

MINUTES

28th October 2020

ORDINARY COUNCIL MEETING

DISCLAIMER

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Please note this agenda contains recommendations which have not yet been adopted by Council.

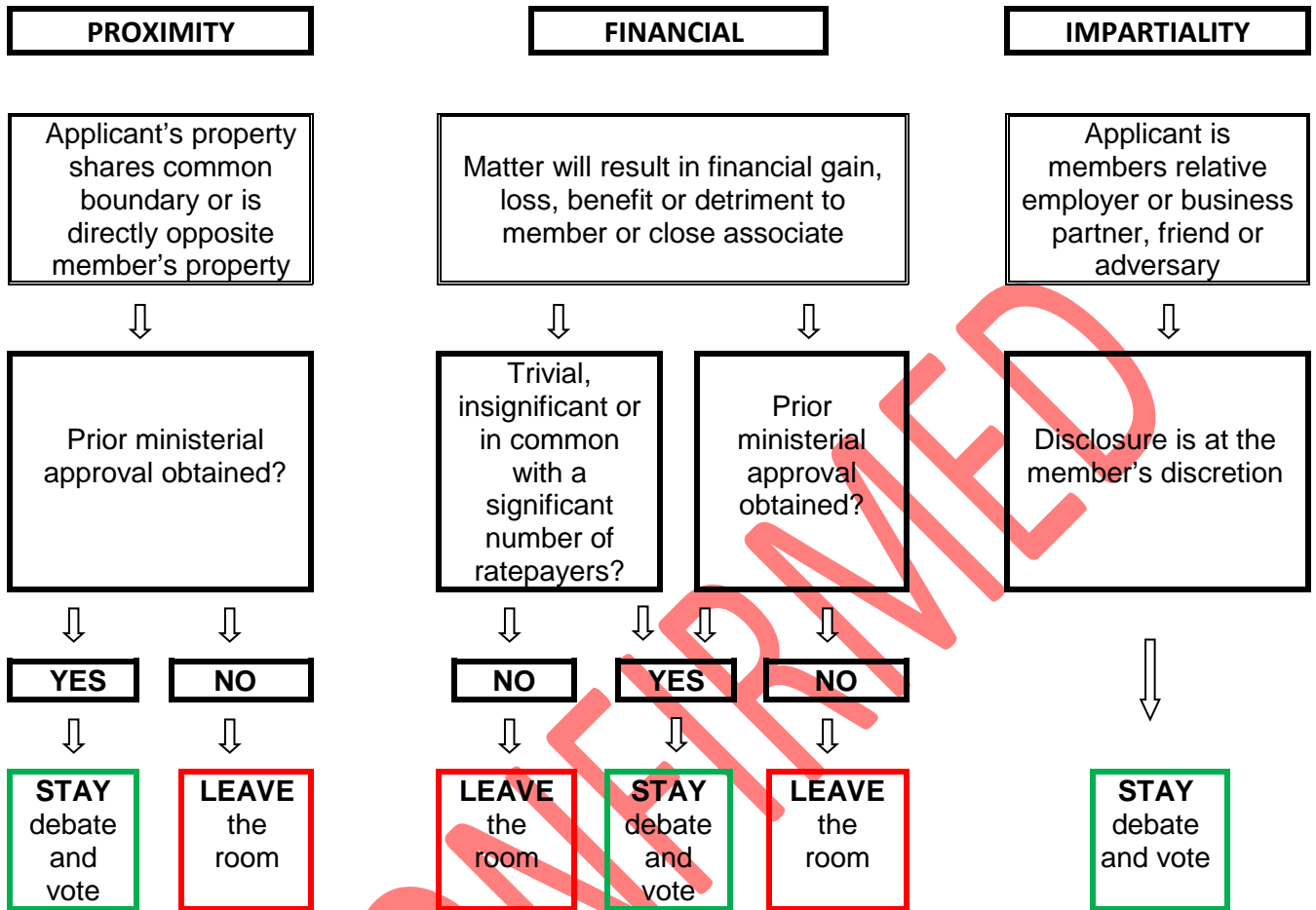
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John McCleary, JP
CHIEF EXECUTIVE OFFICER

* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest.

(a) in a written notice given to the CEO before the meeting; or (b) at the meeting immediately before the matter is discussed. (Penalties apply).

(2) It is a defense to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 - Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

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**SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL HELD AT
GASCOYNE JUNCTION SHIRE OFFICES ON WEDNESDAY 28TH OCTOBER 2020**

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The President welcomed those present and declared the meeting open at 8.30am

2. APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

| | |
|----------------------|---------------------|
| Cr J. Caunt | Councillor |
| Cr G. Watters | Councillor |
| Cr H. McTaggart | Councillor |
| Cr A. McKeough | Councillor (8:45am) |
| Cr R. Hoseason-Smith | Councillor |
| Cr B. Walker | Councillor |

Staff

| | |
|------------------|---|
| John McCleary JP | Chief Executive Officer |
| Jarrod Walker | Manager of Works & Services |
| Sa Toomalatai | Manager of Finance and Corporate Services |

Visitors

| | |
|-------------|---|
| Josh Kirk | Greenfield Technical Services (8:35am – 10:55am) |
| Nigel Goode | Greenfield Technical Services (8:35am – 9:45am) |

2.2 Absentees

Nil

2.3 Leave of Absence previously approved

Cr D. Hammarquist OAM JP

3. APPLICATION FOR LEAVE OF ABSENCE

Nil

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

Nil

5. DISCLOSURE OF INTEREST

Nil

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Josh Kirk and Nigel Goode provided Council with a detailed report on the current status of the Flood Damage works that are occurring within the Shire.

7. ANNOUNCEMENTS BY THE PERSON PRESCIDING WITHOUT DISCUSSION

Nil

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

Item 11.1 Gascoyne Junction Tourist Park Seal Reconstruction Tender

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

9.1 Ordinary Meeting of Council held on 30th of September 2020.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

| Council Resolution No: 01102020 | | | |
|---|------------------------|------------------|-----------------------|
| MOVED: | CR H. MCTAGGART | SECONDED: | CR A. MCKEOUGH |
| That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 30 th of September 2020 be confirmed as a true and correct record of proceedings. CARRIED: 6/0 | | | |

10. REPORTS OF OFFICERS

10.1 Manager of Finance & Corporate Services Report

At the end of September Billie and I attended a Community Resource Networking Conference that was held in Northam. The ethos for the day was focused on CRC's being the "Agents of Change" and gave way to a full day of presentations and speeches given by notable members of the CRC community, representatives of DPIRD and some influential business people.

This was a great opportunity for both Billie and I to learn more about the fundamentals of a CRC and how this community of people have adapted to change and evolved over the years to become more than a just a place that offers a photocopying service, but rather now a genuine hub for their community.

These are hubs that offer a diverse range of services for their community and due to the constant change in technology, there has been a growing demand for CRC's to stay modern, current and relative. This has not been without challenges, most typical CRC's are governed by a board or committee, they are heavily dependent on volunteers and external funding to remain sustainable and because the needs of their communities fluctuate, they work tirelessly to keep up with the demand.

As a result of this, staff that manage CRC's are continuously having to find ways to reinvent their centres, brainstorming ideas in how they can meet the needs of their community, identify and bridge the gaps in services that are essential to their people and source funding to keep their CRC's operating.

Attending the conference was a great experience and definitely an education for me, I did not realise just how vital a CRC could be for a small community and how important it is that we continue to support these initiatives. Listening to the CRC representatives delivering their presentations, gave me inspiration about the potential we have for our CRC and the takeaway message was loud and clear – CRCs keep communities connected!

On the business front, we have seen the flow of visitors to the area slowly decrease in numbers. Whilst we are still eager to encourage visitors to our neck of the woods, the lull in people traffic has allowed staff the time to catch up on other pending works. These are things like upgrading our IT equipment (computers and workstations etc.) to increase our system productivity and efficiencies, preparing audit reports to close out the 19/20 financial year and actively searching for grant funding to offset potential projects and upcoming events we have planned for the year.

The ABC foundation kindly donated a pallet of foodbank boxes to be delivered to members of our community that were in need. The boxes included non-perishable items such as canned foods and long life milk, and some small sweet treats like chocolate eggs (kinder surprise). The Shire was asked by the foundation if we could assist in delivering the food boxes to the elderly and members of the indigenous communities at Woodgemia and Burringurrah. Shire staff were happy to lend a helping hand to get the boxes distributed among members of our community and in doing so engaged the services of Peter Windie (Snr) to aid in the delivery of boxes to Woodgemia.



Community Resource Centre - Monthly Income Report



Printed at: 22/10/20

Page No: 1

SHIRE OF UPPER GASCOYNE

General Ledger Detail Trial Balance

(fmGLTrialBalance)

Options: Year 20/21, From Month 03, To Month 03, By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

| RespOff | Account | Description | Opening Bal | Movement | Balance |
|--------------------|------------|--------------------------------------|-------------------|------------------|-------------------|
| Division | GEN | | | | |
| CRC INCO | 10841310 | Commission Centrelink : CRC | -5,218.82 | 0.00 | -5,218.82 |
| CRC INCO | 10841330 | Transport Commission: CRC | -105.46 | 0.00 | -105.46 |
| CRC INCO | 10841340 | Postal Agency Commission: CRC | -1,435.92 | -1,202.63 | -2,638.55 |
| CRC INCO | 10841380 | Postal Agency Sales | -79.04 | -37.36 | -116.40 |
| CRC INCO | 10841390 | Sales: Books/Maps/Souvenirs/Sundries | -958.74 | -312.72 | -1,271.46 |
| CRC INCO | 10841500 | Grant: CRC Operating | -2,500.00 | 0.00 | -2,500.00 |
| CRC INCO | 10842600 | CRC Income Misc. | -47.88 | -479.49 | -527.37 |
| Total | CRC INCOME | | <u>-10,345.86</u> | <u>-2,032.20</u> | <u>-12,378.06</u> |
| Total for division | GEN | | <u>-10,345.86</u> | <u>-2,032.20</u> | <u>-12,378.06</u> |
| Grand Total | | | <u>-10,345.86</u> | <u>-2,032.20</u> | <u>-12,378.06</u> |

Community Resource Centre - Monthly Customer Service Stats

| CUSTOMER SERVICES & ENQUIRIES | 2020.2021 TOTAL | 2019.2020 TOTAL | YTD DIFF | Sep-20 | Sep-19 | SEP DIFF |
|---|--------------------|--------------------|-------------|------------|------------|-----------|
| Aus Government Info/Roads | 884 | 1,257 | -373 | 180 | 168 | 12 |
| Government Access Point | 5 | 14 | -9 | 0 | 2 | -2 |
| Department of Human Services | 5 | 38 | -33 | 1 | 9 | -8 |
| Department of Transport | 13 | 77 | -64 | 4 | 11 | -7 |
| Computer/Internet Access | 9 | 31 | -22 | 0 | 6 | -6 |
| Faxes | 0 | 1 | -1 | 0 | 0 | 0 |
| General Tourism Information | 298 | 290 | 8 | 67 | 50 | 17 |
| Phonebook Purchases | 0 | 0 | 0 | 0 | 0 | 0 |
| Community Seminars | 0 | 1 | -1 | 0 | 0 | 0 |
| Gassy Gossip yearly subscription | 0 | 3 | -3 | 0 | 0 | 0 |
| Training/Courses | 0 | 4 | -4 | 0 | 2 | -2 |
| Hot Office Bookings | 0 | 5 | -5 | 0 | 0 | 0 |
| Library | 6 | 41 | -35 | 2 | 4 | -2 |
| Video Conference/Telehealth | 3 | 5 | -2 | 0 | 1 | -1 |
| Book Sales | 15 | 47 | -32 | 3 | 4 | -1 |
| Photocopying/Printing/Scanning/Emailing | 5 | 29 | -24 | 2 | 6 | -4 |
| Laminating/Binding | 2 | 2 | 0 | 0 | 0 | 0 |
| CRC Merchandise Sales | 258 | 324 | -66 | 91 | 25 | 66 |
| Community Events | 0 | 9 | -9 | 0 | 1 | -1 |
| Gassy Gossip Advertisement | 4 | 33 | -29 | 1 | 21 | -20 |
| Postage | 17 | 0 | 17 | 10 | 0 | 10 |
| Total Customer Service Enquiries | 1,524 | 2,211 | -687 | 361 | 310 | 51 |

10.2 Manager of Works and Services Report

General:

At the time of writing this report it is still two weeks out from this Council meeting and I'm off to have a weeks' leave so I will do my best to update and forecast October's progress.

I managed to get up for the Landor gymkhana on the 3rd October. The committee should be commended for organising a great event which was well attended with roughly 35 plus riders. All corners of the Upper Gascoyne were well represented and a great weekend was enjoyed by all.

The disabled toilets in the main office are almost complete. Paul Kearney has also replaced the doors on the public toilets in preparation for a complete repaint, replaced water damaged skirting and patched walls throughout the office buildings and the shed at Amanda's is now complete.

The new wash down pad in the depot is well underway and should be completed by the end of October. The new pad includes a sump to collect waste and debris and will prevent the yard from turning into a swamp.

Sean has sought quotes for the pavilion upgrades and I expect that we will have awarded the contract before I return. We have secured finance to build the new 4x2 staff house and will begin the procurement process in the coming weeks.

Greenfields have been awarded project management of the tourist park seal reconstruction and HSVP seal works. Tenders for both were advertised and tenders are to be opened on the 27th of October. Gascoyne Group have erected the bypass around Mt Sandiman on the Kennedy Loop road, they have also installed the 5000L diesel storage tank at Minnie Creek for us.

Tim Caunt spent a few days in a dozer cleaning up the town rubbish tip area and the local dumping grounds. This has greatly improved the appearance and raised the standard. We will erect "No Dumping" signs to prevent waste being dumped in the wrong locations.

Maintenance Graders:

Ian is still working his way north on Ullawarra road including completing the Lyndon Minnie Creek and Minnie Creek access roads. Unfortunately Thomas is still off work injured however we have employed Terry McKie as a casual to fill in for the next month. Terry is working between town and Glenburgh and then heading up the Cobra Dairy Creek road.

I have engaged Gascoyne Group and Roger Davies Contracting to assist in keeping up with the huge increase in traffic this year. One grader will work from the Murchison boundary up to the Landor Meekatharra turnoff, the other grader will work from Mt Augustus towards Cobra.

Construction Crew:

The crew are well into the Landor Mt Augustus re-sheeting works and we expect to be finished by mid-December. The gravel is of good quality and going down well. All the batters and shoulders have been cleared and pushed out which has opened this length of road up immensely.

Equipment:

The tipper truck build is due to be completed by the end of November, this will be a welcome addition to the fleet as we have had further issues with the CAT prime mover doing a clutch. I have requested quotes for the replacement grader camp and expect to have quotes in by the end of October. The new drop deck is finally here and will be put to work once the prime mover is back in action. Ian's new Ranger Space cab arrived albeit with the wrong tray- Midway Ford are sending the correct one up next month.



10.3 CEO Report

Each month I seem to say the same thing “what a busy month”. Well so as not to disappoint, the month of October has been very busy for all concerned at both a work and personal point of view. I took a week off commencing on the 5th of October returning on the 12th of October. Whilst down South I attended various medical appointments to keep an eye on how I am tracking, all appears to be going okay at the moment, I have a PET scan in early November and this will provide a clearer picture of where I am. Unfortunately Amanda's grandfather Jim Collins passed away, all staff and Councillors offer our condolences to Amanda and her family during this sad time.

I have been kept quite busy with the recent tragedies at Mounty Augustus, I have attended two briefing sessions with the WA Police and DBCA as well as undertake a formal interview with the Police in

Gascoyne Junction. It appears that these deaths will be subject to full coronial enquiry where they will be examined in detail. I have provided the police with a formal statement.

Since the last Council meeting we have had both the Federal and State Governments deliver their respective budgets. There is not a lot in these for Local Government specifically but we may get some benefit from some smaller grant opportunities. I am currently developing up grant applications under the BBRF for the Mongers Water Project and sealing from the Meekatharra Boundary towards the Landor / Dalgety turnoff.

Projects continue to be moved along at a rate of knots, with the majority of the works either being commenced, waiting for tender decisions and planning. Work is also continuing with developing up additional projects in order to take advantage of any other grant opportunities that may present.

We have received confirmation from the HVSSP that we are allowed to use their \$2.5M for betterment works with the WANDRRA works being considered as our contribution. This is truly a “win win” situation.

I am pleased to advise that all Councillors Hammarquist, Caunt and Watters have completed their training, they are all to be congratulated on their application and persistence.

Grants

No new grants have been submitted at this point in time.

| Submitted | Close Date | Project | Grant | Provider | Grant Amount | Project Cost | Result |
|-----------|------------|---------|-------|----------|--------------|--------------|--------|
| | | | | | | | |

| | | | |
|--|---------------------|------------------|-----------------------|
| Council Resolution No: 02102020 | | | |
| MOVED: | CR B. WALKER | SECONDED: | CR A. MCKEOUGH |
| <p>That Council receive the Manager of Finance and Corporate Services Report, Manager of Works and the Chief Executive Officer reports.</p> <p>CARRIED: 6/0</p> | | | |

The meeting adjourned for morning tea at 9:45am.

The meeting reconvened at 10:22am.

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS

| | |
|-----------------------------------|---|
| Applicant: | Shire of Upper Gascoyne |
| Disclosure of Interest: | None |
| Author: | Sa Toomalatai – Manager of Finance & Corporate Services |
| Date: | 13 October 2020 |
| Matters for Consideration: | To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday 30 th of September 2020 as attached – see Appendix 1 |
| Background: | The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting. |
| Comments: | The list of accounts are for the month of September 2020. |
| Statutory Environment: | <p>Local Government (Financial Management Regulations) 1996</p> <p>13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p> <p>(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —</p> <ul style="list-style-type: none"> (a) the payee's name; and (b) the amount of the payment; and (c) the date of the payment; and (d) Sufficient information to identify the transaction. <p>(2) A list of accounts for approval to be paid is to be prepared each month showing —</p> <ul style="list-style-type: none"> (a) for each account which requires council authorisation in that month — <ul style="list-style-type: none"> (i) the payee's name; and (ii) the amount of the payment; and (iii) sufficient information to identify the transaction; and |

| | <p>(b) the date of the meeting of the council to which the list is to be presented.</p> <p>(3) A list prepared under sub regulation (1) or (2) is to be —</p> <p>(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and</p> <p>(b) recorded in the minutes of that meeting.</p> | | | | | | | | | | | | |
|--|---|---------------------------|---|--|---|---|------------------------|----------------|----------------------|--------------------------|---------------------|--------------|-----------------------|
| Policy Implications: | Nil | | | | | | | | | | | | |
| Financial Implications: | 2020/2021 Budget | | | | | | | | | | | | |
| Strategic Implications: | Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management. | | | | | | | | | | | | |
| Risk: | | | | | | | | | | | | | |
| Risk | Risk Likelihood (based on history and with existing controls) | Risk Impact / Consequence | Risk Rating (Prior to Treatment or Control) | Principal Risk | Risk Action Plan (Controls or Treatment proposed) | | | | | | | | |
| Not meeting Statutory Compliance | Rare (1) | Moderate (3) | Low (1-4) | Failure to meet Statutory, Regulatory or Compliance Requirements | Accept Officer Recommendation | | | | | | | | |
| Consultation: | Nil | | | | | | | | | | | | |
| Voting requirement: | Simple Majority | | | | | | | | | | | | |
| Officer's Recommendation: | <p><i>That Council endorse the payments for the period 1st of September to the 30th of September 2020 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42.</i></p> | | | | | | | | | | | | |
| <table border="1"> <tr> <td><i>Municipal Fund Bank EFTs (12443 - 12529)</i></td> <td><i>\$ 1,102,107.51</i></td> </tr> <tr> <td><i>Payroll</i></td> <td><i>\$ 159,683.62</i></td> </tr> <tr> <td><i>BPAY/Direct Debit</i></td> <td><i>\$ 60,627.98</i></td> </tr> <tr> <td>TOTAL</td> <td>\$1,322,419.11</td> </tr> </table> | | | | | | <i>Municipal Fund Bank EFTs (12443 - 12529)</i> | <i>\$ 1,102,107.51</i> | <i>Payroll</i> | <i>\$ 159,683.62</i> | <i>BPAY/Direct Debit</i> | <i>\$ 60,627.98</i> | TOTAL | \$1,322,419.11 |
| <i>Municipal Fund Bank EFTs (12443 - 12529)</i> | <i>\$ 1,102,107.51</i> | | | | | | | | | | | | |
| <i>Payroll</i> | <i>\$ 159,683.62</i> | | | | | | | | | | | | |
| <i>BPAY/Direct Debit</i> | <i>\$ 60,627.98</i> | | | | | | | | | | | | |
| TOTAL | \$1,322,419.11 | | | | | | | | | | | | |

Council Resolution No: 03102020

MOVED:

CR R. HOSEASON - SMITH

SECONED:

CR G. WATTERS

| | |
|--|-----------------------|
| Municipal Fund Bank EFTs (12443 - 12529) | \$ 1,102,107.51 |
| Payroll | \$ 159,683.62 |
| BPAY/Direct Debit | \$ 60,627.98 |
| TOTAL | \$1,322,419.11 |

CARRIED: 6/0

UNCONFIRMED

10.5 MONTHLY FINANCIAL STATEMENT

| | |
|-----------------------------------|---|
| Applicant: | Shire of Upper Gascoyne |
| Disclosure of Interest: | None |
| Author: | Sa Toomalatai – Manager of Finance & Corporate Services |
| Date: | 13 October 2020 |
| Matters for Consideration: | <p>The Statement of Financial Activity for the periods of September 2020, include the following reports:</p> <ul style="list-style-type: none">• Statement of Financial Activity• Significant Accounting Policies• Graphical Representation – Source Statement of Financial Activity• Net Current Funding Position• Cash and Investments• Major Variances• Budget Amendments• Receivables• Grants and Contributions• Cash Backed Reserve• Capital Disposals and Acquisitions• Trust Fund <p>see Appendix 2</p> |
| Background: | <p>Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.</p> |
| Comments: | The Statement of Financial Activity is for the month of September 2020. |
| Statutory Environment: | <p>Local Government Act 1995 – Section 6.4</p> <p>Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.</p> |
| Policy Implications: | Nil |
| Financial Implications: | Nil |
| Strategic Implications: | Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management. |
| Risk: | |

| Risk | Risk Likelihood (based on history and with existing controls) | Risk Impact / Consequence | Risk Rating (Prior to Treatment or Control) | Principal Risk | Risk Action Plan (Controls or Treatment proposed) |
|---|---|--|---|--|---|
| Not meeting Statutory Compliance | Rare (1) | Moderate (3) | Low (1-4) | Failure to meet Statutory, Regulatory or Compliance Requirements | Accept Officer Recommendation |
| Consultation: | | Nil | | | |
| Voting requirement: | | Simple Majority | | | |
| Officer's Recommendation: | | <i>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of September 2020.</i> | | | |
| Council Resolution No: 04102020 | | | | | |
| MOVED: | CR. G. WATTERS | SECONDED: | CR B. WALKER | | |
| <p>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of September 2020.</p> <p>CARRIED: 6/0</p> | | | | | |

Council J. Caunt declared a financial interest and left the chambers at 11.25am.

| |
|---|
| <p>MOVED: CR B. WALKER SECONDED: CR H. MCTAGGART</p> <p>That Councillor Greg Watters assumes the chair as the president whilst the Deputy President is absent from the chair.</p> <p>CARRIED: 5/0</p> |
|---|

UNCONFIRMED

| 10.6 AUTHORISE SALE OF LAND HATCH STREET & GREGORY STREET | |
|--|---|
| | Shire of Upper Gascoyne |
| Disclosure of Interest: | Councillor J. Caunt |
| Author: | John McCleary – Chief Executive Officer |
| Date: | 13 October 2020 |
| Matters for Consideration: | To authorise the CEO to sign documents on behalf of the Local Government. |
| Background: | The Shire have received two applications to purchase land within the town site of Gascoyne Junction, one being from the Shire President and his wife (Don and Dot Hammarquist) and one from the Deputy Shire President and his wife (Jim and Jenny Caunt). |
| Comments: | <p>At the ordinary meeting Council held on the 29th of July 2020 it was resolved to sell Lot 47 Hatch Street to DR & DM Hammarquist and Lot 56 Gregory Street to JW & JP Caunt subject to the provisions contained in section 3.58 of the Local Government Act 1995.</p> <p>The Shire has provided public notice as required under the Act seeking any submissions. The Shire have not received any submissions as such there is no requirement to make any further deliberations.</p> <p>The next part of the process is to prepare the sale documents and get these finalised. Given that there is no specific delegation for the CEO to sign on behalf of the Local Government and the fact that the two purchasers are members of the Council it is considered prudent for the Council to authorise the CEO to authorise any documents thereby keeping themselves distanced from this part of the process.</p> |
| Statutory Environment: | <p>9.49 A. Execution of documents(1)A document is duly executed by a local government if—(a)the common seal of the local government is affixed to it in accordance with subsections(2) and (3); or(b)it is signed on behalf of the local government by a person or persons authorised under subsection(4) to do so.</p> <p>(4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation</p> |
| Policy Implications: | Nil |

| Financial Implications: | | Nil | | | |
|---|--|--|--|--|--|
| Strategic Implications: | | Nil | | | |
| Risk: | | | | | |
| Risk | Risk Likelihood (based on history and with existing controls) | Risk Impact / Consequence | Risk Rating (Prior to Treatment or Control) | Principal Risk | Risk Action Plan (Controls or Treatment proposed) |
| Not meeting Statutory Compliance | Rare (1) | Moderate (3) | Low (1-4) | Failure to meet Statutory, Regulatory or Compliance Requirements | Accept Officer Recommendation |
| Consultation: | | Mr Tim Kennedy – Mason Ledger Lawyers | | | |
| Voting requirement: | | Simple Majority | | | |
| Officer's Recommendation: | | <i>That Council authorises the CEO to sign all documents on behalf of the Shire of Upper Gascoyne in relation to the sale and transfer of Lot 47 Hatch Street to DR & DM Hammarquist and Lot 56 Gregory Street to JW & JP Caunt.</i> | | | |
| Council Resolution No: 05102020 | | | | | |
| MOVED: | CR B. WALKER | SECONDED: | CR R. HOSEASON-SMITH | | |
| <p>That Council authorises the CEO to sign all documents on behalf of the Shire of Upper Gascoyne in relation to the sale and transfer of Lot 47 Hatch Street to DR & DM Hammarquist and Lot 56 Gregory Street to JW & JP Caunt.</p> <p>CARRIED: 5/0</p> | | | | | |

Councillor Caunt re-entered the Chamber at 11.30am and resumed the chair.

| 10.7 AWARD OF RFT05 20-21 | |
|-----------------------------------|---|
| Applicant: | Shire of Upper Gascoyne |
| Disclosure of Interest: | Nil |
| Author: | John McCleary – Chief Executive Officer |
| Date: | 20 October 2020 |
| Matters for Consideration: | To determine if Council will delegate to the CEO the authority to determine the successful tenderer. |
| Background: | The Shire have gone to tender for the supply of plant and operators for road upgrade works for a 12 kilometre section of the Landor Dalgety Road. |
| Comments: | <p>The tender was released on the 10th of October 2020 and closes on the 27th of October 2020, a day before the Council meeting.</p> <p>Under normal circumstance a report would be prepared and presented to Council with a recommendation from our engineer based upon our multi-point criteria assessment criteria. In this case our engineer will not have sufficient time to prepare a report for this Council meeting as such if we leave things as per normal we would have to wait another month before we could notify the successful tenderer and this may impact when the job could commence.</p> <p>If Council will delegate the authority for the CEO to make the decision we can do this far quicker than waiting for the November Council meeting. The engineer will still provide a report and provide a recommendation once the tenders have been assessed against the multi-point criteria.</p> |

| Statutory Environment: | | <p>Local Government (Functions and General) Regulations 1996</p> <p>Rejecting and accepting tenders</p> <p>A tender is required to be rejected unless it is submitted at a place, and within the time, specified in the invitation for tenders.</p> <p>A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender.</p> <p>If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected.</p> <p>(4) Tenders that have not been rejected under sub regulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.</p> | | | |
|----------------------------------|---|---|---|--|---|
| Policy Implications: | | Nil | | | |
| Financial Implications: | | 20 / 21 Budget – An allocation has already been made. | | | |
| Strategic Implications: | | Nil | | | |
| Risk: | | | | | |
| Risk | Risk Likelihood (based on history and with existing controls) | Risk Impact / Consequence | Risk Rating (Prior to Treatment or Control) | Principal Risk | Risk Action Plan (Controls or Treatment proposed) |
| Not meeting Statutory Compliance | Rare (1) | Moderate (3) | Low (1-4) | Failure to meet Statutory, Regulatory or Compliance Requirements | Accept Officer Recommendation |

| | | | |
|--|---|------------------|----------------------|
| Consultation: | Department of Local Government, Sports and Communities | | |
| Voting requirement: | Simple Majority | | |
| Officer's Recommendation: | <i>That Council delegate to the CEO the authority to make the decision as to the successful tenderer for RFT 05 20-21 supply of plant and operators for road upgrade works.</i> | | |
| Council Resolution No: 06102020 | | | |
| MOVED: | CR A. MCKEOUGH | SECONDED: | CR G. WATTERS |
| <p>That Council delegate to the CEO the authority to make the decision as to the successful tenderer for RFT 05 20-21 supply of plant and operators for road upgrade works.</p> <p>CARRIED: 6/0</p> | | | |

UNCONFIRMED

10.8 BUDGET AMENDMENT FROM SC04 TO 121610

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|-----------------------------------|---|----------------------------------|--|-----------------------|--|
| Applicant: | Shire of Upper Gascoyne | | | | |
| Disclosure of Interest: | Nil | | | | |
| Author: | John McCleary – Chief Executive Officer | | | | |
| Date: | 20 October 2020 | | | | |
| Matters for Consideration: | To transfer savings from the shed at 52 Hatch Street to the Depot Operating Costs in order to make the vehicle pit safe. | | | | |
| Background: | <p>The capital works (erecting a shed) at Lot 52 Hatch Street (Amanda's House) has been completed and we achieved a saving of \$4,879.00 on the budget allocation.</p> <p>The vehicle pit in the workshop has been identified as a trip hazard for some time and there is no floor in the pit so any contaminants go directly into the soil. It is proposed to install a concrete floor with a waste sump and lift the safety grate so that it is level with the floor.</p> | | | | |
| Comments: | <p>This is considered an urgent OH&S / Environmental issue and needs to be rectified as soon as possible. We have sought a quote from Paul Kearney to undertake the work and it is estimated that it will cost \$5,000 to make it safe and install a concrete floor.</p> <p>It is proposed that we utilise the savings on Lot 52 and apply these to making the pit safe. There will be no overall extra cost to the budget.</p> | | | | |
| Statutory Environment: | Occupational, Safety and Health Act 1984. Local Government Act 1995 section 6.8. | | | | |
| Policy Implications: | Council Policy 4.15 | | | | |
| Financial Implications: | Nil in dollar terms to the 2020 / 21 Budget, just a reallocation of funds. | | | | |
| Strategic Implications: | <p>Civic Leadership Objective 4: To provide Good Governance to the Upper Gascoyne Shire area through:</p> <ul style="list-style-type: none"> • Detailed and professional administration; • High levels of accountability; • Compliance with statutory requirements; | | | | |
| Risk: | | | | | |
| Risk | Risk Likelihood (based on history and with existing controls) | Risk Impact / Consequence | Risk Rating (Prior to Treatment or Control) | Principal Risk | Risk Action Plan (Controls or Treatment proposed) |

| | | | | | |
|---|---------------------|---|----------------------|--|-------------------------------|
| Not meeting Statutory Compliance | Rare (1) | Moderate (3) | Low (1-4) | Failure to meet Statutory, Regulatory or Compliance Requirements | Accept Officer Recommendation |
| Consultation: | | Shire Staff | | | |
| Voting requirement: | | Absolute Majority | | | |
| Officer's Recommendation: | | <p><i>That Council authorise the CEO to:</i></p> <ul style="list-style-type: none"> <i>Job number SC04 - Lot 52 Hatch Street - Capital Improvements for Building – decrease budget by \$4,879 (available budget funds in job SC04)</i> <i>GL number 11210610 – Depot Operating Costs – increase budget by \$4,879 (funds transferred from job SC04)</i> | | | |
| Council Resolution No: 07102020 | | | | | |
| MOVED: | CR B. WALKER | SECONDED: | CR G. WATTERS | | |
| <p>That Council authorise the CEO to:</p> <ul style="list-style-type: none"> Job number SC04 - Lot 52 Hatch Street - Capital Improvements for Building – decrease budget by \$4,879 (available budget funds in job SC04) GL number 11210610 – Depot Operating Costs – increase budget by \$4,879 (funds transferred from job SC04) <p>CARRIED: 6/0</p> | | | | | |

| 10.9 BUDGET AMENDMENT FROM SC05 TO 128031 | |
|---|---|
| Applicant: | Shire of Upper Gascoyne |
| Disclosure of Interest: | Nil |
| Author: | John McCleary – Chief Executive Officer |
| Date: | 20 October 2020 |
| Matters for Consideration: | To determine if Council will reallocate a portion of the monies allocated to the CEO Shed capital project to a new 5 Bay Staff Car shelter. |
| Background: | When setting the 20 / 21 Budget an allowance of \$50,000 (Account # 094300) to construct a Shed at the CEO's residence. |
| Comments: | <p>After looking at the depot efficiencies in respect to parking and shelter of our Shire Assets as well as the personal assets of our employees it was evident that in order to maximise our space that we need to separately house the staff vehicles to save space in our machinery shed so that all Shire assets are kept out of the elements.</p> <p>Accordingly, at this point in time it is better for the Shire to invest into a shelter for staff vehicles rather than a shed at the CEO's residence that only benefits one employee. This item does not seek to take all the money allocated to the CEO's shed but rather 50% still leaving \$25,000 to purchase and erect a shed for the CEO's residence, this should be achievable, if not we can look at this in the mid-year budget review.</p> |
| Statutory Environment: | Local Government Act 1995 section 6.8. |
| Policy Implications: | Nil |
| Financial Implications: | Nil on the Budget as we are reallocating monies rather than seeking an additional funding. |
| Strategic Implications: | <p>Civic Leadership – To provide Good Governance to the Upper Gascoyne Shire area through:</p> <ul style="list-style-type: none"> • Detailed and professional administration; • High levels of accountability; • Compliance with statutory requirements; • High-quality forward planning, particularly for assets and finances; • Openness and transparency and enhanced consultations and public participation; • Provision of quality customer services, good financial management and pursuit of excellence in professional administration and communication. |

| Risk: | | | | | |
|---|---|---|---|--|---|
| Risk | Risk Likelihood (based on history and with existing controls) | Risk Impact / Consequence | Risk Rating (Prior to Treatment or Control) | Principal Risk | Risk Action Plan (Controls or Treatment proposed) |
| Not meeting Statutory Compliance | Rare (1) | Moderate (3) | Low (1-4) | Failure to meet Statutory, Regulatory or Compliance Requirements | Accept Officer Recommendation |
| Consultation: | | Nil | | | |
| Voting requirement: | | Absolute Majority | | | |
| Officer's Recommendation: | | <p><i>That Council authorise the CEO to:</i></p> <ol style="list-style-type: none"> <i>1. Reduce account number 094300 (SC05) by \$25,000</i> <i>2. Increase account number 128031 (Capital Equipment – Land & Buildings) by \$25,000</i> | | | |
| Council Resolution No: 08102020 | | | | | |
| MOVED: | CR G.WATTERS | SECONDED: | CR A. MCKEOUGH | | |
| <p>That Council authorise the CEO to:</p> <ol style="list-style-type: none"> 1. Reduce account number 094300 (SC05) by \$25,000 2. Increase account number 128031 (Capital Equipment – Land & Buildings) by \$25,000 <p>CARRIED: 6/0</p> | | | | | |

10.10 BUDGET AMENDMENT FROM 041800 TO 121062

| | |
|-----------------------------------|---|
| Applicant: | Shire of Upper Gascoyne |
| Disclosure of Interest: | Nil |
| Author: | John McCleary – Chief Executive Officer |
| Date: | 21 October 2020 |
| Matters for Consideration: | To determine if the Council will support reducing the Works reserve account allocation and transfer a portion into the Works Consultancy Budget. |
| Background: | <p>The Shire resolved through the budget to allocate \$50,000 into a Works Consultancy Account in the 20/21 financial period (Account No 121062).</p> <p>This account is used to engage consultants such as engineers to carry out works, this year we have used it to do the design for the Landor Dalgety Road</p> <p>In addition we also use this account to engage consultants to carry out work for grant applications, this does not include the provision for writing grants but does include things like getting an Economic Impact Statement prepared.</p> <p>The 20/21 Financial Year promises to be one of potential grant opportunities due to Federal and State Government stimulus packages and to maximise our chances of securing grants we need to be prepared and make sure the quality of such applications tick all the boxes so that there is no easy out for the decision making authorities.</p> <p>In very general terms to get a grant application up to a standard where we give ourselves the best chance of success it requires an investment of approximately \$25,000 for the bigger grants.</p> <p>It is envisaged that we will need to prepare two or possibly three grants for this financial period that will require significant up-front payment in order to prepare a good grant application. It must be remembered that all these grants are competitive either at the National or State Level and only those who tick all the boxes will be considered and even then there is no guarantee of success. The benefit of preparing a detailed and complete grant application is that even if your grant application is unsuccessful the documentation can be used in subsequent grant applications.</p> |
| Comments: | It is proposed that we transfer \$40,000 from Account Number 041800 (Governance Furniture and Equipment – New Photocopier) into Account No 121062 (Works Consultancy). |
| Statutory Environment: | Local Government Act 1995 section 6.8. |
| Policy Implications: | Nil |

| Financial Implications: | | 20/21 Budget | | | |
|--|--|--|--|--|--|
| Strategic Implications: | | <p>Civic Leadership – To provide Good Governance to the Upper Gascoyne Shire area through:</p> <ul style="list-style-type: none"> • Detailed and professional administration; • High levels of accountability; • Compliance with statutory requirements; • High-quality forward planning, particularly for assets and finances; • Openness and transparency and enhanced consultations and public participation; <p>Provision of quality customer services, good financial management and pursuit of excellence in professional administration and communication.</p> | | | |
| Risk: | | | | | |
| Risk | Risk Likelihood (based on history and with existing controls) | Risk Impact / Consequence | Risk Rating (Prior to Treatment or Control) | Principal Risk | Risk Action Plan (Controls or Treatment proposed) |
| Not meeting Statutory Compliance | Rare (1) | Moderate (3) | Low (1-4) | Failure to meet Statutory, Regulatory or Compliance Requirements | Accept Officer Recommendation |
| Consultation: | | | | | |
| Voting requirement: | | Absolute Majority | | | |
| Officer's Recommendation: | | <p><i>That Council authorise the CEO to transfer \$40,000 from Account Number 041800 (Governance Furniture and Equipment – New Photocopier) into Account No 121062 (Works Consultancy).</i></p> | | | |
| Council Resolution No: 09102020 | | | | | |
| MOVED: | CRG. WATTERS | SECONDED: | CR H. MCTAGGART | | |

That Council authorise the CEO to transfer \$40,000 from Account Number 041800 (Governance Furniture and Equipment – New Photocopier) into Account No 121062 (Works Consultancy).

CARRIED: 6/0

UNCONFIRMED

10.11 BUDGET AMENDMENT FROM 041800 TO 041069

| | |
|-----------------------------------|---|
| Applicant: | Shire of Upper Gascoyne |
| Disclosure of Interest: | Nil |
| Author: | Sa Toomalatai – Manager, Finance & Corporate Services |
| Date: | 22/10/2020 |
| Matters for Consideration: | To transfer budget funds from the Governance Furniture and Equipment account to the Admin Freight and Postage account. |
| Background: | <p>Staff have identified that the allocation for general freight and postage in the Admin operations budget is not sufficient to cover expenses in this area for the remainder of the year.</p> <p>Therefore a request is put forward to Council to reallocate budget funds from the Governance Furniture and Equipment account to increase the budget funds at the account for Admin Freight and Postage.</p> |
| Comments: | <p>Upon adoption of the 2020/21 Budget, there was an allocation made of \$50,000 to purchase a new photocopier for the Admin office. Originally the intent was to purchase a high tech multi-purpose machine that would not only photocopy and print but also bind our documents.</p> <p>After further research, it is found that a machine of this calibre and capability is considered more appropriate for industrial use and at minimum carries a hefty price tag of \$70,000. In light of receiving this information, staff will now need to review other options and identify what the overall needs are of the administration in order to get the best value for money.</p> <p>As this may take some time to research further, seek advice from suppliers and source comparable quotes prior to making a commitment to purchase a new copier, further discussions with the CEO have drawn the conclusion that it would be best to defer the purchase of this new office equipment and reallocate the budget funds elsewhere.</p> <p>Given this internal consultation between the CEO and the Manager of Finance & Corporate Services, we believe the best course of action would be to account for the purchase of a new copier in the following financial year (21/22) and repurpose part of these budget funds to increase the Admin freight and postage budget, being that it is a recurrent operational budget that is necessary for staff to carry out their day to day duties.</p> |
| Statutory Environment: | Local Government Act 1995 section 6.8. |
| Policy Implications: | Nil |
| Financial Implications: | 20/21 Budget |

| | |
|--------------------------------|---|
| Strategic Implications: | <p>Civic Leadership – To provide Good Governance to the Upper Gascoyne Shire area through:</p> <p>Detailed and professional administration;</p> <p>High levels of accountability;</p> <p>Compliance with statutory requirements;</p> <p>High-quality forward planning, particularly for assets and finances;</p> <p>Openness and transparency and enhanced consultations and public participation;</p> <p>Provision of quality customer services, good financial management and pursuit of excellence in professional administration and communication.</p> |
|--------------------------------|---|

| | |
|--------------|--|
| Risk: | |
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| Risk | Risk Likelihood (based on history and with existing controls) | Risk Impact / Consequence | Risk Rating (Prior to Treatment or Control) | Principal Risk | Risk Action Plan (Controls or Treatment proposed) |
|----------------------------------|---|---------------------------|---|--|---|
| Not meeting Statutory Compliance | Rare (1) | Moderate (3) | Low (1-4) | Failure to meet Statutory, Regulatory or Compliance Requirements | Accept Officer Recommendation |

| | |
|----------------------|---|
| Consultation: | Internal Consultation between CEO and Manager of Finance & Corporate Services |
|----------------------|---|

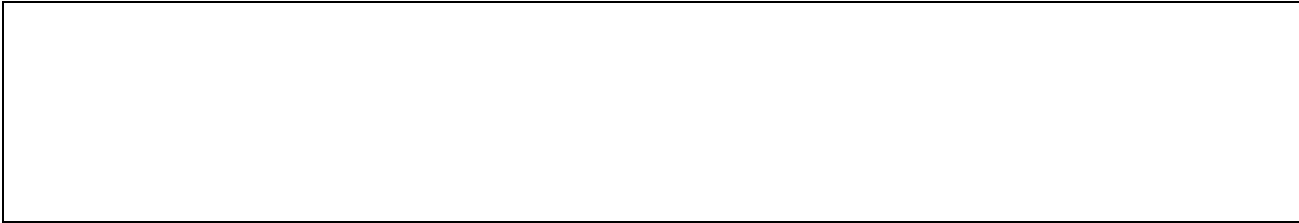
| | |
|----------------------------|-------------------|
| Voting requirement: | Absolute Majority |
|----------------------------|-------------------|

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| Officer's Recommendation: | <p><i>That Council authorise the following Budget Amendment to:</i></p> <ol style="list-style-type: none"> 1. <i>Reduce budget at account number 041800 (Capital) Furniture & Equipment by \$10,000</i> 2. <i>Increase budget at account number 041069 Freight & Postage Costs by \$10,000</i> |
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Council Resolution No: 10102020

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|---------------|------------------------|------------------|-----------------------------|
| MOVED: | CR H. MCTAGGART | SECONDED: | CR R. HOSEASON-SMITH |
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|--|
| <p>That Council authorise the following Budget Amendment to:</p> <ol style="list-style-type: none"> 1. Reduce budget at account number 041800 (Capital) Furniture & Equipment by \$10,000 2. Increase budget at account number 041069 Freight & Postage Costs by \$10,000 <p>CARRIED: 6/0</p> |
|--|



UNCONFIRMED

10.12 2020 COUNCIL MEETING DATES

| | |
|-----------------------------------|--|
| Applicant: | Shire of Upper Gascoyne |
| Disclosure of Interest: | Nil |
| Author: | Amanda Leighton |
| Date: | 21 st October 2020 |
| Matters for Consideration: | To determine the dates and locations of the Ordinary Council Meetings and Committee Meetings for the 2021 calendar year. |
| Background: | <p>As per the local Government Act 1995:</p> <p>Part 5 – Administration</p> <p>(a) Deals with Council meetings, committees and their meetings and electors’ meetings</p> <p>Division 2 – Council meetings, committees and their meetings and elector’s meetings</p> <p>Subdivision 1 – Council meetings</p> <ul style="list-style-type: none">• 5.3 - Ordinary and special council meetings• 5.4 – Calling council meetings• 5.25 - Regulations about council and committee meetings and committees <p>(1) Without limiting the generality of section 9.59, regulations may make provision in relation to-</p> <p>(g) The giving of public notice of the date and agenda for council or committee meetings</p> <p>Division 7 – Access to Information</p> <ul style="list-style-type: none">• 5.96 – Copies of Information to be available• 5.96A – Information published on official website <p>(1) The CEO must publish the following information on the local government’s official website, unless it would be contrary to subsection (2) to do so –</p> <p>(h) notice papers and agenda relating to council or committee meetings and reports and other documents</p> |

| <p>Comments:</p> | <p>Ordinary Council meetings have usually been held at the Gascoyne Junction Shire Chambers have on the last Wednesday of each month, commencing at 8.30am. The only exception in the past has been the January meeting (when no ordinary meeting of Council is held) and December (moved to coincide with the last day of school) due to Community Christmas Party.</p> <p>Section 5.3 (2) of the Act provides that an ordinary meetings are to be held not more than 3 months apart.</p> <p>The Council is free to set and change meeting dates as it deems necessary to carry out Local Government Business.</p> <p>The CEO is to convene an ordinary meeting by giving each council member <u>at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting.</u> [Section 5.5(1)]</p> <p>I have drafted up two models for council consideration and am seeking for council to endorse one of the models.</p> <p>Model 1 – Preferred model: This due to the fact that none of these dates conflict with school holidays and public holidays.</p> <p>Model 2 – Traditional model: The last Wednesday of each month</p> <p>Or Council could opt for an additional model “Model Three” and move the March, April and September meeting dates to the 3rd week to avoid the clash with PH and SH. However this option would provide no consistency in regards to when the meeting is held.</p> <p>Please refer to Appendix 3 for further detail.</p> | | | | |
|---------------------------------------|--|---|---|---|---|
| <p>Statutory Environment:</p> | <p>Local Government [Administration] 12(1)</p> | | | | |
| <p>Policy Implications:</p> | <p>Nil.</p> | | | | |
| <p>Financial Implications:</p> | <p>Nil as this has been accounted for in the budgetary process.</p> | | | | |
| <p>Strategic Implications:</p> | <p>The meetings of the Council and Audit Committees should be set to coincide with the Act and Regulation requirements.</p> | | | | |
| <p>Risk:</p> | | | | | |
| <p>Risk</p> | <p>Risk Likelihood (based on history and with existing controls)</p> | <p>Risk Impact / Consequence</p> | <p>Risk Rating (Prior to Treatment or Control)</p> | <p>Principal Risk</p> | <p>Risk Action Plan (Controls or Treatment proposed)</p> |
| <p>Not meeting</p> | <p>Rare (1)</p> | <p>Moderate (3)</p> | <p>Low (1-4)</p> | <p>Failure to meet Statutory, Regulatory or</p> | <p>Accept Officer Recommendation</p> |

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|----------------------|--|--|--|-------------------------|--|
| Statutory Compliance | | | | Compliance Requirements | |
|----------------------|--|--|--|-------------------------|--|

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|----------------------|-----|
| Consultation: | Nil |
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| Voting requirement: | Simple Majority |
|----------------------------|-----------------|

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| Officer's Recommendation: | <p><i>That Council:</i></p> <p><i>Adopt the preferred model, model one for council meeting dates;</i></p> <p><i>And;</i></p> <p><i>Endorse that all meetings are to be held in the Shire Chambers located on 4 Scott Street, Gascoyne Junction, except for the May meeting – this will be held at the Mount Augustus Tourist Park in conjunction with the Eastern Road inspections.</i></p> <p><i>Western Road inspections – April 2021</i></p> <p><i>Eastern Road Inspections – May 2021</i></p> |
|----------------------------------|---|

Council Resolution No: 11102020

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| MOVED: | CR A. MCKEOUGH | SECONDED: | CR R. HOSEASON-SMITH |
|---------------|-----------------------|------------------|-----------------------------|

That Council:

Adopt model one for council meeting dates;

And;

Endorse that all meetings are to be held in the Shire Chambers located on 4 Scott Street, Gascoyne Junction, except for the May meeting – this will be held at the Mount Augustus Tourist Park in conjunction with the Eastern Road inspections.

Western Road inspections – April 2021

Eastern Road Inspections – May 2021

CARRIED: 6/0

11. MATTERS BEHIND CLOSED DOORS

Council Resolution No: 12102020

| | | | |
|---------------|---------------------|------------------|-----------------------|
| MOVED: | CR B. WALKER | SECONDED: | CR A. MCKEOUGH |
|---------------|---------------------|------------------|-----------------------|

That Council go behind closed doors to discuss a confidential item.

CARRIED: 6/0

Council Resolution No: 13102020

| | | | |
|---------------|------------------------|------------------|---------------------|
| MOVED: | CR H. MCTAGGART | SECONDED: | CR B. WALKER |
|---------------|------------------------|------------------|---------------------|

That Council:

1. Award RFT 04 20/21 Gascoyne Junction Tourist Park Sealed Pavement Reconstruction to Dean Contracting for the total contract value of \$397,732.50 + GST subject to the Shire being satisfied with Dean's responses to the technical clarifications; and
2. Authorise the CEO, if required, to renegotiate the price up to the budget amount for the purpose of meeting the technical clarifications.

CARRIED: 6/0

Council Resolution No: 14102020

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| MOVED: | CR B. WALKER | SECONDED: | CR A. MCKEOUGH |
|---------------|---------------------|------------------|-----------------------|

That Council come out from behind closed doors

CARRIED: 6/0

12. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14. ELECTED MEMBERS REPORTS

14.1 Cr Hammarquist

Absent

14.2 Cr Caunt

Nil

14.3 Cr Watters

Nil

14.4 Cr McKeough

Attended a GDC meeting and has advised Council her seat on the GDC board has expired.

14.5 Cr McTaggart

Nil

14.6 Cr Walker

Nil

14.7 Cr Hoseason-Smith

Nil

15. STATUS OF COUNCIL MEETING RESOLUTIONS

| Resolution N° | Subject | Status | Open / Close | Responsible Officer |
|---------------|--------------------------------------|---|--------------|---------------------|
| 10042019 | Formation of a Tourism Working Group | This is still being worked on, I need to establish the terms of reference prior to advertising for members. | Open | CEO |

16. STATUS OF SHIRE PROJECTS

As per [Appendix 4](#)

17. MEETING CLOSURE

The Shire President closed the meeting at 12.25pm.