



MINUTES

16th of December 2021

ORDINARY COUNCIL MEETING

**Held at the Shires Administration Building situated at Gascoyne Junction
commencing at 8.40am**

DISCLAIMER

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.

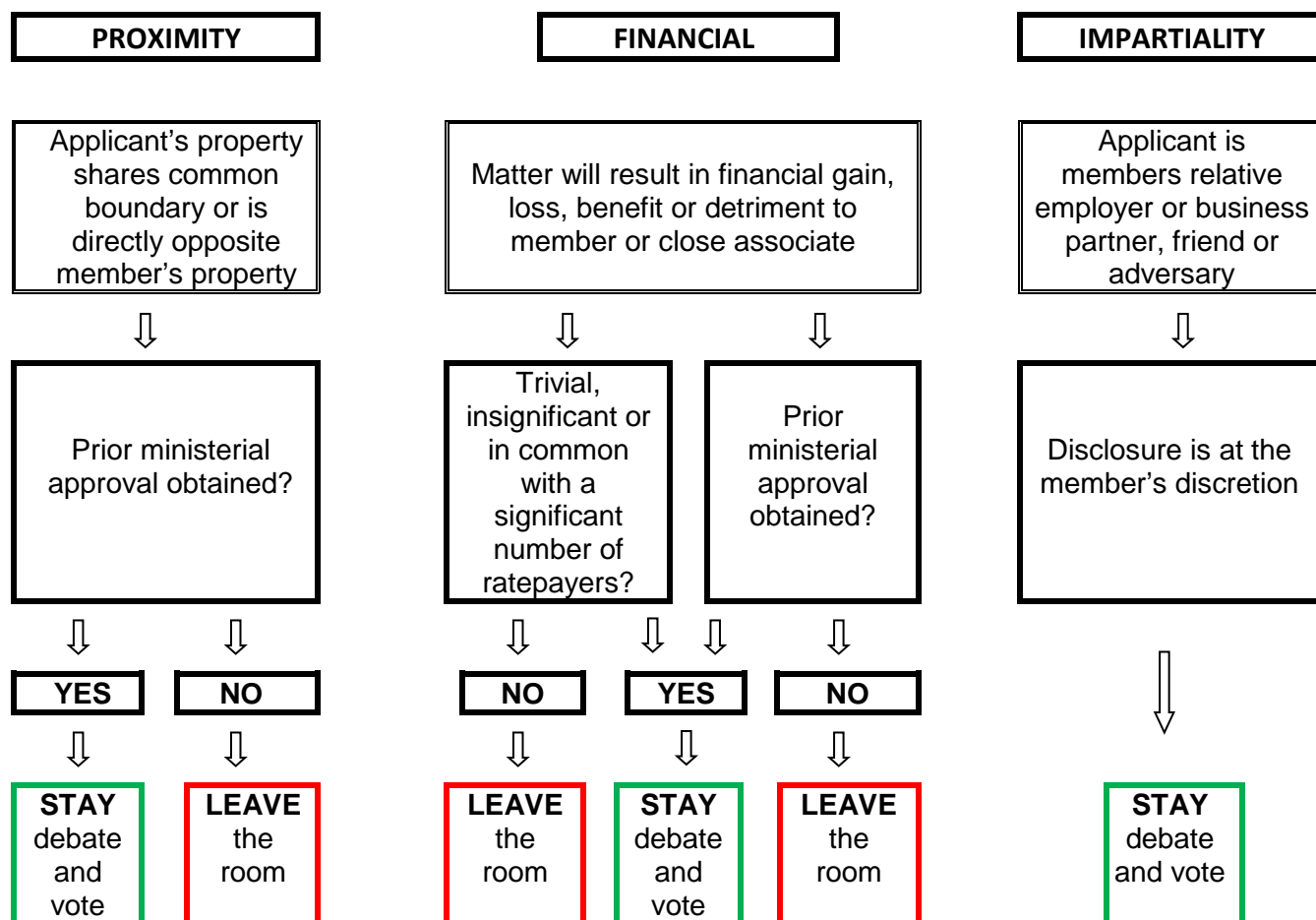
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John McCleary, JP
CHIEF EXECUTIVE OFFICER

* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(Penalties apply).

(2) It is a defense to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 – Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

SHIRE OF UPPER GASCOYNE
MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRES ADMINISTRATION
BUILDING SITUATED AT GASCOYNE JUNCTION ON THE 16th of DECEMBER 2021 COMMENCING
AT 8.40 AM

Table of Contents

<u>1.</u>	DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS	4
<u>2.</u>	APOLOGIES AND APPROVED LEAVE OF ABSENCE	4
<u>3.</u>	APPLICATION FOR LEAVE OF ABSENCE	4
<u>4.</u>	PUBLIC QUESTION TIME	4
<u>5.</u>	DISCLOSURE OF INTEREST	5
<u>6.</u>	PETITIONS/DEPUTATIONS/PRESENTATIONS	5
<u>7.</u>	ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION	5
<u>8.</u>	MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS	5
<u>9.</u>	CONFIRMATION OF MINUTES FROM PREVIOUS MEETING	5
<u>10.</u>	REPORTS OF OFFICERS	6
	10.1 MANAGER OF FINANCE AND CORPORATE SERVICES REPORT	6
	10.2 MANAGER OF WORKS REPORT	9
	10.3 CEO REPORT	10
	10.4 ACCOUNTS AND STATEMENT OF ACCOUNTS	11
	10.5 MONTHLY FINANCIAL STATEMENT	14
	10.6 REQUEST FOR APPROVAL OF BUDGET VARIATION AND RESERVE TRANSFER – PLANT & EQUIPMENT	16
	10.7 RE-ALLOCATION OF LRCI PHASE TWO PROJECTS	20
	10.8 REQUEST FOR APPROVAL OF BUDGET VARIATION AND RESERVE TRANSFER – TOURIST PRECINCT REPAIRS	23
	10.9 PERMISSION TO SUSPEND THE PURCHASING POLICY	25
<u>11.</u>	MATTERS BEHIND CLOSED DOORS	27
<u>12.</u>	MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	28
<u>13.</u>	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	28
<u>14.</u>	ELECTED MEMBERS REPORT	28
<u>15.</u>	STATUS OF COUNCIL RESOLUTIONS	28
<u>16.</u>	STATUS OF PROJECTS	28
<u>17.</u>	MEETING CLOSURE	28



SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT THE SHIRES
ADMINISTRATION BUILDING SITUATED AT GASCOYNE JUNCTION ON THE 16th OF DECEMBER
COMMENCING AT 8.40AM

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The President welcomed those present and declared the meeting open at 8.40am

2. ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

Cr D. Hammarquist OAM JP	Shire President
Cr J. Caunt	Shire Vice President
Cr A. McKeough	Councillor
Cr H. McTaggart	Councillor
Cr R. Hoseason-Smith	Councillor
Cr B. Walker	Councillor

Staff

John McCleary JP	Chief Executive Officer
Jarrod Walker	Manager of Works and Services
Sa Toomalatai	Manager of Finance and Corporate Services

Visitors

Joshua Kirk	Greenfield Technical Services
Caroline Forbes	Horizon Power - Retail & Community Manager
Md Shoeb	Horizon Power -Planning Engineer, Commercial and Business Development
Alyce Stewart	Horizon Power -Program Manager, Commercial and Business Development
Jessica Sanders	Horizon Power -Program Manager.

2.2 Absentees

Councillor Watters

2.3 Leave of Absence previously approved

Nil

3. APPLICATION FOR LEAVE OF ABSENCE

Nil

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

Nil

5. DISCLOSURE OF INTEREST

Nil

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

- 6.1** Greenfield Technical Services – Joshua Kirk – provided Council with a report detailing the activities undertaken and proposed to be undertaken with the various DRFWA projects currently at foot.

The adjourned for morning tea at 9.20am
The meeting reconvened at 9.40am

- 6.2** Horizon Power – The various representatives did a presentation to the Council detailing Horizon Powers desire to move from the current diesel generated power generating system to a more carbon friendly solution.

7. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

Items 11.1 11.2. 11.3

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

- 9.1** Ordinary Meeting of Council held on 17th of November 2021.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Council Resolution No: 01122021			
MOVED:	CR: B. WALKER	SECONDED:	CR: A. MCKEOUGH
<p>That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 17th of November 2021 be confirmed as a true and correct record of proceedings.</p> <p>FOR: Cr D. Hammarquist OAM JP Cr J. Caunt Cr A. McKeough Cr H. McTaggart Cr R. Hoseason-Smith Cr B. Walker</p> <p>AGAINST:</p> <p>F/A: 6/0</p>			

10. REPORTS OF OFFICERS

Council Resolution No: 02122021			
MOVED:	CR: A. MCKEOUGH	SECONDED:	CR: H. MCTAGGART
<p>That Council receive the Manager of Finance and Corporate Services Report, Manager of Works and the Chief Executive Officer reports as read.</p> <p>FOR: Cr D. Hammarquist Cr J. Caunt Cr A. McKeough Cr H. McTaggart Cr R. Hoseason-Smith Cr B. Walker</p> <p>AGAINST:</p> <p>F/A: 6/0</p>			

10.1 Manager of Finance and Corporate Services Report

Corporate Services Update

The Corporate team come into December hot off the heels of finalising our End of Year Audit and project acquittals for the 20/21 financial year. We breathe a heavy sigh of relief knowing that these processes are now done and dusted for another year and find ourselves picking up a lot of the unfinished tasks we parked in the interim. We hope to finalise these tasks before the office closes down for the Christmas/New Year period.

One of the tasks that staff had pending during the audit process was our review of Employee Overheads and Plant Operating Costs. In conjunction with our Accountants at RSM, we have scrutinised data extracted from our system for the first quarter of the financial year and provide Council with a summation of the first review –

RSM Report:

Employee Overheads

Employee overheads refer to indirect costs of employing Shire staff (such as leave, superannuation and training). These costs are allocated to capital and operating jobs undertaken by the shire by applying a percentage to the employee's hourly wage rate.

The 2022 budget was set with employee overheads at a calculated rate of 144.5%. As was advised at the time of budget preparation, this rate appeared significantly higher than management's expectation and it was proposed that management undertake a review of the actual costs for the first quarter of the 2022 financial year with a view to amending the overhead rate if necessary.

Management has now completed this review and the actual employee overhead rate for the quarter was calculated at 113%.

Based on the review, the original budget rate of 144.5% was too high. As such, the employee overhead rate has been reduced to 120% as of November 2021. Whilst this is higher than the calculated 113%, this is considered a conservative approach as one quarter may not reflect the full year costs. The financial impact of the reduced overhead rate will be considered in the mid-year budget review which will be presented to Council at the March 2022 Ordinary Council Meeting.

Management will continue to monitor the overhead rate and adjust as necessary.

Plant Costs

Plant recovery rates are used to allocate the costs of operating Shire owned plant to capital and operating jobs undertaken by the Shire.

At the time of budget preparation, it was noted that the plant rates being applied do not always appear that they would reflect the true costs of operating the plant. A review of historical plant costs was undertaken at the time of budget preparation, however the calculated plant rates from this review again did not appear accurate. It was identified that historical data may not have accurately captured costs against individual plant items.

A review of plant costs for the first quarter of 2022 has been undertaken and it has been identified that plant costs need to be accurately captured at the time of data entry. As such, procedures have been reviewed and will be updated, along with training provided to staff to ensure the accuracy of costs being recorded against individual plant items. In addition, the plant costs will be reviewed on a monthly basis.

It is anticipated that the improvements to processes will provide the Shire with more accurate plant costing data which will be used as the basis of setting plant recovery rates for the 2023 budget.

In the spirit of Christmas staff have been eagerly counting down the days until we can officially begin our festive season celebrations. We have been very busy behind the scenes preparing for the highly anticipated Annual Community Christmas party and have received a lot of great support from both the local and business community. We look forward to what I'm sure will be a great night filled with fun, food and entertainment.



Community Resource Centre Update

After a busy end to October, the focus of the CRC has turned to Christmas and the annual Community Christmas Party. The support from the local community and businesses has been amazing and we look forward to delivering an exciting event.

Visitor numbers have begun to slow down, so time to prepare for the 2022 season with new signage and marketing materials being developed. Meetings have been held in Carnarvon working on joint tourism ventures with the Shire of Carnarvon in 2022. The TCDO also attended a full day workshop with the Chambers of Commerce from Carnarvon and Exmouth, and the Tourism and Business Association of Shark Bay identifying ways that we can work together to support businesses and economic development across the region.

The 2022 Events Calendar for the Shire of Upper Gascoyne is on the Shire website with several more activities and workshops to be added as details are confirmed. A survey to the residents of the Upper Gascoyne has also been distributed seeking feedback on what they would like the CRC to provide.

The final of four COVID clinics was held on November 18 which again had a great turnout. The Upper Gascoyne has been very proactive in getting vaccinated. We are discussing Booster Clinics in 2022 and more details on these will be provided when we have more information on the roll out of this program. A draft of the Shire Disability Access and Inclusivity Policy is also being revised to be reviewed by Council in February. Feedback has been obtained from both Shire staff and residents.

Community Resource Centre – Monthly Income Report – November 2021

Printed at: 08/12/21

Page No : 1

SHIRE OF UPPER GASCOYNE

General Ledger Detail Trial Balance

(frmGLTrialBalance)

Options : Year 21/22,From Month 05,To Month 05,By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOff	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
	CRC INCO 10841310	Commission Centrelink : CRC	-2,160.00	-720.00	-2,880.00
	CRC INCO 10841330	Transport Commission: CRC	-355.14	-65.39	-420.53
	CRC INCO 10841340	Postal Agency Commission: CRC	-2,724.68	-746.59	-3,471.27
	CRC INCO 10841380	Postal Agency Sales	-640.47	-85.16	-725.63
	CRC INCO 10841390	Sales: Books/Maps/Souvenirs/Sundries	-1,462.98	-63.51	-1,526.49
	CRC INCO 10841500	Grant: CRC Operating	0.00	-48,000.00	-48,000.00
	CRC INCO 10842600	CRC Income Misc.	180.59	-173.10	7.49
	CRC INCO 10842610	CRC Merchandise Sales	-2,463.60	-190.32	-2,653.92
Total	CRC INCOME		-9,626.28	-50,044.07	-59,670.35
Total for division	GEN		-9,626.28	-50,044.07	-59,670.35
Grand Total			-9,626.28	-50,044.07	-59,670.35

Community Resource Centre – Monthly Customer Service Stats – November 2021

CUSTOMER SERVICES & ENQUIRIES	2021.2022 TOTAL	2020.2021 TOTAL	YTD DIFF	Nov- 21	Nov- 20	NOV DIF
Aus Government Info/Roads	649	1318	-669	29	1	28
Government Access Point	5	6	-1	1	0	1
Department of Human Services	8	17	-9	4	3	1
Department of Transport	15	54	-39	2	6	-4
Computer/Internet Access	33	19	14	9	0	9
Faxes	1	0	1	0	0	0
General Tourism Information	475	521	-46	20	1	19
Phonebook Purchases	0	0	0	0	0	0
Community Seminars	0	1	-1	0	0	0
Gassy Gossip yearly subscription	4	0	4	4	0	4
Training/Courses	3	0	3	0	0	0
Hot Office Bookings	2	2	0	0	0	0
Library	34	55	-21	13	27	-14
Video Conference/Telehealth	2	11	-9	0	2	-2
Book Sales	33	40	-7	2	7	-5
Photocopying/Printing/Scanning/Emailing	26	26	0	6	3	3
Laminating/Binding	5	8	-3	0	1	-1
CRC Merchandise Sales	216	358	-142	16	9	7
Community Events	13	8	5	1	1	0
Gassy Gossip Advertisement	5	4	1	0	0	0
Postage	106	81	25	23	16	7
Horizon Power	29	0	29	13	0	13
Total Customer Service Enquiries	1664	2529	-865	143	77	66



*Finally in closing, the Corporate Team would like to wish you all a
Safe and Happy Christmas!!*



10.2

Manager of Works and Services

As we edge closer to the end of 2021 the town crew are ensuring all of the parks and gardens are prepared for the summer and Christmas shutdown. Nat and Ali will work right up to the end of the year and continue with the gardening, rubbish run and any issues that may arise while people are away over the Christmas break.

The new visitor's stop has been the gift that keeps giving with GBSC struggling to secure contractors to complete the installation of base course to the defective carpark areas. The shire offered their services to assist in carting and preparing the material. This cost will be on charged to GBCS. As a result the basecourse is in however sealing will not occur until January due to service provider unavailability. The project is expected to be completed by April 2022.

The new staff house gardens have been installed. The addition of lawn and plants has really complimented the aesthetics and put the finishing touch on the new home. Fencing is expected to complete before Christmas.



Sealing of the Carnarvon Mullewa road is now complete. This project lived up to its reputation with issues due to the aggregate supplier not delivering the material on time however we managed to organised cartage and the job is complete... finally. At the time of writing the works crew still needed to return and finish off the drains and batters before shutting down for Christmas.

I will work right up to the end of the year and focus on preparing for next year's works program including the Landor Meekatharra 5km seal. With a bit of luck we will secure some further Indigenous Access money to be spent on the Landor Meekatharra road. I submitted an application in November and we will be notified in mid-late December.

I would like to take this opportunity to firstly thank my works crew and outside staff for the great job this year. 2020-21 has been an extremely challenging time. There has been more program changes and twists and turns than the Gascoyne River due to extreme weather, strained budget, complex funding arrangements, and contractor shortages and outside forces. The past year has been taxing due its dynamic and challenging nature and yet we have managed to deliver on our projects. Well done team! Thank you to the inside staff and Council for their dedication and support throughout the year.

I would also like to say thank you to the community for their patience and understanding in some delays to our usual road maintenance and works program. Due to the challenges and heavy work load we pulled on additional resources that would usually assist in our day to day operations. Once again thank you. I wish everyone a happy and safe Christmas and look forward to seeing you all next year.

10.3 Chief Executive Officers Report

This month has largely resolved around tidying up various administrative and works related issues so we have a clear path into 2022. We have had to look at the various grants such as the LRCI Grants and the BBRF Grant and make adjustments to ensure we are meeting and can continue to meet our obligations.

All our Regional Road Group obligations have been met and we now move onto completing the Roads to Recovery works and the very real potential to pick up between \$200,000 - \$400,000 for our Indigenous Access Roads – Landor to Burringurrah. If we pick up the later we will have a full dance card for the rest of the financial year.

I have made a request to the State Roads Advisory Committee for \$2-3M be allocated to the Shire each year under the State Initiatives on Local Roads Fund administered by Main Roads for the Carnarvon – Meekatharra Bitumen project. This will be looked at by SAC at their meeting scheduled for the 10th of December 2021.

I have contacted the Shire of Carnarvon and voiced my concerns about the current standard of the Wahroonga / Pimbee Road. I have indicated that we may have some capacity to do a full maintenance grade early in the New Year. Carnarvon have taken up this opportunity and have provided a Purchase Order for the works. We have applied the rates as provided for in our Schedule of Fees and Charges.

Action a plenty is occurring at the Two Rivers Memorial Park with the Amphitheatre nearing completion, the ablution block nearing completion, concreting 70% complete, trees are being planted and we have come to an arrangement with GBSC to assist with the car park remediation where we are getting paid for the work that we will be undertaking. Gyprock has been completed in the Music Shell, electrical works are continuing and the culverts are being installed. We have decided to leave the grass until April/May next year due to the heat and it may give us enough time to find an alternative water supply. The landscaper has got all the reticulation in place and has planted the trees.

Both Sean Walker and I attended a meeting with the Leader of the Opposition, Mia Davies and Vince Catania on the 1st of December to discuss the issues we are having with gaining access to the Gascoyne River to enable the Shire to put in new bore and telecommunications. I am pleased that as a result of these discussions we now have an onsite meeting with a representative of the Yinggarda Aboriginal Corporation on the 16th of December 2021.

Unfortunately our Community Emergency Service Manager, Mr Warren Hatt, has resigned from his position and the three Shires will need to come together to appoint a new person into this position. I would like to thank Warren for his input into this side of our business and wish him all the very best in the future.

All staff have been busy going through our Occupational Health and Safety Manual as provided by our contract company to ensure that it meets our requirements. This is quite a big job that is time consuming, but it does meet our statutory obligations.

Movement is still happening with the Hastings Road Use Agreement with Greenfields providing a report on the report from ARRB. This has been shared with the Shires of Carnarvon, Ashburton and Hastings. I am in the process of trying to organise an onsite road inspection of the entire route so that we have an understanding of the current standard of the route. I will need to arrange a suitable time for Josh Kirk and the Shire of Ashburton to attend as Carnarvon have indicated that they would prefer Josh to represent them.

We had a couple of rescue missions in this month with a fellow from the community becoming unconscious, Sean, Jarrod and myself attended and we managed to stabilise him whilst waiting for the RFDS to attend, it must be said that Sean was the lead and he did a great job, in addition, Sean and I had to go out to Mooka and pull the DBCA out of the river as they had got stuck in their 70 series Landcruiser.

Staff have been very busy getting ready for the Horizon Power Christmas function, once again businesses have been very generous and if all goes to plan we should all have a good time.

As we move into the festive season I would like to congratulate my staff on a great year, as I always say we are punching well above our weight and the results on the ground are there for all to see, from both from the outside and inside teams. My managers have provided me with great support, the Shire are extremely fortunate to have two people of such a high calibre in our ranks Finally I wish one and all a very Merry Christmas and Prosperous New Year.

STATUS OF GRANTS FOR 2021							
Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
18/2/2021	5/3/2021	Seal from Meekatharra Boundary towards the Landor Dalgety Turn-off	Building Better Regions Fund	Federal Government	\$7,971,000	\$10,000,000	Unsuccessful
2/3/2021	26/3/2021	New Broad Acre Fire Fighting Appliance & Rural Tanker	LGGS Grant	DFES	Unknown	Unknown	Unsuccessful
2/3/21	26/3/2021	Water tanks / stand pipe – 200,000 litre	WA Recovery Plan	DFES	\$126,285	\$126,285	Successful

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Sa Toomalatai – Manager of Finance & Corporate Services
Date:	
Matters for Consideration:	To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Thursday the 16 th of December 2021 as attached – see Appendix 1 .

	<p>In addition to the List of Accounts and as part of this agenda report, Council are also requested to receive the Legal Expenses report. This report details all legal costs incurred to the end of this reporting period for both general legal and rates debt recovery expenses – refer to Appendix 1.</p>
Background:	<p>The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.</p>
Comments:	<p>The list of accounts are for the month of November 2021.</p>
Statutory Environment:	<p>Local Government (Financial Management Regulations) 1996</p> <p>13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p> <p>(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —</p> <ul style="list-style-type: none"> (a) the payee's name; and (b) the amount of the payment; and (c) the date of the payment; and (d) Sufficient information to identify the transaction. <p>(2) A list of accounts for approval to be paid is to be prepared each month showing —</p> <ul style="list-style-type: none"> (a) for each account which requires council authorisation in that month — <ul style="list-style-type: none"> (i) the payee's name; and (ii) the amount of the payment; and (iii) sufficient information to identify the transaction; and (b) the date of the meeting of the council to which the list is to be presented. <p>(3) A list prepared under sub regulation (1) or (2) is to be —</p> <ul style="list-style-type: none"> (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and (b) recorded in the minutes of that meeting.
Policy Implications:	<p>Nil</p>

Financial Implications:		2021/2022 Budget											
Strategic Implications:		Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.											
Risk:													
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)								
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation								
Consultation:		Nil											
Voting requirement:		Simple Majority											
Officer's Recommendation:		<p><i>That Council endorse the payments for the period 1st of November to the 30th of November 2021 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42 and receive the Legal Expenses Report detailing all legal costs incurred to the 30th of November 2021.</i></p> <table border="1"> <tr> <td>Municipal Fund Bank EFTs (13754 - 13834)</td> <td>\$1,403,245.26</td> </tr> <tr> <td>Payroll</td> <td>\$111,296.94</td> </tr> <tr> <td>BPAY/Direct Debit</td> <td>\$43,846.96</td> </tr> <tr> <td>TOTAL</td> <td>\$1,558,389.16</td> </tr> </table>				Municipal Fund Bank EFTs (13754 - 13834)	\$1,403,245.26	Payroll	\$111,296.94	BPAY/Direct Debit	\$43,846.96	TOTAL	\$1,558,389.16
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MOVED:	CR: B. WALKER	SECONED:	CR: R. HOSEASON-SMITH										
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Cr R. Hoseason-Smith
Cr B. Walker

AGAINST:

F/A: 6/0

10.5 MONTHLY FINANCIAL STATEMENT	
Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	None
Author:	Sa Toomalatai – Manager of Finance & Corporate Services
Date:	10 th December 2021
Matters for Consideration:	<p>The Statement of Financial Activity for the period of November 2021, include the following reports:</p> <ul style="list-style-type: none"> • Statement of Financial Activity • Significant Accounting Policies • Graphical Representation – Source Statement of Financial Activity • Net Current Funding Position • Cash and Investments • Major Variances • Budget Amendments • Receivables • Grants and Contributions • Cash Backed Reserve • Capital Disposals and Acquisitions • Trust Fund <p>see Appendix 2</p>
Background:	Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.
Comments:	The Statement of Financial Activity is for the month of November 2021.
Statutory Environment:	<p>Local Government Act 1995 – Section 6.4</p> <p>Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.</p>
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.
Risk:	

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Nil			
Voting requirement:		Simple Majority			
Officer's Recommendation:		That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of November 2021.			
Council Resolution No: 04122021					
MOVED:	CR: B. WALKER		SECONDED:	CR: R. HOSEASON-SMITH	
That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of November 2021. FOR: Cr D. Hammarquist OAM JP Cr J. Caunt Cr A. McKeough Cr H. McTaggart Cr R. Hoseason-Smith Cr B. Walker AGAINST: F/A: 6/0					

10. 6**REQUEST FOR THE APPROVAL OF A BUDGET VARIATION FOR PLANT AND EQUIPMENT CAPITAL PURCHASES AND FOR THE TRANSFER OF FUNDS TO THE PLANT REPLACEMENT RESERVE ACCOUNT**

Applicant:	Shire of Upper Gascoyne														
Disclosure of Interest:	Nil														
Author:	John McCleary – Chief Executive Officer														
Date:	22 November 2021														
Matters for Consideration:	To review and make amendments to the purchase of plant and equipment capital expenditure items as identified in the current budget.														
Background:	<p>In the 21 / 22 Budget an amount of \$497,000 was allocated to purchase plant and equipment, namely:</p> <table><tr><td>1. Boom Spray Unit</td><td>\$12,000</td></tr><tr><td>2. Side Tipper</td><td>\$110,000</td></tr><tr><td>3. Message Board</td><td>\$25,000</td></tr><tr><td>4. Ute</td><td>\$50,000</td></tr><tr><td>5. Service Truck</td><td>\$120,000</td></tr><tr><td>6. Padfoot Roller</td><td>\$180,000</td></tr><tr><td>Total</td><td>\$497,000</td></tr></table>	1. Boom Spray Unit	\$12,000	2. Side Tipper	\$110,000	3. Message Board	\$25,000	4. Ute	\$50,000	5. Service Truck	\$120,000	6. Padfoot Roller	\$180,000	Total	\$497,000
1. Boom Spray Unit	\$12,000														
2. Side Tipper	\$110,000														
3. Message Board	\$25,000														
4. Ute	\$50,000														
5. Service Truck	\$120,000														
6. Padfoot Roller	\$180,000														
Total	\$497,000														
Comments:	<p>Since the budget was adopted we purchased a diesel generator and decided to defer the purchase of the ute until the 22/23 budget. This was agreed to by the majority of Councillors, please refer to email sent on the 28/09/2021.</p> <p>Staff have now had the opportunity to fully cost out the purchases and the time for delivery, the delivery time will affect the budget due to deposits being made in this financial year and final payments in the next financial period. Unfortunately due to cash flow and COVID 19 the ability to source plant and equipment within a short lead time is extremely problematic. Accordingly the budget will require some modification to make it work.</p>														

Comments:

It is proposed that we make the following purchases / changes:

<u>Plant & Equipment</u>	<u>Original Budget in 21/22</u>	<u>Amended Budget</u>	<u>Variance</u>	<u>Comments</u>
1. Boom Spray Unit	12,000	12,000	0	Committed to original budget and purchase in 2021/22 financial year.
2. Side Tipper	110,000	11,000	-99,000	Committed to original budget of \$110k. Due to item not being available until Sept 2022, intent is to pay 10% deposit in 21/22 and balance of purchase in 22/23. Request that budget funds be transferred into reserve to pay the remaining balance of purchase that will be due in 2022/23 financial year.
3. Message Board	25,000	28,000	3,000	Committed to purchase in 2021/22 financial year, but request a further \$3k for budget allocation.
4. Ute	50,000	0	-50,000	Deferring this purchase for 2021/22 financial year and request to reallocate budget funds to purchase Ute in 2022/23.
5. Service Truck	120,000	195,000	75,000	Committed to purchase in 2021/22 financial year, but request a further \$75k for budget allocation.
6. Padfoot Roller	180,000	175,720	-4,280	Padfoot roller has been purchased in 2021/22 financial year with a small savings of \$4,280.
7. Generator	0	16,400	16,400	Generator was not part of original P&E budget for 2021/22 but with prior approval from Council, had been identified as an essential purchase for the works and services department. Request the formal allocation of budget funds to cover this expenditure in 2021/22 - \$16,400 is required.
<u>TOTAL PLANT & EQUIPMENT BUDGET</u>	497,000	438,120	-58,880	Overall net balance is \$58,880 as a result of the various budget changes - Management request to transfer these funds to the Plant and Equipment Reserve account.

Comments:		<p>This leaves a balance of \$58,800 which will need to be transferred into the Plant Replacement Reserve account so as to make provision for the Side Tipper in the 22/23 Budget. However, effectively we are still \$49,500 short on the Side Tipper.</p> <p>Staff have identified potential savings in the option of leasing a new fuel bowser rather than purchasing our own. An allocation of \$40,000 was made under the Other Infrastructure capital expenditure budget for an upgrade to our Diesel Bowser infrastructure, this is currently under review and is likely to change as part of our statutory mid-year budget review.</p> <p>Staff will request that a portion of this 40k budget be transferred from our capital budget to our operating budget to cover the pro-rata lease costs of hiring a bulk fuel storage tank (including delivery and install), and the remaining funds be transferred to Council's Plant Replacement Reserve to help supplement the funds needed to pay the balance of the Side Tipper in 22/23.</p>			
Statutory Environment:		<p>Local Government Act 1995 – Part 6 Financial Management, Division 4 General Financial Provisions, Section 6.8</p> <p>Local Government Act 1995 – Part 6, Section 6.11.</p> <p>Local Government (Financial Management Regulations) 1996 – Part 3, Section 6.2 Regulation 27</p>			
Policy Implications:		Nil			
Financial Implications:		21/22 and the 22/23 Budget			
Strategic Implications:		Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:	Manager of Finance & Corporate Services Manager of Works and Services		
Voting requirement:	Absolute Majority for Budget Variation Request Simple Majority for Transfer of Reserve Funds Request		
Officer's Recommendation:	<p><i>That Council –</i></p> <p>1. <i>In accordance with section 6.8(1)(b) of the Local Government Act, adopt the following budget variations;</i></p> <p><i>a) Reduce budget funds at GL 11280200 Purchase Plant and Equipment by \$58,800</i></p> <p><i>b) Increase the Transfer to the Plant Replacement Reserve by \$58,800</i></p> <p><i>(Absolute Majority)</i></p> <p>2. <i>Approves the transfer of \$58,800 from the Municipal account to the Plant Replacement Reserve account.</i></p> <p><i>(Simple Majority)</i></p>		
Council Resolution No: 05122021			
MOVED:	CR: B. WALKER	SECONDED:	CR: A. MCKEOUGH
<p>That Council –</p> <p>1. In accordance with section 6.8(1)(b) of the Local Government Act, adopt the following budget variations;</p> <p>a) Reduce budget funds at GL 11280200 Purchase Plant and Equipment by \$58,800</p> <p>b) Increase the Transfer to the Plant Replacement Reserve by \$58,800</p> <p>(Absolute Majority)</p> <p>2. Approves the transfer of \$58,800 from the Municipal account to the Plant Replacement Reserve account.</p> <p>(Simple Majority)</p> <p>FOR: Cr D. Hammarquist OAM JP Cr J. Caunt Cr A. McKeough Cr H. McTaggart Cr R. Hoseason-Smith Cr B. Walker</p> <p>AGAINST:</p> <p>F/A: 6/0</p>			

10.7 RE-ALLOCATION OF LRCI PHASE 2 PROJECTS

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary – Chief Executive Officer
Date:	24 November 2021
Matters for Consideration:	To reallocate projects against Phase 2 of the LRCI Grant
Background:	<p>On the 30th of September 2021 the Shire were advised that Phase 2 projects had to be completed by the 30 June 22 and any projects not completed may not receive the remainder of their funding allocations.</p> <p>In this Phase 2 of the LRCI Grant which was \$424,000 we nominated the replacement of the Workshop valued at \$300,000 and put \$124,000 into the town water supply project.</p>
Comments:	<p>The Shire have been out to tender for the shed and we received two tenders and they were both more than double our budgeted amount.</p> <p>The water supply project is currently held up as we have not been able to find enough water in the Gascoyne River when we went to the West side of the bridge and we are still prohibited from going to the East side of the bridge due to native title concerns.</p> <p>With both of these projects it is highly unlikely that we will be able to complete them prior to the 30 June 22. Rather than take the risk in losing this grant opportunity it is considered good business to find other projects where we know that we will be able to complete them with the allocated time frame.</p> <p>So it is proposed to renominate projects , these are:</p> <ol style="list-style-type: none">1. Bituminise 5 kilometres of the Landor / Meekatharra Road at a cost of \$300,000. <p>The Shire are constructing 5 kilometres of the Landor / Meekatharra Road ready for bitumen in the 2022/23 financial year. Given that the road will be ready for sealing and the fact we will not have to leave it exposed to the weather and traffic and it fits within the grant allocation and that we were going to seal the road in any event, we believe that this is good project that meets the objectives of the grant. My only concern is that the opportunity to replace the shed is lost for the time being; however, given the discrepancy between our budget and the tenders received.</p> <ol style="list-style-type: none">2. Renovate the Council Chambers by removing the asbestos and installing Information Technology to meet our current and future needs at a cost of \$124,000.

Statutory Environment:		Local Government Act 1995 – Part 6 Financial Management, Division 4 General Financial Provisions, Section 6.8 Local Government Act 1995 – Part 6, Section 6.11. Local Government (Financial Management Regulations) 1996 – Part 3, Section 6.2 Regulation 27.			
Policy Implications:		Nil			
Financial Implications:		2021/22 Budget			
Strategic Implications:		Nil			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Manager Finance and Corporate Services Town Maintenance Supervisor Works and Services Manager			
Voting requirement:		Absolute Majority			
Officer's Recommendation:		<i>That Council instruct the CEO to request that the Department of Infrastructure, Transport, Regional Development and Communications vary the Shire of Upper Gascoyne Phase 2 projects to:</i> <i>1. Remove the original project for the Depot Workshop (\$300,000 at GL 11280310, job no. D106) and grant funds to be reallocated to the new project of sealing 5 kilometres of the Landor / Meekatharra Road (\$300,000); and</i> <i>2. Reduce the budget for the In-Town Water Supply project by \$124,000 (at GL 11111860, job no. RC01) and reallocate grant funds of \$124,000 to the Council Offices Refurbishment (at GL 1CB50700)</i> <i>3. Transfer original budget allocation of \$120,000 (Council's Muni funds) from GL 1CB50700 for the Council Offices Refurbishment into the Economic Development Reserve account.</i>			
Council Resolution No: 06122021					

MOVED:	CR: J. CAUNT	SECONDED:	CR: A. MCKEOUGH
<p>That Council instruct the CEO to request that the Department of Infrastructure, Transport, Regional Development and Communications vary the Shire of Upper Gascoyne Phase 2 projects to:</p> <ol style="list-style-type: none"> 1. Remove the original project for the Depot Workshop (\$300,000 at GL 11280310, job no. D106) and grant funds to be reallocated to the new project of sealing 5 kilometres of the Landor / Meekatharra Road (\$300,000); and 2. Reduce the budget for the In-Town Water Supply project by \$124,000 (at GL 11111860, job no. RC01) and reallocate grant funds of \$124,000 to the Council Offices Refurbishment (at GL 1CB50700) 3. Transfer original budget allocation of \$120,000 (Council's Muni funds) from GL 1CB50700 for the Council Offices Refurbishment into the Economic Development Reserve account. <p>FOR:</p> <p>Cr D. Hammarquist OAM JP Cr J. Caunt Cr A. McKeough Cr H. McTaggart Cr R. Hoseason-Smith Cr B. Walker</p> <p>AGAINST:</p> <p>F/A: 6/0</p>			

10.8

REQUEST FOR THE APPROVAL OF A BUDGET VARIATION FOR REPAIRS TO THE TOURIST PRECINCT AND FOR THE TRANSFER OF FUNDS FROM THE TOURISM PRECINCT RESERVE ACCOUNT

Applicant:	Shire of Upper Gascoyne
Disclosure of Interest:	Nil
Author:	John McCleary – Chief Executive Officer
Date:	29 November 2021
Matters for Consideration:	To request that Council approve the increase of budget funds at GL account 11342400 for the "Tourism Precinct Repairs and Maintenance", and that Council approve the transfer of monies held in the Tourism Precinct Reserve account in to the Municipal account to pay for the repairs associated with the Tourist Park.
Background:	<p>With the advent of the Lease with 1082 Albany Highway being terminated there was a large amount of work required to repair the Tourist Precinct to get it back to its previous condition before we leased it out to Brendan Clark and subsequently Mitch Garbutt.</p> <p>In the 21/22 Budget we allowed to transfer \$190,000 from our Reserve Account into our Municipal Account to cover the anticipated expenses associated with the repairs.</p>
Comments:	<p>Most of the work has now been completed, at the time of writing this report we have spent \$101,447.52 to date with outstanding Purchase Orders to the value of \$84,766.85. There are some additional items that are require further expenditure, namely:</p> <ol style="list-style-type: none"> 1. Replace Gas deep fryer that is missing. (already approved by CEO) 2. Replace/update Crockery, utensils and kitchenware. (pending quotes and approval by CEO) 3. Repair caravan Electrical bollards that supply power to "powered sites". (already approved by Works Manager) 4. Cover remainder of Linen costs. (already approved by CEO) 5. Cover costs of repairs to Reticulation and gardens. (already approved by CEO) <p>It is anticipated that we will need a further \$20,000 to be transferred from the Tourist Park Reserve into the Municipal Account to cover the costs associated with the above mentioned works.</p>
Statutory Environment:	<p>Local Government Act 1995 – Part 6 Financial Management, Division 4 General Financial Provisions, Section 6.8</p> <p>Local Government Act 1995 – Part 6, Section 6.11.</p> <p>Local Government (Financial Management Regulations) 1996 – Part 3, Section 6.2 Regulation 27.</p>
Policy Implications:	Nil

Financial Implications:		21/22 Budget			
Strategic Implications:		Nil			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Consultation:		Manager Finance and Corporate Services Town Maintenance Supervisor Works and Services Manager			
Voting requirement:		Absolute Majority for Budget Variation Request Simple Majority for Transfer of Reserve Funds Request			
<i>Officer's Recommendation:</i>		<i>That Council –</i> <i>1. In accordance with section 6.8(1)(b) of the Local Government Act, adopt the following budget variations;</i> <i>a) Increase budget funds at GL 11342400 Tourism Precinct Repairs and Maintenance by \$20,000</i> <i>b) Increase the Transfer from the Tourism Precinct Reserve by \$20,000</i> <i>(Absolute Majority)</i> <i>2. Approves the transfer of \$20,000 from the Tourism Precinct Reserve account to the Municipal account.</i> <i>(Simple Majority)</i>			
Council Resolution No: 07122021					
MOVED:	CR: A. MCKEOUGH	SECONDED:	CR: J. CAUNT		
That Council – 1. In accordance with section 6.8(1)(b) of the Local Government Act, adopt the following budget variations; a) Increase budget funds at GL 11342400 Tourism Precinct Repairs and Maintenance by \$20,000					

b) Increase the Transfer from the Tourism Precinct Reserve by \$20,000

(Absolute Majority)

2. Approves the transfer of \$20,000 from the Tourism Precinct Reserve account to the Municipal account.

(Simple Majority)

FOR:

- Cr D. Hammarquist
- Cr J. Caunt
- Cr A. McKeough
- Cr H. McTaggart
- Cr R. Hoseason-Smith
- Cr B. Walker

AGAINST:

F/A: 6/0

10. 9 PERMISSION TO SUSPEND THE PURCHASING POLICY

Applicant:	Shire of Upper Gascoyne														
Disclosure of Interest:	Nil														
Author:	John McCleary														
Date:	8 December 2021														
Matters for Consideration:	For Council to decide if the Administration Staff can vary the purchasing policy for two purchases.														
Background:	<p>The Shire of Upper Gascoyne has adopted a Purchasing Policy, in this Policy it states that:</p> <table border="1"> <thead> <tr> <th>Amount of consideration (excluding GST)</th><th>Minimum requirement by authorising officer (subject to conditions below) prior to purchase</th></tr> </thead> <tbody> <tr> <td>Up to \$9,999</td><td>No quotes required, purchasing officer to be satisfied that the price is fair and reasonable.</td></tr> <tr> <td>\$10,000 - \$19,999</td><td>Seek one quotation – either written or verbal.</td></tr> <tr> <td>\$20,000 - \$99,999</td><td>Seek two quotations, one written.</td></tr> <tr> <td>\$100,000 - \$149,999</td><td>Seek three quotations, two written.</td></tr> <tr> <td>\$150,000 - \$249,999</td><td>Seek three written quotations or use WALGA's E' Quote Portal.</td></tr> <tr> <td>\$250,000 and over</td><td>Conduct a public tender process or use the WALGA preferred supplier undertaking.</td></tr> </tbody> </table>	Amount of consideration (excluding GST)	Minimum requirement by authorising officer (subject to conditions below) prior to purchase	Up to \$9,999	No quotes required, purchasing officer to be satisfied that the price is fair and reasonable.	\$10,000 - \$19,999	Seek one quotation – either written or verbal.	\$20,000 - \$99,999	Seek two quotations, one written.	\$100,000 - \$149,999	Seek three quotations, two written.	\$150,000 - \$249,999	Seek three written quotations or use WALGA's E' Quote Portal.	\$250,000 and over	Conduct a public tender process or use the WALGA preferred supplier undertaking.
Amount of consideration (excluding GST)	Minimum requirement by authorising officer (subject to conditions below) prior to purchase														
Up to \$9,999	No quotes required, purchasing officer to be satisfied that the price is fair and reasonable.														
\$10,000 - \$19,999	Seek one quotation – either written or verbal.														
\$20,000 - \$99,999	Seek two quotations, one written.														
\$100,000 - \$149,999	Seek three quotations, two written.														
\$150,000 - \$249,999	Seek three written quotations or use WALGA's E' Quote Portal.														
\$250,000 and over	Conduct a public tender process or use the WALGA preferred supplier undertaking.														
Comments:	<p>Currently the Shire has a couple of projects that we require wish to commence early in the New Year:</p> <ol style="list-style-type: none"> 1. Council Chamber Refurbishment – a part of this project the asbestos walls and ceilings are to be removed and replaced with Gyprock, Windows removed and bricked in and some other minor items. The cost of the project falls within the \$20,000 - \$99,000 bracket. To get this done we need a carpenter who can do all the work. We have received a written quote from one company and it is reasonable, it is debatable if we would get anyone else to quote let alone do the work within the required timeline. As such I am requesting that in this instance the Purchasing Policy be relaxed to allow one written quote rather than a verbal and a written quote. 2. Purchase of Service Truck and Association Service Module – we have received two written quotes for the service truck and service module. The Purchasing Policy requires that we need three written quotes; however, we have only been able to identify two companies that do this type of work. 														

Statutory Environment:		Local Government (Functions and General) Regulations 1996 11A. Purchasing policies for local governments (1) A local government is to prepare or adopt, and is to implement, a purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$250 000 or less or worth \$250000 or less. (2) A purchasing policy is to make provision for and in respect of the policy to be followed by the local government for, and in respect of, entering into contracts referred to in subregulation (1). (3) A purchasing policy must make provision in respect of — (a) the form of quotations acceptable; and (ba) the minimum number of oral quotations and written quotations that must be obtained; and (b) the recording and retention of written information, or documents, in respect of — (i) all quotations received; and (ii) all purchases made.			
Policy Implications:		Purchasing Policy			
Financial Implications:		Nil			
Strategic Implications:		Nil			
Risk:					
Risk	Risk Likelihood (based on history and with existing controls)		Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)		Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:	Staff
Voting requirement:	Simple Majority
Officer's Recommendation:	<p><i>That Council authorises the CEO to:</i></p> <ol style="list-style-type: none"> <i>1. accept one written quote for Carpentry component of the Council Chamber renovation; and</i> <i>2. accept two written quotes for the supply of a service truck and associated service module.</i>

Council Resolution No: 08122021

MOVED:	CR: H. MCTAGGART	SECONDED:	CR: R. HOSEASON-SMITH
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That Council authorises the CEO to:

1. accept one written quote for Carpentry component of the Council Chamber renovation; and
2. accept two written quotes for the supply of a service truck and associated service module.

FOR:

- Cr D. Hammarquist
- Cr J. Caunt
- Cr A. McKeough
- Cr H. McTaggart
- Cr R. Hoseason-Smith
- Cr B. Walker

AGAINST:

F/A: 6/0

11. MATTERS BEHIND CLOSED DOORS

Item No: 09122021

MOVED: CR: J. CAUNT

SECONDED: CR: A. MCKEOUGH

That Council go behind closed doors to discuss confidential matters.

FOR:

- Cr D. Hammarquist
- Cr J. Caunt
- Cr A. McKeough
- Cr H. McTaggart
- Cr R. Hoseason-Smith
- Cr B. Walker

AGAINST:

F/A: 6/0

11.1 Supply of Plant and Operators for Road Flood Damage Repairs – AGRN 974

Council Resolution No: 10122021			
MOVED	CR: A. MCKEOUGH	SECONDED	CR: J. CAUNT
<p>That Council award RFT 03 21-22 to QEM for the estimated total cost based on their tender submission.</p> <p>FOR: Cr D. Hammarquist Cr J. Caunt Cr A. McKeough Cr H. McTaggart Cr R. Hoseason-Smith Cr B. Walker</p> <p>AGAINST:</p> <p>F/A: 6/0</p>			

11.2 Appointment of Project Manager for AGRN 974

Council Resolution No: 11122021			
MOVED	CR: R. HOSEASON-SMITH	SECONDED	CR: B. WALKER
<p>That Council appoint Greenfield Technical Services as the Shires Project Manager for DRFAWA AGRN 974 for an estimated cost based on their quoted submission.</p> <p>FOR: Cr D. Hammarquist Cr J. Caunt Cr A. McKeough Cr H. McTaggart Cr R. Hoseason-Smith Cr B. Walker</p> <p>AGAINST:</p> <p>F/A: 6/0</p>			

11.3 Depot Shed Tender

Council Resolution No: 12122021			
MOVED	CR: H. MCTAGGART	SECONDED	CR: R. HOSEASON-SMITH
<p>That Council reject all tenders received for RFT 02-21-22 and the CEO advise the tenderers of the outcome.</p> <p>FOR: Cr D. Hammarquist Cr J. Caunt Cr A. McKeough Cr H. McTaggart Cr R. Hoseason-Smith Cr B. Walker</p> <p>AGAINST:</p> <p>F/A: 6/0</p>			

Item No: 13122021

MOVED: CR: J. CAUNT SECONDED: CR: A. MCKEOUGH

That Council come out from behind closed doors.

FOR: Cr D. Hammarquist
Cr J. Caunt
Cr A. McKeough
Cr H. McTaggart
Cr R. Hoseason-Smith
Cr B. Walker

AGAINST:

F/A: 6/0

12. PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14. ELECTED MEMBERS REPORTS

- 14.1 Cr Hammarquist OAM JP - Attended the EGRC AGM and advised that he had finished his time as President and that Greg Watters was voted in as the new President.
- 14.2 Cr Caunt – Attended the WALGA Zone Meeting and provided Council about the impending Total Solar Eclipse that is occurring in 2023 at Exmouth and the possible flow on effects for the region.
- 14.3 Cr Walker – Nothing to report.
- 14.4 Cr McTaggart - Attended the Regional Road Group Meeting in Carnarvon.
- 14.5 Cr Hoseason-Smith – Nothing to report.
- 14.6 Cr McKeough – Nothing to report.

15. STATUS OF COUNCIL MEETING RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer
07082021	Activities in Thoroughfares Local	Currently waiting for the Minister of Local Government to provide his endorsement.	Open	CEO
Confidential Item	Tourist Park Lease	The lease has been signed by all parties. Work is still being undertaken to get the premise back to standard and repair the damaged items. Once work is complete the lawyer will be instructed to pursue the costs associated.	Close	CEO

16. STATUS OF SHIRE PROJECTS

As per [Appendix 3](#).

17. MEETING CLOSURE

The Shire President closed the meeting at 12.42pm.

To be confirmed at the Audit Meeting on the 09th February 2022.

Signed Dr Hammarquist OAM JP

Presiding member at the meeting at which time the minutes were confirmed.