



MINUTES

23rd OF JUNE 2021

ORDINARY COUNCIL MEETING

Held at the Shires Administration Building situated at Gascoyne Junction
commencing at 9.00am

DISCLAIMER

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.

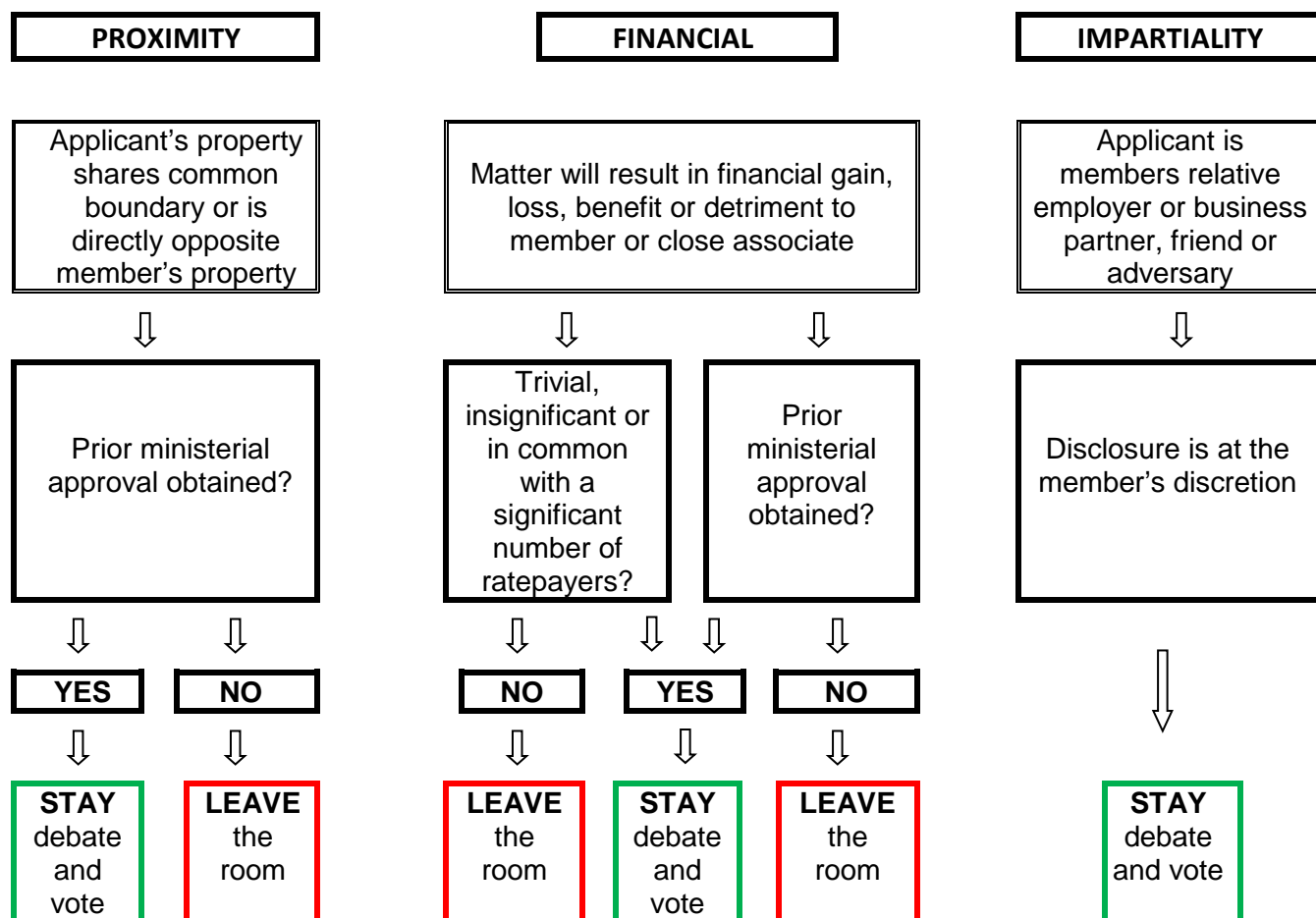
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John McCleary, JP
CHIEF EXECUTIVE OFFICER

* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(Penalties apply).

(2) It is a defense to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 - Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.



SHIRE OF UPPER GASCOYNE
MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES ADMINISTRATION
BUILDING SITUATED AT GASCOYNE JUNCTION ON THE 23rd OF MAY 2021 COMMENCING AT
9.00AM

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SHIRE OF UPPER GASCOYNE
MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES
ADMINISTRATION BUILDING SITUATED AT GASCOYNE JUNCTION ON THE 23rd OF MAY 2021
COMMENCING AT 9.00AM

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The President welcomed those present and declared the meeting open at 9.08am

2. APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

Cr D. Hammarquist OAM JP	Shire President
Cr J. Caunt	Shire Vice President
Cr A. McKeough	Councillor
Cr B. Walker	Councillor
Cr H. McTaggart	Councillor

Staff

John McCleary JP	Chief Executive Officer
Jarrold Walker	Manager of Works and Services
Sa Toomalatai	Manager of Finance and Corporate Services

Visitors

Josh Kirk	Greenfield Technical Services
Andrew Reid	Hastings

2.2 Absentees

Cr G. Watters

2.3 Leave of Absence previously approved

Councillor Ray Hoseason-Smith

3. APPLICATION FOR LEAVE OF ABSENCE

Nil

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

Nil

5. DISCLOSURE OF INTEREST

Nil

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

1. Greenfield Technical Services – Joshua Kirk – Josh provided the Councillors with a detailed report on the work carried out and the proposed work to be carried out for AGRN 908.
2. Hastings – Andrew Reid - Andrew provided the Councillors with an up-date on the current status of Hastings Rare Earth mine sited at Yangibana.

7. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

Items:

- 11.1 Decision criteria to dispose of Shire Plant (Grader & Roller)
- 11.2 To determine the Junction Pub & Tourist Precinct Tender
- 11.3 Request to write off outstanding rates

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

- 9.1 Ordinary Meeting of Council held on 19th of May 2021.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution No: 01062021			
MOVED:	CR: H. MCTAGGART	SECONDED:	CR: CR. B WALKER
<p>That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 19th of May 2021 be confirmed as a true and correct record of proceedings.</p> <p>F/A: 5/0</p>			

10. REPORTS OF OFFICERS

10.1 Manager of Finance and Corporate Services Report

Corporate Services Update

At the last meeting I advised Council that we were in the process of selecting a successful candidate for the CSO position. We had just completed interviews and sourced references for our shortlisted applicants. Leading into our final decision it was very close between applicants that had made it to the final round, but after much deliberation we settled on a candidate. I am pleased to announce that we have appointed a lady named Cynthia Wright in the position of Corporate Services Officer. We look forward to Cynthia officially joining our team on the 28th June 2021.

William Buck have confirmed our audit dates as 9th July for the Interim and 13th September for the End of Year audits. The interim audit has been scheduled particularly late in the piece and coincides with a very busy time of year for the corporate team, however we will endeavour to work with William Buck to ensure the process runs smoothly.



Community Resource Centre Update

Tourism

At the beginning of May I attended the WA Tourism Regional Conference in Geraldton. Over the course of two days I attended conference streams covering Aboriginal Tourism, Visitor Information Centres and a more general tourism in regional Western Australia. The conference was not only informative but a wonderful opportunity to meet industry colleagues from across the State. I am looking forward to sharing an overview with our Tourism Stakeholders within the Shire at our next Visit Upper Gascoyne meeting in June. I also represented the Shire at the May Australia's Golden Outback Tourism Meeting. Each Regional Tourism Organisation across the State are this year undertaking a Strategic Plan Review and I have begun liaising with them in this process.

I am progressing through the criteria for having the Visitor Information Centre firstly accredited with the WA Tourism Council and then meet the criteria to be recognised as a formal Visitor Information Centre. The accreditation process should be completed by mid-July with the Visitor Information Centre being recognised by the end of 2021.

In late May, I hit the road around the Shire again visiting our local accommodation providers and seeing them in action, along with conducting a signage audit of the Outback Pathways in our Shire, and mapping out rest stops to create strip maps for visitors to our region. Work is underway on a walking tour around Gascoyne Junction leaving the Visitor Information Centre each afternoon should there be demand.

Brochures are still being distributed to visitor information centres in surrounding Shires. We have also undertaken a three month trial advertising campaign with the Australian Seniors Newspaper with themes of Wildflowers, Caravan and Camping and WA Travel Guide. With our advertisement they have also offered the opportunity for free editorials, the first of which will appear in the June edition highlighting the accommodation options available to visitors to the Shire. I am also working with editors of 4WD publications for articles in their publications.

Community

Along with fellow Admin Team members in May I attended a WA Event Management Workshop in Carnarvon held by DLGSCI. Whilst the focus was on large events, there was a lot to be taken away to put into place moving forward in both holding and hosting events in the Shire of Upper Gascoyne.

Through attending the GDC meeting for the Gascoyne Business Awards, we have opened the doors to the opportunity to undertake Strategic Planning with our neighbouring Gascoyne Shires in starting a Tourism and Business Development Group within the Shire. I am looking forward to the opportunities that this will present.

I had the opportunity to catch up with the WACHS meeting to further discuss the return of medical services to Gascoyne Junction. At the moment they are exploring three options for returning a fortnightly service to Gascoyne Junction using resources they have available. I am hoping to have an update again prior to the June Council Meeting.

One of the roles we take on at the CRC is assisting Shire residents connect in a digital world. The CRC has registered to be a part of the Federal Government Be Connected Program which provides funding and resources to educate Australian's on the topic of Digital Literacy. Over the coming months the CRC will be hosting Digital Literacy Lunch workshops utilising webinars offered through the program, and logging into the Be Connected online community to practice skills. There is also the opportunity to use this framework and the learnings of digital technology to preserve the history of the Upper Gascoyne through images and stories.

Community Resource Centre - Monthly Income Report – May 2021

Printed at: 15/06/21

Page No : 1

SHIRE OF UPPER GASCOYNE

General Ledger Detail Trial Balance

(fmGLTrialBalance)

Options : Year 20/21,From Month 11,To Month 11,By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOff	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
CRC INCO	10841310	Commission Centrelink : CRC	-5,218.82	0.00	-5,218.82
CRC INCO	10841330	Transport Commission: CRC	-660.64	-44.12	-704.76
CRC INCO	10841340	Postal Agency Commission: CRC	-7,558.77	-747.17	-8,305.94
CRC INCO	10841380	Postal Agency Sales	-575.24	-64.27	-639.51
CRC INCO	10841390	Sales: Books/Maps/Souvenirs/Sundries	-1,920.55	-270.61	-2,191.16
CRC INCO	10841500	Grant: CRC Operating	-98,430.11	0.00	-98,430.11
CRC INCO	10842600	CRC Income Misc.	-539.72	0.00	-539.72
CRC INCO	10842610	CRC Merchandise Sales	-5,391.98	-389.79	-5,781.77
Total	CRC INCOME		<u>-120,295.83</u>	<u>-1,515.96</u>	<u>-121,811.79</u>
Total for division	GEN		<u>-120,295.83</u>	<u>-1,515.96</u>	<u>-121,811.79</u>
Grand Total			<u>-120,295.83</u>	<u>-1,515.96</u>	<u>-121,811.79</u>

Community Resource Centre - Monthly Customer Service Stats for May 2021

CUSTOMER SERVICES & ENQUIRIES	2020.2021 TOTAL	2019.2020 TOTAL	YTD DIFF	May- 21	May- 20	MAY DIFF
Aus Government Info/Roads	1219	1486	-267	81	34	47
Government Access Point	6	14	-8	0	0	0
Department of Human Services	12	47	-35	2	0	2
Department of Transport	47	82	-35	3	2	1
Computer/Internet Access	18	33	-15	0	0	0
Faxes	0	3	-3	0	0	0
General Tourism Information	457	271	186	52	4	48
Phonebook Purchases	0	1	-1	0	0	0
Community Seminars	1	1	0	0	0	0
Gassy Gossip yearly subscription	0	3	-3	0	0	0
Training/Courses	0	4	-4	0	0	0
Hot Office Bookings	2	6	-4	0	0	0
Library	48	45	3	2	2	0
Video Conference/Telehealth	10	6	4	0	0	0
Book Sales	37	52	-15	3	0	3
Photocopying/Printing/Scanning/Emailing	25	30	-5	1	0	1
Laminating/Binding	5	2	3	0	0	0
CRC Merchandise Sales	344	327	17	12	5	7
Community Events	6	10	-4	0	0	0
Gassy Gossip Advertisement	4	33	-29	0	2	-2
Postage	75	0	75	6		6
Total Customer Service Enquiries	2316	2456	-140	162	49	113

10.2 Manager of Works and Services

General:

Another wet month has fallen right across the shire. While it is great for the country and our pastoralists it has been a nightmare for our road assets. I am perplexed at the ignorance and straight out selfishness of those that choose to drive on closed/wet roads. We have entire road lengths with severe damage caused by vehicles driving on wet roads. Obviously there are plenty of people out there who clearly have no regard for those that depend on these roads or the people that devote their time and money into making our roads safe. While we are completing another damage assessment in the hope we can source DRFWA relief there is no funding available to repair what I call "CLOWN DAMAGE". The additional damage also prolongs the reopening of roads while we carry out temporary repairs to ensure the safety of road users.

In an attempt to mitigate future damage we will install "road closure gates" at strategic locations around the shire where local pastoralists and business can close them at the Shire's request. I will also be looking into more signage at entry points to our shire. Our team will also liaise more with neighbouring shires more to ensure we work together on a united front in regard to road closures.



Figure 1 Pimbee Road



Figure 2 Pimbee road



Figure 3 C'von Mullewa Road

Town Works:

The town staff have been busy cleaning and preparing 6 Scott Street, (Old Mick's house), in readiness for our new finance administrator Cynthia to move into. The main switchboard required an electrician to make some minor repairs to ensure it is safe. Cynthia will reside there until the new staff housing is completed later in the year. Modula WA have indicated that the house will arrive onsite in October.

The new tourist stop is coming along slower than planned due to skilled labour shortages and rain delays once again. Since the last update some of the precast slabs have been installed and footing and reinforcing steel were being prepared this week. We have sent the aeroplane to Geraldton to have the pole mounting engineered and plane prepared to be put in place. Craig Poletti and his engineers have been onsite to address the bitumen issues and to monitor progress.

The town oval and playground fencing will commence on the 15th June and is expected to take approximately 10 days to complete. We are also working on replacing the town street banners and poles and improving the main street appearance.

Construction Crew:

Due to the ongoing rain events we are unable to complete the bitumen works on the C'von Mullewa road. The underlying moisture is preventing us from obtaining sufficient compaction. We have postponed sealing until later in the year. Unfortunately this means we are left to maintain a detour for the entire 6km job site. It is also extremely disappointing to see that people have ignored road closures and signage and driven down the new works. Once again we will need to redo the final trim and roll the section again. All of which will add to the total cost of the project.

The Dalgety Landor bitumen project is still forging ahead. There has been some setback due to rain however they did not see the same rain totals as we did in the western side of the shire. We have had some issues pinning Boral down on a date to seal the works, at this stage they are coming to site on the 28th June. The additional works required to maintain surface condition and repair rain damage has also increase the project total.



Figure 4 Road Closed sign run over and detour ignored on works prepared for bitumen

Maintenance Crew:

As mentioned, the excessive rain has caused significant damage to our network and forced extended road closures. I would like to thank those that were patient and understanding during this time. We have tried extremely hard to get roads accessible again however we are limited by time, distance and number of graders. We engaged three contractors to assist in opening up works taking us to a total of six graders at one time. Unfortunately the damage caused by vehicles made the reopening of roads three times longer.

At the time of writing I have been completing road inspections in order to determine the next few months grading programme. At this stage Thomas and Roger Davies Contracting will focus on getting Ullawarra and its connecting roads safe again. Ian will grade the wheel ruts out of Pimbee road with the multi roller following behind him. Dameon will repair the C'von Mullewa detour and then assist Ian to speed things up. QEM will send a grader down from Cobra through to the Landor boundary and then down Cobra Dairy Creek road. They will then head to the top of Ullawarra road and complete a full maintenance grade on the Ashburton Shire's section.

Once I have completed road inspections and the roads are all open again I will reassess our maintenance grading programme.

10.3 Chief Executive Officers Report

Once again the Shire of Upper Gascoyne has been inundated with copious amounts of precipitation, with approximately 92mm falling on the 29th of May and a further 30-40mm falling on the 8th of June 2021. The Pastoral sector would be absolutely buzzing with the amount of vegetative growth and water for their livestock. As with all things there has been a negative effect with this amount rain and this manifested itself within our road network, with most roads being closed for a considerable period of time and avoidable damage being sustained which has been caused by tourists and others driving on our closed roads. Despite taking pre-emptive action and closing roads prior to inundation and getting the information out on the various social networks we still have this problem with the Shire facing many

thousands of dollars of work to make the roads safe. Probably the most disappointing aspect is the so called locals that think that they have some entitlement to drive on these roads whilst they are closed. I have given Jarrod the go-ahead to purchase and erect a further 9 gates in order to close roads at both ends and I am in the process of preparing a report that will look at various legislative interventions we can currently take and what needs to happen legislatively so that we can fine people who continue to flaunt road closures, this will need to be a sector wide initiative.

On the 1st of July 2021 I will be attending the WA Transport Conference to present on DRFAWA (WANDRRA). DFES and Greenfields will also present, we are holding a get together prior to the event to ensure that we each present on something different rather get to the meeting and we present the same material.

On the 25th of July the SUG will host the WALGA Zone Meeting and the Regional Road Group Meeting, each year either the Shire of Shark Bay or the Shire of Exmouth host the event with Carnarvon hosting the other two meetings. These meetings are important in the overall regional scheme and provide us with the opportunity to advocate for our Local Government.

The Tourist Stop is progressing slowly with the rain events slowing things down as well as the contractors having difficulty in getting granno workers due to the current employment shortage that is a State wide problem. The aircraft has been transported down to Geraldton so that the fabricators can construct a cradle for the aircraft to sit in. Some footings and footpaths have been completed.

Don and I attended a DBCA working group to discuss the formation of this group that will be responsible in delivering on the \$10 million spend on the Mount Augustus National Park as part of the McGowan's Governments election commitment. The group is made-up of representatives from the DBCA, GDC and the Shire.

Water Corp have advised that they will be installing a new water main along Smith Street within the road reserve closest to the road, this way the main will no longer go through the middle of the Depot.

We are still working on formalising the budget, the biggest challenge is getting the opening and closing position established as this has a profound effect on the overall budgetary position.

The Shire have been advised by the Valuer General that he is going to uphold objections about the recent pastoral rental increases established for the 20/21 financial year. At the time of writing I cannot advise of the financial implications but should be in a position to advise Council at the Council meeting. The Valuer General will provide an updated roll on the 18th of July. If the changes are material they will definitely effect our opening and closing position and our estimated budgeted revenue as such we will need to make budgetary adjustments to compensate.

The Variety Bash called through Gascoyne Junction and stayed the night at the Pavilion as part of their fund raising activities. The Shire were presented with a certificate of appreciation for our small contribution.

My new car has been picked up from Geraldton and the other car is now in the hands of Sa and her team. I was disappointed with the service provided by Mid-West Auto Group as they did not supply the additional spare wheel, floor mats, dash mat or the wiring harness for the spotlights as agreed. I have arranged for these to be transported up to us.

We have engaged a Structural Engineer to fly up to examine the new addition to the existing workshop so as to get it certified; unfortunately this did not occur when the building was constructed. We should be able to go to tender for the replacement shed in the next month or so once the electrical drawings have been completed.

On the 8th of June the Shire had another 40mm of rain which appeared to be widespread and this has also created more damage to our road infrastructure. Greenfield's have completed a pick-up and estimate the damage at between \$2-4 million, the Shire have notified DFES that we will be making a further claim.

STATUS OF GRANTS FOR 2021

Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
11/1/2021	Open	Replace existing workshop area	Local Roads & Community Infrastructure	Department of Infrastructure, Transport, Regional Development & Communication	\$300,000	\$300,000	Successful
11/1/2021	Open	Gascoyne River Bore Community Water Project	Local Roads & Community Infrastructure	Department of Infrastructure, Transport, Regional Development & Communication	\$124,074	\$344,074	Successful
18/2/2021	5/3/2021	Seal from Meekatharra Boundary towards the Landor Dalgety Turn-off	Building Better Regions Fund	Federal Government	\$7,971,000	\$10,000,000	Pending
5/1/2021	15/1/2021	Dalgety Brook Floodway	National Flood Mitigation Program	Department of Home Affairs	\$1,549,315	\$1,549,315	Unsuccessful
5/1/2021	15/1/2021	Landor Gascoyne River Floodway	National Flood Mitigation Program	Department of Home Affairs	\$1,580,307	\$1,580,307	Unsuccessful
2/3/2021	26/3/2021	New Broad Acre Fire Fighting Appliance & Rural Tanker	LGGS Grant	DFES	Unknown	Unknown	Pending

Council Resolution No: 02062021

MOVED:

CR: B. WALKER

SECONDED:

CR: J. CAUNT

That Council receive the Manager of Finance and Corporate Services Report, Manager of Works and the Chief Executive Officer reports as read.

F/A: 5/0

The meeting adjourned at 10.00am for morning tea and attending the "Biggest Morning Tea" hosted by the CRC.

The meeting reconvened at 10.38am.

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Sa Toomalatai – Manager of Finance & Corporate Services
Date:	2 June 2021
Matters for Consideration:	<p>To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday the 23rd of June 2021 as attached – see Appendix 1.</p> <p>In addition to the List of Accounts and as part of this agenda report, Council are also requested to receive the Legal Expenses report. This report details all legal costs incurred to the end of this reporting period for both general legal and rates debt recovery expenses – refer to Appendix 1.</p>
Background:	The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.
Comments:	The list of accounts are for the month of May 2021.
Statutory Environment:	<p>Local Government (Financial Management Regulations) 1996</p> <p>13. Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.</p> <p>(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —</p> <ul style="list-style-type: none"> (a) the payee’s name; and (b) the amount of the payment; and (c) the date of the payment; and (d) Sufficient information to identify the transaction. <p>(2) A list of accounts for approval to be paid is to be prepared each month showing —</p> <ul style="list-style-type: none"> (a) for each account which requires council authorisation in that month — <ul style="list-style-type: none"> (i) the payee’s name; and (ii) the amount of the payment; and (iii) sufficient information to identify the transaction; and (b) the date of the meeting of the council to which the list is to be presented.

	(3) A list prepared under sub regulation (1) or (2) is to be — (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and (b) recorded in the minutes of that meeting.												
Policy Implications:	Nil												
Financial Implications:	2020/2021 Budget												
Strategic Implications:	Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.												
Risk:													
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)								
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation								
Consultation:	Nil												
Voting requirement:	Simple Majority												
Officer’s Recommendation:	<p><i>That Council endorse the payments for the period 1st of May to the 31st if May 2021 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 31st of May 2021.</i></p> <table border="1"> <tr> <td><i>Municipal Fund Bank EFTs (13169 - 13237)</i></td> <td><i>\$2,083,187.82</i></td> </tr> <tr> <td><i>Payroll</i></td> <td><i>\$102,234.40</i></td> </tr> <tr> <td><i>BPAY/Direct Debit</i></td> <td><i>\$41,483.93</i></td> </tr> <tr> <td><i>TOTAL</i></td> <td><i>\$2,226,906.15</i></td> </tr> </table>					<i>Municipal Fund Bank EFTs (13169 - 13237)</i>	<i>\$2,083,187.82</i>	<i>Payroll</i>	<i>\$102,234.40</i>	<i>BPAY/Direct Debit</i>	<i>\$41,483.93</i>	<i>TOTAL</i>	<i>\$2,226,906.15</i>
<i>Municipal Fund Bank EFTs (13169 - 13237)</i>	<i>\$2,083,187.82</i>												
<i>Payroll</i>	<i>\$102,234.40</i>												
<i>BPAY/Direct Debit</i>	<i>\$41,483.93</i>												
<i>TOTAL</i>	<i>\$2,226,906.15</i>												
Council Resolution No: 03062021													
MOVED:	CR: B. WALKER	SECONED:	CR: A. MCKEOUGH										
That Council endorse the payments for the period 1 st of May to the 31 st if May 2021 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 31 st of May 2021.													

Municipal Fund Bank EFTs (13169 - 13237)	\$2,083,187.82
Payroll	\$102,234.40
BPAY/Direct Debit	\$41,483.93
TOTAL	\$2,226,906.15

F/A: 5/0

10.5 MONTHLY FINANCIAL STATEMENT	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Sa Toomalatai – Manager of Finance & Corporate Services
Date:	2 June 2021
Matters for Consideration:	<p>The Statement of Financial Activity for the period of May 2021, include the following reports:</p> <ul style="list-style-type: none"> • Statement of Financial Activity • Significant Accounting Policies • Graphical Representation – Source Statement of Financial Activity • Net Current Funding Position • Cash and Investments • Major Variances • Budget Amendments • Receivables • Grants and Contributions • Cash Backed Reserve • Capital Disposals and Acquisitions • Trust Fund <p style="text-align: center;">see Appendix 2</p>
Background:	Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.
Comments:	The Statement of Financial Activity is for the month of May 2021.
Statutory Environment:	<p>Local Government Act 1995 – Section 6.4</p> <p>Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.</p>
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.
Risk:	

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil			
Voting requirement:		Simple Majority			
Officer's Recommendation:		<i>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of May 2021.</i>			
Council Resolution No: 04062021					
MOVED:	CR: H. MCTAGGART	SECONDED:	CR: A. MCKEOUGH		
<p>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of May 2021.</p> <p>F/A: 5/0</p>					

10.6 COUNCILLOR MEETING FEES / ALLOWANCES																															
Applicant:	Shire of Upper Gascoyne																														
Disclosure of Interest:	Nil																														
Author:	John McCleary – Chief Executive Officer																														
Date:	2 June 2021																														
Matters for Consideration:	Council to determine the Sitting Fees that will be payable in the 2021/22 financial year following the determination that was handed down by the Salaries and Allowances Tribunal in April 2021.																														
Background:	It is a requirement that each financial year the Council is to determine the Councillors Meeting and Allowances.																														
Comments:	<p>The State Government commissioned the Salaries and Allowances Tribunal to investigate the payments made to Councillors and to deliver an independent determination upon which future fee payments are to be based. This is similar to the annual determination made by the Salaries and Allowances Tribunal (SAT) on the remuneration to be payable to Chief Executive Officers. In both cases Councils have a statutory obligation to abide by these determinations and the respective payments are to be within the ranges set.</p> <p>With the Members Sitting Fees the SAT has established 4 bands into which local governments are placed depending on financial capacity and location. The Shire of Upper Gascoyne has been listed as a Band 4 Local Government.</p> <p>The tables copied below are extracts from the SAT determination for fees paid annually:</p> <p style="text-align: center;"><u>Council Meeting Attendance Fees</u></p> <p>The ranges of fees apply where a local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay all council members who attend council, committee or prescribed meetings an annual fee.</p> <p style="text-align: center;">Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th colspan="2" style="text-align: center;">For a council member other than the mayor or president</th> <th colspan="2" style="text-align: center;">For a council member who holds the office of mayor or president</th> </tr> <tr> <th style="text-align: left;"><i>Band</i></th> <th style="text-align: left;"><i>Minimum</i></th> <th style="text-align: left;"><i>Maximum</i></th> <th style="text-align: left;"><i>Minimum</i></th> <th style="text-align: left;"><i>Maximum</i></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>\$24,604</td> <td>\$31,678</td> <td>\$24,604</td> <td>\$47,516</td> </tr> <tr> <td>2</td> <td>\$14,865</td> <td>\$23,230</td> <td>\$14,865</td> <td>\$31,149</td> </tr> <tr> <td>3</td> <td>\$7,688</td> <td>\$16,367</td> <td>\$7,688</td> <td>\$25,342</td> </tr> <tr> <td>4</td> <td>\$3,589</td> <td>\$9,504</td> <td>\$3,589</td> <td>\$19,534</td> </tr> </tbody> </table>		For a council member other than the mayor or president		For a council member who holds the office of mayor or president		<i>Band</i>	<i>Minimum</i>	<i>Maximum</i>	<i>Minimum</i>	<i>Maximum</i>	1	\$24,604	\$31,678	\$24,604	\$47,516	2	\$14,865	\$23,230	\$14,865	\$31,149	3	\$7,688	\$16,367	\$7,688	\$25,342	4	\$3,589	\$9,504	\$3,589	\$19,534
	For a council member other than the mayor or president		For a council member who holds the office of mayor or president																												
<i>Band</i>	<i>Minimum</i>	<i>Maximum</i>	<i>Minimum</i>	<i>Maximum</i>																											
1	\$24,604	\$31,678	\$24,604	\$47,516																											
2	\$14,865	\$23,230	\$14,865	\$31,149																											
3	\$7,688	\$16,367	\$7,688	\$25,342																											
4	\$3,589	\$9,504	\$3,589	\$19,534																											

Annual President / Deputy President Allowance

Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chairman of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined.

(2) Pursuant to section 5.98A (1) of the LG Act, a local government may decide by an absolute majority to pay the deputy mayor or deputy president of the local government, an allowance of up to the 25 percent of the annual allowance to which the mayor or president of the local government is entitled under section 5.98(5) of the LG Act. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chairman under section 5.98 of the LG Act.

Annual allowance for a mayor or president of a local government

Band	Minimum	Maximum
1	\$50,750	\$88,864
2	\$15,225	\$62,727
3	\$1,015	\$36,591
4	\$513	\$20,063

Currently the President's Allowance is set at \$20,063 annum and the Deputy President receives \$5,015 per annum.

ICT Allowance formerly known as Communication Allowance

ICT expenses means –

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
 - (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;
- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.

Currently all members receive \$3,500 per annum. Given that members are receiving the maximum amount now there is no ability to increase this allowance.

Councillors Travel Allowance

This allowance is directly referred to section 30.6 of the Section 30.6 of the Local Government Officers' (Western Australia) Interim Award 2011, as required by the SAT determination. The travel allowance has not increased; as such, it is 99.01 cents per kilometer.

		<u>General</u>			
		The Salaries and Allowances Tribunal in their April 2021 review has stated that the wages for Parliamentarians, Judges and Local Government Members and CEO's are to be left as per their 2020 determination.			
Statutory Environment:		Local Government Act 1995			
Policy Implications:		Nil			
Financial Implications:		2021/22 Annual Budget			
Strategic Implications:		Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money.			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Salaries and Allowances Tribunal			
Voting requirement:		Absolute Majority			
Officer's Recommendation:		<p><i>That Council set the following Member Fees for the 2021/22 financial year:</i></p> <ol style="list-style-type: none"> 1. <i>Presidents Allowance</i> \$20,063per annum 2. <i>Deputy Presidents Allowance (25%)</i> \$5,015 per annum 3. <i>Presidents meeting attendance fee</i> \$19,534per annum 4. <i>Councillors meeting fees (annualised)</i> \$9,504 per annum 5. <i>Councillors ICT Allowance (annualised)</i> \$3,500 per annum 6. <i>Councillors Travel Allowance</i> \$.9901per kilometre 			
Council Resolution No: 05062021					
MOVED:	CR: H. MCTAGGART	SECONDED:	CR: B. WALKER		
That Council set the following Member Fees for the 2021/22 financial year:					
1. Presidents Allowance		\$20,063per annum			

- | | |
|---|----------------------|
| 2. Deputy Presidents Allowance (25%) | \$5,015 per annum |
| 3. Presidents meeting attendance fee | \$19,534per annum |
| 4. Councillors meeting fees (annualised) | \$9,504 per annum |
| 5. Councillors ICT Allowance (annualised) | \$3,500 per annum |
| 6. Councillors Travel Allowance | \$.9901per kilometre |

F/A: 5/0

10.7 RATES SUBMISSION RECEIVED FOR 2021/2022 DIFFERENTIAL RATES

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	Sa Toomalatai – Manager, Finance and Corporate Services
Date:	2 June 2021
Matters for Consideration:	<p>That Council acknowledge and consider the submission received in regards to the proposed rate increase. See Appendix 3.</p> <p>As part of discussions held at the April and May Ordinary Meetings of Council (OMC), Council reviewed expenditure requirements and considered efficiency measures during budget deliberations for the 21/22 financial year, and agreed that the differential rates as approved by Council at the April 2021 OMC and advertised in May 2021 are required to meet the budget deficiency.</p> <p>Request the CEO to seek permission from the Minister for Local Government to impose the proposed rate in the dollar as per what was advertised.</p>
Background:	<p>In preparation for the implementation of the 2021/2022 budget, a proposal to apply differential rates for the next financial year was put forward to Council, the following resolution was passed at the April OMC held on the 21st April 2021 –</p> <p><i>That Council</i></p> <ol style="list-style-type: none"> <i>1. As part of budget deliberations officers and Council will determine the budget deficiency by:</i> <ol style="list-style-type: none"> <i>a. Reviewing all revenue sources and expenditure.</i> <i>b. Consider the Corporate Business Plan taking into consideration the Shire’s Strategic Community Plan, Long Term Financial Plan, Workforce Plan and Asset Management Plan.</i> <i>c. Consider the continuance of the following efficiency measures:</i>

- i. Continuation of a 10/4 roster for the Road crews to reduce mobilisation costs.*
- ii. Continuation of camping out on jobs for Road crews when more than 50km from town to reduce time spent traveling to jobs and increase the time spent working on the roads.*
- iii. A continued focus by officers in leveraging council resources to attract grant funding.*
- iv. Continue to run a very small Administrative staff in order to keep costs down.*
- v. Monitor productivity across the organisation.*
- vi. Continue to look for new ways to do things where we get an increase in productivity, cost per unit savings or more efficiency.*

2. Seeks approval under section 6.33 of the Local Government Act to impose the following differential rates and minimums for 2021/2022:

<i>Rate Category</i>	<i>Minimum Rates \$</i>	<i>Rate in \$ (cents)</i>
<i>GRV - GENERAL</i>	<i>206</i>	<i>8.8935</i>
<i>UV - RURAL</i>	<i>412</i>	<i>4.6865</i>
<i>UV - MINING</i>	<i>450</i>	<i>18.1090</i>

- 3. Publicly advertise the Shire of Upper Gascoyne's intention to impose differential rates, pursuant to section 6.36(1) of the Local Government Act 1995 and invites public submission for a period of twenty one days; and**
- 4. Adopt the Objects and Reasons for the 2021/2022 differential rates relating to GRV General, UV Rural and UV Mining as outlined in the attached Appendix 5.**
- 5. Consider any submissions in respect of imposition of differential rates as part of the 2021/2022 Budget deliberations.**

F/A: 6/0

The proposed rates and minimums were advertised in the Midwest Times, on the Shire's website, locally in the Community Newsletter (Gassy Gossip) and placed in the public notice boards at the CRC and Shire Administration building as of Wednesday 12th May 2021 with submissions closing on Thursday 3rd June 2021.

Comments:

As previously considered at the April 2021 OMC below are the comparison rating tables to indicate where the Shire of Upper Gascoyne sits with its UV rates in relation to both neighbouring and similar Local Governments, spanning over the last three years.

Rural Rating comparisons (Prior Years)

Rural UV	18/19 UV c/\$	19/20 UV c/\$	20/21 UV c/\$	Average Ranking
Carnarvon	7.1666	7.5966	3.9737	5
Ashburton	6.0976	6.2196	6.2200	7
Exmouth	7.8400	8.0000	8.0000	2
Meekatharra	7.4462	7.4462	7.4462	3
Sandstone	5.9683	6.0880	6.0888	8
Mount Magnet	7.0348	7.1755	7.1755	6
Shark Bay	13.7028	14.1820	14.1820	1
Cue	8.4300	8.4300	7.6564	4
Murchison	3.1200	3.2950	3.2950	10
Upper Gascoyne	4.5500	4.6865	4.6865	9

Rural UV	18/19 Minimum	19/20 Minimum	20/21 Minimum	Average Ranking
Carnarvon	\$435	\$461	\$461	5
Ashburton	\$1,150	\$1,262.50	\$1,263	1
Exmouth	\$700	\$735	\$735	2
Meekatharra	\$350	\$350	\$350	9
Sandstone	\$315	\$335	\$335	6
Mount Magnet	\$450	\$455	\$455	8
Shark Bay	\$890	\$920	\$920	3
Cue	\$451	\$451	\$451	9
Murchison	\$291	\$320	\$320	4
Upper Gascoyne	\$400	\$412	\$412	7

Mining Rating comparisons (Prior years)

Mining UV	18/19 UV c/\$	19/20 UV c/\$	20/21 UV c/\$	Average Ranking
Carnarvon	12.6560	14.1000	11.9930	9
Ashburton	36.9571	36.9571	36.9570	1
Exmouth	15.6800	15.9900	15.9900	8
Meekatharra	19.6101	19.6101	19.6101	7
Sandstone	26.3638	26.8910	26.8910	6
Mount Magnet	32.8689	33.5263	34.5321	2

Shark Bay	27.2901	28.2450	28.2450	3
Cue	31.0000	30.0000	28.3334	4
Murchison	29.4000	27.9400	27.9400	5
Upper Gascoyne	13.9300	13.9300	11.9930	10

Mining UV	18/19 Minimum	19/20 Minimum	20/21 Minimum	Average Ranking
Carnarvon	\$435	\$229	\$229	10
Ashburton	\$1,150	\$1,262.50	\$1,263	1
Exmouth	\$700	\$230	\$230	9
Meekatharra	\$350	\$350	\$350	7
Sandstone	\$315	\$335	\$335	8
Mount Magnet	\$450	\$455	\$469	3
Shark Bay	\$890	\$920	\$920	2
Cue	\$451	\$451	\$451	4
Murchison	\$291	\$450	\$450	6
Upper Gascoyne	\$400	\$450	\$450	5

2021/22 Advertised Rates

Since the April 2021 council meeting some of the shire's listed above have advertised their proposed 21/22 rates while others are still to decide, these have been marked with an asterix *.

Please note that in the following comparative tables, the officer has not ranked the Shire's listed from highest to lowest as per the tables above, this is because not all the information required for scoring is available.

Rural Rating comparisons (Current year)

Rural UV	21/22 UV c/\$
Carnarvon	6.0000
Ashburton	*
Exmouth	0.0838
Meekatharra	7.4462
Sandstone	*
Mount Magnet	*
Shark Bay	14.6078

Rural UV	21/22 Minimum
Carnarvon	\$1,158.58
Ashburton	*
Exmouth	\$750
Meekatharra	\$350
Sandstone	*
Mount Magnet	*
Shark Bay	\$943

Cue	*
Murchison	*
Upper Gascoyne	4.6865

Cue	*
Murchison	*
Upper Gascoyne	\$412

As the proposed differential rate and minimum for the UV Rural category has not changed from the 20/21 financial year and unimproved valuations for this category remain the same (as at the time of writing this report), we anticipate to generate the same amount of rate revenue for this category in 21/22 as was raised in 20/21 – an amount of \$132,257.

Mining Rating Comparisons (Current year)

Mining UV	21/22 UV c/\$
Carnarvon	24.5120
Ashburton	*
Exmouth	0.1676
Meekatharra	19.6101
Sandstone	*
Mount Magnet	*
Shark Bay	29.0926
Cue	*
Murchison	*
Upper Gascoyne	18.1090

Mining UV	21/22 Minimum
Carnarvon	\$400
Ashburton	*
Exmouth	\$250
Meekatharra	\$350
Sandstone	*
Mount Magnet	*
Shark Bay	\$943
Cue	*
Murchison	*
Upper Gascoyne	\$450

In the UV Mining category the Council has adopted a 30% increase to the Rate in the Dollar for 21/22. Whilst this sounds excessive, when referenced back to the rate applied in previous years and in comparison to neighbouring Shires, the proposed rate is considered to be more on “par”. In fact as part of a similar comparative exercise completed by the WA LG Grants Commission (WALGGC), it was highlighted that the Shire has been trending below average compared to other Shire’s that share similar characteristics as the Upper Gascoyne.

Essentially advice from the WALGGC is that we are not rating to the levels that we should be, given the size, location and number of rateable properties of our Shire and the average value per hectare of our total valuations. Based on their recommendation, our mining rates revenue should be more to the tune of \$449,309. In the proposed rate model for 21/22, the Shire anticipates to generate \$401,839 from the UV Mining category.

It is also important to note that our mining category is primarily made up of exploration tenements which are highly cyclical in nature with large swings to the total number of tenements due to grants and deaths in any year.

During the advertised period for submissions which closed at 4:30pm on Thursday 3rd June 2021, one submission was received from Shannon McMahon of McMahon Mining Title Services Pty Ltd. Note Mr McMahon does not own any tenements in the Shire but does manage a number of tenements on behalf of others. A copy of this submission has been included in [Appendix 3](#) for consideration by Council.

In Mr McMahon's letter he advises the Shire that the Department of Mines, Industry Regulation and Safety (DMIRS) have already applied a small increase in rent for mining licences and leases of 1.01 percent to 3.45 percent. Mr McMahon proceeds to highlight the significant variance between the increases in rent applied by DMIRS to the increase in rates proposed by the Shire for 21/22. He concludes his letter by stating that the mining industry greatly contributes to our State's economy, particularly during the COVID crisis, and in order for the resources sector to continue this contribution, it is critical for government fees to be set at a rate that reduces the cost of doing business in the State. By doing this it will help support locally grown businesses in the industry to remain sustainable in a competitive environment and will quote: "increase and incentivise investment in local exploration to discover vital new resources which benefit the whole of the State" end quote.

Whilst Mr McMahon has made some valid points in his letter, it is important to remember that the Upper Gascoyne is responsible for managing a Shire that stretches up to 58,000 square kilometres, matched only by the Shire's extensive road network which for the most part is made up of unsealed, gravel roads. A fragile network that is very costly to maintain for a Shire that is limited in people power, restricted in resources and operating on a small budget. Council also need to consider the objectives and deliverables of their integrated strategic plans, and how the decision to increase or decrease the rates will affect future plans for their community and the sustainability of the Shire moving forward.

We too have recognised the challenges and difficulties people have faced and continue to experience during COVID, and as a result of this the Shire did not apply any increases in the rates for 20/21 – as per Council's decision, the rates and minimums remained the same as the 19/20 financial year.

As part of Council's budget deliberations the following areas were identified as a continuation of the Shire's efforts to maintain budget efficiencies –

- Continuation of a 10/4 with an 11 hour per day work roster for the Road crews to reduce mobilisation costs.

	<ul style="list-style-type: none"> • Provide onsite mobile accommodation for the outside crew, reducing lost productive time associated with travelling. • Strategically placed fuel storage depots throughout the Shire so the outside crew do not have to wait for fuel supplies. • Have established a further 32 bores and additional borrow pits to reduce the cartage distance to works and hence improve productivity. <ul style="list-style-type: none"> • Continuation of camping out on jobs for Road crews when more than 50km from town to reduce time spent traveling to jobs and increase the time spent working on the roads. • A continued focus by officers in leveraging council resources to attract grant funding. • Multi skilling of all employees. • Continued training of employees to improve their knowledge and productivity. • Purchase modern equipment that is designed to do the job, reducing down time and reduce maintenance costs. <p>Staff will continue to identify budget savings where possible as we work further into finalising the 21/22 budget.</p>
Statutory Environment:	<p>Local Government Act 1995 s6.33 – Differential General Rates.</p> <p>Local Government Act 1995 s6.35 – Minimum Payment.</p> <p>Local Government Act 1995 s6.36 – Local government to give notice of certain rates</p> <p>Local Government (Financial Management) Regulations 1996 – Part 5, Regulation 52A</p> <p>Characteristics prescribed for differential general rate (as per LGA s.6.33)</p>
Policy Implications:	Nil
Financial Implications:	<p>In 2021/22 the Shire of Upper Gascoyne is budgeting to raise \$548,016 in rates revenue which is an increase of 17% on the prior year. This increase is driven by the increase in the UV Mining category.</p>
Strategic Implications:	<p>Shire of Upper Gascoyne Long Term Financial Plan 2017/18 to 2026/27</p> <p>Shire of Upper Gascoyne Corporate Business Plan 2017 to 2021</p> <p>Shire of Upper Gascoyne Asset Management Plans 2017 to 2021</p> <p>Shire of Upper Gascoyne Strategic Community Plan 2016/17 to 2026/27</p> <p>Shire of Upper Gascoyne Workforce Plan 2020</p>

Risk:						
	Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
	Not meeting Statutory Compliance	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:			<p>As mentioned earlier in the report, the proposed Differential Rates and Minimum Payments for 2021/2022 were advertised in the Midwest Times on Wednesday 12th May 2021.</p> <p>Notices were also placed in the local Community Newsletter (Gassy Gossip), the public notice board at the front of the Shire administration building and at the CRC which also operates as a library.</p>			
Voting requirement:			Simple Majority			
Officer's Recommendation:			<p><i>That Council:</i></p> <ol style="list-style-type: none"> 1. Receive the submission from Shannon McMahon of 12th May 2021 relating to the proposed 21/22 Unimproved Value (U.V) differential rates and; 2. Advise that the Council has reviewed the expenditure requirements and considered efficiency measures during the budget deliberations and consider that the rates as advertised are required to meet the budget deficiency. 3. Request the CEO to proceed with seeking Ministerial approval for the advertised differential rates and minimum payments for the Unimproved Value (U.V) categories under Section 6.33 of the Local Government Act 1995. 			
Council Resolution No: 06062021						
MOVED:	CR B. WALKER			SECONDED:	CR A. MCKEOUGH	
That Council:						

1. Receive the submission from Shannon McMahon of 12th May 2021 relating to the proposed 21/22 Unimproved Value (U.V) differential rates and;
2. Advise that the Council has reviewed the expenditure requirements and considered efficiency measures during the budget deliberations and consider that the rates as advertised are required to meet the budget deficiency.
3. Request the CEO to proceed with seeking Ministerial approval for the advertised differential rates and minimum payments for the Unimproved Value (U.V) categories under Section 6.33 of the Local Government Act 1995.

F/A: 5/0

10.8 BUDGET VARIATION REQUEST					
Applicant:	Shire of Upper Gascoyne				
Disclosure of Interest:	None				
Author:	Sa Toomalatai – Manager of Finance & Corporate Services				
Date:	2 June 2021				
Matters for Consideration:	<p>A budget variation request to reallocate part of the budget funds included in the overall income for the 20/21 Roads to Recovery projects.</p> <p>The original budget allocated for this grant funding at GL 11229100 incorrectly includes funds for the Indigenous Access Roads project. The funding pot is the same, however the projects are different and should be reflected in the correct grant income accounts for accurate budget reference.</p>				
Background:	<p>In 2019/20 the Shire submitted a construction project to improve the alignment of the Landor/Mount Augustus Road as part of the Indigenous Access Roads (IAR) program. This project was approved and completed in the 19/20 year however the grant funds were not received until the following financial year in 20/21. Only after the 20/21 budget was adopted and the funds were received for the IAR project, did staff realise that the original budget allocation was incorrect.</p>				
Comments:	<p>To rectify this budget allocation and reflect the grant income received for this project in the correct GL account, the Manager, Finance and Corporate Services is requesting that Council approve the following budget variation –</p> <p>Decrease budget funds at following GL Account (by the value of):</p> <ul style="list-style-type: none"> • GL 11229100 - Grant Roads to Recovery \$220,000 <p>Increase budget funds at following GL Account (by the value of):</p> <ul style="list-style-type: none"> • GL 11229090 - Grant Indigenous Access Roads \$220,000 				
Statutory Environment:	Local Government Act 1995 – Part 6 Financial Management, Division 4 General Financial Provisions, Section 6.8.				
Policy Implications:	Nil				
Financial Implications:	There is nil financial implications on the budget bottom line if Council approve this budget variation				
Strategic Implications:	Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management				
Risk:					
Risk	Risk Likelihood (based on	Risk Impact /	Risk Rating (Prior to	Principal Risk	Risk Action Plan (Controls or

	history and with existing controls)	Consequence	Treatment or Control)		Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil			
Voting requirement:		Absolutely Majority			
Officer's Recommendation:		<p><i>That Council,</i></p> <p><i>In accordance with section 6.8 of the Local Government Act, adopt the following budget variations;</i></p> <p>Decrease budget funds at following GL Account (by the value of):</p> <ul style="list-style-type: none"> • GL 11229100 - Grant Roads to Recovery \$220,000 <p>Increase budget funds at following GL Account (by the value of):</p> <ul style="list-style-type: none"> • GL 11229090 - Grant Indigenous Access Roads \$220,000 			
Council Resolution No: 09062021					
MOVED:	CR: H. MCTAGGART	SECONDED:	CR: J. WALKER		
<p>That Council,</p> <p>In accordance with section 6.8 of the Local Government Act, adopt the following budget variations;</p> <p>Decrease budget funds at following GL Account (by the value of):</p> <ul style="list-style-type: none"> • GL 11229100 - Grant Roads to Recovery \$220,000 <p>Increase budget funds at following GL Account (by the value of):</p> <ul style="list-style-type: none"> • GL 11229090 - Grant Indigenous Access Roads \$220,000 <p>F/A: 5/0</p>					

10.9 END OF FINANCIAL YEAR WRITE OFF OF SMALL RATES BALANCES					
Applicant:		Shire of Upper Gascoyne			
Disclosure of Interest:		None			
Author:		Sa Toomalatai – Manager of Finance & Corporate Services			
Date:		2 June 2021			
Matters for Consideration:		Write of small rates balances of \$35 or less			
Background:		<p>From time to time rate payers are late in paying their rates which can result in small amounts of interest being applied to the rate assessment. Given the relatively insignificant amounts of interest it is often not worth the time and effort to collect and will often lead to unnecessary animosity from rate payers.</p> <p>As part of the end of financial year processes it is recommended that small balances of rates arrears under \$35 be written off.</p> <p>For Emergency Services Levy (ESL) balances of more than \$2 the relevant minister needs to approve the write off.</p>			
Comments:		<p>This is general housekeeping and does not have a material impact on the financial statements or budgeted rates revenue.</p> <p>With the ESL balances of more than \$2 I will assess the likelihood of recovery on individual assessments and make an application to the relevant minister at a later date.</p>			
Statutory Environment:		Local Government Act 1995 Fire and Emergency Services Act 1998 Fire and Emergency Services Regulations 1998			
Policy Implications:		Nil			
Financial Implications:		A small write off for assessments with balances under \$35 will result in a reduction of rate revenue less than \$200.			
Strategic Implications:		Nil			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)

Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil			
Voting requirement:		Absolutely Majority			
Officer's Recommendation:		<i>That council,</i> 1) <i>Write off rates balances of \$35 or less on outstanding assessments.</i> 2) <i>Write off Emergency Services Levy and penalty interest balances of less than \$2 on outstanding assessments.</i>			
Council Resolution No: 09062021					
MOVED:	CR: A. MCKEOUGH	SECONDED:	CR: B. WALKER		
That council, 1) Write off rates balances of \$35 or less on outstanding assessments. 2) Write off Emergency Services Levy and penalty interest balances of less than \$2 on outstanding assessments. F/A 5/0					

11. MATTERS BEHIND CLOSED DOORS

MOVED: CR: B. WALKER

SECONDED: CR: A. MCKEOUGH

That Council go behind closed doors to discuss confidential matters.

F/A 5/0

11.1 Tender Decision Criteria for the Sale of Shire Plant

MOVED: CR: H. MCTAGGART

SECONDED: CR: J. CAUNT

That Council:

1. Authorise the CEO to dispose of the Grader and the Roller on an 'as is' basis, by way of Public Tender;
2. Set the identified 'trade-in' values as the reserve price for the sale of the machinery;

3. Should tender values be equal to or less than the reserve price that the Shire trade the machinery to the respective suppliers of the new machinery who supplied trade-in values;
4. Full payment prior to taking delivery; and
5. Decision Criteria:
 - a) 90% price
 - b) 10% the ability to take delivery from the Shire Depot at the tenders own cost and a time frame set by Shire Administration.
6. Authorise the CEO to determine the successful tenderer based on the tender decision criteria.

F/A 5/0

11.2 Junction Park and Tourist Park Lease Tender

MOVED: CR: H. MCTAGGART

SECONDED: CR: A. MCKEOUGH

That Council:

1. Award tender RFT06_20-21 for the Lease of the Gascoyne Junction and Tourist Precinct to DM and KB Kempton subject to providing the Shire President and the CEO with sufficient evidence to satisfy the Shire President and CEO that they have the financial capacity to operate the facility;
2. The Shire President and the CEO be authorised to negotiate the terms of the lease between the Shire and the new lessees; and
3. Authorise the CEO to transfer \$100,000 from the Tourist Precinct Reserve Account into G/L account 11342400 to enable any repairs to be undertaken.

11.3 Request to Write Off Outstanding Rates Debts

MOVED: CR: B. WALKER

SECONDED: CR: A. MCKEOUGH

That Council pursuant to Section 6.12 (1) (c) of the Local Government Act 1995, Council adopt to write off the outstanding rates listed within Appendix provided.

F/A 5/0

MOVED: CR: B. WALKER

SECONDED: CR: A. MCKEOUGH

That Council come out from behind closed doors.

F/A 5/0

The meeting adjourned at 1.10pm for lunch.
The meeting reconvened at 1.55pm.

12. PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14. ELECTED MEMBERS REPORTS

- 14.1 Cr Hammarquist OAM JP - Attended a phone meeting with the GDC & DBCA.
- 14.2 Cr Caunt - Nil
- 14.3 Cr Watters - Nil
- 14.4 Cr McKeough - Nil
- 14.5 Cr Walker - Nil
- 14.6 Cr McTaggart - Nil

15. STATUS OF COUNCIL MEETING RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer
05042021	Differential Rates	Still going through the legislative process.	Open	MFC

The meeting went into workshop mode at 2.00pm to discuss items relating to the 2021/22 budget.

16. STATUS OF SHIRE PROJECTS

As per [Appendix 6](#).

17. MEETING CLOSURE

The Shire President closed the meeting at 4.00pm.

To be confirmed at the Ordinary Meeting on the 21 st July 2021.
Signed <u>DR Hammarquist OAM JP</u>
Presiding member at the meeting at which time the minutes were confirmed.