



MINUTES

27th of March 2019

ORDINARY COUNCIL MEETING

Ordinary meeting
Of Council held on Wednesday 27th of March 2019
At the Council Chambers, Gascoyne Junction commencing at 8.45am



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Upper Gascoyne for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Upper Gascoyne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Upper Gascoyne warns that anyone who has any application or request with the Shire of Upper Gascoyne must obtain and should rely on

WRITTEN CONFIRMATION

Of the outcome of the application or request of the decision made by the Shire of Upper Gascoyne.

John McCleary, JP
CHIEF EXECUTIVE OFFICER

SHIRE OF UPPER GASCOYNE
MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD AT COUNCIL CHAMBERS,
GASCOYNE JUNCTION ON WEDNESDAY 27th of March 2019 AT 8.45am

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The President welcomed those present and declared the meeting open at 8.45am.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 Councillors

Cr D Hammarquist, JP	Councillor	Shire President
Cr J. Caunt	Councillor	Deputy Shire President (left at 2.45pm)
Cr A McKeough	Councillor	
Cr R.J Collins	Councillor	
Cr G. Watters	Councillor	
Cr H. McTaggart	Councillor	
Cr B. Walker	Councillor	

Staff

Jarrold Walker	Works & Services Manager (8.45am – 11.45am)
Peter Hutchinson	Finance Manager

Visitors

Josh Kirk	Greenfields Technical Services (8.50am – 9.35am)
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2.2 Absentees

Nil

2.3 Leave of Absence previously approved

Nil

3. APPLICATION FOR LEAVE OF ABSENCE

Nil

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

Nil

5. DISCLOSURE OF INTEREST

Nil

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Josh Kirk – Greenfields (8.50am – 9.35am)

Provided Council with an up-date as to the current status of the various WANDRRA Works currently being undertaken.

7. ANNOUNCEMENTS BY THE PERSON PRESCIDING WITHOUT DISCUSSION

Nil

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

Nil

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

9.1 Ordinary Meeting of Council held on 13th of February 2019.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Resolution No. 01032019

MOVED: CR A. MCKEOUGH

SECONDED: CR B. WALKER

That the Unconfirmed Minutes from the Ordinary Meeting of Council a held on the 13th of February 2019 be confirmed as a true and correct record of proceedings.

CARRIED: 7/0

The meeting adjourned for morning tea at 9.37am.

The meeting reconvened at 9.55am.

10. REPORTS OF OFFICERS

10.1 CRC Report



Printed at: 15/03/19

Page No: 1

Options: Year 18/19, From Month 01, To Month 09, By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

SHIRE OF UPPER GASCOYNE

General Ledger Detail Trial Balance

(from GL Trial Balance)

RespOf	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
CRC INC	10841310	Commission Centrelink : CRC	0.00	-4,991.44	-4,991.44
CRC INC	10841330	Transport Commission: CRC	0.00	-1,194.35	-1,194.35
CRC INC	10841340	Postal Agency Commission: CRC	0.00	-6,167.96	-6,167.96
CRC INC	10841360	Income from Events Held	0.00	-766.50	-766.50
CRC INC	10841380	Postal Agency Sales	0.00	-971.88	-971.88
CRC INC	10841390	Sales: Books/Maps/Souvenirs/Sundries	0.00	-1,510.56	-1,510.56
CRC INC	10841500	Grant: CRC Operating	0.00	-72,000.00	-72,000.00
CRC INC	10842600	CRC Income Misc.	0.00	-311.30	-311.30
Total	CRC INCOME		<u>0.00</u>	<u>-87,913.99</u>	<u>-87,913.99</u>
Total for division	GEN		<u>0.00</u>	<u>-87,913.99</u>	<u>-87,913.99</u>
Grand Total			<u>0.00</u>	<u>-87,913.99</u>	<u>-87,913.99</u>

CUSTOMERS ACCESSING 'GASCOYNE JUNCTION CRC SERVICES' – March 2019

SERVICE	MTHLY	YTD from July 2018	SERVICE	MTHLY	YTD from July 2019
Aust' Government Info/Roads	4	747	Training/Courses	0	0
Government Access Point	4	27	Hot Office Bookings	2	5
Department of Human Services (Centrelink)	7	75	Library	6	43
Department of Transport	5	40	Video Conference	1	1
Computer/Internet Access	2	14	Book Sales	0	40
Faxes	0	2	Photocopying/Printing/Scanning/Emailing	1	19
General Tourism Information	4	73	Laminating/Binding	0	0
Phonebook Purchases	1	1	CRC Merchandise Sales	7	222
Community Seminars	0	0	Community Events	1	5
Gassy Gossip yearly subscription	0	0	Gassy Gossip advertisement	0	6

Transport

DoT Remote Services Team Ray and Bethwyn visited the CRC on the Tuesday 12th March, we had a couple of our local customers do their driving assessment and oral theory tests with the Team before they headed off to Burringurrah. Their next visit will be towards the end of July.

Visitors

The CRC has been quiet for the past couple of weeks. We have only had the odd European tourist calling in. But, I am starting to get quite a few enquiries in this week in regards to road conditions to the Kennedy Ranges and Mount Augustus. We also have the new tourist brochures in. So if you're looking for a new holiday destination call into the CRC.

Back to the Junction Party

A reminder for the Back to the Junction Party on the Saturday 19th April 2019 Easter long weekend. If you are planning on coming along to this event, Please RSVP Mrs Betty Fletcher for catering purposes as soon as possible.

10.2 Manger of Works & Services Report

General

In keeping with the start to every March we had major issues with our town parks and garden water supply. The current licensed bore stopped producing enough water to meet demand. Water Corp allowed us to install a temporary soak to accommodate us until we can install a permanent solution. The proposal to put a new bore alongside the bridge has been denied by Water Corp and Department of Water and Environmental Regulation due to it being within the town drinking water reserve. We have identified a possible new location outside of this area however, this presents some significant changes to how we design the new system which will increase the overall cost. Onward Drilling will drill test holes to shore up the location. In the meantime we are doing our best to reduce our water usage and are considering reducing the size of the town oval by turning it into an actual oval shape. We are also seeking help from the head curator of the WACCA as to how to improve and manage our turf.

We have been successful in obtaining a grant of \$18,775 from the WA Bicycle Network Grant. This will fund the replacement of damaged footpaths on Scott Street and installation of new paths on Pimbee road towards the Tourist Precinct and Woodgamia Community. It also puts us in a good position to secure more funding in the following years as it is a staged project to install footpaths all around town.

The pool filter was changed out at Lot 19 Gregory and pool blankets have been ordered for both Lot 17 and 19, this should see a significant drop in water and power use for both houses.

In order to catch up with our town maintenance we have engaged a carpenter from Perth to complete the kitchen renovations in the Hatch Street units. He will also assist with other maintenance work on the staff housing.

Dave and Nat have been concentrating on the new war memorial, we anticipate it to be ready in time for ANZAC day ceremonies.

It is with regret that I inform you that Michael Emin has handed in his resignation. He will be starting a new chapter in his working career on the mines down south. Michael has proven to be a versatile asset to the team and will be sadly missed. I wish Michael all the best with his endeavours and would like to thank him for his dedication and service to the Shire of Upper Gascoyne and the community.

Biosecurity:

Dave attended the latest CRBA meeting at Wooramel on the 15th March. We are starting to make progress into addressing some of the interface issues and conveying to the board the unique problems our LPMT's face working in our district. This became more evident to them when shown a detailed map of our area and the geographical challenges we face.

The issue regarding Carnarvon's LPMT servicing Carey Down, Winderie and Towrana as well as our doggers was raised, citing that the R4R resources could be better spent serving the Wadjarri and National Parks rather than doubling up on areas with less dog activity. Jimmy Miller confirmed that any of the LPMT are able to access Ex Wanna area and at the moment an East section from Waldburg Range, The rest of the reserve areas is under a change of owner ship so access is to be confirmed. CRBA gave their reasoning for the R4R funded LPMT accessing the three SUG Stations saying the R4R funding covers for small stock country so there is no available funding to service ex Wanna and east section from Waldburg Range. We have asked the CRBA for a copy of the R4R funding agreement

We have also asked the CRBA to provide details of licences/permits/insurances and LPMT Monthly activity Reports for the three SUG stations as they are working with in the SUG

The CRBA was given a revised copy of a draft MoU between SUG and the CRBA and asked to review the document to ensure all stakeholders are happy and it was suggested to alter MoU stating that if CRBA and SUG cross borders that it is to be approved by writing first. We have also asked that the SUG be involved in any available grants/funding for additional assistance to service the reserves, National Parks and land that is in transition from DWPCA to traditional owners.

Also on the 14th March, Jimmy Miller (CRBA) and Andy Lockey (WA Feral Animal Mngt.) visited the shire office to discuss plans for a joint venture with our LMPT's to trap and destroy feral pigs around Landor. Andy Lockey will teach our LPMT's how to effectively lure and trap pigs for three to four weeks during April and May. This will set them up for success when we target pigs in the next financial year.

Maintenance Graders:

Both graders have been assisting with the Ullawarra repair works in order to speed it up. This is also due to the lack of rain in the district- we are trying to avoid dry grading on fragile roads.

Construction:

From out of the frypan and into the fire... we have completed works on Pimbee road and started on Ullawarra. So far we have completed 35km of maintenance grading, 4km of heavy grade, 1km of Polycorn and approximately 1.6km of re-sheeting between town and Lyons River. We have recently shifted just north of the Lyons River crossing and will head north. With the remaining funding we anticipate to complete another 25km of maintenance grading and 5km of re-sheeting.

At the time of writing I will be attending a RRG and Zone meeting on 22nd March in Carnarvon. We hope to discuss the proposed removal of CA07 permits on LG roads at the Zone meeting.

We have engaged Ken Kempton to erect and align the creek and river names on the Ullawarra road. He will also relocate the Wool Wagon Booroothunty Creek interpretative signage to the correct creek in the process. This will complete the creek name signage in the western section of our shire. We then focus on the east.

Warren Kempton has erected additional signage on the two sites we identified as high risk. The additional signage was recommended in the Road Safety Audit as measures to minimise risk.



Figure 1: Cobra hill facing north



Figure 2: Cobra hill facing south.

WANDRAA:

Onward Drilling have been securing water on the Edmund Gifford, Dooley Downs/Pingandy roads as part of the AGRN781 bore construction programme. They will now focus on the Landor Meeka/Mt Augustus/Mt Clere roads before moving south to Carey Downs/Gilroyd and Pimbee road.

All three contractors are progressing well and pushing out some quality work. RDH have been working in the same area as the Shire and NGE which has increased the traffic load on Ullawarra Rd significantly however between the crews the road is returning to its original state rapidly.

Additional undermining of the Lyons River crossing was identified by RDH once damaged slabs were removed. An application for additional funding is currently sitting with MRWA. Yuin Mob have begun reinstating the original scope of works on 19th March.

Hastings Damage:

NGE are surging towards completing the planned works by mid-April. The quality of their work is top shelf and they are progressing well. Coupled with the Shire's work it is expected to have the first 120km of Ullawarra road back to original state. NGE will move the attention to Edmund Gifford Creek road by end of March.

Equipment:

The new grader camp is nearly complete. All that remains is the installation of some plumbing, modification of the entry steps and the mounting of the fuel tank.

We have purchased another 4" trash pump with hoses and fittings as we are currently utilising three bores. It will also serve as a backup.

We have experienced numerous issues with air conditioners with two graders and the CAT prime mover once again. As a result we are looking at fitting RED DOT air conditioner systems on future plant purchases.

Westrac were kept busy with replacing all four drive bearings and two sprockets on P87. The work was covered by warranty however we did suffer a weeks' worth of downtime.

Other breakdowns included:

P96 side tipper- lift pins failed, mud guard mount failed.

P72 water wheel generator Lister engine failed.

P102 damaged sustained from impact with a T-Rex/kangaroo.

10.3 CEO Report

It is great to be back home, I have now had the chance to get my feet back on the ground and get stuck into it. I have had the opportunity to fly to Perth and return for treatment, I leave every second Friday and return home on the Saturday, this does not provide any issues for the organisation as I still have access to my emails and can be contacted by telephone.

This month has been a month of compliance requirements, review and following up on works already commenced or in the pipeline. I have written letters to both Stephen Dawson MLC and Alannah MacTiernan MLC in relation to the Kennedy Range. Ongoing discussions with Nigel Sercombe from the Department of Biosecurity, Conservation and Attractions (DBCA) are currently occurring with the focus

on getting the DBCA to provide approval for the track design and provide a to-do list so we can move this project forward.

I have completed the Compliance Audit Return and have undertaken the Budget Review. At this stage we are projecting a solid surplus going into the 2019/20 budget. Ongoing work is still happening with the Policy Manual and the MOU with the CRBA.

On Sunday the 24th of March 2019 I went out on Ullawarra Road to see how the road repairs were going, I am happy to report that the quality of work is at an acceptable standard, whilst out there I took the opportunity to call into Minnie Creek Station and met with the new manger Josh, his wife Elaine and his children. I also had the opportunity to run into Hamish and Jodie McTaggart who also made the journey out to Minnie Creek.

A significant amount of work has gone into organising the workshop for Hastings which was held on the 6th of March 2019. We had 19 people attend the workshop with presentations from Hastings, LGIS, SUG, TALIS & Main Roads. It was pleasing to see so many people in the same room with the same common objective to see the Yangibana Mine come into fruition. There is still a lot of work to be done in finalising a Road Use Agreement however; the will to see this come together was very apparent.

The 6th of March was also the last day of work for Margaret Rowe. Margaret did not want there to be any fuss, the Shire provided Margaret with a gift voucher in recognition of services rendered. On behalf of the Shire Staff and myself I wish Margaret and Colin all the very best in their future endeavours. It is my understanding that Colin will remain in the Junction for the time being. I can also report that Michael Emin has also resigned, Michael has given four years of service to the Shire. Michael has secured a job with Mineral Resources, we wish him all the very best for his future.

Due to our re-structure I have appointed Cherie Walker to the position as a Customer Service Officer, Cherie as had considerable experience in this type of role. We have also appointed John Bellotti to replace Michael, John comes with a wealth of experience and is capable of operating Trucks, Graders and other pieces of plant that the Shire operate.

It is with absolute deep regret that I must inform Council that my exemplary driving record has somewhat been diminished; circumstances beyond my control conspired to create a situation where the biggest Kangaroo I have ever seen, possibly the last surviving *Procoptodon Goliah*, ran into the Manager of Works and Services vehicle causing some minor damage.



(Procoptodon Goliah – 2.8m & 450kg)

On a more serious note, I am very concerned with Main Roads in relation to the CA07 condition that is applied to our RAV roads is being made redundant. At this stage I have not received anything formal but it appears that that the alternatives to control heavy vehicle access leaves a lot to be desired.

On the 25th and 26th of this month the Council and Shire Staff undertook their annual road inspection of the Southern sector of our Shire, this gives Councillors who live in the Northern Sector a chance to see the condition of the roads in the South and how they are being maintained.

Grants

Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
12/09/2018	14/09/2018	Pavilion Up-Grade	Community Sport Infrastructure (Federal)	Federal	\$50,000	\$139,960	Unsuccessful
21/08/2018	Open	Share Path – Scott and Pimbee Roads	Regional Bicycle Network	Dept of Transport	\$18,775.90	\$37,551.80	Successful
31/08/2018	Open	Tourist Signage – Mt Augustus Turn-Off	Stronger Communities Program	Federal	\$9,600	\$19,200	Unsuccessful
12/10/2018	26/10/2018	Dalgety Brook Floodway	Commodity Freight Roads Fund	State Regional Road Group	\$1,000,000	\$14,580	Unsuccessful
14/11/2018	15/11/2018	Old Caravan Park Redevelopment	Building Better Regions Fund	Federal – Dept of Industry, Innovation and Science.	\$2,498,500	\$2,583,500	Unsuccessful
14/03/2019	16/03/2018	Expression of Interest Wild Dog Control	Communities Environmental Plan	Federal – Dept of the Environment and Energy	\$20,000	\$245,000	Pending

OFFICERS RECOMMENDATION / COUNCIL RESOLUTION - 02032019

MOVED: CR R.J COLLINS SECONDED: CR G. WATTERS

That Council receive the CRC Report, Manager of Works and Chief Executive Officers Reports.

CARRIED: 7/0

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: None

AUTHOR: Peter Hutchinson – Finance Manager

DATE: 15 March 2019

Matters for Consideration:

To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday the 27th of March 2019 as attached – see [Appendix 1](#)

Comments:	
The list of accounts is for the month of February 2019	
Background:	
The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.	
Statutory Environment:	
Local Government (Financial Management Regulations) 1996	
13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.	
(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —	
(a) the payee's name; and	
(b) the amount of the payment; and	
(c) the date of the payment; and	
(d) sufficient information to identify the transaction.	
(2) A list of accounts for approval to be paid is to be prepared each month showing —	
(a) for each account which requires council authorisation in that month —	
(i) the payee's name; and	
(ii) the amount of the payment; and	
(iii) sufficient information to identify the transaction; and	
(b) the date of the meeting of the council to which the list is to be presented.	
(3) A list prepared under sub regulation (1) or (2) is to be —	
(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and	
(b) recorded in the minutes of that meeting.	
Policy Implications:	
Nil	
Financial Implications:	
2018/19 Budget	
Strategic Implications:	
Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.	
Consultation:	
Nil	

Officer's Recommendation:**Voting requirement:** Simple Majority

That Council endorse the payments for the period 1st of February 2019 through to the 28th of February 2019 as listed, which have been made in accordance with delegated authority per LGA 1995 S5.42.

Municipal Fund Bank EFTs (10177-10311)	\$3,145,324.70
Payroll	\$110,185.36
BPAY/Direct Debit	\$19,169.48
Total	\$3,274,679.54

Council Decision:03032019**MOVED: CR J. CAUNT****SECONDED CR: B.WALKER**

That Council endorse the payments for the period 1st of February 2019 through to the 28th of February 2019 as listed, which have been made in accordance with delegated authority per LGA 1995 S5.42.

Municipal Fund Bank EFTs (10177-10311)	\$3,145,324.70
Payroll	\$110,185.36
BPAY/Direct Debit	\$19,169.48
Total	\$3,274,679.54

CARRIED: 7/0**10.5 MONTHLY FINANCIAL STATEMENT**

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: None

AUTHOR: Peter Hutchinson – Finance Manager

DATE: 5 March 2019

Matters for consideration:

The Statement of Financial Activity for the period ended 28th of February 2019, include the following reports:

- Statement of Financial Activity
- Significant Accounting Policies
- Graphical Representation – Source Statement of Financial Activity
- Net Current Funding Position
- Cash and Investments
- Major Variances
- Budget Amendments
- Receivables
- Grants and Contributions
- Cash Backed Reserve
- Capital Disposals and Acquisitions
- Trust Fund

see [Appendix 2](#)

Comments:	
The Statement of Financial Activity is for the month of February 2019.	
Background:	
Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.	
Statutory Environment:	
Local Government Act 1995 – Section 6.4 Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.	
Policy Implications:	
Nil	
Financial Implications:	
Nil	
Strategic Implications:	
Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.	
Consultation:	
Nil	
Officer’s Recommendation:	Voting requirement: Simple Majority
<i>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended the 28th of February 2019.</i>	
Council Decision: 04032019	
<p>MOVED: CR G. WATTERS SECONDED: CR H. MCTAGGART</p> <p>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended the 28th of February 2019.</p> <p>CARRIED: 7/0</p>	

The meeting adjourned at 12.32pm for lunch.

The meeting reconvened at 13.25

10.6 TEMPORARY ROAD CLOSURE- ULLAWARRA/EDMUND GIFFORD CREEK ROADS

APPLICANT:	Shire of Upper Gascoyne
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DISCLOSURE OF INTEREST:	Nil
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AUTHOR:	John McCleary Chief Executive Officer
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DATE:	25 February 2019
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Matters for Consideration:

To retrospectively approve the temporary closure of Ullawarra and Edmund Gifford Creek Roads to heavy vehicles for the period from 1st of March 2019 until the 28th of June 2019 to all heavy vehicles (with the exception of local pastoralists and associated pastoral activities).

Background:

At the ordinary meeting of Council held on the 31st of October 2018 it was resolved to close Ullawarra and Edmund Gifford Roads to heavy vehicles (with the exception of local pastoralists and associated pastoral activities from the 28th of October 2018 until the 28th of February 2019.

Given that the Shire meeting is scheduled for the 27th of March 2019 and the existing Road Closure expires on the 28th of February 2019 and that Ullawarra Road is still in an unsafe condition the CEO has proceeded to close the road in accordance with the Act.

On 25 September 2018 the Chief Executive Officer closed Ullawarra Road and Edmund Gifford Creek Road to all traffic except for local pastoralists until 22 October 2018 under section 3.50 of the Local Government Act 1995, under delegated authority. The closure was required due safety concerns due to damage to the roads caused by traffic associated with the development of the Yangibana mine site. The mine is being developed by Hastings Technology Metals Ltd (Hastings).

The remedial works have commenced; however, the road will need to remain closed to heavy vehicles whilst repairs are being undertaken (with the exception of local pastoralists and pastoral activities) or until deemed safe to reopen.

The shire through Talis will facilitate single road use agreements with Hastings for scheduled and controlled movements of heavy vehicles associated with the Yangibana project until the road is reopened to heavy vehicles.

The condition of the roads will be monitored for further damage throughout the temporary road closure.

Comments:

There has been no public comment or submission received regarding temporary closure.

Statutory Environment:

Local Government Act 1995 Section 3.50
Local Government Act 1995 Section 3.50 A.

Policy Implications:

Nil

Financial Implications:	
Nil	
Strategic Implications:	
Nil	
Consultation:	
<p>John King- Talis Consultants John McCleary- CEO Jarrod Walker- Works Manager</p> <p>The Shire have advertised the road closure in the Mid-West Times on the 27th of February 2019 and sent emails to Hastings, Eudamullah Station, Minnie Creek Station, Lyons River Station, Bidgemia Station, Gifford Creek Station, Mangaroon Station and Jimba Jimba Station.</p>	
Officer's Recommendation:	Voting requirement: Simple Majority
<p><i>That Council retrospectively approve the CEO closing Ullawarra and Edmund Gifford Creek Roads to heavy vehicles (with the exception of local pastoralists and associated pastoral activities) from 1st of March 2019 until the 28th of June 2019.</i></p>	
Council Decision 05032019	
<p>MOVED: CR JIM CAUNT SECONDED: CR B. WALKER</p> <p>That Council retrospectively approve the CEO closing Ullawarra and Edmund Gifford Creek Roads to heavy vehicles (with the exception of local pastoralists and associated pastoral activities) from 1st of March 2019 until the 28th of June 2019.</p> <p>CARRIED: 7/0</p>	

10.7 ANNUAL ELECTORS MEETING MINUTES	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	John McCleary – Chief Executive Officer
DATE:	28 February 2019
Matters for Consideration:	
<p>For Council to receive the Minutes of the Annual Electors Meeting as detailed in Appendix 3.</p>	
Background:	
<p>It is a requirement under the Local Government Act 1995 for every Local Government to hold an Annual Electors Meeting for the purpose of presenting the Annual Report which contains the Annual Financial Statements and Auditors report.</p>	

Comments:	
Nil	
Statutory Environment:	
<p>Local Government Act 1995</p> <p>5.27.</p> <p>(1) A general meeting of the electors of a district is to be held once every financial year.</p> <p>(2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.</p> <p>(3) The matters to be discussed at general electors' meetings are to be those prescribed.</p> <p>5.32.</p> <p>The CEO is to —</p> <p>(a) cause minutes of the proceedings at an electors' meeting to be kept and preserved; and</p> <p>(b) ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors' meeting are first considered.</p>	
Policy Implications:	
Nil	
Financial Implications:	
Nil	
Strategic Implications:	
Nil	
Consultation:	
Nil	
Officer's Recommendation:	Voting requirement: Simple Majority
<i>That the Minutes of the Annual Meeting of Electors held on the 13th of December 2018 be received.</i>	
Council Decision 06032019	
<p>MOVED: CR A. MCKEOUGH SECONDED: CR H. MCTAGGART</p> <p>That the Minutes of the Annual Meeting of Electors held on the 13th of December 2018 be received.</p> <p>CARRIED: 7/0</p>	

10.8 AUDIT COMMITTEE MINUTES

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: Nil

AUTHOR: John McCleary – Chief Executive Officer

DATE: 28 February 2019

Matters for Consideration:To approve the minutes of the Audit Committee meeting held on the 27th of March 2019.**Background:**

Nil

Comments:

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Nil

Officer's Recommendation:**Voting requirement: Simple Majority***That the unconfirmed Audit Committee Meeting held on the 27th of March 2019 be confirmed as a true and correct record of proceedings.***Council Decision 07032019****MOVED: CR G. WATTERS****SECONDED: A. MCKEOUGH**That the unconfirmed Audit Committee Meeting held on the 27th of March 2019 be confirmed as a true and correct record of proceedings.**CARRIED: 7/0**

10.9 2018 / 20149 BUDGET REVIEW

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: Nil

AUTHOR: John McCleary – Chief Executive Officer

DATE: 26 February 2019

Matters for Consideration:

To consider and adopt the Budget Review as presented in the Statement of Projected Financial Activity for the period 1 July 2017 to 30 June 2018. A detailed budget review statement appears in [Appendix 4](#).

Background:

The Local Government Financial Management Regulation 33A requires each local government between 1 January and 31 March in each financial year to carry out a review of its annual budget.

The review must:

- Consider the financial performance in the period beginning on July 1 and ending no earlier than December 31
- Consider the financial position at the date of the review
- Review the outcomes for the end of that financial year as forecast in the budget

The Council is to consider a review submitted to it and determine whether or not to adopt the review, and any parts of the review or any recommendation made in the review.

Comments:

All in all we have tracked very close to the budget, some of the major changes have been driven by external factors outside of the control of staff, these include \$354,400 we budgeted to spend on the bridge but were not given approval by DRD to vary the grant so we had to return the money; an extra \$150,000 allowance needs to be made to account for the Shires contribution towards the latest WANDRRA event, this is obviously an unforeseen event when striking the budget; we have managed to put an extra \$147,000 into reserves, primarily from deferring any further work on the Light Industrial Land, to make provision for future works and expenditure; and we have been successful in getting additional funding under the Indigenous Access Grant of \$257,000.

The budget review keeps the budget in surplus going forward, although relatively small in number it is positive that we are not in deficit situation.

All staff are to be congratulated on being frugal in their approach and watching expenditure against budget, this is evidence of good financial management where Purchase Orders are electronically generated prior to purchase and the ability to manage budget versus actual is a matter of a good governance and a systems based approach.

Statutory Environment:

Local Govt. Act 1995 section 6.2 and Financial Management Regulations 33A –

33A. Review of budget

(1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must —

- (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
- (b) consider the local government's financial position as at the date of the review; and
- (c) review the outcomes for the end of that financial year that are forecast in the budget.

(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

(3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Policy Implications:

Nil

Financial Implications:

To ensure the financial position of the Shire is on track to achieve the objectives outlined in the adopted budget and to make any adjustments as required.

Strategic Implications:

The adopted budget and changes recommended in this Budget Review are in accordance with the Shire's Integrated Planning documents.

Consultation:

Contract Accountants – RSM
Staff

Officer's Recommendation:

Voting requirement: Absolute Majority

That Council:

- 1. Adopt the changes to the 2018 / 19 budget as detailed in [Appendix 4](#); and
- 2. Authorise the CEO to transfer any estimated / actual surplus into the Plant Reserve Account.

Council Decision 08032019

MOVED: CR H. MCTAGGART

SECONDED: CR R.J. COLLINS

That Council:

- 1. Adopt the changes to the 2018 / 19 budget as detailed in [Appendix 4](#); and
- 2. Authorise the CEO to transfer any estimated / actual surplus into the Plant Reserve Account.

CARRIED: 7/0

10.10 DECISION CRITERIA – WANDRRA #3 (AGRN 821) ROAD REPAIR CONTRACTOR

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: Nil

AUTHOR: John McCleary – Chief Executive Officer

DATE: 5 February 2018

Matters for Consideration:

To determine the decision making criteria for assessing tenders to carry out the WANDRRA works.

Background:

Due to storm related events in June 2017 the Shire of Upper Gascoyne was included as a Local Government that was severely impacted by these events and the provisions of WANDRRA have been made available to the Shire.

The Shire has submitted to Main Roads a detailed list of damaged roads / assets and the cost associated with the repair of such, this has been accepted by Main Roads. It is estimated that the cost will be approximately \$4 million dollars.

Comments:

Given that the Shire is still currently working through WANDRRA # 2 and this work due to the financial size has put significant cash-flow constraints on our ability to undertake any further work until the WANDRRA # 2 works are either complete or one of the three contractors have completed their portion of the works. It is anticipated that the Robbro contractors will be finished in May 2019, thereby reducing the cash flow constraints and allowing us to commence work on the WANDRRA # 3 claim.

There is a level of urgency required as the time to complete the WANDRRA # 3 works is June 2020, on the basis that we commence work in July / August 2019 we will be able to complete the works by the required date.

As a Council our first order of business is to establish the decision making criteria that will be used to assess the tenders that are provided. Once this is done we will go to Tender in April and appoint a contractor in May 2019.

I will use Greenfields to run the tender as per previous WANDRRA Tenders, they have quoted \$6,450 to undertake this work. This does not mean that Greenfields will be the project managers for the works as this will be subject to further quotations and Council Decision.

Statutory Environment:

Local Government Act 1995
Local Government (Functions & General) Regulations 1996

Reg 14 (2a) If a local government —
(a) is required to invite a tender; or
(b) not being required to invite a tender, decides to invite a tender, the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.

Policy Implications:	
Purchasing Policy	
Financial Implications:	
Nil	
Strategic Implications:	
Nil	
Consultation:	
Nil	
Officer's Recommendation:	Voting requirement: Simple Majority
<p><i>That Council endorse the following decision making criteria when assessing tenders for the 2019 WANDRRA (AGRN 821) work:</i></p> <ul style="list-style-type: none"> • 25% Tender Price; • 15% Quality and Completeness of plant / equipment; • 10% Demonstrated Remote Area Construction Experience; • 10% Demonstrated Local Knowledge of sourcing appropriate materials; • 20% Percentage Local Content of Plant/Equipment (inclusive of operators) and Resources; • 10% Capacity to complete contract works; and • 10% Provisions for mechanical support 	
Council Decision 09032019	
<p>MOVED: CR R.J. COLLINS SECONDED: CR H. MCTAGGART</p> <p>That Council endorse the following decision making criteria when assessing tenders for the 2019 WANDRRA (AGRN 821) work:</p> <ul style="list-style-type: none"> • 25% Tender Price; • 15% Quality and Completeness of plant / equipment; • 10% Demonstrated Remote Area Construction Experience; • 10% Demonstrated Local Knowledge of sourcing appropriate materials; • 20% Percentage Local Content of Plant/Equipment (inclusive of operators) and Resources; • 10% Capacity to complete contract works; and • 10% Provisions for mechanical support <p>CARRIED:7/0</p>	

10.11 COMPLIANCE AUDIT RETURN (CAR)

APPLICANT:	Shire of Upper Gascoyne
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DISCLOSURE OF INTEREST:	Nil
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AUTHOR:	John McCleary – Chief Executive Officer
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DATE:	28 February 2019
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Matters for Consideration:

To receive the report of the Finance/Audit Committee in regard to the review of the Compliance Audit return for 2018 and for Council to adopt the return as detailed in [Appendix 1](#) of the Audit Committee agenda

Background:

Prior to the ordinary meeting of Council, the compliance audit return prepared by the CEO will be reviewed by the Audit Committee in accordance with regulation 14 of the Local Government (Audit) Regulations. The regulations provide that after the audit committee has reviewed the return, it is to report to Council the results of that review. Once the audit committee has reported to Council, the compliance return is to be presented to Council for adoption of the return.

Once the return is adopted by Council, a certified copy of the return together with a copy of the relevant minutes referred to in the regulations and any additional information will be submitted to the Executive Director of the Department of Local Government by March 31st.

Comments:

All members have received a copy of the compliance audit return as all members are a members of the audit committee. It is unlikely that the committee will seek changes or seek further explanations in addition to those in the report to the Committee, however if that is the case, it should be in the report of the review done by the committee.

Once reviewed, it is expected that the chairman of the committee will report to Council the result of the review.

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Nil

Officer's Recommendation:	Voting requirement: Absolute Majority
"That the report of the audit committee under Regulation (3A) of the Local Government (Audit) Regulations be received and the Compliance Audit Return for 2018 as presented in Appendix 1 of the Audit Committee Meeting Agenda be adopted".	
Council Decision 10032019	
MOVED: CR J. CAUNT	SECONDED: G. WATTERS
"That the report of the audit committee under Regulation (3A) of the Local Government (Audit) Regulations be received and the Compliance Audit Return for 2018 as presented in Appendix 1 of the Audit Committee Meeting Agenda be adopted".	
CARRIED:7/0	

10.12 WALGA CONFERENCE	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	John McCleary – Chief Executive Officer
DATE:	5 March 2019
Matters for Consideration:	
To determine what Councillors wish to attend the 2019 WALGA Conference.	
Background:	
This year the 2019 WALGA Local Government Convention will be held from the 7 th of August through to Friday the 9 th of August 2019.	
Comments:	
<p>This year the theme of the Convention – Local Government: Renewal Practical.</p> <p>Integral to the theme is the development of the <i>New Local Government Act</i> – new legislation for Local Government that will enable the sector to reach its full potential and deal with the vast and diverse range of needs and aspirations of our communities. It is the driver for one of the most extensive consultation processes ever undertaken by the State Government with the sector. It has the potential to result in game-changing outcomes that will shift the focus and actions of Local Governments for decades to come, and whilst this is the potential for the legislation, this conference is about more than just the Act and its supporting regime of regulations and guidelines.</p> <p>New thinking, new trends, new technologies, new ways of working and doing things...these all come to the fore as the convention explores what the implications and opportunities are in a "Brave New World" for Local Government.</p> <p>In essence, the convention will explore the challenge of change. How do you define what is</p>	

possible, sort it into what you need as distinct from everything that you might want, make the hard calls in deciding what to do, and then do it? Perhaps most challenging of all is understanding the progress of change. How do we know we are achieving the change we want?

These are all vital questions that must be answered if Local Government are to move forward with purpose and not simply be the accidental tourists of any possible future.

The full program and registration will be available in April 2019.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

2019/20 Budget

Strategic Implications:

Nil

Consultation:

Nil

Officer's Recommendation:

Voting requirement: Simple Majority

That Council authorise the following Councillors / Staff attend the 2019 WALGA Conference and Council pay for travel, accommodation, meals and conference costs:

- *Cr A. McKeough*
- *Cr J. Caunt*
- *Chief Executive Officer*

Council Decision 11032019

MOVED: CR H. MCTAGGART

SECONDED: CR. B. WALKER

That Council authorise the following Councillors / Staff attend the 2019 WALGA Conference and Council pay for travel, accommodation, meals and conference costs:

- Cr A. McKeough
- Cr J. Caunt
- Chief Executive Officer

CARRIED:7/0

10.13 USE OF THE COUNCIL SEAL

APPLICANT:	Shire of Upper Gascoyne
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DISCLOSURE OF INTEREST:	Nil
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AUTHOR:	John McCleary – Chief Executive Officer
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DATE:	6 March 2019
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Matters for Consideration:

To acknowledge the use of Council's Seal.

Background:

See item No 11122018

Comments:

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Nil

Officer's Recommendation:

Voting requirement: Simple Majority

That Council acknowledge that the CEO and the Shire President affixed the Council seal to the CEO's Employment Contract on the 6th of March 2019 as resolved at the ordinary meeting of Council held on the 13h of November 2018 - see resolution number 11122018.

Council Decision 12032019

MOVED: CR A. MCKEOUGH

SECONDED: CR G. WATTERS

That Council acknowledge that the CEO and the Shire President affixed the Council seal to the CEO's Employment Contract on the 6th of March 2019 as resolved at the ordinary meeting of Council held on the 13h of November 2018 - see resolution number 11122018.

CARRIED:7/0

10.14 AUDIT COMMITTEE MEMBERSHIP

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: Nil

AUTHOR: John McCleary – Chief Executive Officer

DATE: 14 March 2019

Matters for Consideration:

To reduce the number of Councillors currently sitting on the Audit Committee.

Background:

Traditionally the entire Shire Council (7 members) have formed the Audit Committee, this is currently the case now.

Following proclamation of the *Local Government Amendment (Auditing) Act 2017* (Amendment Act), the Auditor General assumed responsibility for the audits of the 2017-18 annual financial reports of 46 LGs. The annual financial audits of remaining LGs are due to transition to the Auditor General by 2021. The Shire of Upper Gascoyne will have their financial audits undertaken by the Auditor General commencing for the 2018-19 financial year.

In March 2019 the Auditor General reported to the Parliament her findings for the 2017-18 financial period, this covered 42 Local Governments. The report covered a variety of issues, of which we are taking note and applying these to our business to determine our level of conformity.

The Auditor General specifically identified their interaction with audit committees especially centred on entrance and exit meetings. The findings and recommendations are detailed below:

“Effective audit entrance and exit meetings are essential to good audit outcomes. These should facilitate informed, respectful and robust exchange between the auditors, management and the audit committee. This was the case for several of the 2017-18 audits.

On other audits however, the exit meeting was held with the entire council and this often hindered detailed discussion of the audit issues, due to the formality of proceedings and number of attendees. Section 7.12A of the LG Act requires the LG to meet with the auditor at least once each year, with the meeting typically occurring on completion of the audit. We strongly support this approach.

However, because of the number of attendees and time pressures at a full council meeting, it is preferable that, in advance of the council meeting, a more detailed exit meeting is held with the audit committee. The committee should preferably include a few council members only, with relevant skills/background in finance, risk management or auditing. We noted that 27 out of 42 LGs we surveyed had audit committees which included 5 or more council members. This is not considered better practice for facilitating effective entity-auditor communication, however we do recognise the potential challenges for regional entities in appointing members with specialist skills to their audit committees and the evident interest of councillors in audit-related matters. “

Comments:

Given the comments made in this report and the fact that the Auditor General will be undertaking all future audits it is considered Best Practice to address the concerns raised in the report, namely the fact that the Shire of Upper Gascoyne currently has the full Council as the Audit Committee Members which is in contrast to the recommendation which states:

“The committee should preferably include a few council members only, with relevant skills/background in finance, risk management or auditing.”

In general terms the Council normally sets the composition of members to the various committees at the conclusion of the electoral cycle which in the normal course of business would be in October 2019. The Shire have been advised that our OAG appointed auditor will be Moore Stephens and they will undertake their interim audit in June or July of this year.

In view of the above it is recommended that we deal with the issue of Audit Committee membership now rather than wait until October.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Nil

Officer's Recommendation:

Voting requirement: Simple Majority

That Council:

1. *Appoint Councillor's Shire President – Don Hammarquist, R.J Collins, A. McKeough to be members of the Audit Committee, and*
2. *Councillor's Caunt, Watters, Walker, McTaggart resign from the Audit Committee.*

Council Decision 13032019

MOVED: CR H. MCTAGGART

SECONDED: CR G. WATTERS

That Council:

1. Appoint Councillor's Shire President – Don Hammarquist, R.J Collins, A. McKeough to be members of the Audit Committee, and
2. Councillor's Caunt, Watters, Walker, McTaggart resign from the Audit Committee.

CARRIED: 7/0

10.15 BIOSECURITY MEETING MINUTES

APPLICANT:	Shire of Upper Gascoyne
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DISCLOSURE OF INTEREST:	Nil
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AUTHOR:	John McCleary – Chief Executive Officer
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DATE:	16 March 2019
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Matters for Consideration:

To adopt the Biosecurity Minutes as presented in [Appendix 5](#).

Background:

Nil

Comments:

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Nil

Officer's Recommendation:

Voting requirement: Simple Majority

That Council adopt the Biosecurity Minutes presented in Appendix 5 as being a true and correct record for the Biosecurity Meeting held on the 28th of November 2018.

Council Decision 14032019

MOVED: CR R.J COLLINS

SECONDED: CR H. MCTAGGART

That Council adopt the Biosecurity Minutes presented in Appendix 5 as being a true and correct record for the Biosecurity Meeting held on the 28th of November 2018.

CARRIED: 7/0

10.16 INDICATIVE RATES FOR 2018/9 FINANCIAL YEAR

APPLICANT:	Shire of Upper Gascoyne
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DISCLOSURE OF INTEREST:	Nil
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AUTHOR:	John McCleary – Chief Executive Officer
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DATE:	16 March 2019
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Matters for Consideration:

To discuss possible rate increases for the 2019/20 financial year. Please refer to [Appendix 6](#) of the Agenda.

Background:

Each year Local Governments are required to prepare a budget for the coming financial year, they must take into account the Long Term Financial Plan, Corporate Plan, Community Strategic Plan and other internal and external factors.

Comments:

The Shire staff are attempting to ascertain the appetite of Council to increase rates and to what level they would support.

Various scenarios are being presented to provide the Council with options. Dependent on the consensus of the meeting the answers will provide a base for the Shire to build the 2019 / 20 Budget.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Nil

Officer's Recommendation:

Voting requirement: Simple Majority

That Council receive the indicative rate model proposals as information.

Council Decision 15032019

MOVED: CR R.J COLLINS

SECONDED: CR H. MCTAGGART

That Council receive the indicative rate model proposals as information.

CARRIED: 7/0

10.17 POLICY MANUAL REVIEW

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	John McCleary – Chief Executive Officer
DATE:	16 March 2019
Matters for Consideration:	
To review the Shires Policy manual as presented	
Background:	
The policy manual should be reviewed at least once every two years. There is no legislative hook, however; it is considered “Best Practice”.	
Comments:	
Changes to legislation, movement within the industry and operational issues requires that our policies keep pace and reflect the current status. Council will find some minor tweaks and some policies are recommended to be deleted as they are covered by legislation and a policy is not required.	
Statutory Environment:	
Nil	
Policy Implications:	
Nil	
Financial Implications:	
Nil	
Strategic Implications:	
Nil	
Consultation:	
Staff, DFES	

Officer's Recommendation:	Voting requirement: Simple Majority
<i>That Council adopt the reviewed Policies as presented.</i>	
Council Decision 16032019	
MOVED:	SECONDED:
CARRIED:	
DUE TO THE COMPLEXITY AND TIME CONSTRAINTS THIS ITEM WAS NOT CONSIDERED AT THIS MEETING AND WILL BE RE-PRESENTED AT THE APRIL MEETING	

10.18 2019 COUNCIL ELECTIONS	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Amana Leighton
DATE:	19 March 2019
Matters for Consideration:	
Biannual Election October 2019 – As per Appendix 7	
Background:	
To have Council resolve that the Electoral Commission be responsible for the conduct of the 2019 ordinary elections, on 19 th October, and that the method of conducting the election will be as a postal election. The count will be at the Shire Office carried out by the local Returning Officer.	
Comments:	
<p>The 2017 Election had three current councillors up for re-election and the total cost of this election was \$8002.44.</p> <p>Postal Elections are conducted by the Commissioner and take the work away from the CEO who would otherwise most likely run the election.</p> <p>This year there will be four current councillors up for re-election and the Western Australian Electoral Commission has provided an estimated cost of \$11,000 based on the following assumptions:</p> <ul style="list-style-type: none"> • 140 electors • response rate of approximately 45% • 4 vacancies • count to be conducted at the offices of the Shire of Upper Gascoyne • appointment of a local Returning Officer 	

- regular Australia Post delivery service to apply for the lodgement of the election packages.

Statutory Environment:

Local Government Act 1995 s4.20(4) and 4.61(2) states:
If the returning officer is appointed, the Electoral Commissioner is to appoint one or more returning officers.

and

“postal election” which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or

“voting in person election” which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be posted or delivered, in accordance with regulations.

Policy Implications:

Nil

Financial Implications:

Budget allowed for in the draft 2019/20 Budget

Strategic Implications:

Nil

Consultation:

Nil

Officer’s Recommendation:

Voting requirement: Absolute Majority

That Council:

- *Declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2019 ordinary elections together with any other elections or polls which may be required*
- *Decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election.*

Council Decision 17032019

MOVED: CR H. MCTAGGART

SECONDED: CR A. MCKEOUGH

That Council:

- Declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2019 ordinary elections together with any other elections or polls which may be required

- Decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election.

CARRIED: 7/0

11. MATTERS BEHIND CLOSED DOORS

Nil

12. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

13.1 LATE ITEM – REPLACEMENT OF GENERATOR	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	John McCleary – Chief Executive Officer
DATE:	25 March 2019
Matters for Consideration:	
Budget amendment for the replacement of generator on the submersible pump trailer. The approximate costs for repair or replacement are \$9,000.	
Background:	
The generator on the submersible pump trailer has broken down and needs to be replaced. As this is over \$5,000 it is considered a capital equipment purchase. Due to the unforeseen nature of the breakdown there has been no budget allocation for plant and equipment purchases for this.	
Comments:	
Verbal quotes from two independent suppliers were sourced to replace just the engine or the entire generator.	
Statutory Environment:	
Local Government Act 1995 section 6.2, Financial Management Regulations 33A and Local Government (Functions and General) Regulations section 11 (2).	
Policy Implications:	
2.6 Capitalisation of Assets	
The Chief Executive Officer will capitalise asset purchases of \$5,000 and over.	
Financial Implications:	
The budgeted transfers to the plant replacement reserve will be reduced by \$9,000 down to \$300,743 for 2018/19.	

Strategic Implications:	
Nil	
Consultation:	
Jarrod Walker – Works Manager	
Officer's Recommendation:	Voting requirement: Simple Majority
<p><i>That council:</i></p> <p><i>Authorises CEO to make a budget amendment to reallocate \$9,000 from budgeted transfers to plant reserve for the purpose of replacing the generator on the submersible pump.</i></p>	
Council Decision18032019	
<p>MOVED: CR G. WATTERS SECONDED: CR B. WALKER</p> <p>That council:</p> <p>Authorises CEO to make a budget amendment to reallocate \$9,000 from budgeted transfers to plant reserve for the purpose of replacing the generator on the submersible pump.</p> <p>CARRIED: 6/0</p>	

14. ELECTED MEMBERS REPORTS

14.1 Councillor Hammarquist

Road inspection
WALGA Meeting
RRG Meeting

14.2 Councillor G. Watters

No report.

14.3 Councillor J. Caunt

Road Inspection

14.4 Councillor R.J. Collins

No report

14.5 Councillor B. Walker

Grant writing report.

14.6 Councillor H. McTaggart

Road Inspection

14.7 Councillor A. McKeough

Road Inspection

2 x GDC Meetings – Gavin Robins resigned, Tym Duncanson is the new CEO

Craft Group – received a defibrillator.

15. STATUS OF COUNCIL RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer
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16. MEETING CLOSURE

The President thanked those present for attending the meeting and declared the meeting closed at 4.27pm.