



AGENDA

27th of May 2020

ORDINARY COUNCIL MEETING

**Ordinary Meeting
of Council to be held on Wednesday 27th of May 2020
in the Gascoyne Junction Shire Offices commencing at 8.30am**



John McCleary, JP
CHIEF EXECUTIVE OFFICER

DISCLAIMER

Disclaimer

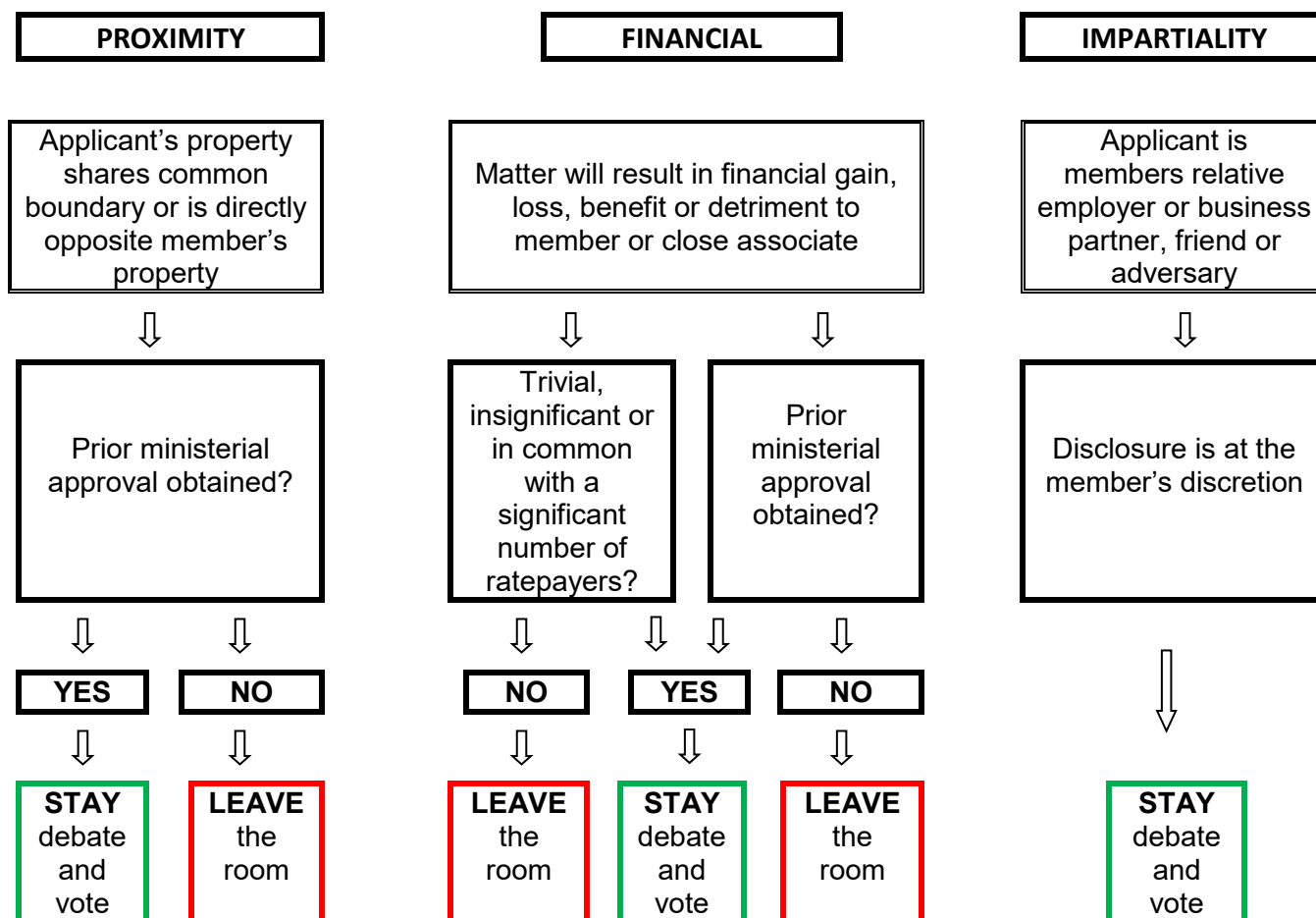
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Please note this agenda contains recommendations which have not yet been adopted by Council.

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* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

- (1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:
- (a) in a written notice given to the CEO before the meeting; or (b) at the meeting immediately before the matter is discussed. (Penalties apply).
- (2) It is a defence to a prosecution under this section if the member proves that he or she did not know:
- (a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.
- (3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

- (1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.
- (2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.
- (3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

- If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:
- (a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 – Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.



SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT GASCOYNE
JUNCTION SHIRE OFFICES ON WEDNESDAY 27th of May 2020 AT 8.30am

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**SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT GASCOYNE
JUNCTION SHIRE OFFICES ON WEDNESDAY 27th of May 2020 AT 8.30am**

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The President welcomed those present and declared the meeting open at ____am.

2. APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

Cr D. Hammarquist OAM JP	Councillor
Cr J. Caunt	Councillor
Cr G. Watters	Councillor
Cr H. McTaggart	Councillor
Cr A. McKeough	Councillor
Cr R. Hoseason-Smith	Councillor
Cr B. Walker	Councillor

Staff

John McCleary JP	Chief Executive Officer
Jarrold Walker	Manager of Works & Services
Sa Toomalatai	Manager of Finance and Corporate Services

Visitors

Josh Kirk	Greenfield Technical Services
Travis Bate	RSM

2.2 Absentees

2.3 Leave of Absence previously approved

3. APPLICATION FOR LEAVE OF ABSENCE

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

5. DISCLOSURE OF INTEREST
6. PETITIONS/DEPUTATIONS/PRESENTATIONS
7. ANNOUNCEMENTS BY THE PERSON PRESCIDING WITHOUT DISCUSSION
8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS
9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

9.1 Ordinary Meeting of Council held on 29th of April 2020.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Resolution No. 01052020

MOVED: CR

SECONDED: CR

That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 29th of April 2020 be confirmed as a true and correct record of proceedings.

CARRIED:

10. REPORTS OF OFFICERS

10.1 Manager of Finance & Corporate Services Report

The Corporate Services team have been busy this month with the CRC and Administration office reopening their doors to the public, and returning to normal operating hours. This has been due to further easing of COVID-19 restrictions across the state.

Whilst it has been challenging to adapt to a "new normal" in the current COVID-19 climate, staff have been determined not to let this hinder the continued delivery of core services to our community, and the celebration of significant dates in our calendar such as paying tribute to our ANZACs.

Shire staff honoured this special occasion by holding a small service at the memorial statue in April. As the service could not be attended by the public due to social distancing rules, staff decided to record the service and upload it to the shire's website page and social media platforms for easy viewing by the community.

Although this is not the traditional way to mark the day, it was considered the best way to continue with the service and pay our respects to the ANZACs whilst adhering to COVID-19 safety measures.



Community Resource Centre - Monthly Income Report

Printed at: 21/05/20

Page No : 1

SHIRE OF UPPER GASCOYNE

General Ledger Detail Trial Balance

(frmGLTrialBalance)

Options : Year 19/20,From Month 10,To Month 10,By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOff	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
CRC INCO	10841310	Commission Centrelink : CRC	-5,103.73	0.00	-5,103.73
CRC INCO	10841330	Transport Commission: CRC	-623.57	-40.87	-664.44
CRC INCO	10841340	Postal Agency Commission: CRC	-5,804.83	-776.63	-6,581.46
CRC INCO	10841360	Income from Events Held	-1,074.50	0.00	-1,074.50
CRC INCO	10841380	Postal Agency Sales	-471.49	-39.27	-510.76
CRC INCO	10841390	Sales: Books/Maps/Souvenirs/Sundries	-1,299.76	-49.55	-1,349.31
CRC INCO	10841500	Grant: CRC Operating	-48,000.00	-48,000.00	-96,000.00
CRC INCO	10842600	CRC Income Misc.	-257.60	-60.45	-318.05
Total	CRC INCOME		-62,635.48	-48,966.77	-111,602.25
Total for division GEN			-62,635.48	-48,966.77	-111,602.25
Grand Total			-62,635.48	-48,966.77	-111,602.25

Community Resource Centre - Monthly Customer Service Stats

<u>Customer Services and Enquiries</u>	2019.2020 TOTAL	2018.2019 TOTAL	Apr-20	Apr-19	April Difference	Year to Date Difference
Aus. Government Info/Roads	1,089	4,391	0	45	-45	-3,302
Government Access Point	13	46	0	2	-2	-33
Department of Human Services	34	104	0	9	-9	-70
Department of Transport	61	83	5	7	-2	-22
Computer/Internet Access	27	33	2	5	-3	-6
Faxes	0	10	0	0	0	-10
General Tourism Information	224	148	0	6	-6	76
Phonebook Purchases	0	5	0	1	-1	-5
Community Seminars	1	0	0	0	0	1
Gassy Gossip yearly subscription	3	1	0	0	0	2
Training/Courses	4	0	0	0	0	4
Hot Office Bookings	4	13	0	2	-2	-9
Library	31	61	3	5	-2	-30
Video Conference/Telehealth	4	5	0	1	-1	-1
Book Sales	45	73	0	5	-5	-28
Photocopying/Printing/Scanning/Emailing	23	19	1	3	-2	4
Laminating/Binding	2	0	0	0	0	2
CRC Merchandise Sales	243	359	11	8	3	-116
Community Events	9	10	0	1	-1	-1
Gassy Gossip Advertisement	29	9	1	1	0	20
Total CRC Services and Enquiries	1,846	5,370	23	101	-78	-3,524

As mentioned at the last Council meeting the shire received funding from the GDC to assist in providing support, information and give community awareness around services available to assist them and their families through COVID-19. The funding is also to be used to deliver on community initiatives in the effort to keep families engaged and stay connected.

The Team has been working hard in meeting the funding objectives and after much planning, we are in full swing preparing items for our Care Packages. We are aiming to have all packages distributed to residents within the Shire of Upper Gascoyne by Friday 5th June.

Our care packages contain a little something for everyone, from fruit and veg to crafty activities and adventure kits for the kids, with most items being sourced locally from Carnarvon. We have also contacted all local tourist businesses within our shire and offered a yearly subscription for their business to be run in the Gassy Gossip. This has drummed up a lot of interest and many have taken this opportunity up to promote their local business and encourage the commercial market back into our area.

In addition to this, the Corporate Services team recently joined forces with officers from our neighbouring Councils of Carnarvon, Shark Bay and Exmouth as well as members of the GDC office to form the Gascoyne Regional Tourism Working Group. The GRTWG meets once a fortnight to discuss the economic challenges our local areas are facing due to COVID-19, and how it is affecting our tourism industry. The group uses this forum not only to identify the issues we are experiencing under these trying circumstances but also to share ideas on how we can get back on track.

Our team has shared some great ideas we have for an upcoming tourism campaign that is focused on a self-drive adventure and geocaching. This led to further discussion on a collaborative scavenger hunt that could potentially start in Shark Bay and end in Exmouth, with Mount Augustus and the Kennedy Ranges flagged as essential landmarks to visit along the way.

We hope that this joint effort between all 4 shires and the GDC will result in a better tourism action plan moving forward. Here's to putting us back on the map!

10.2 Manager of Works and Services Report

General:

The depot has received a storage upgrade. Shelving and racking has been installed in the new gardener's shed and machinery shed. We have also installed cantilever racking outside the sheds to store our steel, pipe and signage posts. This will get all of our assets and materials up off the ground and make room in the yard for plant to manoeuvre around. Paul Kearney was engaged to lay the concrete footings/slabs and erect the new racking. Once the crew have completed the road works for 19/20 we will begin filling the racks and complete associated earthworks in the yard.

Nat has soldiered on with the gardening and spraying around town. Nat and Ali will also assist in relocating the gardening/building materials and equipment into the new sheds and racking.



Some of the new racking in the depot yard.

John, Sa and I have been busy working on next year's financial budget and updating our current budget. A strong focus has been put on identifying savings and opportunities to bolster our reserve accounts. In all we are tracking quite well for our current budget and with Council's approval we hope to be on the right track for next financial year.

Maintenance Graders:

The two graders have returned to maintenance grading. Unfortunately due to the weather events we have spent the best part of the last two months carrying out temporary reinstatement works. This has meant we are behind in our normal scheduled works and have had to alter our plans. Thomas has completed between Landor and Mount Augustus. He will complete Landor Meeka road and then work towards Glenburgh. Ian has completed Cobra Mount Augustus and Cobra Dairy Creek with

some assistance from QEM in the flood damage works. Dependant on rain Ian will either work towards Murchison or towards Gascoyne Junction.

In order to catch up on our road maintenance we engaged Roger Davies Contracting to complete the southern end of Ullawarra road. Greg Watters has been working on the Landor Mt Clere and Mt Clere Meeka roads. Once the construction crew have completed our 19/20 works Dameon will grade our secondary roads that were missed including Woodlands, Pingandy and Mt Augustus Tourist Loop Road.

Construction Crew:

The sheeting and bitumen works on Landor Mt Augustus Road are all but complete. The bitumen was laid on the 12th May and sheeting is expected to be completed by the 27th May. Signage will be completed in June. A total of 1.64km of bitumen was laid in front of the Burringurrah Aboriginal Community. The original scope was for 1km. Approximately 9 km of sheeting has been completed.



Sheeting and bitumen near Burringurrah

Equipment:

We haven't had any significant breakdowns this month. Max has been busy carrying out scheduled maintenance. Once the main construction works is complete we will schedule in minor repairs to our pad foot roller and side tippers.

10.3 CEO Report

This month has been relatively productive with success on a number of grants that we have applied for, these include;

1. Remote Airstrip Upgrade Program,	\$65,453
2. Federal Blackspot Funding (Cobra – Dairy Creek Road), and	\$242,000
3. State Government (GDC) – Tourist Park Solar Project.	\$152,400
4. State Black Spot	\$177,156
5. Federal COVID 19 Stimulus	\$624,873
Total	\$1,261,882

On Wednesday the 20th of May 2020 we went out to tender for the supply and installation of the solar system for the Junction Pub and Tourist Precinct. We will move this fairly quickly and as a consequence with have left the tender open for 14 days, which is the minimum allowable time. It is anticipated that the successful tenderer appointed prior to the next June Ordinary Meeting.

We have submitted our claim for AGRN 908 which totals \$27,998,405.34. We have consolidated all three events into one claim to make it easier for all concerned, in addition, we only have to pay one Local Government Contribution amount. This claim is currently with Main Roads for their review. Once this review is undertaken and we are advised of the outcome we will go out to tender. At this stage we will more than likely split this work into three packages where two will go to contractors and we will do one. We will stagger the works so that we only have two contractors on the books at any given time so that we can manage our cash flow.

On the 12th of May I had a meeting with DEFES Staff (Katherine Clarke – Principle Policy Officer , Terry Asher – Disaster Recovery Funding Officer and Graham Swift – Assistant Commissioner) in Perth to discuss outstanding monies for the various claims for emergency works or previously known as 'opening up costs'. It appears that we will be fully reimbursed but it has taken a huge amount of work to get to this point and we still do not have the process right for future events. Evidence is the crucial element, despite our representations, as the DEFES processes are governed by their Federal Counterparts and these are completely different to what we have previously experienced. I have put together a process which will cover off on all their concerns, I am waiting for a formal response to this proposal.

I have received advice from Landgate stating that they have recently completed the rural assessments of all properties as at the 1st of August 2019. This will see an overall change of 85.97% across the Shire. The significant increase in RUV for the Shire is driven by last year's change in Pastoral Lease Rents, which have a flow on effect to this year's RUV, the RUV being calculated on the basis of 20 times the new full rental. This may cause confusion within the Shire as individual rate bills will increase despite the fact that the Shire have not increased the cents in the dollar. This issue has been widely canvassed by a host of Local Governments and the Minister for Local Government is well aware of the implications.

I am currently undertaking a review of the State Road Funds to Local Government Agreement with the view of preparing a report. As always this is very time consuming and quite complex and it is heavily influenced by the Asset Preservation Model, which we know does not adequately recognise unsealed roads. I will present this report to our Regional Road Group and seek to have a resolution on the table to cause a review of the Agreement, as provided for in the Agreement. These are long term type processes and it is extremely difficult to remove 'rusted on' practices. We are still waiting on

the Grants Commission to determine if our application to have Burringurrah recognised as a community is supported and to move from Zone 16 to Zone 19 in the Asset Preservation Model, it is hopeful that I can report at the next June Ordinary Meeting of Council.

Grants

Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
22/10/2019	12/11/2019	Gascoyne Junction airport runway reseal	Remote Airstrip Upgrade Program	Federal – Dept. Infrastructure, Transport, Cities & regional Development	\$65,453	\$130,907	Successful
06/12/2019	11/12/2019	2021 Country Music Festival & Gymkhana	2020-21 Regional Events Scheme	Tourism WA	\$40,000	\$131,500	Pending
18/12/2019	20/12/2019	Gascoyne Visitors Stop	Building Better Regions Fund	Federal Dept. of Infrastructure	\$2,398,500	\$2,583,500	Pending

OFFICERS RECOMMENDATION / COUNCIL RESOLUTION – 02052020

MOVED: CR

SECONDED: CR

That Council receive the CRC Report, Manager of Works and Chief Executive Officers Reports.

CARRIED:

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	None
AUTHOR:	Sa Toomalatai – Manager of Finance & Corporate Serv.
DATE:	18 May 2020
Matters for Consideration:	
To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday 27 th of May 2020 as attached – see Appendix 1	
Comments:	
The list of accounts are for the month of April 2020.	
Background:	
The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.	

Statutory Environment:	
Local Government (Financial Management Regulations) 1996	
13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.	
<p>(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —</p> <ul style="list-style-type: none"> (a) the payee's name; and (b) the amount of the payment; and (c) the date of the payment; and (d) sufficient information to identify the transaction. <p>(2) A list of accounts for approval to be paid is to be prepared each month showing —</p> <ul style="list-style-type: none"> (a) for each account which requires council authorisation in that month — <ul style="list-style-type: none"> (i) the payee's name; and (ii) the amount of the payment; and (iii) sufficient information to identify the transaction; and (b) the date of the meeting of the council to which the list is to be presented. <p>(3) A list prepared under sub regulation (1) or (2) is to be —</p> <ul style="list-style-type: none"> (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and (b) recorded in the minutes of that meeting. 	
Policy Implications:	
Nil	
Financial Implications:	
2019/20 Budget	
Strategic Implications:	
Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.	
Risk:	

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:

Nil

Officer's Recommendation:

Voting requirement: Simple Majority

That Council endorse the payments for the period 1st of April to the 30th of April 2020 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42.

Municipal Fund Bank EFTs (11941-12033)	\$1,467,165.55
Payroll	\$ 151,525.44
BPAY/Direct Debit	\$ 22,917.65
TOTAL	\$1,641,608.64

Council Decision:03052020

MOVED:

SECONDED:

CARRIED:

10.5 MONTHLY FINANCIAL STATEMENT

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	None
AUTHOR:	Sa Toomalatai – Manager of Finance & Corporate Serv.
DATE:	18 May 2020
Matters for consideration:	
<p>The Statement of Financial Activity for the periods of April 2020, include the following reports:</p> <ul style="list-style-type: none">• Statement of Financial Activity• Significant Accounting Policies• Graphical Representation – Source Statement of Financial Activity• Net Current Funding Position• Cash and Investments• Major Variances• Budget Amendments• Receivables• Grants and Contributions• Cash Backed Reserve• Capital Disposals and Acquisitions• Trust Fund <p>see Appendix 2</p>	
Comments:	
The Statement of Financial Activity is for the month of April 2020.	
Background:	
<p>Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.</p>	
Statutory Environment:	
<p>Local Government Act 1995 – Section 6.4 Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.</p>	
Policy Implications:	
Nil	
Financial Implications:	
Nil	

was established in 2013 to investigate failures of public and private institutions to protect children from sexual abuse. The Royal Commission released three reports throughout the inquiry:

- Working with Children Checks (August 2015);
- Redress and Civil Litigation (September 2015); and
- Criminal Justice (August 2017).

The Royal Commission's Final Report (15 December 2017) incorporated findings and recommendations of the three previous reports and contained a total of 409 recommendations, of which 310 are applicable to the Western Australian Government and the broader WA community.

The implications of the Royal Commission's recommendations are twofold: the first is accountability for historical breaches in the duty of care that occurred before 1 July 2018 within any institution; the second is future-facing, ensuring better child safe approaches are implemented holistically moving forward.

The scope of this report addresses only the historical element of institutional child sexual abuse through the National Redress Scheme.

All levels of Australian society (including the WA local government sector and the Shire of Upper Gascoyne) will be required to consider leading practice approaches to child safeguarding separately in the future.

National Redress Scheme

The Royal Commission's *Redress and Civil Litigation (September 2015)* Report recommended the establishment of a single National Redress Scheme (the Scheme) to recognise the harm suffered by survivors of institutional child sexual abuse.

The Scheme acknowledges that children were sexually abused, recognises the suffering endured, holds institutions accountable and helps those who have been abused access counselling, psychological services, an apology and a redress payment.

The Scheme commenced on 1 July 2018, will run for 10 years and offers eligible applicants three elements of Redress:

- A direct personal response (apology) from the responsible institution, if requested;
- Funds to access counselling and psychological care; and
- A monetary payment of up to \$150,000.

All State and Territory Governments and many major non-government organisations and church groups have joined the Scheme.

The WA Parliament has passed the legislation for the Government and WA based non-government organisations to participate in the National Redress Scheme.

The Western Australian Government (the State) started participating in the Scheme from 1 January 2019.

Under the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* (Cth), local governments may be considered a State Government institution.¹

A decision was made at the time of joining the Scheme to exclude WA local governments from the State Government's participation declaration. This was to allow consultation to occur with the sector about the Scheme, and for fuller consideration of how the WA local government sector could best participate.

Following extensive consultation, the State Government (December 2019):

- Noted the consultations undertaken to date with the WA local government sector about the National Redress Scheme;
- Noted the options for WA local government participation in the Scheme;
- Agreed to local governments participating in the Scheme as State Government institutions, with the State Government covering payments to the survivor; and
- Agrees to the Department of Local Government, Sport and Cultural Industries (DLGSC) leading further negotiations with the WA local government sector regarding local government funding costs, other than payments to the survivor including counselling, legal and administrative costs.

The following will be covered for local governments participating in the Scheme as a State Government institution and part of the State's declaration:

- Redress monetary payment provided to the survivor;
- Costs in relation to counselling, legal and administration (including the coordination of requests for information and record keeping in accordance with the *State Records Act 2000*); and
- Trained staff to coordinate and facilitate a Direct Personal Response (DPR – Apology) to the survivor if requested (on a fee for service basis with costs to be covered by the individual local government – see below for further explanation).

State Government financial support for local government participation in the Scheme, as set out, will ensure that Redress is available to as many WA survivors of institutional child sexual abuse as possible.

Individual local governments participating in the Scheme as a State Government institution, with the State will be responsible for:

- Providing the State with the necessary (facilities and services) information to participate in the Scheme;
- Resources and costs associated with gathering their own (internal) information and providing that information (Request for Information) to the State (if they receive a Redress application); and
- Costs associated with the delivery of a DPR (apology), if requested (based on a standard service fee, plus travel and accommodation depending on the survivor's circumstance).

The State's decision includes that all requested DPR's will be coordinated and facilitated by the Redress Coordination Unit – Department of Justice, on every occasion.

The WALGA State Council meeting of 4 March 2020:

1. Acknowledged the State Government's decision to include the participation of Local Governments in the National Redress Scheme as part of the State's declaration;
2. Endorsed the negotiation of a Memorandum of Understanding and Template Service Agreement with the State Government, and
3. Endorsed by Flying Minute the Memorandum of Understanding prior to execution, in order to uphold requirements to respond within legislative timeframes.

The State and WALGA will sign a Memorandum of Understanding to reflect the principles of WA local governments participating in the Scheme as State Government institutions and being part of the State's declaration.

State agencies (led by DLGSC), WALGA and Local Government Professionals WA will support all local governments to prepare to participate in the Scheme from 1 July 2020 (or earlier, subject to completing the necessary arrangements).

The State's decision allows for the WA Government's Scheme participation declaration to be amended to include local governments and this report seeks endorsement of the Shire of Upper Gascoyne's participation in the Scheme.

As an independent entity and for absolute clarity, it is essential that the Shire of Upper Gascoyne formally indicates via a decision of Council, the intention to be considered a State Government institution (for the purposes on the National Redress Scheme) and be included in the WA Government's amended participation declaration.

The Shire of Upper Gascoyne will not be included in the State's amended declaration, unless it formally decides to be included.

The financial and administrative coverage offered by the State will only be afforded to WA local governments that join the Scheme as a State Government institution, as part of the State's amended declaration.

The option also exists for the Shire of Upper Gascoyne to formally decide not to participate in the Scheme (either individually or as part of the State's declaration).

Should the Shire of Upper Gascoyne formally decide (via a resolution of Council) not to participate with the State or in the Scheme altogether, considerations for the Shire of Upper Gascoyne include:

- Divergence from the Commonwealth, State, WALGA and the broader local government sector's position on the Scheme (noting the Commonwealth's preparedness to name-and-shame non-participating organisations).
- Potential reputational damage at a State, sector and community level.
- Complete removal of the State's coverage of costs and administrative support, with the Shire of Upper Gascoyne having full responsibility and liability for any potential claim.
- Acknowledgement that the only remaining method of redress for a victim and survivor would be through civil litigation, with no upper limit, posing a significant financial risk to the

Considerations for the Shire of Upper Gascoyne

Detailed below is a list of considerations for the Shire of Upper Gascoyne to participate in the Scheme:

1. Executing a Service Agreement

All Royal Commission information is confidential, and it is not known if the Shire of Upper Gascoyne will receive a Redress application. A Service Agreement will only be executed if the Shire of Upper Gascoyne receives a Redress application.

Shire of Upper Gascoyne needs to give authority to an appropriate position / officer to execute a service agreement with the State, if a Redress application is received. Timeframes for responding to a Request for Information are 3 weeks for priority applications and 7 weeks for non-priority applications. A priority application timeframe (3 weeks) will be outside most Council meeting cycles and therefore it is necessary to provide the authorisation to execute an agreement in advance.

2. Reporting to Council if / when an application is received

Council will receive a confidential report, notifying when a Redress application has been received. All information in the report will be de-identified but will make Council aware that an application has been received.

3. Application Processing / Staffing and Confidentiality

Administratively the Shire of Upper Gascoyne will determine:

- Which position(s) will be responsible for receiving applications and responding to Requests for Information;
- Support mechanisms for staff members processing Requests for Information.

The appointed person(s) will have a level of seniority in order to understand the magnitude of the undertaking and to manage the potential conflicts of interest and confidentiality requirements

4. Record Keeping

The State Records Office advised (April 2019) all relevant agencies, including Local Governments, of a 'disposal freeze' initiated under the *State Records Act 2000* (the Act) to protect past and current records that may be relevant to actual and alleged incidents of child sexual abuse. The Shire of Upper Gascoyne's record keeping practices as a result, have been modified to ensure the secure protection and retention of relevant records. These records (or part thereof) may be required to be provided to the State's Redress Coordination Unit in relation to a Redress application.

The Redress Coordination Unit (Department of Justice) is the state record holder for Redress and will keep copies of all documentation and RFI responses. Local Governments will be required to keep their own records regarding a Redress application in a confidential and secure manner, and in line with all requirements in *The Act*.

5. Redress Decisions

The Shire of Upper Gascoyne should note that decisions regarding Redress applicant eligibility and the responsible institution(s), are made by Independent Decision Makers, based on the information received by the applicant and any RFI responses. The State Government and the Shire of Upper Gascoyne do not have any influence on the decision made and there is no right of appeal.

Comments:	
Nil	
Statutory Environment:	
<p>The Shire of Upper Gascoyne in agreeing to join the Scheme, is required to adhere to legislative requirements set out in the <i>National Redress Scheme for Institutional Child Sexual Abuse Act 2018</i> (Cth).</p> <p>Authorisation of an appropriately appointed person to execute a service agreement with the State, if a Redress application is received, will be in accordance with s.9.49A(4) of the <i>Local Government Act 1995</i>.</p>	
Policy Implications:	
Nil	
Financial Implications:	
<p>The State's decision will cover the following financial costs for local governments:</p> <ul style="list-style-type: none"> • Redress monetary payment provided to the survivor; • Costs in relation to counselling, legal and administration (including the coordination or requests for information and record keeping); and • Trained staff to coordinate and facilitate a Direct Personal Response (DPR – Apology) to the survivor if requested (on a fee for service basis with costs to be covered by the individual local government – see below). <p>The only financial cost the local government may incur will be the payment of the DPR's, which is on an 'as requested' basis by the survivor. This will be based on the standard service fee of \$3,000 plus travel and accommodation depending on the survivor's circumstances. All requested DPR's will be coordinated and facilitated by the Redress Coordination Unit – Department of Justice.</p> <p>The State's decision also mitigates a significant financial risk to the local government in terms of waiving rights to future claims. Accepting an offer of redress has the effect of releasing the responsible participating organisation and their officials (other than the abuser/s) from civil liability for instances of sexual abuse and related non-sexual abuse of the person that is within the scope of the Scheme. This means that the person who receives redress through the Scheme, agrees to not bring or continue any civil claims against the responsible participating organisation in relation to any abuse within the scope of the Scheme.</p>	
Strategic Implications:	
Nil	
Risk:	

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:

The State, through the Department of Local Government, Sport and Cultural Industries (DLGSC), consulted with the WA local government sector and other key stakeholders on the Royal Commission into Institutional Responses to Child Sexual Abuse (in 2018) and the National Redress Scheme (in 2019).

The consultation throughout 2019 has focused on the National Redress Scheme with the aim of:

- raising awareness about the Scheme;
- identifying whether WA local governments are considering participating in the Scheme;
- identifying how participation may be facilitated; and
- enabling advice to be provided to Government on the longer-term participation of WA local governments.

Between March and May 2019, DLGSC completed consultations that reached 115 out of 137 WA local governments via:

- Webinars to local governments, predominately in regional and remote areas;
- Presentations at 12 WALGA Zone and Local Government Professional WA meetings;
- Responses to email and telephone enquiries from individual local governments.

It was apparent from the consultations local governments were most commonly concerned about the:

- potential cost of Redress payments;
- availability of historical information;
- capacity of local governments to provide a Direct Personal Response (apology) if requested by Redress recipients;
- process and obligations relating to maintaining confidentiality if Redress applications are received, particularly in small local governments;
- lack of insurance coverage of Redress payments by LGIS, meaning local governments would need to self-fund participation and Redress payments.

LGIS published and distributed an update (April 2019) regarding the considerations and (potential) liability position of the WA local government sector in relation to the National Redress Scheme.

The WALGA State Council meeting on 3 July 2019 recommended that:

1. *WA local government participation in the State's National Redress Scheme declaration with full financial coverage by the State Government, be endorsed in principle, noting that further engagement with the sector will occur in the second half of 2019.*
2. *WALGA continue to promote awareness of the National Redress Scheme and note that local governments may wish to join the Scheme in the future to demonstrate a commitment to the victims of institutional child sexual abuse.*

DLGSC representatives presented at a WALGA hosted webinar on 18 February 2020 and presented at all WALGA Zone meetings in late February 2020.

The State's decision, in particular to cover the costs / payments to the survivor, has taken into account the feedback provided by local governments during the consultation detailed above.

Officer's Recommendation:

Voting requirement: Simple Majority

That Council:

- 1) Notes the consultation undertaken and information provided by the Department of Local Government, Sport and Cultural Industries in regarding the National Redress Scheme and the participation of WA local governments;
- 2) Notes that the Shire of Upper Gascoyne will not be included in the WA Government's amended participation declaration (and afforded the associated financial and administrative coverage), unless the Shire of Upper Gascoyne makes a specific and formal decision to be included;
- 3) Endorses the participation of the Shire of Upper Gascoyne in the National Redress Scheme as a State Government institution and included as part of the State Government's declaration;
- 4) Grants authority to the Chief Executive Officer to execute a service agreement with the State, if a Redress application is received;
- 5) Notes that a confidential report will be provided if a Redress application is received by the Shire of Upper Gascoyne;

Council Decision: 05052020

MOVED:

SECONDED:

CARRIED:

10.7 BUDGET VARIATIONS AS AT 30 APRIL 2020

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Sa Toomalatai– Manager of Finance & Corp Serv.
DATE:	18 May 2020
Matters for Consideration:	
Request for Council to adopt the various budget variations submitted for consideration as outlined in Appendix 4 .	
Background:	
The shire's management team have undertaken an interim budget review on the current financial years' operating and capital accounts. Based on this assessment, staff have identified areas throughout the current budget that require a budget variation.	
Comments:	
<p>In order to manage the shire's budget effectively, it is best practice for staff to closely monitor all the financial incomings and outgoings that impact our annual budget on a regular basis. This is particularly important as we come closer to the end of the financial year.</p> <p>The CEO and the Managers have used this opportunity to review all accounts and identify any areas that require an increase or decrease of funds, and funds that can be allocated elsewhere due to budget savings on projects that have been completed.</p>	
Statutory Environment:	
<i>Local Government Act 1995 – Part 6 Financial Management, Division 4 General Financial Provisions, Section 6.8.</i>	
Policy Implications:	
Nil	
Financial Implications:	
Nil – As the budget variations identified in the attached appendix have a net balance of zero at the bottom line total.	
Strategic Implications:	
Nil	
Risk:	
Should the Council not adopt the proposed variations in the attached report, there is risk of over expenditure occurring on some line items in the Budget and/or a deficiency in funds to complete	

specific projects or tasks.	
Consultation:	
John McCleary - Shire of Upper Gascoyne CEO Jarrod Walker – Shire of Upper Gascoyne Works Manager Sa Toomalatai – Shire of Upper Gascoyne Finance Manager	
Officer's Recommendation:	Voting requirement: Absolute Majority
<i>That council;</i> <i>In accordance with section 6.8(1)(b) of the Local Government Act, adopt the following budget amendments –</i> <i>Adopt the budget variations for the period ended 30 April 2020 as listed within Appendix 4.</i>	
Council Decision: 06052020	
MOVED:	SECONDED:
CARRIED:	

10.8 AMEND POLICY 4.3 CORPORATE UNIFORM	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Amanda Leighton – Senior Admin Officer
DATE:	18 May 2020
Matters for Consideration:	
Council to review Policy 4.3 Corporate Uniform, Dress Code & Hygiene at Work Policy Appendix 5 and approve the insertion of “Should an employee require a prescription for their safety glasses, the Shire of Upper Gascoyne will reimburse an employee up to the value of \$500 every two years. An employee will be reimbursed upon completing an expense claim form and proof of purchase (receipt)”	
Background:	
Safety glasses are a necessary piece of personal protective equipment and the Shire currently supply standard non-prescription Australian Standard safety glasses to employees. Some employees are requiring prescription lenses in order for them to perform their work.	

As part of our insurance with LGIS we hold a Members Experience Account which can be used to claim Health & Safety expenses retrospectively, in particular other Shires use this account to reimburse employees expenses in relation to the purchase of prescription safety glasses.

The Department of Commerce recommends that “agencies consider limits for reasonable costs, and conditions under which prescription safety glasses are replaced” [Appendix 6](#)

In line with other Shires and after consultation with the Department of Commerce, the Shire of Upper Gascoyne would like to amend Policy 4.3 Corporate Uniform, Dress Code & Hygiene at Work Policy to include a reimbursement allowance up to a maximum of \$500 for each employee every two years.

Comments:

Nil

Statutory Environment:

Occupation Safety and Health Act 1984
Occupational Safety and Health Regulations 1996 section 3.33 (1_b)
Eye Protection AS/NZS 1337 and 1338

Policy Implications:

Affects SUG 4.3 Corporate Uniform, Dress Code & Hygiene at Work Policy

Financial Implications:

There is no direct financial cost to the Shire as such, however, the money will come from our Member Experience Account with LGIS.

Strategic Implications:

Nil

Risk:

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
PEOPLE	Possible (3)	Medical treatment/ Lost time injury >10 days	Moderate (9)	Failure to provide	Accept Officer Recommendation

	COMPLIANCE	Possible (3)	Some temporary non compliances	Moderate (6)	That	Accept Officer Recommendation
Consultation:						
LGIS CEO						
Officer's Recommendation:			Voting requirement: Simple Majority			
That Council: approve the insertion of “Should an employee require a prescription for their safety glasses, the Shire of Upper Gascoyne will reimburse an employee up to the value of \$500 every two years. An employee will be reimbursed upon completing an expense claim form and proof of purchase (receipt)” into policy 4.3 Corporate Uniform, Dress Code & Hygiene at Work Policy						
Council Decision: 07052020						
MOVED: CARRIED:						
SECONDED:						

11. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

13. ELECTED MEMBERS REPORTS

13.1 Councillor D. Hammarquist

13.2 Councillor G. Watters

13.3 Councillor J. Caunt

13.4 Councillor B. Walker

13.5 Councillor H. McTaggart

13.6 Councillor A. McKeough

13.7 Councillor R. Hoseason-Smith

14 STATUS OF COUNCIL MEETING RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer
10042019	Formation of a Tourism Working Group	This is still being worked on, I need to establish the terms of reference prior to advertising for members.	Open	CEO
16032020	Appoint contractor for 3 AGRN Events	Waiting for DEFES to approve the claims as this will determine the project management costs	Open	CEO
05042020	Differential Rates	There have been changes to the process via the Department of Local Government, given we are not increasing our rate in dollar across all categories we no longer have to make application we are only required to advertise on our web site, which we have done.	Close	MF&C
07042020	CRBA MOU	New clause added as per resolution, MOU signed and sent back to the CRBA	Close	CEO

15 MEETING CLOSURE

The President thanked those present for attending the meeting and declared the meeting closed at ____pm.

APPENDIX 1

(List of Accounts Paid for April 2020)

APPENDIX 1

(List of Accounts Paid for April 2020)

Date: 01/05/2020
Time: 1:39:40PM

SHIRE OF UPPER GASCOYNE
List of Accounts Paid for April 2020

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Dust Up Projects					
EFT11941	03/04/2020	Freight Period 16th to the 29th March 2020	1		1,016.25
INV 1402	28/03/2020	35% Share of Standing Purchase Order for Works Freight, 15% Share of Standing Purchase Order for Admin Freight, 40% Share of Standing Purchase Order for Parts Freight, 10% Share of Standing Purchase Order for CRC Freight, 10% Share of Standing Purchase Order for CRC Freight	1	1,016.25	
ABCO PRODUCTS PTY LTD					
EFT11942	03/04/2020	PUREGIENE SOVEREIGN 2 PLY 400 SHEET T/ISSUE (CTN 48)	1		1,264.57
INV 522297	21/03/2020	PUREGIENE SOVEREIGN 2 PLY 400 SHEET T/ISSUE (CTN 48), TUB 160 WIPES GRADE DISINFECTANT TB HOSPITAL GRADE TB, 1L CANYON SPRAYER COMPLETE, 5L VIRACLEAN HOSPITAL GRADE DISINFECTANT, CLEANMAX HEAVY DUTY WIPES BLUE 45M ROLL, 5L CLEANMAX PRO NEUTRO NEUTRAL CLEANER, CLEANMAX CONTRACTOR RED 400G COTTON MOP HEAD, CLEANMAX CONTRACTOR GREEN 400G COTTON MOP HEAD, CLEANMAX CONTRACTOR BLUE 400G COTTON MOP HEAD, CLEANMAX CONTRACTOR YELLOW 400G COTTON MOP HEAD, CLEANMAX CONTRACTOR BLUE 25MM X 1.5M ALUMINIUM HANDLE, CLEANMAX CONTRACTOR RED 25MM X 1.5M ALUMINIUM HANDLE, CLEANMAX CONTRACTOR YELLOW 25MM X 1.5M ALUMINIUM HANDLE, CLEANMAX CONTRACTOR GREEN 25MM X 1.5M ALUMINIUM HANDLE, Freight	1	1,264.57	
Bidgemia Cattle Company Pty Ltd					
EFT11943	03/04/2020	labour hire (grader operator) temporary reinstatement of flood damage on 13th March 2020	1		9,110.00
INV 0019	23/03/2020	drop deck float hire 19/20 for 4th and 14th September 2019	1	700.00	
INV 0021	23/03/2020	drop deck float hire 19/20 10/02/2020 - 4/03/2020	1	2,250.00	
INV 0017	23/03/2020	drop deck float hire 19/20 November 2019, December 2019 and January 2020	1	3,000.00	
INV 0018	23/03/2020	labour hire (grader operator) temporary reinstatement of flood damage on 19th March 2020, labour hire (grader operator) temporary reinstatement of flood damage on 20th, 21st, 22nd March 2020	1	3,160.00	
Beaurepaires					
EFT11944	03/04/2020	remington 11R22.5	1		319.52
INV 6411339873	01/04/2020	remington 11R22.5	1	319.52	
Carnarvon Menswear					
EFT11945	03/04/2020	Oliver Zip Boot - Ali Watson	1		209.00
INV 6630	29/03/2020	Black Oliver Cap with Zip on side size 8.5 (55-345Z)	1	209.00	
Department of Mines, Industry Regulation and Safety (Building Commission)					
EFT11946	03/04/2020	4 x Building Permits	1		373.15
INV BSL2019	31/01/2020	Building Permit 01/2019 for Depot Machinery Shed, , Building Permit 02/2019 for Depot Storage Shed, , Building Permit 03/2019 for Pavilion Alterations, , Building Permit 04/2019 for Lot 53 and 28 Hatch Street application Clive Price,	1	373.15	
Carnarvon Growers Association Inc					

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SHIRE OF UPPER GASCOYNE
List of Accounts Paid for April 2020

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Carnarvon Growers Association Inc					
EFT11947	03/04/2020	40mm float valve	1		112.19
		1/2"float valve			
INV 2333	29/02/2020	interest charge for invoice 349484	1	11.13	
INV 351629	23/03/2020	40mm float valve , 1/2"float valve	1	101.06	
Carnarvon Electrics					
EFT11948	03/04/2020	repair dishwasher	1		2,976.60
INV 9723	30/03/2020	repair dishwasher, wire up new cool room unit, wire up new submersible and control box	1	1,974.50	
INV 9706	30/03/2020	replace light fittings in accomodation ensuites	1	1,002.10	
Carnarvon Auto Servicing & Towing					
EFT11949	03/04/2020	245/70R17 General Grabber	1		1,628.50
INV T0020359	20/03/2020	245/70R17 General Grabber, mount four tyres on rims, supply and fit 7.50R16 LT tyre to rim, 245/75R16 GENERAL GRABBER X3	1	1,628.50	
Coral Coast Plumbing Pty Ltd					
EFT11950	03/04/2020	Replace HWS on ensuite at Thomas Unit	1		5,759.71
INV IN033274	06/03/2020	Inspect backflow in depot storage tank pottable water	1	165.00	
INV IN033527	30/03/2020	Replace HWS on ensuite at Thomas Unit	1	5,594.71	
Child Support Agency					
EFT11951	03/04/2020	Payroll deductions	1		362.83
INV DEDUCTIO01/04/2020		Payroll Deduction for Nathaniel John Rogers 01/04/2020		362.83	
Diesel and Dust Mechanical Pty Ltd					
EFT11952	03/04/2020	Mechanical labour hire and services 2019/20 - P66	1		1,424.16
INV 00000154	28/03/2020	Coastmac3.5tPlantTrailerP 98Replace hub on 3.5t plant trailer in yard. Supply and fit bearings and seal.	1	511.63	
INV 00000153	28/03/2020	Toyota Hilux P66 GU 325Inspect charging system, Remove and replace alternator on hilux as required to rectify fault	1	912.53	
Fuel Maintenance and Engineering					
EFT11953	03/04/2020	replacement fuel bowser processor boards	1		886.16
INV IV00000001	19/03/2020	replacement fuel bowser processor boards	1	886.16	
Gascoyne Office Equipment					
EFT11954	03/04/2020	Ricoh Feburary 2020	1		609.18
INV 1533	27/03/2020	Admin - Black and White Photocopies, Admin - Colour Photocopies, Works - Colour Photocopies, CRC - Black and White Photocopies, CRC - Colour Photocopies, Works - Colour Photocopies	1	609.18	
Geraldton Fuel Company T/as Refuel Australia					
EFT11955	03/04/2020	budgeted fuel and oil purchases for 19/20	1		605.35
INV 01450605	31/03/2020	2 x 20KG Liplux EP2, 48 x 450GM Liplux EP2	1	605.35	
2082 Albany Highway Pty Ltd T/A - Gascoyne Junction Pub & Toruist Park					
EFT11956	03/04/2020	Council Lunch	1		495.60

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SHIRE OF UPPER GASCOYNE
List of Accounts Paid for April 2020

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
2082 Albany Highway Pty Ltd T/A - Gascoyne Junction					
Pub & Toruist Park					
INV 2960	02/04/2020	Council Lunch, Morning Tea - TWO PLATTERS	1	495.60	
Independent Fuel Solutions Pty Ltd					
EFT11957	03/04/2020	3500L diesel P79 camp trailer bulk tank	1		3,165.73
INV 2354	27/03/2020	3500L diesel P79 camp trailer bulk tank	1	3,165.73	
The Federation of Police and Community Youth Centre					
EFT11958	03/04/2020	Hire of Bouncy Castle for the 2019 Christmas Party	1		150.00
INV SINV19674	01/02/2020	Hire of Bouncy Castle for the 2019 Christmas Party	1	150.00	
Perfect Computer Solutions Pty Ltd					
EFT11959	03/04/2020	2019/20 IT Consulting Services for March 2020	1		255.00
INV 25477	26/03/2020	24/03/2020 - Fix Amanda's Works Supervisor Printer, 24/03/2020 - Install RD Gateway, 24/03/2020 - Remove mailboxes from John's outlook., Removed Robyn and Admin Manager., Monthly fee for Daily Monitoring, Management and, Resolution of Disaster Recovery Options at site (March), 24/03/2020 - Fix Amanda's Works Supervisor Printer, 24/03/2020 - Install RD Gateway, 24/03/2020 - Remove mailboxes from John's outlook., Removed Robyn and Admin Manager., Monthly fee for Daily Monitoring, Management and, Resolution of Disaster Recovery Options at site (March)	1	255.00	
Pool & Spa Mart					
EFT11960	03/04/2020	Accommodation costs for Glen 16th Jan 2020	1		200.00
INV 2874	13/03/2020	Accommodation costs for Glen 16th Jan 2020	1	200.00	
Tel-o-mac Tackle Shop					
EFT11961	03/04/2020	2L Aquachem toilet chemical	1		1,174.00
INV 303993	01/04/2020	2L Aquachem toilet chemical, 38L Engel with transit cover	1	1,174.00	
TLP Painting					
EFT11962	03/04/2020	Prepare and paint ceilings, walls, doors and skirtings for Lot 45 Gregory Street	1		8,580.00
INV 00000381	30/03/2020	Prepare and paint ceilings, walls, doors and skirtings for Lot 45 Gregory Street	1	8,580.00	
Wendts Cow Patch Pty Ltd					
EFT11963	03/04/2020	Supply and install suspended ceiling \$47,687.00 Supply and installation of LED light /electrical for ceiling and verandas \$16,610.00	1		63,747.00
INV 00090	03/04/2020	Supply and install suspended ceiling \$47,687.00, Supply and installation of LED light /electrical for ceiling and verandas \$16,610.00,	1	63,747.00	
Telstra Corporation Ltd					
EFT11964	03/04/2020	Phone Charges for March/April 2020	1		759.71
INV 20/03/2020	20/03/2020	CEO Mobile Phone - Calls and Data 0417 107 446, Shire Office - Internet 0417 094 300, Works Supervisor - Calls and Data 0437 168 892, Town Foreman - Calls and Data 0409 636 940	1	759.71	
Quadrio Earthmoving Pty Ltd					
EFT11965	03/04/2020	reinstate flood damaged concrete grid approach slab at SLK100.69 (slab has been undermined by flood waters)	1		8,778.00
INV 00010937	26/03/2020	reinstate flood damaged concrete grid approach slab at SLK100.69, (slab has been undermined by flood waters)	1	8,778.00	

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SHIRE OF UPPER GASCOYNE
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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Quadrio Earthmoving Pty Ltd					
Greenfield Technical Services					
EFT11966	03/04/2020	January 2020 rain event damage assessment and consultancy	1		3,217.50
INV 1383	29/02/2020	January 2020 rain event damage assessment and consultancy works.	1	3,217.50	
Greenfield Technical Services					
EFT11967	03/04/2020	WANDRRA AGN781 Superintendent & Supervision Servoces	1		5,830.00
INV 1388	19/03/2020	WANDRRA AGN781 Superintendent & Supervision Servoces	1	5,830.00	
Greenfield Technical Services					
EFT11968	03/04/2020	Provision of Project Management for AGRN863 as per Council	1		9,993.50
INV 1391	26/03/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1	9,993.50	
Commonwealth Mastercard					
EFT11969	01/04/2020	SPOT Renewal March 2020	1		819.03
INV 107308	28/02/2020	Meal and Accommodation for Don Hammarquist 27/02/20	1	193.86	
INV 05/03/2020	05/03/2020	SPOT Renewal March 2020	1	392.79	
INV 1693273760	12/03/2020	Monthly iCloud 50GB Storage plan for Works Supervisor	1	1.49	
INV 12647957	23/03/2020	Video Communications for Council meetings	1	230.89	
Department of Transport (AGENT CHARGES)					
EFT11970	01/04/2020	Standing Purchase Order for Licence Agreement A9760424 V14 Cost varies based on transactions completed at CRC	1		427.80
INV 16976	30/03/2020	Standing Purchase Order for Licence Agreement A9760424 V14 , Cost varies based on transactions completed at CRC	1	427.80	
Department of Transport (AGENT CHARGES)					
EFT11971	03/04/2020	Standing Purchase Order for Licence Agreement A9760424 V14 Cost varies based on transactions completed at CRC	1		792.10
INV 16981	01/04/2020	Standing Purchase Order for Licence Agreement A9760424 V14 , Cost varies based on transactions completed at CRC	1	792.10	
Quadrio Earthmoving Pty Ltd					
EFT11972	08/04/2020	WANDRRA #3 works per RFT 04-18/19 - AGN821 for period 19/03/2020 to 30/03/2020	1		345,037.00
INV 00010941	07/04/2020	WANDRRA #3 works per RFT 04-18/19 - AGN821 for period 19/03/2020 to 30/03/2020, WANDRRA #3 works per RFT 04-18/19 - AGN821 for period 19/03/2020 to 30/03/2020, WANDRRA #3 works per RFT 04-18/19 - AGN821 for period 19/03/2020 to 30/03/2020, WANDRRA #3 works per RFT 04-18/19 - AGN821 for period 19/03/2020 to 30/03/2020, WANDRRA #3 works per RFT 04-18/19 - AGN821 for period 19/03/2020 to 30/03/2020	1	345,037.00	
Greenfield Technical Services					
EFT11973	09/04/2020	ARGN899 TC Damien damage pick up, cost estimate and consultancy for period 29/02/2020 - 13/03/2020	1		27,514.30
INV 1393	06/04/2020	ARGN899 TC Damien damage pick up, cost estimate and consultancy for period 29/02/2020 - 13/03/2020	1	13,080.65	
INV 1392	06/04/2020	13th March 2020 weather event damage pick up and cost for period 16/03/2020 - 19/03/2020	1	9,905.50	
INV 1394	07/04/2020	ARGN899 TC Damien damage pick up, cost estimate and consultancy for period 03/03/2020 - 17/03/2020	1	4,528.15	
AIT Specialists Pty Ltd					

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AIT Specialists Pty Ltd					
EFT11974	09/04/2020	February 2020 Monthly Fee for determination of Fuel Tax Credits 2019/2020	1		186.23
INV 11622	07/02/2020	February 2020 Monthly Fee for determination of Fuel Tax Credits 2019/2020	1	186.23	
Australia Post					
EFT11975	09/04/2020	Freight and Postage for period - March 2020	1		237.94
INV 1009483058	03/04/2020	Freight and Postage for period - March 2020	1	237.94	
CS Legal					
EFT11976	09/04/2020	Service fees for further debt recovery action taken against Lighthouse Ridge Pty Ltd (rates debtor).	1		660.00
INV 028211	31/03/2020	Service fees for further debt recovery action taken against Lighthouse Ridge Pty Ltd (rates debtor)., Legal services provided from 20/03/2020 to 27/03/2020.	1	660.00	
Geraldton Fuel Company T/as Refuel Australia					
EFT11977	09/04/2020	budgeted fuel and oil purchases for 19/20	1		24,172.47
INV 31/03/2020	31/03/2020	77.69L Diesel Carnarvon Star Mart @ \$1.5110, 107.85L Diesel Carnarvon Star Mart @ \$1.5890, 123.01L Diesel Carnarvon Star Mart @ \$1.5290, 115.86L Diesel Gascoyne Junction Star Mart @ \$1.5640, 51.11L Diesel Caltex Star Mart @ \$1.5640, 82.65L Diesel Caltex Star Mart @ \$1.5390, 50.12L Diesel Caltex Overlander @ \$1.4990, 76.40L Diesel Caltex Wonthella @ \$1.4990, 34.40L Diesel Caltex Carnarvon @ \$1.5390	1	1,107.78	
INV 01453945	31/03/2020	3850L Diesel for Shire underground	1	4,549.93	
INV 01453981	02/04/2020	1000L Diesel @ \$1.1945 for P78 GU 1037	1	1,194.50	
INV 01453985	02/04/2020	2,500.00L of Diesel @ \$1.1945 for P54 GU983	1	2,986.25	
INV 01453986	02/04/2020	2,650.00L Diesel @ \$1.1945 for GU 982	1	3,165.43	
INV 01453987	02/04/2020	1,600.00L Diesel @ \$1.1945 for GU 971	1	1,911.20	
INV 01454004	02/04/2020	4000L of Diesel @ \$1.1945 for Mount Augustus tank	1	4,778.00	
INV 01454014	02/04/2020	3250.00L Diesel @ \$1.1945 for P52 GU 981	1	3,882.13	
INV 01454018	02/04/2020	500L Diesel @ \$1.1945 for P58 GU 1004	1	597.25	
Jolly's Tyre Service					
EFT11978	09/04/2020	23.5R25 E3 loader tyre	1		6,065.00
INV 139252	03/04/2020	23.5R25 E3 loader tyre, 23.5R25 E3 loader tyre plus O'ring, mounting, fitting and disposal, 2295/70R22.5, , mounting, fitting and disposal	1	6,065.00	
NorWest Pet Meats					
EFT11979	09/04/2020	270kg baits	1		1,782.00
INV 15	02/04/2020	270kg baits	1	1,782.00	
Perfect Computer Solutions Pty Ltd					
EFT11980	09/04/2020	2019/20 IT Consulting Services	1		2,761.50

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Perfect Computer Solutions Pty Ltd					
INV 25493	02/04/2020	24/03/2020 - Set up 2 ipads., 26/03/2020 - Fill out insurance survey, 26/03/2020 - Increase Work Supervisor memory storage, for Outlook., 30/03/2020 - Upgrade CEO PC to Win 10, for latest, security updates, and to fix the display options	1	467.50	
INV 25484	02/04/2020	2 x Apple iPad 4G with Defender Case for Councillors Hamish and Don	1	2,294.00	
Tropics Hardware					
EFT11981	09/04/2020	P1 dust masks Pk 20	1		211.80
INV 473787	01/04/2020	P1 dust masks Pk 20, , 2 face shields, 2x Sealed goggles, 6x coveralls	1	211.80	
Junction Contracting Services					
EFT11982	09/04/2020	Water cart hire- C3343 Landor Mount Augustus Rd	1		14,701.50
INV 1575	02/04/2020	Water cart hire- C3343 Landor Mount Augustus Rd - 24th to the 31st March 2020	1	14,701.50	
Roger Davies Contracting					
EFT11984	09/04/2020	Sidetipper hire- C3343 Landor Mt Augustus Rd.	1		27,225.00
INV 0163	01/04/2020	Sidetipper hire- C3343 Landor Mt Augustus Rd.	1	27,225.00	
Quadrio Earthmoving Pty Ltd					
EFT11985	09/04/2020	Supply equipoment and labour to temporary reinstate flood damaged grid apporach SLK100.69	1		2,838.00
INV 0010939	02/04/2020	Supply equipoment and labour to temporary reinstate flood damaged grid apporach SLK100.69	1	2,580.00	
INV 00010939	02/04/2020	Supply equipoment and labour to temporary reinstate flood damaged grid apporach SLK100.69 - correcting invoice amount	1	-2,580.00	
INV 00010939	02/04/2020	Supply equipoment and labour to temporary reinstate flood damaged grid apporach SLK100.69	1	2,838.00	
Mt Clere Station					
EFT11986	15/04/2020	temporary reinstatement of Mt Clere Meekatharra road	1		10,725.00
INV 15/04/2020	15/04/2020	temporary reinstatement of Landor Mt Clere road, temporary reinstatement of Waldburg road	1	10,725.00	
Rsm Australia Pty Ltd					
EFT11987	17/04/2020	Contract Accountant Services for period 01/07/2018 - 30/06/2021 FOR MONTH OF: March 2020	1		8,787.37
INV 290024987	07/04/2020	Contract Accountant Services for period 01/07/2018 - 30/06/2021, FOR MONTH OF: March 2020	1	8,787.37	
Dust Up Projects					
EFT11988	17/04/2020	Standing Order cost for Freight - Deliveries made between 30/03/2020 - 14/04/2020	1		997.00
INV 1426	14/04/2020	35% Share of Standing Order cost for Works Freight - Deliveries made 30/03/2020 - 14/04/2020, 40% Share of Standing Order cost for Parts and Repairs Freight - Deliveries made 30/03/2020 - 14/04/2020, 10% Share of Standing Order cost for CRC Freight - Deliveries made 30/03/2020 - 14/04/2020, 15% Share of Standing Order cost for Admin Freight - Deliveries made 30/03/2020 - 14/04/2020, 15% Share of Standing Order cost for Admin Freight - Deliveries made 30/03/2020 - 14/04/2020	1	997.00	
Ray Trigwell					
EFT11989	17/04/2020	Contract dogging for 2019/20 - services provided between 1st February to 29th February 2020.	1		19,750.50
INV 08	14/04/2020	Contract dogging for 2019/20 - services provided between 1st February to 29th February 2020.	1	10,815.75	
INV 09	14/04/2020	Contract dogging for 2019/20 - Services provided between 1st March to 31st March 2020.	1	8,934.75	

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Simon Joseph Adamson					
EFT11990	17/04/2020	Perform Dogging Duties at \$427.50 / Day Plus Gst As Per Contract - 18 days 30th March to 16th April 2020	1		8,464.50
INV 17/04/2020	17/04/2020	Perform Dogging Duties at \$427.50 / Day Plus Gst, As Per Contract - 18 days 30th March to 16th April 2020	1	8,464.50	
AIT Specialists Pty Ltd					
EFT11991	17/04/2020	March 2020 Monthly Fee for determination of Fuel Tax Credits 2019/2020	1		792.33
INV 11687	06/04/2020	March 2020 Monthly Fee for determination of Fuel Tax Credits 2019/2020	1	792.33	
Boc Limited					
EFT11992	17/04/2020	Quarterly Container Service Charge for Oxygen Industrial G - Service charge for period 01.04.2020 to 30.06.2020.	1		178.28
INV 4025164503	29/03/2020	Quarterly Container Service Charge for Oxygen Industrial G - Service charge for period 01.04.2020 to 30.06.2020., Quarterly Container Service Charge for Dissolved Acetylene E Size - Service charge for period 01.04.2020 to 30.06.2020., Quarterly Container Service Charge for Dissolved Acetylene G Size - Service charge for period 01.04.2020 to 30.06.2020.	1	178.28	
Carnarvon Timber & Hardware					
EFT11993	17/04/2020	F72 weld mesh sheet	1		1,200.35
INV 10645304	08/04/2020	6x white Sikaflex, 6xWhite Wet Area/Exterior silicone, , 1.8m Galv Chain mesh fencing, Tie wire 5GK	1	442.85	
INV 10645331	09/04/2020	F72 weld mesh sheet, concrete chair 50-65mm	1	757.50	
Carnarvon Pest Control					
EFT11994	17/04/2020	6 monthly routine treatment	1		2,898.50
INV INV00261	15/04/2020	Pest Control, Pest Control, Pest Control, Pest Control, Pest Control, Pest Control, Pest Control, Pest Control, Pest Control, Pest Control, Pest Control, Pest Control, Pest Control, Pest Control	1	2,898.50	
Cherie Jessica Walker					
EFT11995	17/04/2020	Parking \$90 Meals \$185.79 for Department of Transport Trelis Training 16th - 20th March 2020	1		275.79
INV 16/04/2020	16/04/2020	Parking \$90 Meals \$185.79 for Department of Transport Trelis Training 16th - 20th March 2020	1	275.79	
Child Support Agency					
EFT11996	17/04/2020	Payroll deductions	1		362.83
INV DEDUCTIO	15/04/2020	Payroll Deduction for Nathaniel John Rogers 15/04/2020		362.83	
Diesel and Dust Mechanical Pty Ltd					
EFT11997	17/04/2020	Mechanical labour hire and services 2019/20 - P55	1		7,874.02
INV 00000170	09/04/2020	Prime Mover: GU506 Caterpillar CT630 Bon Highway Truck P36 Supply foot pins and half moon plates to lift turn table height. Lifting from 150mm to 200mm to ensure clearance on float and side tipper. Will be installed next swing break	1	1,168.99	
INV 00000169	09/04/2020	P55 Low Loader -Float 2 axle Supply and install new hoses on float after blow out ripped old units. Repair mud flap after damage from blow out. Install tyres after returning for repair, weld up ramps that were cracked. Replace voltage stabiliser and electric motor solenoid after water ingress -crossing Lyons river. Waterproof electrical system to prevent recurrence. Repair charging circuit to trailer. Inspect prime mover for height clearance and to lift posts for 5th wheel.	1	2,898.42	

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Diesel and Dust Mechanical Pty Ltd					
INV 00000168	09/04/2020	P36 Prime Mover:GU506 CaterpillarCT630 Bon Highway Truck Repair electrical system on radio -voltage drop between circuit breaker and radio. Retire and install fuse protection	1	300.85	
INV 00000166	09/04/2020	P58 Damo's camp trailer Travel to Burregerrah and inspect Damo's camp for electrical issues.	1	385.00	
INV 00000165	09/04/2020	Mt Augustus and Glenburgh Fuel Bowsers Travel to Mt Augustus and Glenburgh. Replace Hand piece and fittings on remote tanks. Install meter and new nozzles. Install fuel delivery hose that meets fuel delivery spec. Meters and nozzles supplied by client.	1	1,467.02	
INV 00000158	09/04/2020	MechanicalLV: Utility(Mazda) BT-502WDTray top GU373 P44Remove and replace window winder mechanism, and window switch including glass runners and cables	1	1,002.38	
INV 00000157	09/04/2020	LV: Utility(Mazda) BT-50 2WD Tray top GU373 P44 Remove and replace passenger door handle that had bailing twine to open, free latch and re-assemble	1	298.68	
INV 00000172	14/04/2020	Supply and install canvas seat covers	1	352.68	
Officeworks					
EFT11998	17/04/2020	VARTA High Energy AAA Alkaline Batteries 20 Pack VA49034116	1		371.02
INV 47709470	03/04/2020	VARTA High Energy AAA Alkaline Batteries 20 Pack, VA49034116, Energizer Max AAA Batteries 24 Pack, EN920000, Otto A4 200 Page Spiral Notebook Blue Geo, SMA4NBK7, Devondale Semi Skim UHT Milk 1L 10 Pack, NF140126KT, Moccona Classic Medium Roast Coffee Sachets 1000 Pack, DO34381, Moccona Classic Medium Roast Coffee 400g Jar, DO33133	1	371.02	
Portside Engineering and Crane Services					
EFT11999	17/04/2020	replace crimp ends on pressure washer hose	1		66.40
INV 00019044	25/03/2020	replace crimp ends on pressure washer hose	1	66.40	
Roger Davies Contracting					
EFT12000	17/04/2020	side tipper hire- gravel cartage	1		36,390.75
INV 0164	14/04/2020	side tipper hire- gravel cartage	1	36,390.75	
Toll Transport Pty Ltd					
EFT12001	17/04/2020	Standing Order Freight for 28th March 2020	1		1,063.99
INV 0931-MWB:22/03/2020		40% Standing Order for Parts Freight , 655041125478 - Alemlube , 1226750022940 - JTB Spares , 1226750022950 - JTB Spares , 8958165420 - Truckline , 8542789392 - F M E	1	125.60	
INV 0932-MWB:29/03/2020		40% Standing Order for Parts Freight - 8771150004369 Westrac	1	938.39	
Truckline					
EFT12002	17/04/2020	lube/wear plate disc for 3.5" pin	1		632.40
INV 6920507	13/03/2020	lube/wear plate disc for 3.5" pin	1	632.40	
Westrac Pty Ltd					
EFT12003	17/04/2020	220,000km service and change bonnet mounts	1		5,233.96
INV SI 1474440	20/03/2020	500hr service (3500hrs)	1	1,788.91	
INV SI 1474624	20/03/2020	220,000km service and change bonnet mounts	1	2,224.60	
INV PI 4404730	23/03/2020	1 x 366-2807 Spring, 205L of DEO ULS (part number 515-3970), 1 x 360-8244 adjuster,	1	289.51	

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Westrac Pty Ltd					
INV PI 4409884	24/03/2020	1 x 366-2807 Spring, 205L of DEO ULS (part number 515-3970), 1 x 360-8244 adjuster,	1	930.94	
Horizon Power					
EFT12004	17/04/2020	Electricity Meter Record 7.2.2020 - 6.4.2020	1		14,452.23
INV 21 005 6929	01/04/2020	Standing Purchase Order for 2018/2019 - Street Lighting for Month of March 2020	1	259.94	
INV 07/04/2020	07/04/2020	Meter no. 2158118604 - LOT 68 GREGORY STREET - PAVILION, , Meter no. 2157104717 - UNIT 13 /LOT 1 SMITH STREET - Airport Lights, , Meter no. 2158118533 - 6 SCOTT STREET - CRC, , , Meter no. 2158112965 - LOT 17 GREGORY STREET - CHIEF EXECUTIVE OFFICER, Meter no. 2148100917 - Lot 23 Gregory Street - FINANCE MANAGER, , , Meter no. 2148101025 - Lot 52 Hatch Street - FINANCE OFFICER, , Meter no. 2157104817 - 15 Gregory Street (Lot 45) - TOWN SUPERVISOR, , Meter no. 2158114035 - LOT 47 HATCH STREET - DUPLEX NORTH, , Meter no. 2158118614 - LOT 48 HATCH STREET - DUPLEX SOUTH, , Meter no. 2158118609 - LOT 49 HATCH STREET - HATCH STREET 3 B/R HOUSE, , Meter no. 2158118541 - 731 SCOTT STREET - POLICE STATION/ARCHIVE STORAGE, , Meter no. 2158118605 - 2 SCOTT STREET - PUBLIC TOILETS (25%), , Meter no. 2158118605 - 2 SCOTT STREET - DIESEL BOWSER (75%), , Meter no. 2158118535 - 4 SCOTT STREET - OFFICE, , Meter no. 2158118534 - 5 Scott St - DEPOT, , Meter no. 2158118613 - 21 Gregroy Street - CSO, Meter no. 2112000043 - Lot 19 Gregory Street - Work Supervisor, , Meter no. 2158118606 - 1 Mullewa-Carnarvon Road - PUMP, , Meter no. 2158118536 - Lot 39 GREGORY STREET - CRC STAFF , , Meter no. 2158118531 - 2 Gregory Street - OLD CARAVAN PARK, , Meter no. 2158112968 - Lot 40 GREGORY STREET - WORKS STAFF,	1	14,192.29	
Horizon Power (non-energy)					
EFT12005	17/04/2020	Standing purchase order for prepaid power at Woodgamia Community for resale through the CRC	1		925.00
INV RPDDDB004	02/04/2020	Standing purchase order for prepaid power at Woodgamia Community for resale through the CRC	1	925.00	
Pivotal Satellite Pty Ltd					
EFT12006	17/04/2020	Satellite Phone Charges for for the month of April 2020	1		1,811.97
INV 2806203	15/03/2020	Satelite phone for Works Supervisor for period of March 2020	1	17.50	
INV 2808154	15/03/2020	Satellite Phone Charges for 0405464076 - Leeson for the month of March 2020	1	90.86	
INV 2825550	15/04/2020	Satellite Phone Charges for 0405464076 - Leeson for the month of April 2020, Satellite Phone Charges for 0405468077 - Frank for the month of April 2020, Satellite Phone Charges for 0405468286 - Ian for the month of April 2020, Satellite Phone Charges for 0405468683 - Dameon for the month of April 2020, Satellite Phone Charges for 0405471973 - John for the month of April 2020, Satellite Phone Charges for 0405472285 - Thomas for the month of April 2020	1	1,666.74	
INV 2823614	15/04/2020	Satelite phone for Works Supervisor for period of April 2020	1	36.87	
Telstra Corporation Ltd					
EFT12007	17/04/2020	Satellite Phone Charges for 0147144097 - for Month of March 2020	1		908.24

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Telstra Corporation Ltd					
INV 28/03/2020	28/03/2020	Satellite Phone Charges for 0147144097 - Frank Drayton for Month of March 2020, Satellite Phone Charges for 0147150811 - John McCleary for Month of March 2020, Satellite Phone Charges for 0147151936 - Dameon Whitby for Month of March 2020, Satellite Phone Charges for 0147165864 - Thomas Fletcher for Month of March 2020, Satellite Phone Charges for 0147165864 - Leeson for Month of March 2020, Satellite Phone Charges for 0147165864 - Ian Golding for Month of March 2020	1	908.24	
Greenfield Technical Services					
EFT12008	17/04/2020	WANDRRA AGN 821 - Supertendent & Supervision Services per RFQ 05 2018.19	1		35,463.45
INV 1397	09/04/2020	WANDRRA AGN 821 - Supertendent & Supervision Services per RFQ 05 2018.19	1	35,463.45	
Greenfield Technical Services					
EFT12009	17/04/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1		31,213.60
INV 1398	12/04/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1	31,213.60	
Them Earth Moving					
EFT12010	17/04/2020	Carey Downs Road - Supply of plant and operators for flood damage repairs (RFT01 19-20 - AGRN863) - for period 27/03/2020 to 08/04/2020.	1		363,481.80
INV 00000553	09/04/2020	Carey Downs Road - Supply of plant and operators for flood damage repairs (RFT01 19-20 - AGRN863) - for period 27/03/2020 to 08/04/2020., Pimbee Road - Supply of plant and operators for flood damage repairs (RFT01 19-20 - AGRN863) - for period 27/03/2020 to 08/04/2020.	1	363,481.80	
Woolworths Limited					
EFT12011	20/04/2020	Supplies for council meeting GST	1		94.75
INV 3739501	17/02/2020	incorrect invoice on Shire account will be reimbursed on May statement as per email friday 17th April 2020	1	38.95	
INV 45701621	23/03/2020	Supplies for council meeting GST, Supplies for council meeting GST FREE	1	55.80	
Activ8me					
EFT12012	21/04/2020	Standing PO for Works Supervisor Internet	1		199.90
INV 30039028	03/04/2020	Standing PO for Finance Manager House Internet	1	69.95	
INV 30039028	05/04/2020	Standing PO for Works Supervisor House Internet	1	129.95	
Greenfield Technical Services					
EFT12013	24/04/2020	WANDRRA AGN 821 - Supertendent & Supervision Services per RFQ 05 2018.19	1		22,855.67
INV 1405	31/03/2020	WANDRRA AGN 821 - Supertendent & Supervision Services per RFQ 05 2018.19	1	22,855.67	
Greenfield Technical Services					
EFT12014	24/04/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1		28,139.27
INV 1404	31/03/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1	22,985.77	
INV 1425	31/03/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1	5,153.50	
Them Earth Moving					
EFT12015	24/04/2020	Supply of plant and operators for flood damage repairs (RFT01 19-20 - AGRN863)	1		185,716.85
INV 00000554	17/04/2020	Supply of plant and operators for flood damage repairs (RFT01 19-20 - AGRN863)	1	185,716.85	

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Greenfield Technical Services					
EFT12016	24/04/2020	ARGN899 TC Damien damage pick up	1		14,685.00
INV 1433	31/03/2020	ARGN899 TC Damien damage pick up, cost estimate and consultancy.	1	907.50	
INV 1428	31/03/2020	ARGN899 TC Damien damage pick up	1	12,237.50	
INV 1403	12/04/2020	Road infrastructure valuation report	1	1,540.00	
Canine Control A Division Of Trepheene Pty Ltd					
EFT12017	24/04/2020	Standing Order for animal control as per contract - 60 months commencing 01/07/2016 to 30/06/2020	1		1,980.00
INV 2673	01/04/2020	Date: Monday 16 and Tuesday 17 March 2020, Patrols were conducted of the townsite and surrounding areas including tourist sites. Patrols were, also conducted of the Koorda Community., Trapping was conducted during the evening., 4 feral cats were caught and destroyed. NO dogs were sighted wandering., Due to Covid-19, safe distancing regulations were observed and no face to face contact was made on, this occasion.	1	1,980.00	
Carnarvon Auto Servicing & Towing					
EFT12018	24/04/2020	2x 275/70R22.5 trailer tyres fitted to rims	1		1,490.05
INV T0020424	03/04/2020	2x 275/70R22.5 trailer tyres fitted to rims, 3x 275/70R22.5 trailer tyres fitted to rims, 1x 255/70R22.5 trailer tyres fitted to rims	1	1,490.05	
Gascoyne Office Equipment					
EFT12019	24/04/2020	Ricoh Service Agreement - March 2020	1		1,756.37
INV 1561	16/04/2020	Admin - Black and White Photocopies, Admin - Colour Photocopies, Works - Colour Photocopies, CRC - Black and White Photocopies, CRC - Colour Photocopies, works - black and white Photocopies	1	1,756.37	
GERALDTON TROPHY & ENGRAVING CENTRE					
EFT12020	24/04/2020	Acrylic Badges with magnet back - Manager of Finance	1		22.00
INV 00002728	21/04/2020	Acrylic Badges with magnet back - Manager of Finance	1	22.00	
Autopro					
EFT12021	24/04/2020	X56DMF battery	1		199.15
INV 2016781	01/04/2020	X56DMF battery, Z119 fuel/water separator filter	1	199.15	
Jarrold Lachlan Walker					
EFT12022	24/04/2020	New Battery for GU 31	1		278.10
INV 24/04/2020	24/04/2020	New battery for GU 31	1	278.10	
Mt Augustus Tourist Park					
EFT12023	24/04/2020	Fully Self-contained unit checking in 20th April checking out 21st April 2020	1		176.00
INV 1190	21/04/2020	Fully Self-contained unit checking in 20th April checking out 21st April 2020	1	176.00	
Parkwood Upholstery					
EFT12024	24/04/2020	canvas cover for AVGAS fuel dispensing pump	1		220.00
INV 2164	20/04/2020	canvas cover for AVGAS fuel dispensing pump	1	220.00	
PR Power Pty Ltd					
EFT12025	24/04/2020	PR9K-S-SAE 8kVA generator	1		14,017.85

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SHIRE OF UPPER GASCOYNE
List of Accounts Paid for April 2020

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
PR Power Pty Ltd					
INV 23497	01/04/2020	PR9K-S-SAE 8kVA generator	1	14,017.85	
Talis Consultants					
EFT12026	24/04/2020	Provision of Consultancy Services for the period ending 31 March 2020	1		32,330.18
INV 19460	30/09/2019	Principal's Representative on the Ulluwarra Road projects Provision of Consultancy Services for the period ending 30 September 2019, Project Management including review of documents and John King's, preparation and attendance at Council meeting - briefing regarding HTM, route	1	7,019.14	
INV 19492	31/10/2019	Provision of Consultancy Services for the period ending 31 October 2019, Project Management and Stakeholder consultations	1	6,622.00	
INV 19489	31/10/2019	Provision of Consultancy Services for the period ending 31 October 2019, Project Management including Stakeholder Consultations 6.5 hours	1	1,608.75	
INV 20271	30/11/2019	Provision of Consultancy Services for the period ending 30 Nov 19 D Foy 16.25hrs @ \$192.50 per hour, Provision of Consultancy Services for the period ending 30 Nov 19 J King 14.50hrs @ \$247.50 per hour, Provision of Consultancy Services for the period ending 30 Nov 19 P Gauci 5hrs @ \$132 per hour	1	7,376.88	
INV 20315	31/03/2020	Provision of Consultancy Services for the period ending 31 March 2020, Principal's Representative on the Ulluwarra Road projects with HTM and, including investigation of mine access route options, stakeholder, consultations and project cost management and reporting	1	9,703.41	
Them Earth Moving					
EFT12027	24/04/2020	Supply of equipment and labour for 9 hours of Grader hire - temporary reinstatement of Pimbee Road after March 2020 rain event for period 17/03/2020 to 18/03/2020.	1		1,673.10
INV 00000552	09/04/2020	Supply of equipment and labour for 9 hours of Grader hire - temporary reinstatement of Pimbee Road after March 2020 rain event for period 17/03/2020 to 18/03/2020.	1	1,673.10	
Toll Transport Pty Ltd					
EFT12028	24/04/2020	Freight for 31st March 2020	1		32.02
INV 0933-MWB	05/04/2020	40% Standing Order for Parts Freight - 8961667935 Coastmac TR	1	32.02	
Westrac Pty Ltd					
EFT12029	24/04/2020	500hr service P106	1		1,132.63
INV SI 1477198	31/03/2020	500hr service	1	1,132.63	
Greenfield Technical Services					
EFT12030	24/04/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1		16,872.35
INV 1436	21/04/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1	16,872.35	
Activ8me					
EFT12031	24/04/2020	Standing PO for CEO Internet	1		129.95
INV 30039028	08/04/2020	Standing PO for CEO House Internet	1	129.95	
Activ8me					
EFT12032	27/04/2020	Standing PO for Office Internet	1		129.95
INV 2070691	13/04/2020	Standing PO for Shire Office Internet	1	129.95	
Messages On Hold					

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SHIRE OF UPPER GASCOYNE
List of Accounts Paid for April 2020

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Messages On Hold					
EFT12033	28/04/2020	Provision for programming 26/04/2020 - 25/07/2020	1		278.25
INV INV303600	26/04/2020	Provision for programming 26/04/2020 - 25/07/2020, Provision for programming 26/04/2020 - 25/07/2020	1	278.25	
SUPER DIRECTIONS FUND					
DD8418.1	01/04/2020	Superannuation contributions	1		238.26
INV SUPER	01/04/2020	Super. for Nathaniel John Rogers 0819620 01/04/2020	1	238.26	
Wa Super					
DD8418.2	01/04/2020	Superannuation contributions	1		5,294.48
INV DEDUCTIO	01/04/2020	Payroll Deduction for Leeson Richard Dorey 01/04/2020, Payroll Deduction for Jarrod Lachlan Walker 01/04/2020, Payroll Deduction for Dameon Dwayne Whitby 01/04/2020, Payroll Deduction for Ian Douglas Golding 01/04/2020	1	829.56	
INV DEDUCTIO	01/04/2020	Payroll Deduction for Thomas George Fletcher 01/04/2020	1	300.00	
INV SUPER	01/04/2020	Super. for Robyn May Perry 248627 01/04/2020, Super. for Leeson Richard Dorey 021481 01/04/2020, Super. for Leeson Richard Dorey 021481 01/04/2020, Super. for Thomas George Fletcher 025999 01/04/2020, Super. for Thomas George Fletcher 025999 01/04/2020, Super. for Jarrod Lachlan Walker 263069 01/04/2020, Super. for Jarrod Lachlan Walker 263069 01/04/2020, Super. for John Leslie McCleary 239825 01/04/2020, Super. for Dameon Dwayne Whitby 221749 01/04/2020, Super. for Dameon Dwayne Whitby 221749 01/04/2020, Super. for Francis Xavier Drayton 10027178 01/04/2020, Super. for Mativa Saitulagi Toomalatai 014298 01/04/2020	1	4,164.92	
CBH Sunsuper					
DD8418.3	01/04/2020	Superannuation contributions	1		418.27
INV DEDUCTIO	01/04/2020	Payroll Deduction for Cherie Walker 01/04/2020	1	144.23	
INV SUPER	01/04/2020	Super. for Cherie Walker 902432443 01/04/2020	1	274.04	
MLC Masterkey Super					
DD8418.4	01/04/2020	Superannuation contributions	1		156.98
INV DEDUCTIO	01/04/2020	Payroll Deduction for Sean Wallace Walker 01/04/2020	1	40.25	
INV SUPER	01/04/2020	Super. for Sean Wallace Walker 004901151 01/04/2020, Super. for Sean Wallace Walker 004901151 01/04/2020	1	116.73	
My North Super					
DD8418.5	01/04/2020	Superannuation contributions	1		341.63
INV SUPER	01/04/2020	Super. for Amanda Jane Leighton 14679526 01/04/2020	1	341.63	
SUNSUPER					
DD8418.6	01/04/2020	Superannuation contributions	1		144.23
INV SUPER	01/04/2020	Super. for Cherie Walker 902432443 01/04/2020	1	144.23	
Australian Super					
DD8418.7	01/04/2020	Superannuation contributions	1		146.99
INV SUPER	01/04/2020	Super. for Alison Watson 702403355 01/04/2020	1	146.99	

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List of Accounts Paid for April 2020

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
AMP Flexible Super					
DD8418.8	01/04/2020	Superannuation contributions	1		542.30
INV SUPER	01/04/2020	Super. for Ian Douglas Golding 953593995 01/04/2020, Super. for Ian Douglas Golding 953593995 01/04/2020	1	542.30	
SUPER DIRECTIONS FUND					
DD8460.1	15/04/2020	Superannuation contributions	1		238.26
INV SUPER	15/04/2020	Super. for Nathaniel John Rogers 0819620 15/04/2020	1	238.26	
Wa Super					
DD8460.2	15/04/2020	Superannuation contributions	1		5,853.40
INV DEDUCTIO	15/04/2020	Payroll Deduction for Leeson Richard Dorey 15/04/2020, Payroll Deduction for Jarrod Lachlan Walker 15/04/2020, Payroll Deduction for Dameon Dwayne Whitby 15/04/2020, Payroll Deduction for Ian Douglas Golding 15/04/2020	1	982.46	
INV DEDUCTIO	15/04/2020	Payroll Deduction for Thomas George Fletcher 15/04/2020	1	300.00	
INV SUPER	15/04/2020	Super. for Robyn May Perry 248627 15/04/2020, Super. for Leeson Richard Dorey 021481 15/04/2020, Super. for Leeson Richard Dorey 021481 15/04/2020, Super. for Thomas George Fletcher 025999 15/04/2020, Super. for Thomas George Fletcher 025999 15/04/2020, Super. for Jarrod Lachlan Walker 263069 15/04/2020, Super. for Jarrod Lachlan Walker 263069 15/04/2020, Super. for John Leslie McCleary 239825 15/04/2020, Super. for Dameon Dwayne Whitby 221749 15/04/2020, Super. for Dameon Dwayne Whitby 221749 15/04/2020, Super. for Francis Xavier Drayton 10027178 15/04/2020, Super. for Mativa Saitulagi Toomalatai 014298 15/04/2020	1	4,570.94	
CBH Sunsuper					
DD8460.3	15/04/2020	Superannuation contributions	1		506.33
INV DEDUCTIO	15/04/2020	Payroll Deduction for Cherie Walker 15/04/2020	1	174.60	
INV SUPER	15/04/2020	Super. for Cherie Walker 902432443 15/04/2020	1	331.73	
MLC Masterkey Super					
DD8460.4	15/04/2020	Superannuation contributions	1		303.72
INV DEDUCTIO	15/04/2020	Payroll Deduction for Sean Wallace Walker 15/04/2020	1	77.88	
INV SUPER	15/04/2020	Super. for Sean Wallace Walker 004901151 15/04/2020, Super. for Sean Wallace Walker 004901151 15/04/2020	1	225.84	
My North Super					
DD8460.5	15/04/2020	Superannuation contributions	1		341.63
INV SUPER	15/04/2020	Super. for Amanda Jane Leighton 14679526 15/04/2020	1	341.63	
SUNSUPER					
DD8460.6	15/04/2020	Superannuation contributions	1		174.60
INV SUPER	15/04/2020	Super. for Cherie Walker 902432443 15/04/2020	1	174.60	
Australian Super					
DD8460.7	15/04/2020	Superannuation contributions	1		186.12
INV SUPER	15/04/2020	Super. for Alison Watson 702403355 15/04/2020	1	186.12	

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
AMP Flexible Super					
DD8460.8	15/04/2020	Superannuation contributions	1		650.76
INV SUPER	15/04/2020	Super. for Ian Douglas Golding 953593995 15/04/2020, Super. for Ian Douglas Golding 953593995 15/04/2020	1	650.76	
SUPER DIRECTIONS FUND					
DD8489.1	29/04/2020	Superannuation contributions	1		238.26
INV SUPER	29/04/2020	Super. for Nathaniel John Rogers 0819620 29/04/2020	1	238.26	
Wa Super					
DD8489.2	29/04/2020	Payroll deductions	1		5,543.36
INV DEDUCTIO	29/04/2020	Payroll Deduction for Thomas George Fletcher 29/04/2020	1	300.00	
INV SUPER	29/04/2020	Super. for Robyn May Perry 248627 29/04/2020, Super. for Leeson Richard Dorey 021481 29/04/2020, Super. for Leeson Richard Dorey 021481 29/04/2020, Super. for Thomas George Fletcher 025999 29/04/2020, Super. for Thomas George Fletcher 025999 29/04/2020, Super. for Jarrod Lachlan Walker 263069 29/04/2020, Super. for Jarrod Lachlan Walker 263069 29/04/2020, Super. for John Leslie McCleary 239825 29/04/2020, Super. for Dameon Dwayne Whitby 221749 29/04/2020, Super. for Dameon Dwayne Whitby 221749 29/04/2020, Super. for Francis Xavior Drayton 10027178 29/04/2020, Super. for Mativa Saitulagi Toomalatai 014298 29/04/2020	1	4,345.19	
INV DEDUCTIO	29/04/2020	Payroll Deduction for Leeson Richard Dorey 29/04/2020, Payroll Deduction for Jarrod Lachlan Walker 29/04/2020, Payroll Deduction for Dameon Dwayne Whitby 29/04/2020, Payroll Deduction for Ian Douglas Golding 29/04/2020	1	898.17	
CBH Sunsuper					
DD8489.3	29/04/2020	Superannuation contributions	1		418.27
INV DEDUCTIO	29/04/2020	Payroll Deduction for Cherie Walker 29/04/2020	1	144.23	
INV SUPER	29/04/2020	Super. for Cherie Walker 902432443 29/04/2020	1	274.04	
My North Super					
DD8489.4	29/04/2020	Superannuation contributions	1		341.63
INV SUPER	29/04/2020	Super. for Amanda Jane Leighton 14679526 29/04/2020	1	341.63	
SUNSUPER					
DD8489.5	29/04/2020	Superannuation contributions	1		144.23
INV SUPER	29/04/2020	Super. for Cherie Walker 902432443 29/04/2020	1	144.23	
Australian Super					
DD8489.6	29/04/2020	Superannuation contributions	1		97.41
INV SUPER	29/04/2020	Super. for Alison Watson 702403355 29/04/2020	1	97.41	
AMP Flexible Super					
DD8489.7	29/04/2020	Superannuation contributions	1		596.53
INV SUPER	29/04/2020	Super. for Ian Douglas Golding 953593995 29/04/2020, Super. for Ian Douglas Golding 953593995 29/04/2020	1	596.53	

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SHIRE OF UPPER GASCOYNE
List of Accounts Paid for April 2020

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Cheque /EFT	Name	Bank	INV	
No	Date	Invoice Description	Code	Amount

TOTAL INVOICES BY PAYMENT TYPE

Direct Debit / BPAY	22,917.65
EFT	1,467,165.55

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	1,490,083.20
TOTAL		1,490,083.20
TOTAL CREDIT NOTES		0.00
TOTAL PAYMENTS LESS CREDIT NOTES		1,490,083.20

APPENDIX 2

(Monthly Financial Statement)



Shire of Upper Gascoyne

Lot 4 Scott Street

Gascoyne Junction WA 6705

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SHIRE OF UPPER GASCOYNE

MONTHLY FINANCIAL REPORT

For the Period Ending 30 April 2020

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

RSM Australia Pty Ltd

Level 1, 12 Bayly Street Geraldton WA 6530

PO Box 61 Geraldton WA 6531

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F +61 (0) 8 9920 7450

www.rsm.com.au

Compilation Report

To the Council

Shire of Upper Gascoyne

Scope

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

The responsibility of the Shire

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

Our responsibility

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Upper Gascoyne, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Upper Gascoyne and the purpose identified above. We do not accept responsibility to any other person for the content of the report.

A handwritten signature in blue ink, appearing to read 'J. Bell'.

Signed at GERALDTON

Date 18th May 2020

RSM Australia Pty Ltd
Chartered Accountants

THE POWER OF BEING UNDERSTOOD
AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 April 2020
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SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 April 2020
EXECUTIVE SUMMARY

Statement of Financial Activity

Statements are presented on pages 6 and 7 showing a surplus as at 30 April 2020 of \$1,233,851

Significant Revenue and Expenditure

	Collected / Completed %	Annual Budget \$	YTD Budget \$	YTD Actual \$
Significant Projects				
Carnarvon Mullewa / Bitumen / Reconstruction	89%	1,063,683	1,063,682	943,683
Indigenous Access Roads Landor / Mt Augustus	105%	300,000	200,002	315,927
R2R Ullawarra Construction	103%	548,497	548,497	565,913
Flood Damage Reconstruction	44%	21,628,217	18,056,900	9,554,462
	48%	23,540,397	19,869,081	11,379,985
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	46%	23,234,836	19,270,577	10,758,411
Non-operating Grants, Subsidies and Contributions	90%	1,842,380	1,207,841	1,662,390
	50%	25,077,216	20,478,418	12,420,801
Rates Levied	111%	350,851	371,181	389,943

% - Compares current YTD actuals to the Annual Budget

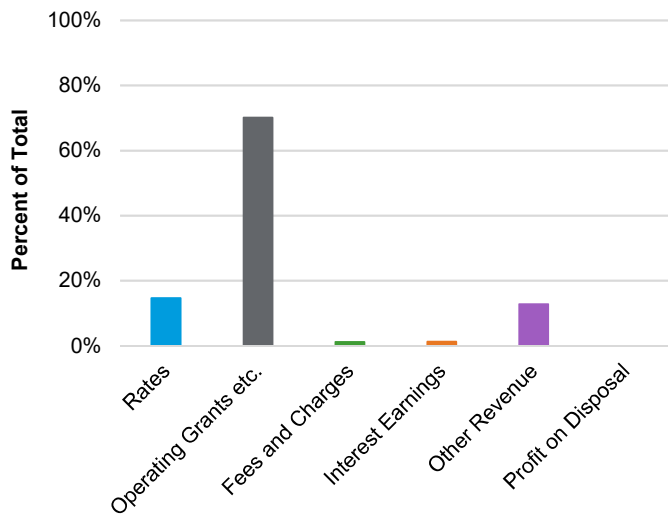
Financial Position

Account	Difference to Prior Year %	Current Year 30 Apr 20 \$	Prior Year 30 Apr 19 \$
Adjusted Net Current Assets	(282%)	1,233,851	(436,772)
Cash and Equivalent - Unrestricted	98%	1,566,850	1,596,122
Cash and Equivalent - Restricted	103%	1,411,972	1,373,308
Receivables - Rates	137%	62,845	45,758
Receivables - Other	68%	519,766	766,314
Payables	35%	1,024,163	2,965,768

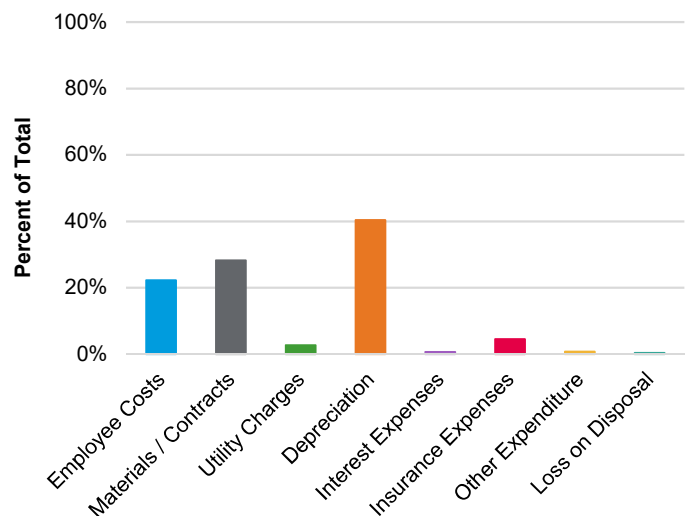
% - Compares current YTD actuals to prior year actuals

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 April 2020
SUMMARY GRAPHS - OPERATING

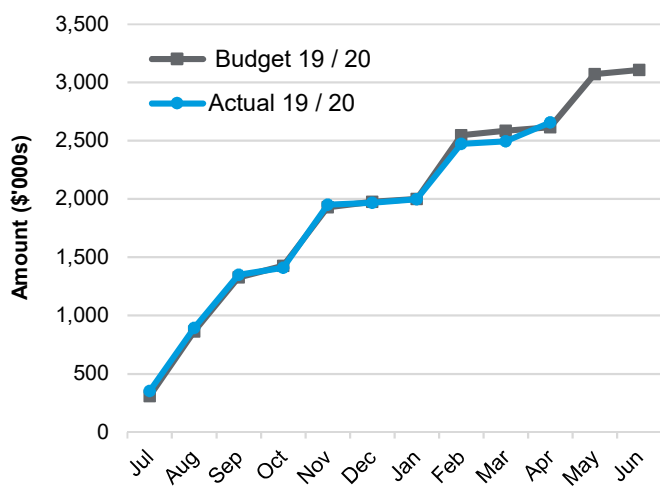
Operating Income (exc. Flood Damage)



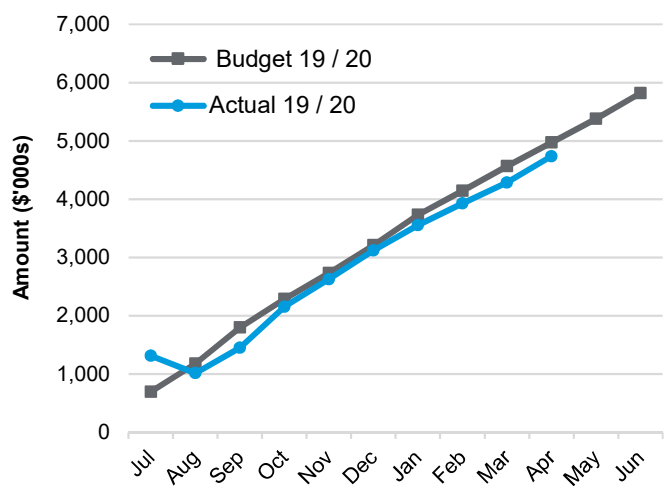
Operating Expenditure (exc. Flood Damage)



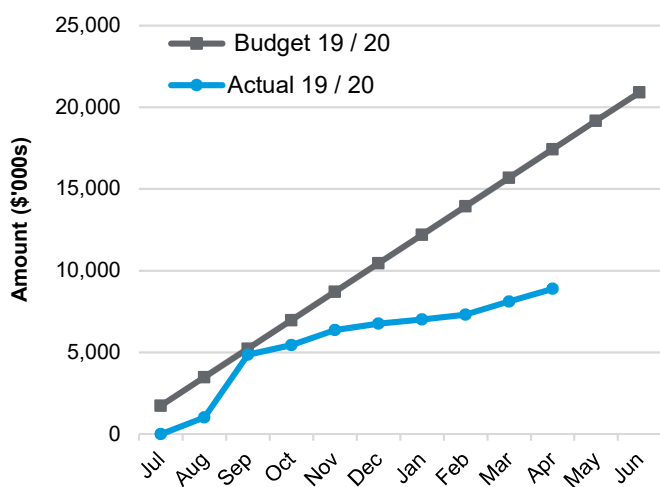
Operating Revenues (exc. Flood Damage)



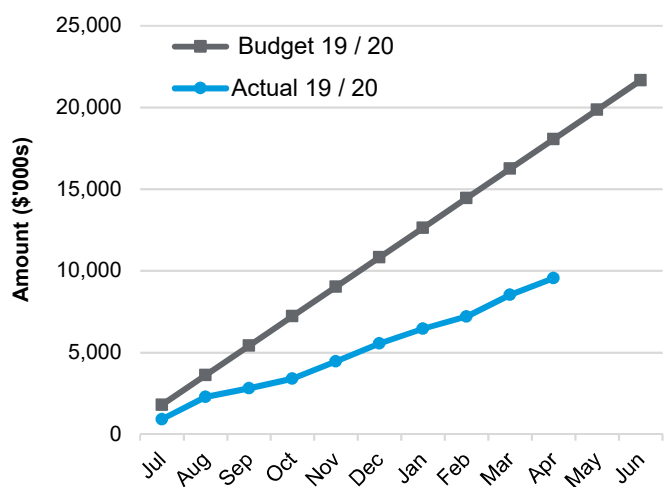
Operating Expenses (exc. Flood Damage)



Flood Damage Revenue

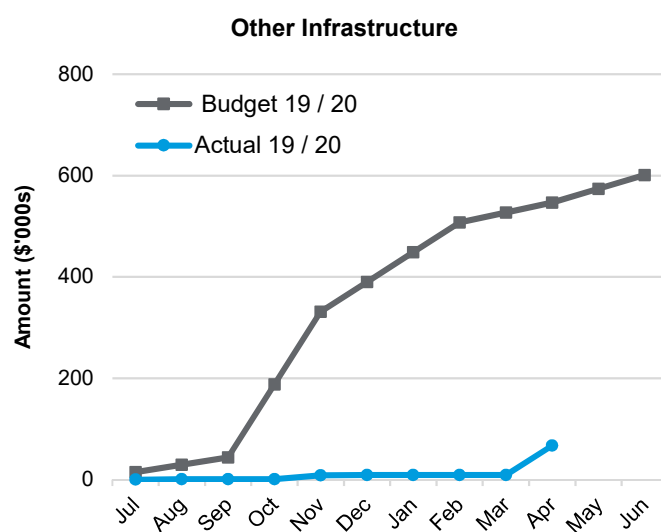
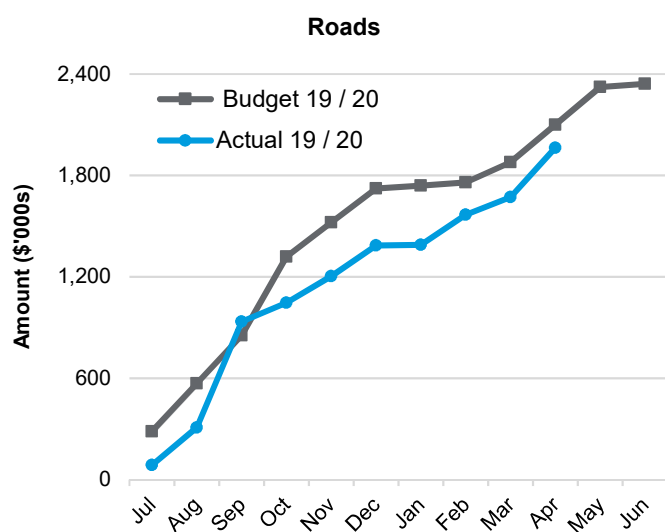
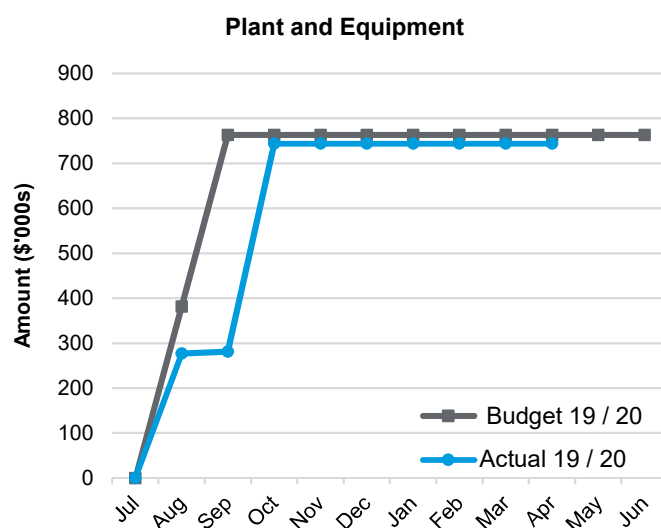
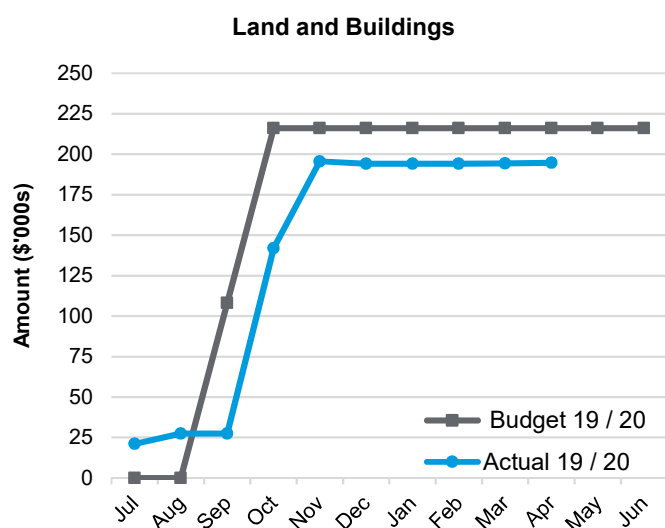
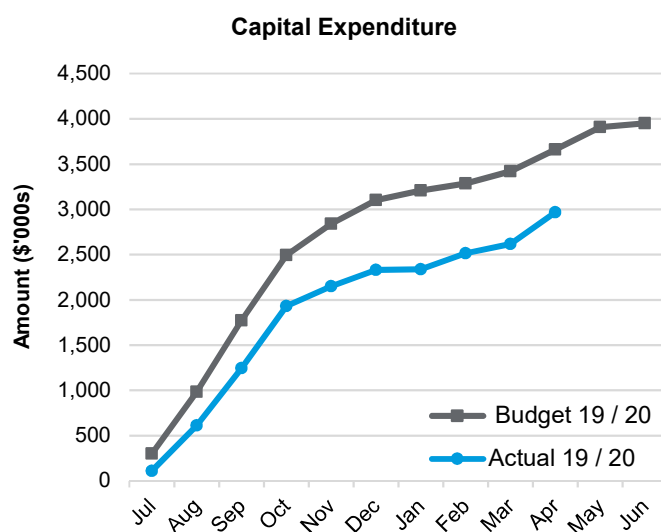
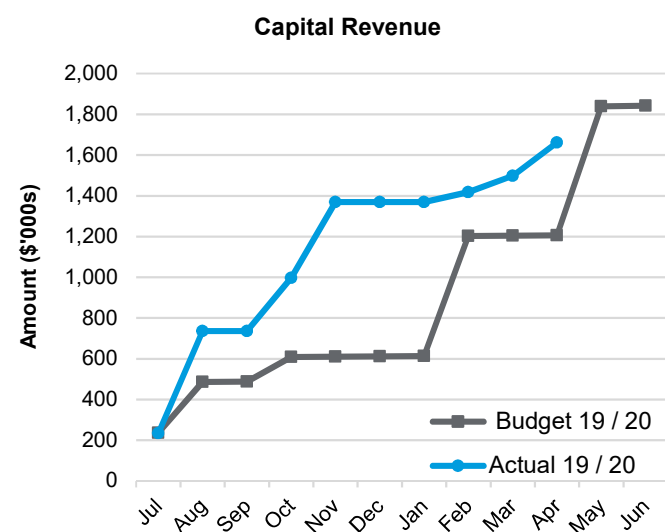


Flood Damage Expenses



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 April 2020
SUMMARY GRAPHS - CAPITAL



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 30 April 2020

NATURE OR TYPE

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Revenue						
Rates	10	350,851	371,181	389,943	18,762	5%
Grants, Subsidies and Contributions	12(a)	23,234,836	19,270,577	10,758,411	(8,512,166)	(44%)
Fees and Charges		31,547	27,096	31,432	4,336	16%
Interest Earnings		30,304	25,329	33,108	7,779	31%
Other Revenue		348,489	322,459	339,732	17,273	5%
		23,996,027	20,016,642	11,552,626		
Expenses						
Employee Costs		(1,298,876)	(1,093,178)	(1,053,862)	39,316	4%
Materials and Contracts		(23,350,405)	(19,535,650)	(10,894,204)	8,641,446	44%
Utility Charges		(142,336)	(118,430)	(128,967)	(10,537)	(9%)
Depreciation on Non-current Assets		(2,335,130)	(1,945,310)	(1,911,121)	34,189	2%
Interest Expenses		(60,860)	(54,478)	(34,528)	19,950	37%
Insurance Expenses		(236,332)	(232,654)	(213,682)	18,972	8%
Other Expenditure		(74,173)	(51,209)	(36,311)	14,898	29%
		(27,498,112)	(23,030,909)	(14,272,675)		
Other Income						
Grants, Subsidies and Contributions	12(b)	1,842,380	1,207,841	1,662,390	454,549	38%
Profit on Disposal of Assets	8	46,940	46,940	-	(46,940)	(100%)
(Loss) on Disposal of Assets	8	(5,000)	(5,000)	(18,469)	(13,469)	(269%)
		1,884,320	1,249,781	1,643,921		
Net Result		(1,617,765)	(1,764,486)	(1,076,127)		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 30 April 2020
REPORTING PROGRAM

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Revenue						
Governance		114,639	97,799	113,622	15,823	16%
General Purpose Funding		1,755,733	1,427,855	1,451,132	23,277	2%
Law, Order and Public Safety		149,538	148,901	154,857	5,956	4%
Health		1,000	830	-	(830)	(100%)
Education and Welfare		138,800	118,990	136,627	17,637	15%
Community Amenities		4,400	4,400	4,200	(200)	(5%)
Recreation and Culture		15,500	11,660	11,316	(344)	(3%)
Transport		21,724,717	18,131,372	9,558,794	(8,572,578)	(47%)
Economic Services		26,700	22,220	70,426	48,206	217%
Other Property and Services		65,000	52,615	51,654	(961)	(2%)
		23,996,027	20,016,642	11,552,626		
Expenses						
Governance		(544,625)	(479,507)	(419,038)	60,469	13%
General Purpose Funding		(180,259)	(152,484)	(124,470)	28,014	18%
Law, Order and Public Safety		(405,372)	(338,397)	(314,988)	23,409	7%
Health		(24,253)	(20,170)	(22,242)	(2,072)	(10%)
Education and Welfare		(293,372)	(240,130)	(223,208)	16,922	7%
Housing		(386,315)	(326,044)	(336,431)	(10,387)	(3%)
Community Amenities		(119,379)	(99,400)	(93,093)	6,307	6%
Recreation and Culture		(257,997)	(215,918)	(218,412)	(2,494)	(1%)
Transport		(24,860,346)	(20,740,670)	(12,065,375)	8,675,295	42%
Economic Services		(343,488)	(286,330)	(287,030)	(700)	(0%)
Other Property and Services		(82,706)	(131,859)	(168,387)	(36,528)	(28%)
		(27,498,112)	(23,030,909)	(14,272,675)		
Other Income						
Grants, Subsidies and Contributions	12(b)	1,842,380	1,207,841	1,662,390	454,549	38%
Profit on Disposal of Assets	8	46,940	46,940	-	(46,940)	(100%)
(Loss) on Disposal of Assets	8	(5,000)	(5,000)	(18,469)	(13,469)	(269%)
		1,884,320	1,249,781	1,643,921		
Net Result		(1,617,765)	(1,764,486)	(1,076,127)		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 30 April 2020
RATE SETTING STATEMENT

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Opening Funding Surplus / (Deficit)	3	2,983,680	2,983,680	2,983,680		
Revenue from Operating Activities						
Governance		114,639	97,799	113,622	15,823	16%
General Purpose Funding		1,404,882	1,056,674	1,061,188	4,514	0%
Law, Order and Public Safety		149,538	148,901	154,857	5,956	4%
Health		1,000	830	-	(830)	(100%)
Education and Welfare		138,800	118,990	136,627	17,637	15%
Community Amenities		4,400	4,400	4,200	(200)	(5%)
Recreation and Culture		15,500	11,660	11,316	(344)	(3%)
Transport		21,771,657	18,178,312	9,558,794	(8,619,518)	(47%)
Economic Services		26,700	22,220	70,426	48,206	217%
Other Property and Services		65,000	52,615	51,654	(961)	(2%)
		23,692,116	19,692,401	11,162,683		
Expenditure from Operating Activities						
Governance		(544,625)	(479,507)	(419,038)	60,469	13%
General Purpose Funding		(180,259)	(152,484)	(124,470)	28,014	18%
Law, Order and Public Safety		(405,372)	(338,397)	(314,988)	23,409	7%
Health		(24,253)	(20,170)	(22,242)	(2,072)	(10%)
Education and Welfare		(293,372)	(240,130)	(223,208)	16,922	7%
Housing		(386,315)	(326,044)	(336,431)	(10,387)	(3%)
Community Amenities		(119,379)	(99,400)	(93,093)	6,307	6%
Recreation and Culture		(257,997)	(215,918)	(218,412)	(2,494)	(1%)
Transport		(24,865,346)	(20,745,670)	(12,083,844)	8,661,826	42%
Economic Services		(343,488)	(286,330)	(287,030)	(700)	(0%)
Other Property and Services		(82,706)	(131,859)	(168,387)	(36,528)	(28%)
		(27,503,112)	(23,035,909)	(14,291,143)		
Excluded Non-cash Operating Activities						
Depreciation and Amortisation		2,335,130	1,945,310	1,911,121		
(Profit) / Loss on Asset Disposal		(41,940)	(41,940)	18,469		
Carrying Value of Land Sold		-	-	2,500		
Employee Provision Reserve		892	-	1,004		
Net Amount from Operating Activities		(1,516,914)	(1,440,138)	(1,195,367)		
Investing Activities						
Grants, Subsidies and Contributions	12(b)	1,842,380	1,207,841	1,662,390	454,549	38%
Proceeds from Disposal of Assets	8	175,000	175,000	172,455	(2,545)	(1%)
Land and Buildings	9(a)	(216,158)	(216,158)	(194,759)	21,399	10%
Plant and Equipment	9(b)	(763,237)	(763,237)	(743,737)	19,500	3%
Furniture and Equipment	9(c)	(28,639)	(28,639)	-	28,639	100%
Infrastructure Assets - Roads	9(d)	(2,342,180)	(2,100,471)	(1,962,810)	137,661	7%
Infrastructure Assets - Other	9(e)	(601,027)	(546,516)	(67,223)	479,293	88%
Net Amount from Investing Activities		(1,933,861)	(2,272,180)	(1,133,685)		
Financing Activities						
Transfer from Reserves	7	780,000	-	480,000	480,000	
Transfer to Reserves	7	(590,114)	-	(217,078)	(217,078)	
Repayment of Debentures	11	(73,642)	-	(73,642)	(73,642)	
Net Amount from Financing Activities		116,244	-	189,280		
Surplus / (Deficit) before Rates		(350,851)	(728,638)	843,908		
Total Amount raised from Rates		350,851.0	371,181	389,943	18,762	(5%)
Closing Surplus / (Deficit)	3	-	(357,457)	1,233,851		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF CAPITAL ACQUISITIONS AND FUNDING
For the Period Ending 30 April 2020
CAPITAL ACQUISITIONS AND FUNDING

Asset Group	Note	Annual Budget \$	YTD Actual Total \$	Var \$
Land and Buildings	9(a)	216,158	194,759	(21,399)
Plant and Equipment	9(b)	763,237	743,737	(19,500)
Furniture and Equipment	9(c)	28,639	-	(28,639)
Infrastructure Assets - Roads	9(d)	2,342,180	1,962,810	(379,370)
Infrastructure Assets - Other	9(e)	601,027	67,223	(533,804)
Total Capital Expenditure		<u>3,951,241</u>	<u>2,968,529</u>	(982,712)
Capital Acquisitions Funded by:				
Capital Grants and Contributions		1,842,380	1,662,390	(179,990)
Borrowings		-	-	-
Other (Disposals and C/Fwd)		225,000	222,455	(2,545)
Council Contribution - Reserves		480,000	480,000	-
Council Contribution - Operations		1,403,861	603,685	(800,176)
Total Capital Acquisitions Funding		<u>3,951,241</u>	<u>2,968,529</u>	

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

1. SIGNIFICANT ACCOUNTING POLICIES

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

The material variance adopted by the Shire of Upper Gascoyne for the 2019/20 year is \$25,000 or 10%, whichever is greater. Items considered to be of material variance are disclosed in Note 2.

The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation. The preparation also requires management to make judgements, estimates and assumptions which effect the application of policies and the reported amounts in the statements and notes. These estimated figures are based on historical experience or other factors believed to be reasonable under the circumstances. Therefore, the actual results may differ from these reported amounts.

Actual and Budget comparatives are presented in year to date format unless otherwise stated. The Adopted Budget is used in the report until superseded by the Budget Review.

Preparation

Prepared by: Glenn Boyes
Reviewed by: Travis Bate
Date prepared: 18 May 20

(a) Basis of Preparation

The following financial statements are special purpose financial statements that have been prepared in accordance with the Australian Accounting Standards, Authoritative Interpretations, the *Local Government Act 1995*, and regulations, within the context in which they relate to local governments and not-for-profit entities.

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

With the exception of the cash flow statement and rate setting information, the following report has been prepared on an accrual basis with balances measured at historical cost unless subject to fair value adjustments. Items subject to fair value adjustments include certain non-current assets, financial assets, and financial liabilities. Items such as assets, liabilities, equity, income and expenses have been recognized in accordance with the definitions and recognition criteria set out in the Framework for the Preparation and Presentation of Financial Statements.

These financial statements comply with, and supersede, the Australian Accounting Standards with the *Local Government (Financial Management) Regulations 1996* where applicable. Further information is provided in Note 1(j).

The functional and presentation currency of the report is Australian dollars.

(b) The Local Government Reporting Entity

The Australian Accounting Standards define local government as a reporting entity which can be a single entity or a group comprising a parent and all its subsidiaries. All funds controlled by the Shire in order to provide its services have formed part of the following report. Transactions and balances related to these controlled funds, such as transfers to and from reserves, were eliminated during the preparation of the report.

Funds held in Trust, which are controlled but not owned by the Shire, do not form part of the financial statements. Further information on the Shire funds in Trust are provided in Note 5.

(c) Rounding of Amounts

The Shire is an entity to which the *Local Government (Financial Management) Regulations 1996* applies and, accordingly amounts in the financial report have been rounded to the dollar except for amounts shown as a rate in the dollar. Where total assets exceed \$10,000,000 in the prior audited annual financial report, the amounts may be rounded to the nearest \$1,000.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Rates, Grants, Donations and Other Contributions

Revenue from rates, grants, donations and other contributions are recognised when; the Shire gains control over the related assets, the assets can be measured reliably, it is probable that economic benefits associated with the transaction will flow to Shire, and specific criteria relating to the type of revenue, as noted below, have been satisfied.

Conditional Grants, Subsidies and Contributions

Revenue subject to conditions or obligations are recognised as above unless the conditions or obligations were not fully performed as at the reporting date. Revenue held at reporting date by the Shire, and are subject to discharging the required conditions or obligations, are recognised as liabilities.

Rate Revenue

The Shire gains control over rate revenue at the earlier of the rating period or the receipt of rates.

(e) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST where applicable.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents normally include cash on hand, bonds and deposits, overdrafts, excess rates, unspent grant funds, on call deposits, and term deposits with maturities equal to or less than three months. Cash and cash equivalents are typically characterised as highly liquid investments with little risk of experiencing material changes in value. Further information is provided in Note 1(g)(ii).

(g) Financial Instruments

Initial Recognition and Measurement

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial Assets

Financial assets are divided into the following categories which are described in further detail below:

- (i) Loans and Receivables;
- (ii) Financial Assets at Fair Value Through Profit or Loss;
- (iii) Available-for-sale Financial Assets; and
- (iv) Held-to-maturity Investments.

Financial assets are assigned to the different categories on initial recognition, depending on the characteristics of the instrument and its purpose. A financial instrument's category is relevant to the way it is measured and whether any resulting income and expenses are recognised in profit or loss or in other comprehensive income.

All income and expenses relating to financial assets are recognised in the statement of comprehensive income under the heading 'Comprehensive Income / Expense'.

(i) Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through the provision of goods and services to customers but also incorporate other types of contractual monetary assets.

After initial recognition these are measured at amortised cost using the effective interest method, less provision for impairment. Any change in their value is recognised in the statement of comprehensive income.

In some circumstances, the Shire renegotiates repayment terms with customers which may lead to changes in the timing of the payments, the Shire does not necessarily consider the balance to be impaired, however assessment is made on a case-by-case basis.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Financial Instruments (Continued)

(ii) Financial Assets at Fair Value Through Profit or Loss (FVTPL)

Financial assets at fair value through profit or loss include financial assets:

- acquired principally for the purpose of selling in the near future;
- designated by the entity to be carried at fair value through profit or loss upon initial recognition; or
- which are derivatives not qualifying for hedge accounting.

Term deposits with maturities greater than three months from initial recognition are classified as FVTPL instruments.

(iii) Available-for-sale Financial Assets

Available-for-sale financial assets are non-derivative financial assets that do not qualify for inclusion in any of the other categories of financial assets or which have been designated in this category.

(iv) Held-to-maturity Investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturity. Investments are classified as held-to-maturity if it is the intention of the Shire's management to hold them until maturity.

Held-to-maturity investments are subsequently measured at amortised cost using the effective interest method, with revenue recognised on an effective yield basis. In addition, if there is objective evidence that the investment has been impaired, the financial asset is measured at the present value of estimated cash flows. Any changes to the carrying amount of the investment are recognised in the statement of comprehensive income.

Financial Liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities depending on the purpose for which the liability was acquired.

The Shire's financial liabilities include borrowings, trade and other payables (including finance lease liabilities), which are measured at amortised cost using the effective interest rate method. Further information is provided in Note 1(k).

Impairment of Financial Assets

At the end of the annual reporting period the Shire assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired.

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial assets original effective interest rate.

Impairment of loans and receivables are reduced through the use of an allowance account, all other impairment losses on financial assets at amortised cost are taken directly to the asset. Subsequent recoveries of amounts previously written off are credited against other expenses in the statement of comprehensive income. Further information is provided in Note 1(n).

De-recognition of Financial Instruments

Financial assets are de-recognised when the Shire no longer holds the rights to receive cash flows from the asset, or no longer has any significant involvement in the risks and benefits associated with it.

Financial liabilities are de-recognised when the related obligations are discharged, expired, or cancelled. Any difference between the carrying value of the liability and the consideration paid, including non-cash amounts, is recognised in the

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs related to completion and its sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets

Initial recognition of an asset is recognised at cost where the fair value of the asset, at the date of acquisition, is equal to or greater than \$5,000.

Subsequent Measurement

All asset classes are measured using the revaluation model. All asset classes are revalued at least every three years and no more than five years.

Impairment of Non-financial Assets

At the end of each annual reporting period the Shire determines whether there is an evidence of an impairment indicator for non-financial assets.

Where an indicator exists the recoverable amount of the asset is estimated. Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in the statement of comprehensive income.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.

(j) Depreciation of Non-current Assets

Fixed assets, excluding freehold land, are depreciated on a straight-line basis over the asset's useful life to Shire, commencing when the asset is ready for use. The estimated useful lives used for each class of depreciable asset are shown below in years:

Asset	Years
Buildings	10 to 50 years
Furniture and equipment	1 to 20 years
Plant and equipment	1 to 25 years
Other infrastructure	5 to 50 years
Sealed roads and streets	
formation	not depreciated
pavement	20 years
seal	20 years
bituminous seals	20 years
asphalt surfaces	25 years
Unsealed pavement	15 years
Gravel Roads	
formation	not depreciated
pavement	20 years
gravel sheet	12 years
Formed subgrade	not depreciated
Unformed subgrade	not depreciated
Killili Bridge	100 years
Footpaths - slab	40 years
Drainage	40 years

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

Land Under Local Government Control

Regulation 16 in the *Local Government (Financial Management) Regulations 1996* prohibit certain assets to be included in the financial report of a local government and require other assets to be included. The regulation therefore supersedes the reporting requirements of AASB 1051 *Land Under Roads* (p.15) and AASB 116 *Property, Plant and Equipment* (p.7)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets (Continued)

Land Under Local Government Control (Continued)

Asset not to be included in the financial report include Crown Land managed by the Shire which is a public thoroughfare, and Crown land or land owned by another person which is managed or controlled by the Shire, except if it is a golf course, showground, racecourse, or any other sporting or recreational facility of State or regional significance. Therefore assets, such as land under roads, purchased after 01 July 2008 do not form part of the financial statements.

Assets required to be included under Regulation 16 include a structure or any other improvement on the land referred to above, and an easement granted to the Shire over any land.

(k) Trade and Other Payables

Trade and other payables are unpaid current liabilities owed for goods and services provided to the Council prior to the end of the financial year. The amounts are unsecured and are normally paid within 30 days of recognition.

(l) Employee Benefits

Provision is made for the Shire's liability for employee benefits arising from services rendered by employees to the end of the annual reporting period. Employee benefits that are expected to be wholly settled within one year are measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on 10 year Australia Government Bonds. Changes in the measurement of the liability are recognised in the statement of comprehensive income.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. Subsequent measurement is at amortised cost using the effective interest method. The annual government guarantee fee is expensed in the year incurred.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset are capitalised as part of the cost of that asset. All other borrowing costs are recognised as an expense in the period in which they are incurred.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-current Classification

The report classifies current and non-current balances as defined by the *Local Government (Financial Management) Regulations 1996*, AASB 101 *Presentation of Financial Statements*, or by another applicable regulation or interpretation.

(p) Nature or Type Classifications

Rates

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications (Continued)

Non-operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas, water and communication expenses. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposal

Loss on the disposal of fixed assets.

Depreciation on Non-current Assets

Depreciation expense raised on all classes of assets.

Interest Expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Program Classifications (Function / Activity)

Council operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and rate payers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue. Costs incurred in obtaining general purpose funding (rates and general purpose grants), including costs of property valuations and rates assessments and collections.

LAW, ORDER AND PUBLIC SAFETY

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Control the quality of food and water. Environmental Health Officer twice per year.

EDUCATION AND WELFARE

Provide a range of appropriate services via the Community Resource Centre.

HOUSING

Provide housing for staff.

COMMUNITY AMENITIES

Rubbish collection services, operation of rubbish disposal sites, litter control, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Maintenance of public use buildings and areas including various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting, etc.

ECONOMIC SERVICES

Tourism and area promotion. Building Control.

OTHER PROPERTY AND SERVICES

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

2. EXPLANATION OF MATERIAL VARIANCES

(a) Operating Revenues / Sources

	30 Apr 20	Budget to	Components			
	YTD Actual	YTD Budget	Actual YTD	Actual YTD	of Variance	Explanation
	\$	\$	%	\$	\$	
				Favourable / (Unfavourable)		
General Purpose Funding	1,451,132	1,427,855	2%	23,277	17,887 2,585 3,958 (1,154)	Rates income tracking ahead of budget due to interim mining ratings. Rates instalment interest - higher take up of instalment option. Timing difference - interest on reserves due to deposit maturities. Minor differences.
Governance	113,622	97,799	16%	15,823	1,291 14,531 -	Additional income received year to date for Sundry Income Admin. Insurance reimbursements - CEO salary continuity. Minor differences.
Law, Order, Public Safety	154,857	148,901	4%	5,956	3,304 4,850 (2,198)	DFES - Emergency Service Grant Payment tracking ahead of budget. Increase in income received from the CRBA for contribution towards Dogging Program. Minor differences.
Health	-	830	(100%)	(830)	(830)	Minor differences - Less than anticipated income in Health Inspection Fees.
Education and Welfare	136,627	118,990	15%	17,637	1,525 17,000 (888)	Xmas function income received more than budgeted. CRC Operating Grant - received more than budgeted. Minor differences.
Housing	-	-	0%	-	-	N/A
Community Amenities	4,200	4,400	(5%)	(200)	(200)	Minor differences.
Recreation and Culture	11,316	11,660	(3%)	(344)	(534) 190	Less income received year to date, than budgeted for Oval Revenue. Minor differences.
Transport	9,558,794	18,178,312	(47%)	(8,619,518)	(46,167) (8,537,916) 5,402 (46,938) 6,100	Hastings reimbursements less than budgeted with only \$108k received. WANDRRA Timing differences. Additional private works completed. Trade in of plant & equipment less than budgeted. Sale of P91 Toyota D/Cab & P68 CAT Grader. Minor difference - income received for sale of machinery and minor increase in Direct Grant.
Economic Services	70,426	22,220	217%	48,206	(3,537) 51,691 840 (788)	Inventory sales tracking under budget. Provision for Tourist Precinct rental outgoing - no write off yet raised. Profit from sale of land lot 53 Hatch. Minor differences.
Other Property and Services	51,654	52,615	(2%)	(961)	(1,186) 225	Diesel Fuel Rebate tracking slightly under budget year to date. Minor differences.
Total Revenues	11,552,626	20,063,582	(42%)	(8,510,956)		

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

2. EXPLANATION OF MATERIAL VARIANCES (Continued)

(b) (Expenses) / (Applications)

	30 Apr 20 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD \$	Components of Variance \$	Explanation
					Favourable / (Unfavourable)	
General Purpose Funding	(124,470)	(152,484)	18%	28,014	10,408 7,861 8,358 1,387	Debt collection costs tracking under budget. Overdraft interest tracking under budget due to 50% advanced fags and WANDRRA advances. Accrual adjustment on WATC interest. Minor differences.
Governance	(419,038)	(479,507)	13%	60,469	6,795 132 4,160 5,315 20,000 (23,865) (339) 12,008 (934) 8,378 4,350 3,520 1,581 12,052 7,327 (10)	Conferences expenses tracking under budget. Election costs less than budgeted. No legal expenses incurred for council for 2019/20. Council members insurance tracking under budget. Timing - Integrated planning - Review of strategic docs still to be done. Admin wages tracking over budget - two CEO payments however one is covered by salary continuance payments. Minor variance only - slight increase due to the December 2019 FBT payment. Admin insurances tracking under budget. Admin super tracking over budget - two CEO payments. Training travel admin tracking under budget. Staff recruitment/resignation costs tracking under budget. Admin printing and consumables under budget. Consultants admin tracking under budget - Emergency management plan works not yet done. Depreciation tracking under budget. Admin costs redistributed (overheads) tracking over budget. Minor differences.
Law, Order, Public Safety	(314,988)	(338,397)	7%	23,409	12,116 2,364 5,677 417 2,834	Emergency management wages tracking under budget due to vacancy in Town Maintenance Supervisor role. Other fire controls expenses under budget. Dogging program costs tracking slightly under budget as at year to date. Wild pig tracking under budget. Minor differences.
Health	(22,242)	(20,170)	(10%)	(2,072)	(1,760) 1,582 (2,050) 155	Health Inspection Costs tracking slightly over budget. Community medical expenses tracking under budget. Mosquito Fogger expenses tracking over budget. Minor differences.
Education and Welfare	(223,208)	(240,130)	7%	16,922	4,357 2,140 2,083 4,319 1,481 2,541	CRC wages/super tracking under budget. CRC utilities tracking under budget. CRC Freight and Postage tracking under budget. CRC printing and consumables tracking under budget. Costs of books for resale via CRC under budget. Minor differences.
Housing	(336,431)	(326,044)	(3%)	(10,387)	(5,043) (3,797) (3,353) 3,470 (1,663)	Garden maintenance at staff housing over budget. Staff housing repairs and maintenance tracking under budget. Staff utilities and insurances tracking over budget. Interest on Housing Loan #29. Minor differences.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

2. EXPLANATION OF MATERIAL VARIANCES (Continued)

(b) (Expenses) / (Applications)

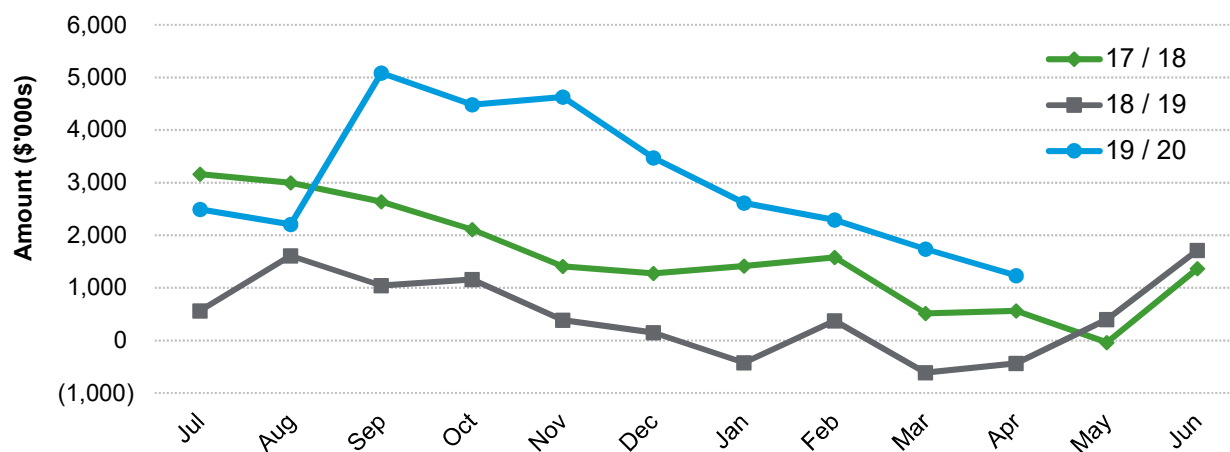
	30 Apr 20 YTD Actual \$	YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD \$	Components of Variance \$	Explanation
					Favourable / (Unfavourable)	
Community Amenities	(93,093)	(99,400)	6%	6,307	4,150 3,277 (840) (281)	No sewerage pumping costs incurred yet. Public toilet renovations not done. Tree lopping - timing difference expenditure spread across yearly budget. Minor differences.
Recreation & Culture	(218,412)	(215,918)	(1%)	(2,494)	(11,990) 10,642 (1,147)	Budget allocation only - depreciation posted for items at Tourist Park. No budget here for 19/20. Community donations tracking under budget. Minor differences.
Transport	(12,083,844)	(20,745,670)	42%	8,661,826	160,244 (6,497) (14,419) 5,055 29,425 16,456 (17,890) 8,502,438 (13,469) (4,515) 4,997	Country road maintenance tracking under budget. Street maintenance - Timing variance only, with bulk of budgeted works done at start of year. Depot operating costs tracking over budget due to increase in staff and plant costs allocated here during downtime period for pending flood damage road works. The outside crew used this time to complete a cyclone clean up of the depot yard, and prepare for the new shed being built. Transport consulting expenses tracking under budget. Workshop equipment purchase tracking under budget - timing variance only. Hastings expenses - \$145k incurred on \$162k budget. Only \$108k recovered. Road depreciation over budget - year to date budget variance only. WANDRRA Timing differences. Losses on asset disposals over budget. Anticipated a profit on sale of Toyota D/Cab and Grader, but loss was made instead. Airstrip Operating Costs tracking over budget due to additional maintenance works, purchase of materials and inspections undertaken for re-seal program. Minor differences.
Economic Services	(287,030)	(286,330)	(0%)	(700)	(2,820) (1,670) 7,162 (4,658) 1,286	Tourism promotion costs under budget. Timing variance - Gascoyne Junction/Meekatharra seal studies over budget. Cost of sales tracking under budget. Tourist Precinct costs tracking over budget. Minor differences.
Other Property and Services	(168,387)	(131,859)	(28%)	(36,528)	22,728 7,999 (18,494) 4,262 8,828 11,180 (23,516) (38,424) 26,439 (18,326) (2,365) (5,536) (25,787) (1,125) 10,481 5,127	Supervision wages under budget. Works super tracking under budget - lower take up of matching sal sac super. Allocated leave pay for Works staff over budget - budget variation required. Works OSH - under budget. Training travel works expenses tracking under budget. Timing - EOY Wages accruals. Automatic Plant Recovery Costs for the Works Manager vehicle. Plant op costs not previously recovered. Allocated payroll overheads tracking under budget. Allocated plant depreciation tracking under budget. Allocated plant operating costs tracking under budget. Camping costs tracking over budget. Tyres and tubes over budget. Parts and repairs under budget. Note significant costs to be incurred during summer shutdown. Timing - Fuel and oil for road maintenance plant (costs spread across yearly budget). Timing - Works phone, sat phone and two ways over budget (costs spread across yearly budget). Minor differences.
Total Expenses	(14,291,143)	(23,035,909)	38%	8,744,766		

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

3. NET CURRENT FUNDING POSITION

	Note	Current Month 30 Apr 20 \$	Prior Year Closing 30 Jun 19 \$	This Time Last Year 30 Apr 19 \$
Current Assets				
Cash Unrestricted	4	1,566,850	1,585,457	1,596,122
Cash Restricted	4	1,411,972	1,674,894	1,373,308
Receivables - Rates	6(a)	62,845	48,059	45,758
Receivables - Other	6(b)	519,766	191,916	766,314
Interest / ATO Receivable		139,938	529	172,230
Provision for Doubtful Debts		(73,007)	(73,007)	(59,282)
Accrued Income		-	2,018,205	-
Inventories		146,456	144,245	111,518
Total Current Assets		3,774,821	5,590,298	4,005,967
Current Liabilities				
Sundry Creditors		(196,619)	(126,948)	(92,395)
Rates Received in Advance	6(a)	(4,897)	(2,840)	-
Deposits and Bonds		(56,782)	(65,928)	(102,808)
GST Payable		(19,609)	-	(696)
PAYG Withholding Tax		(39,400)	-	(25,108)
Loan Liability		-	(73,642)	-
Accrued Expenses		-	(614,302)	-
Accrued Salaries and Wages		(6,292)	(13,368)	(13,726)
Overdraft	4	(700,563)	-	(2,731,034)
Total Payables		(1,024,163)	(897,027)	(2,965,768)
Provisions		(187,367)	(187,367)	(171,861)
Total Current Liabilities		(1,211,530)	(1,084,394)	(3,137,629)
Less: Cash Reserves	7	(1,411,972)	(1,674,894)	(1,373,308)
Less: Land Held for Resale		(7,500)	(10,000)	(20,785)
Add: Loan Principal (Current)		-	73,642	-
Add: Employee Leave Reserve	7	90,032	89,028	88,983
Net Funding Position		1,233,851	2,983,680	(436,772)

Liquidity over the Year



SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

4. CASH AND FINANCIAL ASSETS

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$		%	
Cash and Cash Equivalents							
Cash on Hand	900			900	N/A	0.00	N/A
Municipal Fund	149,338			149,338	CBA	0.00	N/A
Online Saver	1,416,612			1,416,612	CBA	0.55	N/A
SUG Reserve Account		759,341		759,341	CBA	0.15	N/A
SUG Trust Fund			-	-	CBA	0.00	N/A
WANDRRA Overdraft	(700,563)			(700,563)	CBA	7.53	N/A
Fixed Term Deposit		652,631		652,631	CBA	0.58	07 May 20

Financial Assets at Amortised Cost

Fixed Term Deposit

Total Cash and Financial Assets	866,287	1,411,972	-	2,278,259
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Comments / Notes

No Financial Assets held at reporting date

5. TRUST FUND

Funds held at balance date over which the Shire has no control, and which are not included in the statements, are as follows:

Description	Opening Balance 01 Jul 19 \$	Amount Received \$	Amount Paid \$	Closing Balance 30 Apr 20 \$
	-	-	-	-
Total Funds in Trust	-	-	-	-

Comments / Notes

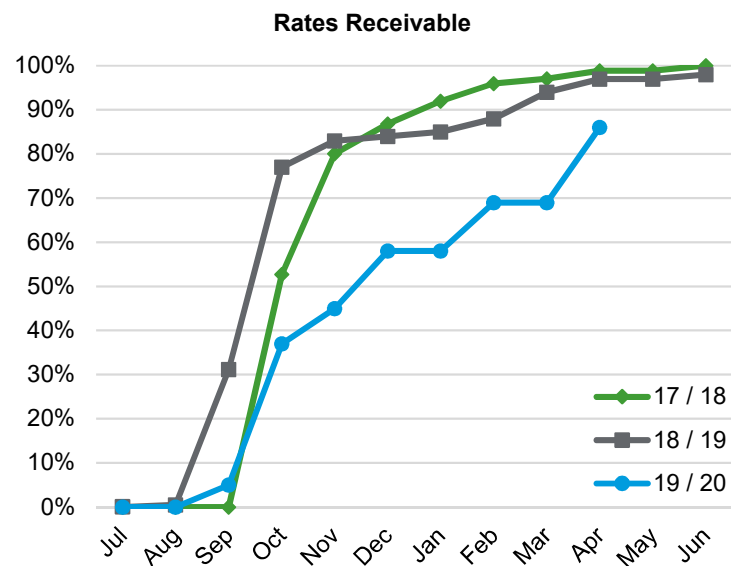
No Funds held in Trust at Reporting Date

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

6. RECEIVABLES

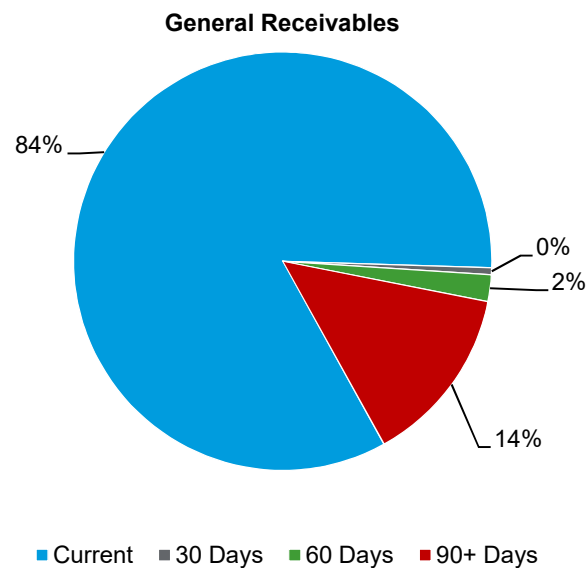
(a) Rates Receivable	30 Apr 20
	\$
Rates Receivables	62,845
Rates Received in Advance	(4,897)
Total Rates Receivable Outstanding	57,948

Closing Balances - Prior Year	45,219
Rates Levied this Year	389,943
Closing Balances - Current Month	(62,845)
Total Rates Collected to Date	372,317
<i>Percentage Collected</i>	<i>86%</i>



Comments / Notes

(b) General Receivables	30 Apr 20
	\$
Current	434,268
30 Days	2,784
60 Days	10,801
90+ Days	71,913
Total General Receivables Outstanding	519,766



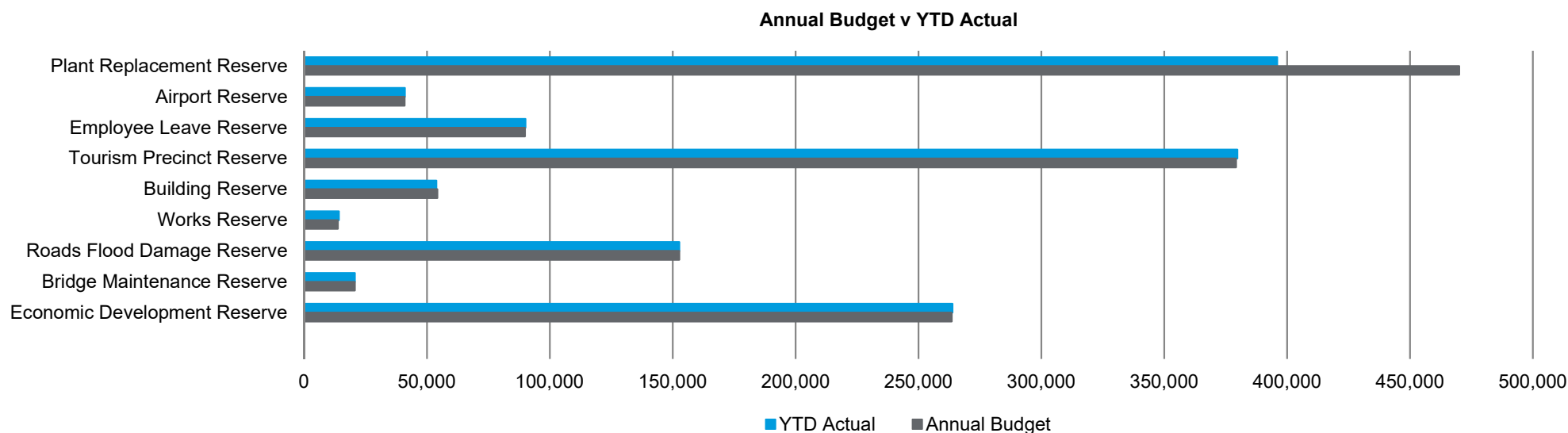
Comments / Notes

Amounts shown above include GST (where applicable)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

7. CASH BACKED RESERVES

Reserve Name	Annual Budget				YTD Actual				Balance 30 Apr 20
	Balance 01 Jul 19	Transfers from	Interest Received	Transfer to	Balance 30 Jun 20	Transfers from	Interest Received	Transfer to	
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant Replacement Reserve	744,656	(480,000)	6,051	199,360	470,067	(480,000)	6,261	125,000	395,917
Airport Reserve	40,539	-	408	-	40,947	-	457	-	40,996
Employee Leave Reserve	89,028	-	892	-	89,920	-	1,004	-	90,032
Tourism Precinct Reserve	375,475	(300,000)	3,765	300,000	379,240	-	4,235	-	379,710
Building Reserve	53,705	-	540	-	54,245	-	155	-	53,860
Works Reserve	13,598	-	136	-	13,734	-	604	-	14,202
Roads Flood Damage Reserve	76,545	-	1,141	75,000	152,686	-	1,189	75,000	152,734
Bridge Maintenance Reserve	20,412	-	204	-	20,616	-	230	-	20,642
Economic Development Reserve	260,936	-	2,617	-	263,553	-	2,943	-	263,879
Total Cash Backed Reserves	1,674,894	(780,000)	15,754	574,360	1,485,008	(480,000)	17,078	200,000	1,411,972



SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

8. DISPOSAL OF ASSETS

Annual Budget

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
CAT140M Grader	96,618	120,000	23,382	-
Utility (Toyota) Dual Cab Landcruiser	31,442	55,000	23,558	-
Utility (Toyota) Super Cab Hilux	5,000	-	-	(5,000)
Total Disposal of Assets	133,060	175,000	46,940	(5,000)
Total Profit or (Loss)				41,940

YTD Actual

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
CAT140M Grader	144,986	127,000	-	(17,986)
Utility (Toyota) Dual Cab Landcruiser	45,937	45,455	-	(483)
Utility (Toyota) Super Cab Hilux	-	-	-	-
Total Disposal of Assets	190,923	172,455	-	(18,469)
Total Profit or (Loss)				(18,469)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

9. CAPITAL ACQUISITIONS

(a) Land and Buildings

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
Transport						
Depot Infrastructure - Machinery Shed	173,500	173,500	156,279	-	156,279	17,221
Depot Infrastructure - Maintenance Shed	42,658	42,658	38,479	-	38,479	4,179
	216,158	216,158	194,759	-	194,759	21,399
Total Land and Buildings	216,158	216,158	194,759	-	194,759	21,399

(b) Plant and Equipment

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
Transport						
Replacement Grader	466,809	466,809	-	462,309	462,309	4,500
Multi-tyre Roller	169,294	169,294	-	169,294	169,294	(0)
Ford Ranger Utility	64,948	64,948	-	64,948	64,948	0
Single Cab Ranger	47,186	47,186	-	47,186	47,186	(0)
Ride-on Mower	9,000	9,000	-	-	-	9,000
Refrigeration Unit	6,000	6,000	-	-	-	6,000
	763,237	763,237	-	743,737	743,737	19,500
Total Plant and Equipment	763,237	763,237	-	743,737	743,737	19,500

(c) Furniture and Equipment

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
Governance						
Computer Server	28,639	28,639	-	-	-	28,639
	28,639	28,639	-	-	-	28,639
Total Furniture and Equipment	28,639	28,639	-	-	-	28,639

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

9. CAPITAL ACQUISITIONS (Continued)

(c) Infrastructure - Roads

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
Transport						
Carnarvon Mullewa / Bitumen / Reconstruction	1,063,683	1,063,682	-	943,683	943,683	119,999
Indigenous Access Roads Landor / Mt Augustus	300,000	200,002	-	315,927	315,927	(115,925)
R2R Ullawarra Construction	548,497	548,497	-	565,913	565,913	(17,416)
Landor Mt Augustus Realignment	210,000	105,000	-	-	-	105,000
Grids	100,000	83,310	-	83,593	83,593	(283)
Signage 19 / 20	120,000	99,980	-	53,693	53,693	46,287
Signage 18 / 19	-	-	-	-	-	-
	2,342,180	2,100,471	-	1,962,810	1,962,810	137,661
Total Infrastructure - Roads	2,342,180	2,100,471	-	1,962,810	1,962,810	137,661

(d) Other Infrastructure

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
Recreation and Culture						
Pavilion Infrastructure	176,417	147,020	58,680	-	58,680	88,340
Pump Town Water Supply	170,000	169,996	-	-	-	169,996
Pavilion Lighting	19,000	9,500	-	-	-	9,500
Tennis Court Lighting	10,000	-	-	-	-	-
Cricket Pitch	5,610	-	-	-	-	-
Entry Statements into Town	-	-	1,388	-	1,388	(1,388)
	381,027	326,516	60,067	-	60,067	266,449
Economic Services						
Tourist Precinct Solar Project	220,000	220,000	7,156	-	7,156	212,844
Town Water Retic Project	-	-	-	-	-	-
	220,000	220,000	7,156	-	7,156	212,844
Total Infrastructure - Other	601,027	546,516	67,223	-	67,223	479,293
Total Capital Expenditure	3,951,241	3,655,021	261,982	2,706,547	2,968,529	686,492

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

10. RATING INFORMATION

	Rateable Value \$	Valuation \$	Number of Properties #	Annual Budget Revenue \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	YTD Actual Revenue \$
General Rates								
GRV Town	151,366	0.0872	20	13,205	12,847	-	-	12,847
UV Rural	1,452,139	0.0469	26	68,054	68,054	-	-	68,054
UV Mining	1,806,951	0.1393	91	251,708	262,882	8,441	-	271,324
Total General Rates				332,967	343,783	8,441	-	352,225
Minimum Rates								
GRV Town	1,045	200	3	600	800	-	-	800
UV Rural	23,895	412	12	4,944	4,944	-	-	4,944
UV Mining	77,724	450	61	27,450	27,900	-	-	27,900
Total Minimum Rates				32,994	33,644	-	-	33,644
Total General and Minimum Rates				365,961	377,427	8,441	-	385,869
Other Rate Revenue								
Rates Write-off				(20,000)				(174)
Interim and Back Rates				4,000				-
Facilities Fees (Ex Gratia)				1,400				2,884
Total Rate Revenue				351,361				388,578
Administration Charges								
Interest Write-off				(1,000)				-
Administration Charges				490				1,365
Total Funds Raised from Rates				350,851				389,943

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

11. INFORMATION ON BORROWINGS

(a) Debenture Repayments

			Principal Repayments		Principal Outstanding		Interest Repayments	
	01 Jul 19	New Loans	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget
	\$	\$	\$	\$	\$	\$	\$	\$
Housing								
Loan 29 Staff Housing	308,228	-	32,358	32,358	275,870	275,870	5,504	8,976
Economic Services								
Loan 28 Tourism Precinct	521,774	-	41,284	41,284	480,490	480,490	17,426	25,784
Total Repayments*	830,002	-	73,642	73,642	756,360	756,360	22,930	34,760

(b) New Debentures

	Amount Borrowed	Institution	Loan Type	Term Years	Interest and Charges	Interest Rate	Amount Used	Amount Unspent
	\$				\$	%	\$	\$
					-		-	-

Comments / Notes

* - All debenture repayments were financed by general purpose revenue
WATC - Western Australia Treasury Corporation
No new debentures are expected to be raised this year.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

12. GRANTS, SUBSIDIES AND CONTRIBUTIONS

(a) Operating Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
General Purpose Funding				
General Commission Grants	Government of WA	1,369,578	1,027,185	1,027,184
Law, Order and Public Safety				
Grant (DFES) Operating	DFES	2,541	1,905	5,209
Dogging Program Income	Dep. of Agriculture	135,000	135,000	139,850
Education and Welfare				
CRC Operating Grant	Dep. of Regional Dev.	96,000	80,000	96,000
CRC Misc Small Operating		-	-	1,000
Transport				
Roads Commission Grants	Government of WA	424,654	318,492	318,490
MRWA RRG Direct Grant	MRWA	222,000	222,000	223,786
Flood Damage Repairs	WANDRRA	20,920,063	17,433,380	8,895,464
Other Property and Services				
Diesel Fuel Rebate	ATO	65,000	52,615	51,429
Total Operating Grants, Subsidies and Contributions		23,234,836	19,270,577	10,758,411

(b) Non-operating Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
Recreation and Culture				
Cricket Pitch	Cricket Australia	2,805	1,402	2,805
Transport				
Footpath / Curbing Revitalisation	Dep. of Transport	18,776	15,640	18,776
Grant Roads to Recovery	RTR	588,057	588,057	808,067
Landor / Mt Augustus Access Road	RTR	630,000	-	230,000
Carnarvon Mullewa Bitumen	RRG	602,742	602,742	602,742
Total Non-Operating Grants, Subsidies and Contributions		1,842,380	1,207,841	1,662,390
Total Grants, Subsidies and Contributions		25,077,216	20,478,418	12,420,801

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

13. BUDGET AMENDMENTS

GL	Description	Council Resolution	Non Cash Adjustment \$	Increase Cash \$	Decrease in Cash \$	Running Balance \$
Operating Income						-
	Opening Surplus	Budget Review	(17,877)			(17,877)
041098	Sundry Income: Admin	CD 06112019		13,639		(4,238)
031205	Interim Rates	Budget Review		4,000		(238)
033001	Grants - FAGS General	Budget Review			(28,259)	(28,497)
041100	Insurance Reimbursements	Budget Review		100,000		71,503
084143	Christmas Function Income	Budget Review		4,000		75,503
121500	Grants - FAGS Roads	Budget Review			(13,059)	62,444
121535	Hastings Reimbursements	Budget Review		35,000		97,444
084256	Other Income - Community Dev.	CD 08042020		15,000		112,444
Operating Expenses						
032105	Overdraft Interest	Budget Review		45,000		157,444
032107	Interest on Loan WA Treasury #28	Budget Review		15,499		172,943
041002	Conference	Budget Review		10,000		182,943
041003	Elections	Budget Review		2,500		185,443
041006	Web Site Cost	Budget Review		4,000		189,443
041050	Admin Wages	Budget Review			(75,000)	114,443
041058	Staff Recruitment Costs	Budget Review			(10,000)	104,443
041063	Advertising	Budget Review			(1,500)	102,943
041067	Consultants - Admin	Budget Review			(3,000)	99,943
041069	Freight	Budget Review			(4,000)	95,943
052012	Dogging - Other	Budget Review			(12,000)	83,943
056012	Wild Pig	Budget Review		8,000		91,943
073010	Community Medical Expend	Budget Review		2,500		94,443
084142	Community Events Shire Labour	Budget Review			(4,000)	90,443
084144	Christmas Function Expenses	Budget Review			(9,000)	81,443
091026	Staff Housing R&M	Budget Review		20,000		101,443
101050	Public Toilet Upgrade	Budget Review		20,000		121,443
111165	Equipment Mtce Parks/Gardens	Budget Review		5,000		126,443
012273	Street Maintenance Town	Budget Review			(5,000)	121,443
121061	Depot Maintenance	Budget Review			(5,000)	116,443
121064	Works Freight Cost	Budget Review		4,000		120,443
121081	Workshop Equipment	Budget Review			(40,000)	80,443
121516	Water Resource Development	Budget Review		27,580		108,023
121530	Hastings Expenses	Budget Review			(42,000)	66,023
124200	April 2019 FD Reconstruct	Budget Review			(40,072)	25,951
126010	Airstrip Operating Expense	Budget Review			(2,000)	23,951
130150	Kennedy Loop Road	Budget Review		10,000		33,951
130153	Gascoyne Junction/Meeka Studies	Budget Review		20,000		53,951
132201	Storage Costs for Retic Pipeline	Budget Review			(900)	53,051
141025	Insurances	Budget Review			(4,000)	49,051
141029	Travel / Training	Budget Review		5,000		54,051
142002	Tyres	Budget Review			(10,000)	44,051
142003	Parts and Repairs	Budget Review		10,000		54,051
142005	Fuel and Oils	Budget Review		10,000		64,051
142006	Ground Engaging Tools	Budget Review			(10,000)	54,051
142003	Parts & Repairs	Budget Review		72,092		126,143
002022	Allocated Plant Operating Costs	Budget Review	(72,092)			54,051
002026	Allocated Plant Depreciation	Budget Review	(35,864)			18,187
002021	Allocated Payroll Overheads	Budget Review	13,325			31,512
084601	Comm. Awareness/Initiatives COVID19	CD 08042020			(15,000)	16,512

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2020

13. BUDGET AMENDMENTS (Continued)

GL	Description	Council Resolution	Non Cash Adjustment \$	Increase in Cash \$	Decrease in Cash \$	Running Balance \$
Capital Income						
122909	Indigenous Access Landor/Augustus	CD 05102019		60,000		76,512
122907	RRG Grant 1 - Carnarvon Mullewa	CD 06102019		17,550		94,062
116101	Cricket Pitch Grant	Budget Review		2,805		96,867
122909	Indigenous Access Landor/Augustus	Budget Review		120,000		216,867
Capital Expenses						
012284	Indigenous Access Landor/Augustus	CD 05102019		150,000		366,867
012284	Landor Mt Augustus Realignment	CD 05102019			(210,000)	156,867
012284	Carnarvon Mullewa East Bitumen	CD 06102019		58,919		215,786
012284	Ullawarra Road	CD 06102019			(78,042)	137,744
041800	Governance Furniture and Equipment	CD 06112019			(13,639)	124,105
041800	Governance Furniture and Equipment	Budget Review			(15,000)	109,105
094300	Bitumen China Town	Budget Review		15,000		124,105
111186	Cricket pitch	Budget Review			(5,610)	118,495
111186	Tennis Court Lights	Budget Review			(10,000)	108,495
111186	Entry Statements	Budget Review		25,000		133,495
111186	War Memorial Structure	Budget Review		35,000		168,495
111801	Pavilion Upgrade	Budget Review			(40,000)	128,495
111801	BBQ's and Seating	Budget Review		10,000		138,495
111801	Pavilion Upgrade	Budget Review			(19,000)	119,495
012284	Carnarvon Mullewa Bitumen	Budget Review			(120,000)	(505)
128020	Purchase Plant and Equipment	Budget Review			(27,237)	(27,742)
128031	Depot Infrastructure - Machinery Shed	Budget Review			(25,500)	(53,242)
128031	Depot Infrastructure - Garden Shed	Budget Review			(3,658)	(56,900)
128031	Depot Infrastructure - Machinery Shed	Budget Review			(18,000)	(74,900)
128031	Depot Infrastructure - Garden Shed	Budget Review			(4,000)	(78,900)
132302	Tourist Precinct Solar Project	Budget Review		80,000		1,100
132300	Town Water Retic Project	Budget Review		900		2,000
232601	Plant Replacement Reserve	Budget Review			(2,000)	-
Total Budget Amendments			(112,508)	1,037,984	(925,476)	-

APPENDIX 3

(National Redress Scheme)



Department of
**Local Government, Sport
and Cultural Industries**

National Redress Scheme for Institutional Child Sexual Abuse

**Department of Local Government, Sport
and Cultural Industries**

Information Paper

3 February 2020

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1. SUMMARY - WA LOCAL GOVERNMENT: ROYAL COMMISSION AND REDRESS

The Western Australian Government (the State), through the Department of Local Government, Sport and Cultural Industries (DLGSC), has been consulting with the WA local government sector and other key stakeholders on the Royal Commission into Institutional Responses to Child Sexual Abuse (in 2018) and the National Redress Scheme (in 2019).

The consultation throughout 2019 has focused on the National Redress Scheme (the Scheme) with the aim of:

- raising awareness about the Scheme;
- identifying whether WA local governments are considering participating in the Scheme;
- identifying how participation may be facilitated; and
- enabling advice to be provided to Government on the longer-term participation of WA local governments.

Following this initial consultation and feedback gathered, the State Government considered a range of options regarding WA local government participation in the Scheme and reached a final position in December 2019.

DLGSC, supported by the Departments of Justice and Premier and Cabinet, will again engage with WA local governments in early 2020, to inform of the:

- State's decision and the implications for the sector (see [Section 4](#));
- Support (financial and administrative) to be provided by the State; and
- Considerations and actions needed to prepare for participation in the Scheme from 1 July 2020 (see [Section 5](#)).

DLGSC's second phase of engagement with WA local governments is summarised in the table below:

Description and Action	Agency	Timeline
Distribution of Information Paper to WA Local Governments	DLGSC	3 February 2020
WALGA hosted webinar	DLGSC / DPC	18 February 2020
Metro and Country Zone meetings	WA LG's / DLGSC	19 to 24 February 2020
State Council meeting – Finalisation of Participation arrangements	WALGA	4 March 2020
WALGA hosted webinar – Participation arrangements	DLGSC/ DPC	Mid-March 2020

Further information about the Royal Commission is available at [Appendix A](#) and the National Redress Scheme at [Appendix B](#) of this Information Paper.

The information in this Paper may contain material that is confronting and distressing. If you require support, please [click on this link](#) to a list of available support services.

2. CURRENT SITUATION - WA LOCAL GOVERNMENT PARTICIPATION IN THE NATIONAL REDRESS SCHEME

The WA Parliament passed the legislation required to allow for the Government and WA based non-government institutions to participate in the National Redress Scheme. The *National Redress Scheme for Institutional Child Sexual Abuse (Commonwealth Powers) Act 2018* (WA) took effect on 21 November 2018.

The WA Government commenced participating in the Scheme from 1 January 2019.

The State Government's Redress Coordination Unit within the Office of the Commissioner for Victims of Crime, Department of Justice:

- Acts as the State Government's single point of contact with the Scheme;
- Coordinates information from State Government agencies to the Scheme; and
- Coordinates the delivery of Direct Personal Responses (DPR) to redress recipients (at their request) by responsible State Government agencies to redress recipients.

CURRENT TREATMENT OF WA LOCAL GOVERNMENTS IN THE SCHEME

Under the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* (Cth), Local Governments may be considered a State Government institution.¹

There are several considerations for the State Government and Local Governments (both individually and collectively) about joining the Scheme.

The State Government considers a range of factors relating to organisations or bodies participation in the Scheme, before their inclusion in the declaration as a State Government institution. These factors include the capability and capacity of the agencies or organisations to:

- Respond to requests for information from the State Government's Redress Coordination Unit within prescribed timeframes;
- Financially contribute to the redress payment made by the Scheme on behalf of the agency or body; and
- Comply with the obligations of participating in the Scheme and the Commonwealth legislation.

A decision was made at the time of joining the Scheme to exclude WA local governments from the State Government's declaration. This was to allow consultation to occur with the local government sector about the Scheme, and for fuller consideration to be given to the mechanisms by which the sector could best participate in the Scheme.

¹ Section 111(1)(b).

3. CONSULTATION TO DATE WITH WA LOCAL GOVERNMENT SECTOR

The Department of Local Government, Sport and Cultural Industries (DLGSC) has been leading an information and consultation process with the WA local government sector about the Scheme. The Departments of Justice and Premier and Cabinet (DPC) have been supporting DLGSC in the process, which aimed to:

- Raise awareness about the Scheme;
- Identify whether local governments are considering participating in the Scheme;
- Identify how participation may be facilitated; and
- Enable advice to be provided to Government on the longer-term participation of WA local governments.

DLGSC distributed an initial *Information and Discussion Paper* in early January 2019 to WA local governments, the WA Local Government Association (WALGA), Local Government Professionals WA (LG Pro) and the Local Government Insurance Scheme (LGIS). Between March and May 2019, DLGSC completed consultations that reached 115 out of 137 WA local governments and involved:

- an online webinar to 35 local governments, predominantly from regional and remote areas;
- presentations at 12 WALGA Zone and LG Pro meetings; and
- responses to email and telephone enquiries from individual local governments.

It was apparent from the consultations that the local government sector had, at the time, a very low level of awareness of the Scheme prior to the consultations occurring, and that little to no discussion had occurred within the sector or individual local governments about the Scheme. Local governments were most commonly concerned about the:

- Potential cost of redress payments;
- Availability of historical information;
- Capacity of local governments to provide a Direct Personal Response (apology) if requested by redress recipients;
- Process and obligations relating to maintaining confidentiality if redress applications are received, particularly in small local governments;
- Lack of insurance coverage of redress payments by LGIS, meaning local governments would need to self-fund participation and redress payments.

LGIS Update (April 2019) – National Redress Scheme

LGIS published and distributed an update regarding the considerations and (potential) liability position of the WA local government sector in relation to the National Redress Scheme.

WALGA State Council Resolution

The WALGA State Council meeting of 3 July 2019 recommended that:

1. *WA local government participation in the State's National Redress Scheme declaration with full financial coverage by the State Government, be endorsed in principle, noting that further engagement with the sector will occur in the second half of 2019.*
2. *WALGA continue to promote awareness of the National Redress Scheme and note that local governments may wish to join the Scheme in the future to demonstrate a commitment to the victims of institutional child sexual abuse.*

It is understood that this recommendation was made with knowledge that it is ultimately a State Government decision as to whether:

- Local governments can participate in the Scheme as part of the State's Government's declaration; and
- The State Government will fund local government redress liability.

4. WA GOVERNMENT DECISION - FUTURE PARTICIPATION OF WA LOCAL GOVERNMENTS IN THE NATIONAL REDRESS SCHEME

Following the initial consultation process, a range of options for local government participation in the Scheme were identified by the State Government including:

1. WA Local governments be **excluded** from the State Government's declaration of participating institutions.

This means that: local governments may choose not to join the Scheme; or join the Scheme individually or as group(s), making the necessary arrangements with the Commonwealth and self-managing / self-funding all aspects of participation in the Scheme.

2. WA Local governments be **included** in the State Government's declaration of participating institutions.

There were three sub-options for ways local government participation as a State Government institution could be accommodated:

- a. Local governments cover all requirements and costs associated with their participation;
- b. The State Government covers payments to the survivor arising from local governments' participation, with costs other than payments to the survivor (including counselling, legal and administrative costs) being funded by local governments; or
- c. An arrangement is entered into whereby the State Government and local governments share the requirements and costs associated with redress – for example, on a capacity to pay and deliver basis.

The State Government considered the above options and resolved via the Community Safety and Family Support Cabinet Sub-Committee (December 2019) to:

- Note the consultations undertaken to date with the WA local government sector about the National Redress Scheme;
- Note the options for WA local government participation in the Scheme;
- Agree to local governments participating in the Scheme as State Government institutions, with the State Government covering payments to the survivor; and
- Agree to the DLGSC leading further negotiations with the WA local government sector regarding local government funding costs, other than payments to the survivor including counselling, legal and administrative costs.

KEY ASPECTS OF THE STATE'S DECISION

For clarity, the State's decision that means the following financial responsibilities are to be divided between the State Government and the individual local government that has a Redress application submitted, and then subsequently accepted by the Scheme Operator as a Redress claim.

State Government

The State Government will cover the following:

- Redress monetary payment provided to the survivor;
- Costs in relation to counselling, legal and administration (including the coordination of requests for information and record keeping); and
- Trained staff to coordinate and facilitate a Direct Personal Response or DPR (Apology) to the survivor if requested (on a fee for service basis with costs covered by the individual local government – see below).

Individual Local Government

The individual local government will be responsible for:

- Costs associated with gathering their own (internal) information if requested in a Redress application;
- Providing the State with the necessary information to participate in the Scheme; and
- Costs associated the delivery of a DPR (based on a standard service fee, plus travel and accommodation depending on the survivor's circumstance). *

* note – The State's decision includes that all DPR's will be coordinated and facilitated by the Redress Coordination Unit (Department of Justice) on every occasion, if a DPR is requested by the survivor.

This decision was made on the basis that:

- State Government financial support for local government participation in the Scheme, as set out, will ensure that redress is available to as many WA survivors of institutional child sexual abuse as possible.
- The demonstration of leadership by the State Government, as it will be supporting the local government sector to participate in the Scheme and recognising the WALGA State Council resolution of 3 July 2019, is consistent with the local government sector's preferred approach.
- Contributes to a nationally consistent approach to the participation of local governments in the Scheme, and particularly aligns with the New South Wales, Victorian and Tasmanian Governments' arrangements. This provides opportunity for the State Government to draw on lessons learned through other jurisdictions' processes.
- Ensures a consistent and quality facilitation of a DPR (by the State) if requested by the survivor.
- State Government financial support for any local government redress claims does not imply State Government responsibility for any civil litigation against local governments.

Noting the State's decision, a range of matters need to be considered and arrangements put in place to facilitate local governments participating with the State Government's declaration and meeting the requirements of the Scheme. Those arrangements will:

- provide for a consistent response to the Scheme by WA Government institutions, and for WA survivors accessing the Scheme; and
- mitigate concerns raised by local governments during consultations about complying with the processes and requirements of the Scheme.

5. CONSIDERATIONS FOR WA LOCAL GOVERNMENTS

Following the State's decision, a range of matters need to be considered by each local government and in some cases, actions taken in preparation for participating in the Scheme, these include:

CONFIDENTIALITY

- Information about applicants and alleged abusers included in RFIs (Requests for Information) is sensitive and confidential and is considered protected information under *The National Redress Act*, with severe penalties for disclosing protected information.
- Individual local governments will need to consider and determine appropriate processes to be put in place and staff members designated to ensure information remains confidential.

APPLICATION PROCESSING / STAFFING

- The timeframes for responding to an RFI are set in *The Act* and are 3 weeks for priority application and 7 weeks for non-priority applications. This RFI process will be supported by the State (DLGSC and the Redress Coordination Unit).
- Careful consideration should be given to determining which position will be responsible for receiving applications and responding to RFIs, due to the potentially confronting content of people's statement of abuse.
- Support mechanisms should be in place for these staff members, including access to EAP (Employee Assistance Program) or other appropriate support.
- The need for the appointed position and person(s) to have a level of seniority in order to understand the magnitude of the undertaking and to manage the potential conflicts of interest.
- The responsible position(s) or function(s) would benefit from being kept confidential in addition to the identity of the person appointed to it.

RECORD KEEPING

- The Redress Coordination Unit (Department of Justice) is the state record holder for Redress and will keep copies of all documentation and RFI responses. Local Governments will be required to keep their own records regarding a Redress application in a confidential and secure manner, and in line with all requirements of the *State Records Act 2000*.
- Consider secure storage of information whilst the RFI is being responded to.

REDRESS DECISIONS

- Decisions regarding redress applicant eligibility and responsible institution(s) are made by Independent Decision Makers, based on the information received by the applicant and any RFI responses. The State government does not have any influence on the decision made.
- There is no right of appeal.

MEMORIALS

- Survivors (individuals and / or groups) from within individual communities may ask about the installation of memorials. The State Government's view is to only consider memorialising groups, however locally, this is a decision of an individual local government.

6. NEXT STEPS – PREPARATION FOR WA LOCAL GOVERNMENT PARTICIPATION IN THE SCHEME

In addition to the second-phase information process outlined in section 1, the State will develop:

1. A Memorandum of Understanding (MOU) - to be executed between the State and WALGA following the (WALGA) State Council meeting on 4 March 2020.

The MOU will capture the overall principles of WA local governments participating in the Scheme as State Government institutions and being part of the State's declaration; and

2. Template Service Agreement – that will be executed on an 'as needed' basis between the State and an individual local government, if a redress application is received.

DLGSC and the Department of Justice will work with WALGA / LGPro and all local governments to prepare for participation in the Scheme including:

- Identifying appropriate positions, staff and processes to fulfil requests for information;
- Ensuring local governments have delegated authority to an officer to execute a service agreement with the State if needed;

The State will prepare a template Council report, where all WA local governments will be asked to delegate authority to an appropriate officer in advance, able to execute a service agreement if required. This is necessary as priority requests for information under the Scheme, are in a shorter turnaround time than Council meeting cycles and therefore, cannot be undertaken at the time.

- Ensuring local government have established appropriate processes and can fulfil Scheme obligations (particularly in terms of confidentiality, record keeping etc); and
- Gathering the necessary facility and service information from all individual local governments to commence participation in the Scheme. This information will be provided to the Commonwealth, loaded into the Scheme database and used to facilitate an individual local government's participation in the National Redress Scheme.

ACKNOWLEDGEMENTS

The contents of this Information and Discussion Paper includes extracts from the following identified sources. Information has been extracted and summarised to focus on key aspects applicable to the Department of Local Government, Sport and Cultural Industries' key stakeholders and funded bodies:

- The Royal Commission into Institutional Responses to Child Sexual Abuse – Final Report.

To access a full version of the Royal Commission's Findings and the Final Report, please follow the link at <https://www.childabuseroyalcommission.gov.au/>

- Western Australian State Government response to the Royal Commission (27 June 2018).

To access a full version of the State Government's detailed response and full report, please follow the link at

[https://www.dpc.wa.gov.au/ProjectsandSpecialEvents/Royal-Commission/Pages/The-WA-Government-Response-to-Recommendations-\(June-2018\).aspx](https://www.dpc.wa.gov.au/ProjectsandSpecialEvents/Royal-Commission/Pages/The-WA-Government-Response-to-Recommendations-(June-2018).aspx)

- More information on the National Redress Scheme can be found at www.nationalredress.gov.au.
- The full National Redress Scheme - Participant and Cost Estimate (July 2015) Report at <https://www.dlgsc.wa.gov.au/resources/publications/Pages/Child-Abuse-Royal-Commission.aspx>

FOR MORE INFORMATION

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APPENDIX A

ROYAL COMMISSION INTO INSTITUTIONAL RESPONSES TO CHILD SEXUAL ABUSE – FURTHER INFORMATION

The Royal Commission into Institutional Responses to Child Sexual Abuse (the Royal Commission) was established in January 2013, to investigate systemic failures of public and private institutions² to protect children from child sexual abuse, report abuse, and respond to child sexual abuse. The Royal Commission's Terms of Reference required it to identify what institutions should do better to protect children in the future, as well as what should be done to:

- achieve best practice in reporting and responding to reports of child sexual abuse;
- eliminate impediments in responding to sexual abuse; and
- address the impact of past and future institutional child sexual abuse.

The Western Australian Government (State Government) strongly supported the work of the Royal Commission through the five years of inquiry, presenting detailed evidence and submissions and participating in public hearings, case studies and roundtables.

The Royal Commission released three reports throughout the inquiry: *Working with Children Checks* (August 2015); *Redress and Civil Litigation* (September 2015) and *Criminal Justice* (August 2017). The Final Report (Final Report) of the Royal Commission into Institutional Responses to Child Sexual Abuse incorporated the findings and recommendations of the previously released reports and was handed down on 15 December 2017. To access a full version of the Royal Commission's Findings and the Final Report, follow the link at <https://www.childabuseroyalcommission.gov.au/>

The Royal Commission made 409 recommendations to prevent and respond to institutional child sexual abuse through reform to policy, legislation, administration, and institutional structures. These recommendations are directed to Australian governments and institutions, and non-government institutions. One specific recommendation was directed at Local Government, while many others will directly or indirectly impact on the organisations that Local Government works with and supports within the community.

Of the 409 recommendations, 310 are applicable to the Western Australian State Government and the broader WA community.

² * For clarity in this Paper, the term 'Institution' means any public or private body, agency, association, club, institution, organisation or other entity or group of entities of any kind (whether incorporated or unincorporated), however described, and:

- Includes for example, an entity or group of entities (including an entity or group of entities that no longer exist) that provides, or has at any time provided, activities, facilities, programs or services of any kind that provide the means through which adults have contact with children, including through their families
- Does not include the family.

THE WESTERN AUSTRALIAN GOVERNMENT RESPONSE TO THE ROYAL COMMISSION

The State Government examined the 310 applicable recommendations and provided a comprehensive and considered response, taking into account the systems and protections the State Government has already implemented. The State Government has accepted or accepted in principle over 90 per cent of the 310 applicable recommendations.

The State Government's response was released on 27 June 2018 fulfilling the Royal Commission recommendation 17.1, that all governments should issue a formal response within six months of the Final Report's release, indicating whether recommendations are accepted; accepted in principle; not accepted; or will require further consideration. The WA Government's response to the Royal Commission recommendations can be accessed at:

<http://www.dpc.wa.gov.au/childabuseroyalcommission>

The State Government has committed to working on the recommendations with the Commonwealth Government, other states and territories, local government, non-government institutions (including religious institutions) and community organisations.

The State Government's overall approach to implementation of reforms is focused on:

- Stronger Prevention (including Safer Institutions and Supportive Legislation)
 - Create an environment where children's safety and wellbeing are the centre of thought, values and actions;
 - Places emphasis on genuine engagement with and valuing of children;
 - Creates conditions that reduce the likelihood of harm to children and young people.
- Reliable Responses (including Effective Reporting)
 - Creates conditions that increase the likelihood of identifying any harm;
 - Responds to any concerns, disclosures, allegations or suspicions of harm.
- Supported Survivors (including Redress).

Many of the recommendations of the Royal Commission have already been addressed through past work of the State Government, and others working in the Western Australian community to create safe environments for children. This work is acknowledged and where appropriate, will be built upon when implementing reforms and initiatives that respond to the Royal Commission's recommendations.

APPENDIX B

NATIONAL REDRESS SCHEME - FURTHER INFORMATION

The Royal Commission's *Redress and Civil Litigation (September 2015)* Report recommended the establishment of a single national redress scheme to recognise the harm suffered by survivors of institutional child sexual abuse.

The National Redress Scheme (the Scheme):

- Acknowledges that many children were sexually abused in Australian institutions;
- Recognises the suffering they endured because of this abuse;
- Holds institutions accountable for this abuse; and
- Helps people who have experienced institutional child sexual abuse gain access to counselling and psychological services, a direct personal response, and a redress-payment.

The National Redress Scheme involves:

- People who have experienced institutional child sexual abuse who can apply for redress;
- The National Redress Scheme team — Commonwealth Government staff who help promote the Scheme and process applications;
- Redress Support Services — free, confidential emotional support and legal and financial counselling for people thinking about or applying to the Scheme;
- Participating Institutions that have agreed to provide redress to people who experienced institutional child sexual abuse; and
- Independent Decision Makers who will consider applications and make recommendations and conduct reviews.

The National Redress Scheme formally commenced operation on 1 July 2018 and offers eligible applicants three elements of redress:

- A direct personal response from the responsible institution, if requested;
- Funds to access counselling and psychological care; and
- A monetary payment of up to \$150,000.

Importantly, the Scheme also provides survivors with community based supports, including application assistance; financial support services; and independent legal advice. The Scheme is administered by the Commonwealth Government on behalf of all participating governments, and government and non-government institutions, who contribute on a 'responsible entity pays' basis.

Institutions that agree to join the Scheme are required to adhere to the legislative requirements set out in the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* (Cth).

More information on the Scheme can be found at www.nationalredress.gov.au or the [National Redress Guide](#).

SURVIVORS IN THE COMMUNITY

Throughout the five years of its inquiry, the Royal Commission heard detailed evidence and submissions, and held many public and private hearings, case studies and roundtables. Most notably, the Royal Commission heard directly from survivors of historical abuse.

The Royal Commission reported that survivors came from diverse backgrounds and had many different experiences. Factors such as gender, age, education, culture, sexuality or disability had affected their vulnerability and the institutions response to abuse.

The Royal Commission, however, did not report on the specific circumstances of individuals with the details of survivors protected; the circumstances of where and within which institutions their abuse occurred is also protected and therefore unknown. Further, survivors within the WA community may have chosen to not disclose their abuse to the Royal Commission.

Accordingly, it is not known exactly how many survivors were abused within Western Australian institutions, including within Local Government contexts. Within this context of survivors in the community, who may or may not be known, consideration needs to be given to how all institutions, including local governments, can fulfil the Royal Commission's recommendation in relation to redress.

The Royal Commission's *Redress and Civil Litigation (September 2015)* Report recommended the establishment of a single national redress scheme to recognise the harm suffered by survivors of institutional child sexual abuse. This report also recommended that Governments around Australia remove the limitation periods that applied to civil claims based on child sexual abuse, and consequently prevented survivors – in most cases – pursuing compensation through the courts.

As a result of reforms made in response to these recommendations, WA survivors now have the following options to receive recognition of their abuse:

1. Pursuing civil court action(s) against the perpetrator and/or the responsible institution. The *Civil Liability Legislation Amendment (Child Sexual Abuse Actions) Act 2018* (WA) took effect on 1 July 2018, removing the limitation periods that previously prevented persons who had experienced historical child sexual abuse from commencing civil action.
2. Applying to the National Redress Scheme, which provides eligible applicants with a monetary payment, funds to access counselling and an apology. Note, to receive redress the responsible institution(s) will need to have joined the Scheme.

TREATMENT OF LOCAL GOVERNMENTS BY OTHER JURISDICTIONS

At the time of the State Government joining the Scheme, only two jurisdictions had made a decision about the treatment of local governments. All jurisdictions have since agreed to include local governments within their respective declarations, with the exception of South Australia (SA). The SA Government is still considering their approach.

It is understood that all jurisdictions, with the exception of SA, are either covering the redress liability associated with local government participation in the Scheme or entering into a cost sharing arrangement. The table below provides a summary of other jurisdictions' positions.

Jurisdiction	Position
Commonwealth	<ul style="list-style-type: none"> No responsibility for local governments. The Commonwealth Government has indicated preference for a jurisdiction to take a consistent approach to the participation of local governments in the Scheme.
Australian Capital Territory (ACT)	<ul style="list-style-type: none"> ACT has no municipalities, and the ACT Government is responsible for local government functions. ACT has therefore not been required to explore the issue of local government participation in the Scheme.
New South Wales (NSW)	<ul style="list-style-type: none"> In December 2018, the NSW Government decided to include local councils as NSW Government institutions and to cover their redress liability. The NSW Office for Local Government is leading communications with local councils about this decision. NSW's declaration of participating institutions will be amended once preparation for local council participation is complete.
Northern Territory (NT)	<ul style="list-style-type: none"> The NT Government has consulted all of the Territory's local governments, including individually visiting each local government. NT is in the process of amending Territory's declaration of participating institutions to include local governments.
Queensland	<ul style="list-style-type: none"> Queensland is finalising a memorandum of understanding (MOU) with the Local Government Association of Queensland to enable councils to participate in the Scheme as State institutions. The MOU includes financial arrangements that give regard to individual councils' financial capacity to pay for redress.
South Australia (SA)	<ul style="list-style-type: none"> Local governments are not currently included in the SA Government's declaration The SA Government is still considering its approach to local governments.
Tasmania	<ul style="list-style-type: none"> Local Governments have agreed to participate in the Scheme and will be included as a state institution in the Tasmanian Government's declaration. A MOU with local governments is being finalised, ahead of amending Tasmania's declaration.
Victoria	<ul style="list-style-type: none"> The Victorian Government's declaration includes local governments. The Victorian Government is covering local governments' redress liability.
Western Australia (WA)	<ul style="list-style-type: none"> The WA Government has excluded local governments from its declaration, pending consultation with the local government sector.

TIMEFRAME TO JOIN THE SCHEME

Institutions can join the Scheme within the first two years of its commencement. This means that institutions can join the Scheme up to and including 30 June 2020 (the second anniversary date of the Scheme). The Commonwealth Minister for Social Services may also provide an extension to this period to allow an institution to join the Scheme after this time. However, it is preferred that as many institutions as possible join the Scheme within the first two years to give certainty to survivors applying to the Scheme about whether the institution/s in which they experienced abuse will be participating.

If an institution has not joined the Scheme, they are not a participating institution. However, this will not prevent a person from applying for redress. In this circumstance, a person's application cannot be assessed until the relevant institution/s has joined the Scheme. The Scheme will contact the person to inform them of their options to either withdraw or hold their application. The Scheme will also contact the responsible institution/s to provide information to aid the institution/s to consider joining the Scheme.

THE SCHEME'S STANDARD OF PROOF

The Royal Commission recommended that 'reasonable likelihood' should be the standard of proof for determining eligibility for redress. For the purposes of the Scheme, 'reasonable likelihood' means the chance of the person being eligible is real and is not fanciful or remote and is more than merely plausible.

When considering a redress application, the Scheme Operator must consider whether it is reasonably likely that a person experienced sexual abuse as a child, and that a participating institution is responsible for an alleged abuser/s having contact with them as a child. In considering whether there was reasonable likelihood, all the information available must be taken into account.

Where a participating institution does not hold a record (i.e. historical information), the Scheme Operator will not be precluded from determining a person's entitlement to redress. The information to be considered by the Scheme Operator includes:

- The information contained in the application form (or any supplementary information provided by a person by way of statutory declaration);
- Any documentation a person provided in support of their application;
- The information provided by the relevant participating institution/s in response to a Request for Information from the Operator, including any supporting documentation provided; and
- Any other information available including from Scheme holdings (for example where the Scheme has built up a picture of relevant information about the same institution during the relevant period, or the same abuser).

It should be noted that the 'reasonable likelihood' standard of proof applied by the Scheme is of a lower threshold (or a lower standard of proof) than the common law standard of proof applied in civil litigation – the 'balance of probabilities'. Please see 11.7 of the Royal Commission's *Redress and Civil Litigation Report (2015)* for additional information on the difference between the two.

MAXIMUM PAYMENT AND SHARED RESPONSIBILITY

The amount of redress payment a person can receive depends on a person's individual circumstances, specifically the type of abuse the person experienced.

A person may only make one application for redress. The maximum redress payment payable under the scheme to an applicant is \$150,000 in total.

The payment of redress is made by the institution(s) found responsible for exposing the individual to the circumstances that led to the abuse.

There may be instances where one or more institutions are found to be jointly responsible for the redress payment to a person, and instances where a person may have experienced abuse in one or more different institutions. In such situations, the redress payable by an institution will be apportioned in accordance with the Scheme's assessment framework - see <https://www.legislation.gov.au/Details/F2018L00969> and method statement - see <http://guides.dss.gov.au/national-redress-guide/4/1/1>

Prior payments made by the responsible institution for the abuse to the applicant (e.g. ex-gratia payments) will be taken into account and deducted from the institutions' redress responsibility.

EFFECT OF AN APPLICANT ACCEPTING AN OFFER OF REDRESS

Accepting an offer of redress has the effect of releasing the responsible participating institution/s and their officials (other than the abuser/s) from civil liability for instances of sexual abuse and related non-sexual abuse of the person that is within the scope of the Scheme. This means that the person agrees to not bring or continue any civil claims against the responsible participating institution/s in relation to any abuse within the scope of the Scheme.

If a responsible participating institution/s is a member of a participating group, the person will be releasing the other associated institutions and officials within that group from any civil liability for instances of sexual abuse and related non-sexual abuse of the person that is within the scope of the Scheme.

Accepting an offer of redress also has the effect of preventing a responsible participating institution from being liable to contribute to damages that are payable to the person in civil proceedings (where the contribution is to another institution or person).

In accepting the offer of redress, a person will also be consenting to allow the participating institution/s or official/s to disclose the person's acceptance of redress offer in the event that a civil claim is made. The Scheme must provide a copy of the person's acceptance of offer to each responsible institution for their records once received.

Note – the acceptance of an offer of redress does not exclude the pursuance or continuance of criminal proceedings against the abuser(s).

APPENDIX 4

(Budget Variations as at 30 April 2020)

**2019/2020 Budget Review Report
as at 30 April 2020**

Program	Sub Prog	Account Type Description	GL no.	Job no.	Description	19/20 Current Budget	Total Actual	Budget Variation Increase or Decrease	Revised Budget	Comments
03	031	Operating Income	031105		Rates: UV Mining	-251,708	-262,882	-11,174	-262,882	Budget Increase - Received additional income at year to date.
03	031	Operating Income	031151		Rates: GRV General Minimum	-600	-800	-200	-800	Budget Increase - Received additional income at year to date.
03	031	Operating Income	031155		Rates: UV Mining Minimum	-27,450	-27,900	-450	-27,900	Budget Increase - Received additional income at year to date.
03	031	Operating Income	031205		Rates: UV Mining Interim	-4,000	-8,441	-4,441	-8,441	Budget Increase - Received additional income at year to date.
03	031	Operating Income	031251		Facilities Fees (Ex Gratia)	-1,400	-2,884	-84	-1,484	Budget Increase - Received additional income at year to date.
03	031	Operating Income	031253		Rates: Instalment Admin Charges	-490	-1,365	-385	-875	Budget Increase - Received additional income at year to date.
03	031	Operating Income	031254		Rates: Instalment Interest	-550	-3,134	-2,034	-2,584	Budget Increase - Received additional income at year to date.
03	031	Operating Income	031255		Rates: Penalty Interest	-4,000	-5,024	-1,024	-5,024	Budget Increase - Received additional income at year to date.
03	035	Operating Income	033004		Interest on Reserve Accounts	-15,754	-17,078	-1,324	-17,078	Budget Increase - Received additional income at year to date.
04	041	Operating Expenditure	041008		Insurances: Council Members	15,700	10,385	-5,315	10,385	Budget Decrease - Spent less than anticipated on Insurance for 19/20.
04	043	Operating Expenditure	041052		Insurances: Admin	43,400	31,392	-11,468	31,932	Budget Decrease - Spent less than anticipated on Insurance for 19/20.
04	043	Operating Expenditure	041067		Consultants: Admin	129,500	141,779	18,500	148,000	Budget Increase - Spent more than anticipated at year to date.
04	043	Operating Income	041098		Sundry Income: Admin	-14,639	-32,204	-18,361	-33,000	Budget Increase - Received additional income at year to date.
04	043	Operating Income	041100		Insurance Reimbursements	-100,000	-97,861	2,000	-98,000	Budget Decrease - Received less than anticipated for Insurance reimbursments.
05	051	Operating Expenditure	051002		Insurances: Fire Control	1,718	3,000	1,282	3,000	Budget Increase - Spent more than anticipated on Insurance for 19/20.
05	051	Operating Expenditure	051003		Salaries/Super/No Overheads: Emergency Management	21,587	5,864	-15,587	6,000	Budget Decrease Town Maintenance Supervisor position is not occupied.
08	084	Operating Expenditure	084109		Minor Equipment (Non Capital) CRC	1,500	3,134	1,650	3,150	Budget Increase - Spent more than anticipated at year to date.
08	084	Operating Expenditure	084115		CRC Building Operating Costs - EXCLUDING UTILITIES	18,662	20,557	6,338	25,000	Budget Increase - Spent more than anticipated at year to date.
08	084	Operating Expenditure	084120		Insurances: CRC	4,921	5,193	272	5,193	Spent more than anticipated on Insurance for 19/20.
08	084	Operating Income	084160		Grants: CRC Misc Small Operating	0	-1,000	-1,000	-1,000	Small operating grant for the CRC received in 19/20. No budget.
09	091	Operating Expenditure	091025	SG01	Lot 6 Scott Street (Gardens)	860	860	240	1,100	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091025	SG02	Lot 17 Gregory Street (Gardens)	6,043	6,043	1,209	7,251	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091025	SG03	Lot 19 Gregory Street (Gardens)	7,988	7,893	1,483	9,471	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091025	SG04	Lot 21 Gregory Street (Gardens)	3,460	3,460	692	4,152	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091025	SG05	Lot 23 Gregory Street (Gardens)	2,575	2,575	515	3,090	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091025	SG06	Lot 39 Gregory Street (Gardens)	2,749	2,749	550	3,299	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091025	SG07	Lot 40 Gregory Street (Gardens)	4,610	4,610	922	5,532	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091025	SG08	Lot 45 Gregory Street (Gardens)	3,455	3,455	691	4,146	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091025	SG09	Lot 48 Hatch Street Duplex (Gardens)	2,097	2,097	419	2,517	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091025	SG10	Lot 49 Hatch Street (Gardens)	2,275	2,275	455	2,730	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091025	SG11	Lot 52 Hatch Street (Gardens)	3,886	3,886	777	4,664	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091026	SH01	Lot 6 Scott Street (R & M)	3,672	1,149	7,477	11,149	Increase budget to cover clean up expenses on this property.
09	091	Operating Expenditure	091026	SH02	Lot 17 Gregory Street (R & M)	6,568	6,390	1,100	7,668	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091026	SH03	Lot 19 Gregory Street (R & M)	21,367	20,465	3,191	24,558	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091026	SH04	Lot 21 Gregory Street (R & M)	9,598	21,631	16,359	25,958	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091026	SH05	Lot 23 Gregory Street (R & M)	17,657	4,227	-12,457	5,200	Budget Decrease - Spent less than anticipated at year to date.
09	091	Operating Expenditure	091026	SH06	Lot 39 Gregory Street (R & M)	12,618	12,802	2,744	15,363	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091026	SH07	Lot 40 Gregory Street (R & M)	1,339	1,523	489	1,828	Budget Increase - Spent more than anticipated at year to date.

**2019/2020 Budget Review Report
as at 30 April 2020**

Program	Sub Prog	Account Type Description	GL no.	Job no.	Description	19/20 Current Budget	Total Actual	Budget Variation Increase or Decrease	Revised Budget	Comments
09	091	Operating Expenditure	091026	SH08	Lot 45 Gregory Street (R & M)	25,732	43,897	26,944	52,676	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091026	SH09	Lot 48 Hatch Street Duplex (R & M)	4,016	4,292	1,134	5,150	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091026	SH10	Lot 49 Hatch Street (R & M)	2,166	2,453	778	2,944	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091026	SH11	Lot 52 Hatch Street (R & M)	5,896	6,329	1,699	7,595	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091130		Lot 17 Gregory Street Insurance & Utilities Expenses	15,760	18,005	5,846	21,606	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091140		Lot 19 Gregory Street Insurance & Utilities Expenses	12,078	9,954	-133	11,945	Budget Decrease - Spent less than anticipated at year to date.
09	091	Operating Expenditure	091150		Lot 21 Gregory Street Insurance & Utilities Expenses	6,410	7,420	2,495	8,905	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091160		Lot 39 Gregory Street Insurance & Utilities Expenses	6,793	6,834	1,408	8,201	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091170		Lot 40 Gregory Street Insurance & Utilities Expenses	7,263	9,175	3,747	11,010	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091180		Lot 6 Scott Street Insurance & Utilities Expenses	3,814	3,179	86	3,900	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091190		Lot 45 Gregory Street Insurance & Utilities Expenses	10,057	8,484	124	10,181	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	091210		Lot 52 Hatch Street Insurance & Utilities Expenses	5,197	4,578	297	5,494	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	092120		Lot 48 Hatch Street Duplex Insurance & Utilities Expenses	7,553	6,436	170	7,723	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	092130		Lot 49 Hatch Street Insurance & Utilities Expenses	2,988	3,058	682	3,670	Budget Increase - Spent more than anticipated at year to date.
09	091	Operating Expenditure	092150		Lot 23 Gregory Street Insurance & Utilities Expenses	3,122	3,283	818	3,940	Budget Increase - Spent more than anticipated at year to date.
09	094	Operating Expenditure	094300	SC03	Improvements To Lot 23 Gregory Street	0	13,567	13,567	13,567	Budget Increase - Spent more than anticipated at year to date.
09	094	Operating Expenditure	094300	SC04	Improvements To Lot 52 Hatch Street	0	0	8,000	8,000	Increase budget to cover expenses for install of shed at this property.
11	111	Operating Expenditure	111145		Pavilion Operating Costs	22,074	23,817	2,926	25,000	Budget Increase - Spent more than anticipated at year to date.
11	111	Operating Expenditure	111146		Pavilion Major Repairs	0	9,360	900	900	Budget Increase - Spent more than anticipated at year to date.
11	111	Capital Expenditure	CF1260		Coolroom Unit	0	0	8,500	8,500	Increase budget to cover expenses for Coolroom unit at pavilion.
11	112	Operating Income	112208		Caravan Park - Fee Income	0	-600	-600	-600	Income received for Caravan Park annual fees. No budget.
11	113	Capital Expenditure	111186	RC01	Solar Pump Town Water Supply	170,000	0	-170,000	0	Budget Decrease - Project will be rolled over into 20/21.
12	121	Operating Expenditure	012272	TBN00	Country Road Maintenance	994,541	828,385	15,000	1,009,541	Budget Increase - Require additional funds to complete Country Roads maintenance.
12	121	Operating Expenditure	121062		Consulting Transport	20,000	61,000	15,000	35,000	Budget Increase - Spent more than anticipated at year to date.
12	121	Operating Expenditure	121510		Grid Maintenance	10,000	2,000	-8,000	2,000	Budget Decrease - Spent less than anticipated at year to date.
12	128	Capital Expenditure	128031	DI01	Depot Machine Shed	173,500	156,729	-16,700	156,800	Budget Decrease - Spent less than anticipated at year to date. Project completed.
12	128	Capital Expenditure	128031	DI02	Town Maintenance Shed	42,658	38,479	-4,158	38,500	Budget Decrease - Spent less than anticipated at year to date. Project Completed.
12	129	Operating Expenditure	126010		Airstrip Operating Costs	15,804	18,872	4,196	20,000	Budget Increase - Spent more than anticipated at year to date.
13	130	Operating Expenditure	130115		Sundry Costs: Tourism Promotion	15,000	15,320	5,000	20,000	Budget Increase - Spent more than anticipated at year to date.
14	141	Operating Expenditure	141025		Insurances: Works Staff	25,800	25,805	5	25,805	Budget Increase - Spent more than anticipated on Insurance for 19/20.
14	141	Operating Expenditure	141029		Travel/Training/Medicals: Works	19,163	7,142	-7,663	11,500	Budget Decrease - Spent less than anticipated at year to date.
14	141	Operating Expenditure	141031		Relocation Costs: Works Staff	7,000	0	-7,000	0	Budget Decrease - Reallocate budget savings elsewhere, have not recruited Town Maintenance Supervisor in 19/20.
14	141	Operating Expenditure	141034		Phone Costs:Satellite & Works Manager/Two Way Radio Licences	15,000	19,900	5,000	20,000	Budget Increase - Spent more than anticipated at year to date.
14	141	Operating Income	141053		Other Income and Reimbursements: Works	0	-205	-205	-205	Budget Increase - Miscellaneous income received. No budget.
14	142	Operating Expenditure	124015		Insurances: Plant Operation	46,200	43,506	-2,694	43,506	Budget Decrease - Spent less than anticipated on Insurances for 19/20.
14	142	Operating Expenditure	142002		Tyres & Tubes	40,000	51,273	15,000	55,000	Budget Increase - Spent more than anticipated at year to date.
14	142	Operating Expenditure	142003		Parts & Repairs	207,910	233,579	67,669	275,579	Budget Increase - Spent more than anticipated at year to date.

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as at 30 April 2020**

Program	Sub Prog	Account Type Description	GL no.	Job no.	Description	19/20 Current Budget	Total Actual	Budget Variation Increase or Decrease	Revised Budget	Comments
14	142	Operating Expenditure	MM1262		MV Costs: GU31 Mazda 2018 BT50 4WD Traytop	0	23,516	26,363	26,363	Budget Increase - Vehicle Recovery Costs for Works Manager vehicle. No Budget.
14	142	Operating Income	124020		Hire Revenue: Plant & Equipment (NO Dry Hire)	0	-225	-255	-255	Budget Increase - Income received for plant hire. No budget.
13	132	Capital Expenditure	132302		Tourist Precinct Solar Project	220,000	7,156	150,000	370,000	Budget Increase due to successful grant application for Solar Project.
13	132	Capital Expenditure	132200		Regional Grant Scheme	0	-75,000	-150,000	-150,000	Budget Increase due to successful grant application for Solar Project.
TOTAL BUDGET VARIATIONS						2,092,710		0	2,092,710	

APPENDIX 5

(Policy 4.3 Corporate Uniform, Dress Code & Hygiene at Work Policy)



SECTION FOUR (B)- GOVERNANCE ADMINISTRATION

DOCUMENT:	4.3(B) Corporate Uniform, Dress Code & Hygiene at Work	REVIEW:	Bi - Annually
NAME:	DATE REVIEWED:	CHANGES/COMMENTS:	
John McCleary	13/03/2019	Added a \$ amount	
John McCleary	19/05/2020	Insertion of reimbursement for prescription safety glasses.	

4.3 CORPORATE UNIFORM, DRESS CODE, & HYGIENE AT WORK POLICY

Policy Statement

The type of clothing and standard of dress for the Shire of Upper Gascoyne's employees varies according to roles and safety requirements. This policy provides parameters regarding appropriate types of clothing, standards of dress and related matters.

Commitment

The Shire of Upper Gascoyne is committed to presenting itself in a professional manner as well as maintaining a safe and healthy working environment for its employees. This policy aims to fulfil such a commitment by providing clarity in relation to personal clothing and hygiene standards.

Compulsory Uniform/Protective Clothing

The Shire of Upper Gascoyne will require employees to wear a uniform. The Shire of Upper Gascoyne will provide the uniform at no cost to the employee.

An allowance of \$500 will be provided for the purchase and maintenance of uniforms, at commencement and each subsequent year of service, this is reviewed at each budget. The following applies in relation to compulsory wearing of Shire of Upper Gascoyne uniforms:

- The employee is responsible for ensuring their uniform is kept clean and presentable. Any employee who fails to wear the required uniform when presenting for duty may be sent home to change and may not receive payment for the time they are not at work;
- Uniforms shall be replaced if it is determined by an appropriate officer that they are no longer suitable for use due to ordinary wear and tear;
- If an employee's uniform is damaged the employee may be entitled to a replacement uniform or an additional one-off allowance. An employee may not be entitled to a replacement uniform or an additional one-off allowance if their uniform has been damaged due to neglect or misconduct. In such cases the employee will be responsible for the replacement costs of the uniform; and

Additional Requirements Relating to Protective Clothing

An employee may be instructed to wear protective clothing by an appropriate officer. Employees will be issued with protective clothing by the Shire of Upper Gascoyne. An employee must not modify, alter or change protective clothing under any circumstances unless they are directed to do so by an appropriate officer.

Should an employee require a prescription for their safety glasses, the Shire of Upper Gascoyne will reimburse an employee up to the value of \$500 every two years. An employee will be reimbursed upon completing an expense claim form and proof of purchase (receipt).

Wearing of Uniform out of Hours

Primarily uniforms are to be worn only during working hours and employees should take care to refrain from wearing uniforms outside of work. Employees must recognise that when wearing the uniform they are recognised as representing the Shire of Upper Gascoyne.

Acceptable Standards of Dress

Employees who are not required to wear uniforms must present for work in a professional manner and be suitably attired for their work activities. The standard for both men and women is smart business dress.

Smart business dress for work may include, dress jeans, tailored trousers, tailored skirts, collared business shirts, tailored shorts, tailored jackets, dresses, blouses, smart/business shoes, socks, appropriate footwear, belts and ties.

Smart business dress for work does not include; low cut or sheer tops, tops that expose the midriff, shorts that expose the buttocks, thongs, bare feet, singlets, faded jeans, frayed jeans, board shorts or other items of clothing deemed unsuitable by an appropriate officer.

The following items may be acceptable provided they do not pose any possible hazard to health and safety at work or deviate significantly from the image required in the given work area.

- Clothing worn to comply with cultural or religious practices;
- Tattoos or body piercings; and
- Jewellery.

An Employee's hair should be neat and tidy and kept in a clean condition. Employees with long hair may be required to tie it back or wear a hair net at the request of an appropriate officer.

Casual Dress Days

On "casual dress" days, "smart casual" is the minimum required standard. Further guidance is available from the respective line manager.

Unacceptable Standards of Dress

The following items are unacceptable at the Shire of Upper Gascoyne:

- Clothing that contains messages or designs that may be offensive to others including but not limited to items of clothing which may be considered racist, sexist or derogatory; and

- Body tattoos that contain messages or designs that may be offensive to others including but not limited to tattoo's which may be considered racist, sexist or derogatory.

Personal Hygiene

Employees are responsible for ensuring that they maintain good standards of personal hygiene whilst at the workplace. Clothes should be laundered to a reasonable standard and employees should be respectful of others and minimise strong body odour, perfumes and colognes when attending the workplace.

Where problems are identified in working arrangements or facilities or with the health and safety of the individual, these must be reported to a responsible person immediately.

All matters relating to personal hygiene will be handled sympathetically and discreetly.

Consequences of Breaching This Policy

This policy constitutes a lawful instruction to all of the organisation's people and breaches may lead to disciplinary action or termination by the Shire of Upper Gascoyne. People who breach the policy may also be personally liable for their actions.

Variation to This Policy

This policy may be cancelled or varied from time to time. All the organisation's employees will be notified of any variation to this policy by the normal correspondence method.

APPENDIX 6

(Department of Commerce Recommendations)

PRESCRIPTION SAFETY GLASSES

POLICY OBJECTIVE

- *Prescription safety glasses are provided where it is not possible to eliminate or control eye hazards and employees require optical aids.*

POLICY PRINCIPLES

- *In accordance with the Occupational Safety and Health Act 1984, employers must aim to provide, as far as practicable, a work environment in which employees are not exposed to hazards.*
- *Where it is not possible to avoid hazards, then appropriate protective equipment must be provided.*
- *Eye protection is compliant with the Occupational Safety and Health Regulations 1996*

POLICY STATEMENT

- Agencies have responsibility for the full cost of appropriate prescription safety glasses for all employees, up to a reasonable maximum. When circumstances require, permanent, fixed term contract and casual employees are to be provided with personal protective equipment which complies with the appropriate standards and legislative requirements.
- Where prescription safety glasses are required, agencies are to develop operational policies which:
 - require employees to provide confirmation to agencies that optical aids are necessary to undertake their duties. Confirmation is to be in the form of a prescription from an optometrist, ophthalmologist, medical practitioner or other appropriately qualified persons;
 - require employees to provide evidence that the prescription safety glasses are compliant with the following Australian/New Zealand Standards at the date of purchase:
 - AS/NZS 1336:1997 – Recommended practices for occupational eye protection; and
 - AS/NZS 1337:1992 – Eye protectors for industrial applications; and
 - AS/NZS 1337.6:2007 Personal Eye Protection – prescription eye protectors against low and medium impact; and
 - considers limits for reasonable costs, and conditions under which prescription safety glasses are replaced.
- Where a new version of AS/NZS 1336 or AS/NZS 1337.6 is published, eye protection must comply with the latest version.
- Where a new version of AS/NZS 1337 is published, eye protection must be compliant with the version specified in the Occupational Safety and health Regulations 1996.
- Agency policies will also take into consideration associated factors, including:
 - hazards associated with particular duties or areas;

- nature of the risk to the eyes;
 - conditions under which employees are working; and
 - visual requirements of the duties.
- This policy is read in conjunction with awards and agreements and the more favourable provisions applied.

PREScription SAFETY GLASSES