



AGENDA

25th November 2020

ORDINARY COUNCIL MEETING

DISCLAIMER

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Please note this agenda contains recommendations which have not yet been adopted by Council.

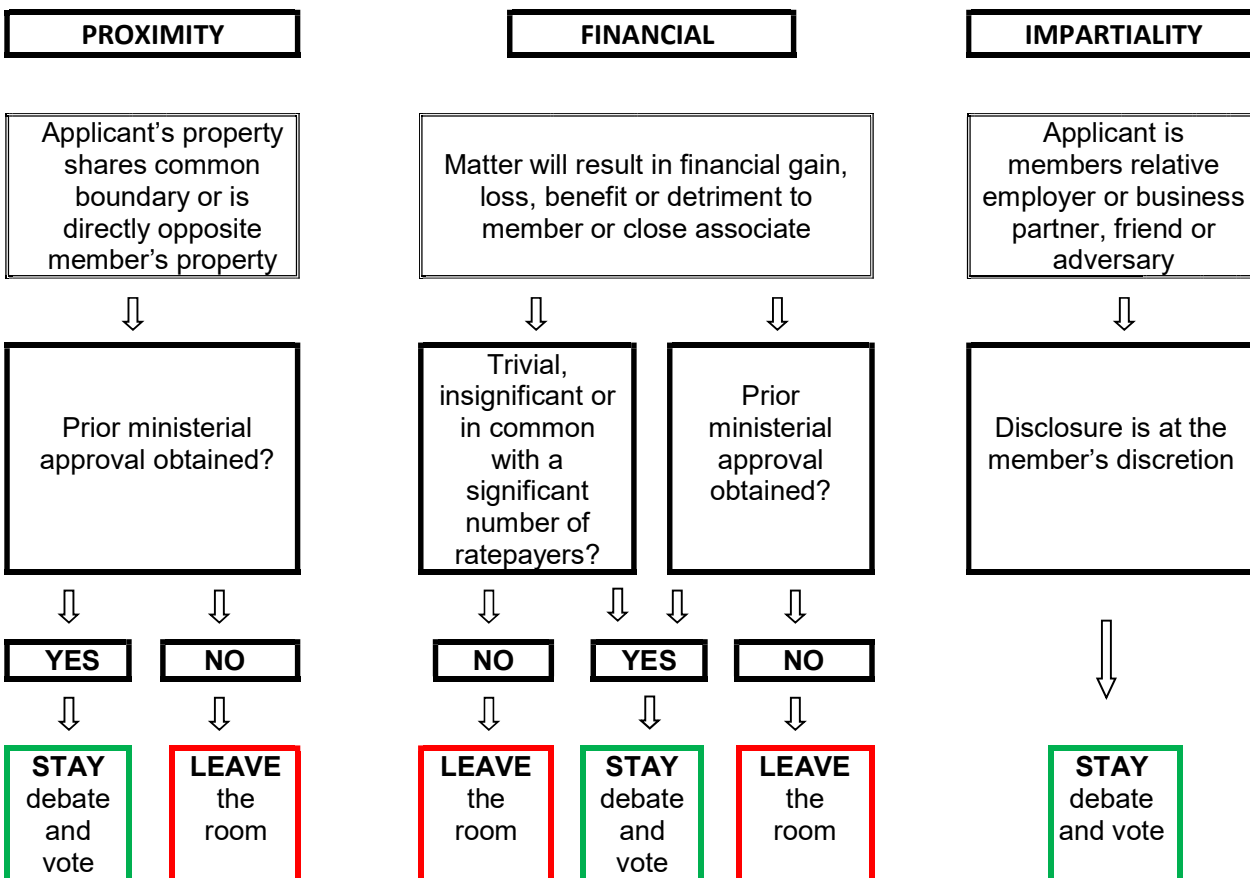
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John McCleary, JP
CHIEF EXECUTIVE OFFICER

* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(a) in a written notice given to the CEO before the meeting; or (b) at the meeting immediately before the matter is discussed.

(Penalties apply).

(2) It is a defense to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 – Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.



SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT GASCOYNE
JUNCTION SHIRE OFFICES ON WEDNESDAY 25th of NOVEMBER 2020

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**SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT
GASCOYNE JUNCTION SHIRE OFFICES ON WEDNESDAY 25TH OF NOVEMBER 2020**

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The President welcomed those present and declared the meeting open at _____am

2. APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

Cr D. Hammarquist OAM JP	Shire President
Cr J. Caunt	Shire Vice-President
Cr G. Watters	Councillor
Cr H. McTaggart	Councillor
Cr A. McKeough	Councillor
Cr R. Hoseason-Smith	Councillor
Cr B. Walker	Councillor

Staff

John McCleary JP	Chief Executive Officer
Jarrod Walker	Manager of Works and Services
Sa Toomalatai	Manager of Finance and Corporate Services

Visitors

Josh Kirk	Greenfield Technical Services
Nigel Goode	Greenfield Technical Services
David Templeman	Honourable Minister for Local Government
Eddie Smith	Shire President – Shire of Carnarvon
John Attwood	ACEO – Shire of Carnarvon
Kelly McManus	Principal Policy Advisor
Tarnya Widdicombe	Senior Policy Advisor

2.2 Absentees

Nil

2.3 Leave of Absence previously approved

Nil

3. APPLICATION FOR LEAVE OF ABSENCE

Nil

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

Nil

5. DISCLOSURE OF INTEREST

Nil

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Josh Kirk and Nigel Goode provided Council with a detailed report on the current status of the Flood Damage works that are occurring within the Shire.

7. ANNOUNCEMENTS BY THE PERSON PRESCIDING WITHOUT DISCUSSION

Nil

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

Item 13.1 Gascoyne Junction Tourist Stop Tender

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

9.1 Ordinary Meeting of Council held on 28th of October 2020.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution No: 01112020			
MOVED:		SECONDED:	
<p><i>That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 28th of October 2020 be confirmed as a true and correct record of proceedings.</i></p> <p>F/A: 0/0</p>			

10. REPORTS OF OFFICERS

10.1 Manager of Finance and Corporate Services Report

The last month has been a busy one as we saw the application round close on the 12th October for the Tourism and Community Development Officer position - this resulted in the receipt of 20 applications for the job, which was great to see! John and I reviewed all submissions and agreed on a shortlist of 9 applicants that proceeded to the next round of the recruitment process.

The next round required applicants to create a digital presentation to address our selection criteria for the role and to showcase their experience, knowledge and skills. I found this particularly interesting as it gave us insight into the creative side of each applicant and also offered them the opportunity to demonstrate their marketing ability. After viewing all the presentations that were submitted (five all up), we prepared the next round of the process which was conducting interviews. This took place over two days and was a combination of in-person and online interviews, the panel included John, Jarrod and myself.

Once the interview process was completed, the panel engaged in a lengthy discussion around selecting our preferred candidate for the role. This was not an easy decision to make as all applicants that made it to the final round of the process, had made a good impression on the panel and each brought something different to the table based on their individual experiences and skills.

It took another three days to conclude the recruitment process with reference checks and enquires being made. By the end of the week the panel had made a unanimous decision on their preferred candidate and have since offered the position to the selected applicant. The contract for this position has been finalised and our preferred applicant, Ainsley Hardie has accepted the position. Ainsley will be starting in the New Year at the Community Resource Centre on Monday 11th January.

In addition to finalising the recruitment of new staff, the corporate team has also been making arrangements for the annual Community Christmas party to be held on the 17th December 2020 (save this date). Staff have been actively seeking sponsorship for this highly anticipated event and I am pleased to report that we have received several donations and contributions to date.

This has been great to see given the year that everyone has had as a result of COVID. Without the generosity of local businesses, our contractors and suppliers as well as people of our community and our extended regional community, events like this would not be able to take place and we are grateful for everyone's contribution. This is a true demonstration of community spirit!

It wouldn't be October without celebrating what is becoming a common "tradition" across Australia and it would be remiss of me if I didn't seize an opportunity to give a shout out to the CRC. At the end of the month the CRC hosted two workshop days where staff ran after-school Halloween themed activities. Billie invited all the local kids to join her in making cupcakes, creating Halloween masks and making Halloween decorations.

Although attendance was small, both workshops were a hit and we received positive feedback from the kids who participated. We used this as a pilot activity to measure the success of running similar workshops and programs in the future and also to identify what we could improve on and do differently for our next event.



Community Resource Centre - Monthly Income Report

Printed at: 18/11/20

Page No: 1

SHIRE OF UPPER GASCOYNE

General Ledger Detail Trial Balance

(fmGLTrialBalance)

Options: Year 20/21, From Month 03, To Month 03, By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOff	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
	CRC INCO 10841310	Commission Centrelink : CRC	-5,218.82	0.00	-5,218.82
	CRC INCO 10841330	Transport Commission: CRC	-105.46	0.00	-105.46
	CRC INCO 10841340	Postal Agency Commission: CRC	-1,435.92	-1,202.63	-2,638.55
	CRC INCO 10841380	Postal Agency Sales	-79.04	-37.36	-116.40
	CRC INCO 10841390	Sales: Books/Maps/Souvenirs/Sundries	-958.74	-312.72	-1,271.46
	CRC INCO 10841500	Grant: CRC Operating	-2,500.00	0.00	-2,500.00
	CRC INCO 10842600	CRC Income Misc.	-47.88	-479.49	-527.37
Total	CRC INCOME		-10,345.86	-2,032.20	-12,378.06
Total for division GEN			-10,345.86	-2,032.20	-12,378.06
Grand Total			-10,345.86	-2,032.20	-12,378.06

CUSTOMER SERVICES & ENQUIRIES	2020.2021 TOTAL	2019.2020 TOTAL	YTD DIFF	Oct-20	Oct-19	OCT DIFF
Aus Government Info/Roads	761	1257	-496	57	32	25
Government Access Point	5	14	-9	0	2	-2
Department of Human Services	4	38	-34	0	6	-6
Department of Transport	16	77	-61	7	14	-7
Computer/Internet Access	11	31	-20	2	2	0
Faxes	0	1	-1	0	0	0
General Tourism Information	279	290	-11	48	23	25
Phonebook Purchases	0	0	0	0	0	0
Community Seminars	0	1	-1	0	1	-1
Gassy Gossip yearly subscription	0	3	-3	0	0	0
Training/Courses	0	4	-4	0	2	-2
Hot Office Bookings	0	5	-5	0	1	-1
Library	6	41	-35	2	9	-7
Video Conference/Telehealth	3	5	-2	0	0	0
Book Sales	20	47	-27	8	2	6
Photocopying/Printing/Scanning/Emailing	5	29	-24	2	2	0
Laminating/Binding	2	2	0	0	0	0
CRC Merchandise Sales	196	324	-128	29	12	17
Community Events	2	9	-7	2	2	0
Gassy Gossip Advertisement	3	33	-30	0	0	0
Postage	18	0	18	11		11
Total Customer Service Enquiries	1331	2211	-880	168	110	58

10.2 Manager of Works Report

November has seen the completion of a quite a few projects in town including the installation of the new wash down pad in the depot, new disabled toilet in shire office and repainting of the public toilets. Works have started to transform the pavilion into an all-weather public facility. The builders have almost completed the internal insulating and cladding of the internal walls and removal of roller doors. This project is funded by the Federal Governments' COVID stimulus.



Figure 1: Pavilion works in progress.



Figure 2: Newly cladded walls in the pavilion

The procurement of a new 4x2 staff house is underway with the scope and specification being finalised in the next few weeks. We have received a quote to renovate the residence at 6 Scott

Street, (old Mick's). The estimate was over \$400,000 and as such it looks as though these works will not happen and the old house may be demolished.

Quotes for the reconstruction and sealing of 12km of the Dalgety Landor roads has been received with the contract being awarded to Dean Contracting. This is the same contractor completing the Junction Tourist Park seal reconstruction. They will start on the Dalgety Landor road in February once the JTP seal is done.

Maintenance Graders:

Ian is still working his way north between Minnie Creek and Wanna. Thomas is still off work however, we had Terry McKie and Ray Hoseason-Smith fill in for him. The graders will return to the depot for the Christmas shut down period.

Construction Crew:

Works on the Landor Mount Augustus road are nearly completed at the time of writing. The crew will demobilise to town before Christmas and wash up all of the equipment for maintenance works.

When we return in 2021 we will commence the reconstruction and sealing of 5-7km of road on C'von Mullewa road in an attempt to join up the bitumen sections between Bidgemia and Pells Range.

Equipment:

All of our plant will be brought back to the depot and washed up for the Christmas shutdown. I am preparing a defect list for our mechanical contractors and ordering parts over the next couple of weeks. Most of the work is routine maintenance and minor defects.

I am still working with various suppliers to firm up a quote for the supply and installation of a new mobile camp for the works crew. I anticipate to send the trailer down in February/March to have the unit fitted.

The new tipper truck is still on track to be completed by the end of November. The new truck will be complimented by a second hand dolly that we also have had refurbished.

10.3 Chief Executive Officers Report

Firstly and fore most I would like to welcome our Shire President back from his extended leave, I can report that the Deputy President did a great job and only had to use the gable once.

The month has started off with me attending my medical appointments in Perth, this trip I was required to have my three monthly PET Scan and attend the Oncologist for the results. I am pleased to advise that the Scan was all clear with no evidence of disease so I will go another three months without any further treatment and have another PET Scan in early February 2021.

On a sad note on Saturday the 31st of October I was advised that Mr Bobby Pepper has passed away. Bobby was very well known and respected throughout the Mid-West and Gascoyne regions. Both Councillor Caunt and I attended Bobby's funeral in Geraldton on Saturday the 7th of October, it was attended by a large number of people with the Police marching accompanied by a lone piper and the Police Commissioner.

As much as there is change in this world, there are some things that never change, I am pleased to advise that I have once again received the 2019-2020 Good Driver Award which means the Shire has received a rebate of \$4,056.22 against their motor vehicle insurance premiums. I am not one for self-congratulatory comments, but I believe that this is the fourth time I have won this very prestigious award, enough said really.



As per Council resolution I sought further clarification from Dean Contracting surrounding the tender for the Junction Pub and Tourist Centre subgrade and bitumen reseal works. The answers to my queries were acceptable so I have awarded the contract to them.

During the week commencing the 9th November, Sa Jarrod and myself interviewed candidates for the new position of Tourism and Community Development Officer. All candidates were of an extremely high quality and the ultimate decision was not an easy one; however, we did have to make this decision and we have appointed Ms Ainsley Hardie. Ainsley is currently in Queensland and will bring a wealth of experience across both spheres of the position. Ainsley has worked in both the Local Government and Private sectors. Ainsley will be relocating with her husband.

On the week beginning 16th of November through to the 20th of November the Shire has had the Auditors from AMD undertake our Financial Management and Regulation 17 review. This report will hopefully be ready for the December meeting. All verbal indications seem to indicate that we are compliant and our systems are robust, this has been a very detailed examination, I look forward to the report as it will identify any areas for improvement.

On the 16th of November I had a phone meeting with the West Australian Country Health Service (WACS) as part of progressing the provision of fortnightly Doctor visits to Gascoyne Junction. I have provided documentation for you read and we can discuss this at the conclusion of the Council Meeting as I need to respond early in the week following the Council Meeting

We have the very great pleasure in welcoming the Minister for Local Government, the Honourable David Templeman and his Policy Advisors to our Shire where we will be afforded the opportunity to raise and issues that impact our Shire, regardless if they are within the Ministers portfolio or not. In addition we will also have the Shire President and ACEO for the Shire of Carnarvon in attendance, this is another show of inter Local Government co-operation. As we all know, Ministers are very busy people and for David to find time in his schedule to visit us is testament to his broader commitment to Local Government.

On the 17th of November, Jarrod, Sean, and I attended the LEMC meeting held in Carnarvon. This was the first joint meeting between the SUG and the Shire of Carnarvon where both Local Governments had the opportunity to advise each other of their plans for the coming fire, cyclone and flood season. The BOM forecast indicates a 65% chance of increased rain and severe weather impacts.

It was hoped that I could bring to Council our 2019/20 Annual Report this month; however, the Auditors have not completed their work and it still has to go to the Office of the Auditor General for their sign off before we receive it. It is anticipated that it will be ready for the December OMC and we can do the Electors Meeting at the February 2021 Meeting and still meet our statutory requirement to hold the Electors Meeting within 56 days of accepting the Annual Report.

The tender for the Junction Tourist Stop has closed, I can advise that we have received two tenders and these will be assessed against the Council Decision criteria and I can present this at this meeting as a late item.

Council Resolution No: 02112020			
MOVED:		SECONDED:	
<p><i>That Council receive the Manager of Finance and Corporate Services Report, Manager of Works and the Chief Executive Officer reports.</i></p> <p>CARRIED: 0/0</p>			

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Sa Toomalatai – Manager of Finance & Corporate Services
Date:	18 November 2020
Matters for Consideration:	To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday 25th of November 2020 as attached – see Appendix 1
Background:	The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.
Comments:	The list of accounts are for the month of October 2020.
Statutory Environment:	Local Government (Financial Management Regulations) 1996

<p>13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p> <p>(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —</p> <p>(a) the payee's name; and</p> <p>(b) the amount of the payment; and</p> <p>(c)the date of the payment; and</p> <p>(d) Sufficient information to identify the transaction.</p> <p>(2) A list of accounts for approval to be paid is to be prepared each month showing —</p> <p>(a)for each account which requires council authorisation in that month —</p> <p>(i) the payee's name; and</p> <p>(ii) the amount of the payment; and</p> <p>(iii) sufficient information to identify the transaction; and</p> <p>(b) the date of the meeting of the council to which the list is to be presented.</p> <p>(3) A list prepared under sub regulation (1) or (2) is to be —</p> <p>(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and</p> <p>(b) recorded in the minutes of that meeting.</p>					
Policy Implications:		Nil			
Financial Implications:		2020/2021 Budget			
Strategic Implications:		Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:	Nil										
Voting requirement:	Simple Majority										
Officer's Recommendation:											
<p><i>That Council endorse the payments for the period 1st of October to the 31st October 2020 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42.</i></p> <table border="1"> <tr> <td><i>Municipal Fund Bank EFTs (12530 - 12637)</i></td> <td><i>\$ 2,200,817.54</i></td> </tr> <tr> <td><i>Payroll</i></td> <td><i>\$ 113,949.78</i></td> </tr> <tr> <td><i>BPAY/Direct Debit</i></td> <td><i>\$ 19,105.34</i></td> </tr> <tr> <td>TOTAL</td> <td>\$2,333,872.66</td> </tr> </table>				<i>Municipal Fund Bank EFTs (12530 - 12637)</i>	<i>\$ 2,200,817.54</i>	<i>Payroll</i>	<i>\$ 113,949.78</i>	<i>BPAY/Direct Debit</i>	<i>\$ 19,105.34</i>	TOTAL	\$2,333,872.66
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<i>Payroll</i>	<i>\$ 113,949.78</i>										
<i>BPAY/Direct Debit</i>	<i>\$ 19,105.34</i>										
TOTAL	\$2,333,872.66										
Council Resolution No: 03112020											
MOVED:		SECONEED:									
<p>CARRIED: 0/0</p>											

10.5 MONTHLY FINANCIAL STATEMENT	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Sa Toomalatai – Manager of Finance & Corporate Services
Date:	18 November 2020
Matters for Consideration:	<p>The Statement of Financial Activity for the periods of October 2020, include the following reports:</p> <ul style="list-style-type: none"> • Statement of Financial Activity • Significant Accounting Policies • Graphical Representation – Source Statement of Financial Activity • Net Current Funding Position • Cash and Investments • Major Variances • Budget Amendments • Receivables • Grants and Contributions • Cash Backed Reserve • Capital Disposals and Acquisitions • Trust Fund <p>see Appendix 2</p>
Background:	<p>Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.</p>
Comments:	The Statement of Financial Activity is for the month of October 2020.
Statutory Environment:	<p>Local Government Act 1995 – Section 6.4</p> <p>Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.</p>
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.
Risk:	

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil			
Voting requirement:		Simple Majority			
Officer's Recommendation:		That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of October 2020.			
Council Resolution No: 04112020					
MOVED:			SECONDED:		
CARRIED: 0/0					

10.6 BIOSECURITY COMMITTEE					
Applicant:		Shire of Upper Gascoyne			
Disclosure of Interest:		Nil			
Author:		John McCleary – Chief Executive Officer			
Date:		5 November 2020			
Matters for Consideration:		To terminate the Council's Biosecurity Committee.			
Background:		The Biosecurity Committee was established at the ordinary meeting of Council held on the 26th of April 2017 as a vehicle in which to discuss all issues surrounding Biosecurity within the Shire and make recommendations to Council.			
Comments:		<p>At the ordinary meeting of Council on the 29th of April it was resolved the hand back the Shires Biosecurity obligations to the Carnarvon Rangelands Biosecurity Association (CRBA), please refer to resolution number 07042020.</p> <p>The CRBA have now had operational control for the past 5 months and reports from the co-ordinators has indicated that the program is running smoothly with the transition being relatively seamless. As part of the handover the CRBA are required to supply the Shire with quarterly reports detailing their activities within the Shire of Upper Gascoyne, which they have done.</p> <p>Given that the Shire no longer has a hands on roll and the CRBA are supplying reports on their activities it is considered that the Council Biosecurity Committee is no longer required.</p>			
Statutory Environment:		Nil.			
Policy Implications:		Nil.			
Financial Implications:		Nil.			
Strategic Implications:		Nil.			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:	Nil.		
Voting requirement:	Simple Majority		
Officer's Recommendation:	That Council dis-band the Biosecurity Committee.		
Council Resolution No: 05112020			
MOVED:		SECONDED:	
CARRIED: 0/0			

10.7 DELEGATION REGISTER

Applicant:	Shire of Upper Gascoyne	
Disclosure of Interest:	Nil	
Author:	John McCleary – Chief Executive Officer	
Date:	10 November 2020	
Matters for Consideration:	To review the existing delegations register as provided in Appendix 3 .	
Background:	Section 5.42 of the Local Government Act 1995 provides that a local government may delegate the exercise of some of its powers and duties to the Chief Executive Officer. Section 5.43 sets out those powers and duties which may not be delegated. Section 5.46(1) requires the CEO to keep a register of all delegations and section 5.46 (2) of the Act provides that delegations be reviewed at least once every financial year.	
Comments:	The previous Delegation Register was adopted by Council at the December 2019 meeting, therefore the delegations require review this calendar year.	
Statutory Environment:	5.42. Delegation of some powers and duties to CEO	
	(1)	A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43 and this power of delegation. <i>*Absolute majority required.</i>
	(2)	A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
	5.46. Register of, and records relevant to, delegations to CEO and employees.	
	(1)	The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
	(2)	At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
Policy Implications:	Nil.	
Financial Implications:	Nil.	
Strategic Implications:	Nil.	
Risk:		

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil.			
Voting requirement:		Absolute Majority			
Officer's Recommendation:		That Council endorse the Delegation Review Register of the Shire of Upper Gascoyne as listed in the document contained in Appendix 3 of this Agenda.			
Council Resolution No: 06112020					
MOVED:		SECONDED:			
CARRIED: 0/0					

10.8 PURCHASING POLICY AMENDMENT	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary – Chief Executive Officer
Date:	10 November 2020
Matters for Consideration:	To consider changes to purchasing policy in order to meet the changes to the Local Government Legislation
Background:	Part 4 Division 1, regulation 11A (1) of the Local Government (Functions and General) Regulations 1996 have been amended so that the consideration level prior to going to tender or using the WALGA preferred supplier arrangement has been increased to \$250,000 from the previous amount of \$150,000. This was done to assist Local Governments spend monies during the COVID 19 pandemic to assist with keeping the economy fluid.
Comments:	<p>Under our current purchasing policy our purchasing limit is \$150,000, it is recommended that we lift this to the statutory amount of \$250,000 which will enable the administration to get work on the ground quicker as we will not be required to go through the tender process and this will save money as the tender process is time consuming and uses a large amount of officers time to prepare the documents, advertise, analyse, report to Council and then award the tender.</p> <p>In addition with the advent of some smaller grants such as the LRCI program we can get the work on the ground quicker and more efficiently.</p>
Statutory Environment:	Local Government (Functions and General) Regulations 1996
	11 A Purchasing Policies for Local Governments
	(1) A local government is to prepare or adopt, and is to implement, a purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$250 000 or less or worth \$250 000 or less.
	5.46. Register of, and records relevant to, delegations to CEO and employees.
Policy Implications:	Purchasing Policy
Financial Implications:	Nil.
Strategic Implications:	Nil.
Risk:	

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil.			
Voting requirement:		Simple Majority			
Officer's Recommendation:		That Council adopt Policy 2.6 – Purchasing Policy as presented in Appendix 4 .			
Council Resolution No: 07112020					
MOVED:		SECONDED:			
F / A: 0/0					

10.9 LOCAL ROAD INFRASTRUCTURE PROGRAM

Applicant:	Shire of Upper Gascoyne				
Disclosure of Interest:	Nil				
Author:	John McCleary – Chief Executive Officer				
Date:	15 November 2020				
Matters for Consideration:	To determine projects where this grant money can be expended.				
Background:	<p>The Federal Government as part of their 2020 budget have put a further 1 Billion Dollars into the Local Roads and Community Infrastructure Program following on from the previous funding round.</p> <p>We have been advised that the funding methodology has changed and as a consequence the Shire will receive less than they did in the previous round. Unofficially when have been advised that we will receive and extra \$424,074 which will be available from the 1st of January 2021.</p>				
Comments:	<p>The guidelines are still being finalised but advice seems to indicate that the guidelines will be similar to the previous funding round.</p> <p>Given that the amount to be received is substantially less than what I had anticipated I would like to tackle those projects not previously budgeted for but urgently require remediation. It is my proposal that we replace the existing community lay down area and any residual monies left over are spent on renovating the Shire's Council Chamber.</p>				
Statutory Environment:	OS&H Act 1984 OS&H Regulations 1996				
Policy Implications:	Purchasing Policy				
Financial Implications:	Extra money in the budget which will need to be accounted for in the Budget Review.				
Strategic Implications:	Civic Leadership Objective 4: To provide Good Governance to the Upper Gascoyne Shire area through: <ul style="list-style-type: none"> • Compliance with statutory requirements • Asset Management - Meet the required level of service in the most cost effective manner for present and future residents. 				
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)

Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Staff			
Voting requirement:		Simple Majority			
Officer's Recommendation:		<i>That Council authorise the CEO to make application under the LRCI program to:</i> <i>1. Replace the existing Community Storage Area Structure; and</i> <i>2. Repair / Renovate the Council Chamber if there are sufficient monies.</i>			
Council Resolution No: 08112020					
MOVED:		SECONDED:			
F/A: 0/0					

10.10 ADDITIONAL CAPITAL ITEM (DOLLY)					
Applicant:		Shire of Upper Gascoyne			
Disclosure of Interest:		Nil			
Author:		John McCleary – Chief Executive Officer			
Date:		16 November 2020			
Matters for Consideration:		To purchase a ‘Dolly’ for the new truck road train configuration.			
Background:		As part of the 2020/21 Budget deliberations it was decided to purchase a second hand side tipper/end tipper which will also haul the two side tipper trailers.			
Comments:		Unfortunately an oversight occurred where we forgot to allow for an additional ‘Dolly’ which is required for the aforementioned configuration. We have managed to source a good second hand ‘Dolly’ from the same company that is re-building the ‘Mack’ Truck.			
Statutory Environment:		Nil.			
Policy Implications:		Nil.			
Financial Implications:		After reviewing our current budget for Capital Purchases I believe that we can absorb the extra purchase price due to savings across the other items we have purchased, as such it should not affect the overall budgetary position, and if it did it would be only very marginal.			
Strategic Implications:		Nil.			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Works and Services Manager			
Voting requirement:		Simple Majority			
Officer’s Recommendation:		That Council authorise the CEO to purchase a second hand ‘Dolly’ from Ausquip Industries for the purchase price of \$19,000.			
Council Resolution No: 09112020					

MOVED:		SECONDED:	
F/A: 0/0			

10.11 REQUEST FOR DONATION	
Applicant:	Gascoyne in May Inc.
Disclosure of Interest:	Nil
Author:	John McCleary – Chief Executive Officer
Date:	16 November 2020
Matters for Consideration:	To determine if the Shire will donate to GiM.
Background:	<p>Gascoyne River Music Festival 2021 - Friday 14 to Sunday 16 May 2021 - Request for funding and venue use.</p> <p>Venue: Junction Pavilion/Gascoyne River Bed, with late night events at Junction Pub</p> <p>Legal Owner of Event: Gascoyne in May Inc in partnership with local community members</p> <p>I write to the Councillors to request funds from the Shire of Upper Gascoyne to support the 2021 Gascoyne River Music Festival which will be on the Mother's Day weekend and part of the Gascoyne in May Festival series.</p> <p>Gascoyne in May Inc (GiM) has successfully produced 8 Gascoyne River Music Festival since 2011, aims to build this as an iconic Multi Arts Festival and is currently in the process of securing funding. Our Gascoyne based team will deliver community engagement opportunities for school children and local people leading into the event.</p> <p>The program will build on the 2018 program - Friday night, All day Saturday and a Sunday morning send off.</p> <p>GiM in previous years has secured a cash budget of \$80k+ to deliver this event which brings hundreds of people into the Junction for two nights. GiM has the support of the Junction Pub and Local First Nations people.</p> <p>GiM request from the Shire of Upper Gascoyne</p> <p>\$15000 which will go directly to production costs (lighting, staging, sound, and specialist professionals including sound engineers, lighting techs who will also be training local people in these skills). As well additional event infrastructure such as portable toilets, etc</p> <p>Use of Junction Pavilion from Wednesday 12 May till Tuesday 18 May. GiM will clean the venue, etc. and request that power and plumbing be tested.</p> <p>A letter of support from the Shire stating its support for Gascoyne in May Inc. to produce the Gascoyne River Music Festival.</p> <p>Gascoyne in May Inc. will have Public Liability Insurance, Risk Management and Emergency Response Plans and a skilled team to implement these on site delivering this event.</p>

Comments:		<p>Basically GiM are seeking \$15,000 in cash plus the use of the Pavilion Facilities for 7 days. The current budget allocation for all donations is \$18,000. All of this money apart from \$2,000 has been allocated. We also have a situation where one group has just sent in an invoice for \$5,000 for the 2019/20 financial period, this was not accounted for in the 2020/21 budget so we will be \$5,000 over in the budget, we can make an adjustment in the Budget Review. In effect we are 25% over the budget allocation as such I am required to report to the Council.</p> <p>As mentioned GiM have requested a donation of \$15,000 which is in effect 75% of our current allocated budget.</p> <p>In this instance I have not made a recommendation as to whether we donate to an amount or not donate.</p>			
Statutory Environment:		Nil.			
Policy Implications:		Nil.			
Financial Implications:		2020 / 2021 Budget			
Strategic Implications:		Nil.			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil.			
Voting requirement:		Simple Majority			
Officer's Recommendation:		<p><i>That Council:</i></p> <p><i>Authorise the CEO to advise GiM that the Shire will make the Pavilion available between the 12th of May 2021 and the 18th of May 2021</i></p>			
Council Resolution No: 10112020					
MOVED:		SECONDED:			

F/A: 0/0

10.12 HOUSE TENDER DECISION MAKING CRITERIA	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Sean Walker – Works Foreman
Date:	18 November 2020
Matters for Consideration:	To determine the evaluation criteria for assessing tenders for the provision of one 4 x 2 transportable / kit home.
Background:	At the ordinary meeting of Council held in August 2020, it was resolved that the Shire borrow monies from the WA Treasury for the purpose of constructing one new 4x2 staff house on lot 50.
Comments:	As the total cost of the provision of these homes is going to be in excess of \$250,000 we will be required to go to public tender. It is our intention to Publish in accordance with the Act seeking companies to tender on the provision of a house.
Statutory Environment:	Local Government Act 1995 Local Government (Function and General) Regulations 1996
	2A. If a local government —
	(a) is required to invite a tender; or
	(b) not being required to invite a tender, decides to invite a tender
	The local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.
Policy Implications:	Nil.
Financial Implications:	Future Budgets – making allowance for the repayment of the loan.
Strategic Implications:	Strategic Community Plan Housing Stock: <ul style="list-style-type: none"> • Increase housing stock by building a 4x 2 bedroom house on vacant land currently owned by the Shire; • The housing stock is generally aging and will soon need significant renewal and maintenance. There has been an increase in staff, Tourism Development officer.
Risk:	

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)														
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation														
Consultation:		Staff Phil Swain – EHO / Building Surveyor																	
Voting requirement:		Simple Majority																	
Officer's Recommendation:		<p><i>That Council adopt the following decision criteria for deciding which tender should be accepted;</i></p> <p>Qualitative Criteria</p> <p><i>In determining the most advantageous Tender, the Principal will score each Tenderer against the qualitative criteria.</i></p> <p><i>It is essential that Tenderers address each qualitative criterion. The Tenders will be used to select the chosen Tenderer, and failure to provide the specified information may result in elimination from the tender evaluation process.</i></p> <p><i>The qualitative criteria for this Request are as follows:</i></p> <table><tr><th>Description of Criteria</th><th>Weighting</th></tr><tr><td>Organisational Capacity</td><td>40%</td></tr><tr><td>Product Quality</td><td>40%</td></tr><tr><td>Occupational Health & Safety</td><td>10%</td></tr><tr><td>Methodology for Construction & Delivery</td><td>10%</td></tr></table> <p>Price Consideration: Weighted Cost Criteria</p> <table><tr><th>Criteria</th><th>Weighting</th></tr><tr><td>Tendered price</td><td>100%</td></tr></table>				Description of Criteria	Weighting	Organisational Capacity	40%	Product Quality	40%	Occupational Health & Safety	10%	Methodology for Construction & Delivery	10%	Criteria	Weighting	Tendered price	100%
Description of Criteria	Weighting																		
Organisational Capacity	40%																		
Product Quality	40%																		
Occupational Health & Safety	10%																		
Methodology for Construction & Delivery	10%																		
Criteria	Weighting																		
Tendered price	100%																		
Council Resolution No: 11112020																			
MOVED:		SECONDED:																	

F/A: 0/0

11. MATTERS BEHIND CLOSED DOORS

Council Resolution No: 12112020

MOVED:

SECONDED:

That Council go behind closed doors to discuss a confidential item.

F/A: 0/0

11.1 GASCOYNE JUNCTION TOURIST STOP TENDER

Subject to a confidential Report

Council Resolution No: 14112020

MOVED:

SECONDED:

That Council come out from behind closed doors

F/A: 0/0

12. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

13.1 Gascoyne Junction Tourist Stop Tender – RFT 06_20-21

14. ELECTED MEMBERS REPORTS

- 14.1 Cr Hammarquist OAM JP
- 14.2 Cr Caunt
- 14.3 Cr Watters
- 14.4 Cr McKeough
- 14.5 Cr McTaggart
- 14.6 Cr Walker
- 14.7 Cr Hoseason-Smith

15. STATUS OF COUNCIL MEETING RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer
10042019	Formation of a Tourism Working Group	This is still being worked on, I need to establish the terms of reference prior to advertising for members.	Open	CEO
05102020	Land Sale Documents	Met with our solicitor and signed the relevant documents	Close	CEO
06102020	RFT 05 20-21	Awarded RFT 05 20-21 to Dean Contracting	Close	CEO
13102020	RFT 04 20-21	Awarded the tender to Dean Contracting	Close	CEO

16. STATUS OF SHIRE PROJECTS

As per [Appendix 5](#)

17. MEETING CLOSURE

The Shire President closed the meeting at ____pm.

APPENDIX 1

(List of Accounts Paid for October 2020)

Date: 03/11/2020
Time: 10:30:18AM

SHIRE OF UPPER GASCOYNE
List of Accounts Paid and Submitted October 2020

USER: Customer Service
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Gregory James Watters					
EFT12530	02/10/2020	Monthly meeting fee for Councillor G. Watters for financial year 2020/2021.	1		1,669.81
INV COUNCIL - 30/09/2020		Monthly meeting fee for Councillor G. Watters for financial year 2020/2021., Monthly Travel Allowance for Councillor G. Watters for the financial year 2020/2021., Monthly I.T. Allowance for Councillor G. Watters for the financial year 2020/2021.	1	1,669.81	
Leanne Alys McKeough					
EFT12531	02/10/2020	Monthly meeting fee for Councillor L. McKeogh for financial year 2020/2021.	1		2,504.15
INV COUNCIL - 30/09/2020		Monthly meeting fee for Councillor L. McKeogh for financial year 2020/2021., Monthly Travel Allowance for Councillor L. McKeogh for the financial year 2020/2021., Monthly I.T. Allowance for Councillor L. McKeogh for the financial year 2020/2021., Travel Carey Downs to Carnarvon to Carey Downs for Councillor L. McKeogh for the WALGA conference, Return flights Carnarvon to Perth for Councillor L. McKeogh for the WALGA conference, Uber from WALGA conference to accomodation for Councillor L. McKeogh, 1x New tyre fitted and balanced for Councillor L. McKeogh	1	2,504.15	
Blackwoods Atkins					
EFT12532	02/10/2020	02990750 GLOVES UNILITE 6605 NYLON LNR NBR 8	1		1,569.11
INV GN5538XL	04/09/2020	02990750 GLOVES UNILITE 6605 NYLON LNR NBR 8, 02990767 GLOVES UNILITE 6605 NYLON LNR NBR 9, 08222295 SPECS SAFETY WHIM CREEK S76SP POLARISED, 07062407 WRENCH PIPE DROP FORGED JBS 900MM 36"	1	326.46	
INV GN6145XM	08/09/2020	07066704 WRENCH PIPE STRAIGHT ALUM RIDGID 18"	1	135.20	
INV GN9468XM	09/09/2020	02990784 GLOVES UNILITE 6605 NYLON LNR NBR 10, 03482475 GLOVES RIGGERS PREMIUM WARRIOR 750 L, 03482492 GLOVES RIGGERS PREMIUM WARRIOR 750 XL, 06666251 SPECS PROWLER BK FRM BLUE LENS 1626404, 01205987 DRUM LIFTER SOFT EYE TYPE DR2 SWIV 0.5T	1	543.46	
INV GN3359XN	10/09/2020	01508740 DRILL SET 12.5MM R SHK SM8R 14-25MM 8PCE	1	398.40	
INV GN4214XO	15/09/2020	03324443 SHADECLOTH BEIGE 90% 1.8 X 30M ROLL	1	165.59	
Billie O'Sullivan					
EFT12533	02/10/2020	REIMBURSEMENT FOR CRC CONFERENCE	1		32.19
INV REIMBURS	30/09/2020	REIMBURSEMENT FOR CRC CONFERENCE - MEAL	1	32.19	
Blanche Maree Walker					
EFT12534	02/10/2020	Monthly meeting fee for Councillor B. Walker for financial year 2020/2021.	1		1,083.67
INV COUNCIL - 30/09/2020		Monthly meeting fee for Councillor B. Walker for financial year 2020/2021., Monthly I.T. Allowance for Councillor B. Walker for the financial year 2020/2021.	1	1,083.67	
Bunnings Group Limited					
EFT12535	02/10/2020	ReIn 200mm Green Vortex Uni-Pit With Flat Grate I/N: 0059936	1		28.67
INV 2355/99827	14/09/2020	AGI Pipe socket stretch reln 65mm 7m socked	1	28.67	
Carnarvon Motor Group					
EFT12536	02/10/2020	Purchase of new Hilux SR5 for Works Manager - less trade in for P102, Mazda 2018 BT50.	1		44,956.20
INV RI11000311	21/09/2020	Purchase of new Hilux SR5 for Works Manager - less trade in for P102, Mazda 2018 BT50.	1	44,956.20	

Date: 03/11/2020
Time: 10:30:18AM

SHIRE OF UPPER GASCOYNE
List of Accounts Paid and Submitted October 2020

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Carnarvon Pest Control					
EFT12537	02/10/2020	biannual pest control spray and inspection	1		2,898.50
INV INV00418	15/09/2020	biannual pest control spray and inspection, biannual pest control spray and inspection, biannual pest control spray and inspection, biannual pest control spray and inspection, biannual pest control spray and inspection, biannual pest control spray and inspection, biannual pest control spray and inspection, biannual pest control spray and inspection, biannual pest control spray and inspection, biannual pest control spray and inspection	1	2,898.50	
Jw & Jp Caunt					
EFT12538	02/10/2020	Monthly meeting fee for Councillor J. Caunt for financial year 2020/2021.	1		1,590.70
INV COUNCIL - 30/09/2020		Monthly meeting fee for Councillor J. Caunt for financial year 2020/2021., Monthly Travel Allowance for Councillor J. Caunt for the financial year 2020/2021., Monthly Deputy President's Allowance for Councillor J. Caunt for the financial year 2020/2021., Monthly I.T. Allowance for Councillor J. Caunt for the financial year 2020/2021.	1	1,590.70	
Child Support Agency					
EFT12539	02/10/2020	Payroll deductions	1		362.83
INV DEDUCTIO	30/09/2020	Payroll Deduction for Nathaniel John Rogers 30/09/2020		362.83	
Diesel and Dust Mechanical Pty Ltd					
EFT12540	02/10/2020	Provide mechanical labour hire and services to maintain and repair Shire's fleet.	1		632.51
INV 00000296	27/09/2020	Complete 110000 km service on Works Supervisor Mazda BT50	1	632.51	
Fulton Hogan					
EFT12541	02/10/2020	Supply, deliver, reseal and roll airstrip as per RFQ 03 20-21	1		137,915.69
INV 14354921 R	10/09/2020	Supply, deliver, reseal and roll airstrip as per RFQ 03 20-21	1	137,915.69	
Geraldton Ag Services					
EFT12542	02/10/2020	10T bottle jack	1		91.73
INV 269489	03/07/2020	10T bottle jack	1	91.73	
Geraldton Fuel Company T/as Refuel Australia					
EFT12543	02/10/2020	Supply of fuel and oil services for the period: Depot 21/09/2020	1		14,280.50
INV 01566359	21/09/2020	Supply of fuel and oil services for the period: Depot 21/09/2020 6550L @ \$1.0920	1	7,152.60	
INV 01566362	21/09/2020	Supply of fuel and oil services for the period: GU 1004 P58 22/09/2020 400L @ \$1.1250 per ltr	1	450.00	
INV 01566360	21/09/2020	Supply of fuel and oil services for the period: Works GU 983 P54 21/09/2020 1200L @ \$1.0920	1	1,310.40	
INV 01566365	22/09/2020	Supply of fuel and oil services for the period: GU 982 22/09/2020 1100L @ \$1.13 per ltr	1	1,243.00	
INV 01566364	22/09/2020	Supply of fuel and oil services for the period: GU 971 P50 22/09/2020 1600L @ \$1.13 per ltr	1	1,808.00	
INV 01566363	22/09/2020	Supply of fuel and oil services for the period: GU 1037 22/09/2020 2050L @ \$1.13 per ltr	1	2,316.50	
Donald Raymond Hammarquist					

Date: 03/11/2020
Time: 10:30:18AM

SHIRE OF UPPER GASCOYNE
List of Accounts Paid and Submitted October 2020

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Donald Raymond Hammarquist					
EFT12544	02/10/2020	Monthly meeting fee for Councillor D. Hammarquist for financial year 2020/2021.	1		3,591.42
INV COUNCIL - 30/09/2020		Monthly meeting fee for Councillor D. Hammarquist for financial year 2020/2021., Monthly President's Allowance for Councillor D. Hammarquist for the financial year 2020/2021., Monthly I.T. Allowance for Councillor D. Hammarquist for the financial year 2020/2021.	1	3,591.42	
Hamish McTaggart					
EFT12545	02/10/2020	Monthly meeting fee for Councillor H. McTaggart for financial year 2020/2021.	1		1,103.47
INV COUNCIL - 30/09/2020		Monthly meeting fee for Councillor H. McTaggart for financial year 2020/2021., Monthly Travel Allowance for Councillor H. McTaggart for the financial year 2020/2021., Monthly I.T. Allowance for Councillor H. McTaggart for the financial year 2020/2021.	1	1,103.47	
Metrocount					
EFT12546	02/10/2020	spare metrocounter field kits, deck spikes and batteries	1		1,724.80
INV INV028942	25/09/2020	spare metrocounter field kits, deck spikes and batteries	1	1,724.80	
Outback Floral Designs					
EFT12547	02/10/2020	Get Well Pack for Cr Don Hammarquist	1		100.00
INV IV00000000	10/09/2020	Get Well Pack for Cr Don Hammarquist	1	100.00	
Officeworks					
EFT12548	02/10/2020	Matrix Workstation 1800mm MAOWS18KT	1		488.00
INV 12605088	22/09/2020	Velocity 3 Drawer Pedestal Grey, CPVELMOBGR, Velocity Bookcase 1800mm Grey, CPVELBOKCR	1	488.00	
Perfect Computer Solutions Pty Ltd					
EFT12549	02/10/2020	IT Services provided for the period:September 2020	1		212.50
INV 25912	29/09/2020	11/09/2020 - CEO ipad email not working. Change his, password for the exchange account. Working now., 10/09/2020 - Password reset for admin user, aamonth Monthly fee for Daily Monitoring, Management and, Resolution of Disaster Recovery Options at site, 11/09/2020 - CEO ipad email not working. Change his, password for the exchange account. Working now., 10/09/2020 - Password reset for admin user, aamonth Monthly fee for Daily Monitoring, Management and, Resolution of Disaster Recovery Options at site	1	212.50	
Ray Hoseason-Smith					
EFT12550	02/10/2020	Monthly meeting fee for Councillor R. Hoseason-Smith for financial year 2020/2021.	1		1,299.51
INV COUNCIL - 30/09/2020		Monthly meeting fee for Councillor R. Hoseason-Smith for financial year 2020/2021., Monthly Travel Allowance for Councillor R. Hoseason-Smith for the financial year 2020/2021., Monthly I.T. Allowance for Councillor R. Hoseason-Smith for the financial year 2020/2021.	1	1,299.51	
Sunny Sign Company Pty Ltd					
EFT12551	02/10/2020	R2-4 NO ENTRY sign, B size	1		70.40
INV 441812	18/09/2020	R2-4 NO ENTRY sign, B size	1	70.40	
Mativa Toomalatai					
EFT12552	02/10/2020	Reimbursement for CRC Conference expenses	1		95.85

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Mativa Toomalatai					
INV REIMBURS	30/09/2020	Reimbursement for CRC Conference expenses , Transport Uber Airport to Hotel \$47.69, Uber to Hotel to WALGA office \$17.80, Uber Hotel to Airport \$20.61 , Meals \$9.75	1	95.85	
Shire of Upper Gascoyne Social Club					
EFT12553	02/10/2020	Payroll deductions	1		325.00
INV DEDUCTIO	30/09/2020	Payroll Deduction for Nathaniel John Rogers 30/09/2020, Payroll Deduction for Leeson Richard Dorey 30/09/2020, Payroll Deduction for Thomas George Fletcher 30/09/2020, Payroll Deduction for Jarrod Lachlan Walker 30/09/2020, Payroll Deduction for John Leslie McCleary 30/09/2020, Payroll Deduction for Dameon Dwayne Whitby 30/09/2020, Payroll Deduction for Amanda Jane Leighton 30/09/2020, Payroll Deduction for Francis Xavior Drayton 30/09/2020, Payroll Deduction for Cherie Walker 30/09/2020, Payroll Deduction for Alison Watson 30/09/2020, Payroll Deduction for Ian Douglas Golding 30/09/2020, Payroll Deduction for Mativa Saitulagi Toomalatai 30/09/2020, Payroll Deduction for Sean Wallace Walker 30/09/2020		325.00	
Westrac Pty Ltd					
EFT12554	02/10/2020	repair injector fault issue	1		4,872.83
INV PI 4983434	07/09/2020	244-8785 mirro tube assembly	1	744.95	
INV SI 1508670	08/09/2020	repair injector fault issue	1	3,753.12	
INV SI 1508671	08/09/2020	repair injector fault issue	1	374.76	
Greenfield Technical Services					
EFT12555	05/10/2020	Provision of Project Management for AGRN863 for the period 02/09/2020 - 15/09/2020.	1		40,186.30
INV INV-1623	24/09/2020	Provision of Project Management for AGRN863 for the period 02/09/2020 - 15/09/2020.	1	33,869.55	
INV INV-1631	30/09/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1	6,316.75	
Quadrio Earthmoving Pty Ltd					
EFT12556	05/10/2020	Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863)	1		593,832.30
INV 00010995	18/09/2020	Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863), Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863), Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863)	1	516,018.78	
INV 00010996	25/09/2020	Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863), Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863), Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863), Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863)	1	77,813.52	
Dust Up Projects					
EFT12557	09/10/2020	35% Share of Standing Order cost for Works Freight.	1		1,794.50
INV INV-1701	02/10/2020	35% Share of Standing Order cost for Works Freight., 40% Share of Standing Order cost for Parts and Repairs Freight., 10% Share of Standing Order cost for CRC Freight., 15% Share of Standing Order cost for Admin Freight.	1	1,794.50	
Afgri Equipment					
EFT12558	09/10/2020	Shade curtain, counterweights, frame and bolts	1		7,649.03
INV 1958936	16/09/2020	Shade curtain, counterweights, frame and bolts	1	7,649.03	

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Australia Post					
EFT12559	09/10/2020	Freight and Postage for period - September 2020	1		214.51
INV 1009980711	03/10/2020	Freight and Postage for period - September 2020, Freight and Postage for period - September 2020	1	214.51	
Blackwoods Atkins					
EFT12560	09/10/2020	12 Strand dyneema rope 4.0mm	1		734.32
INV PE2773XO	16/09/2020	12 Strand dyneema rope 4.0mm	1	122.11	
INV PE2774XO	21/09/2020	12 Strand dyneema rope 4.0mm	1	275.00	
INV PE6721XQ	23/09/2020	50mm camlock fittings, hose clamps, 52mm layflat hose	1	337.21	
Boc Limited					
EFT12561	09/10/2020	Quarterly Container Service Charge for oxygen Industrial G	1		129.00
INV 4026386712	29/08/2020	Credit Note Adjustment for the Supply of Oxygen Industrial G Size. Product Code R020G - 1 Container., (CNO not assigned to outstanding invoice or previously paid invoice).	1	-12.32	
INV 4026681591	28/09/2020	Quarterly Container Service Charge for oxygen Industrial G, Quarterly Container Service Charge for Dissolved Acetylene E Size, Quarterly Container Service Charge for Dissolved Acetylene G Size	1	141.32	
Carnarvon Timber & Hardware					
EFT12562	09/10/2020	12mm steel round bar	1		13.31
INV 10675788	06/10/2020	12mm steel round bar	1	13.31	
Diesel and Dust Mechanical Pty Ltd					
EFT12563	09/10/2020	Provide mechanical labour hire and services to maintain and repair Shire's fleet.	1		3,516.02
INV 00000303	06/10/2020	P109IsuzuNPR400LongAMTRubbishCompactorTruckInvestigate hydraulic / electrical fault on new garbage compactor P109. Isolate hydraulic circuits and verify correctoperation.Isolateelectricalcircuitsandverifycorrectoperation. ReplacePTO switch. Repair buss barfuseholderandmount.Verifycontinuityinwiring.CheckPTO. Error is in the PLC and needs to be replaced.Seanisorganisingparts.Unitisbypassedtoallowforoperation. Assist with water system repair.	1	1,573.96	
INV 00000301	06/10/2020	P107 PR9K-S-SAE8KVA Diesel Generator (Kubota)Replaceoilpressureswitchesongeneratorsuppliedbymanufac turerunderwarranty. Pin to pin circuits and check all wiring. Organise for module to be sent up under warranty to rectify stopping issue. Service generator replace all filters and oil.	1	702.63	
INV 00000300	06/10/2020	P76 Caterpillar Loader Install mirror on loader P76 at landor customer supplied mirror and brackets, return to junction.	1	359.15	
INV 00000299	06/10/2020	P27 Bomag rollerReplacerearcovershroudonpegroller,customer suppliedshrouda ndfittings.Unitoutatlandor.	1	248.88	
INV 00000298	06/10/2020	P54CampTrailerTraveltoLandorandrepairgeneratoronFranksAccommodation module. Generator had rattled all contactstripsoff and lost all of the contact earths. Re-arched boards and re-assembled all circuitry	1	631.40	
Eastman Poletti Sherwood					
EFT12564	09/10/2020	Provision for Project Management of Gascoyne Junction Tourist Stop project - Progress Claim number One. Consultant Fees	1		89,610.96

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Eastman Poletti Sherwood					
INV 2692	01/10/2020	Provision for Project Management of Gascoyne Junction Tourist Stop project - Progress Claim number One. Consultant Fees, Provision for Project Management of Gascoyne Junction Tourist Stop project - Progress Claim number One., Sub-Consulatant Expenses., Provision for Project Management of Gascoyne Junction Tourist Stop project - Progress Claim number One., Sub-Consulatant Expenses., Provision for Project Management of Gascoyne Junction Tourist Stop project - Progress Claim number One., Consultants Disbursements	1	89,610.96	
Everywhere Travel					
EFT12565	09/10/2020	Flights and Car Hire for Allan Adams - Consultant providing training to Shire staff on 3rd and 4th December 2020. (Beyond IQ workshop)	1		434.60
INV I000019299	06/10/2020	Flights and Car Hire for Allan Adams - Consultant providing training to Shire staff on 3rd and 4th December 2020., (Beyond IQ workshop), Flights and Car Hire for Allan Adams - Consultant providing training to Shire staff on 3rd and 4th December 2020., (Beyond IQ workshop)	1	434.60	
Gascoyne Office Equipment					
EFT12566	09/10/2020	RICOH SERVICE AGREEMENT AUGUST 2020	1		3,230.72
INV INV1946	29/09/2020	Admin Office - Black and White photocopies, Admin Office - Colour photocopies, Works Office - Black and White photocopies, Works Office - Colour photocopies, CRC - Black and White photocopies, CRC - Colour photocopies	1	3,230.72	
Gascoyne Earthmoving					
EFT12567	09/10/2020	rehabiltate town rubbish tip area	1		11,227.48
INV 823	01/10/2020	rehabiltate town rubbish tip area	1	11,227.48	
Geraldton Fuel Company T/as Refuel Australia					
EFT12568	09/10/2020	2020/21 Standing Order for Fuel Card GU31	1		571.57
INV 30/09/2020	30/09/2020	2020/21 Standing Order for Fuel Card GU31, 94.93 Ltr of Diesel @ \$1.3290 per ltr, 87.22 Ltr of Diesel @ \$1.2990 per ltr, 2020/21 Standing Order for Fuel Card GU0, 91.46 Ltr @ \$1.1690 per ltr , 68.77 Ltr @ \$1.1840 per ltr, 108.17 Ltr @ \$.3290 per ltr	1	571.57	
2082 Albany Highway Pty Ltd T/A - Gascoyne Junction Pub & Tourist Park					
EFT12569	09/10/2020	Accommodation for Phil Swan 17/09/2020 - 19/02/2020	1		360.00
INV 1450	18/09/2020	Accommodation for Phil Swan 17/09/2020 - 19/02/2020	1	360.00	
Midway Ford					
EFT12570	09/10/2020	Ford Ranger 2020 Super Cab XL 3.2L 6A 4x4 with options as per Quote#109105	1		56,225.29
INV 1407574	30/09/2020	Ford Ranger 2020 Super Cab XL 3.2L 6A 4x4 with options as per Quote#109105, Ford Ranger 2020 Super Cab XL 3.2L 6A 4x4 with options as per Quote#109105 - Registration GST Free	1	56,225.29	
Roger Davies Contracting					
EFT12571	09/10/2020	remove damaged culvert and open up floodway with dozer	1		6,600.00
INV INV-0195	30/09/2020	remove damaged culvert and open up floodway with dozer	1	6,600.00	
Toll Transport Pty Ltd					
EFT12572	09/10/2020	General Freight for Works Department - Allocated at 35% of the total freight cost.	1		1,458.31

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Toll Transport Pty Ltd					
INV 0951-MWB	13/09/2020	General Freight for Works Department - Allocated at 35% of the total freight cost. - 2401002687039 Bunnings, General Freight for Parts - Allocated at 40% of the total freight cost. - 8769210518174 Westrac, General Freight for Admin Office - Allocated at 15% of the total freight cost. - 8963919025 PCS, General Freight for Signage 2020/21	1	566.03	
INV 0952-MWB	20/09/2020	General Freight for Works Department - Allocated at 35% of the total freight cost., 6687510572271 - Blackwood, 2401002734722 - Bunnings, General Freight for Parts - Allocated at 40% of the total freight cost. , 8914340878 Westrac	1	384.53	
INV 0953-MWB	27/09/2020	General Freight for Works Department - Allocated at 35% of the total freight cost., General Freight for Parts - Allocated at 40% of the total freight cost. , Westrac, PR Power, Gleeman, General Freight for Admin Office - Allocated at 15% of the total freight cost. 8976702430 Breathalyser, General Freight for Signage 20/21 - Sunny Signs	1	343.01	
INV 0954-MWB	04/10/2020	General Freight for Parts - Allocated at 40% of the total freight cost., General Freight for Admin Office - Allocated at 15% of the total freight cost.	1	164.74	
Tropics Hardware					
EFT12573	09/10/2020	RHS Galv 100mm x 100mm x 5.00mm - Per L/M 8M Lengths	1		1,846.70
INV 495155	21/09/2020	RHS Galv 100mm x 100mm x 5.00mm - Per L/M 8M Lengths, Cap Post Square 100mm Gal, Bolt Eye Galvanised 148x9.5x25mmcard Of 1, Shackle D Galv 10mm, Killrust Spray Primer Heavy Duty 300g, Grip Wire Rope Galvanised 3mm, Paint Aerosol 420G Galmet Duragal Silver Grey, Square Washer Galv 40mm x 40mm x 4mm x 10mm Hole, Turnbuckle Eye & Eye Galvanised 12mm, Rope Wire Galvanised 5mmx10m	1	995.80	
INV 495527	23/09/2020	Drill Set 1/16~1/2~ x 1/64~ 29 Pce Set, Spline Roller, Pipegrip Priming Fluid Red 500ml, Pipegrip Type P Green Solvent Cement 500ml, Mildon Stratos Gooseneck Sink Mixer 35ml, Rapid Set Concrete 20kg, Pallets Refundable On Return	1	850.90	
Westrac Pty Ltd					
EFT12574	09/10/2020	bonnet latch assembly 364-3284 x2	1		329.27
INV PI 5023295	19/09/2020	bonnet latch assembly 364-3284 x2	1	329.27	
Bupa Hi Pty Ltd					
EFT12575	09/10/2020	Annual Health Insurance Cover for CEO as per contract conditions approved by Council.	1		6,080.76
INV 81520157	28/09/2020	Annual Health Insurance Cover for CEO as per contract conditions approved by Council.	1	6,080.76	
Quadrio Earthmoving Pty Ltd					
EFT12576	09/10/2020	Supply of plant and operators for flood damage repairs as per RFT08-19/20 under flood damage claim AGRN908. Package One.	1		371,078.40
INV 00011015	02/10/2020	Supply of plant and operators for flood damage repairs as per RFT08-19/20 under flood damage claim AGRN908., Package One., Supply of plant and operators for flood damage repairs as per RFT08-19/20 under flood damage claim AGRN908., Package One., Supply of plant and operators for flood damage repairs as per RFT08-19/20 under flood damage claim AGRN908., Package One., Supply of plant and operators for flood damage repairs as per RFT08-19/20 under flood damage claim AGRN908., Package One.	1	371,078.40	
Rsm Australia Pty Ltd					
EFT12577	20/10/2020	Desktop review of Strategic Community Plan and Corporate Business Plan, includng workshop with Council in May 2020.	1		17,188.03

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Rsm Australia Pty Ltd					
INV 290026412	31/08/2020	Contract Accountant Services for August 2020., Desktop review of Strategic Community Plan and Corporate Business Plan, including workshop with Council in May 2020., Travel costs for Travis Bate's attendance at 26th August 2020 Ordinary Council meeting for 20/21 Budget adoption.	1	17,188.03	
Rock On					
EFT12578	20/10/2020	"Rock On" Craft Sales for September 2020	1		228.00
INV CRAFT SAI30/09/2020		"Rock On" Craft Sales for September 2020	1	228.00	
Bennalong Wa Pty Ltd					
EFT12579	20/10/2020	Standing PO for the 2020.21 Period	1		4,008.40
INV 9151	01/10/2020	Standing PO for the 2020.21 Period	1	290.40	
INV 9105	06/10/2020	Agfri to carnarvon , mastec to carnarvon	1	407.00	
INV 9145	10/10/2020	Pick up ex western truck pickering brook to carnarvon	1	3,311.00	
Carnarvon Timber & Hardware					
EFT12580	20/10/2020	pool vaccum broom head	1		1,261.10
INV 10676108	08/10/2020	pool vaccum broom head, pool creepy crawly	1	828.80	
INV 10677092	14/10/2020	600mm squeegee broom with handle	1	83.30	
INV 10677104	14/10/2020	4 Burner BBQ	1	349.00	
Carnarvon Auto Servicing & Towing					
EFT12581	20/10/2020	Tyre replacement - 17.5-25 advance 20PR E3/L3 TL	1		3,089.90
INV 00022029	30/09/2020	Tyre replacement - 17.5-25 advance 20PR E3/L3 TL, Tyre replacement- Sailin Terramax 225/75/R16	1	2,432.20	
INV 00022021	08/10/2020	11R22.5 Sailun 16ply	1	657.70	
Carnarvon Fresh IGA					
EFT12582	20/10/2020	Salads for Shiney farewell 14/10/2020 GST Free	1		92.38
INV 06/1335	14/10/2020	Salads for Shiney farewell 14/10/2020 GST Free, plastic plates, forks, knives and spoons for Shiney farewell 14/10/2020 GST	1	92.38	
Carnarvon Glass & Window Tint (Novus)					
EFT12583	20/10/2020	Rear Glass sliding door- replacement glass panel	1		626.73
INV 80906560	06/10/2020	Rear Glass sliding door- replacement glass panel, Perspex for Generator Inspection panel	1	626.73	
Child Support Agency					
EFT12584	20/10/2020	Payroll deductions	1		369.35
INV DEDUCTIO14/10/2020		Payroll Deduction for Nathaniel John Rogers 14/10/2020		369.35	
Diesel and Dust Mechanical Pty Ltd					
EFT12585	20/10/2020	Provide mechanical labour hire and services to maintain and repair Shire's fleet.	1		5,296.74
INV 00000305	08/10/2020	P95ISUZU4x4CrewManServiceTruckGU510119894KMReplaceAir,oil,fuelandfuelwaterseparator. Grease unit and inspect exhaust brake. Left hand CVseal needs replacing with boot next service.	1	624.57	

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Diesel and Dust Mechanical Pty Ltd					
INV 00000306	08/10/2020	Utility(Toyota)Hilux4WDTraytop GU27 P85Supply and instal rear spring, shocks, and bushes on unit P85 at workshop. Remove wiring, back ease and motor for fitments to new unit on arrival.	1	2,290.11	
INV 00000308	08/10/2020	P62LT:Trailer(Polmac)CarTransporter GU1032.CarryoutrepairsonDamo's traileratlandor.Ramppinshavesna ppedoff, drill and replace with bolts for strength	1	203.50	
INV 00000309	08/10/2020	Caterpillar Loader 950 P76TraveltoLandorandinspectelectricalfaultonloader, clean out air filters	1	436.43	
INV 00000310	08/10/2020	P962010BruceRockSideTipperTR350&P36TruckTraveltolandor, repair headlight on P36 and weld up pin on side tipper that was failing P96. Return to Junction	1	701.53	
INV 00000311	08/10/2020	P36GU506CaterpillarCT630BonHighwayTruckTravelbacktolandor andinspectP36forclutchfailure.The pneumatic/hydraulic clutch actuator has failed. Return to junction.	1	621.50	
INV 00000312	12/10/2020	CAT140MGraderP106/Hilux4WDTraytop GU27 P85Supply2xheadlightglobesforP106grader. 24V55/60Install side steps and water tank for P85 Ute including fabricate new mounting	1	287.10	
INV 00000313	12/10/2020	Travel to Carnarvon to pick up actuator for P36 and return	1	132.00	
Geraldton Ag Services					
EFT12586	20/10/2020	1" diesel delivery line	1		85.80
INV 274098	14/10/2020	1" diesel delivery line	1	85.80	
Gascoyne Group Pty Ltd					
EFT12587	20/10/2020	Water cart hire- Cobra Hill	1		28,495.50
INV 00000034	15/10/2020	Water cart hire- Cobra Hill	1	14,338.50	
INV 00000034	15/10/2020	r/train watercart hire- Landor Mt Augustus rd resheeting	1	14,157.00	
Geraldton Fuel Company T/as Refuel Australia					
EFT12588	20/10/2020	Supply of fuel and oil services for the period: P78 GU 1037	1		9,610.43
INV 01576570	05/10/2020	Supply of fuel and oil services for the period: P52 GU 9811800L @ \$1.1450 per ltr	1	2,061.00	
INV 01576575	06/10/2020	Supply of fuel and oil services for the period: P78 GU 1037 2600L @ \$1.1450 per ltr	1	2,977.00	
INV 01576576	06/10/2020	Supply of fuel and oil services for the period: GU 983 P54 1065L @ \$1.1450 per ltr	1	1,219.43	
INV 01576577	06/10/2020	Supply of fuel and oil services for the period: GU 982 1000L @ \$1.1450 per ltr	1	1,145.00	
INV 01576582	07/10/2020	Supply of fuel and oil services for the period: Yard bowser 2000L @ \$1.1040 per ltr	1	2,208.00	
Grants Empire					
EFT12589	20/10/2020	Development of Business Case for Gascoyne Tourism Connector project.	1		4,290.00
INV 00001929	15/10/2020	Development of Business Case for Gascoyne Tourism Connector project., Development of Building Better Regions funding R5 Application for Gascoyne Tourism Connector project.	1	4,290.00	
Jr & A Hersey					
EFT12590	20/10/2020	1x O030060 205L oil transfer kit trolley	1		4,111.34
INV S47007	01/10/2020	Workshop materials, see attached itemised invoice for detail.	1	1,474.88	
INV S47008	01/10/2020	Workshop materials, see attached itemised invoice for detail.	1	261.76	

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Jr & A Hersey					
INV 00045576	05/10/2020	1x 0030060 205L oil transfer kit trolley, SA400N air hose reel 12mm, 407010N2 fuel metre	1	2,374.70	
Information Enterprises Trust T/A Information Enterprises Australia Pty Ltd					
EFT12591	20/10/2020	Provide online webinar training course for Records Retention and Disposal - held on 1st and 2nd September 2020. Senior Corporate Services officer and Corporate Services officer to attend (A. Leighton and C. Walker).	1		435.60
INV 8004	31/08/2020	Provide online webinar training course for Records Retention and Disposal - held on 1st and 2nd September 2020., Senior Corporate Services officer and Corporate Services officer to attend (A. Leighton and C. Walker).	1	435.60	
Paul D Kearney - Carpenter & Joiner					
EFT12592	20/10/2020	Supply labor and concrete with fibres to pour slab and footings to suit 6m x 6m shed on site. Supply labor to erect 6mx6m shed. Shire to supply accommodation, machine to drill footings and pindan sand for slab base.	1		9,959.99
INV 32	10/10/2020	Supply labor and concrete with fibres to pour slab and footings to suit 6m x 6m shed on site., Supply labor to erect 6mx6m shed., Shire to supply accommodation, machine to drill footings and pindan sand for slab base. ,	1	9,959.99	
LGIS					
EFT12593	20/10/2020	2020/2021 Insurance Policy Renewal for LGIS Property - Second Instalment. Note: Allocated to Suspense account for ease of posting - to be journalled to individual properties as per insurance premium allocations.	1		84,691.43
INV 100-140546	29/09/2020	2020/2021 Insurance Policy Renewal for LGIS Property - Second Instalment., Note: Allocated to Suspense account for ease of posting - to be journalled to individual properties as per insurance premium allocations.	1	66,963.83	
INV 100-140592	30/09/2020	2020/2021 Insurance Policy Renewal for LGIS Liability - Second Instalment., 2020/2021 Insurance Policy Renewal for LGIS Liability - Second Instalment., 2020/2021 Insurance Policy Renewal for LGIS Liability - Second Instalment., 2020/2021 Insurance Policy Renewal for LGIS Liability - Second Instalment.	1	9,724.55	
INV 100-140759	30/09/2020	2020/2021 Insurance Policy Renewal for LGIS WorkCare - Second Instalment., 2020/2021 Insurance Policy Renewal for LGIS WorkCare - Second Instalment., 2020/2021 Insurance Policy Renewal for LGIS WorkCare - Second Instalment.	1	17,134.06	
INV 100-140938	02/10/2020	2020/2021 Insurance Premium Contributions Assistance Package - Second Instalment.	1	-9,131.01	
Mastec					
EFT12594	20/10/2020	Dark Green 240ltr MGB complete	1		1,463.83
INV 00077150	01/10/2020	Dark Green 240ltr MGB complete, Spare wheel (one each), Spare axle (one each), Spare hinge pin (one each), Dark Green Spare lid for 240ltr bin	1	1,463.83	
Nella's Preserves					
EFT12595	20/10/2020	Sale of "Nella's Preserves" for September 2020.	1		71.00
INV CRAFT SAI30	09/2020	Sale of "Nella's Preserves" for September 2020.	1	71.00	
Perfect Computer Solutions Pty Ltd					
EFT12596	20/10/2020	IT Services provided for the period: 22/9/20 and 12/10/2020	1		510.00

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Perfect Computer Solutions Pty Ltd					
INV 25941	08/10/2020	IT Services provided for the period: September 2020, IT Services provided for the period:	1	212.50	
INV 25960	15/10/2020	IT Services provided for the period: 22/9/20 and 12/10/2020, 22/09/2020 - Preconfigure new finance manager laptop, with standard applications., 12/10/2020 - Email was broken. Haven't paid bill? Gave, SA information so she could call westnet and get it, sorted., 12/10/2020 - Setup cloudflare. Created account. Setup, dns records., IT Services provided for the period: 22/9/20 and 12/10/2020, 22/09/2020 - Preconfigure new finance manager laptop, with standard applications., 12/10/2020 - Email was broken. Haven't paid bill? Gave, SA information so she could call westnet and get it, sorted., 12/10/2020 - Setup cloudflare. Created account. Setup, dns records.	1	297.50	
Sunny Sign Company Pty Ltd					
EFT12597	20/10/2020	MR-WDO-16C 900x900 Cow Symbolic -	1		2,508.00
INV 443653	15/10/2020	MR-WDO-16C 900x900 Cow Symbolic -, NO THROUGH ROAD 900 X 600 CL1, BRIDGE WIDTH MARKER LEFT 450X900, BRIDGE WIDTH MARKER RIGHT 450X900, CHEVRON HAZARD MARKER HI-INT, 1500X450, WHITE POLY SAND BAGS	1	2,508.00	
Toll Transport Pty Ltd					
EFT12598	20/10/2020	General Freight for Works Department - Allocated at 35% of the total freight cost.	1		237.84
INV 0955-MWB	11/10/2020	General Freight for Works Department - Allocated at 35% of the total freight cost. , 6557041125881 - Alemlube, General Freight for Parts - Allocated at 40% of the total freight cost., 8769210521627 and 2401002818232, General Freight for Admin Office - Allocated at 15% of the total freight cost., 8931266717	1	237.84	
Tropics Hardware					
EFT12599	20/10/2020	screw SD Neo C4 12x14x20 Colourbond Ironstone Box 500	1		259.10
INV 496367	01/10/2020	Bremick Nut Wing Zinc Plated Metric M8 Sp3, Bremick Nut Wing ZP Plated British Standard Width 5/16 Sp4, Prof Deep Organiser Stanley	1	108.30	
INV 496366	01/10/2020	screw SD Neo C4 12x14x20 Colourbond Ironstone Box 500, Screw Bolt Black Tip Thunderbolt 10 x 100mm Gal	1	138.20	
INV 497336	08/10/2020	1/2 inch through fitting	1	12.60	
Truckline					
EFT12600	20/10/2020	mudflaps 13"	1		122.41
INV 7131169	14/10/2020	mudflaps 13", mudflaps 18"	1	122.41	
Shire of Upper Gascoyne Social Club					
EFT12601	20/10/2020	Payroll deductions	1		325.00
INV DEDUCTIO	14/10/2020	Payroll Deduction for Nathaniel John Rogers 14/10/2020, Payroll Deduction for Leeson Richard Dorey 14/10/2020, Payroll Deduction for Thomas George Fletcher 14/10/2020, Payroll Deduction for Jarrod Lachlan Walker 14/10/2020, Payroll Deduction for John Leslie McCleary 14/10/2020, Payroll Deduction for Dameon Dwayne Whitby 14/10/2020, Payroll Deduction for Amanda Jane Leighton 14/10/2020, Payroll Deduction for Francis Xavior Drayton 14/10/2020, Payroll Deduction for Cherie Walker 14/10/2020, Payroll Deduction for Alison Watson 14/10/2020, Payroll Deduction for Ian Douglas Golding 14/10/2020, Payroll Deduction for Mativa Saitulagi Toomalatai 14/10/2020, Payroll Deduction for Sean Wallace Walker 14/10/2020		325.00	

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Westrac Pty Ltd					
EFT12602	20/10/2020	475-5473 bucket teeth	1		662.46
INV PI 4870736	05/08/2020	475-5473 bucket teeth	1	662.46	
Horizon Power					
EFT12603	21/10/2020	Electricity Account for period 7/08/2020 - 06/10/2020	1		9,031.99
INV 2100743696	01/10/2020	Street Lighting Consumption for the period: 01/09/2020 - 30/09/2020	1	286.57	
INV 07/10/2020	07/10/2020	Electricity Account for Metre no. 2148100917 - Lot 23 Gregory Street, Finance Officer, Electricity Account for Metre no. 2148100925 - Lot 52 Hatch Street, Senior Corporate Services Officer, Electricity Account for Metre no. 2157104717 - Unit 13/ Lot 1 Smith Street , Airport Lights, Electricity Account for Metre no. 2157104817 - Lot 45 Gregory Street, Electricity Account for Metre no. 2158112965 - Lot 17 Gregory Street CEO House, Electricity Account for Metre no. 2158112968 - Lot 40 Gregory Street Works Staff House, Electricity Account for Metre no. 2158113152 - Lot 19 Gregory Street Works Supervisor, Electricity Account for Metre no. 2158114035 - Lot 47 Hatch Street - Duplex North, Electricity Account for Metre no. 2158118531 - Old Caravan Park, Electricity Account for Metre no. 2158118533 - 6 Scott Street CRC, Electricity Account for Metre no. 2158118534 - 5 Scott Street DEPOT, Electricity Account for Metre no. 2158118535 - 4 Scott Street OFFICE, Electricity Account for Metre no. 2158118536 - Lot 39 Gregory Street CRC Staff, Electricity Account for Metre no. 2158118541 - 731 Scott Street Old Police Station, Electricity Account for Metre no. 2158118604 - Lot 68 Gregory Street Pavilion, Electricity Account for Metre no. 2158118605 - 2 Scott Street Public Toilets (25%), Electricity Account for Metre no. 2158118605 - 2 Scott Street Diesel Bowser (75%), Electricity Account for Metre no. 2158118606 - 1 Mullewa-Carnarvon Road PUMP, Electricity Account for Metre no. 2158118609 - Lot 49 Hatch Street 3 B/R House, Electricity Account for Metre no. 2158118613 - Lot 21 Gregory Street Corporate Service Officer, Electricity Account for Metre no. 2158118614 - Lot 48 Hatch Street Duplex SOUTH	1	8,745.42	
Horizon Power (non-energy)					
EFT12604	21/10/2020	Ready power purchased through recharge operator site on 10/09/2020 \$1000 total	1		925.00
INV RPddb004	30/09/2020	Ready power purchased through recharge operator site on 10/09/2020 \$1000 total	1	925.00	
Telstra Corporation Ltd					
EFT12605	21/10/2020	CEO Mobile Phone Service - Calls and Data for 0417 107 446.	1		771.24
INV 20/09/2020	20/09/2020	CEO Mobile Phone Service - Calls and Data for 0417 107 446., Shire Office - Internet Service for 0417 094 300., Works Supervisor Mobile Phone Service - Calls and Data for 0437 168 892., Town Maintenance Foreman Mobile Phone Service - Calls and Data for 0409 636 940.	1	771.24	
Commonwealth Mastercard					
EFT12606	22/10/2020	Work Uniform for Town Maintenance Supervisor	1		3,573.10
INV 5804	28/08/2020	Essential First Aid Australia - Snake Bite Kits for CRC, Admin and all Vehicles	1	278.25	
INV L3NHDSM	29/08/2020	Dropbox - Annual Subscription from 28/08/2020 to 28/08/2021	1	184.99	
INV INV-7702	31/08/2020	Simply Uniforms - Work Uniform for Town Maintenance Supervisor	1	708.49	

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Commonwealth Mastercard					
INV ABMT2020-03/09/2020		Cancer Council Australia - Donation, Cancer Council Australia - Donation	1	26.10	
INV TELSTRA 03/09/2020		Telstra - Pre-Paid credit for Finance Manager's work mobile phone	1	40.00	
INV 96979195 09/09/2020		Seek - Ad for Tourism & Community Development Officer	1	489.50	
INV 00316368 09/09/2020		The Australian Local Government Job Directory - Ad for Tourism & Community Development Officer	1	247.50	
INV 1463718239 12/09/2020		Apple - Monthly icloud Storage Plan for Works Manager	1	1.49	
INV 32314 15/09/2020		COUNCIL DIRECT - Advertisement for Tourism & Community Development Officer	1	220.00	
INV 32314A 15/09/2020		Council Direct - Advertisement for Tourism & Community Development Officer - Credit Card Fee	1	6.60	
INV UPGO 1125 18/09/2020		Department of Transport - Retain plates and issue new state plates for new Work Supervisor car	1	28.60	
INV UGPO 1125 21/09/2020		Department of Transport - Reissue GU31 to Works Supervisor new vehicle	1	17.30	
INV 713758 23/09/2020		DJ City - Behringer Double wireless microphone and usb set.	1	227.00	
INV 31894 24/09/2020		Smart Edge Badges - Open and closed signs for CRC and Admin building, Open and closed signs for CRC and Admin building	1	100.54	
INV 72942 25/09/2020		Aloft Perth - Accommodation for Sa Toomalatai for CRC conference Check in 22/09/2020 and check out 25/09/2020	1	498.37	
INV 72988 25/09/2020		Aloft Perth - Accommodation for Billie O'Sullivan for CRC conference Check in 22/09/2020 and check out 25/09/2020	1	498.37	
Greenfield Technical Services					
EFT12607 23/10/2020		Landor Homestead realignment- approvals process for clearing and heritage permits.	1		3,993.00
INV INV-1635 09/10/2020		Landor Homestead realignment- approvals process for clearing and heritage permits.	1	3,993.00	
Canine Control A Division Of Trephleene Pty Ltd					
EFT12608 23/10/2020		Standing order for animal control as per contract 60 months	1		2,200.00
INV 2828 11/10/2020		Standing order for animal control as per contract 60 months commencing 01/07/2020 to 30/06/2025	1	2,200.00	
Department Of Fire And Emergency Services					
EFT12609 23/10/2020		2020/2021 ESL in accordance with the Department of Fire and Emergency Services of WA Act 1998 Part 6a - Emergency Services Levy - Section 36L & 36M (ESL paid on Shire Properties).	1		1,344.00
INV 151322 02/10/2020		2020/2021 ESL in accordance with the Department of Fire and Emergency Services of WA Act 1998 Part 6a - Emergency Services Levy - Section 36L & 36M (ESL paid on Shire Properties).	1	1,344.00	
Mason Ledger					
EFT12610 23/10/2020		Prepare Contract for Sale of Land - 9 Gregory Street, Gascoyne Junction.	1		1,153.40
INV ML385 21/10/2020		Prepare Contract for Sale of Land - 9 Gregory Street, Gascoyne Junction.	1	576.70	
INV ML384 21/10/2020		Prepare Contract for Sale of Land - Lot 47 Hatch Street, Gascoyne Junction.	1	576.70	
Philip Swain					
EFT12611 23/10/2020		Contracted Environmental Health Services provided between May and October 2020.	1		5,065.00
INV 211003 05/10/2020		Contracted Environmental Health Services provided between May and October 2020.	1	5,065.00	
Westrac Pty Ltd					
EFT12612 23/10/2020		7D1158 cutting edge	1		19,567.58

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Westrac Pty Ltd					
INV SI 1513585	03/10/2020	500 hr service (17-18 Sept 2020)	1	2,743.63	
INV SI 1513584	03/10/2020	500 hr service (17-18 Sept 2020)	1	2,726.36	
INV PI 5068948	05/10/2020	372-8492 Panel AS-SPL	1	785.11	
INV PI 5076411	07/10/2020	341-6643transmision filter, 465-6506 transmision filter	1	506.72	
INV PI 5089367	12/10/2020	7D1158 cutting edge	1	12,805.76	
Greenfield Technical Services					
EFT12613	23/10/2020	Project Management Services for the DRFAWA AGRN908 flood claims.	1		38,838.25
INV INV-1634	07/10/2020	Project Management Services for the DRFAWA AGRN908 flood claims.	1	32,612.25	
INV INV-1647	13/10/2020	Project Management Services for the DRFAWA AGRN908 flood claims.	1	6,226.00	
Quadrio Earthmoving Pty Ltd					
EFT12614	23/10/2020	Supply of plant and operators for flood damage repairs as per RFT08-19/20 under flood damage claim AGRN908. Package One.	1		389,414.30
INV 00011019	15/10/2020	Supply of plant and operators for flood damage repairs as per RFT08-19/20 under flood damage claim AGRN908., Package One.	1	389,414.30	
Pivotel Satellite Pty Ltd					
EFT12615	28/10/2020	Satellite Phone Charges for the month of: September 2020	1		931.57
INV 2928554	15/10/2020	Standing order for SAT Phone services provided to Works Manager for 20/21	1	15.00	
INV 2930394	15/10/2020	Satellite Phone Charges for 0405464076 for the month of: September 2020, (SAT Phone allocated to L. Dorey), Satellite Phone Charges for 0405468077 for the month of: September 2020, (SAT Phone allocated to F. Drayton), Satellite Phone Charges for 0405468286 for the month of: September 2020, (SAT Phone allocated to I. Golding), Satellite Phone Charges for 0405468683 for the month of: September 2020, (SAT Phone allocated to D. Whitby), Satellite Phone Charges for 0405472285 for the month of: September 2020, (SAT Phone allocated to T. Fletcher), Satellite Phone Charges for 0405471973 for the month of: September 2020, (SAT Phone allocated to CEO)	1	916.57	
Telstra Corporation Ltd					
EFT12616	28/10/2020	Phone Usage for September/October 2020	1		819.25
INV K 753 706	3.09/10/2020	08 9943 0509 - Office Phone, 08 9943 0625 - EFTPOS, 08 9943 0880 - Office Phone, 08 9943 0988 - Office Phone, 08 9943 0507 - Faxline, 08 9943 0650 - Fax Stream, 0476 829 559 - CEO iPad, 08 9943 0557 - CRC - Transport Dial Up, 0458 074 228 - CRC WiFi, 08 9943 0516 - Lot 45 Gregory Street, 08 9943 0560 - Duplex North, 08 9943 0560 - CEO Home, 08 9943 0840 - Lot 21 Gregory Street, 08 9943 0972 - Lot 19 Gregory Street, 5534663360 - Small Business User Works, Pavilion Operating Costs	1	819.25	
Messages On Hold					
EFT12617	27/10/2020	Annual Messages on Hold Service provided to CRC for phone system - billing period: 26/10/2020 to 25/01/2021 Paid in quarterly instalments.	1		278.25
INV INV310414	26/10/2020	Annual Messages on Hold Service provided to Shire for phone system - billing period: 26/10/2020 to 25/01/2021, Paid in quarterly instalments., Annual Messages on Hold Service provided to CRC for phone system - billing period: 26/10/2020 to 25/01/2021, Paid in quarterly instalments.	1	278.25	

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Gregory James Watters					
EFT12618	29/10/2020	Monthly meeting fee for Councillor G. Watters for financial year 2020/2021.	1		1,669.81
INV COUNCIL C28/10/2020		Monthly meeting fee for Councillor G. Watters for 28th October 2020., Monthly Travel Allowance for Councillor G. Watters for October 2020., Monthly I.T. Allowance for Councillor G. Watters for October 2020.	1	1,669.81	
Leanne Alys McKeough					
EFT12619	29/10/2020	Monthly meeting fee for Councillor L. McKeogh for financial year 2020/2021.	1		3,046.03
INV COUNCIL C28/10/2020		Monthly meeting fee for Councillor L. McKeogh for October 2020., Monthly Travel Allowance for Councillor L. McKeogh for October 2020., Monthly I.T. Allowance for Councillor L. McKeogh for October 2020., Return Travel to Perth for WALGA AGM 1782km round trip., (distance as per google maps)	1	3,046.03	
Blanche Maree Walker					
EFT12620	29/10/2020	Monthly meeting fee for Councillor B. Walker for financial year 2020/2021.	1		1,083.67
INV COUNCIL C28/10/2020		Monthly meeting fee for Councillor B. Walker for 28th October 2020., Monthly I.T. Allowance for Councillor B. Walker for October 2020.	1	1,083.67	
Jw & Jp Caunt					
EFT12621	29/10/2020	Monthly meeting fee for Councillor J. Caunt for financial year 2020/2021.	1		1,590.70
INV COUNCIL C28/10/2020		Monthly meeting fee for Councillor J. Caunt for 28th October 2020., Monthly Travel Allowance for Councillor J. Caunt for October 2020., Monthly Deputy President's Allowance for Councillor J. Caunt for October 2020, Monthly I.T. Allowance for Councillor J. Caunt for October 2020.	1	1,590.70	
Donald Raymond Hammarquist					
EFT12622	29/10/2020	Monthly meeting fee for Councillor D. Hammarquist for financial year	1		3,591.42
INV COUNCIL C28/10/2020		Monthly meeting fee for Councillor D. Hammarquist for 28th October 2020., Monthly President's Allowance for Councillor D. Hammarquist for October 2020., Monthly I.T. Allowance for Councillor D. Hammarquist for October 2020.	1	3,591.42	
Hamish McTaggart					
EFT12623	29/10/2020	Monthly meeting fee for Councillor H. McTaggart for financial year 2020/2021.	1		1,103.47
INV COUNCIL C28/10/2020		Monthly meeting fee for Councillor H. McTaggart for 28th October 2020., Monthly Travel Allowance for Councillor H. McTaggart for October 2020., Monthly I.T. Allowance for Councillor H. McTaggart for October 2020.	1	1,103.47	
Ray Hoseason-Smith					
EFT12624	29/10/2020	Monthly meeting fee for Councillor R. Hoseason-Smith for financial year 2020/2021.	1		1,299.51
INV COUNCIL C28/10/2020		Monthly meeting fee for Councillor R. Hoseason-Smith for 28th October 2020., Monthly Travel Allowance for Councillor R. Hoseason-Smith for October 2020., Monthly I.T. Allowance for Councillor R. Hoseason-Smith for October 2020.	1	1,299.51	
Dust Up Projects					
EFT12625	30/10/2020	Standing Order cost for Freight for period 5th - 18th October	1		674.25
INV INV-1735	18/10/2020	35% Share of Standing Order cost for Works Freight., 40% Share of Standing Order cost for Parts and Repairs Freight., 10% Share of Standing Order cost for CRC Freight., 15% Share of Standing Order cost for Admin Freight.	1	674.25	
Department of Mines, Industry Regulation and Safety (Building Commission)					

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Department of Mines, Industry Regulation and Safety (Building Commission)					
EFT12626	30/10/2020	Building Services Levy for Building Licence Number 05/2020 - Lot 30, 4 Viveash Street - Shire of Upper Gascoyne Tourist Precinct. Solar Installation.	1		342.50
INV BSL 2020 0	18/09/2020	Building Services Levy for Building Licence Number 05/2020 - Lot 30, 4 Viveash Street - Shire of Upper Gascoyne Tourist Precinct. Solar Installation.	1	342.50	
Child Support Agency					
EFT12627	30/10/2020	Payroll deductions	1		369.35
INV DEDUCTIO	28/10/2020	Payroll Deduction for Nathaniel John Rogers 28/10/2020		369.35	
Gascoyne Office Equipment					
EFT12628	30/10/2020	RICOH SERVICE AGREEMENT - JULY 2020	1		4,265.76
INV INV1838	19/08/2020	Admin Office - Black and White photocopies, Admin Office - Colour photocopies, Works Office - Black and White photocopies, Works Office - Colour photocopies, CRC - Black and White photocopies, CRC - Colour photocopies	1	4,265.76	
2082 Albany Highway Pty Ltd T/A - Gascoyne Junction Pub & Tourist Park					
EFT12629	30/10/2020	Supply of beer wine and soft drink for Shiney Farewell 14/10/2020	1		893.50
INV 3607	19/10/2020	Supply of beer wine and soft drink for Shiney Farewell 14/10/2020	1	587.00	
INV 3549	22/10/2020	Morning Tea for 12 People for Council Meeting 30/09/2020 - Delivery by 9am, Lunch for 8 People for Council Meeting 30/09/2020	1	306.50	
Jolly's Tyre Service					
EFT12630	30/10/2020	SAILUN LT225/75R16 115/112S TERRAMAX A/T	1		1,349.00
INV 142315	22/10/2020	SAILUN LT225/75R16 115/112S TERRAMAX A/T, Toyo 235/75R15 110R OPAT2 TL OWL, Disposal of grader tyre	1	1,229.00	
INV 142317	22/10/2020	Puncture Repair/ truck / bus / tractor / grader	1	120.00	
Paul D Kearney - Carpenter & Joiner					
EFT12631	30/10/2020	Concrete Floor to Service Pit Form and pour 100mm thick concrete slab with fall to a sump at the south end of pit. Fix 50 x 50 mm steel angel iron to the existing concrete walls to support existing floor grates and cover grates. Price includes labor, materials and travel from Carnarvon.	1		4,470.00
INV 34	27/10/2020	Concrete Floor to Service Pit , , Form and pour 100mm thick concrete slab with fall to a sump at the south end of pit., Fix 50 x 50 mm steel angel iron to the existing concrete walls to support existing floor grates and cover grates., Price includes labor, materials and travel from Carnarvon.,	1	4,470.00	
Officeworks					
EFT12632	30/10/2020	Supplies for Halloween Sessions in CRC	1		143.83
INV 13245201	16/10/2020	Elmer's Glitter Glue 177mL Orange, ELM2022933, Little Learner Felt Sheets Assorted 20 Pack, SH508904	1	36.24	

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Officeworks					
INV 13244447	17/10/2020	Keji Scissors 5"/127mm, KES34, Studymate Safety Scissors 5"/127mm Orange, SMKPI3, Kadink Googly Eyes Black and White 125 Pack, SHKDCS14, Kadink Adhesive Googly Eyes 60 Pack, SHKDCS28, Kadink Gloo PVA Glue 120mL, SHKD0003, Kadink Chenille Stems Assorted 40 Pack, SHKDCS21, Kadink Chenille Stems Tinsel 25 Pack, SHKDCS22, Kadink Pom Poms Assorted 70 Pack, SHKDCS06, Kadink Matchsticks Coloured 1000 Pack, KDMCA6, Kadink Glitter Pom Poms Assorted 70 Pack, SHKDCS07, Kadink Foam Shapes 35g Assorted, KDOWK0088, Crayola Washable Glitter Glue 5 Pack, CR693522, Keji Jumbo Crayons 28 Pack, KEDN23, Kadink Craft Sticks Natural 180 Pack, KDCSNA3B, Kadink Construction Paper A4 Assorted 500 Pack, KDBLCP01, Keji Coloured Pencils 12 Pack, KE12PKCP	1	85.61	
INV 13314913	21/10/2020	Faber-Castell Connector Pens with Colour Wheel 80 Pack, FA11155581	1	21.98	
Roger Davies Contracting					
EFT12633	30/10/2020	double r/train side tipper hire	1		19,692.75
INV INV-0202	22/10/2020	double r/train side tipper hire	1	19,692.75	
Sunny Sign Company Pty Ltd					
EFT12634	30/10/2020	Toilet Sign - 2 versions - Male & Female - Symbolic with Text and Braille underneath	1		499.95
INV 443711	16/10/2020	Toilet Sign - 2 versions - Male & Female - Symbolic with Text and Braille underneath, 1200x300 No Dumping with Council Logo in bottom Right Corner - Cl 2 refl - UV Overlay - Alum with A strutt	1	499.95	
Them Earth Moving					
EFT12635	30/10/2020	backfill industrial waste pit and dig new pit	1		3,520.00
INV 00000576	27/08/2020	backfill industrial waste pit and dig new pit	1	3,520.00	
Shire of Upper Gascoyne Social Club					
EFT12636	30/10/2020	Payroll deductions	1		325.00
INV DEDUCTIO	28/10/2020	Payroll Deduction for Nathaniel John Rogers 28/10/2020, Payroll Deduction for Leeson Richard Dorey 28/10/2020, Payroll Deduction for Thomas George Fletcher 28/10/2020, Payroll Deduction for Jarrod Lachlan Walker 28/10/2020, Payroll Deduction for John Leslie McCleary 28/10/2020, Payroll Deduction for Dameon Dwayne Whitby 28/10/2020, Payroll Deduction for Amanda Jane Leighton 28/10/2020, Payroll Deduction for Francis Xavior Drayton 28/10/2020, Payroll Deduction for Cherie Walker 28/10/2020, Payroll Deduction for Alison Watson 28/10/2020, Payroll Deduction for Ian Douglas Golding 28/10/2020, Payroll Deduction for Mativa Saitulagi Toomalatai 28/10/2020, Payroll Deduction for Sean Wallace Walker 28/10/2020		325.00	
Greenfield Technical Services					
EFT12637	30/10/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1		21,888.26
INV INV-1657	14/10/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019.	1	21,888.26	
Greenfield Technical Services					
EFT12638	30/10/2020	Project Management Services for the DRFAWA AGRN908 flood claims.	1		50,469.10
INV INV-1648	15/10/2020	Project Management Services for the DRFAWA AGRN908 flood claims.	1	12,784.75	
INV INV-1660	16/10/2020	Project Management Services for the DRFAWA AGRN908 flood claims.	1	37,684.35	
Activ8me					

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Activ8me					
DD8831.1	19/10/2020	Standing PO for Works Supervisor	1		129.95
INV 2413786	05/10/2020	Standing PO for Works Supervisor House Internet	1	129.95	
Activ8me					
DD8831.2	16/10/2020	Standing PO for 23 Gregory Street Internet	1		69.95
INV 2409845	03/10/2020	Standing PO for Finance Manager House Internet	1	69.95	
SUPER DIRECTIONS FUND					
DD8844.1	14/10/2020	Superannuation contributions	1		238.26
INV SUPER	14/10/2020	Super. for Nathaniel John Rogers 0819620 14/10/2020	1	238.26	
Wa Super					
DD8844.2	14/10/2020	Superannuation contributions	1		5,582.06
INV DEDUCTIO	14/10/2020	Payroll Deduction for Leeson Richard Dorey 14/10/2020, Payroll Deduction for Jarrod Lachlan Walker 14/10/2020, Payroll Deduction for Dameon Dwayne Whitby 14/10/2020, Payroll Deduction for Ian Douglas Golding 14/10/2020	1	885.88	
INV DEDUCTIO	14/10/2020	Payroll Deduction for Thomas George Fletcher 14/10/2020	1	300.00	
INV DEDUCTIO	14/10/2020	Payroll Deduction for John Leslie McCleary 14/10/2020	1	149.88	
INV SUPER	14/10/2020	Super. for Leeson Richard Dorey 021481 14/10/2020, Super. for Leeson Richard Dorey 021481 14/10/2020, Super. for Thomas George Fletcher 025999 14/10/2020, Super. for Thomas George Fletcher 025999 14/10/2020, Super. for Jarrod Lachlan Walker 263069 14/10/2020, Super. for Jarrod Lachlan Walker 263069 14/10/2020, Super. for John Leslie McCleary 239825 14/10/2020, Super. for John Leslie McCleary 239825 14/10/2020, Super. for Dameon Dwayne Whitby 221749 14/10/2020, Super. for Dameon Dwayne Whitby 221749 14/10/2020, Super. for Francis Xavier Drayton 10027178 14/10/2020, Super. for Mativa Saitulagi Toomalatai 014298 14/10/2020	1	4,246.30	
CBH Sunsuper					
DD8844.3	14/10/2020	Superannuation contributions	1		526.87
INV DEDUCTIO	14/10/2020	Payroll Deduction for Cherie Walker 14/10/2020	1	181.68	
INV SUPER	14/10/2020	Super. for Cherie Walker 902432443 14/10/2020	1	345.19	
MLC Masterkey Super					
DD8844.4	14/10/2020	Superannuation contributions	1		712.49
INV DEDUCTIO	14/10/2020	Payroll Deduction for Sean Wallace Walker 14/10/2020	1	182.69	
INV SUPER	14/10/2020	Super. for Sean Wallace Walker 004901151 14/10/2020, Super. for Sean Wallace Walker 004901151 14/10/2020	1	529.80	
ANZ SMART CHOICE SUPER					
DD8844.5	14/10/2020	Superannuation contributions	1		367.77
INV DEDUCTIO	14/10/2020	Payroll Deduction for Billie O'Sullivan 14/10/2020	1	94.30	
INV SUPER	14/10/2020	Super. for Billie O'Sullivan 016610240380065 14/10/2020, Super. for Billie O'Sullivan 016610240380065 14/10/2020	1	273.47	
My North Super					

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Time: 10:30:18AM

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
My North Super					
DD8844.6	14/10/2020	Superannuation contributions	1		391.98
INV SUPER	14/10/2020	Super. for Amanda Jane Leighton 14679526 14/10/2020	1	391.98	
SUNSUPER					
DD8844.7	14/10/2020	Superannuation contributions	1		181.68
INV SUPER	14/10/2020	Super. for Cherie Walker 902432443 14/10/2020	1	181.68	
Australian Super					
DD8844.8	14/10/2020	Superannuation contributions	1		201.78
INV SUPER	14/10/2020	Super. for Alison Watson 702403355 14/10/2020	1	201.78	
AMP Flexible Super					
DD8844.9	14/10/2020	Superannuation contributions	1		566.23
INV SUPER	14/10/2020	Super. for Ian Douglas Golding 953593995 14/10/2020, Super. for Ian Douglas Golding 953593995 14/10/2020	1	566.23	
Activ8me					
DD8845.1	14/10/2020	Standing PO for Office Internet	1		129.95
INV 2429219	13/10/2020	Standing PO for Office Internet	1	129.95	
Activ8me					
DD8845.2	09/10/2020	Standing PO for Lot 17 Gregory House Internet	1		154.95
INV 2419643	08/10/2020	Standing PO for CEO House Internet	1	154.95	
Department of Transport (AGENT CHARGES)					
DD8859.1	08/10/2020	2020 2021 Standing Order for Department of Transport Collections processed at the CRC.	1		28.60
INV 17731	07/10/2020	2020 2021 Standing Order for Department of Transport Collections processed at the CRC., DoT transactions processed for the period: 7/10/2020	1	28.60	
Department of Transport (AGENT CHARGES)					
DD8859.2	13/10/2020	2020 2021 Standing Order for Department of Transport Collections processed at the CRC.	1		34.60
INV 17753	09/10/2020	2020 2021 Standing Order for Department of Transport Collections processed at the CRC., DoT transactions processed for the period: 09/10/2020	1	34.60	
Department of Transport (AGENT CHARGES)					
DD8859.3	15/10/2020	2020 2021 Standing Order for Department of Transport Collections processed at the CRC.	1		549.55
INV 17762/1776	13/10/2020	2020 2021 Standing Order for Department of Transport Collections processed at the CRC., DoT transactions processed for the period: 13/10/2020	1	549.55	
Woolworths Limited					
DD8861.1	15/10/2020	Supplies for Admin Building GST	1		149.95
INV 73435627	21/09/2020	Supplies for Admin Building GST, Supplies for Admin Building GST FREE, Supplies for CRC Building GST, Supplies for CRC Building GST FREE	1	149.95	
Department of Transport (AGENT CHARGES)					
DD8869.1	26/10/2020	2020 2021 Standing Order for Department of Transport Collections processed at the CRC.	1		28.50

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Department of Transport (AGENT CHARGES)					
INV 17802	22/10/2020	2020 2021 Standing Order for Department of Transport Collections processed at the CRC., DoT transactions processed for the period: 22/10/2020	1	28.50	
SUPER DIRECTIONS FUND					
DD8873.1	28/10/2020	Superannuation contributions	1		257.15
INV SUPER	28/10/2020	Super. for Nathaniel John Rogers 967644975 28/10/2020	1	257.15	
ANZ SMART CHOICE SUPER					
DD8873.2	28/10/2020	Payroll deductions	1		367.77
INV SUPER	28/10/2020	Super. for Billie O'Sullivan 016610240380065 28/10/2020, Super. for Billie O'Sullivan 016610240380065 28/10/2020	1	273.47	
INV DEDUCTIO	28/10/2020	Payroll Deduction for Billie O'Sullivan 28/10/2020	1	94.30	
Wa Super					
DD8873.3	28/10/2020	Superannuation contributions	1		5,416.90
INV DEDUCTIO	28/10/2020	Payroll Deduction for Leeson Richard Dorey 28/10/2020, Payroll Deduction for Jarrod Lachlan Walker 28/10/2020, Payroll Deduction for Dameon Dwayne Whitby 28/10/2020, Payroll Deduction for Ian Douglas Golding 28/10/2020	1	841.66	
INV DEDUCTIO	28/10/2020	Payroll Deduction for Thomas George Fletcher 28/10/2020	1	300.00	
INV DEDUCTIO	28/10/2020	Payroll Deduction for John Leslie McCleary 28/10/2020	1	149.88	
INV SUPER	28/10/2020	Super. for Leeson Richard Dorey 021481 28/10/2020, Super. for Leeson Richard Dorey 021481 28/10/2020, Super. for Thomas George Fletcher 025999 28/10/2020, Super. for Thomas George Fletcher 025999 28/10/2020, Super. for Jarrod Lachlan Walker 263069 28/10/2020, Super. for Jarrod Lachlan Walker 263069 28/10/2020, Super. for John Leslie McCleary 239825 28/10/2020, Super. for John Leslie McCleary 239825 28/10/2020, Super. for Dameon Dwayne Whitby 221749 28/10/2020, Super. for Dameon Dwayne Whitby 221749 28/10/2020, Super. for Francis Xavier Drayton 10027178 28/10/2020, Super. for Mativa Saitulagi Toomalatai 014298 28/10/2020	1	4,125.36	
CBH Sunsuper					
DD8873.4	28/10/2020	Superannuation contributions	1		439.99
INV DEDUCTIO	28/10/2020	Payroll Deduction for Cherie Walker 28/10/2020	1	151.72	
INV SUPER	28/10/2020	Super. for Cherie Walker 902432443 28/10/2020	1	288.27	
MLC Masterkey Super					
DD8873.5	28/10/2020	Superannuation contributions	1		870.40
INV DEDUCTIO	28/10/2020	Payroll Deduction for Sean Wallace Walker 28/10/2020	1	223.18	
INV SUPER	28/10/2020	Super. for Sean Wallace Walker 004901151 28/10/2020, Super. for Sean Wallace Walker 004901151 28/10/2020	1	647.22	
My North Super					
DD8873.6	28/10/2020	Superannuation contributions	1		341.63
INV SUPER	28/10/2020	Super. for Amanda Jane Leighton 14679526 28/10/2020	1	341.63	
Grow Wrap Super Service					

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SHIRE OF UPPER GASCOYNE
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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Grow Wrap Super Service					
DD8873.7	28/10/2020	Superannuation contributions	1		476.52
INV SUPER	28/10/2020	Super. for Terrence Gordon McKie 802394481 28/10/2020	1	476.52	
SUNSUPER					
DD8873.8	28/10/2020	Superannuation contributions	1		151.72
INV SUPER	28/10/2020	Super. for Cherie Walker 902432443 28/10/2020	1	151.72	
Australian Super					
DD8873.9	28/10/2020	Superannuation contributions	1		97.41
INV SUPER	28/10/2020	Super. for Alison Watson 702403355 28/10/2020	1	97.41	
Department of Transport (AGENT CHARGES)					
DD8880.1	29/10/2020	2020 2021 Standing Order for Department of Transport Collections processed at the CRC.	1		74.50
INV 17827	27/10/2020	2020 2021 Standing Order for Department of Transport Collections processed at the CRC., DoT transactions processed for the period: 27/10/2020	1	74.50	
AMP Flexible Super					
DD8873.10	28/10/2020	Superannuation contributions	1		566.23
INV SUPER	28/10/2020	Super. for Ian Douglas Golding 953593995 28/10/2020, Super. for Ian Douglas Golding 953593995 28/10/2020	1	566.23	

TOTAL INVOICES BY PAYMENT TYPE

Direct Debit / BPAY	19,105.34
EFT	2,200,817.54

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	2,219,922.88
TOTAL		2,219,922.88
TOTAL CREDIT NOTES		0.00
TOTAL PAYMENTS LESS CREDIT NOTES		2,219,922.88

APPENDIX 2

(Monthly Financial Report for October 2020)



Shire of Upper Gascoyne

Lot 4 Scott Street

Gascoyne Junction WA 6705

T +61 (0) 8 9943 0988

www.uppergascoyne.wa.gov.au

SHIRE OF UPPER GASCOYNE

MONTHLY FINANCIAL REPORT

For the Period Ending 31 October 2020

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

RSM Australia Pty Ltd

Level 1, 12 Bayly Street Geraldton WA 6530

PO Box 61 Geraldton WA 6531

T +61 (0) 8 9920 7400

F +61 (0) 8 9920 7450

www.rsm.com.au

Compilation Report

To the Council

Shire of Upper Gascoyne

Scope

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

The responsibility of the Shire

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

Our responsibility

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Upper Gascoyne, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Upper Gascoyne and the purpose identified above. We do not accept responsibility to any other person for the content of the report.



Signed at GERALDTON

Date 18th November 2020

RSM Australia Pty Ltd
Chartered Accountants

THE POWER OF BEING UNDERSTOOD
AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 October 2020
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SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 October 2020
EXECUTIVE SUMMARY

Statement of Financial Activity

Statements are presented on page 8 showing a surplus as at 31 October 2020 of \$2,503,664

Significant Revenue and Expenditure

	Collected / Completed %	Annual Budget \$	YTD Budget \$	YTD Actual \$
Significant Projects				
Staff Housing	0%	450,000	-	-
HVSPP	0%	5,657,368	1,885,792	4,980
Ullawarra Construction	25%	654,057	218,020	163,025
Tourist Stop	3%	2,585,000	861,664	81,701
	3%	9,346,425	2,965,476	249,706
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	24%	2,052,287	495,948	488,149
Non-operating Grants, Subsidies and Contributions	20%	8,106,802	650,811	1,649,581
	21%	10,159,089	1,146,759	2,137,730
Rates Levied	96%	457,919	458,451	438,540

% - Compares current YTD actuals to the Annual Budget

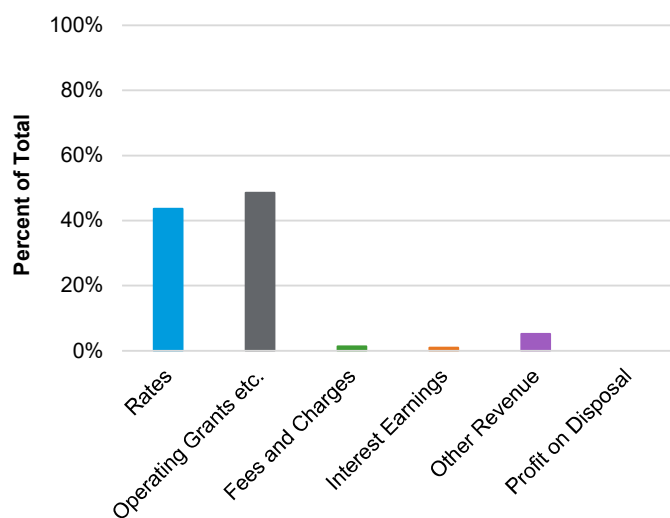
Financial Position

Account	Difference to Prior Year %	Current Year 31 Oct 20 \$	Prior Year 31 Oct 19 \$
Adjusted Net Current Assets	216%	2,503,664	1,160,590
Cash and Equivalent - Unrestricted	234%	4,264,810	1,821,803
Cash and Equivalent - Restricted	258%	3,951,781	1,528,981
Receivables - Rates	199%	235,555	118,614
Receivables - Other	79%	93,921	119,528
Payables	592%	5,873,549	992,118

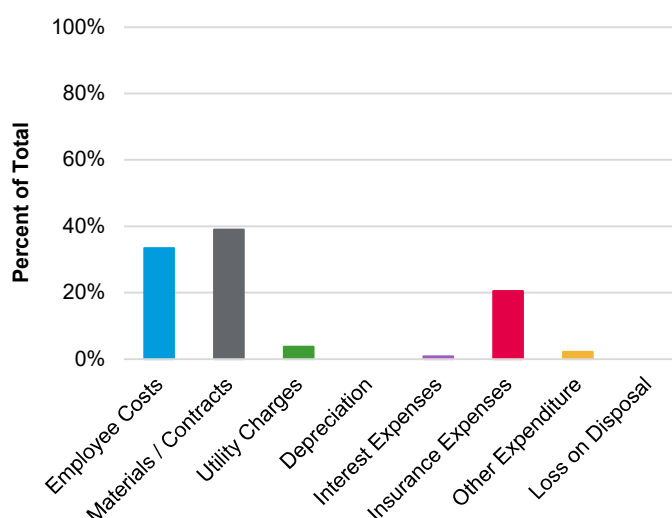
% - Compares current YTD actuals to prior year actuals

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 October 2020
SUMMARY GRAPHS - OPERATING

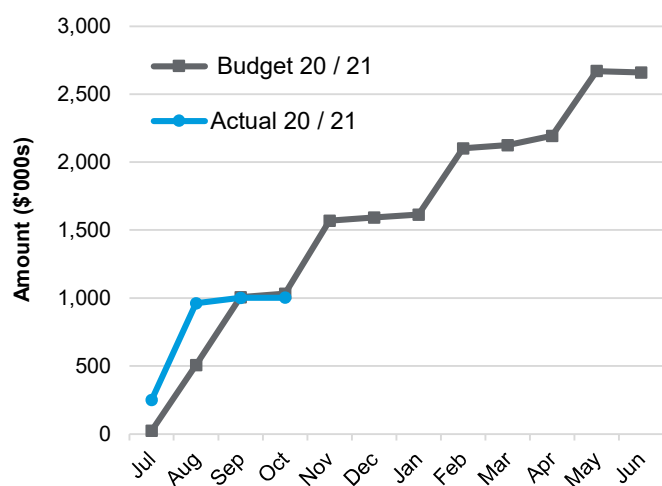
Operating Income (exc. Flood Damage)



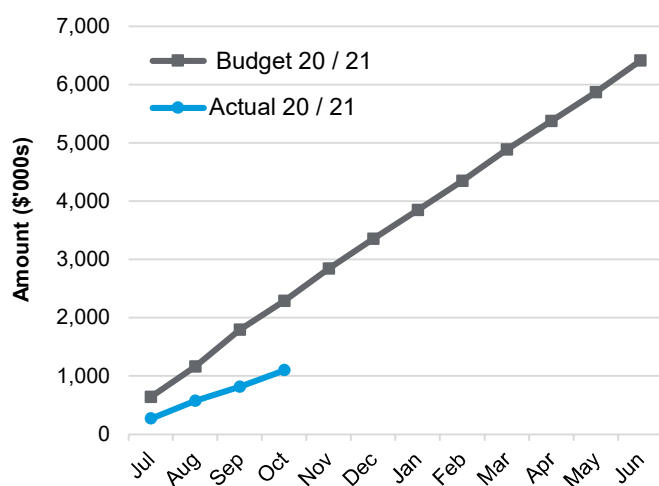
Operating Expenditure (exc. Flood Damage)



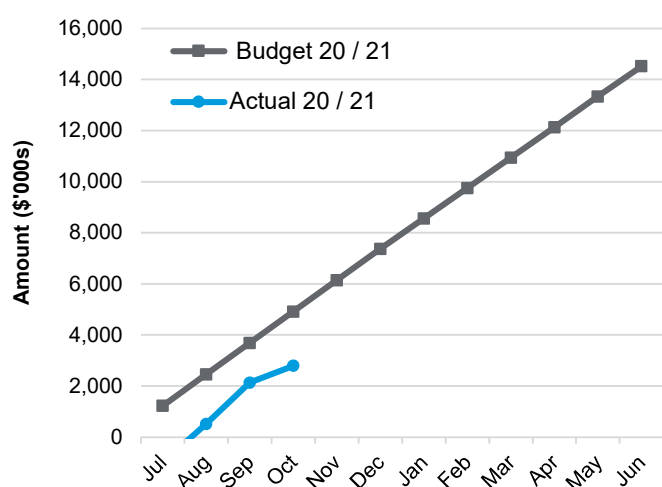
Operating Revenues (exc. Flood Damage)



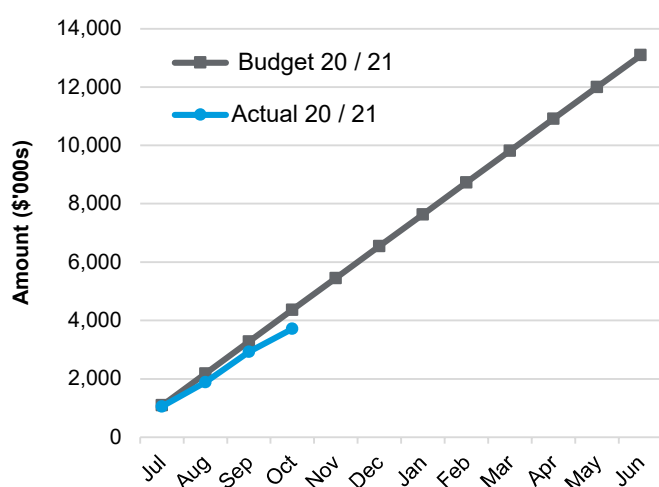
Operating Expenses (exc. Flood Damage)



Flood Damage Revenue

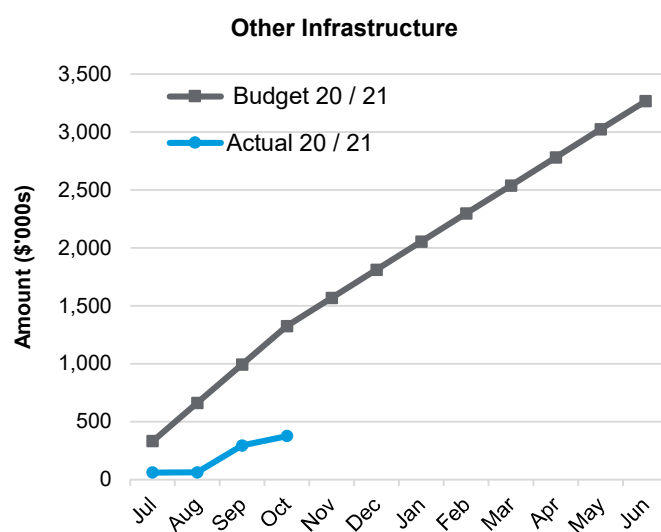
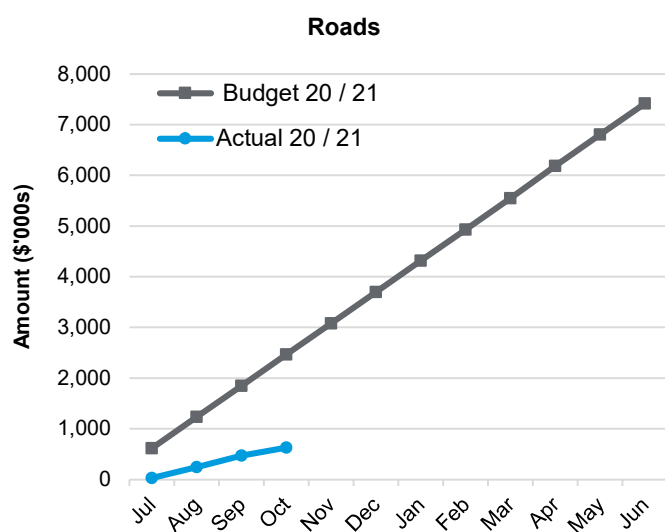
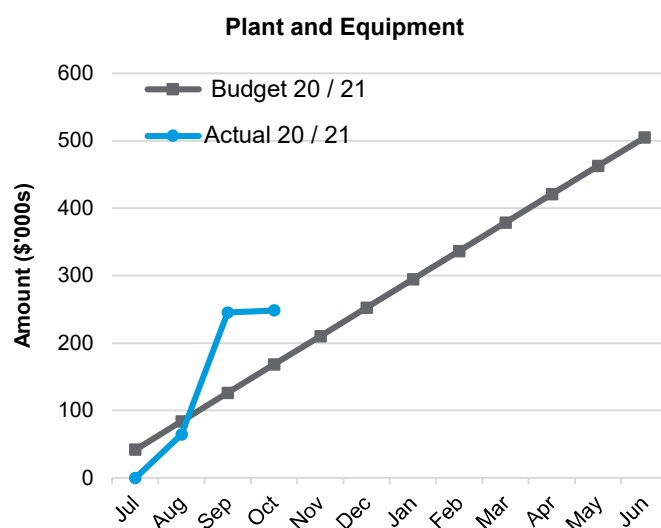
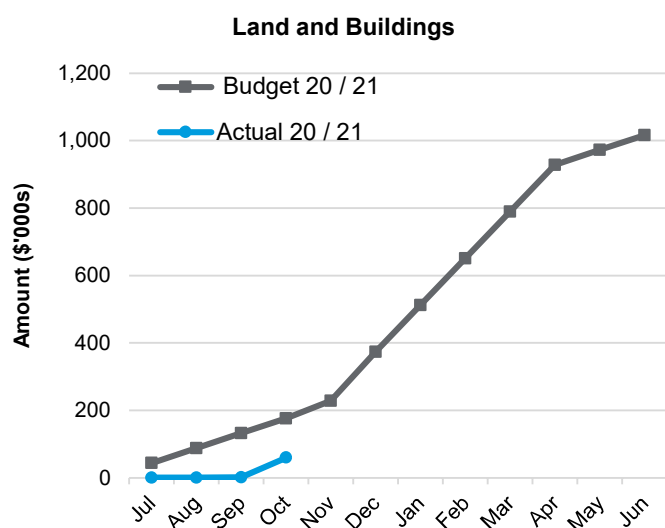
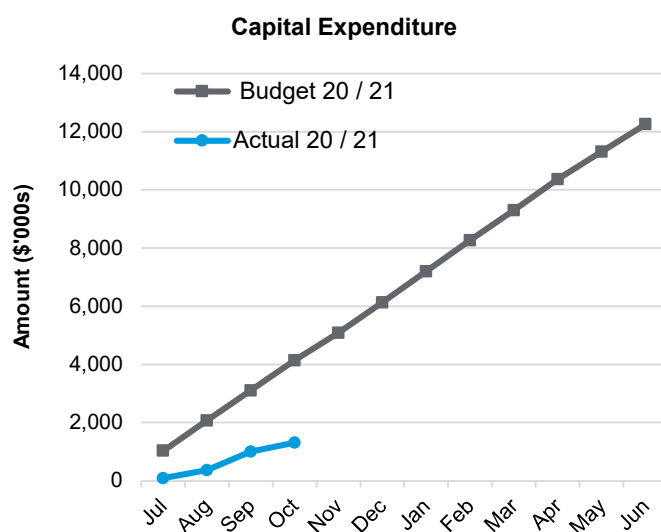
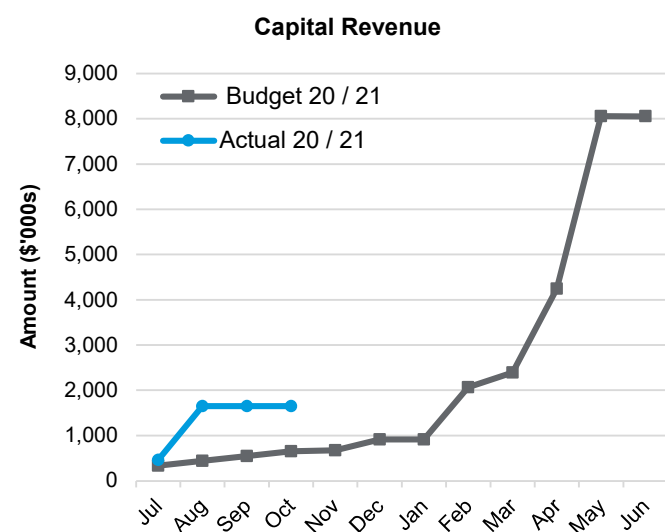


Flood Damage Expenses



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 October 2020
SUMMARY GRAPHS - CAPITAL



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020
NATURE OR TYPE

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Revenue						
Rates	10	457,919	458,451	438,540	(19,911)	(4%)
Grants, Subsidies and Contributions	12(a)	2,052,287	495,948	488,149	(7,799)	(2%)
Fees and Charges		37,297	19,783	14,114	(5,669)	(29%)
Interest Earnings		27,420	9,472	10,394	922	10%
Other Revenue		83,636	50,310	52,710	2,400	5%
		2,658,559	1,033,964	1,003,907		
Expenses						
Employee Costs		(1,140,718)	(378,174)	(366,961)	11,213	3%
Materials and Contracts		(1,542,555)	(520,020)	(428,356)	91,664	18%
Utility Charges		(154,081)	(50,447)	(42,058)	8,389	17%
Depreciation on Non-current Assets		(3,285,511)	(1,095,168)	-	1,095,168	100%
Interest Expenses		(49,168)	(15,505)	(9,678)	5,827	38%
Insurance Expenses		(237,697)	(220,411)	(225,948)	(5,537)	(3%)
Other Expenditure		(66,429)	(29,861)	(24,232)	5,629	19%
		(6,476,159)	(2,309,586)	(1,097,233)		
Other Income and Expenses						
Grants, Subsidies and Contributions	12(b)	8,106,802	650,811	1,649,581	998,770	153%
Profit on Disposal of Assets	8	-	-	-	-	
(Loss) on Disposal of Assets	8	(10,806)	-	-	-	
		8,095,996	650,811	1,649,581		
Flood Damage						
Reimbursements	12(c)	14,528,281	4,913,904	2,798,538	(2,115,366)	(43%)
Employee Costs		(38,700)	(12,900)	-	12,900	100%
Materials and Contracts		(13,053,294)	(4,351,100)	(3,720,465)	630,635	14%
		1,436,287	549,904	(921,926)		
Net Result		5,714,683	(74,907)	634,329		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020
REPORTING PROGRAM

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Revenue						
Governance		20,000	6,668	14,710	8,042	121%
General Purpose Funding		1,859,917	811,986	798,067	(13,919)	(2%)
Law, Order and Public Safety		17,156	11,249	11,096	(153)	(1%)
Health		1,000	332	-	(332)	(100%)
Education and Welfare		132,600	15,126	25,388	10,262	68%
Community Amenities		4,400	4,400	4,200	(200)	(5%)
Recreation and Culture		16,100	4,318	1,893	(2,425)	(56%)
Transport		502,000	125,751	115,956	(9,795)	(8%)
Economic Services		40,136	32,216	15,087	(17,129)	(53%)
Other Property and Services		65,250	21,918	17,510	(4,408)	(20%)
		2,658,559	1,033,964	1,003,907		
Expenses						
Governance		(468,249)	(200,309)	(136,425)	63,884	32%
General Purpose Funding		(161,131)	(53,350)	(52,997)	353	1%
Law, Order and Public Safety		(237,562)	(73,073)	(65,060)	8,013	11%
Health		(26,330)	(8,756)	(8,594)	162	2%
Education and Welfare		(291,126)	(100,265)	(76,157)	24,108	24%
Housing		(372,633)	(135,885)	(102,382)	33,503	25%
Community Amenities		(173,807)	(56,141)	(55,932)	209	0%
Recreation and Culture		(292,175)	(102,007)	(76,890)	25,117	25%
Transport		(3,962,987)	(1,355,986)	(462,137)	893,849	66%
Economic Services		(490,159)	(169,453)	(75,735)	93,718	55%
Other Property and Services		-	(54,361)	15,077	69,438	128%
		(6,476,159)	(2,309,586)	(1,097,233)		
Other Income and Expenses						
Grants, Subsidies and Contributions	12(b)	8,106,802	650,811	1,649,581	998,770	153%
Profit on Disposal of Assets	8	-	-	-	-	
(Loss) on Disposal of Assets	8	(10,806)	-	-	-	
		8,095,996	650,811	1,649,581		
Flood Damage - Transport						
Reimbursements	12(c)	14,528,281	4,913,904	2,798,538	(2,115,366)	43%
Employee Costs		(38,700)	(12,900)	-	12,900	100%
Materials and Contracts		(13,053,294)	(4,351,100)	(3,720,465)	630,635	14%
		1,436,287	549,904	(921,926)		
Net Result		5,714,683	(74,907)	634,329		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
RATE SETTING STATEMENT
For the Period Ending 31 October 2020

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Opening Funding Surplus / (Deficit)	3	3,291,207	3,291,207	3,222,247		
Revenue from Operating Activities						
Governance		20,000	6,668	14,710	8,042	121%
General Purpose Funding		1,401,998	353,535	359,527	5,992	2%
Law, Order and Public Safety		17,156	11,249	11,096	(153)	(1%)
Health		1,000	332	-	(332)	(100%)
Education and Welfare		132,600	15,126	25,388	10,262	68%
Community Amenities		4,400	4,400	4,200	(200)	(5%)
Recreation and Culture		16,100	4,318	1,893	(2,425)	(56%)
Transport		15,030,281	5,039,655	2,914,495	(2,125,160)	(42%)
Economic Services		40,136	32,216	15,087	(17,129)	(53%)
Other Property and Services		65,250	21,918	17,510	(4,408)	(20%)
		16,728,921	5,489,417	3,363,906		
Expenditure from Operating Activities						
Governance		(468,249)	(200,309)	(136,425)	63,884	32%
General Purpose Funding		(161,131)	(53,350)	(52,997)	353	1%
Law, Order and Public Safety		(237,562)	(73,073)	(65,060)	8,013	11%
Health		(26,330)	(8,756)	(8,594)	162	2%
Education and Welfare		(291,126)	(100,265)	(76,157)	24,108	24%
Housing		(372,633)	(135,885)	(102,382)	33,503	25%
Community Amenities		(173,807)	(56,141)	(55,932)	209	0%
Recreation and Culture		(292,175)	(102,007)	(76,890)	25,117	25%
Transport		(17,065,787)	(5,719,986)	(4,182,602)	1,537,384	27%
Economic Services		(490,159)	(169,453)	(75,735)	93,718	55%
Other Property and Services		-	(54,361)	15,077	69,438	128%
		(19,578,959)	(6,673,586)	(4,817,698)		
Excluded Non-cash Operating Activities						
Depreciation and Amortisation		3,285,511	1,095,168	-		
(Profit) / Loss on Asset Disposal		10,806	-	-		
Employee Provision Reserve		30,948	80	80		
Net Amount from Operating Activities		477,227	(88,921)	(1,453,712)		
Investing Activities						
Grants, Subsidies and Contributions	12(b)	8,106,802	650,811	1,649,581	998,770	153%
Proceeds from Disposal of Assets	8	30,000	-	-	-	
Land and Buildings	9(a)	(941,580)	(145,831)	(60,262)	85,569	59%
Plant and Equipment	9(b)	(505,000)	(168,333)	(248,501)	(80,168)	(48%)
Furniture and Equipment	9(c)	-	-	-	-	
Infrastructure Assets - Roads	9(d)	(7,046,026)	(2,340,576)	(629,127)	1,711,449	73%
Infrastructure Assets - Other	9(e)	(3,787,246)	(1,499,472)	(375,913)	1,123,559	75%

Net Amount from Investing Activities		(4,143,050)	(3,503,401)	335,778	
Financing Activities					
Proceeds from New Debentures	11	450,000	-	-	-
Repayment of Debentures	11	(97,380)	-	(37,968)	(37,968)
Transfer from Reserves	7	150,700	-	-	-
Transfer to Reserves	7	(586,623)	-	(1,222)	(1,222)
Net Amount from Financing Activities		(83,303)	-	(39,190)	
Surplus / (Deficit) before Rates					
Total Amount raised from Rates		457,919	458,451	438,540	(19,911)
Closing Surplus / (Deficit)		-	157,336	2,503,664	4%

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF CAPITAL ACQUISITIONS AND FUNDING
For the Period Ending 31 October 2020
CAPITAL ACQUISITIONS AND FUNDING

Asset Group	Note	Annual Budget \$	YTD Actual Total \$	Var \$
Land and Buildings	9(a)	941,580	60,262	(881,318)
Plant and Equipment	9(b)	505,000	248,501	(256,499)
Furniture and Equipment	9(c)	-	-	-
Infrastructure Assets - Roads	9(d)	7,046,026	629,127	(6,416,899)
Infrastructure Assets - Other	9(e)	3,787,246	375,913	(3,411,333)
Total Capital Expenditure		<u>12,279,852</u>	<u>1,313,803</u>	(10,966,049)
Capital Acquisitions Funded by:				
Capital Grants and Contributions		8,106,802	1,313,803	(6,792,999)
Borrowings		450,000	-	(450,000)
Other (Disposals and C/Fwd)		30,000	-	(30,000)
Council Contribution - Reserves		-	-	-
Council Contribution - Operations		3,693,050	-	(3,693,050)
Total Capital Acquisitions Funding		<u>12,279,852</u>	<u>1,313,803</u>	

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

1. SIGNIFICANT ACCOUNTING POLICIES

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

The material variance adopted by the Shire of Upper Gascoyne for the 2020/21 year is \$25,000 or 10%, whichever is greater. Items considered to be of material variance are disclosed in Note 2.

The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation. The preparation also requires management to make judgements, estimates and assumptions which effect the application of policies and the reported amounts in the statements and notes. These estimated figures are based on historical experience or other factors believed to be reasonable under the circumstances. Therefore, the actual results may differ from these reported amounts.

Actual and Budget comparatives are presented in year to date format unless otherwise stated. The Adopted Budget is used in the report until superseded by the Budget Review.

Preparation

Prepared by: Aleshia Dynan
Reviewed by: Travis Bate
Date prepared: 18 Nov 20

(a) Basis of Preparation

The following financial statements are special purpose financial statements that have been prepared in accordance with the Australian Accounting Standards, Authoritative Interpretations, the *Local Government Act 1995*, and regulations, within the context in which they relate to local governments and not-for-profit entities.

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

With the exception of the cash flow statement and rate setting information, the following report has been prepared on an accrual basis with balances measured at historical cost unless subject to fair value adjustments. Items subject to fair value adjustments include certain non-current assets, financial assets, and financial liabilities. Items such as assets, liabilities, equity, income and expenses have been recognized in accordance with the definitions and recognition criteria set out in the Framework for the Preparation and Presentation of Financial Statements.

These financial statements comply with, and supersede, the Australian Accounting Standards with the *Local Government (Financial Management) Regulations 1996* where applicable. Further information is provided in Note 1(j).

The functional and presentation currency of the report is Australian dollars.

(b) The Local Government Reporting Entity

The Australian Accounting Standards define local government as a reporting entity which can be a single entity or a group comprising a parent and all its subsidiaries. All funds controlled by the Shire in order to provide its services have formed part of the following report. Transactions and balances related to these controlled funds, such as transfers to and from reserves, were eliminated during the preparation of the report.

Funds held in Trust, which are controlled but not owned by the Shire, do not form part of the financial statements. Further information on the Shire funds in Trust are provided in Note 5.

(c) Rounding of Amounts

The Shire is an entity to which the *Local Government (Financial Management) Regulations 1996* applies and, accordingly amounts in the financial report have been rounded to the dollar except for amounts shown as a rate in the dollar. Where total assets exceed \$10,000,000 in the prior audited annual financial report, the amounts may be rounded to the nearest \$1,000.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Rates, Grants, Donations and Other Contributions

Revenue from rates, grants, donations and other contributions are recognised when; the Shire gains control over the related assets, the assets can be measured reliably, it is probable that economic benefits associated with the transaction will flow to Shire, and specific criteria relating to the type of revenue, as noted below, have been satisfied.

Conditional Grants, Subsidies and Contributions

Revenue subject to conditions or obligations are recognised as above unless the conditions or obligations were not fully performed as at the reporting date. Revenue held at reporting date by the Shire, and are subject to discharging the required conditions or obligations, are recognised as liabilities.

Rate Revenue

The Shire gains control over rate revenue at the earlier of the rating period or the receipt of rates.

(e) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST where applicable.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents normally include cash on hand, bonds and deposits, overdrafts, excess rates, unspent grant funds, on call deposits, and term deposits with maturities equal to or less than three months. Cash and cash equivalents are typically characterised as highly liquid investments with little risk of experiencing material changes in value. Further information is provided in Note 1(g)(ii).

(g) Financial Instruments

Initial Recognition and Measurement

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial Assets

Financial assets are divided into the following categories which are described in further detail below:

- (i) Loans and Receivables;
- (ii) Financial Assets at Fair Value Through Profit or Loss;
- (iii) Available-for-sale Financial Assets; and
- (iv) Held-to-maturity Investments.

Financial assets are assigned to the different categories on initial recognition, depending on the characteristics of the instrument and its purpose. A financial instrument's category is relevant to the way it is measured and whether any resulting income and expenses are recognised in profit or loss or in other comprehensive income.

All income and expenses relating to financial assets are recognised in the statement of comprehensive income under the heading 'Comprehensive Income / Expense'.

(i) Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through the provision of goods and services to customers but also incorporate other types of contractual monetary assets.

After initial recognition these are measured at amortised cost using the effective interest method, less provision for impairment. Any change in their value is recognised in the statement of comprehensive income.

In some circumstances, the Shire renegotiates repayment terms with customers which may lead to changes in the timing of the payments, the Shire does not necessarily consider the balance to be impaired, however assessment is made on a case-by-case basis.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Financial Instruments (Continued)

(ii) Financial Assets at Fair Value Through Profit or Loss (FVTPL)

Financial assets at fair value through profit or loss include financial assets:

- acquired principally for the purpose of selling in the near future;
- designated by the entity to be carried at fair value through profit or loss upon initial recognition; or
- which are derivatives not qualifying for hedge accounting.

Term deposits with maturities greater than three months from initial recognition are classified as FVTPL instruments.

(iii) Available-for-sale Financial Assets

Available-for-sale financial assets are non-derivative financial assets that do not qualify for inclusion in any of the other categories of financial assets or which have been designated in this category.

(iv) Held-to-maturity Investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturity. Investments are classified as held-to-maturity if it is the intention of the Shire's management to hold them until maturity.

Held-to-maturity investments are subsequently measured at amortised cost using the effective interest method, with revenue recognised on an effective yield basis. In addition, if there is objective evidence that the investment has been impaired, the financial asset is measured at the present value of estimated cash flows. Any changes to the carrying amount of the investment are recognised in the statement of comprehensive income.

Financial Liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities depending on the purpose for which the liability was acquired.

The Shire's financial liabilities include borrowings, trade and other payables (including finance lease liabilities), which are measured at amortised cost using the effective interest rate method. Further information is provided in Note 1(k).

Impairment of Financial Assets

At the end of the annual reporting period the Shire assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired.

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial assets original effective interest rate.

Impairment of loans and receivables are reduced through the use of an allowance account, all other impairment losses on financial assets at amortised cost are taken directly to the asset. Subsequent recoveries of amounts previously written off are credited against other expenses in the statement of comprehensive income. Further information is provided in Note 1(n).

De-recognition of Financial Instruments

Financial assets are de-recognised when the Shire no longer holds the rights to receive cash flows from the asset, or no longer has any significant involvement in the risks and benefits associated with it.

Financial liabilities are de-recognised when the related obligations are discharged, expired, or cancelled. Any difference between the carrying value of the liability and the consideration paid, including non-cash amounts, is recognised in the

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs related to completion and its sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets

Initial recognition of an asset is recognised at cost where the fair value of the asset, at the date of acquisition, is equal to or greater than \$5,000.

Subsequent Measurement

All asset classes are measured using the revaluation model. All asset classes are revalued at least every three years and no more than five years.

Impairment of Non-financial Assets

At the end of each annual reporting period the Shire determines whether there is an evidence of an impairment indicator for non-financial assets.

Where an indicator exists the recoverable amount of the asset is estimated. Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in the statement of comprehensive income.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.

(j) Depreciation of Non-current Assets

Fixed assets, excluding freehold land, are depreciated on a straight-line basis over the asset's useful life to Shire, commencing when the asset is ready for use. The estimated useful lives used for each class of depreciable asset are shown below in years:

Asset	Years
Buildings	10 to 50 years
Furniture and equipment	1 to 20 years
Plant and equipment	1 to 25 years
Other infrastructure	5 to 50 years
Sealed roads and streets	
formation	not depreciated
pavement	20 years
seal	20 years
bituminous seals	20 years
asphalt surfaces	25 years
Unsealed pavement	15 years
Gravel Roads	
formation	not depreciated
pavement	20 years
gravel sheet	12 years
Formed subgrade	not depreciated
Unformed subgrade	not depreciated
Killili Bridge	100 years
Footpaths - slab	40 years
Drainage	40 years

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

Land Under Local Government Control

Regulation 16 in the *Local Government (Financial Management) Regulations 1996* prohibit certain assets to be included in the financial report of a local government and require other assets to be included. The regulation therefore supersedes the reporting requirements of AASB 1051 *Land Under Roads* (p.15) and AASB 116 *Property, Plant and Equipment* (p.7)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets (Continued)

Land Under Local Government Control (Continued)

Asset not to be included in the financial report include Crown Land managed by the Shire which is a public thoroughfare, and Crown land or land owned by another person which is managed or controlled by the Shire, except if it is a golf course, showground, racecourse, or any other sporting or recreational facility of State or regional significance. Therefore assets, such as land under roads, purchased after 01 July 2008 do not form part of the financial statements.

Assets required to be included under Regulation 16 include a structure or any other improvement on the land referred to above, and an easement granted to the Shire over any land.

(k) Trade and Other Payables

Trade and other payables are unpaid current liabilities owed for goods and services provided to the Council prior to the end of the financial year. The amounts are unsecured and are normally paid within 30 days of recognition.

(l) Employee Benefits

Provision is made for the Shire's liability for employee benefits arising from services rendered by employees to the end of the annual reporting period. Employee benefits that are expected to be wholly settled within one year are measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on 10 year Australia Government Bonds. Changes in the measurement of the liability are recognised in the statement of comprehensive income.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. Subsequent measurement is at amortised cost using the effective interest method. The annual government guarantee fee is expensed in the year incurred.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset are capitalised as part of the cost of that asset. All other borrowing costs are recognised as an expense in the period in which they are incurred.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-current Classification

The report classifies current and non-current balances as defined by the *Local Government (Financial Management) Regulations 1996*, AASB 101 *Presentation of Financial Statements*, or by another applicable regulation or interpretation.

(p) Nature or Type Classifications

Rates

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications (Continued)

Non-operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas, water and communication expenses. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposal

Loss on the disposal of fixed assets.

Depreciation on Non-current Assets

Depreciation expense raised on all classes of assets.

Interest Expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Program Classifications (Function / Activity)

Council operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and rate payers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue. Costs incurred in obtaining general purpose funding (rates and general purpose grants), including costs of property valuations and rates assessments and collections.

LAW, ORDER AND PUBLIC SAFETY

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Control the quality of food and water. Environmental Health Officer twice per year.

EDUCATION AND WELFARE

Provide a range of appropriate services via the Community Resource Centre.

HOUSING

Provide housing for staff.

COMMUNITY AMENITIES

Rubbish collection services, operation of rubbish disposal sites, litter control, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Maintenance of public use buildings and areas including various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting, etc.

ECONOMIC SERVICES

Tourism and area promotion. Building Control.

OTHER PROPERTY AND SERVICES

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

2. EXPLANATION OF MATERIAL VARIANCES

(a) Operating Revenues / Sources

	31 Oct 20 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD \$	Components of Variance \$	Explanation
					Favourable / (Unfavourable)	
General Purpose Funding	798,067	811,986	(2%)	(13,919)	(19,151)	Decrease in Rates revenue is due to interim rates processed for Mining Tenements that have expired or been surrendered. Received more than anticipated in first FAGs quarterly payment for 20/21. Decrease in Rates instalment revenue - less than anticipated ratepayers taking up instalment option. Minor differences.
Governance	14,710	6,668	121%	8,042	8,406 (364)	Increase in Insurance reimbursements for approved claims. Minor differences.
Law, Order, Public Safety	11,096	11,249	0%	(153)	(153)	Minor differences.
Health	-	332	(100%)	(332)	(332)	Minor differences - less than anticipated income in Health Inspection Fees.
Education and Welfare	25,388	15,126	68%	10,262	1,405 (332) 3,891 2,430 (2,500) 3,617 1,750 -	Increase in Commission fees paid to date. Less than anticipated income received at this period end date for events held . Increase in Sales made at the CRC. Increase in Operating Grants received for the CRC. Small grants miscellaneous not yet received at this period end date for the CRC. Increase in donations made towards annual Community Christmas function at this period end date. Receipt of National Safety Week Grant (not originally budgeted for in 20/21). Minor differences.
Housing	-	-	0%	-	-	N/A
Community Amenities	4,200	4,400	0%	(200)	(200)	Minor differences - less than anticipated income received for Rubbish Disposal fees.
Recreation and Culture	1,893	4,318	(56%)	(2,425)	(1,857) (168) (400) -	Less than anticipated income received at this period end date for Oval revenue. Less than anticipated income received at this period end date for hire of pavilion. Less than anticipated income received at this period end date for Caravan Park fees. Minor differences.
Transport	2,914,495	5,039,655	(42%)	(2,125,160)	(2,115,365) (8,795) (1,000) 0	Less than anticipated flood damage recoup income at this period end date - budget profiling issue only. Less than anticipated income received at this period end date for FAGs - Roads component. Less than anticipated income received at this period end date for Private Works. Minor differences.
Economic Services	15,087	32,216	(53%)	(17,129)	(3,332) (898) (3,389) (10,000) 490	Less than anticipated income received at this period end date for Contributions to Economic development projects. Less than anticipated income received at this period end date for sales of gas bottles, fuel, phone cards and power cards. Less than budgeted income received at this period end date for water charges at Tourism Precinct. Delay in receipt of Proceeds from Sale of Land - budget profiling issue only. Minor differences.
Other Property and Services	17,510	21,918	(20%)	(4,408)	(4,182) (250) 24 -	Income for diesel fuel rebates less than anticipated at this period end date. Income for hire of plant less than anticipated at this period end date. Miscellaneous income received. Minor differences.
Total Revenues	3,802,445	5,947,868	(36%)	(2,145,423)		

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

2. EXPLANATION OF MATERIAL VARIANCES (Continued)

(b) (Expenses) / (Applications)

	31 Oct 20 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD \$	Components of Variance \$	Explanation
					Favourable / (Unfavourable)	
General Purpose Funding	(52,997)	(53,350)	1%	353	353 0	Minor differences.
Governance	(136,425)	(200,309)	32%	63,884	6,766 4,594 1,507 2,826 1,154 800 10,745 19,000 12,068 4,628 (204)	Admin insurances at this period end date are tracking under budget. Admin office operating costs are tracking under budget at this period end date. Admin office staff training and travel budget are tracking under budget at this period end date. Staff recruitment costs are tracking under budget at this period end date. Phone and Internet costs for the Admin office are tracking under budget at this period end date. Staff refreshments costs are tracking under budget at this period end date. Admin Consultants expenses is tracking under budget at this period end date. Audit costs are tracking under budget at this period end date. Deprecation not yet applied for 2020/21 - to be applied once 19/20 audit has been finalised. Plant operating costs for CEO's work vehicle are tracking under budget this period end date.
Law, Order, Public Safety	(65,060)	(73,073)	11%	8,013	436 1,668 1,736 873 1,494 1,373 432	Fire Control insurances are tracking under budget this period end date. Salary costs associated with Emergency Services are tracking under budget this period end date. Other fire control costs are tracking under budget this period end date. ES Levy payments are tracking under budget this period end date. Animal control costs are tracking under budget this period end date. Salary costs associated with animal control for dogging program are tracking under budget this period end date. Staff attending CRBA meetings etc. Minor differences.
Health	(8,594)	(8,756)	2%	162	162 0	Minor differences.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

2. EXPLANATION OF MATERIAL VARIANCES (Continued)

(b) (Expenses) / (Applications)

	31 Oct 20 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD \$	Components of Variance \$	Explanation
					Favourable / (Unfavourable)	
Education and Welfare	(76,157)	(100,265)	24%	24,108	2,852 1,867 1,117 13,699 4,300 274	Salary and Super costs for CRC staff are tracking under budget at this period end date. Minor equipment purchases are tracking under budget at this period end date. General operational costs for the CRC are tracking under budget at this period end date. Marketing, promotion, Gassy Gossip publication expenses, community event costs - all are tracking under budget at this period end date. Depreciation not yet applied for 2020/21 - to be applied once 19/20 audit has been finalised. Minor differences.
Housing	(102,382)	(135,885)	25%	33,503	22,877 11,340 (714)	Staff Housing maintenance costs are tracking under budget at this period end date. Housing Utilities and Insurance are tracking under budget at this period end date. Minor differences.
Community Amenities	(55,932)	(56,141)	0%	209	209 (0)	Minor differences.
Recreation & Culture	(76,890)	(102,007)	25%	25,117	6,318 18,532 318 (52)	Pavilion operating costs are tracking under budget at this period end date. Deprecation not yet applied for 2020/21 - to be applied once 19/20 audit has been finalised. Library and Museum operating costs are tracking under budget at this period end date. Minor differences.
Transport	(4,182,602)	(5,719,986)	27%	1,537,384	643,535 780,908 86,038 21,033 3,321 (783)	Flood Damage expenditure is tracking under budget at this period end date - budget profile issue only. Deprecation not yet applied for 2020/21 - to be applied once 19/20 audit has been finalised. Roads maintenance costs are tracking under budget at this period end date. Transport Consultant costs are tracking under budget at this period end date. Street maintenance costs are tracking under budget at this period end date. Minor differences.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

2. EXPLANATION OF MATERIAL VARIANCES (Continued)

(b) (Expenses) / (Applications)

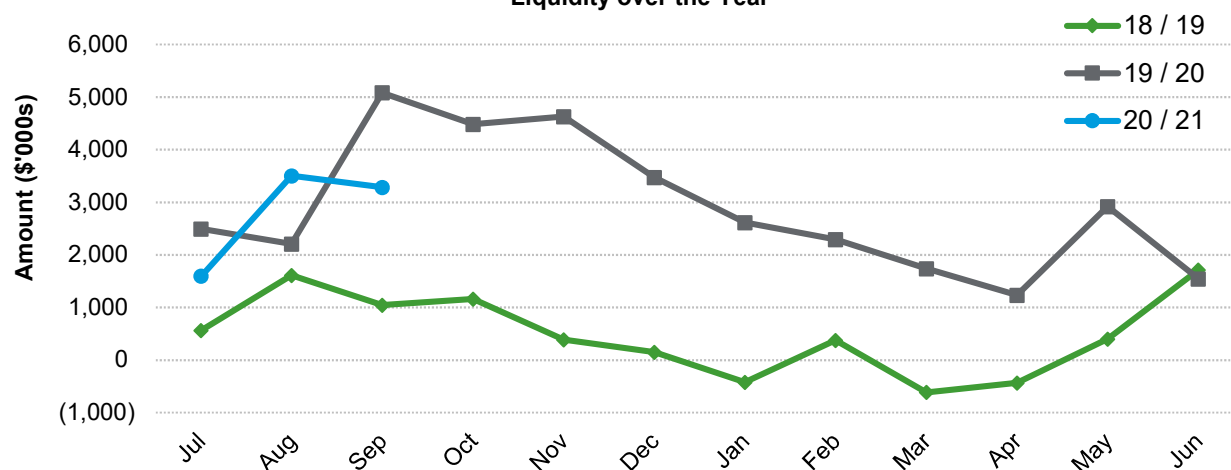
	31 Oct 20 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD \$	Components of Variance \$	Explanation
					Favourable / (Unfavourable)	
Economic Services	(75,735)	(169,453)	55%	93,718	15,266 4,132 24,396 36,332 3,332 2,425 (6,105) 5,000 8,951 (11)	Tourism related expenses are tracking under budget at this period end date. Tourism signage expenses are tracking under budget at this period end date. Salary and Super costs for TCDO position (not occupied) are tracking under budget at this period end date. Depreciation not yet applied for 2020/21 - to be applied once 19/20 audit has been finalised. Town Water Retic project costs Depreciation not yet applied for 2020/21 - to be applied once 19/20 audit has been finalised. Purchase of stock is tracking under budget at this period end date. Tourism precinct expenses tracking over budget at this period end date. Land development costs are tracking under budget at this period end date. Expenses related to the sale of land as per budget, is tracking under budget at this period end date. Minor differences.
Other Property and Services	15,077	(54,361)	128%	69,438	(11,371) 230,323 (149,514) -	Costs associated with Works staff, including salary, super, training, uniforms, insurance, OSH, fuel, overheads etc. tracking over budget at this period end date. Depreciation not yet applied for 2020/21 - to be applied once 19/20 audit has been finalised. Allocations for plant operating costs are tracking over budget at this period end date. Impacted mainly by system allocation of plant costs redistributed across works programs - budget profiling issue. Minor differences.
Total Expenses	(4,817,698)	(6,617,445)	27%	1,855,680		

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

3. NET CURRENT FUNDING POSITION

	Note	Current Month 31 Oct 20 \$	Prior Year Closing 30 Jun 20 \$	This Time Last Year 31 Oct 19 \$
Current Assets				
Cash Unrestricted	4	4,264,810	3,418,054	1,821,803
Cash Restricted	4	3,951,781	4,673,327	1,528,981
Receivables - Rates	6(a)	235,555	59,591	118,614
Receivables - Other	6(b)	93,921	830,117	119,528
Interest / ATO Receivable		115,649	3,433	110,898
Provision for Doubtful Debts		(96,189)	(96,189)	(59,282)
Accrued Income		1,110,367	2,706,429	-
Inventories		138,518	137,223	101,428
Total Current Assets		9,814,411	11,731,985	3,741,970
Current Liabilities				
Sundry Creditors		(162,592)	(1,086,639)	(148,965)
Revenue Received in Advance	6(a)	-	-	-
Obligations / ARWC		(5,585,814)	(5,585,814)	-
Deposits and Bonds		(50,642)	(50,642)	(64,627)
GST Payable		(1,416)	-	(44,632)
PAYG Withholding Tax		(29,820)	-	(40,926)
Loan Liability		(38,755)	(76,723)	(35,706)
Accrued Expenses		-	(285,157)	-
Accrued Salaries and Wages		(4,510)	(26,674)	(14,976)
Overdraft	4	-	-	(642,286)
Total Payables		(5,873,549)	(7,111,649)	(992,118)
Provisions		(187,842)	(187,842)	(171,861)
Total Current Liabilities		(6,061,391)	(7,299,491.10)	(1,163,979)
Less: Cash Reserves	7	(1,370,760)	(1,369,538)	(1,528,981)
Less: Land Held for Resale		(7,500)	(7,500)	(12,000)
Add: Loan Principal (Current)		38,755	76,723	35,706
Add: Employee Leave Reserve	7	90,149	90,068	87,874
Net Funding Position		2,503,664	3,222,247	1,160,590

Liquidity over the Year



SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

4. CASH AND FINANCIAL ASSETS

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$		%	
Cash and Cash Equivalents							
Cash on Hand	900			900	N/A	0.00	N/A
Municipal Fund	408,729			408,729	CBA	0.00	N/A
Online Saver	3,855,180			3,855,180	CBA	0.25	N/A
SUG Reserve Account		716,914		716,914	CBA	0.15	N/A
SUG Trust Fund			-	-	CBA	0.00	N/A
WANDRRA Account		2,530,379		2,530,379	CBA	0.25	N/A
Fixed Term Deposit		653,846		653,846	CBA	0.39	09 Nov 20
Deposits and Bonds		50,642		50,642	N/A	0.00	N/A
Financial Assets at Amortised Cost							
Fixed Term Deposit				-			
Total Cash and Financial Assets	4,264,810	3,951,781	-	8,216,590			

Comments / Notes

No Financial Assets held at reporting date

5. TRUST FUND

Funds held at balance date over which the Shire has no control, and which are not included in the statements, are as follows:

Description	Opening Balance 01 Jul 20 \$	Amount Received \$	Amount Paid \$	Closing Balance 31 Oct 20 \$
	-	-	-	-
Total Funds in Trust	-	-	-	-

Comments / Notes

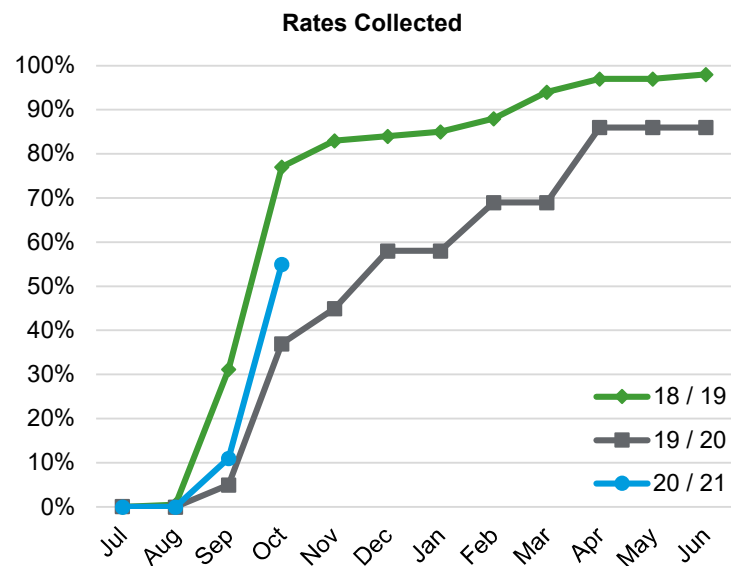
No Funds held in Trust at Reporting Date

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

6. RECEIVABLES

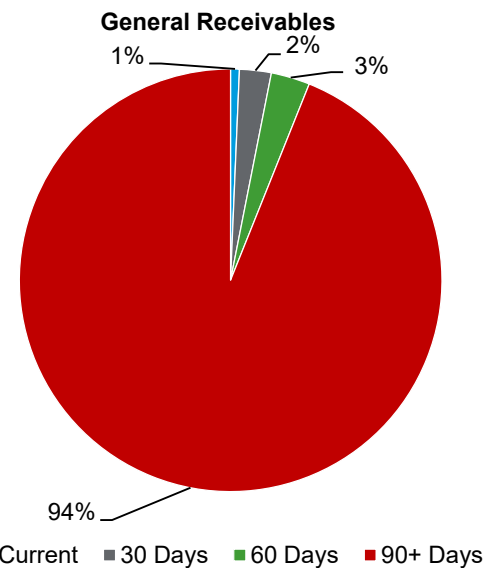
(a) Rates Receivable	31 Oct 20
	\$
Rates Receivables	235,555
Rates Received in Advance	-
Total Rates Receivable Outstanding	235,555

Closing Balances - Prior Year	59,591
Rates Levied this Year	469,208
Closing Balances - Current Month	(235,555)
Total Rates Collected to Date	293,244
<i>Percentage Collected</i>	<i>55%</i>



Comments / Notes

(b) General Receivables	31 Oct 20
	\$
Current	622
30 Days	2,289
60 Days	2,785
90+ Days	88,226
Total General Receivables Outstanding	93,921



Comments / Notes

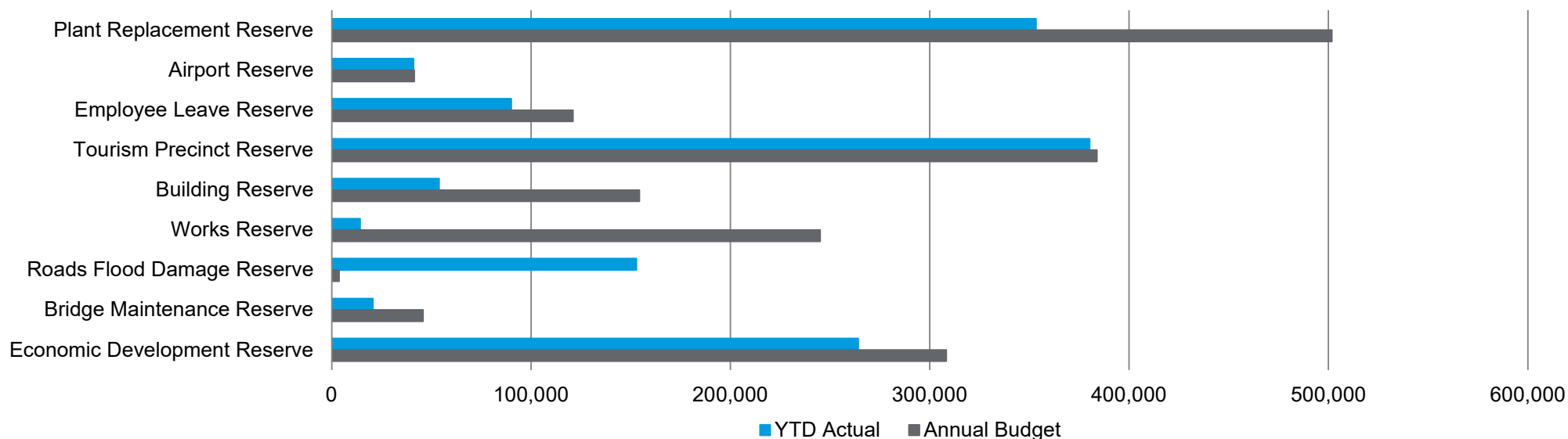
Amounts shown above include GST (where applicable)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

7. CASH BACKED RESERVES

Reserve Name	Annual Budget				YTD Actual				Balance 31 Oct 20
	Balance 01 Jul 20	Transfers from	Interest Received	Transfer to	Balance 30 Jun 21	Transfers from	Interest Received	Transfer to	
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant Replacement Reserve	353,076	-	3,718	145,000	501,794	-	315	-	353,391
Airport Reserve	41,013	-	432	-	41,445	-	37	-	41,049
Employee Leave Reserve	90,068	-	948	30,000	121,016	-	80	-	90,149
Tourism Precinct Reserve	379,862	-	4,000	-	383,862	-	339	-	380,201
Building Reserve	53,866	-	567	100,000	154,433	-	13	-	53,879
Works Reserve	14,223	-	150	230,647	245,020	-	48	-	14,271
Roads Flood Damage Reserve	152,795	(150,700)	1,609	-	3,704	-	136	-	152,931
Bridge Maintenance Reserve	20,650	-	217	25,000	45,867	-	18	-	20,669
Economic Development Reserve	263,985	-	2,779	41,556	308,320	-	235	-	264,220
Total Cash Backed Reserves	1,369,538	(150,700)	14,420	572,203	1,805,461	-	1,222	-	1,370,760

Annual Budget v YTD Actual



SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

8. DISPOSAL OF ASSETS

Annual Budget

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
Works Manager Vehicle - P102	34,183	25,000	-	(9,183)
Toyota Hilux - P38	6,623	5,000	-	(1,623)
Total Disposal of Assets	40,806	30,000	-	(10,806)
Total Profit or (Loss)				(10,806)

YTD Actual

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
Works Manager Vehicle - P102	-	-	-	-
Toyota Hilux - P38	-	-	-	-
Total Disposal of Assets	-	-	-	-
Total Profit or (Loss)				-

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

9. CAPITAL ACQUISITIONS

(a) Land and Buildings

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Governance				
Office Refurbishment	32,586	3,500	-	3,500
Housing				
Staff Housing	450,000	-	-	-
China Town Housing	147,121	46,707	11,026	35,681
Recreation and Culture				
Pavilion Upgrades	184,873	61,624	47,421	14,203
Transport				
Depot Security	45,000	15,000	-	15,000
Washdown Bay	35,000	11,668	735	10,933
Machinery Shed	12,000	4,000	-	4,000
Garden Shed	10,000	3,332	1,081	2,251
Car Shelter	25,000	-	-	-
Total Land and Buildings	941,580	145,831	60,262	85,569

(b) Plant and Equipment

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Transport				
Truck	150,000	50,000	56,310	(6,310)
Drop Deck	110,000	36,667	89,091	(52,424)
Works Manager Vehicle	65,000	21,667	40,869	(19,203)
Caravan Camping Unit	65,000	21,667	-	21,667
Grader Ute	55,000	18,333	51,156	(32,823)
Solar Panel System	25,000	8,333	-	8,333
Bore Pump Trailer	20,000	6,667	-	6,667
Generator	15,000	5,000	11,075	(6,075)
Total Plant and Equipment	505,000	168,333	248,501	(80,168)

(c) Furniture and Equipment

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Governance				
Furniture and Equipment	-	-	-	-
Total Furniture and Equipment	-	-	-	-

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

9. CAPITAL ACQUISITIONS (Continued)

(c) Infrastructure - Roads

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Transport				
HVSP	5,657,368	1,885,792	4,980	1,880,812
Ullawarra Construction	654,057	218,020	163,025	54,995
Landor Mt Augustus Road	265,835	88,612	201,664	(113,052)
Indigenous Access Road Landor	-	-	4,318	(4,318)
Cobra / Dairy Creek Road	242,000	80,668	222,904	(142,236)
Signage 20 / 21	126,766	34,148	21,054	13,094
Grids	100,000	33,336	675	32,661
Signage 19 / 20	-	-	10,506	(10,506)
Total Infrastructure - Roads	7,046,026	2,340,576	629,127	1,711,449

(d) Other Infrastructure

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Recreation and Culture				
Pump Town Water Supply	169,827	56,608	-	56,608
BBQ and Seating	25,000	8,332	-	8,332
War Memorial	-	-	359	(359)
Transport				
Airstrip Resealing	131,814	43,932	136,578	(92,646)
Economic Services				
Tourist Stop	2,585,000	861,664	81,701	779,963
Tourist Precinct Solar Project	355,605	355,604	157,275	198,329
Tourist Precinct Reconstruct and Seal	520,000	173,332	-	173,332
Total Infrastructure - Other	3,787,246	1,499,472	375,913	1,123,559

Total Capital Expenditure	12,279,852	4,154,212	1,313,803	2,840,410
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SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

10. RATING INFORMATION

	Rateable Value \$	Valuation \$	Number of Properties #	Annual Budget Revenue \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	YTD Actual Revenue \$
General Rates								
GRV Town	147,258	0.087241	23	12,847	12,847	-	-	12,847
UV Rural	2,725,380	0.046865	38	127,725	127,725	-	-	127,725
UV Mining	2,026,672	0.139300	164	282,315	282,315	-	(2,256)	280,060
Total General Rates				422,887	422,887	-	(2,256)	420,632
Minimum Rates								
GRV Town	2,495	200	4	800	800	-	-	800
UV Rural	19,660	412	11	4,532	4,532	-	-	4,532
UV Mining	84,089	450	63	27,900	28,350	(16,014)	-	12,336
Total Minimum Rates				33,232	33,682	(16,014)	-	17,668
Total General and Minimum Rates				456,119	456,569	(16,014)	(2,256)	438,300
Other Rate Revenue								
Rates Write-off				(5,000)				-
Interim and Back Rates				4,000				-
Facilities Fees (Ex Gratia)				2,800				-
Total Rate Revenue				457,919				438,300
Administration Charges								
Interest Write-off				(1,000)				-
Administration Charges				1,000				240
Total Funds Raised from Rates				457,919				438,540

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

11. INFORMATION ON BORROWINGS

(a) Debenture Repayments

			Principal Repayments		Principal Outstanding		Interest Repayments	
	01 Jul 20	New Loans	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget
	\$	\$	\$	\$	\$	\$	\$	\$
Housing								
Loan 29 Staff Housing	275,870	-	37,968	33,333	237,902	242,537	1,003	7,930
Loan Staff Housing	-	450,000	-	20,657	-	429,343	-	7,055
Economic Services								
Loan 28 Tourism Precinct	480,491	-	-	43,390	480,491	437,101	4,565	19,183
Total Repayments	756,360	450,000	37,968	97,380	718,392	1,108,980	5,568	34,168

(b) New Debentures

	Amount Borrowed	Institution	Loan Type	Term Years	Interest and Charges	Interest Rate	Amount Used	Amount Unspent
	\$				\$	%	\$	\$
					-		-	-

Comments / Notes

WATC - Western Australia Treasury Corporation
New debenture not raised at reporting date.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

12. GRANTS, SUBSIDIES AND CONTRIBUTIONS

(a) Operating Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
General Purpose Funding				
General Commission Grants	Government of WA	1,369,578	342,395	349,133
Law, Order and Public Safety				
Grant (DFES) Operating	DFES	5,209	1,302	1,394
Education and Welfare				
CRC Operating Grant	Dep. of Regional Dev.	98,500	-	2,430
CRC Misc Small Operating		5,000	2,500	-
Other Community Grants		-	-	1,750
Transport				
Roads Commission Grants	Government of WA	499,000	124,751	115,956
Economic Services				
Contributions for Projects		10,000	3,332	-
Other Property and Services				
Diesel Fuel Rebate	ATO	65,000	21,668	17,486
Total Operating Grants, Subsidies and Contributions		2,052,287	495,948	488,149

(b) Non-operating Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
Recreation and Culture				
Pavilion Upgrades		104,873	-	47,670
Transport				
HVSPP Funding		2,828,684	-	-
HVSPP Funding	RRG	652,469	-	521,976
Roads to Recovery	RTR	884,057	-	-
Blackspot Program Grant Funds		419,157	419,156	335,326
MRWA Direct Grant	MRWA	231,655	231,655	231,655
Airstrip Funding		65,907	-	32,954
Landor Mt Augustus	RTR	-	-	220,000
Economic Services				
Tourism Infrastructure Projects		2,920,000	-	260,000
Total Non-Operating Grants, Subsidies and Contributions		8,106,802	650,811	1,649,581
Total Grants, Subsidies and Contributions		10,159,089	1,146,759	2,137,730

(c) Flood Damage Reimbursements

Transport				
Reimbursements		14,528,281	4,913,904	2,798,538
Total Flood Damage Reimbursements		14,528,281	4,913,904	2,798,538

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 October 2020

13. BUDGET AMENDMENTS

GL	Description	Council Resolution	Non Cash Adjustment \$	Increase Cash \$	Decrease in Cash \$	Running Balance \$
Operating Expenditure						
041083	Minor Furniture and Equipment	08092020		-	(20,000)	(20,000)
121061	Depot Operating Costs	07102020		-	(4,879)	(24,879)
121062	Works Consultancy	09102020		-	(40,000)	(64,879)
041069	Freight & Postage	10102020		-	(10,000)	(74,879)
Capital Expenditure						
094300	Lot 52 Hatch St - Improvements	07102020		4,879	-	(70,000)
094300	Lot 17 Gregory St - Improvements	08102020		25,000	-	(45,000)
128301	Capital Equipment - L&B	08102020		-	(25,000)	(70,000)
041800	Furniture & Equipment - Governance	09102020		40,000	-	(30,000)
041800	Furniture & Equipment	10102020		10,000	-	(20,000)
232603	Economic Development Reserve	08092020		20,000	-	-
Total Budget Amendments			-	99,879	(99,879)	-

APPENDIX 3

(Register of Delegations)



DELEGATED AUTHORITY REGISTER 2020

DOCUMENT NUMBER:		Y0005	
NAME	DATE REVIEWED	REVIEW:	Bi - Annually
		CHANGES/COMMENTS	
Council	24/06/2015	Reviewed & adopted	
Council	29/06/2016	Reviewed & adopted	
Council	28/06/2017	Reviewed & adopted	
Council	27/06/2018	Reviewed & adopted	
Council	19/12/2019	Reviewed & adopted	
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REGISTER OF DELEGATIONS

The *Local Government Act 1995* (the Act) was introduced on 1 July 1996 and made significant changes to the way local government conducts its business. Its general aim was to enable local governments to provide good, open and accountable government to its people.

It is important to note that not all delegations in this Register are delegations made under the *Local Government Act 1995*. Although the *Local Government Act 1995* allows delegation only to the CEO other Acts allow delegations to be made direct to other employees, for example, the *Health Act 1911* and the *Dog Act 1976*. In some instances, other Acts do not give authority for the person delegated the power to sub-delegate that power. In those instances, if the delegation is made to the CEO, the CEO therefore cannot sub-delegate. This Register attempts to ensure delegations are made to the employee whose task it is to enforce the Act concerned.

One of the changes was the degree of delegated authority available to be passed onto the Chief Executive Officer or a committee in order to manage the day-to-day operations of the Shire.

The Act allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act. All delegations made by the Council must be by an absolute majority decision.

The following are decisions that cannot be delegated to the Chief Executive Officer:

- Any power or duty that requires a decision of an absolute majority or 75% majority of the local government,
- Accepting a tender that exceeds an amount set by the local government,
- Appointing an auditor,
- Acquiring or disposing of property valued at an amount higher than that determined by the local government,
- Any of the local government's powers under section 5.98, 5.99 and 5.100 of the Act,
- Borrowing money on behalf of the local government,
- Hearing or determining an objection of a kind referred to in section 9.5,
- Any power or duty that requires the approval of the Minister or the Governor, or
- Such other duties or powers that may be prescribed by the Act.

The Act allows for the Chief Executive Officer to delegate any of his/her powers to another employee – this must be done in writing. The Act allows for the Chief Executive Officer to place conditions on any delegations if he/she desires.

A register of delegations (being this document) relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that he/she has been delegated, the Act requires him/her to keep necessary records of the exercise of the power or discharge of the duty. The written record is to contain:

- How the person exercised the power or discharged the duty;
- When the person exercised the power or discharged the duty; and
- The person or classes of person, other than council or committee members or employees of the local government, directly affected by the exercise of the power or discharge of the duty.

The aim of this register of delegations is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire's commitment to a strong customer service focus.

Transfer of Authority Due to Absence

Where an Officer not named has been appointed by Council or by an Officer authorised to make the appointment to act in a position to which the named Officer is appointed, the authority shall transfer to the Officer acting as appointed, for the duration of Council authorisation.

Acting Through Another Person

Local Government Act 1995 – Section 5.45(2)

Nothing in this Division (Division 4 – Local Government Employees) is to be read as preventing –

- (a) a local government from performing any of its functions by acting through a person other than the CEO; or*
- (b) a CEO from performing any of his or her functions by acting through another person.*

The key difference between a delegation and “acting through” is that a delegate exercises the delegated decision making function in their own right. The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the “acting through” concept. Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

The functions of a local government are spelt out in Section 3.1, “General Function” and Division 2 and Division 3 of Part 3 of the *Local Government Act 1995*.

1. Appointment of Acting CEO

Function to be performed	The Chief Executive Officer to appoint an Acting Chief Executive Officer.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	That CEO appoint an Acting Chief Executive Officer
Conditions	Subject to: <ul style="list-style-type: none"> • Appointments being no longer than 30 working days; • Council Members to be advised. • The CEO must be satisfied that the person appointed as Acting CEO is suitably qualified for the position (refer to section 5.36(2)(a) of the <i>Local Government Act</i>).
Statutory reference	<i>Local Government Act 1995</i> ; section 5.36 and section 5.41
Council Policy Link	Council Policy Manual – 4.11A.

The functions of the CEO are set out in Section 5.41 of the *Local Government Act 1995*. The CEO can act through another person by giving instructions to that person to undertake one or more of those functions.

2. Payments from the Municipal Fund and Trust Fund

Function to be performed	Where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of Council.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to make payments from the municipal fund, credit card or the trust fund, pursuant to the <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 12(1)(a)(b) .
Conditions	Subject to the requirements of the <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 13 .
Statutory reference	<i>Local Government (Financial Management) Regulations 1996</i> , Regulation 12(1)(a)(b) .
Council Policy Link	Council Policy Manual – 2.6 Purchasing Policy

3. Appointment of Contractors & Consultants

Function to be performed:	The Chief Executive Officer to appoint Consultants and Contractors to enable the proper administration of the Shire's business and operations.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint consultants and contractors, including but not limited to architects, auctioneers, engineers, planners, quantity surveyors, solicitors, surveyors, valuers, selling and leasing agents, to enable the proper administration of the Shire's business and operations.
Conditions:	Subject to: <ul style="list-style-type: none"> • funding being available in the Budget; • The value of the contract shall not exceed \$150,000. • Quotations to be obtained, in accordance with Council Purchasing Policy.
Statutory reference:	<i>Local Government Act 1995, Sections 3.1, 3.18, 5.41(d) and 6.8.</i>

4. Obtaining Legal Advice

Function to be performed:	A local government may at times require legal advice or assistance.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to obtain legal advice and assistance to enable the proper administration of the Shire's business and operations and to provide advice to the Council, as required.
Conditions:	Subject to Council Policy
Statutory reference:	<i>Local Government Act 1995, Section 5.41(a), (b) and (d).</i>
Council Policy Link	<i>Council Policy Manual 4.13 & 4.26</i>

5. Preparation of the Annual Report

Function to be performed:	A local government is to prepare an annual report for each financial year.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to prepare an annual report for each financial year.
Conditions:	The Annual Report is to be submitted to the Council for adoption.
Statutory reference:	<i>Local Government Act 1995, Section 5.53.</i>

6. Making Payments to Employees in Addition to Contract or Award

Function to be performed:	A local government can approve of payments to employees in addition to their contract or Award.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve of making payment to employees in addition to their contract or Award.
Conditions:	Subject to: 1. Council Policy 2. Budget allocation.
Statutory reference:	<i>Local Government Act 1995, Sections 5.42 and 5.50.</i>
Council Policy Link	<i>missing</i>

7. Amending the Rate Record

Function to be performed:	A local government is required, from time to time, to amend a rate record for the current financial year to ensure that the information contained in the record is current and correct and
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	that the record is in accordance with this Act.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Finance Manager / Rates Officer
Delegation:	The Chief Executive Officer is delegated the power to determine whether to amend the rate record for the preceding five years, pursuant to the <i>Local Government Act 1995</i> , Section 6.39 .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.39(2) .

8. Agreement as to Payment of Rates and Service Charges

Function to be performed:	A local government may accept payment of a rate or service charge due and payable by a person in accordance with an agreement made with the person.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to make an agreement with a person for payment of rates and service charges, pursuant to the <i>Local Government Act 1995</i> , Section 6.49 .
Conditions:	Subject to: <ul style="list-style-type: none"> the arrangements agreed to being on the basis that the total debt outstanding will be extinguished by 30 June next following. Council Policy The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.49 .
Council Policy Link	<i>Council Policy Manual - 2.9 Debt Recovery</i>

9. Rates or Service Charges Recoverable in Court

Function to be performed:	If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
Delegated by:	The Shire of Upper Gascoyne Council

Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that court action will be taken, pursuant to the <i>Local Government Act 1995</i> , Section 6.56(1) .
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.56(1) .
Council Policy Link	<i>Council Policy Manual – 2.9 Debt Recovery</i>

10. Require Lessee to Pay Rent in Satisfaction of Rates or Service Charge

Function to be performed:	If payment of a rate or service charge imposed in respect of any land is due and payable, notice may be given to the lessee of the land requiring the lessee to pay to the local government any rent as it falls due in satisfaction of the rate or service charge.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that notice be given to the lessee requiring payment of the rates or service charges, pursuant to the <i>Local Government Act 1995</i> , Sections 6.60(2) and (3) .
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.60(2) .
Council Policy Link	<i>Council policy Manual – 2.9 Debt Recovery</i>

11. Recover Amount of Rates or Service Charge from Lessee as Debt

Function to be performed:	A local government may recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with the notice.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to recover the amount of rate or service charge as a debt from the lessee if rent is not paid, pursuant to the <i>Local Government Act 1995</i> ,

	Section 6.60(4).
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995, Section 6.60(4).</i>
Council Policy Link	<i>Council policy Manual – 2.9 Debt Recovery</i>

12. Recovery of Debts (other than Rates or Service Charges)

Function to be performed:	If a debt (other than a rate or service charge) remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to take action to recover any outstanding debts pursuant to the <i>Local Government Act 1995, Section 6.10</i> .
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995, Section 6.10; and Local Government (Financial Management) Regulations 1996, Regulation 5(a).</i>
Council Policy Link	<i>Council policy Manual – 2.9 Debt Recovery</i>

13. Signing of Requisitions and Purchase Orders

Function to be performed:	A local government can sign Requisitions and Purchase Orders.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Various staff members as recorded in the Sub-Delegations Register
Delegation:	The Chief Executive Officer is delegated the power to sign Requisitions and Purchase Orders.
Conditions:	Limit as per Signing Authority determined by the CEO. In accordance with Council “Purchasing” Policy
Statutory reference:	<i>Local Government Act 1995, Section 3.1; and Local Government (Financial Management) Regulations 1996, Regulation 5.</i>
Council Policy Link	<i>Council Policy Manual – 2.6 Purchasing Policy</i>

14. Issue of Petty Cash Advances

Function to be performed:	A local government can issue Petty Cash Advances.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Finance & Administration
Delegation:	The Chief Executive Officer is delegated the authority to issue Petty Cash Advances.
Conditions:	The acquittal of petty cash advances expended is to be supported by sufficient receipts/ information/documentation to prove the expenditure.
Statutory reference:	<i>Local Government Act 1995, Section 3.1</i> ; and <i>Local Government (Financial Management) Regulations 1996, Regulations 5 and 11.</i>

15. Submission of Grants and Subsidy Applications

Function to be performed:	A local government can submit grant and subsidy applications.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	<ul style="list-style-type: none"> • Council's grant officer – at the request of the CEO • Council's Engineers – at the request of the CEO • Council's Accountants – at the request of the CEO • Staff as directed by the CEO
Delegation:	The Chief Executive Officer is delegated the authority to submit grant and subsidy applications.
Conditions:	That sufficient financial resources have been budgeted when the grant requires a co-contribution or there is provision in a reserve account or the grant is such that making application fits in the Strategic Community Plan.
Statutory reference:	<i>Local Government Act 1995, Section 3.1</i> ; and <i>Local Government (Financial Management) Regulations 1996, Regulation 5.</i>

16. Negotiating Terms and Conditions for Leases and Properties

Function to be performed:	A local government can negotiate Terms and Conditions for Leases and Properties.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the authority to negotiate Terms, Conditions and Assignment of Rent for Leases and Properties.
Conditions:	Finalised Terms and Conditions to be Approved by the Council as soon as practicable.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.1 .

17. Representing Local Government in Court

Function to be performed:	A local government shall, in writing, appoint persons to represent the local government in court.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint a persons to represent the local government in court proceedings either generally or in a particular case.
Conditions:	The authorisation is to be recorded on the person's personnel file.
Statutory reference:	<i>Local Government Act 1995</i> , Section 9.29 (2) .

18. Dog Act 1976

Function to be performed	A local government may delegate to its Chief Executive Officer any power or duty of the local government under another provision of the <i>Dog Act 1976</i>
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil

Delegation:	That the Chief Executive Officer be delegated any power or duty under the <i>Dog Act 1976</i>
Conditions:	<p>1. The authority to appoint a person under Section 29(1), shall only be approved by the Chief Executive Officer.</p> <p>2. The authority to declare a dog to be dangerous, pursuant to <i>Dog Act 1976</i> Section 33E, shall only be approved by the Chief Executive Officer.</p> <p>3. The authority to sign any Warrant to seize, detain and deal with any dog pursuant to <i>Dog Act 1976</i> Section 29 (5a), in accordance with Sections 33G or 39, shall only be approved by the Chief Executive Officer.</p> <p>4. Withdrawal of an infringement can only be approved by the Chief Executive Officer.</p>
Statutory reference:	<i>Dog Act 1976</i> , Section 10AA

19. Liquor Control Act 1988 – Issue of Certificates Under Section 39

Function to be performed:	An application made to the licensing authority for the grant or removal of a licence, or for a change in the use or condition of any premises shall be accompanied by a certificate from the local government for the district in which the premises to which the application relates are situated, or are to be situated, unless the licensing authority otherwise determines.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a certificate on behalf of the Shire of Upper Gascoyne, pursuant to the <i>Liquor Control Act 1988</i> , Section 39 .
Conditions:	Nil
Statutory reference:	<i>Liquor Control Act 1988</i> , Section 39 .

20. Liquor Control Act 1988 – Issue of Certificates Under Section 40

Function to be performed:	An application made to the licensing authority for the grant or removal of a licence, or for a change in the use or condition of any premises shall be accompanied by a certificate from the authority responsible for planning matters in the district in which
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	the premises to which the application relates are situated, or are to be situated, unless the licensing authority otherwise determines.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a certificate on behalf of the City, pursuant to the <i>Liquor Control Act 1988</i> , Section 40 .
Conditions:	Nil
Statutory reference:	<i>Liquor Control Act 1988</i> , Section 40 .

21. Bush Fires Act 1954 – Powers and Duties

Function to be performed:	A local government is empowered with all powers, duties and functions under the <i>Bush Fires Act 1954</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to perform all powers, duties and functions of the <i>Bush Fires Act 1954</i> .
Conditions:	Excludes powers and duties that are prescribed in the Act with the requirement for a resolution by the local government.
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 48 .

22. Bush Fires Act 1954 – Firebreaks Around Properties

Function to be performed:	A local government can take measures for preventing a bush fire, including requesting firebreaks around properties.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Shire Appointed Contract Ranger
Delegation:	The Chief Executive Officer is delegated the power to take measures for preventing a bush fire, including requesting firebreaks around properties.
Conditions:	Nil
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 33 .

23. Bushfires Act 1954 – Prohibited Burning Times

Function to be performed:	A local government can determine to vary Prohibited Burning Times, in accordance with the <i>Bush Fires Act 1954</i> , Sections 17(7) and (8) , regarding: <ul style="list-style-type: none"> • shortening, extending, suspending or reimposing a period of prohibited burning times; or • imposing a further period of prohibited burning times.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to: <ul style="list-style-type: none"> • shorten, extend, suspend or reimpose a period of prohibited burning times; or • impose a further period of prohibited burning times.
Conditions:	Nil
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 17(10) .

24. Bush Fires Act 1954 – Prosecutions and Infringement Notices

Function to be performed:	A local government can consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to institute and carry out legal proceedings for alleged offences against the <i>Bush Fires Act 1954</i> , including the power to issue an Infringement Notice.
Conditions:	Chief Executive Officer to sign any Prosecution Notices. <i>Note: s59A(3) and Bush Fires (Infringements) Regulations 1958, Reg.4(a) provide that only the Shire President or the Chief Executive Officer may withdraw an infringement notice.</i>
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 59(3) Prosecution of Offences and Section 59A(2) Alternative Procedure – Infringement Notices.

25. Food Act 2008 – Appointment of Authorised Persons

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of the <i>Food Act 2008</i> .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 9.10(1) . <i>Food Act 2008</i> , Section 122, s.126 (2).

26. Food Act 2008 – Appointment of Persons to Withdraw Infringement Notices

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the authority to withdraw an Infringement or grant an extension of time for payment pursuant to section 126 (6), (7) & (13) of the Act.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 9.10(1) . <i>Food Act 2008</i> , S.126 (6), (7) & (13).

27. Food Act 2008 – Registration of Food Businesses

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer

Delegation:	The Chief Executive Officer is delegated the power to sign and issue any registration approvals to operate a Food Business under the <i>Food Act 2008</i> , s.110 .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 9.10(1) .

28. Health Act 1911 – Appointment of Deputy, Discharge of Powers and Duties

Function to be performed:	A local government may appoint and authorise any person to be its deputy under the <i>Health Act 1911</i> to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit. Such appointment shall not affect the exercise or discharge by the local government itself of any power or function.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer
Delegation:	The Chief Executive Officer is delegated the power to be its <i>Health Act 1911</i> deputy to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit. Such appointment shall not affect the exercise or discharge by the local government itself of any power or function.
Conditions:	The Chief Executive Officer, shall: (i) approve of all legal action and sign Prosecution Notices; and (ii) sign all Notices.
Statutory reference:	<i>Health Act 1911</i> , Section 26 .

29. Approval of Building Permits

Function to be performed:	Approve Building Permits
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract EHO / Building Surveyor
Delegation:	The CEO is delegated the authority to grant or refuse the issue of a building Permits in the prescribed form pursuant to <i>Building</i>

	<i>Act 2011, Section 20, 22 & 127.</i>
Conditions:	Nil
Statutory reference:	<i>Building Act 2011, Sections 20, 22 and 127.</i> Division 2 of Part 2. Divisions 1, 2 and 4 of Part 4.

30. Grant of Occupancy Permit, Building Approval Certificate, with or without conditions & extension of period of duration of Occupancy Permit or Building Approval Certificate.

Function to be performed:	Authority to issue occupancy permits, certificates of construction appliance, grant permits, issue building orders and notices and perform associated functions of a permit authority pursuant to the <i>Building Act 2011</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract EHO / Building Surveyor
Delegation:	The officers are delegated the power to issue Certificates of Occupancy, Building Approval certificates and extensions of period of duration of Occupancy Permit or Building Approval Certificate in the prescribed form upon completion of buildings, pursuant to the <i>Building Act 2011, Sections 58, 59, 62, 65 and 127.</i>
Conditions:	Nil
Statutory reference:	<i>Building Act 2011, Sections 58, 59, 62, 65 and 127.</i>

31. Approve a Demolition Permit Other Than for Buildings Classified by the National Trust and Council's Heritage Register

Function to be performed:	To grant or refuse to approve applications for a Demolition Permit.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract EHO / Building Surveyor
Delegation:	The CEO is delegated authority to grant or refuse a Demolition Permit other than for buildings classified by the National Trust and Council's Heritage Register, pursuant to the <i>Building Act 2011, Sections 21, 22 & 127.</i>
Conditions:	Nil
Statutory reference:	<i>Building Act 2011, Sections 21, 22 and 127.</i>

32. Issue Building Orders

Function to be performed:	A Permit Authority may make an Order (a Building Order) in respect of one or more of the following - (a) particular building work; (b) particular demolition work; (c) a particular building or incidental structure, whether completed before or after commencement day.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue Building Orders for works in contravention of the Act, pursuant to the <i>Building Act 2011</i> , Sections 110, 111 and 112 .
Conditions:	1. Chief Executive Officer to sign the Building Order. 2. Subject to Sub-Section 112(2)(b) being conditional as follows; <i>"The Order to demolish, dismantle or remove a building or incidental structure that has been, or is being, built or occupied in suspected contravention of a provision of the Building Act 2011, SHALL only be issued where the building is assessed to be in a state that is dangerous and which cannot be easily rectified"</i> .
Statutory reference:	<i>Building Act 2011</i> , Sections 110, 111 and 112 .

33. Revoke Building Orders

Function to be performed:	A Permit Authority may, by notice in writing, revoke a Building Order at any time and must serve each person to whom to order is directed with a copy of the notice.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to revoke Building Orders for works in contravention of the Act, pursuant to the <i>Building Act 2011</i> , Section 117 .
Conditions:	Chief Executive Officer to sign the notice to revoke a Building Order.
Statutory reference:	<i>Building Act 2011</i> , Section 117 .

34. Issue Licence to Deposit Material on Street

Function to be performed:	No person shall deposit stones, bricks, lime, rubbish, timber, iron, or other materials on a street, way, or other public place, nor make an excavation on land abutting or adjoining a street, way, or other public place, unless authorised to do so by an Act or unless he has first obtained from the local government in whose district the street, way, public place, or land is situated a licence in writing for that purpose, nor unless, in the case of an excavation he has securely fenced off the place where it is to be made from the street, way, or other public place, nor unless he complies with the conditions, if any, of the licence.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer Contract Building Surveyor
Delegation:	The Chief Executive Officer is delegated the power to issue licenses for the deposit of materials on a street , way or other public place and to make an excavation on land abutting or adjoining a street, way, or other public place, pursuant to the <i>Local Government (Miscellaneous Provisions) Act 1960, Section 377</i> .
Conditions:	Nil
Statutory reference:	<i>Building Regulations 2012, Regulation 64.</i>

35. Appoint Authorised Persons (Swimming Pool Inspectors)

Function to be performed:	A local government may appoint an Authorised Person to carry out inspections of pools. An “ authorised person ” means a person with appropriate experience or qualifications authorised by the local government for the purposes of this section.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	EHO / BS
Delegation:	The Chief Executive Officer is delegated the power to appoint authorised persons for the purpose of inspecting private swimming pools and enforcing the provisions of the Act, pursuant to the <i>Building Regulations 2012</i>, Regulation 53(1).
Conditions:	The authorisations to be in writing and recorded on the appropriate file and the person’s personal file.
Statutory	<i>Building Regulations 2012, Regulation 53(1).</i>

reference:	
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36. Disturbing Local Government Land or Anything On It

Function to be performed:	A person who, without lawful authority interferes with the soil of, or anything on, land that is local government property; or takes anything from land that is local government property, commits an offence.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Manager
Delegation:	The Chief Executive Officer is delegated the power to interfere with soil or take anything from local government land, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 5(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 5(1) .

37. Obstructing A Public Thoroughfare

Function to be performed:	A person who, without lawful authority, places on a public thoroughfare anything that obstructs it commits an offence if the person fails to remove the obstruction when requested by the local government to do so, or if anything falls from land, or from anything on land, onto a public thoroughfare and obstructs it, a person who is the owner or occupier of the land commits an offence if the person fails to remove the obstruction when requested by the local government to do so.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Manager
Delegation:	The Chief Executive Officer is delegated the power to obstruct a public thoroughfare, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 6 (1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 6(1) .

38. Encroaching A Public Thoroughfare

Function to be performed:	A person who is the owner or occupier of land and, without lawful authority erects on the land a structure that encroaches upon a public thoroughfare; or permits a tree or other plant growing on the land to encroach upon a public thoroughfare, commits an offence if the person fails to remove the structure or plant, to the extent that it is encroaching, when requested by the local government to do so.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Manager
Delegation:	The Chief Executive Officer is delegated the power to erect a structure or permit a tree that encroaches a public thoroughfare, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 7(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 7(1) .

39. Offences Relating to the Repair of Gates and Fences

Function to be performed:	<p>A person who is the owner or occupier of land commits an offence if any fence or gate that separates the land from a public thoroughfare is not kept in good repair.</p> <p>A person may apply to the local government for permission to have across a public thoroughfare under the control or management of the local government a gate or other device that enables motor traffic to pass across the public thoroughfare and prevents livestock from straying.</p>
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to provide a gate or other device across a public thoroughfare or serve a Notice to request the owner or occupier to repair a gate or fence, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 8(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 8(1) .

40. Dangerous Excavation in or Near Public Thoroughfare

Function to be performed:	If there is, in a public thoroughfare or land adjoining a public thoroughfare, an excavation that the local government considers to be dangerous it may fill in or fence the excavation, or request the owner or occupier to fill or securely fence the excavation.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to deem an excavation to be dangerous and to fill in or fence the excavation, or serve a Notice to request the owner or occupier to fill or securely fence the excavation, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i>, Regulation 11(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i>, Section 3.25(1)(b).
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 11(1).

41. Crossing from Public Thoroughfare to Private Land or Private Thoroughfare Without Approval

Function to be performed:	Upon application the local government may approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 12(1).
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2).
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 12(1).

42. Requirement to Construct and Repair a Crossover

Function to be performed:	A local government may give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing from a public thoroughfare. If the person fails to comply with the notice, the local government may construct or repair the crossing and recover 50% of the cost.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing if the person does not comply, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulations 13(1) and (2) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 13(1) and (2) .

43. Private Works On, Over Or Under Public Places

Function to be performed:	A local government may grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 17 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2) .
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 17(2) .

44. Offences Relating to Watercourses, Drains, Tunnels and Bridges

Function to be performed:	A local government may grant permission to a person to, alter, obstruct, or interfere with, any watercourse, drain, tunnel, or bridge that is local government property.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to alter, obstruct, or interfere with, any watercourse, drain, tunnel, or bridge that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 18 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2) .
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 18(1) .

45. Offences Relating to the Protection of Thoroughfares from Water Damage

Function to be performed:	A local government may grant permission to a person to alter, obstruct, or interfere with the natural flow of surface water across any thoroughfare or other land in such a way as is likely to damage any thoroughfare that is local government property.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to alter, obstruct, or interfere with the natural flow of surface water across any thoroughfare or other land in such a way as is likely to damage any thoroughfare that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i>, Regulation 19 and <i>Local Government Act 1995</i>, Section 3.25(1)(b).
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2) .
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 19(1) .

46. Actions Against Persons in Relation to Wind Erosion and Sand Drifts

Function to be performed:	A local government may give a notice under this regulation to a person who is the owner or occupier of land, if the local government considers that clearing the land of vegetation may cause the land having a common boundary with land that comprises local government property to be adversely affected by wind erosion or sand drift.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to serve a Notice on a person to prevent wind erosion or sand from escaping a property onto other private land or land that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 21 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 21(1) .

47. Unauthorised Works in a Street – Serving of Notices

Function to be performed:	A local government may serve notices on persons/ proprietors of premises who have conducted works in a street without Council's permission.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Supervisor
Delegation:	The Chief Executive Officer is delegated the power to serve notices on persons/ proprietors of premises who have conducted works in a street without Council's permission.
Conditions:	Chief Executive Officer to sign any Notices.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.1 .

48. Works in the Street

Function to be performed:	A local government may grant approval and impose conditions for works to be undertaken in the street by other authorities, private organisations or individuals, including the approval of applications to protect verges.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant approval and impose conditions for works to be undertaken in the street by other authorities, private organisations or individuals, including the approval of applications to protect verges.
Conditions:	<ul style="list-style-type: none"> (i) That the proposed works are legal and do not adversely affect the safety, functionality and aesthetics of the street or adjoining properties to an unacceptable degree. (ii) The owners and occupiers of adjoining properties should be consulted as appropriate prior to approval being determined. (iii) If there are objections to the proposal, it be referred to the Council for determination.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

49. Reinstatements of Roads and Footpaths

Function to be performed:	A local government may grant and impose conditions for persons or agencies undertaking works in the street and to apportion responsibility for the cost of road and footpath reinstatements resulting from works undertaken by other persons' or agencies' undertakings.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant and impose conditions for persons or agencies undertaking works in the street and to apportion responsibility for the cost of road and footpath reinstatements resulting from works undertaken by other persons' or agencies' undertakings.
Conditions:	Subject to the lodgement of a bond for work performance and the payment of the cost of any re-instatement works.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

50. Approval of Works Orders to Public Utility Service Authorities

Function to be performed:	A local government may approve the issuing of works orders to public utility service authorities for service modifications or upgrading associated with approved projects.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve the issuing of works orders to public utility service authorities for service modifications or upgrading associated with approved projects.
Conditions:	That the works are associated with projects that have obtained the approval of the Council as necessary and are within the approved budget allocation.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.1 .

51. Approval of Design Projects

Function to be performed:	A local government may approve detailed design plans for projects or components of projects that have been approved by the Council to concept plan level.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract Building Surveyor Environmental Health Officer
Delegation:	The Chief Executive Officer is delegated the power to approve detailed design plans for projects or components of projects that have been approved by the Council to concept plan level.
Conditions:	That the detailed designs are consistent with the concept plans approved by the Council.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.1 .

52. Serving of Notices Requiring Certain Things to be Done by Owner or Occupier of Land

Function to be performed:	A local government may give a person a notice in writing relating to the land requiring the person to do anything specified in Schedule 3.1, Division 1 or for the purpose of remedying or mitigating the effects of any offence prescribed in Schedule 3.1, Division 2.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	<p>The Chief Executive Officer is delegated the power to issue a notice in writing relating to the land requiring the person to do anything specified in Schedule 3.1, Division 1 or for the purpose of remedying or mitigating the effects of any offence prescribed in Schedule 3.1, Division 2 including the following:</p> <ol style="list-style-type: none"> 1. prevent water from dripping or running from a building; 2. placing a number on a property to indicate an address; 3. repair a public thoroughfare; 4. ensure that land that adjoins a public thoroughfare is suitably enclosed; 5. ensure unsightly land is enclosed; 5A. ensure overgrown vegetation, rubbish or disused material is removed from land; 5B. ensure that graffiti is obliterated; 6. take measures to prevent movement of sand, rocks etc; 7. ensure that land adjoining a public thoroughfare is not overgrown; 8. removing a tree or part that is obstructing a thoroughfare; 9. ensuring that a tree that endangers any person is made safe (dangerous tree); 10. taking specified measures to prevent damage to the public or property from cyclonic activity; 11. remove bees that are a danger or nuisance; 12. ensure that unsightly dilapidated or dangerous fence is modified or repaired; 13. take measures to prevent artificial light or other light being omitted or reflected to remove a nuisance; 14. make safe anything that is obstructing a private thoroughfare.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is necessary to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.25 .

53. Additional Powers When Giving a Notice Under S.3.25 of the Act

Function to be performed:	If a person who is given a notice under Section 3.25 of the Act fails to comply with it, the local government may do anything that it considers necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to do anything that they consider necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is necessary to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.26 .

54. Performing Particular Things on Land which is not Local Government Property

Function to be performed:	A local government may perform its general functions of the things prescribed in Schedule 3.2 of the Act on land, even though the land is not local government property and the local government does not have consent to do it.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Supervisor
Delegation:	<p>The Chief Executive Officer is delegated the power to carry out things prescribed in Schedule 3.2 even though the land is not local government property and the local government does not have consent to do it, as follows:</p> <ol style="list-style-type: none"> 1. Carry out works for the drainage of land. 2. Do earthworks or other works on land for preventing or reducing flooding. 3. Take from land any native growing or dead timber, earth, stone, sand or gravel that, in its opinion, the local government requires for making or repairing a thoroughfare, bridge, culvert, fence or gate.

	<p>4. Deposit and leave on land adjoining a thoroughfare any timber, earth, stone, sand, gravel, and other material that persons engage in making or repairing a thoroughfare, bridge, culvert, fence, or gate do not, in the local government's opinion, require.</p> <p>5. Make a temporary thoroughfare through land for use by the public as a detour while work is being done on a public thoroughfare.</p> <p>6. Place on land signs to indicate the names of public thoroughfares.</p> <p>7. Make safe a tree that presents serious and immediate danger, without having to give the owner the notice otherwise required by regulations.</p> <p>8. Obliterate graffiti that is visible from a public place and that has been applied without the consent of the owner or occupier.</p>
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is essential to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995, Section 3.27.</i>

55. Power of Entry

Function to be performed:	The power of entry is conferred on a local government which is performing any function under the <i>Local Government Act 1995</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise persons with the powers of entry, when performing any function of the local government.
Conditions:	Record in the appropriate file
Statutory reference:	<i>Local Government Act 1995, Section 3.28.</i>

56. General Procedure for Entering Property

Function to be performed:	A person authorised by the local government may lawfully enter land or premises or thing without the consent of the owner or occupier, unless the owner or occupier objects to the entry.

Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise a local government person to lawfully enter land or premises or thing without the consent of the owner or occupier, unless the owner or occupier objects to the entry.
Conditions:	Record in the appropriate file
Statutory reference:	<i>Local Government Act 1995, Section 3.31(2).</i>

57. Power to Remove and Impound Goods

Function to be performed:	An employee authorised by a local government may remove and impound any goods that are involved in a contravention that can lead to impounding and may use reasonable force to exercise the power.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise an employee of the local government to remove and impound any goods that are involved in a contravention that can lead to impounding and may use reasonable force to exercise the power.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Section 3.39.</i>

58. Impounded – Non-Perishable Goods

Function to be performed:	Where any non-perishable goods have been removed and impounded, the local government is required to either: (a) institute a prosecution against the alleged defender; or (b) give the alleged offender notice that the goods may be collected from, specifying such hours.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to: (a) institute a prosecution against the alleged offender; or (b) give the alleged offender notice that the goods may

	be collected from, specifying such hours.
Conditions:	The Chief Executive Officer shall approve of all prosecutions and sign all Prosecution Notices.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.39 .

59. Declaring a Vehicle to be an Abandoned Vehicle Wreck

Function to be performed:	If after seven days from the removal of a vehicle deemed to be an abandoned wreck the owner of the vehicle has not been identified or after seven days from the giving of a notice the owner has not collected the vehicle the local government may declare that the vehicle is an abandoned vehicle wreck.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to declare that a vehicle is an abandoned vehicle wreck under the <i>Local Government Act 1995</i> , Section 3.40A(4) .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.40A(4) .

60. Disposing of Confiscated Goods

Function to be performed:	A local government may sell or otherwise dispose of any goods that have been ordered to be confiscated under <i>Local Government Act 1995</i> , Section 3.47 .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any goods that have been ordered to be confiscated subject to the <i>Local Government Act 1995</i> , Section 3.47(1,2 & 2a) .
Conditions:	The sale or disposal of goods or vehicles is to be recorded in appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(1, 2 & 2a) .

61. Disposing of Uncollected Vehicles

Function to be performed:	A local government may sell or otherwise dispose of any vehicle that has not been collected within two months of a notice having been given under Section 3.40(3) or seven days of declaration being made that a vehicle is an abandoned vehicle wreck.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any vehicle not collected pursuant to the <i>Local Government Act 1995</i> , Section 3.47(2) .
Conditions:	Details of the sale or disposal of uncollected vehicles is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(2) .

62. Disposing of Uncollected Impounded Goods

Function to be performed:	A local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in Section 3.47(2b) of the date a notice is given under the <i>Local Government Act 1995</i> , Sections 3.42(1)(b) or 3.44 .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any uncollected impounded goods pursuant to the <i>Local Government Act 1995</i> , Section 3.47(2a) .
Conditions:	Details of the sale or disposal of uncollected impounded goods is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(2a) .

63. Disposal of Sick or Injured Impounded Animals

Function to be performed:	If an impounded animal is ill or injured to such an extent that treating it is not practicable, the local government may humanely destroy the animal and dispose of the carcass.
Delegated by:	The Shire of Upper Gascoyne Council

Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Manager
Delegation:	The Chief Executive Officer is delegated the power to determine that a sick or injured impounded animal be destroyed pursuant to the <i>Local Government Act 1995</i> , Section 3.47A(1) .
Conditions:	The details of sick or injured animals disposed of are to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(1) .

64. Recovery of Impounding Expenses

Function to be performed:	If goods are removed and impounded under Section 3.39 and the offender is convicted, the local government may, if the goods are not sold, recover any expenses incurred in removing and impounded the goods and disposing of them.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that court action be taken to recover impounding expenses pursuant to the <i>Local Government Act 1995</i> , Section 3.48 .
Conditions:	<p>The Chief Executive Officer shall approve of all legal action and sign all legal documents.</p> <p>The actions taken to recover impounding expenses are to be recorded in the appropriate record to meet legislative requirements.</p>
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.48 .

65. Closing Certain Thoroughfares to Vehicles (Not Exceeding 4 Weeks)

Function to be performed:	A local government may close a thoroughfare to vehicles wholly or partially, for a period not exceeding four weeks.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Works and Services
Delegation:	The Chief Executive Officer is delegated the power to close a thoroughfare, wholly or partially, pursuant to the <i>Local Government Act 1995</i> , Section 3.50 & 3.50(A)
Conditions:	Nil

Statutory reference:	<i>Local Government Act 1995, Section 3.50 & 3.50(A).</i>
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66. Closing Certain Thoroughfares to Vehicles (Exceeding 4 Weeks)

Function to be performed:	A local government may, after providing public notice of its intentions and reasons, inviting submissions and then considering submissions, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding four weeks.
Delegated by:	Nil
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Works and Services
Delegation:	The Chief Executive Officer is delegated the power to close a thoroughfare, wholly or partially, pursuant to the <i>Local Government Act 1995, Sections 3.50</i> .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Sections 3.50(1a) and 3.50(4).</i>

67. Closing Certain Thoroughfares to Vehicles (Revocation)

Function to be performed:	An order to close a thoroughfare may be revoked by the local government.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to revoke an order to close a thoroughfare, pursuant to the <i>Local Government Act 1995, Section 3.50(6)</i> .
Conditions:	Details of the revocation of an order to close thoroughfares must be recorded in the appropriate register
Statutory reference:	<i>Local Government Act 1995, Section 3.50(6).</i>

68. Partial Closure of Thoroughfare for Repairs and Maintenance

Function to be performed:	A local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure is for the purpose of carrying out repairs or maintenance and is
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	unlikely to have a significant adverse effect on users of the thoroughfare.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Works and Services
Delegation:	The Chief Executive Officer is delegated the power to partially and temporarily close a thoroughfare, pursuant to the <i>Local Government Act 1995</i> , Section 3.50A .
Conditions:	<ul style="list-style-type: none"> • The road closure being limited to a minimum period as is practicable. • Access being maintained to properties. • Compliance with the Local Government Act 1995. <p>Details of the closure to be recorded on the appropriate record.</p>
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.50A .

69. Power to Invest

Function to be performed:	Subject to the regulations, money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested in accordance with the <i>Trustees Act 1962</i> , Part III.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to invest money and establish investment internal control procedures, pursuant to the <i>Local Government Act 1995</i> , Section 6.14 and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 19.
Conditions:	Subject to Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.14(1) ; and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 19 .
Council Policy Link	<i>Council Policy Manual 2.1 Investment Policy</i>

70. Extension of Time for Objection to the Rate Record

Function to be performed:	A local government may, on application by a person proposed to make an objection to the rate record, extend the time for making the objection for such period as it thinks fit.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant an extension to the time to make an objection, pursuant to the <i>Local Government Act 1995</i> , Section 6.76(4) .
Conditions:	An extension will only be granted for a maximum period of 30 days. The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.76(4) .

71. Consider Objection to the Rate Record

Function to be performed:	A local government is to promptly consider any objection to the rate record and may either disallow it or allow it, wholly or in part.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to consider any objection to the rate record and may either disallow it or allow it, wholly or in part, pursuant to the <i>Local Government Act 1995</i> , Section 6.76(5) .
Conditions:	The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.76(5) .

72. Disposal of Surplus Plant, Equipment or Material

Function to be performed:	A local government can dispose of surplus plant, equipment or material
Delegated by:	The Shire of Upper Gascoyne Council

Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to dispose of plant, equipment or material.
Conditions:	Refer to Council Policy 2.11
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.58(2,3.)
Council Policy Link	<i>Council policy Manual – 2.11 Sale of Surplus Materials, Plant and Equipment</i>

73. Determining That Tenders Do Not Have to be Invited for the Supply of Goods and Services Function

Function to be performed:	A local government does not have to publicly invite tenders before it enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$250,000 if it has good reason to believe that, because of the unique nature of the goods or services required or for any other reasons, it is unlikely that there is more than one potential supplier.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that the Shire has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier and not publicly invite tenders before the Shire enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$250,000 .
Conditions:	The determination is to be supported by a detailed report. The determination is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.57(1) ; and <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 11(2)(f) .

74. Tenders to be Invited for Certain Contracts

Function to be performed:	A local government is to publicly invite tenders before it enters into a contract for the supply of goods or services if the consideration under the contract is, or is expected to be, worth more than \$250,000 . Tenders do not have to be publicly invited according to the
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	requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	<p>The Chief Executive Officer is delegated the power to publicly invite tenders before the Shire enters into a contract for the supply of goods or services if the consideration under the contract is, or is expected to be, worth more than \$250,000, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i>, Regulation 11(1) and <i>Local Government Act 1995</i>, Section 3.57(1).</p> <p>The CEO is not required to publically invite tenders if meeting the requirements of section 11(2) of the Local Government (Functions and General) Regs 1996.</p>
Conditions:	<p>Tenders can only be invited for those goods and services identified in the Annual Budget, Plan for the Future or separately approved by the Council.</p> <p><i>Acceptance of the most advantageous tender is subject to the Regulations.</i></p> <p>The invitation to tender is to be entered into the Tender Register in the prescribed manner.</p>
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.57(1) ; and <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 11(1)(2) & 14 .

75. Minor Variation in Tender for the Supply of Goods or Services

Function to be performed:	A local government may, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters the contract with the successful tenderer.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power, with the approval of the tenderer, to make a minor variation in the contract for goods or services before the Shire enters the contract with the successful tenderer, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 20(1,2 & 3).
Conditions:	That the variation is minor having regard to the total goods or services that tenderers were invited to supply.
Statutory reference:	<i>Local Government (Functions and General) Regulations 1996</i> , Regulation 20(1, 2 & 3) .

76. Seeking Expressions of Interest

Function to be performed:	If a local government thinks that there is good reason to make a preliminary selection from amongst prospective tenderers, it may seek expressions of interest with respect to the supply of the goods or services before entering the tender process.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to seek expressions of interest with respect to the supply of the goods or services before entering the tender process, pursuant to the <i>Local Government (Functions and General) Regulations 1996, Regulation 21(1)</i> .
Conditions:	Details of the express of interest sought must be recorded in the appropriate record and in the Tender Register as required by the <i>Local Government (Functions and General) Regulations 1996, Regulation 17</i> .
Statutory reference:	<i>Local Government (Functions and General) Regulations 1996, Regulation 21(1)</i> .

77. Minor Amendments to Policies and Delegations

Function to be performed:	Minor amendments to existing policies and delegations
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the Chief Executive Officer be delegated authority to make administrative amendments to Delegations and Policies, due to any changes in name or title of an officer or committee, re-numbering, reformatting or similar administrative requirement.
Conditions:	Providing any such amendment does not constitute a major change of duties or responsibilities of an officer or committee affected.
Statutory reference:	Local Government act 1995 - 5.42

78. Complaints Officer

Function to be performed:	To investigate complaints against the Council.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	Appoints the CEO as the complaints officer for the Shire of Upper Gascoyne for the purposes of compliance with the <i>Local Government Act 1995 s. 5.120</i>
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995 s. 5.120</i>

79. Appointment of Authorised Officers

Function to be performed:	To appoint persons or classes of persons to be authorised for the purpose of fulfilling prescribed functions of the <i>Local Government Act 1995</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the CEO be delegated the authority to appoint persons as authorised officers.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995 s3.24</i> Authorising persons under this subdivision (<i>Subdivision 2 – Certain provisions about land</i>)s9.10 Appointment of authorised persons

80. Cat Act 2011 – Appointment of Authorised Officers

Function to be performed:	To appoint officer(s) to administer the <i>Cat Act 2011</i> .
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to appoint Authorised Persons as required for the purposes of administering the requirements of the <i>Cat Act 2011</i> .
Conditions:	Nil
Statutory	

reference:	<i>Cat Act 2011 (s44 and s48)</i>
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81. Road Traffic (Events on Roads) Regulations

Function to be performed:	Temporarily close roads in order to hold events.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with the <i>Road Traffic (Events on Roads) Regulations 1991</i> .
Conditions:	The Chief Executive Officer shall have regard to Section 3.50 of the <i>Local Government Act 1995</i> .
Statutory reference:	<i>Road Traffic (Events on Roads) Regulations 1991</i>

82. Local Government Elections & Other Polls

Function to be performed:	Fix a date for an extra – ordinary election
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	Council delegates its power to the Chief Executive Officer under Section 4.9(1)(b) of the Local Government Act to fix the day on which a poll is held for an extraordinary election if the Shire President has not already done so.
Conditions:	Compliance with the <i>Local Government (Elections) Regulations 1997</i> .
Statutory reference:	<i>Local Government Act 1995</i> Part 4.9

83. Insurance

Function to be performed:	Ensure that the Shire is adequately covered by insurance
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to enter into appropriate contracts of insurance on behalf of the Shire.
Conditions:	Nil
Statutory reference:	Local Government Act 1995 – S6.7(2)

84. Authority to instigate legal proceedings

Function to be performed	The Chief Executive Officer to instigate legal proceedings
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	<p>That CEO instigate legal proceedings under the following acts including the Acts Subsidiary Legislation:</p> <ul style="list-style-type: none"> • <i>Local Government 1995</i> • <i>Building Act 2011</i> • <i>Planning & Development Act 2005</i> • <i>Cat Act 2011</i> • <i>Dog Act 1976</i> • <i>Health Act 1911</i> • <i>Bush Fires Act 1954</i> • <i>Food Act – 2008</i> • <i>Local Government (Miscellaneous Provisions) Act 1960</i>
Conditions	<p>Subject to:</p> <ul style="list-style-type: none"> • Prior report to council via electronic means.
Statutory reference	<i>Local Government Act 1995</i> ; section 5.42

85. Town Planning Schemes 1 & 2 Planning Determinations

Function to be performed	The Chief Executive Officer to determine matters pertaining to planning where they conform to Council Policy, the Town Planning Scheme and or Planning Codes.
Delegated by:	The Shire of Upper Gascoyne Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health / Building Officer
Delegation	<ol style="list-style-type: none"> 1) Determination of development and subdivision applications and the issue of formal Council notices in accordance with the Town Planning Scheme and Council Policies, as outlined below; 2) Determination of planning applications for uses listed as 'P' within the Town Planning Scheme provided the application conforms with all Scheme requirements and standards and any adopted policy of Council; 3) Determination of planning applications involving the discretionary powers of the Residential Design Codes providing the consultation process outlined within the Codes is adhered to and no objections were received from surrounding landowners; 4) Refusal of planning applications where the proposed use is not permitted by the Town Planning Scheme or does not comply with the non-discretionary powers of the Residential Design Codes or a mandatory statutory requirement of the Schemes or adopted Council Policy; 5) Providing responses to subdivision applications referred from the WAPC where the application generally complies with the provisions of the relevant Town Planning Scheme and adopted Council Policy or an endorsed Subdivision Guide Plan; 6) Providing responses to subdivision applications referred from the WAPC where the application requires Council to apply discretion under the Town Planning Scheme provided no objections were received during the advertising period and compliance with the objectives stated within the Town Planning Scheme; 7) Determination of applications for home occupations, home businesses and home offices subject to compliance with Council's adopted policy with respect to such applications. Any proposed home occupation, which received objections during the public consultation, will be referred to Council for determination;

	<p>8) Endorse submitted Deposited Plans for final clearance of subdivisions provided all conditions any adopted policy of Council have been satisfactorily complied with;</p> <p>9) Issuing of planning consents and vary setbacks where minor adjustments to building setbacks are in accordance with Council Policy, Town Planning Schemes and Residential Design Codes;</p> <p>10) Applications for planning consent for extensions/alterations to nonconforming uses in accordance with Town Planning Scheme;</p> <p>11) Granting of planning approval with or without conditions under TPS 1 and 2 to development on a local reserve under the Scheme for the purpose for which it is reserved;</p> <p>12) Granting of planning approval with or without conditions under TPS 1 and 2 for land zoned Restricted, Additional or Special Use for the purpose specified;</p> <p>13) Determination of clearance of planning conditions imposed by planning approvals.</p>
Conditions	Nil
Statutory reference	<i>Local Government Act 1995</i> ; section 5.42

86. Execution of Documents

Function to be performed:	To sign documents on behalf of the Local Government.
Delegated by:	The Shire of Upper Gascoyne Shire Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	To generally sign documents on behalf of the Local Government.
Conditions:	Nil
Statutory reference:	Local Government Act 1995, section 9.49A

APPENDIX 4

(Email – Gascoyne in May)

Unknown

From: Theaker von Ziarno <artisticdirector@gascoyneinmay.com.au>
Sent: Friday, 23 October 2020 5:28 AM
To: John McCleary
Cc: Alys McKeough; Christopher Mason; Mitch Garbutt; Peter Windie
Subject: Re: Annual Gascoyne River Music Festival 2021

*additional note

GIM will also be delivering the Burringurrah Festival of Fire on the following weekend which is also in the SUG LGA.

Kind regards!
Theaks

Sent from my iPhone

On 23 Oct 2020, at 5:01 am, Theaker von Ziarno <artisticdirector@gascoyneinmay.com.au> wrote:

Hello John,

I hope this email finds you well.

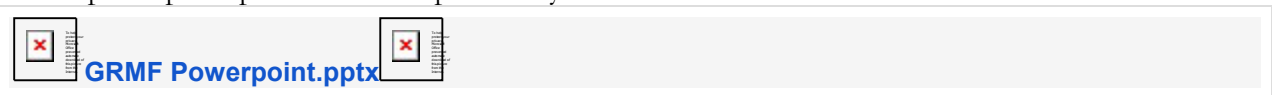
Gascoyne River Music Festival 2021 - Friday 14 to Sunday 16 May 2021 - Request for funding and venue use.

Venue: Junction Pavilion/Gascoyne River Bed, with late night events at Junction Pub

Legal Owner of Event: Gascoyne in May Inc in partnership with local community members

I write to the Councillors to request funds from the Shire of Upper Gascoyne to support the 2021 Gascoyne River Music Festival which will be on the Mother's Day weekend and part of the Gascoyne in May Festival series.

Please see link to the 2018 Gascoyne River Music Festival: https://youtu.be/qc6_ynzaAJc and a powerpoint presentation of previous years



Gascoyne in May Inc(GiM) has successfully produced 8 Gascoyne River Music Festival since 2011, aims to build this an iconic Multi Arts Festival and is currently in the process of securing funding. Our Gascoyne based team will deliver community engagement opportunities for school children and local people leading into the event.

The program will build on the 2018 program - Friday night, All day Saturday and a Sunday morning send off.

GiM in previous years has secured a cash budget of \$80k+ to deliver this event which brings hundreds of people into the Junction for two nights. GiM has the support of the Junction Pub and Local First Nations people.

GiM request from the Shire of Upper Gascoyne

- \$15000 which will go directly to production costs (lighting, staging, sound, and specialist professionals including sound engineers, lighting techs who will also be training local people in these skills). As well additional event infrastructure such as portable toilets, etc
- Use of Junction Pavilion from Wednesday 12 May til Tuesday 18 May. GiM will clean the venue, etc and request that power and plumbing be tested.
- A letter of support from the Shire stating its support for Gascoyne in May Inc to produce the Gascoyne River Music Festival.

Gascoyne in May Inc will have Public Liability Insurance, Risk Management and Emergency Response Plans and a skilled team to implement these on site delivering this event.

If the Councillors have any questions, please do not hesitate to ask.

Kind Regards,
Theaks

Theaker von Ziarno
Executive Director
+61 403 879 263
Gascoyne in May Inc.
www.gascoyneinmay.com.au



I acknowledge, honour and respect our Aboriginal and Torres Strait Islander people, both past and present of the lands and waters we belong.

APPENDIX 5

(Status Report for 2020/21 Projects and Purchases)

SHIRE OF UPPER GASCOYNE 2020/21 ANNUAL BUDGET - PROJECTS PROGRESS REPORT				Not Yet Started	MONTHLY DESK TOP PROGRESS UPDATE
				In Progress	
				Completed	
				On-Hold	
PROJECT	PERSON RESPONSIBLE	TARGET COMPLETION DATE	DAYS UNTIL COMPLETION	STATUS	20-11-20
New Disabled Toilets for the Administration Building	Sean Walker	05-10-20		Completed	
New Website that ensures compliance with new legislation	Amanda Leighton	31-10-20		Completed	
Re-seal Junction Tourist Precinct	Jarrold Walker	28-02-21	100	In Progress	Greenfields to manage, ETA Feb 2021 - Tender has been awarded
Lights to the new depot sheds	Sean Walker	21-09-20		Completed	
Airstrip Reseal	Jarrold Walker			Completed	
Financial Review	Sa Toomalatai	31-12-20	41	In Progress	PO Issued to AMD for both AR 17 and FMR. Review scheduled for November and work to completed by December 202019/09/2020.
New Drop Deck Widening Float	Jarrold Walker	19-10-20		Completed	
2 X New Light Vehicles	Jarrold Walker	19-10-20		Completed	
New Mobile Camp	Jarrold Walker			In Progress	Quotes being sourced
Fit Solar Panels to three mobile camps	Jarrold Walker			In Progress	Quotes obtained, sourcing parts - wait until Christmas break
Amalgamation of Depot and Admin Lots	John McCleary			In Progress	PO Issued
New wash down bay	Sean Walker	14-10-20		Completed	
New Tourist Stop at the old caravan park site	John McCleary & Jarrold Walker			In Progress	Tender to be awarded at November Meeting
Internal Cladding for the Pavilion	Sean Walker	30-06-21	222	Completed	Quotation specifications sent to multiple contractors. Expecting reply end of september.
New Community Development / Tourism Officer	John McCleary & Sa Toomalatai	30-11-20		Completed	Ainsley Hardie to commence in early January 2021
New House – Hatch Street - Stage 1 Loan Application	Sa Toomalatai			Completed	Loan approved in September, funds to be advanced by WATC in November.
New House – Hatch Street - Stage 2 Procurement	Sean Walker			In Progress	
New House – Hatch Street - Stage 3 Ground Works & Installation	Sean Walker	30-06-21		Not Yet Started	
Paint Public Toilets	Jarrold Walker	05-10-20		Completed	
Flood Damage retainer for Greenfields	John McCleary			Completed	
BBQ's and seating for the pavilion area	Sean Walker			On-Hold	Quoted through pavillion upgrade, provisional based on funds.
River Pump for new Town water supply	Jarrold Walker & Sean Walker			In Progress	In design stage
Completion of Solar Power installing for the Junction Tourist Park	Sean Walker	18-09-20		Completed	Need to complete acquital
New Generator	Jarrold Walker			Completed	
Allowance for air-conditioning at the Pavilion	John McCleary			Not Yet Started	Will wait to see if the existing aircons will do the job.
Bores and complete engineering design for Mongers alternative water supply	Jarrold Walker			In Progress	Drilling has occurred, feasibility and design stage
Shed for Lot 17 Gregory Street	Sean Walker			On-Hold	
Relocate driveway for Lot 19 Gregory Street	Sean Walker	08-10-20		Completed	
Repairs to Lot 39 Gregory Street	Sean Walker			Not Yet Started	
Erect Shed at Lot 52 Hatch Street	Sean Walker	29-09-20		Completed	
New Computers for Admin Officers	Amanda Leighton			Completed	
12 Kilometres of seal for the Land / Dalgety Road	Jarrold Walker			In Progress	Tender Awarded start Feb 2021
5 Kilometres of seal for the Carnarvon / Mullewa Road	Jarrold Walker	31-12-20	41	In Progress	START IN DEC 2020
Blackspot for Cobra Hill	Jarrold Walker			Completed	
Black Spot for Burringurrah Hill	Jarrold Walker			Completed	
Install shed floor for Lot 45 Gregory Street	Sean Walker			Completed	
Lot 17 Gregory Street Pool Shade Structure	Sean Walker	20-10-20	-31	In Progress	awaiting Materials
8 kilometres of re-sheeting Landor / Mt Augustus Road	Jarrold Walker			In Progress	
Smart Screen for Chambers	Amanda Leighton			Not Yet Started	
Cemetery	Cherie Walker			In Progress	
Truck	Jarrold Walker	20-11-20	0	In Progress	On time for delivery early Dec 2020
Water Wheel / Trailer	Jarrold Walker & Sean Walker			Not Yet Started	
Truck Pit	Sean Walker			Completed	
Auto Security Gate	John McCleary			Not Yet Started	Ascertining quotes