,572)	28%	6,267	4,228 2,039	Public toilet costs timing issue with improvement works to be completed. Minor items.
Recreation & Culture	(42,739)	(44,334)	4%	1,595	1,929 (334)	Parks and gardens tracking under budget. Minor items.
Transport	(2,866,398)	(4,341,743)	34%	1,475,345	1,468,292 28,481 (15,403) (2,650) 20,000 4,166 (14,086) (10,321) (2,191) (942)	WANDRRA timing issues. Road maintenance tracking under budget. Timing - street maintenance budget spent early in year. Depot operating tracking under budget. Transport consulting costs to be incurred. Workshop equipment to be incurred (racking etc). Timing - Water bores incurred early in year but remain under full year budget. Timing - Hastings expenses with works completed ahead of budget times. Airstrip operating tracking above budget. Minor items.
Economic Services	(58,297)	(60,494)	4%	2,197	2,232 1,666 3,625 (7,767) 3,808 (3,686) 2,319	Sundry costs tourism promotion tracking under budget. Kennedy loop costs to be incurred. GJ/Meeka seal studies tracking under budget. Timing Tourist park insurance invoice received twice a year but recovered as outgoings monthly. TP repairs and maintenance tracking under budget. Timing - expenses related to sale of land incurred at start of year. Minor items.
Other Property and Services	(28,764)	5,110	663%	(33,874)	(6,987) (2,625) 3,808 (18,106) (5,919) (22,107) 11,180 5,958 925	Timing - works leaved budgeted for Dec-Jul but some has leave has been taken early in year. Insurances works tracking above budget. travel/training/medical works tracking under budget. Allocated payroll overheads tracking above budget. Depreciation vs allocated depreciation differences. Plant costs pool expenses differences. Accrual adjustment for 2018.19 EOY wages. Salaries and super for works supervision tracking under budget. Minor items.
<b>Expenses / Applications Total</b>	<b>(3,302,570)</b>	<b>(4,818,839)</b>	<b>31%</b>	<b>1,516,269</b>		

**SHIRE OF UPPER GASCOYNE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ending 31 August 2019

**3. NET CURRENT FUNDING POSITION**

	Note	Current Month 31 Aug 19	Prior Year Closing 30 Jun 19	This Time Last Year 31 Aug 18
<b>Current Assets</b>		\$	\$	\$
Cash Unrestricted	4	2,146,569	1,585,002	1,508,099
Cash Restricted	4	1,511,505	1,674,894	1,522,918
Receivables - Rates	6(a)	48,039	48,059	37,455
Receivables - Other	6(b)	63,228	191,916	401,984
Interest / ATO Receivable		184,157	185	119,931
Provision for Doubtful Debts		(59,282)	(59,282)	(59,282)
Accrued Income		-	1,967,671	-
Inventories		142,932	144,826	101,428
<b>Total Current Assets</b>		<b>4,037,148</b>	<b>5,553,270</b>	<b>3,632,533</b>
<b>Current Liabilities</b>				
Sundry Creditors		(83,382)	(126,948)	(219,572)
Rates Received in Advance		(2,715)	(2,840)	-
Deposits and Bonds		(57,347)	(65,928)	(73,801)
GST Payable		(28,519)	-	(63,366)
PAYG Withholding Tax		(27,276)	-	(700)
Loan Liability	11	(57,583)	(73,642)	(55,101)
Accrued Expenses		-	(609,732)	-
Accrued Salaries and Wages		(2,188)	(13,368)	(11,138)
Overdraft	4	(4,767)	(1,750)	(33,097)
<b>Total Payables</b>		<b>(263,777)</b>	<b>(894,208)</b>	<b>(456,774)</b>
Provisions		(187,367)	(187,367)	(173,883)
<b>Total Current Liabilities</b>		<b>(451,144)</b>	<b>(1,081,575)</b>	<b>(630,658)</b>
Less: Cash Reserves	7	(1,511,505)	(1,674,894)	(1,522,918)
Less: Land Held for Resale		(7,500)	(10,000)	(12,000)
Add: Loan Principal (Current)	11	57,583	73,642	55,101
Add: Cash Backed Current Leave Reserve	7	89,379	89,028	87,525
<b>Net Funding Position - Surplus / (Deficit)</b>		<b>2,213,961</b>	<b>2,949,471</b>	<b>1,609,584</b>



Comments / Notes

**SHIRE OF UPPER GASCOYNE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 August 2019**

**4. CASH AND EQUIVALENTS**

	Unrestricted	Restricted	Trust	Total	Institution	Interest	Maturity
	\$	\$	\$	Amount		Rate	Date
	\$	\$	\$	\$		%	
<b>(a) Cash Deposits</b>							
Cash on Hand	900			900	N/A	0.00	N/A
Municipal Fund	38,547			38,547	CBA	0.00	N/A
Online Saver	2,107,121			2,107,121	CBA	0.60	N/A
SUG Reserve Account (At Call)		549,512		549,512	CBA	0.9*	N/A
SUG Trust Fund			-	-	CBA	0.00	N/A
WANDRRA Overdraft	(4,767)			(4,767)	CBA	0.00	N/A
<b>(b) Term Deposits</b>							
Fixed Term Deposit		144,406		144,406	CBA	1.97	03-Oct-19
Fixed Term Deposit		502,968		502,968	CBA	1.41	25-Sep-19
Fixed Term Deposit		314,619		314,619	CBA	1.66	03-Oct-19
<b>Total Cash and Equivalents</b>	<b>2,141,801</b>	<b>1,511,505</b>	<b>-</b>	<b>3,653,307</b>			

**Comments / Notes**

\* - Interest paid quarterly

**5. TRUST FUND**

Funds held at balance date over which the Shire has no control, and which are not included in this statement, are as follows:

	Opening	Amount	Amount	Closing
	Balance	Received	Paid	Balance
Description	01 Jul 19			31 Aug 19
	\$	\$	\$	\$
	-	-	-	-
<b>Total Funds in Trust</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Comments / Notes**

No Funds Held in Trust at Reporting Date

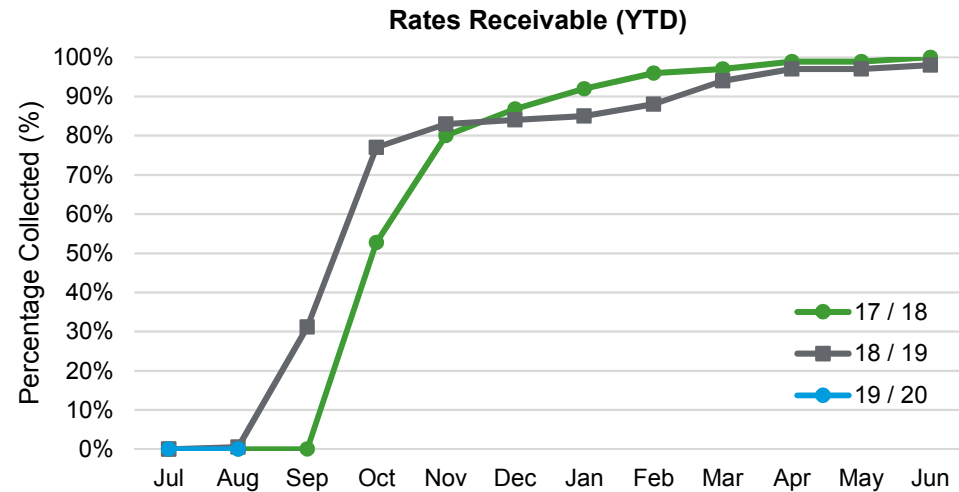


**SHIRE OF UPPER GASCOYNE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ending 31 August 2019

**6. RECEIVABLES**

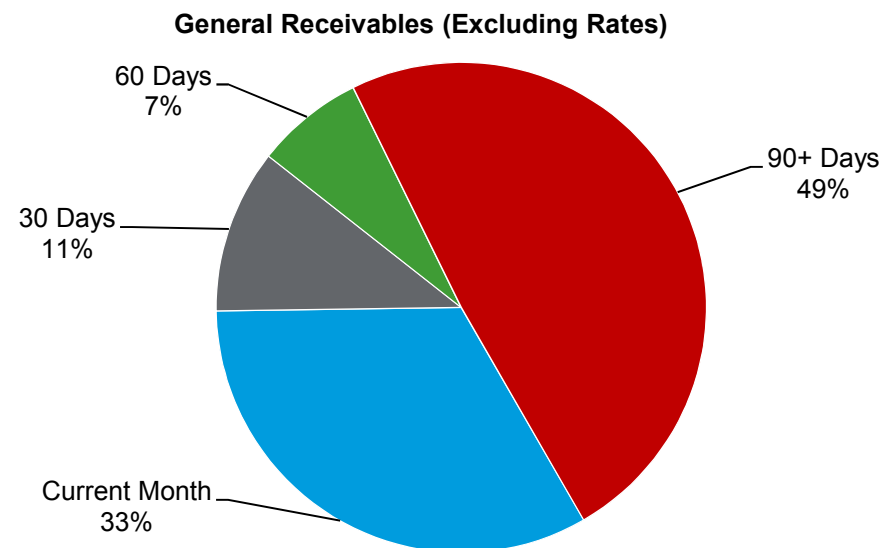
**(a) Rates Receivable**

	31 Aug 19
	\$
Rates Receivable	48,039
Rates Received in Advance	(2,715)
<b>Total Rates Receivable Outstanding</b>	<b>45,323</b>
Closing Balances - Prior Year	48,059
Rates Levied this Year	-
Closing Balances - Current Month	(48,039)
<b>Total Rates Collected to Date</b>	<b>20</b>
Percentage Collected	0%



**(b) General Receivables**

	31 Aug 19
	\$
Current Month	20,932
30 Days	6,846
60 Days	4,503
90+ Days	30,946
<b>Total General Receivables Outstanding</b>	<b>63,228</b>



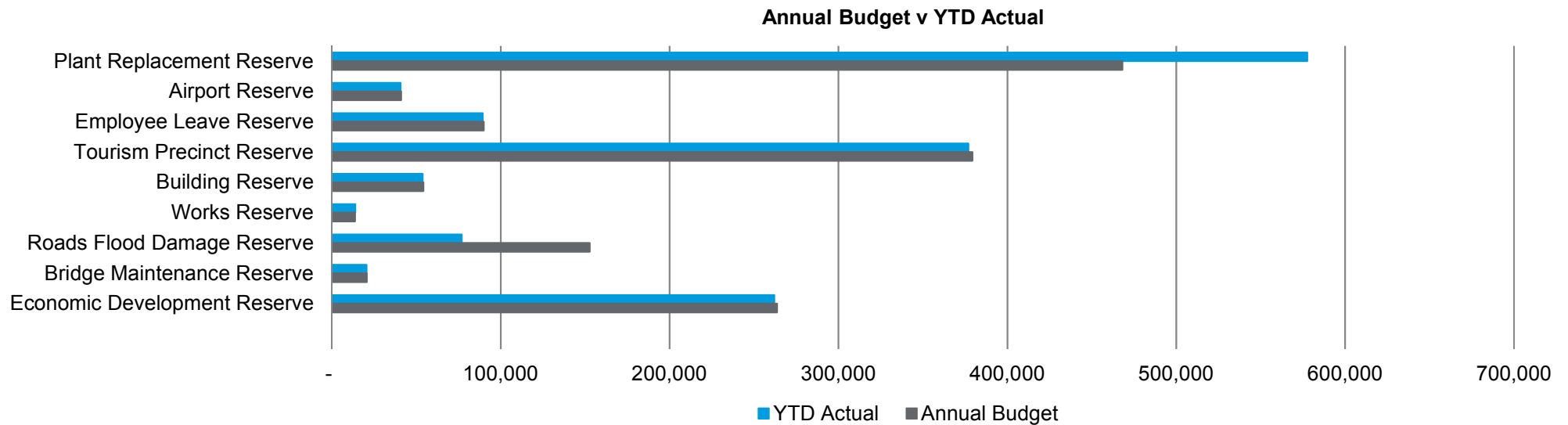
**Comments / Notes**

Amounts shown above include GST (where applicable)

**SHIRE OF UPPER GASCOYNE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 August 2019**

**7. CASH BACKED RESERVES**

Reserve Name	Annual Budget				YTD Actual				Balance 31 Aug 19
	Balance 01 Jul 19	Transfers from	Interest Received	Transfer to	Balance 30 Jun 20	Transfers from	Interest Received	Transfer to	
	\$	\$	\$	\$	\$	\$	\$	\$	
Plant Replacement Reserve	744,656	(480,000)	6,051	197,360	468,067	(170,000)	2,939	-	577,595
Airport Reserve	40,539	-	408	-	40,947	-	160	-	40,699
Employee Leave Reserve	89,028	-	892	-	89,920	-	351	-	89,379
Tourism Precinct Reserve	375,475	(300,000)	3,765	300,000	379,240	-	1,482	-	376,957
Building Reserve	53,705	-	540	-	54,245	-	54	-	53,759
Works Reserve	13,598	-	136	-	13,734	-	212	-	13,810
Roads Flood Damage Reserve	76,545	-	1,141	75,000	152,686	-	302	-	76,847
Bridge Maintenance Reserve	20,412	-	204	-	20,616	-	81	-	20,492
Economic Development Reserve	260,936	-	2,617	-	263,553	-	1,030	-	261,966
<b>Total Cash Backed Reserves</b>	<b>1,674,894</b>	<b>(780,000)</b>	<b>15,754</b>	<b>572,360</b>	<b>1,483,008</b>	<b>(170,000)</b>	<b>6,611</b>	<b>-</b>	<b>1,511,505</b>



SHIRE OF UPPER GASCOYNE  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ending 31 August 2019

8. DISPOSAL OF ASSETS

	Annual Budget				YTD Actual			
	WDV	Proceeds	Profit	(Loss)	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Transport</b>								
<b>Plant and Equipment</b>								
CAT140M Grader	96,618	120,000	23,382	-	-	-	-	-
Utility (Toyota) Dual Cab Landcruiser	31,442	55,000	23,558	-	32,595	45,455	12,860	-
Utility (Toyota) Hilux	5,000	-	-	(5,000)	-	-	-	-
<b>Total Disposal of Assets</b>	<b>133,060</b>	<b>175,000</b>	<b>46,940</b>	<b>(5,000)</b>	<b>32,595</b>	<b>45,455</b>	<b>12,860</b>	<b>-</b>
<b>Total Profit or (Loss)</b>				<b>41,940</b>				<b>12,860</b>

Comments / Notes

SHIRE OF UPPER GASCOYNE  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ending 31 August 2019

9. CAPITAL ACQUISITIONS

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
<b>(a) Land and Buildings</b>						
<b>Housing</b>						
Bitumen for China Town Housing	15,000	-	1,473	-	1,473	(1,473)
	<b>15,000</b>	<b>-</b>	<b>1,473</b>	<b>-</b>	<b>1,473</b>	<b>(1,473)</b>
<b>Transport</b>						
Depot Infrastructure - Machinery Shed	130,000	-	26,040	-	26,040	(26,040)
Depot Infrastructure - Maintenance Shed	35,000	-	-	-	-	-
	<b>165,000</b>	<b>-</b>	<b>26,040</b>	<b>-</b>	<b>26,040</b>	<b>(26,040)</b>
<b>Total Land and Buildings</b>	<b>180,000</b>	<b>-</b>	<b>27,513</b>	<b>-</b>	<b>27,513</b>	<b>(27,513)</b>
<b>(b) Plant and Equipment</b>						
<b>Transport</b>						
Replacement Grader	455,000	-	-	-	-	-
Multi-tyre Roller	170,000	170,000	-	169,294	169,294	706
Ford Ranger Utility	61,000	61,000	-	60,448	60,448	552
Single Cab Ranger	50,000	50,000	-	47,186	47,186	2,814
	<b>736,000</b>	<b>281,000</b>	<b>-</b>	<b>276,928</b>	<b>276,928</b>	<b>4,072</b>
<b>Total Plant and Equipment</b>	<b>736,000</b>	<b>281,000</b>	<b>-</b>	<b>276,928</b>	<b>276,928</b>	<b>4,072</b>

## 9. CAPITAL ACQUISITIONS (Continued)

21 | Page

SHIRE OF UPPER GASCOYNE  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ending 31 August 2019

10. RATING INFORMATION

	Rateable Value \$	Valuation \$	Number of Properties #	Annual Budget Revenue \$	Rate Revenue \$	YTD Actual Interim Rates \$	Back Rates \$	Total Revenue \$
<b>General Rates</b>								
GRV Town	151,366	0.0872	20	13,205	-	-	-	-
UV Rural	1,452,139	0.0469	26	68,054	-	-	-	-
UV Mining	1,806,951	0.1393	91	251,708	-	-	-	-
<b>Total General Rates</b>				<b>332,968</b>	-	-	-	-
<b>Minimum Rates</b>								
GRV Town	1,045	200	3	600	-	-	-	-
UV Rural	23,895	412	12	4,944	-	-	-	-
UV Mining	77,724	450	61	27,450	-	-	-	-
<b>Total Minimum Rates</b>				<b>32,994</b>	-	-	-	-
<b>Total General and Minimum Rates</b>				<b>365,962</b>	-	-	-	-
<b>Other Rate Revenue</b>								
Discounts / Concessions				-				-
Rates Written Off				(20,000)				-
Interim and Back Rates				-				-
Specified Area Rates				-				-
Facilities Fees (Ex Gratia)				1,400				-
<b>Total Rate Revenue</b>				<b>347,362</b>				-
<b>Administration Charges</b>								
Interest Written Off				(1,000)				-
Administration Charges				490				-
<b>Total Funds Raised from Rates</b>				<b>346,852</b>				-

Comments / Notes

SHIRE OF UPPER GASCOYNE  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ending 31 August 2019

11. INFORMATION ON BORROWINGS

(a) Debenture Repayments

			Principal Repayments		Principal Outstanding		Interest Repayments	
	01 Jul 19	New Loans	YTD	Annual	YTD	Annual	YTD	Annual
	\$	\$	Actual	Budget	Actual	Budget	Actual	Budget
<b>Housing</b>								
Loan 29 Staff Housing	308,228	-	16,059	32,358	292,169	275,870	1,136	8,976
<b>Economic Services</b>								
Loan 28 Tourism Precinct	521,774	-	-	41,284	521,774	480,490	-	41,283
<b>Total Repayments*</b>	<b>830,002</b>	<b>-</b>	<b>16,059</b>	<b>73,642</b>	<b>813,943</b>	<b>756,360</b>	<b>1,136</b>	<b>50,259</b>

(b) New Debentures

Amount Borrowed	Institution	Loan Type	Term Years	Interest and Charges	Interest Rate	Amount Used	Amount Unspent
\$				\$	%	\$	\$
				-		-	-

Comments / Notes

\* - All debenture repayments were financed by general purpose revenue  
WATC - Western Australia Treasury Corporation  
No new debentures are expected to be raised this year.

**SHIRE OF UPPER GASCOYNE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 August 2019**

**12. GRANTS, SUBSIDIES AND CONTRIBUTIONS**

**(a) Operating Grants, Subsidies and Contributions**

<b>Program / Details</b>	<b>Grant Provider</b>	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>
<b>General Purpose Funding</b>				
General Commission Grants	Government of WA	1,397,837	349,459	342,395
<b>Law, Order and Public Safety</b>				
Grant (DFES) Operating	DFES	2,541	-	-
Dogging Program Income	Dep. of Agriculture	135,000	-	-
<b>Recreation and Culture</b>				
Pavilion Upgrades	Sports Australia	-	-	-
<b>Education and Welfare</b>				
CRC Operating Grant	Dep. of Regional Dev.	96,000	16,000	-
<b>Transport</b>				
Roads Commission Grants	Government of WA	437,713	109,428	106,163
MRWA RRG Direct Grant	MRWA	222,000	222,000	223,786
Flood Damage Repairs	WANDRRA	20,920,062	3,486,674	1,077,777
<b>Other Property and Services</b>				
Diesel Fuel Rebate	ATO	65,000	12,380	4,697
<b>Total Operating Grants, Subsidies and Contributions</b>		<b>23,276,153</b>	<b>4,195,941</b>	<b>1,754,817</b>

**(b) Non-operating Grants, Subsidies and Contributions**

<b>Transport</b>				
Footpath / Curbing Revitalisation	Dep. of Transport	18,776	3,128	-
Grant Roads to Recovery	R2R	588,057	-	117,612
Landor / Mt Augustus Access Road	R2R	450,000	112,500	90,000
Carnarvon Mullewa Bitumen	RRG	585,192	-	482,194
<b>Total Non-operating Grants, Subsidies and Contributions</b>		<b>1,642,025</b>	<b>115,628</b>	<b>689,806</b>
<b>Total Grants, Subsidies and Contributions</b>		<b>24,918,178</b>	<b>4,311,569</b>	<b>2,444,623</b>



SHIRE OF UPPER GASCOYNE  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ending 31 August 2019

13. BUDGET AMENDMENTS

The following details the amendments made to the original budget since its adoption.

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Cash \$	Decrease in Cash \$	Running Balance \$
Budget Adoption			Opening Surplus / (Deficit)				
Adjustment to 1 July Opening Surplus			Opening Surplus / (Deficit)				
Amended Budget Totals				-	-	-	-

# **APPENDIX 3**

**(Local Emergency Management Arrangements – Restricted  
Distribution)**

# **APPENDIX 4**

**(Local Recovery Plan – Restricted Distribution)**