



AGENDA

29th of July 2020

ORDINARY COUNCIL MEETING



John McCleary, JP
CHIEF EXECUTIVE OFFICER

DISCLAIMER

Disclaimer

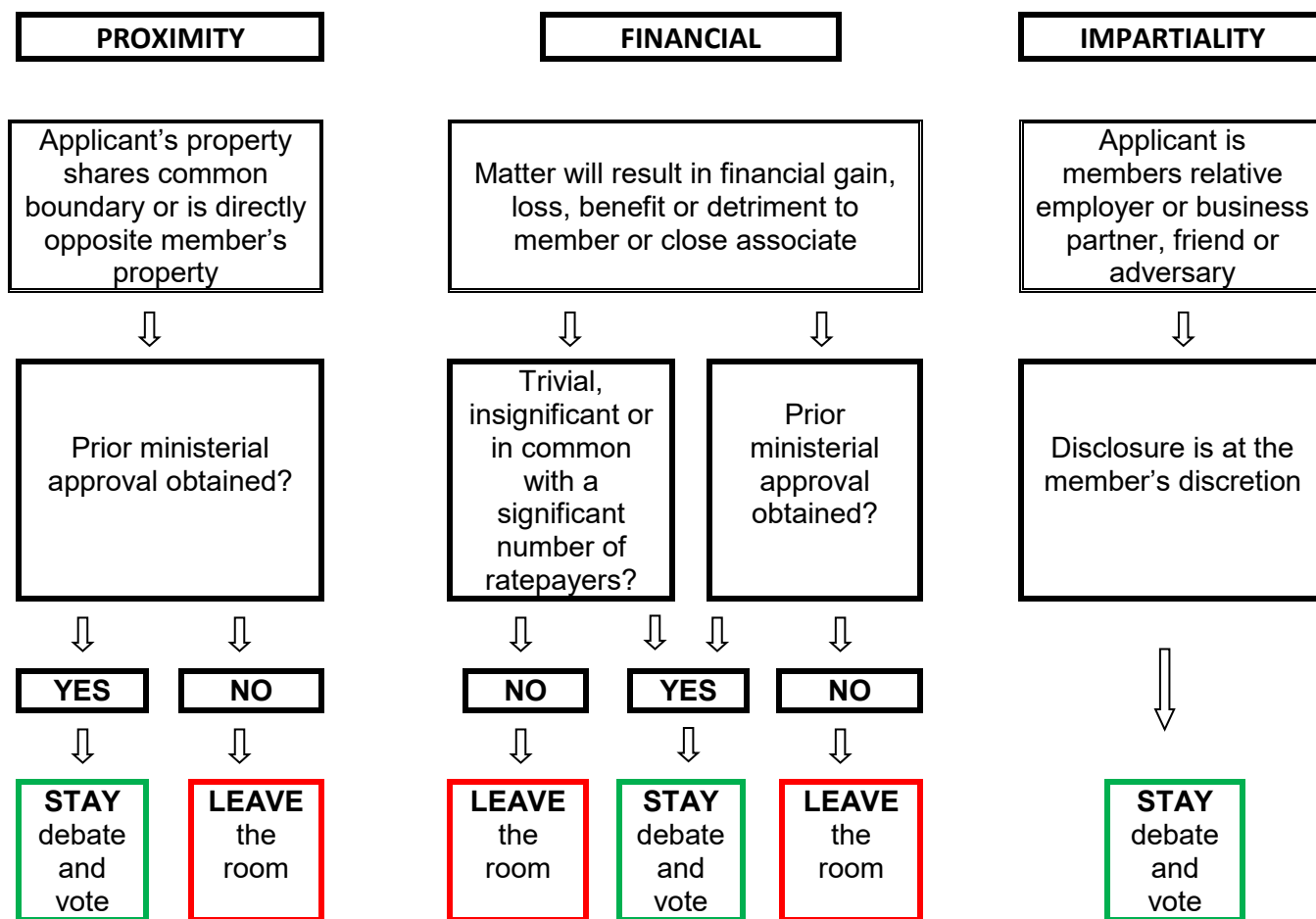
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Please note this agenda contains recommendations which have not yet been adopted by Council.

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* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

- (1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:
- (a) in a written notice given to the CEO before the meeting; or (b) at the meeting immediately before the matter is discussed. (Penalties apply).
- (2) It is a defence to a prosecution under this section if the member proves that he or she did not know:
- (a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.
- (3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

- (1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.
- (2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.
- (3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

- If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:
- (a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

'Local Government (Administration) Regulations 1996 - Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.



SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL HELD AT GASCOYNE JUNCTION
SHIRE OFFICES ON WEDNESDAY 29th of JULY 2020

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SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL HELD AT GASCOYNE JUNCTION
SHIRE OFFICES ON WEDNESDAY 29th OF JULY 2020

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The President welcomed those present and declared the meeting open at _____am

2. APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 Councillors

Cr D. Hammarquist OAM JP	Councillor
Cr J. Caunt	Councillor
Cr G. Watters	Councillor
Cr H. McTaggart	Councillor
Cr A. McKeough	Councillor
Cr R. Hoseason-Smith	Councillor
Cr B. Walker	Councillor

Staff

John McCleary JP	Chief Executive Officer
Jarrod Walker	Manager of Works & Services
Sa Toomalatai	Manager of Finance and Corporate Services

Visitors

Mr Joshua Kirk	Greenfield Technical Services
Mr Nigel Goode	Greenfield Technical Services
Ms Tina Godden	A/Operation Manager – WACHS
Ngairie McCallum	Coordinator Nursing & Midwifery – WACHS
Hon Melissa Price	Member for Durack
Rose Crane	Media Adviser

2.2 Absentees

Nil

2.3 Leave of Absence previously approved

Nil

3. APPLICATION FOR LEAVE OF ABSENCE

Nil

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

Nil

5. DISCLOSURE OF INTEREST

Cr Jim Caunt –
Cr Don Hammarquist -

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Greenfields Technical Services
WACHS
Hon Melissa Price

7. ANNOUNCEMENTS BY THE PERSON PRESCIDING WITHOUT DISCUSSION

Nil

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

Items 11.1 and 11.2

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

9.1 Ordinary Meeting of Council held on 24th of June 2020.

9.2 Audit Meeting of Council held on 24th of June 2020.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Resolution No. 01072020

MOVED:

SECONDED:

That the Unconfirmed Minutes from the Ordinary Meeting of Council and the Audit Meeting of Council held on the 24th of June 2020 be confirmed as a true and correct record of proceedings.

CARRIED: 0/0

10. REPORTS OF OFFICERS

10.1 Manager of Finance & Corporate Services Report

Happy End of Financial Year! June has been a busy month for the Corporate Services team as we have been preparing for the end of the 2019/2020 financial year and getting everything ready to roll over into the new financial year for 2020/2021.

Staff have been finalising 19/20 projects and programs, updating progress reports for funding bodies, archiving previous financial year's records and decluttering the CRC and admin office space. All in the effort to start fresh for a new financial year.

At the end of the month we saw the departure of Robyn, a long serving member of the CRC. The Shire held a fitting farewell for Robyn on her last day and wished her all the best in her retirement. We hope to see Robyn back at the CRC soon, only this time it will be on the other side of the counter as a member of our community.

To help bridge the gap at the CRC since Robyn's departure and whilst we have been recruiting for a new Customer Service Officer, our Corporate Services Officer Cherie Walker has been holding down the fort at the centre. This temporary shortage in staff has placed some pressure on the team to ensure continuity of service at the CRC, particularly since the start of the school holidays as we have seen more and more visitors to the area. I would like to extend a big thank you to my team in managing the additional work that has resulted from being short staffed, and especially to Cherie who has taken on extra duties in running the day to day operations of the CRC.

The recruiting process for a new Customer Service Officer at the CRC has come to an end, and an appointment has now been made. This will assist the team greatly in getting back on track and up to date. Please refer to the CEO's report for more detail on our new staff member.

As briefly mentioned above, I am pleased to advise Council that we have been seeing an increase in tourists to the Upper Gascoyne. Over the last three weeks there has been an influx of numbers in customers through the CRC and in general, enquiries taken over the phone from keen holiday makers who are planning a trip to the region in July and August.

We have had a lot of interest in the Kennedy Ranges from those who are heading to the area to camp, and from those who have been planning day trips. All have been very impressed by the Kennedy Ranges and asked why there wasn't more promotion of the area as it seems like a great way to lift the profile of the Upper Gascoyne region. We have received great feedback from all who visited the area and some suggestions on how we could improve on the experience, such as installation of more signage (particularly around access to "The Loop"), more designated camping areas, regular rubbish collections and better management of the honour boxes for payment of camping fees. This information has been passed onto DPAW as the agency responsible for managing the park.

Along with this great feedback on the Kennedy Ranges, we have also received a lot of praise from visitors about the conditions of our unsealed roads. We advise travellers that the people who deserve the credit are our road works team, so many thanks and a big shout out to Jarrod and the Works crew for a job very well done!!

In addition to all of the great work that is happening at the CRC, preparing for our EOFY closure and roll over, seeing an increase in tourist traffic to our region, making sales on our tourist merchandise due to visitors buying up big, we have also been busy working on finalising our draft budget. The Management team and RSM have been crunching numbers in an effort to balance the 20/21 annual budget in preparation for its adoption in August 2020.

Community Resource Centre - Monthly Income Report

Printed at: 17/07/20

SHIRE OF UPPER GASCOYNE

Page No : 1

General Ledger Detail Trial Balance

(fmGLTrialBalance)

Options : Year 19/20,From Month 12,To Month 12,By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOff	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
CRC INCO	10841310	Commission Centrelink : CRC	-5,103.73	0.00	-5,103.73
CRC INCO	10841330	Transport Commission: CRC	-684.84	-425.50	-1,110.34
CRC INCO	10841340	Postal Agency Commission: CRC	-7,256.88	-680.11	-7,936.99
CRC INCO	10841360	Income from Events Held	-1,074.50	-496.44	-1,570.94
CRC INCO	10841380	Postal Agency Sales	-675.08	-68.87	-743.95
CRC INCO	10841390	Sales: Books/Maps/Souvenirs/Sundries	-1,385.63	-996.29	-2,381.92
CRC INCO	10841500	Grant: CRC Operating	-96,000.00	0.00	-96,000.00
CRC INCO	10842600	CRC Income Misc.	-321.78	0.00	-321.78
Total	CRC INCOME		<u>-112,502.44</u>	<u>-2,667.21</u>	<u>-115,169.65</u>
Total for division	GEN		<u>-112,502.44</u>	<u>-2,667.21</u>	<u>-115,169.65</u>
Grand Total			<u>-112,502.44</u>	<u>-2,667.21</u>	<u>-115,169.65</u>

Community Resource Centre - Monthly Customer Service Stats

CUSTOMER SERVICES & ENQUIRIES	2019.2020 TOTAL	2018.2019 TOTAL	YTD Difference	Jun-20	Jun-19	June Difference
Aus Government Info/Roads	1484	1391	93	363	331	32
Government Access Point	14	46	-32	1	1	0
Department of Human Services	38	104	-66	1	10	-9
Department of Transport	77	83	-6	8	12	-4
Computer/Internet Access	31	33	-2	4	6	-2
Faxes	1	10	-9	0	2	-2
General Tourism Information	303	148	155	57	25	32
Phonebook Purchases	0	5	-5	0	1	-1
Community Seminars	1	0	1	0	0	0
Gassy Gossip yearly subscription	3	1	2	0	0	0
Training/Courses	4	0	4	0	0	0
Hot Office Bookings	5	13	-8	1	2	-1
Library	43	61	-18	4	6	-2
Video Conference/Telehealth	6	5	1	1	1	0
Book Sales	47	73	-26	0	5	-5
Photocopying/Printing/Scanning/Emailing	32	19	13	3	1	2
Laminating/Binding	2	0	2	0	0	0
CRC Merchandise Sales	331	359	-28	67	63	4
Community Events	9	10	-1	0	1	-1
Gassy Gossip Advertisement	34	9	25	2	1	1
Total Customer Service Enquiries	2465	2370	95	512	468	44

10.2 Manager of Works and Services Report

General:

As usual July is a blend of finalising the previous financial year's work and planning and beginning the new financial year's programs and purchases. We have been working on finalising our 20/21 budget and works programs as well as getting future projects shovel ready in the event funding becomes available.

We have engaged Milton Bond to scope and cost the alternative town water supply from Mongers. Milton has visited the location and is putting together a design and cost estimate to sure up a reliable and good quality town water supply. He is going to do the same for the town reticulation replacement bore as DWER still require us to relocate the current bore.

The pavilion veranda grant works is completed and looks great. I have begun sourcing quotes to clad and insulate the internal walls as part of our funding provided by the Federal Government's COVID19 stimulus.

I attended a number of meetings with our President and CEO in the last few weeks including a combined meeting with the Shire of Carnarvon and Hastings on the 25th June in Carnarvon, catching up with MRWA to discuss our proposed bitumen works projects and the RRG meeting on the 26th of June in Exmouth.

The new rubbish truck has arrived from the east coast, the Shire logo has been affixed and she is nearly ready to begin work. As with all second hand purchases there is some minor defects to be repaired but otherwise it will be an important asset for us.

I am looking forward to the town maintenance officer position being filled by Sean Walker at the start of August. There are several projects in the planning and quoting stages and plenty of maintenance issues to catch up on in our staff housing. Sean will also assist in overseeing projects such as the pub solar, tourist information precinct and relocation of our town reticulation bore.

Carnarvon Electrics have begun installing the new solar system at the tourist park. Works are expected to be completed by mid-August.

We have engaged Kevin Miller from Pro Crack Seal to do the crack sealing on the airstrip before the new seal is laid by Fulton and Hogan at the end of August. Kevin will also crack seal Riverside Drive and sections of Killili and Ullawarra roads.

Maintenance Graders:

Thomas is still working south on the Dalgety Glenburgh road. He will then continue onto the Murchison boundary on Carnarvon Mullewa Road.

Ian is working on the Carnarvon Mullewa road between Dairy Creek and Glenburgh. Once completed he will start on the Carnarvon Mullewa verges west of town before moving onto Ullawarra Road.

Construction Crew:

Works have begun on the Blackspot hill near Cobra. The blast team have been drilling and expect to have blasted by the 27th of July before moving onto our next Blackspot project near Burringurrah. Unfortunately we have had to close this section of Cobra Dairy Creek road to perform the works. The crew have erected road blocks at all entry points into this area. We anticipate to reopen the road on the 30th July. The Burringurrah hill will have a detour around it and will not require a road closure during drilling and reconstruction.



Figure 1-2: Drill rig on the Cobra hill.

Equipment:

July seemed to be the month for flat tyres right across the fleet including all three graders, padfoot and the tractor. We have also had quite a few breakdowns including the CAT prime mover front brakes, BT-50 engine and gearbox failure (warranty), Hilux idler bearing failure and smashed windscreen on our tractor.

10.3 CEO Report

On the 26th of June 2020 the Shire President, Manager of Works and Services and myself attended both the WALGA Zone meeting and the Regional Road Group meeting held in Exmouth. The Shire put up a proposal for the State Roads Funds to Local Government Agreement 2018/19 – 2022/23 be reviewed according to clause 6.2.1 of the Agreement. The RRG meeting basically reinforced the allocation for this financial year.

I was in Perth on the 6th and 7th of July to received further treatment. The results of my blood tests indicated that things were tracking along well. I am now due to get my 3 monthly scans as such I will be away from the 31st of July until the 7th of August. If these scans are good I will be in a better position to advise what the next course of treatment will look like. As always I am available via telephone or email and will keep my finger on the pulse. It is my intention to appoint Jarrod Walker to the ACEO position during my absence.

On Monday the 13th of July 2020 I attended the offices of Greenfield Technical Services in Geraldton to open tenders for the AGRN 908 works. We received 6 submissions which is sufficient to garner a good cost comparison. Greenfields are preparing a report which will be presented to Council as a confidential item.

I am pleased to advise that we have appointed Billie O’Sullivan to the Customer Service Officer position. Billie has had a lot of experience at this level, predominately in the medical sector however these skills are transferrable between sectors and she will be a good fit for our organisation.

Work has commenced on the Visitor Stop project, the Solar Project and the Airstrip Reseal Project. There is a lot work to be done on the Visitor Stop project before we can go out to tender and meet our deadline for signing the grant tool, the architect and the civil engineer have been onsite and the other consultants doing hydrological, structural, electrical and landscaping have been engaged to prepare detailed plans so that we can go out to tender for a company to undertake all the works as one package. The Solar project will commence in the week commencing on the 20th of July and we have appointed Fulton Hogan to reseal the airstrip.

Preparation of the Budget is still ongoing as we continue to develop and refine the document, we have been waiting for confirmation from a number of State and Federal Government Instrumentalities to ensure that we have their approvals and have got the accounting correct before we commit to the document. One of the biggest challenges has been to ensure that the closing and opening balances are as close as possible to correct as we can get, as this month finishes most outstanding creditors from the 2019/20 financial year would have been presented and paid.

In keeping with our theme to develop further projects for the Shire I have been busy getting information and quotes on the Mount Augustus Airstrip Project, Signage Project, Gascoyne River Access and Swimming Pontoon Project. We have had Milton Bond undertake an onsite inspection of the Mongers Water Supply Project, Milton has given us some initial tasks we need to do, such as drill three or more bores to establish the quality and quantity of water available, if this information comes back positive he will then design the project and provide accurate cost estimates. I am also working with Robert Fenn from Development WA to look at getting more Residential and Industrial Land available, this will take some time given the complexities involved. As we know, having fully developed and costed projects is the only way to go, this approach has served us well and we will continue to do so into the future.

At the time of writing I have not yet attended Jarrod’s 40th Birthday shindig which is to be held on the 25th of July at the Junction Pub, if all attend who have been invited it promises to be eventful! I am hopeful of having a few pictures for the next agenda. In any event on behalf of us all I wish Jarrod a Happy Birthday and wish him only the very best for the future.

At the time of writing I have been informed by Horizon Power that the Gascoyne Junction townsite is to be provided with a network battery to assist with our solar power. I am not really sure as to how it works, but I would imagine I will find out in due course.

Grants

Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
22/10/2019	12/11/2019	Gascoyne Junction airport runway reseal	Remote Airstrip Upgrade Program	Federal – Dept. Infrastructure, Transport, Cities & regional Development	\$65,453	\$130,907	Successful
06/12/2019	11/12/2019	2021 Country Music Festival & Gymkhana	2020-21 Regional Events Scheme	Tourism WA	\$40,000	\$131,500	Unsuccessful
18/12/2019	20/12/2019	Gascoyne Visitors Stop	Building Better Regions Fund	Federal Dept. of Infrastructure	\$2,398,500	\$2,583,500	Successful

OFFICERS RECOMMENDATION / COUNCIL RESOLUTION – 02072020

MOVED: **SECONDED:**

That Council receive the Manager of Finance and Corporate Services Report, Manager of Works and the Chief Executive Officers Reports.

CARRIED:

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	None
AUTHOR:	Sa Toomalatai – Manager of Finance & Corporate Serv.
DATE:	7 th July 2020
Matters for Consideration:	
To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday 29 th of July 2020 as attached – see Appendix 1	
Comments:	
The list of accounts are for the month of June 2020.	
Background:	
The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.	
Statutory Environment:	
Local Government (Financial Management Regulations) 1996	
13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.	
(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —	
(a) the payee's name; and	
(b) the amount of the payment; and	
(c) the date of the payment; and	
(d) sufficient information to identify the transaction.	
(2) A list of accounts for approval to be paid is to be prepared each month showing —	

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications:

Nil

Financial Implications:

2019/20 Budget

Strategic Implications:

Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.

Risk:

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:

Nil

Officer's Recommendation:

Voting requirement: Simple Majority

That Council endorse the payments for the period 1st of June to the 30th of June 2020 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42.

Municipal Fund Bank EFTs (12162-12243)	\$2,045,049.92
Payroll	\$ 111,026.53
BPAY/Direct Debit	\$ 16,482.55
TOTAL	\$2,172,559.00

Council Decision:03072020

MOVED: **SECONDED:**

CARRIED:

10.5 MONTHLY FINANCIAL STATEMENT

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: None

AUTHOR: Sa Toomalatai – Manager of Finance & Corporate Serv.

DATE: 21 July 2020

Matters for consideration:

The Statement of Financial Activity for the periods of June 2020, include the following reports:

- Statement of Financial Activity
- Significant Accounting Policies
- Graphical Representation – Source Statement of Financial Activity
- Net Current Funding Position
- Cash and Investments
- Major Variances
- Budget Amendments
- Receivables
- Grants and Contributions
- Cash Backed Reserve
- Capital Disposals and Acquisitions
- Trust Fund

see [Appendix 2](#)

Comments:

The Statement of Financial Activity is for the month of June 2020.

Background:

Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

Statutory Environment:

Local Government Act 1995 – Section 6.4

Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.

Policy Implications:																	
Nil																	
Financial Implications:																	
Nil																	
Strategic Implications:																	
Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.																	
Risk:																	
<table border="1"> <thead> <tr> <th>Risk</th> <th>Risk Likelihood (based on history and with existing controls)</th> <th>Risk Impact / Consequence</th> <th>Risk Rating (Prior to Treatment or Control)</th> <th>Principal Risk</th> <th>Risk Action Plan (Controls or Treatment proposed)</th> </tr> </thead> <tbody> <tr> <td>Not meeting Statutory Compliance</td> <td>Rare (1)</td> <td>Moderate (3)</td> <td>Low (1-4)</td> <td>Failure to meet Statutory, Regulatory or Compliance Requirements</td> <td>Accept Officer Recommendation</td> </tr> </tbody> </table>						Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)	Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation
Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)												
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation												
Consultation:																	
Nil																	
Officer’s Recommendation:		Voting requirement: Simple Majority															
<i>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period of June 2020.</i>																	
Council Decision: 04072020																	
MOVED: SECONDED: CARRIED: 0/0																	

10.6 WATER CART CONTRACT

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	John McCleary – CEO
DATE:	9 July 2020
Matters for Consideration:	
To determine whether to enact clause 3.26 and offer the contractor a 12 month extension on the existing Water Cart Contract.	
Background:	
<p>The Shire currently has a contract with Junction Contracting Services to supply Water Carts. This contract was a 2 year contract with a further 2 one year options available at the discretion of the Principal. The current contract will expire on the 1st of November 2020. Mr Clive Price has requested that the Shire extend his existing contract for a further one year term as provided in clause 3.26 of the Contract. The Shire have received a letter from Mr Price seeking to have a one year extension of the existing contract, please refer to Appendix 3.</p>	
Comments:	
<p>The Shire went to tender in September 2018 with a decision made at the ordinary meeting of Council held on the 31st of October 2018. It was resolved at this meeting :</p> <p><i>That Council:</i></p> <ol style="list-style-type: none"><i>1. Not accept any tender and notify the tenderer;</i><i>2. Authorises the CEO to go to market and seek a supplier of the services required without going back through the tender process; and</i><i>3. Authorise the CEO to enter into contractual arrangements with a selected supplier subject to a rise and fall clause being included along with a two (2) year term with two (2) one (1) year extensions if requested and approved by the Council.</i> <p>The Shire continued to work with a Local Supplier to get the preferred machinery in order to fulfil the requirements of the contract. This was achieved over a period of time and a contract was awarded on the 1st of November 2018.</p> <p>From all accounts the provision of the contract services and the quality of service provision has been adequate with the Contractor meeting all of their obligations.</p>	
Statutory Environment:	
Nil	
Policy Implications:	
Nil	
Financial Implications:	
Nil	

Strategic Implications:	
Nil	
Risk:	
Nil	
Consultation:	
Mr Jarrod Walker Mr Clive Price	
Officer's Recommendation:	Voting requirement:
<i>That Council extends the Water Cart Contract currently being provided by Junction Contracting Services by a further 12 months as detailed in section 3.26 of the Contract expiring on the 1st of November 2021.</i>	
Council Decision: 05072020	
MOVED:	SECONDED:
CARRIED:	

10.7 SALE OF LAND GREGORY STREET – GASCOYNE JUNCTION	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Cr Jim Caunt
AUTHOR:	John McCleary – CEO
DATE:	9 July 2020
Matters for Consideration:	
To authorise the sale of Lot 56 (No 9) Gregory Street, Gascoyne Junction to JW & JP Caunt.	
Background:	
<p>The Shire have had various vacant Lots in the Gascoyne Junction townsite for sale. Currently the Shire have three vacant Lots, these being 9 Gregory Street, 22 Hatch Street and 12 Hatch Street. Mr and Mrs Caunt have indicated that they wish to purchase Lot 56, No 9, Gregory Street, Gascoyne Junction, please refer to Appendix 4.</p> <p>The Shire have budgeted to build a new staff house and this is to be built on Lot 50 Hatch Street; thereby only leaving two vacant lots.</p>	

Comments:

The Shire have set a purchase price of \$5,000 per lot and a valuation of the properties was undertaken by OPTeon on the 28th of August 2018. This report indicated that the Market Value Range is between \$1,000 - \$5,000 per lot. The purchase price was set to cover the Shires legal and conveyancing costs.

The legislation states that the valuation is to be carried out not more than 6 months before the proposed disposition, in our case the valuation was undertaken in August 2018 so it is nearly two years old. Land values have not risen in the Shire and perhaps there is a downward pressure; however, given we are only looking to recover expenses the sale price reflects these costs. I have spoken with the Department of Local Government, Communities, Sport and Recreation and they advised that they would be happy with this valuation report if a Real Estate Agent verified its contents. I have a review from Outback Properties in Carnarvon verifying that in their opinion the valuation report is still current.

Statutory Environment:

Local Government Act 1995

3.58. Disposing of property (1) In this section — dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition — (i) describing the property concerned; and (ii) giving details of the proposed disposition; and (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and (b) the consideration to be received by the local government for the disposition; and (c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition

Local Government Act 1995 - Section 1.7

Local public notice

(1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be — (a) published in a newspaper circulating generally throughout the district;

and (b) exhibited to the public on a notice board at the local government's offices; and (c) exhibited to the public on a notice board at every local government library in the district.

Local Government (Functions and General) Regulations 1996

Regulation 30 – Provisions relating to exemptions under section 3.58 of the Act

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Economic Development

Retain existing industries and encourage the establishment of new industries to broaden the region's economic base.

Risk:

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:

Mr Jim Caunt
 Burke Maslen – Outback Properties
 Department of Local Government, Communities, Sport and Recreation

Officer's Recommendation:

Voting requirement: Simple Majority

That Council authorises the CEO:

1. *To sell Lot 56 (No 9) Gregory Street, Gascoyne Junction to JW & JP Caunt for the sum of \$5,000.00 + GST subject to;*
 - a) *Section 3.58 of the Local Government Act 1995;*
 - b) *Engages a Legal / Conveyancing Firm(s) to prepare the sale documents.*

Council Decision: 06072020

MOVED:

SECONDED:

CARRIED:

10.8 SALE OF LAND HATCH STREET – GASCOYNE JUNCTION

APPLICANT:

Shire of Upper Gascoyne

DISCLOSURE OF INTEREST:

Cr Don Hammarquist

AUTHOR:

John McCleary – CEO

DATE:

9 July 2020

Matters for Consideration:

To authorise the sale of Lot 47 Hatch Street, Gascoyne Junction to DR & DM Hammarquist.

Background:

The Shire have had various vacant Lots in the Gascoyne Junction townsite for sale. Currently the Shire have three vacant Lots, these being 9 Gregory Street, 22 Hatch Street and 12 Hatch Street. Mr and Mrs Hammarquist have indicated that they wish to purchase Lot 47, Hatch Street, Gascoyne Junction, please refer to [Appendix 5](#).

The Shire have budgeted to build a new staff house and this is to be built on Lot 50 Hatch Street; thereby only leaving two vacant lots.

Comments:

The Shire have set a purchase price of \$5,000 per lot and a valuation of the properties was undertaken by OPTEON on the 28th of August 2018. This report indicated that the Market Value Range is between \$1,000 - \$5,000 per lot. The purchase price was set to cover the Shires legal and conveyancing costs.

The legislation states that the valuation is to be carried out not more than 6 months before the proposed disposition, in our case the valuation was undertaken in August 2018 so it is nearly two years old. Land values have not risen in the Shire and perhaps there is a downward pressure; however, given we are only looking to recover expenses the sale price reflects these costs. I have spoken with the Department of Local Government, Communities, Sport and Recreation and they advised that they would be happy with this valuation report if a Real Estate Agent verified its contents. I have a review from Outback Properties in Carnarvon verifying that in their opinion the valuation report is still current.

Statutory Environment:

Local Government Act 1995

3.58. Disposing of property (1) In this section — dispose includes to sell, lease, or otherwise

dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition — (i) describing the property concerned; and (ii) giving details of the proposed disposition; and (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and (b) the consideration to be received by the local government for the disposition; and (c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition

Local Government Act 1995 - Section 1.7

Local public notice

(1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be — (a) published in a newspaper circulating generally throughout the district; and (b) exhibited to the public on a notice board at the local government's offices; and (c) exhibited to the public on a notice board at every local government library in the district.

Local Government (Functions and General) Regulations 1996

Regulation 30 – Provisions relating to exemptions under section 3.58 of the Act

<i>Policy Implications:</i>	
Nil	
<i>Financial Implications:</i>	
Nil	

Strategic Implications:**Economic Development**

Retain existing industries and encourage the establishment of new industries to broaden the region's economic base.

Risk

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:

Mr Don Hammarquist
 Burke Maslen – Outback Properties
 Department of Local Government, Communities, Sport and Recreation

Officer's Recommendation:**Voting requirement: Simple Majority**

That Council authorises the CEO:

1. *To sell Lot 47 Hatch Street, Gascoyne Junction to DR & DM Hammarquist for the sum of \$5,000.00 + GST subject to;*
 - a) *Section 3.58 of the Local Government Act 1995;*
 - b) *Engages a Legal / Conveyancing Firm(s) to prepare the sale documents.*

Council Decision: 07072020**MOVED:****SECONDED:****CARRIED:**

10.9 BULL DOZING CONTRACT

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Cr J. Caunt
AUTHOR:	John McCleary – CEO
DATE:	9 July 2020
Matters for Consideration:	
To determine whether to enact clause 4.21 and offer the contractor a 12 month extension on the existing Dozer Contract.	
Background:	
<p>The Shire currently has a contract with J. Caunt to provide Bull Dozer services. This contract was a 2 year contract with a further 2 one year options available at the discretion of the Principal. The current contract will expire on the 1st of December 2020. Mr Caunt has requested that the Shire extend his existing contract for a further one year term as provided in clause 4.21 of the Contract. The Shire have received a letter from Mr Caunt seeking to have a one year extension of the existing contract, please refer to Appendix 6.</p>	
Comments:	
<p>The Shire went to tender in September 2018 with a decision made at the ordinary meeting of Council held on the 31st of October 2018. It was resolved at this meeting :</p> <p><i>That Council award RFT 1 2018-19 to JW & JP Caunt subject to:</i></p> <ol style="list-style-type: none"><i>1. The contract being 2 years initially with a further 1 year plus an additional 1 year</i><i>2. A rise and fall clause is included in the contract with the base price stipulated in the tender submission.</i> <p>Subsequent to the tender being awarded to JW & JP Caunt the contract was assigned to Gascoyne Earthmoving (Tim Caunt) on the 29th of May 2019.</p> <p>From all accounts the provision of the contract services and the quality of service provision has been adequate with the Contractor meeting all of their obligations.</p>	
Statutory Environment:	
Nil	
Policy Implications:	
Nil	
Financial Implications:	
Nil	
Strategic Implications:	
Nil	
Risk:	

Nil	
Consultation:	
Mr Jarrod Walker Mr Tim Caunt	
Officer's Recommendation:	Voting requirement:
<i>That Council extends the Dozer Contract currently being provided by Gascoyne Earthmoving by a further 12 months as detailed in section 4.21 of the Contract expiring on the 1st of December 2021.</i>	
Council Decision: 08072020	
MOVED:	SECONDED:
CARRIED:	

10.10 COUNCILLOR ALLOWANCES AND FEES FOR 2020/2021	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	John McCleary – Chief Executive Officer
DATE:	15 July 2020
Matters for Consideration:	
Council to determine the Sitting Fees that will be payable in the 2020/21 financial year following the determination that was handed down by the Salaries and Allowances Tribunal in April 2020.	
Comments:	
<p>The State Government commissioned the Salaries and Allowances Tribunal to investigate the payments made to Councillors and to deliver an independent determination upon which future fee payments are to be based. This is similar to the annual determination made by the Salaries and Allowances Tribunal (SAT) on the remuneration to be payable to Chief Executive Officers. In both cases Councils have a statutory obligation to abide by these determinations and the respective payments are to be within the ranges set.</p> <p>With the Members Sitting Fees the SAT has established 4 bands into which local governments are placed depending on financial capacity and location. The Shire of Upper Gascoyne has been listed as a Band 4 Local Government.</p> <p>The tables copied below are extracts from the SAT determination for fees paid annually:</p>	

Council Meeting Attendance Fees

The ranges of fees apply where a local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay all council members who attend council, committee or prescribed meetings an annual fee.

Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments

For a council member other than the mayor or president			For a council member who holds the office of mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
1	\$24,604	\$31,678	\$24,604	\$47,516
2	\$14,865	\$23,230	\$14,865	\$31,149
3	\$7,688	\$16,367	\$7,688	\$25,342
4	\$3,589	\$9,504	\$3,589	\$19,534

Annual President / Deputy President Allowance

Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chairman of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined.

(2) Pursuant to section 5.98A (1) of the LG Act, a local government may decide by an absolute majority to pay the deputy mayor or deputy president of the local government, an allowance of up to the 25 percent of the annual allowance to which the mayor or president of the local government is entitled under section 5.98(5) of the LG Act. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chairman under section 5.98 of the LG Act.

Annual allowance for a mayor or president of a local government

Band	Minimum	Maximum
1	\$50,750	\$88,864
2	\$15,225	\$62,727
3	\$1,015	\$36,591
4	\$513	\$20,063

Currently the President's Allowance is set at \$19,570 per annum and the Deputy President receives \$4,893 per annum.

ICT Allowance formerly known as Communication Allowance

ICT expenses means –

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
 - (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;
- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.

Currently all members receive \$3,500 per annum. Given that members are receiving the maximum amount now there is no ability to increase this allowance.

Councillors Travel Allowance

This allowance is directly referred to section 30.6 of the Section 30.6 of the Local Government Officers' (Western Australia) Interim Award 2011, as required by the SAT determination. The travel allowance has not increased; as such, it is 99.01 cents per kilometer.

General

The Salaries and Allowances Tribunal in their April 2020 review has stated that the wages for Parliamentarians, Judges and Local Government Members and CEO's are to be left as per their 2019 determination. A small increase has been made for Councillors, Shire President and Deputy President annual allowances in keeping with the 2019 determination.

Statutory Environment:													
Local Government Act 1995													
Policy Implications:													
Nil													
Financial Implications:													
Allowance has been made in the Draft 2020/21 Annual Budget													
Strategic Implications:													
Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money.													
Consultation:													
Nil													
Officer’s Recommendation:	Voting requirement: Absolute Majority												
<p><i>That Council set the following Member Fees for the 2020/21 financial year:</i></p> <table border="0"> <tr> <td>1. Presidents Allowance</td> <td>\$20,063 per annum</td> </tr> <tr> <td>2. Deputy Presidents Allowance (25%)</td> <td>\$ 5,015 per annum</td> </tr> <tr> <td>3. Presidents meeting attendance fee</td> <td>\$19,534 per annum</td> </tr> <tr> <td>4. Councillors meeting fees (annualised)</td> <td>\$ 9,504 per annum</td> </tr> <tr> <td>5. Councillors ICT Allowance (annualised)</td> <td>\$ 3,500 per annum</td> </tr> <tr> <td>6. Councillors Travel Allowance</td> <td>\$.9901 per kilometre</td> </tr> </table>		1. Presidents Allowance	\$20,063 per annum	2. Deputy Presidents Allowance (25%)	\$ 5,015 per annum	3. Presidents meeting attendance fee	\$19,534 per annum	4. Councillors meeting fees (annualised)	\$ 9,504 per annum	5. Councillors ICT Allowance (annualised)	\$ 3,500 per annum	6. Councillors Travel Allowance	\$.9901 per kilometre
1. Presidents Allowance	\$20,063 per annum												
2. Deputy Presidents Allowance (25%)	\$ 5,015 per annum												
3. Presidents meeting attendance fee	\$19,534 per annum												
4. Councillors meeting fees (annualised)	\$ 9,504 per annum												
5. Councillors ICT Allowance (annualised)	\$ 3,500 per annum												
6. Councillors Travel Allowance	\$.9901 per kilometre												
Council Decision 09072020													
MOVED: CR	SECONDED: CR												
CARRIED:													

10.11 ENDORSEMENT TO EXPEND MONIES FROM THE MUNICIPAL ACCOUNT PRIOR TO THE ADOPTION OF THE 2020/21 BUDGET

APPLICANT: Shire of upper Gascoyne

DISCLOSURE OF INTEREST: Nil

AUTHOR: John McCleary – CEO

DATE: 15 July 2020

Matters for Consideration:

To endorse expenditure from the Municipal Account prior to the adoption of the 2020 / 21 budget.

Background:

The draft budget was presented to Council at the June meeting. Since then the CEO and Works Manager have identified items that both need to be added and others removed. This has been done on the basis that there is no extra cost to the budget.

The Shire is currently in position where we have significant cash available to be in position to issue purchase orders now for the capital items that have a long lead time from ordering to receiving them, rather than wait until the budget is officially adopted at the August Council Meeting.

Comments:

We have currently issued Purchase Orders for the following Capital Items

1. Works Manager vehicle replacement;
2. Grader Operator vehicle replacement;

Statutory Environment:

Local Government Act 1995 – Section 6.4

Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.

Policy Implications:

Nil

Financial Implications:

It is anticipated that these changes will have no net effect on the draft Budget that has been presented to Council for consideration.

Strategic Implications:

Nil

Consultation:	
Shire President	
Officer's Recommendation:	Voting requirement: Absolute Majority
<p><i>That Council endorses the CEO to purchase the following capital items prior to the 2020 / 21 budget being adopted at the August 2020 ordinary meeting of Council:</i></p> <ol style="list-style-type: none"> 1. <i>Works Manager light vehicle replacement;</i> 2. <i>Grader Operator's light vehicle replacement.</i> 	
Council Decision 10072020	
MOVED:	SECONDED:
CARRIED:	

10.12 DESKTOP REVIEW OF STRATEGIC COMMUNITY PLAN

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	John McCleary – Chief Executive Officer
DATE:	24 July 2020
Matters for Consideration:	
To present proposed changes resulting from the minor review of the Strategic Community Plan for consideration by Council as presented in Appendix 7 .	
Background:	
<ol style="list-style-type: none"> 1. In June 2017 the Shire endorsed its Strategic Community Plan 2016/2017 – 2026/27 (SCP). The SCP was informed through consultation with the community and documented the community's priorities, aspirations and vision. 2. All local governments are required to plan for the future of their district under <i>Local Government Act 1995 S5.56(1)</i>. Regulations under S5.56(2) of the Act outline the minimum required to achieve this. The minimum requirement of the plan is the development of a SCP and a CBP. 3. The DLGSCI <i>IPR Framework and Guidelines</i> state that every two years, local governments are required to undertake a review of the SCP, alternating between a minor and major review. A minor review, according to the Guidelines is "primarily a desktop exercise and usually focuses on resetting the Corporate Business Plan." 4. The CBP is an internal business planning tool that translates Council priorities into operations within the resources available. The plan highlights the services, operations, projects and initiatives a local government will deliver within a defined period. It also includes the measures associated with 	

delivering services, operations and projects and the costs associated.

- The *Integrated Planning and Reporting Framework* (IPRF), the overarching umbrella which encompasses both the SCP and the CBP, is a set of strategic and operational documents that the Shire is required by legislation to prepare with the involvement of the community. These documents include:

Document	Purpose
Strategic Community Plan (SCP)	The SCP is a strategic document that provides direction for the Shire (and the Community) over a 10 to 15 year period. The Shire's SCP was last endorsed in June 2017.
Corporate Business Plan (CBP)	The CBP is an operational document that activates the SCP over a four year period. The CBO was last endorsed in September 2017.
Long-term Financial Plan (LTFP)	The LTFP is a documents that shows how the Shire will be able to pay for managing its assets, carrying out capital works, and providing services over a 10 year period. The LTFP was last endorsed in September 2017. In accordance with DLGSCI guidelines, the plan should be reviewed annually and through both the minor and major strategic reviews.
Asset Management Plan (AMP)	Asset planning is intended to integrate the expected cost of looking after assets with long term financial planning. The Shire's AMP was last endorsed in September 2017. In accordance with DLGSCI guidelines the plan should be reviewed regularly.
Workforce Plan (WP)	Workforce planning is intended to ensure that the Shire employs the right people to deliver the right asset management, service provision and capital works. The Shire's WP was last endorsed in November 2018. In accordance with DLGSCI guidelines the plan should be reviewed regularly.

Comments:

- In conducting the minor review of the SCP, the Shire engaged RSM. RSM has conducted a comparative review on the approached taken by other local governments in conducting a minor review of their SCP. The most common approach taken by other local governments was to adhere to the requirements set by the DLGSCI guidelines which entails a desktop review for the purpose of updating content and references.
- To take a more balanced approach to its review, the Shire opted to conduct not only a minor desktop review, but has also sought to engage internally with staff and elected members.
- Engagement began internally with staff to seek thoughts in the current SCP. All respondents felt that the outcomes were still relevant and they did guide and affect daily operations. In addition, the Shire sought feedback from Elected Members on the SCP.
- After conducting the above engagement, a desktop review of the content with the SCP and CBP was undertaken, giving consideration to the feedback received from Staff and Elected Members. Resulting from the review, minor changes have been proposed which are centred around updating actions completed to date, language corrections and updates to referenced strategies, plans and legislation. The intent of the document remains unchanged.
- The CBP outlines how the Shire will progress the outcomes set within the SCP and contains the initiatives that will be undertaken as well as a set of measurements for the Shire to report against.
- The main changes to the SCP as a result of the minor review are tabled below:

Strategic Community Plan Changes		
Page	Section	Change Made
3	Document Control	<ul style="list-style-type: none"> Update to include reference to minor review.
6	Message from the Shire President	<ul style="list-style-type: none"> Update to include reference to minor review.
13	Major Projects	<ul style="list-style-type: none"> Updated for completed projects since SCP adoption.
14	Maintenance and Upgrade of Road Network	<ul style="list-style-type: none"> Updated for completed actions since SCP adoption Updated references to Partners
15	Retain existing industries and encourage the establishment of new industries to broaden the region's economic base.	<ul style="list-style-type: none"> Updated for completed actions since SCP adoption Updated references to Partners
16	Emphasise and maximise the tourism potential of our natural attractions, history and local events	<ul style="list-style-type: none"> Updated for completed actions since SCP adoption
18	Gascoyne Junction Water Quality and Quantity	<ul style="list-style-type: none"> Updated for completed actions since SCP adoption Updated references to Partners
19	Feral Animal and Invasive Species Control	<ul style="list-style-type: none"> Updated reference to working with CRBA
21	Community / Aged Care Services	<ul style="list-style-type: none"> Updated for additional actions planned for the future.
27	Asset Management Plan	<ul style="list-style-type: none"> Updated for completed actions since SCP adoption
34	Acronyms	<ul style="list-style-type: none"> Table updated for changes since SCP adoption

7. The main changes to the CBP as a result of the minor review are tabled below:

Corporate Business Plan Changes		
Page	Section	Change Made
2	Document Control	<ul style="list-style-type: none"> Update to include reference to minor review.
4	Message from the Shire President	<ul style="list-style-type: none"> Update to include reference to minor review.
11	Maintenance and Upgrade of the Road Network	<ul style="list-style-type: none"> Removal of "Rav10" Updated for completed actions since CBP adoption Removed references to budgeted amounts

11	Economic Development	<ul style="list-style-type: none"> Updated for completed actions since CBP adoption Removed references to budgeted amounts
12	Maximise the tourism potential	<ul style="list-style-type: none"> Updated for completed actions since CBP adoption
13	Gascoyne Junction Water Quality and Quantity	<ul style="list-style-type: none"> Removed costs associated with “Seek funding to assist with developing water supplies” Updated for completed actions since CBP adoption
13	Feral Animal and Invasive Species Control	<ul style="list-style-type: none"> Remove costs associated with “Biosecurity – Continue Wild Dog Control Program” Added “Responsibility now with the Carnarvon Rangelands Biosecurity Association” Removed references to budgeted amounts
14	Improved Aged Care	<ul style="list-style-type: none"> 2017/18 changed to “ongoing / As required” Additional action “Assist the Gascoyne region to develop a plan for aged care services in the region”.
15	Strategic Planning	<ul style="list-style-type: none"> Updated for completed actions since CBP adoption Removed references to budgeted amounts
15	Financial Planning and Management	<ul style="list-style-type: none"> Updated for completed actions since CBP adoption
15	Asset Management	<ul style="list-style-type: none"> Updated for completed actions since CBP adoption

8. Feedback from Elected Members on the direction and approach to the review was sought at the 27 May OCM.
9. The approach taken for reviewing the SCP was presented to elected members at the 27 May OCM. All feedback received has been incorporated into the SCP.
10. As stated in the DLGSCI guidelines, “assuming there are no major changes proposed, community engagement is discretionary”. As the Shire had significant community input during the last major review and no major changes were made during this review process, the need to engage was limited.

Statutory Environment:	
Local Government Act 1995 (s5.56(1))	
Policy Implications:	
Nil	
Financial Implications:	
Nil	

Strategic Implications:**Civic Leadership****Objective 4:**

To provide Good Governance to the Upper Gascoyne Shire area through:

- Detailed and professional administration;
- High levels of accountability;
- Compliance with statutory requirements;
- High-quality forward planning, particularly for assets and finances;
- Openness and transparency and enhanced consultations and public participation;
- Provision of quality customer services, good financial management and pursuit of excellence in professional administration and communication.

Risk:

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Consultation:

Stakeholder	Comments
Elected Members	Information was presented at the 27 May 2020 Ordinary Council Meeting regarding the future approach, generally, to the review of the IPRF framework and minor review of its SCP. Following this, a draft SCP, with proposed minor amendments has been prepared.
Shire Employees	The CEO, Works Manager and Finance Manager have reviewed the draft SCP and their feedback incorporated.

Officer's Recommendation:

Voting requirement: Simple Majority

That Council endorse the review of the Strategic Community Plan and Corporate Business Plan as presented in [Appendix 7](#) of the agenda.

Council Decision: 11072020

MOVED:

SECONDED:

CARRIED:

11. MATTERS BEHIND CLOSED DOORS

Council Decision 12072020

MOVED: CR

SECONDED: CR

That Council go behind closed doors to discuss confidential items.

CARRIED:

11.1 CEO PERFORMANCE REVIEW

Council Decision 13072020

MOVED: CR

SECONDED: CR

CARRIED:

11.2 FLOOD DAMAGE TENDER – AGRN 908

Council Decision 14072020

MOVED: CR

SECONDED: CR

CARRIED:

Council Decision 15072020

MOVED: CR

SECONDED: CR

That Council come out from behind closed doors.

CARRIED:

12. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

14. ELECTED MEMBERS REPORTS

14.1 Councillor D. Hammarquist

14.2 Councillor G. Watters

14.3 Councillor J. Caunt

14.4 Councillor B. Walker

14.5 Councillor H. McTaggart

14.6 Councillor A. McKeough

14.7 Councillor R. Hoseason-Smith

15. STATUS OF COUNCIL MEETING RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer
10042019	Formation of a Tourism Working Group	This is still being worked on, I need to establish the terms of reference prior to advertising for members.	Open	CEO
05062020	Disposal of Land to the Gascoyne Remote School	Advice has been provided to the principal.	Close	

16. MEETING CLOSURE

The Shire President closed the meeting at ____pm.

APPENDIX 1

(List of Accounts Paid for June 2020)

Date: 02/07/2020
Time: 4:35:22PM

SHIRE OF UPPER GASCOYNE
List fo Accounts Paid for June 2020

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Quadrio Earthmoving Pty Ltd					
EFT12162	05/06/2020	Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863)	1		401,521.36
INV 00010957	28/05/2020	Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863), Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863), Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863)	1	401,521.36	
Telstra Corporation Ltd					
EFT12163	05/06/2020	Shire Office - Internet Service for 0417 094 300 for period 20/05/2019 to 19/06/2020.	1		826.51
INV T311-20/05/20/05/2020		CEO Mobile Phone Service - Calls and Data for 0417 107 446 for period 20/05/2019 to 19/06/2020., Shire Office - Internet Service for 0417 094 300 for period 20/05/2019 to 19/06/2020., Works Manager Mobile Phone Service - Calls and Data for 0437 168 892 for period 20/05/2019 to 19/06/2020., Town Maintenance Supervisor Mobile Phone Service - Calls and Data for 0409 636 940 for period 20/05/2019 to 19/06/2020.	1	826.51	
Simon Joseph Adamson					
EFT12164	05/06/2020	Dogging Contract Services as per Contract with Shire of Upper Gascoyne, for a period of 15 days. Period between 17th May 2020 to 4th June 2020.	1		7,053.75
INV 040620	04/06/2020	Dogging Contract Services as per Contract with Shire of Upper Gascoyne, for a period of 15 days., Period between 17th May 2020 to 4th June 2020.	1	7,053.75	
Blackwoods Atkins					
EFT12165	05/06/2020	Supply Part Number 00942743, 25 x Storage Bins (P60) red	1		1,496.66
INV PE2109WK	21/05/2020	00942607 Storage Bin P30 red, 0092437 Storage Bin P10 red	1	265.65	
INV PE2108WK	21/05/2020	00972493 Divider Dexion P60 Grey, 07842209 Hook Dexion Double 6"Zinc Plated	1	291.06	
INV PE7999WL	27/05/2020	Supply Part Number 00942743, 25 x Storage Bins (P60) red	1	939.95	
Carnarvon Timber & Hardware					
EFT12166	05/06/2020	rapid set concrete	1		1,933.68
INV 10652629	25/05/2020	Riggers Glovs	1	90.00	
INV 10653079	27/05/2020	rapid set concrete	1	1,843.68	
CS Legal					
EFT12167	05/06/2020	Service fees for further debt recovery action taken against Lighthouse Ridge Pty Ltd (rates debtor). Note: PO to cover legal services provided to 30th June 2020.	1		1,584.00
INV 028414	27/05/2020	Service fees for further debt recovery action taken against Lighthouse Ridge Pty Ltd (rates debtor)., Note: PO to cover legal services provided to 30th June 2020.	1	1,584.00	
Gascoyne Office Equipment					
EFT12168	05/06/2020	Ricoh Service Agreement for April 2020	1		2,124.30
INV 1636	22/05/2020	Admin - Black and White Photocopies, Admin - Colour Photocopies, Works - Colour Photocopies, Works - Black and White Photocopies, CRC - Black and White Photocopies, CRC - Colour Photocopies	1	2,124.30	
Geraldton Fuel Company T/as Refuel Australia					
EFT12169	05/06/2020	Diesel Starcard Purchases for CEO (\$498.22) and Works Manager (\$195.41)	1		693.63

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Geraldton Fuel Company T/as Refuel Australia					
INV 31/05/2020	31/05/2020	08/05/2020 CEO 1472166 - Caltex Geraldton, 11/05/2020 CEO 1474007 - Brunswick Roadhouse, 12/05/2020 CEO 1474889 - Caltex Forrest Highway, 13/05/2020 CEO 1475891 - Caltex Geraldton, 16/05/2020 CEO 1476850 - Caltex Carnarvon, 10/05/2020 Works Manager 1474043 - Caltex Carnarvon, 16/05/2020 Works Manager 1477053 - Caltex Carnarvon, 16/05/2020 Works Manager 1477054 - Caltex Carnarvon	1	693.63	
GERALDTON TROPHY & ENGRAVING CENTRE					
EFT12170	05/06/2020	SUG Badge, Desk Plate & Honour Board Plates (Toomalatai, Hoseason & Collins)	1		132.00
INV 00002718	08/04/2020	Name plate for honour board : 2019 - R.D Hoseason-Smith, Desk name plate and badge: , Line 1: Sa Toomalatai, Line 2: Manager of Finance & Corporate Services, Freight	1	132.00	
Junction Craft Group					
EFT12171	05/06/2020	Donation for the 2019/2020 as per Council Budget Decision	1		1,000.00
INV 23042020	23/04/2020	Donation for the 2019/2020 as per Council Budget Decision	1	1,000.00	
Norwest Refrigeration Services					
EFT12172	05/06/2020	Replace drop in coolroom unit with split unit.	1		9,516.00
INV 00034901	28/05/2020	Replace drop in coolroom unit with split unit.	1	9,516.00	
NorWest Pet Meats					
EFT12173	05/06/2020	Supply 300kg cut baits for dogging program charged at \$7.70 per kg.	1		2,310.00
INV 28	25/05/2020	Supply 300kg cut baits for dogging program charged at \$7.70 per kg.	1	2,310.00	
Officeworks					
EFT12174	05/06/2020	Office supplies ordered as part of COVID Care Relief packages and office supplies for admin	1		1,938.24
INV 48656001	20/05/2020	Fellowes A4 100 Micron Laminating Pouch Gloss 100 Pack, FE53511, Keji Coloured Markers 12 Pack, KEJIWM012W, Binding combs and covers, Keji 80gsm A4 Copy Paper 50 Ream Half Pallet, KEA4CP80HP, Keji 80gsm A4 Copy Paper 50 Ream Half Pallet, KEA4CP80HP, Toshiba 32GB USB 3pk, PK50 Carl Mori Clip, PPS 48mm x 50m Light Duty Packaging Tape Clear 6 Pack, PPS39848, Arnott's Assorted Creams Biscuits 3kg, AR150156, Devondale Full Cream UHT Milk 1L 10 Pack, GH3017KT, Twix Bars 50 Pack, TDF82171, Snickers Bars 50 Pack, TD500517, Nestle Kit Kat 50 Pack, TD1107346, Nescafe Espresso Coffee 375g, NE531, Tetley Tea Cup Bags in Envelopes 1000 Pack, TET100610, Arnott's Original Individual Tim Tams 150 Pack, AR345512, Arnott's Shortbread Cream and Creamy Chocolate 150 Pack, AR348020, PPS 255 x 355mm Resealable Bags 25 Pack, PPSRSB2535, PPS 100 x 155mm Resealable Bags 50 Pack, PPSRSB1015	1	1,938.24	
Perfect Computer Solutions Pty Ltd					
EFT12175	05/06/2020	Monthly fee for daily monitoring, managment and resolution of I.T. disaster recovery services provided to the CRC in May 2020.	1		85.00
INV 25648	29/05/2020	Monthly fee for daily monitoring, managment and resolution of I.T. disaster recovery services provided to the CRC in May 2020., Monthly fee for daily monitoring, managment and resolution of I.T. disaster recovery services provided to the Shire office in May 2020.	1	85.00	
Sunny Sign Company Pty Ltd					
EFT12176	05/06/2020	signs, posts and hardware as per quote#392527	1		6,936.38
INV 434689	03/06/2020	signs, posts and hardware as per quote#392527	1	6,936.38	
Westrac Pty Ltd					

Date: 02/07/2020
Time: 4:35:22PM

SHIRE OF UPPER GASCOYNE
List fo Accounts Paid for June 2020

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Westrac Pty Ltd					
EFT12177	05/06/2020	212-3924 rhs clearance light	1		72.55
INV PI 4588280	15/05/2020	212-3924 rhs clearance light	1	72.55	
Commonwealth Mastercard					
EFT12178	02/06/2020	SPOT DEVICE: Annual Service Subscription Charge for period 01/05/2020 - 01/05/2021 ESN#0-3044824 (P36)	1		1,011.60
INV 0000000024	01/05/2020	SPOT DEVICE: Annual Service Subscription Charge for period 01/05/2020 - 01/05/2021 ESN#0-3044824 (P36) (\$224.98US converted to \$350.49AU), SPOT DEVICE: International Transaction Fee Convert USA to AU for Annual Service Subscription Charge for period 01/05/2020 - 01/05/2021 ESN#0-3044824 (P36)	1	359.25	
INV 50615	06/05/2020	Hi Viz Adults/Unisex Micromesh Long Sleeve Polo - Yellow/Navy (Ian Golding)	1	219.45	
INV 20202383	06/05/2020	100mL Cobalt Blue Glass Bottles with 18mm Atomiser - Choice of Cap Colour, 10ml Clear Glass Atomizers -WHOLESALE 60 Pack (Fluro - Random Colours Only)	1	226.60	
INV 00013924	06/05/2020	Premium Outback Oz Activity Pack	1	135.60	
INV 1443419579	12/05/2020	APPLE: 50GB Cloud Storage Plan for Works Manager for period 13/05/2020-12/06/2020	1	1.49	
INV 9394788699	24/05/2020	Return Address Labels (for hand sanitiser bottles), Self Inking Stamp for Boxes	1	50.97	
INV 9394788690	24/05/2020	Return Address Labels (for hand sanitiser bottles)	1	18.24	
Horizon Power					
EFT12179	12/06/2020	Meter no. 2158113152 - LOT 19 GREGORY STREET - WORKS SUPERVISOR. Supply period from 06/04/2020 to 04/06/2020.	1		9,241.95
INV 2100627669	02/06/2020	Street Lighting Consumption for the period 01/05/2020 to 31/05/2020.,	1	259.94	
INV 2100633377	05/06/2020	Meter no. 2148101025 - Lot 52 Hatch Street - FINANCE OFFICER. Supply period from 06/04/2020 to 04/06/2020.,	1	334.37	
INV 2100632958	05/06/2020	Meter no. 2158112968 - Lot 40 GREGORY STREET - WORKS STAFF. Supply period from 06/04/2020 to 04/06/2020.,	1	460.33	
INV 2100633635	05/06/2020	Meter no. 2158112965 - LOT 17 GREGORY STREET - CHIEF EXECUTIVE OFFICER. Supply period from 06/04/2020 to 04/06/2020.	1	786.60	
INV 2100633512	05/06/2020	Meter no. 2158114035 - LOT 47 HATCH STREET - DUPLEX NORTH. Supply period from 06/04/2020 to 04/06/2020.,	1	62.00	
INV 2100633445	05/06/2020	Meter no. 2158118534 - 5 Scott St - DEPOT. Supply period from 07/04/2020 to 04/06/2020.,	1	653.06	
INV 2100632982	05/06/2020	Meter no. 2158118541 - 731 SCOTT STREET - POLICE STATION/ARCHIVE STORAGE. Supply period from 06/04/2020 to 04/06/2020.,	1	268.66	
INV 2100632873	05/06/2020	Meter no. 2158118605 - 2 SCOTT STREET - PUBLIC TOILETS (25%). Supply period from 06/04/2020 to 04/06/2020.,	1	1,116.02	
INV 2100633488	05/06/2020	Meter no. 2157104717 - UNIT 13 /LOT 1 SMITH STREET - Airport Lights. Supply period from 06/04/2020 to 04/06/2020.,	1	69.78	
INV 2100633514	05/06/2020	Meter no. 2158118609 - LOT 49 HATCH STREET - HATCH STREET 3 B/R HOUSE. Supply period from 07/04/2020 to 04/06/2020.,	1	296.45	
INV 2100633597	05/06/2020	Meter no. 2158113152 - LOT 19 GREGORY STREET - WORKS SUPERVISOR. Supply period from 06/04/2020 to 04/06/2020.,	1	1,163.03	
INV 2100632802	05/06/2020	Meter no. 2158118606 - 1 Mullewa-Carnarvon Road - PUMP. Supply period from 06/04/2020 to 04/06/2020.,	1	405.97	
INV 2100633513	05/06/2020	Meter no. 2158118614 - LOT 48 HATCH STREET - DUPLEX SOUTH. Supply period from 07/04/2020 to 04/06/2020.,	1	466.01	
INV 2100633141	05/06/2020	Meter no. 2158118533 - 6 SCOTT STREET - CRC. Supply period from 07/04/2020 to 04/06/2020.,	1	571.12	

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Horizon Power					
INV 2100632810	05/06/2020	Meter no. 2158118613 - 21 Gregroy Street - CUSTOMER SERVICE OFFICER. Supply period from 07/04/2020 to 04/06/2020.,	1	441.71	
INV 2100632902	05/06/2020	Meter no. 2158118604 - LOT 68 GREGORY STREET - PAVILION, , Meter no. 2157104717 - UNIT 13 /LOT 1 SMITH STREET - Airport Lights, , Meter no. 2158118533 - 6 SCOTT STREET - CRC, , , Meter no. 2158112965 - LOT 17 GREGORY STREET - CHIEF EXECUTIVE OFFICER, Meter no. 2158113152 - LOT 19 GREGORY STREET - WORKS SUPERVISOR , , Meter no. 2148100917 - Lot 23 Gregory Street - FINANCE MANAGER, , , Meter no. 2148101025 - Lot 52 Hatch Street - FINANCE OFFICER, , Meter no. 2157104817 - 15 Gregory Street (Lot 45) - TOWN SUPERVISOR, , Meter no. 2158114035 - LOT 47 HATCH STREET - DUPLEX NORTH, , Meter no. 2158118536 - Lot 39 GREGORY STREET - CRC STAFF. Supply period from 07/04/2020 to 04/06/2020.,	1	563.34	
INV 2100633629	05/06/2020	Meter no. 2158118535 - 4 SCOTT STREET - OFFICE. Supply period from 07/04/2020 to 04/06/2020.,	1	927.11	
INV 2100633200	05/06/2020	Meter no. 2157104817 - 15 Gregory Street (Lot 45) - TOWN SUPERVISOR. Supply period from 06/04/2020 to 04/06/2020.,	1	123.39	
INV 2100633201	05/06/2020	Meter no. 2158118531 - 2 Gregory Street - OLD CARAVAN PARK. Supply period from 06/04/2020 to 04/06/2020.,	1	106.73	
INV 2100633376	05/06/2020	Meter no. 2148100917 - Lot 23 Gregory Street - FINANCE MANAGER. Supply period from 06/04/2020 to 04/06/2020., ,	1	166.33	
Horizon Power (non-energy)					
EFT12180	12/06/2020	Purchase of pre-paid power for resale at the CRC (purchase made on 13/05/2020)	1		925.00
INV RPDDDB004	02/06/2020	Purchase of pre-paid power for resale at the CRC (purchase made on 13/05/2020)	1	925.00	
DEPUTY COMMISSIONER OF TAXATION					
EFT12181	12/06/2020	FRINGE BENEFIT TAX PAYMENT FOR PERIOD ENDING 31ST MARCH 2020.	1		2,144.19
INV FBT 2020	21/05/2020	FRINGE BENEFIT TAX PAYMENT FOR PERIOD ENDING 31ST MARCH 2020.	1	2,144.19	
Australia Post					
EFT12182	12/06/2020	Freight and Postage for the Shire office for the period May 2020	1		68.74
INV 1009649867	03/06/2020	Freight and Postage for the Shire office for the period May 2020, Freight and Postage for the CRC for the period May 2020	1	68.74	
Borich & Sons					
EFT12183	12/06/2020	Supply 55 x \$45 Veggie Boxes to include in Family Care Packs as part of COVID-19 Community Awareness Project. 1kg Beans 1kg Tomatoes (ripe/semi/green) 4x Zucchini 1x Butternut 1x Jap Pumpkin medium 2x capsicum traffic lights 2x Eggplants 4x Sweet corn Cherry tomatoes (red & yellow) should also be available so can 500g mixed colour or 500g of one colour	1		2,475.00
INV INV-0047	28/05/2020	Supply 55 x \$45 Veggie Boxes to include in Family Care Packs as part of COVID-19 Community Awareness Project., 1kg Beans, 1kg Tomatoes (ripe/semi/green), 4x Zucchini, 1x Butternut, 1x Jap Pumpkin medium, 2x capsicum traffic lights, 2x Eggplants , 4x Sweet corn, Cherry tomatoes (red & yellow) should also be available so can 500g mixed colour or 500g of one colour,	1	2,475.00	

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Carnarvon Growers Association Inc					
EFT12184	12/06/2020	Supply Tesla Motor Cable TWX 3G1.5	1		147.51
INV INV-35475406/06/2020		Supply Tesla Motor Cable TWX 3G1.5	1	147.51	
Carnarvon Auto Servicing & Towing					
EFT12185	12/06/2020	17.5-22.5 Advance tyre, plus fitting, O'ring	1		2,538.70
INV 00020734	03/06/2020	17.5-22.5 Advance tyre, plus fitting, O'ring, 255/75R22.5 tyre, mounting	1	2,538.70	
Child Support Agency					
EFT12186	12/06/2020	Payroll deductions	1		362.83
INV DEDUCTIO10/06/2020		Payroll Deduction for Nathaniel John Rogers 10/06/2020		362.83	
Diesel and Dust Mechanical Pty Ltd					
EFT12187	12/06/2020	Supply new toolbox for Isuzu 4x4 Crewman Service Truck.	1		4,149.23
INV 00000218	01/06/2020	100,000km Service on BT50 4WD Traytop (P102) including filters and sythetic oil - Labour (4 hours)., 100,000km Service on BT50 4WD Traytop (P102) including filters and sythetic oil - Parts: filter kit and oil., 100,000km Service on BT50 4WD Traytop (P102) including filters and sythetic oil - Freight., 100,000km Service on BT50 4WD Traytop (P102) including filters and sythetic oil - Consumables.	1	692.14	
INV 00000219	01/06/2020	Toyota Hilux GU325 P66 - Remove and replace failed aircon compressor and receiver dryer bag. Replace bearing and rollers, regas aircon system, tes for leaks. Labour (8.5 hours)., Toyota Hilux GU325 P66 - Remove and replace failed aircon compressor and receiver dryer bag. Replace bearing an rollers, regas aircon system, test for leaks. Parts: Pulley, cable, toggle switch, a/c compressor and a/c gas., Toyota Hilux GU325 P66 - Remove and replace failed aircon compressor and receiver dryer bag. Replace bearing, and rollers, regas aircon system, test for leaks. Freight., Toyota Hilux GU325 P66 - Remove and replace failed aircon compressor and receiver dryer bag. Replace bearing and rollers, regas aircon system, test for leaks. Consumables.	1	1,666.30	
INV 00000220	01/06/2020	Supply new toolbox for Isuzu 4x4 Crewman Service Truck., Freight cost to supply new toolbox for Isuzu 4x4 Crewman Service Truck.	1	1,790.79	
Fulton Hogan					
EFT12188	12/06/2020	supply, deliver and spray 7/14mm double coatr bitumen seal as per RFQ 06 19-20	1		109,948.12
INV 13969878	20/05/2020	supply, deliver and spray 7/14mm double coatr bitumen seal as per RFQ 06 19-20	1	109,948.12	
Geraldton Fuel Company T/as Refuel Australia					
EFT12189	12/06/2020	Diesel Fuel Supplies for P52 GU981 - 2,350 Litres supplied on 02/06/2020 at a unit cost of \$1.1397 per litre.	1		12,756.62
INV 01489773	02/06/2020	Diesel Fuel Supplies for Depot Yard - 2,250 Litres supplied on 02/06/2020 at a unit cost of \$1.1070 per litre.	1	2,490.75	
INV 01489794	02/06/2020	Diesel Fuel Supplies for P54 GU983 - 1,750 Litres supplied on 02/06/2020 at a unit cost of \$1.1345 per litre.	1	1,985.38	
INV 01489809	04/06/2020	Diesel Fuel Supplies for P97 GU1037 - 2,050 Litres supplied on 04/06/2020 at a unit cost of \$1.1375 per litre.	1	2,331.88	
INV 01489810	04/06/2020	Diesel Fuel Supplies for P79 Camp Trailer - 2,000 Litres supplied on 04/06/2020 at a unit cost of \$1.1375 per litre.	1	2,275.00	
INV 01489807	04/06/2020	Diesel Fuel Supplies for P53 GU982 - 875 Litres supplied on 02/06/2020 at a unit cost of \$1.1375 per litre.	1	995.31	
INV 01489812	05/06/2020	Diesel Fuel Supplies for P52 GU981 - 2,350 Litres supplied on 02/06/2020 at a unit cost of \$1.1397 per litre.	1	2,678.30	

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Mason Ledger					
EFT12190	12/06/2020	The Scope of services - preparing two (award compliant) employment contracts and any other work as requested by you from time to time.	1		2,661.45
INV ML133	02/06/2020	The Scope of services - preparing two (award compliant) employment contracts and any other work as requested by you from time to time.	1	2,661.45	
Mt Clere Station					
EFT12191	12/06/2020	maintenance grade Landor Mt Clere road from the 13/05/2020 to 24/05/2020	1		25,341.25
INV 03062020	03/06/2020	Maintenance grade Mt Clere Meekathara road from the 25/05/2020 to 03/06/2020, maintenance grade Landor Mt Clere road from the 13/05/2020 to 24/05/2020	1	25,341.25	
Roger Davies Contracting					
EFT12192	12/06/2020	Grader Wet Hire - maintenance grading on Carnarvon Mullewa Road from 25.05.2020 to 28.05.2020. Dockets 8151 - 5154.	1		7,722.00
INV INV-0177	30/05/2020	Grader Wet Hire - maintenance grading on Carnarvon Mullewa Road from 25.05.2020 to 28.05.2020., Dockets 8151 - 5154.	1	7,722.00	
Westrac Pty Ltd					
EFT12193	12/06/2020	1000HR Service (14-15th May)	1		7,136.61
INV SI 1486323	19/05/2020	4000hr service (14-15th May)	1	7,136.61	
Woolworths Limited					
EFT12194	17/06/2020	Council top up of meeting supplies	1		14.45
INV 3739501	03/05/2020	Credit for miss allocation to Shire of Upper Gascoyne account on March 2020 Statement	1	-38.95	
INV 47695815	18/05/2020	Council top up of meeting supplies GST, Council top up of meeting supplies GST FREE	1	53.40	
Greenfield Technical Services					
EFT12195	17/06/2020	13th March 2020 weather event damage pick up and cost estimate consultancy	1		6,072.00
INV 1465	14/05/2020	13th March 2020 weather event damage pick up and cost estimate consultancy	1	6,072.00	
Greenfield Technical Services					
EFT12196	17/06/2020	Provision of Project Management for AGRN863 - Package 2 (North) for the period 07/04/2020 to 08/04/2020 and the period 13/05/2020 to 26/05/2020.	1		76,548.45
INV INV-1480	03/06/2020	Provision of Project Management for AGRN863 - Package 1 (South) for the period 21/05/2020 to 01/06/2020.	1	27,946.60	
INV INV-1481	03/06/2020	Provision of Project Management for AGRN863 - Package 2 (North) for the period 07/04/2020 to 08/04/2020 and the period 13/05/2020 to 26/05/2020.	1	48,601.85	
Them Earth Moving					
EFT12197	17/06/2020	Supply of plant and operators for flood damage repairs (RFT01 19-20 - AGRN863). Works undertaken for period 22/05/2020 to 01/06/2020.	1		337,415.10
INV 00000561	04/06/2020	Supply of plant and operators for flood damage repairs (RFT01 19-20 - AGRN863). Works undertaken for period 22/05/2020 to 01/06/2020., Supply of plant and operators for flood damage repairs (RFT01 19-20 - AGRN863). Works undertaken for period 22/05/2020 to 01/06/2020.	1	337,415.10	
Black Truck & Ag					
EFT12198	19/06/2020	Isuzu NPR400 Long AMT Rubbish Compactor Truck (secondhand)	1		35,990.00
INV 10328	19/06/2020	Isuzu NPR400 Long AMT Rubbish Compactor Truck (secondhand)	1	35,990.00	
Simon Joseph Adamson					
EFT12199	19/06/2020	Perform Dogging Duties at \$427.50 / Day Plus Gst As Per Contract	1		5,172.75

Date: 02/07/2020
Time: 4:35:22PM

SHIRE OF UPPER GASCOYNE
List fo Accounts Paid for June 2020

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Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Simon Joseph Adamson					
INV 18/06/2020	18/06/2020	Perform Dogging Duties at \$427.50 / Day Plus Gst, As Per Contract - 11 days	1	5,172.75	
Carnarvon Timber & Hardware					
EFT12200	19/06/2020	801 Tuffman Storage	1		58.00
INV 10656300	16/06/2020	801 Tuffman Storage	1	58.00	
WINC Australia Pty Ltd					
EFT12201	19/06/2020	Earthwise Toilet Tissue	1		1,275.74
INV 9032309351	26/05/2020	Earthwise Toilet Tissue	1	483.45	
INV 9031905702	26/05/2020	Kleenex Toilet Tissue	1	145.07	
INV 9031927393	26/05/2020	Kleenex Toilet Tissue	1	145.07	
INV 9031857508	26/05/2020	Toilet Tissue Recycled	1	393.82	
INV 9032604886	26/05/2020	Germ Buster 5l	1	108.33	
Coral Coast Plumbing Pty Ltd					
EFT12202	19/06/2020	Investigate dishwasher fault that caused flooding in pavilion	1		2,244.66
INV IN033273	16/06/2020	Raplace basin mixers and resiliconed plug and waste on basin at pavilion JN037505	1	1,016.62	
INV IN033864	16/06/2020	Investigate dishwasher fault that caused flooding in pavilion JN037505	1	1,228.04	
Corsign WA Pty Ltd					
EFT12203	19/06/2020	Quote#00047121	1		16,571.50
INV 00047121	03/06/2020	1000x PVC guide post \$6.50 ea + GST •40x floodway signs W5-7 \$36.00 ea •20x left curve signs W1-3(L) \$36.00 ea •20x right curve signs W1-3(R) \$36.00 ea •10x crest signs W5-11 \$36.00 ea •20x D4-3(L) 450 x 900 \$42.00 ea •20x D4-3(R) 450 x 900 \$42.00 ea •40x short 1.6m RHS 76x38x2.0mm post (Galvanised)\$21.00 ea With Caps •90x 3.2M RHS 76x38x2mm post (Galvanised) \$27.00 ea with Caps •300x bolt/nut/washer to suit RHS posts M10x 70 \$1.25 ea	1	16,571.50	
		Quote#00047121, 1000x PVC guide post \$6.50 ea + GST, • 40x floodway signs W5-7 \$36.00 ea, • 20x left curve signs W1-3(L) \$36.00 ea, • 20x right curve signs W1-3(R) \$36.00 ea, • 10x crest signs W5-11 \$36.00 ea, • 20x D4-3(L) 450 x 900 \$42.00 ea, • 20x D4-3(R) 450 x 900 \$42.00 ea, • 40x short 1.6m RHS 76x38x2.0mm post (Galvanised)\$21.00 ea With Caps, • 90x 3.2M RHS 76x38x2mm post (Galvanised) \$27.00 ea with Caps, • 300x bolt/nut/washer to suit RHS posts M10x 70 \$1.25 ea			
Elders Ltd					
EFT12204	19/06/2020	Poly pipe blue line 50m	1		963.22
INV EE 76126	15/06/2020	barbed wire 1.8mmx500m	1	440.22	
INV EE 76124	15/06/2020	Poly pipe blue line 50m	1	523.00	
Gascoyne Plumbing Solutions (wa) Pty Ltd					
EFT12205	19/06/2020	Replace hot water system	1		9,826.05

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Gascoyne Plumbing Solutions (wa) Pty Ltd					
INV 00002132	11/06/2020	Tank pump out and Repairs	1	2,182.40	
INV 00002095	11/06/2020	Unblock pump point and unit 1 cabin	1	1,046.24	
INV 00002341	11/06/2020	Replace hot water system	1	6,597.41	
Autopro					
EFT12206	19/06/2020	Kincrome 212 tool cabinet kit	1		1,399.00
INV 2019106	26/05/2020	Kincrome 212 tool cabinet kit	1	1,399.00	
Junction Contracting Services					
EFT12207	19/06/2020	Water cart hire- C3343 Landor Mount Augustus Rd	1		18,694.50
INV 1587	11/06/2020	Water cart hire- C3343 Landor Mount Augustus Rd	1	18,694.50	
MKB SKIP BINS					
EFT12208	19/06/2020	Supply and deliver/remove 3x 10m3 skip bins	1		2,244.00
INV 00000700	22/05/2020	Supply and deliver/remove 3x 10m3 skip bins	1	2,244.00	
Officeworks					
EFT12209	19/06/2020	Lever arch files	1		60.68
INV 10095141	05/06/2020	Lever arch files, Pack of 20 gloss folders	1	60.68	
Slater Gartrell Sports					
EFT12210	19/06/2020	Supply and SG Midland Test 12.5mm Premium Synthetic Turf. Match Wicket 29m x 2.7 price includes travel and accommodation	1		6,171.00
INV SG40680/01	29/05/2020	Supply and SG Midland Test 12.5mm Premium Synthetic Turf., Match Wicket 29m x 2.7 price includes travel and accommodation,	1	6,171.00	
Sunny Sign Company Pty Ltd					
EFT12211	19/06/2020	Burringurrah Entrance, directional and road signs as per quote# 392484,	1		3,467.42
INV 435195	11/06/2020	Burringurrah Entrance, directional and road signs as per quote# 392484,	1	3,467.42	
Talis Consultants					
EFT12212	19/06/2020	Identify options for matching funds for HVSP Grant - provision of consultancy services for the period ending 31 May 2020.	1		1,361.25
INV 20709	31/05/2020	Identify options for matching funds for HVSP Grant - provision of consultancy services for the period ending 31 May 2020.	1	1,361.25	
Toll Transport Pty Ltd					
EFT12213	19/06/2020	Freight for 19th May 2020	1		128.49
INV 0937-MWB:25/05/2020		40% Standing Order for Parts Freight	1	128.49	
Walga					
EFT12214	19/06/2020	Meeting Procedures (eLearning) for Blanche Walker	1		195.00
INV I3082514	11/06/2020	Meeting Procedures (eLearning) for Blanche Walker	1	195.00	
Westrac Pty Ltd					
EFT12215	19/06/2020	7D-1158 cutting edge	1		7,582.96
INV PI4619168	25/05/2020	7D-1158 cutting edge	1	7,582.96	
Horizon Power					

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Horizon Power					
EFT12219	25/06/2020	Electricity Account for meter no. 2158118604 - Lot 68 Gregory Street - Pavilion.	1		424.33
INV 21 006 3358	05/06/2020	Electricity Account for meter no. 2158118604 - Lot 68 Gregory Street - Pavilion.	1	424.33	
Pivotel Satellite Pty Ltd					
EFT12220	25/06/2020	Standing order for Satellite Phone Charges for Works Crew May 2020	1		1,134.16
INV 2857917	15/06/2020	Standing order for SAT Phone services provided to Works Manager for June 2020	1	28.45	
INV 2859761	15/06/2020	Satellite Phone Charges for 0405464076 - Leeson for the month of May 2020, Satellite Phone Charges for 0405468077 - Frank for the month of May 2020, Satellite Phone Charges for 0405468286 - Ian for the month of May 2020, Satellite Phone Charges for 0405468683 - Dameon for the month of, Satellite Phone Charges for 0405471973 - John for the month of May 2020, Satellite Phone Charges for 0405472285 - Thomas for the month of May 2020	1	1,105.71	
Telstra Corporation Ltd					
EFT12221	25/06/2020	Standing order Phone services for June 2020.	1		1,158.93
INV K23472761C	09/06/2020	0899430509 - Office Phone, 08 9943 0625 EFTPOS, , 08 9943 0880 Office phone, , 08 9943 0988 Office phone, , 08 9943 0507 Faxline, , 08 9943 0650 Fax Stream, , 0476 829 559 CEO iPad, , 08 9943 0557 CRC - Transport Dial Up, , 0458 074 228 CRC WiFi, , 08 9943 0516 Lot 45 Gregory St, , 08 9943 0560 Duplex Nth, , 08 9943 0640 CEO Home, , 08 9943 0840 Lot 21 Gregory St, , 08 9943 0972 Works home, , 5534663360 Small Business User - Works, , Pavilion Operating Costs GEN	1	1,158.93	
Greenfield Technical Services					
EFT12222	26/06/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1		109,908.01
INV 1490	12/06/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1	27,679.78	
INV 1489	12/06/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1	28,653.28	
INV 1505	16/06/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1	21,540.20	
INV 1506	17/06/2020	Provision of Project Management for AGRN863 as per Council Decision 07092019	1	32,034.75	
Quadrio Earthmoving Pty Ltd					
EFT12223	26/06/2020	Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863)	1		416,187.11
INV 00010965	15/06/2020	Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863), Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863), Supply of plant and operators for flood damage repairs (RFT 01 19-20 AGRN863)	1	416,187.11	
Them Earth Moving					
EFT12224	26/06/2020	Supply of plant and operators for flood damage repairs (RFT01 19-20 - AGRN863)	1		275,248.60
INV 00000562	15/06/2020	Supply of plant and operators for flood damage repairs (RFT01 19-20 - AGRN863), Supply of plant and operators for flood damage repairs (RFT01 19-20 - AGRN863), Supply of plant and operators for flood damage repairs (RFT01 19-20 - AGRN863)	1	275,248.60	
Moore Stephens					
EFT12225	26/06/2020	Supply the Moore Stephens "Financial Reporting" manual and templates.	1		1,683.00
INV 1267	17/06/2020	Supply the Moore Stephens "Financial Reporting" manual and templates., Supply the Moore Stephens "Management Reporting" manual and templates.,	1	1,683.00	

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Barry Evans Furniture & Floor Coverings					
EFT12226	26/06/2020	Replace flooring in Lot 45 and 21 Gregory Street	1		23,882.00
INV 00030833	24/04/2020	Replace flooring in Lot 45 Gregory Street, Replace flooring in Lot 21 Gregory Street	1	23,882.00	
Carnarvon Electrics					
EFT12227	26/06/2020	Lot 17 Gregory- install pool pump timer, replace garden lights ,	1		5,615.94
INV 9880	19/06/2020	Repair diesel bowser	1	569.80	
INV 9881	19/06/2020	Repair and replace broken bollard lighting at pub	1	357.50	
INV 9882	19/06/2020	RCD at the pavillion keeps tripping out. installed separate RCD's in place of the one and hardwired the HWS for the toilets	1	884.84	
INV 9883	19/06/2020	Disconnect/reconnect hot water system on main ablution block	1	372.24	
INV 9884	19/06/2020	Replace control box for town retic pump	1	184.80	
INV 9887	19/06/2020	Exit light in council chambers not working	1	541.64	
INV 9886	19/06/2020	CRC- Replace double light/fan switch in toilet, , down light in the passage way isn't working as well.	1	407.44	
INV 9885	19/06/2020	Lot 19 Gregory- replace double light/fan switches in bathroom, toilet and ensuite. Replace ensuite exhaust fan.	1	502.04	
INV 9879	19/06/2020	Lot 17 Gregory- install pool pump timer, replace garden lights , replace all switch board circuit breakers.	1	1,495.34	
INV 9877	19/06/2020	Replace Double GPO in Teleconference Room CRC Building	1	118.80	
INV 9878	19/06/2020	Replace GPO in the Wash bay that was full of ants	1	181.50	
Child Support Agency					
EFT12228	26/06/2020	Payroll deductions	1		362.83
INV DEDUCTIO	24/06/2020	Payroll Deduction for Nathaniel John Rogers 24/06/2020		362.83	
Delnorth Pty Ltd					
EFT12229	26/06/2020	S450 Spike (Ozpost)	1		1,729.75
INV 30915	15/05/2020	S450 Spike (Ozpost), Jack Hammer Tool SJH950, Frieght for 50x S450 spike and jack hammer tool	1	1,729.75	
Diesel and Dust Mechanical Pty Ltd					
EFT12230	26/06/2020	Remove compressor from workshop and take to Geraldton for repair, replace unit and re hose as required	1		2,936.63
INV 00000225	14/06/2020	WORKSHOP Remove compressor an dtake to Geraldton for repair, replace unit and re hose as required. Carry out the following repairs on the compressor.Replace relief valve with certified and calibrated unitReplace pressure cut out switchService unit and replace oil and filtersUT and ultrasonic inspection inside and out	1	1,821.77	
INV 00000223	14/06/2020	Tractor: (John Deere) 2305 GU354 P43Repair fuel leak and replace orings and hoses on the fuel supply system.	1	384.73	
INV 00000229	14/06/2020	Caterpillar Loader 950 P76 Take loader tyre to town fo rrepair, and inflate as required.	1	148.50	
INV 00000228	14/06/2020	CAT 916 Loader -P18Replace battery in loader and inspect charging circuit and test batteries as required, customer supplied battery.	1	90.75	
INV 00000230	14/06/2020	LT:WaterPump(6") P63Travel to boundary store bore and install new submersible pump. Repair electrical issue; and replacebattery in unit	1	490.88	
Geraldton Fuel Company T/as Refuel Australia					
EFT12231	26/06/2020	\$25 Fuel Cards for resale in the CRC	1		1,000.00

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Geraldton Fuel Company T/as Refuel Australia					
INV 01495009	16/06/2020	\$25 Fuel Cards for resale in the CRC	1	1,000.00	
Autopro					
EFT12232	26/06/2020	Supply a S31-901MF battery for P18 CAT 916 Loader.	1		299.33
INV 2019649	05/06/2020	Supply a S31-901MF battery for P18 CAT 916 Loader.	1	299.33	
Jolly's Tyre Service					
EFT12233	26/06/2020	repair, remount loader tyre	1		80.00
INV 140030	13/06/2020	repair, remount loader tyre	1	80.00	
Mason Ledger					
EFT12234	26/06/2020	Provide Legal services regarding the Gascoyne Junction Tourist Park.	1		2,178.00
INV ML140	04/06/2020	Provide Legal services regarding the Gascoyne Junction Tourist Park.	1	2,178.00	
Norwest Refrigeration Services					
EFT12235	26/06/2020	service split system a/cons	1		1,531.95
INV 00035029	17/06/2020	service split system a/cons, service split system a/cons, service split system a/cons and evaporative a/c's, service split system a/cons, service split system a/cons, service split system a/cons, service split system a/cons, service split system a/cons, service split system a/cons, service split system a/cons, service split system a/cons, service split system a/cons, service split system a/cons, service split system a/cons	1	1,531.95	
Roger Davies Contracting					
EFT12236	26/06/2020	Reconstruct grid approaches at SLK: SLK 67.18 SLK 93.56 SLK 113.98 SLK 119.86 SLK 132.93	1		26,400.00
INV 0178	30/05/2020	Reconstruct grid approaches at SLK:, SLK 67.18 , SLK 93.56, SLK 113.98, SLK 119.86, SLK 132.93, Remove grid and backfill:, SLK 142.11, SLK 149.2,	1	26,400.00	
Gregory James Watters					
EFT12237	29/06/2020	Monthly meeting fee for Councillor G. Watters for financial year 2019/2020.	1		1,650.25
INV COUNCIL	24/06/2020	Monthly meeting fee for Councillor G. Watters for financial year 2019/2020., , Monthly Travel Allowance for Councillor G. Watters for the financial year 2019/2020., , Monthly I.T. Allowance for Councillor G. Watters for the financial year 2019/2020.,	1	1,650.25	
Leanne Alys Mckeough					
EFT12238	29/06/2020	Monthly meeting fee for Councillor L. McKeogh for financial year 2019/2020.	1		1,262.17
INV COUNCIL	24/06/2020	Monthly meeting fee for Councillor L. McKeogh for financial year 2019/2020., , Monthly Travel Allowance for Councillor L. McKeoghfor the financial year 2019/2020., , Monthly I.T. Allowance for Councillor L. McKeogh for the financial year 2019/2020.,	1	1,262.17	
Blanche Maree Walker					
EFT12239	29/06/2020	Monthly meeting fee for Councillor B. Walker for financial year 2019/2020.	1		1,064.17
INV COUNCIL	24/06/2020	Monthly meeting fee for Councillor B. Walker for financial year 2019/2020., , Monthly I.T. Allowance for Councillor B. Walker for the financial year 2019/2020.,	1	1,064.17	
Jw & Jp Caunt					

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Jw & Jp Caunt					
EFT12240	29/06/2020	Monthly meeting fee for Councillor J. Caunt for financial year 2019/2020.	1		1,561.02
INV COUNCIL	24/06/2020	Monthly meeting fee for Councillor J. Caunt for financial year 2019/2020., Monthly Travel Allowance for Councillor J. Caunt for the financial year 2019/2020., Monthly Deputy President's Allowance for Councillor J. Caunt for the financial year 2019/2020., Monthly I.T. Allowance for Councillor J. Caunt for the financial year 2019/2020.	1	1,561.02	
Donald Raymond Hammarquist					
EFT12241	29/06/2020	Monthly meeting fee for Councillor D. Hammarquist for financial year	1		4,076.70
INV COUNCIL	24/06/2020	Monthly meeting fee for Councillor D. Hammarquist for financial year 2019/2020., Monthly Travel Allowance for Councillor D. Hammarquist for the financial year 2019/2020., Monthly Shire President's Allowance for Councillor D. Hammarquist for the financial year 2019/2020., Monthly I.T. Allowance for Councillor D. Hammarquist for the financial year 2019/2020.	1	4,076.70	
Hamish McTaggart					
EFT12242	29/06/2020	Monthly meeting fee for Councillor H. McTaggart for financial year 2019/2020.	1		1,083.97
INV COUNCIL	24/06/2020	Monthly meeting fee for Councillor H. McTaggart for financial year 2019/2020., Monthly Travel Allowance for Councillor H. McTaggart for the financial year 2019/2020., Monthly I.T. Allowance for Councillor H. McTaggart for the financial year 2019/2020.,	1	1,083.97	
Ray Hoseason-Smith					
EFT12243	29/06/2020	Monthly meeting fee for Councillor R. Hoseason-Smith for financial year 2019/2020.	1		1,279.99
INV COUNCIL	24/06/2020	Monthly meeting fee for Councillor R. Hoseason-Smith for financial year 2019/2020., Monthly Travel Allowance for Councillor R. Hoseason-Smith for the financial year 2019/2020., Monthly I.T. Allowance for Councillor R. Hoseason-Smith for the financial year 2019/2020.,	1	1,279.99	
Activ8me					
DD8576.1	06/06/2020	Standing PO for Works Supervisor House Internet	1		129.95
INV 2172191	05/06/2020	Standing PO for Works Supervisor House Internet	1	129.95	
SUPER DIRECTIONS FUND					
DD8584.1	10/06/2020	Superannuation contributions	1		238.26
INV SUPER	10/06/2020	Super. for Nathaniel John Rogers 0819620 10/06/2020	1	238.26	
Wa Super					
DD8584.2	10/06/2020	Payroll deductions	1		5,294.48
INV DEDUCTIO	10/06/2020	Payroll Deduction for Thomas George Fletcher 10/06/2020	1	300.00	
INV SUPER	10/06/2020	Super. for Robyn May Perry 248627 10/06/2020, Super. for Leeson Richard Dorey 021481 10/06/2020, Super. for Leeson Richard Dorey 021481 10/06/2020, Super. for Thomas George Fletcher 025999 10/06/2020, Super. for Thomas George Fletcher 025999 10/06/2020, Super. for Jarrod Lachlan Walker 263069 10/06/2020, Super. for Jarrod Lachlan Walker 263069 10/06/2020, Super. for John Leslie McCleary 239825 10/06/2020, Super. for Dameon Dwayne Whitby 221749 10/06/2020, Super. for Dameon Dwayne Whitby 221749 10/06/2020, Super. for Francis Xavier Drayton 10027178 10/06/2020, Super. for Mativa Saitulagi Toomalatai 014298 10/06/2020	1	4,164.92	

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
Wa Super					
INV DEDUCTIO	10/06/2020	Payroll Deduction for Leeson Richard Dorey 10/06/2020, Payroll Deduction for Jarrod Lachlan Walker 10/06/2020, Payroll Deduction for Dameon Dwayne Whitby 10/06/2020, Payroll Deduction for Ian Douglas Golding 10/06/2020	1	829.56	
CBH Sunsuper					
DD8584.3	10/06/2020	Superannuation contributions	1		418.27
INV DEDUCTIO	10/06/2020	Payroll Deduction for Cherie Walker 10/06/2020	1	144.23	
INV SUPER	10/06/2020	Super. for Cherie Walker 902432443 10/06/2020	1	274.04	
My North Super					
DD8584.4	10/06/2020	Superannuation contributions	1		341.63
INV SUPER	10/06/2020	Super. for Amanda Jane Leighton 14679526 10/06/2020	1	341.63	
SUNSUPER					
DD8584.5	10/06/2020	Superannuation contributions	1		144.23
INV SUPER	10/06/2020	Super. for Cherie Walker 902432443 10/06/2020	1	144.23	
Australian Super					
DD8584.6	10/06/2020	Superannuation contributions	1		125.24
INV SUPER	10/06/2020	Super. for Alison Watson 702403355 10/06/2020	1	125.24	
AMP Flexible Super					
DD8584.7	10/06/2020	Superannuation contributions	1		542.30
INV SUPER	10/06/2020	Super. for Ian Douglas Golding 953593995 10/06/2020, Super. for Ian Douglas Golding 953593995 10/06/2020	1	542.30	
Department of Transport (AGENT CHARGES)					
DD8588.1	09/06/2020	Standing Purchase Order for Licence Agreement A9760424 V14 Cost varies based on transactions completed at CRC	1		101.45
INV 17131, 1713	08/06/2020	Standing Purchase Order for Licence Agreement A9760424 V14 , Cost varies based on transactions completed at CRC - Licence Fee Transfers 17131 and 17132	1	101.45	
Department of Transport (AGENT CHARGES)					
DD8590.1	12/06/2020	Standing Purchase Order for Licence Agreement A9760424 V14 Cost varies based on transactions completed at CRC	1		15.60
INV 17136	10/06/2020	Standing Purchase Order for Licence Agreement A9760424 V14 , Cost varies based on transactions completed at CRC - 17136 12/06/2020	1	15.60	
Activ8me					
DD8598.1	18/06/2020	Standing PO for Finance Manager Internet	1		69.95
INV 2168373	03/06/2020	Standing PO for Finance Manager House Internet	1	69.95	
Department of Transport (AGENT CHARGES)					
DD8604.1	18/06/2020	Standing Purchase Order for Licence Agreement A9760424 V14 Cost varies based on transactions completed at CRC	1		553.15
INV 17145	16/06/2020	Standing Purchase Order for Licence Agreement A9760424 V14 , Cost varies based on transactions completed at CRC on 16/06/2020	1	553.15	
Activ8me					
DD8607.1	26/06/2020	Standing PO for Office Internet	1		129.95
INV 2187320	13/06/2020	Standing PO for Shire Office Internet	1	129.95	

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
SUPER DIRECTIONS FUND					
DD8612.1	24/06/2020	Superannuation contributions	1		238.26
INV SUPER	24/06/2020	Super. for Nathaniel John Rogers 0819620 24/06/2020	1	238.26	
Wa Super					
DD8612.2	24/06/2020	Payroll deductions	1		5,294.48
INV DEDUCTIO	24/06/2020	Payroll Deduction for Thomas George Fletcher 24/06/2020	1	300.00	
INV SUPER	24/06/2020	Super. for Robyn May Perry 248627 24/06/2020, Super. for Leeson Richard Dorey 021481 24/06/2020, Super. for Leeson Richard Dorey 021481 24/06/2020, Super. for Thomas George Fletcher 025999 24/06/2020, Super. for Thomas George Fletcher 025999 24/06/2020, Super. for Jarrod Lachlan Walker 263069 24/06/2020, Super. for Jarrod Lachlan Walker 263069 24/06/2020, Super. for John Leslie McCleary 239825 24/06/2020, Super. for Dameon Dwayne Whitby 221749 24/06/2020, Super. for Dameon Dwayne Whitby 221749 24/06/2020, Super. for Francis Xavior Drayton 10027178 24/06/2020, Super. for Mativa Saitulagi Toomalatai 014298 24/06/2020	1	4,164.92	
INV DEDUCTIO	24/06/2020	Payroll Deduction for Leeson Richard Dorey 24/06/2020, Payroll Deduction for Jarrod Lachlan Walker 24/06/2020, Payroll Deduction for Dameon Dwayne Whitby 24/06/2020, Payroll Deduction for Ian Douglas Golding 24/06/2020	1	829.56	
CBH Sunsuper					
DD8612.3	24/06/2020	Superannuation contributions	1		418.27
INV DEDUCTIO	24/06/2020	Payroll Deduction for Cherie Walker 24/06/2020	1	144.23	
INV SUPER	24/06/2020	Super. for Cherie Walker 902432443 24/06/2020	1	274.04	
My North Super					
DD8612.4	24/06/2020	Superannuation contributions	1		341.63
INV SUPER	24/06/2020	Super. for Amanda Jane Leighton 14679526 24/06/2020	1	341.63	
SUNSUPER					
DD8612.5	24/06/2020	Superannuation contributions	1		144.23
INV SUPER	24/06/2020	Super. for Cherie Walker 902432443 24/06/2020	1	144.23	
Australian Super					
DD8612.6	24/06/2020	Superannuation contributions	1		111.32
INV SUPER	24/06/2020	Super. for Alison Watson 702403355 24/06/2020	1	111.32	
AMP Flexible Super					
DD8612.7	24/06/2020	Superannuation contributions	1		542.30
INV SUPER	24/06/2020	Super. for Ian Douglas Golding 953593995 24/06/2020, Super. for Ian Douglas Golding 953593995 24/06/2020	1	542.30	
Department of Transport (AGENT CHARGES)					
DD8620.1	25/06/2020	Standing Purchase Order for Licence Agreement A9760424 V14 Cost varies based on transactions completed at CRC on 23/06/2020	1		24.00
INV 17188	23/06/2020	Standing Purchase Order for Licence Agreement A9760424 V14 , Cost varies based on transactions completed at CRC on 23/06/2020	1	24.00	
Activ8me					
DD8622.1	09/06/2020	Standing PO for CEO House	1		129.95

Date: 02/07/2020
Time: 4:35:22PM

SHIRE OF UPPER GASCOYNE
List fo Accounts Paid for June 2020

USER: Finance
PAGE: 15

Cheque /EFT No	Date	Name Invoice Description	Bank Code	INV Amount	Amount
		Activ8me			
INV 2177855	08/06/2020	Standing PO for CEO House Internet	1	129.95	
		Department of Transport (AGENT CHARGES)			
DD8624.1	29/06/2020	Standing Purchase Order for Licence Agreement A9760424 V14 Cost varies based on transactions completed at CRC for 25th June 2020	1		1,133.65
INV 17197	25/06/2020	Standing Purchase Order for Licence Agreement A9760424 V14 , Cost varies based on transactions completed at CRC for 25th June 2020	1	1,133.65	

TOTAL INVOICES BY PAYMENT TYPE

Direct Debit / BPAY 16,482.55
EFT 2,045,049.92

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	2,061,532.47
TOTAL		2,061,532.47

TOTAL CREDIT NOTES 0.00

TOTAL PAYMENTS LESS CREDIT NOTES 2,061,532.47

APPENDIX 2

(Monthly Financial Statement for June 2020)



Shire of Upper Gascoyne

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Gascoyne Junction WA 6705

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SHIRE OF UPPER GASCOYNE

MONTHLY FINANCIAL REPORT

For the Period Ending 30 June 2020

RSM Australia Pty Ltd

Level 1, 12 Bayly Street Geraldton WA 6530

PO Box 61 Geraldton WA 6531

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Compilation Report

To the Council

Shire of Upper Gascoyne

Scope

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

The responsibility of the Shire

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

Our responsibility

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Upper Gascoyne, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Upper Gascoyne and the purpose identified above. We do not accept responsibility to any other person for the content of the report.



Signed at GERALDTON

Date 17th July 2020

RSM Australia Pty Ltd
Chartered Accountants

THE POWER OF BEING UNDERSTOOD
AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 June 2020
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SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 June 2020
EXECUTIVE SUMMARY

Statement of Financial Activity

Statements are presented on pages 6 and 7 showing a surplus as at 30 June 2020 of \$1,540,655

Significant Revenue and Expenditure

	Collected / Completed %	Annual Budget \$	YTD Budget \$	YTD Actual \$
Significant Projects				
Carnarvon Mullewa / Bitumen / Reconstruction	100%	943,683	943,683	943,683
Indigenous Access Roads Landor / Mt Augustus	100%	630,000	630,000	628,004
R2R Ullawarra Construction	104%	548,497	548,497	569,751
Flood Damage Reconstruction	61%	21,628,217	21,668,289	13,112,979
	64%	23,750,397	23,790,469	15,254,418
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	187%	2,314,773	2,315,773	4,338,450
Non-operating Grants, Subsidies and Contributions	99%	1,842,380	1,992,380	1,832,390
	148%	4,157,153	4,308,153	6,170,840
Rates Levied	111%	350,851	368,586	389,943

% - Compares current YTD actuals to the Annual Budget

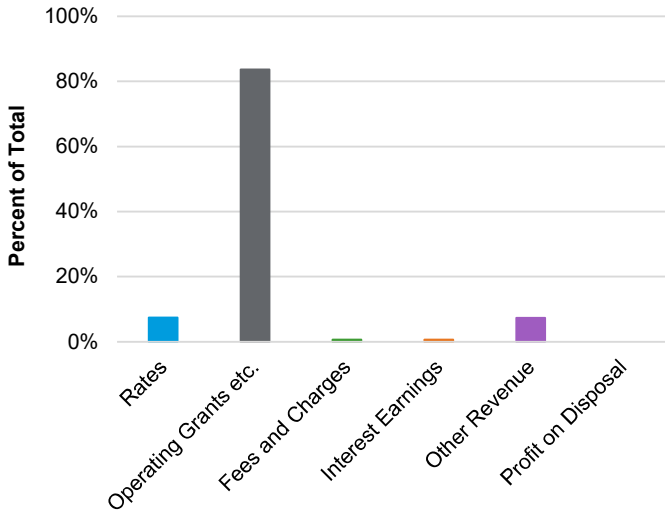
Financial Position

Account	Difference to Prior Year %	Current Year 30 Jun 20 \$	Prior Year 30 Jun 19 \$
Adjusted Net Current Assets	52%	1,540,655	2,983,680
Cash and Equivalent - Unrestricted	219%	3,471,637	1,585,457
Cash and Equivalent - Restricted	82%	1,369,538	1,674,894
Receivables - Rates	126%	60,598	48,059
Receivables - Other	337%	645,933	191,916
Payables	324%	2,906,114	897,027

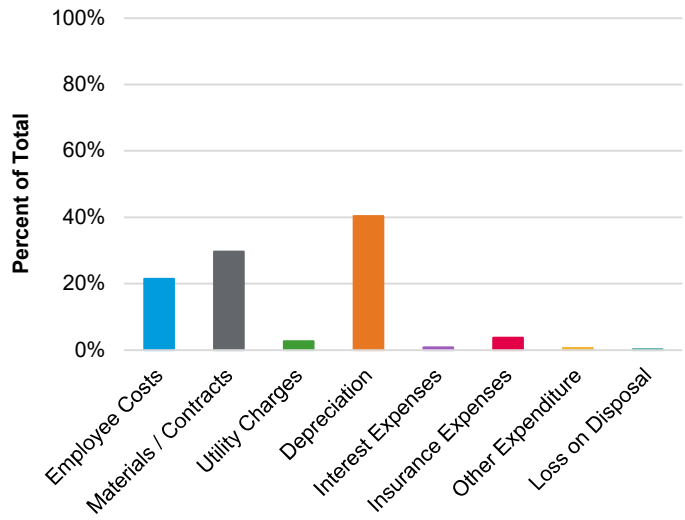
% - Compares current YTD actuals to prior year actuals

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
 For the Period Ending 30 June 2020
SUMMARY GRAPHS - OPERATING

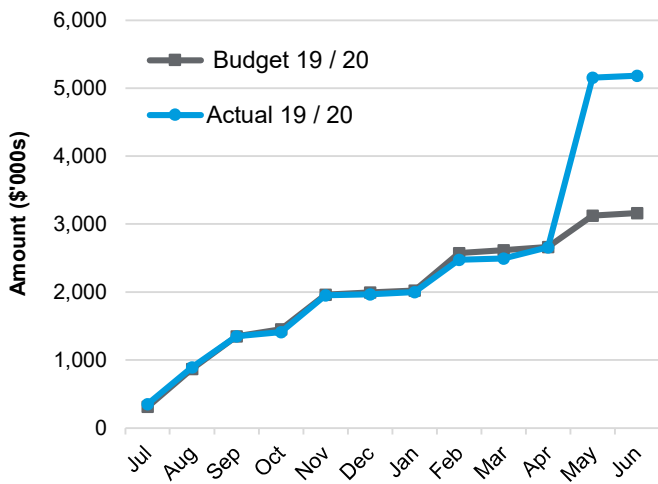
Operating Income (exc. Flood Damage)



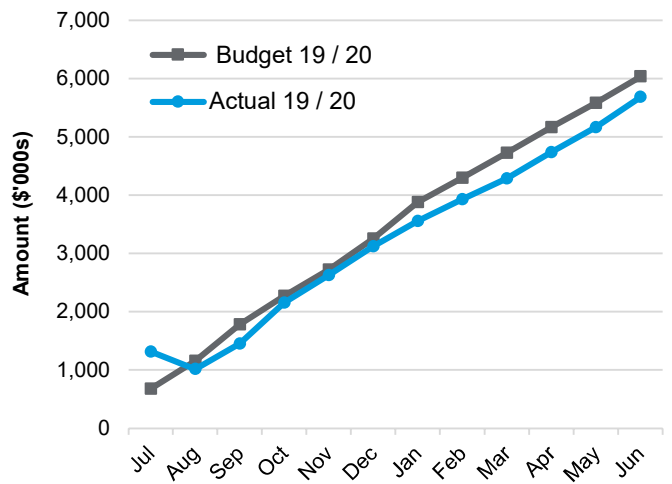
Operating Expenditure (exc. Flood Damage)



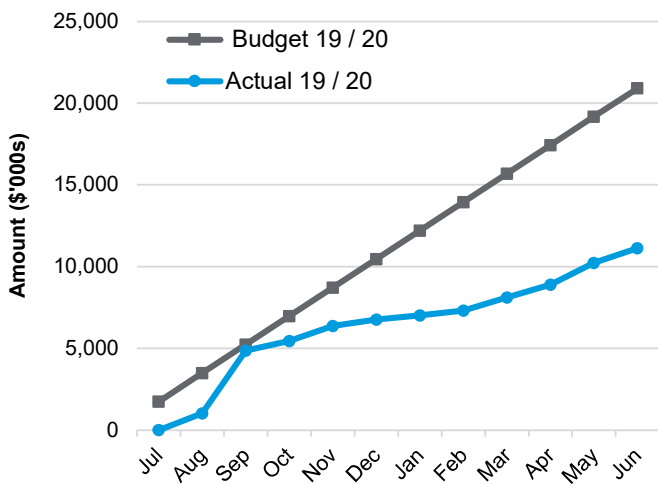
Operating Revenues (exc. Flood Damage)



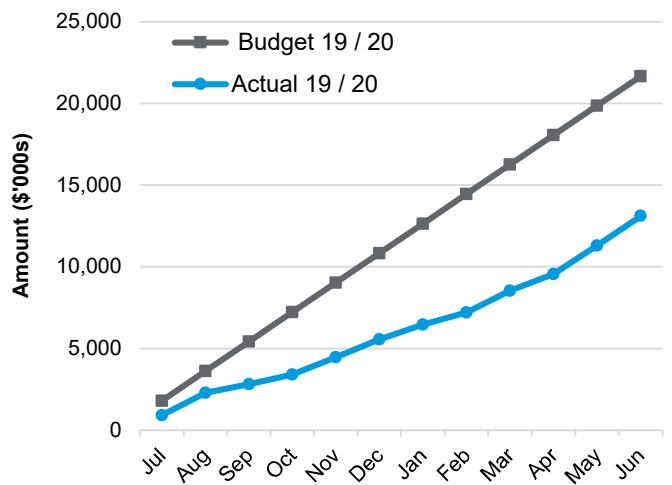
Operating Expenses (exc. Flood Damage)



Flood Damage Revenue

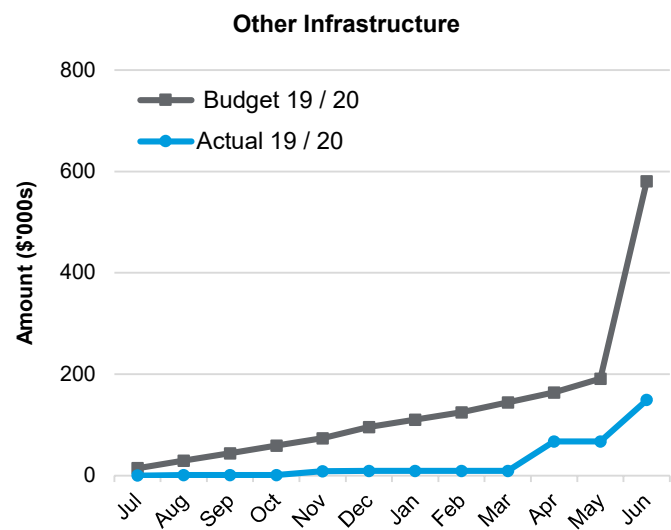
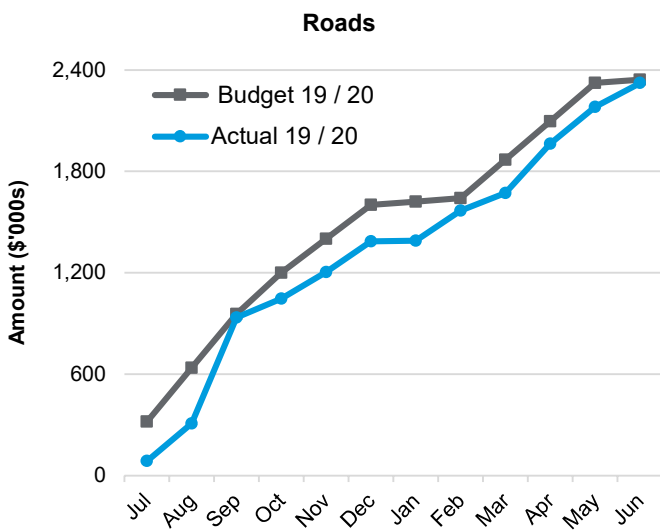
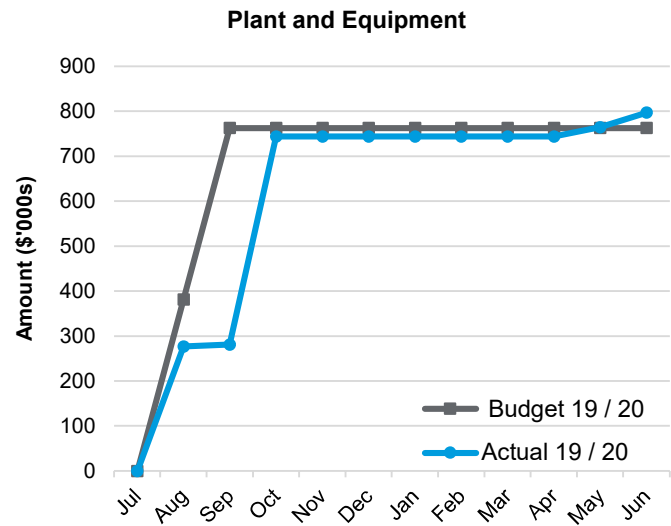
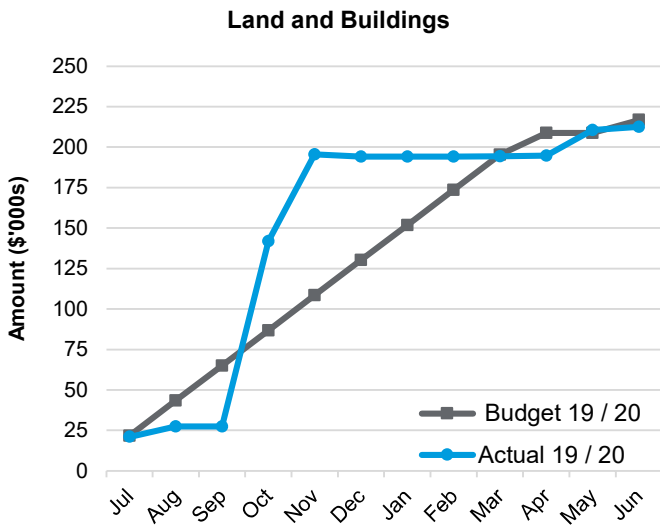
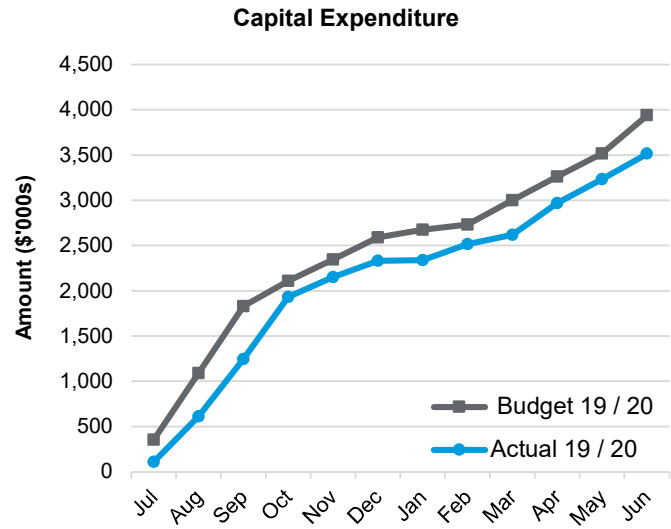
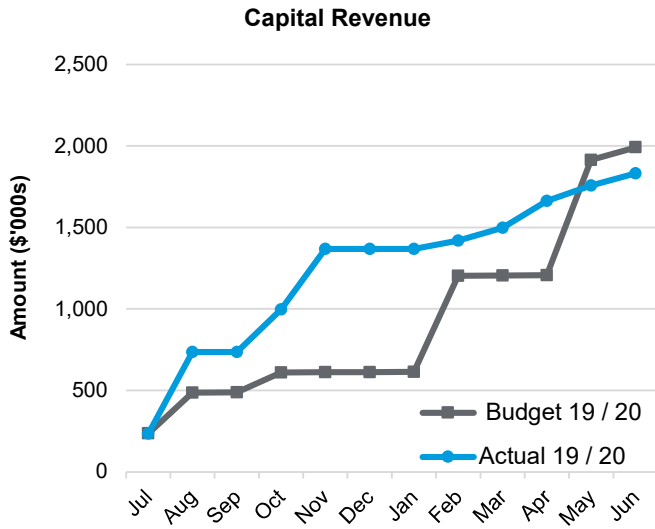


Flood Damage Expenses



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 June 2020
SUMMARY GRAPHS - CAPITAL



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME

For the Period Ending 30 June 2020

NATURE OR TYPE

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Revenue						
Rates	10	367,586	367,586	389,943	22,357	6%
Grants, Subsidies and Contributions	12(a)	2,315,773	2,315,773	4,338,450	2,022,677	87%
Fees and Charges		38,602	38,602	34,783	(3,819)	(10%)
Interest Earnings		34,686	34,686	36,004	1,318	4%
Other Revenue		358,855	358,855	384,652	25,798	7%
		3,115,501	3,115,501	5,183,832		
Expenses						
Employee Costs		(1,083,258)	(1,083,258)	(1,222,369)	(139,111)	(13%)
Materials and Contracts		(2,092,808)	(2,092,808)	(1,689,404)	403,404	19%
Utility Charges		(162,935)	(162,935)	(154,814)	8,121	5%
Depreciation on Non-current Assets		(2,335,131)	(2,335,131)	(2,294,939)	40,192	2%
Interest Expenses		(60,860)	(60,860)	(51,782)	9,078	15%
Insurance Expenses		(220,983)	(220,983)	(213,682)	7,301	3%
Other Expenditure		(74,173)	(74,173)	(39,241)	34,932	47%
		(6,030,148)	(6,030,148)	(5,666,230)		
Other Income and Expenses						
Grants, Subsidies and Contributions	12(b)	1,992,380	1,992,380	1,832,390	(159,990)	(8%)
Profit on Disposal of Assets	8	46,940	46,940	-	(46,940)	(100%)
(Loss) on Disposal of Assets	8	(5,000)	(5,000)	(18,469)	(13,469)	(269%)
		2,034,320	2,034,320	1,813,921		
Flood Damage						
Reimbursements	12(c)	20,920,063	20,920,063	11,134,108	(9,785,955)	(47%)
Employee Costs		-	-	(38,407)	(38,407)	
Materials and Contracts		(21,668,289)	(21,668,289)	(13,074,572)	8,593,717	40%
		(748,226)	(748,226)	(1,978,871)		
Net Result						
		(1,628,553)	(1,628,553)	(647,348)		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 30 June 2020
REPORTING PROGRAM

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Revenue						
Governance		131,000	131,000	127,289	(3,711)	(3%)
General Purpose Funding		1,776,850	1,776,850	3,232,032	1,455,182	82%
Law, Order and Public Safety		149,538	149,538	154,687	5,149	3%
Health		1,000	1,000	-	(1,000)	(100%)
Education and Welfare		139,800	139,800	140,195	395	0%
Community Amenities		4,400	4,400	4,200	(200)	(5%)
Recreation and Culture		16,100	16,100	13,264	(2,836)	(18%)
Transport		804,653	804,653	1,356,919	552,266	69%
Economic Services		26,700	26,700	87,533	60,833	228%
Other Property and Services		65,460	65,460	67,714	2,254	3%
		3,115,501	3,115,501	5,183,832		
Expenses						
Governance		(546,340)	(546,340)	(482,271)	64,069	12%
General Purpose Funding		(180,259)	(180,259)	(157,765)	22,494	12%
Law, Order and Public Safety		(391,067)	(391,067)	(360,648)	30,419	8%
Health		(24,253)	(24,253)	(23,651)	602	2%
Education and Welfare		(301,633)	(301,633)	(267,484)	34,149	11%
Housing		(459,267)	(459,267)	(405,718)	53,549	12%
Community Amenities		(119,378)	(119,378)	(110,874)	8,504	7%
Recreation and Culture		(261,820)	(261,820)	(251,718)	10,102	4%
Transport		(3,218,257)	(3,218,257)	(3,130,620)	87,637	3%
Economic Services		(348,488)	(348,488)	(331,315)	17,173	5%
Other Property and Services		(179,386)	(179,386)	(144,165)	35,221	20%
		(6,030,148)	(6,030,148)	(5,666,230)		
Other Income and Expenses						
Grants, Subsidies and Contributions	12(b)	1,992,380	1,992,380	1,832,390	(159,990)	(8%)
Profit on Disposal of Assets	8	46,940	46,940	-	(46,940)	(100%)
(Loss) on Disposal of Assets	8	(5,000)	(5,000)	(18,469)	(13,469)	(269%)
		2,034,320	2,034,320	1,813,921		
Flood Damage - Transport						
Reimbursements	12(c)	20,920,063	20,920,063	11,134,108	(9,785,955)	47%
Employee Costs		-	-	(38,407)	(38,407)	
Materials and Contracts		(21,668,289)	(21,668,289)	(13,074,572)	8,593,717	40%
		(748,226)	(748,226)	(1,978,871)		
Net Result						
		(1,628,553)	(1,628,553)	(647,348)		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 30 June 2020
RATE SETTING STATEMENT

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Opening Funding Surplus / (Deficit)	3	2,983,680	2,983,680	2,983,680		
Revenue from Operating Activities						
Governance		131,000	131,000	127,289	(3,711)	(3%)
General Purpose Funding		1,409,264	1,409,264	2,842,088	1,432,824	102%
Law, Order and Public Safety		149,538	149,538	154,687	5,149	3%
Health		1,000	1,000	-	(1,000)	(100%)
Education and Welfare		139,800	139,800	140,195	395	0%
Community Amenities		4,400	4,400	4,200	(200)	(5%)
Recreation and Culture		16,100	16,100	13,264	(2,836)	(18%)
Transport		21,771,656	21,771,656	12,491,027	(9,280,629)	(43%)
Economic Services		26,700	26,700	87,533	60,833	228%
Other Property and Services		65,460	65,460	67,714	2,254	3%
		23,714,918	23,714,918	15,927,997		
Expenditure from Operating Activities						
Governance		(546,340)	(546,340)	(482,271)	64,069	12%
General Purpose Funding		(180,259)	(180,259)	(157,765)	22,494	12%
Law, Order and Public Safety		(391,067)	(391,067)	(360,648)	30,419	8%
Health		(24,253)	(24,253)	(23,651)	602	2%
Education and Welfare		(301,633)	(301,633)	(267,484)	34,149	11%
Housing		(459,267)	(459,267)	(405,718)	53,549	12%
Community Amenities		(119,378)	(119,378)	(110,874)	8,504	7%
Recreation and Culture		(261,820)	(261,820)	(251,718)	10,102	4%
Transport		(24,891,546)	(24,891,546)	(16,262,068)	8,629,478	35%
Economic Services		(348,488)	(348,488)	(331,315)	17,173	5%
Other Property and Services		(179,386)	(179,386)	(144,165)	35,221	20%
		(27,703,437)	(27,703,437)	(18,797,678)		
Excluded Non-cash Operating Activities						
Depreciation and Amortisation		2,335,131	2,335,131	2,294,939		
(Profit) / Loss on Asset Disposal		(41,940)	(41,940)	18,469		
Carrying Value of Land Sold		-	-	2,500		
Fair Value Movement in LG House Trust		-	-	(576)		
Employee Provision Reserve		962	962	1,040		
Net Amount from Operating Activities		(1,694,366)	(1,694,366)	(553,309)		
Investing Activities						
Grants, Subsidies and Contributions	12(b)	1,992,380	1,992,380	1,832,390	(159,990)	(8%)
Proceeds from Disposal of Assets	8	175,000	175,000	172,455	(2,545)	(1%)
Land and Buildings	9(a)	(216,867)	(216,867)	(212,619)	4,248	2%
Plant and Equipment	9(b)	(763,237)	(763,237)	(797,357)	(34,120)	(4%)
Furniture and Equipment	9(c)	(37,139)	(37,139)	(34,433)	2,706	7%
Infrastructure Assets - Roads	9(d)	(2,342,180)	(2,342,180)	(2,322,574)	19,606	1%
Infrastructure Assets - Other	9(e)	(581,027)	(581,027)	(149,235)	431,792	74%
Net Amount from Investing Activities		(1,773,070)	(1,773,070)	(1,511,373)		
Financing Activities						
Transfer from Reserves	7	780,000	-	522,000	522,000	
Transfer to Reserves	7	(591,438)	-	(216,644)	(216,644)	
Repayment of Debentures	11	(73,642)	-	(73,642)	(73,642)	
Net Amount from Financing Activities		114,920	-	231,714		
Surplus / (Deficit) before Rates		(368,836)	(483,756)	1,150,711		
Total Amount raised from Rates		367,586	367,586	389,943	22,357	(6%)
Closing Surplus / (Deficit)	3	(1,250)	(116,170)	1,540,655		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF UPPER GASCOYNE
STATEMENT OF CAPITAL ACQUISITIONS AND FUNDING
For the Period Ending 30 June 2020
CAPITAL ACQUISITIONS AND FUNDING

Asset Group	Note	Annual Budget \$	YTD Actual Total \$	Var \$
Land and Buildings	9(a)	216,867	212,619	(4,248)
Plant and Equipment	9(b)	763,237	797,357	34,120
Furniture and Equipment	9(c)	37,139	34,433	(2,706)
Infrastructure Assets - Roads	9(d)	2,342,180	2,322,574	(19,606)
Infrastructure Assets - Other	9(e)	581,027	149,235	(431,792)
Total Capital Expenditure		<u>3,940,450</u>	<u>3,516,218</u>	(424,232)
Capital Acquisitions Funded by:				
Capital Grants and Contributions		1,992,380	1,832,390	(159,990)
Borrowings		-	-	-
Other (Disposals and C/Fwd)		225,000	222,455	(2,545)
Council Contribution - Reserves		480,000	522,000	42,000
Council Contribution - Operations		1,243,070	939,373	(303,697)
Total Capital Acquisitions Funding		<u>3,940,450</u>	<u>3,516,218</u>	

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

The material variance adopted by the Shire of Upper Gascoyne for the 2019/20 year is \$25,000 or 10%, whichever is greater. Items considered to be of material variance are disclosed in Note 2.

The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation. The preparation also requires management to make judgements, estimates and assumptions which effect the application of policies and the reported amounts in the statements and notes. These estimated figures are based on historical experience or other factors believed to be reasonable under the circumstances. Therefore, the actual results may differ from these reported amounts.

Actual and Budget comparatives are presented in year to date format unless otherwise stated. The Adopted Budget is used in the report until superseded by the Budget Review.

Preparation

Prepared by: Glenn Boyes
Reviewed by: Travis Bate
Date prepared: 17 Jul 20

(a) Basis of Preparation

The following financial statements are special purpose financial statements that have been prepared in accordance with the Australian Accounting Standards, Authoritative Interpretations, the *Local Government Act 1995*, and regulations, within the context in which they relate to local governments and not-for-profit entities.

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

With the exception of the cash flow statement and rate setting information, the following report has been prepared on an accrual basis with balances measured at historical cost unless subject to fair value adjustments. Items subject to fair value adjustments include certain non-current assets, financial assets, and financial liabilities. Items such as assets, liabilities, equity, income and expenses have been recognized in accordance with the definitions and recognition criteria set out in the Framework for the Preparation and Presentation of Financial Statements.

These financial statements comply with, and supersede, the Australian Accounting Standards with the *Local Government (Financial Management) Regulations 1996* where applicable. Further information is provided in Note 1(j).

The functional and presentation currency of the report is Australian dollars.

(b) The Local Government Reporting Entity

The Australian Accounting Standards define local government as a reporting entity which can be a single entity or a group comprising a parent and all its subsidiaries. All funds controlled by the Shire in order to provide its services have formed part of the following report. Transactions and balances related to these controlled funds, such as transfers to and from reserves, were eliminated during the preparation of the report.

Funds held in Trust, which are controlled but not owned by the Shire, do not form part of the financial statements. Further information on the Shire funds in Trust are provided in Note 5.

(c) Rounding of Amounts

The Shire is an entity to which the *Local Government (Financial Management) Regulations 1996* applies and, accordingly amounts in the financial report have been rounded to the dollar except for amounts shown as a rate in the dollar. Where total assets exceed \$10,000,000 in the prior audited annual financial report, the amounts may be rounded to the nearest \$1,000.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Rates, Grants, Donations and Other Contributions

Revenue from rates, grants, donations and other contributions are recognised when; the Shire gains control over the related assets, the assets can be measured reliably, it is probable that economic benefits associated with the transaction will flow to Shire, and specific criteria relating to the type of revenue, as noted below, have been satisfied.

Conditional Grants, Subsidies and Contributions

Revenue subject to conditions or obligations are recognised as above unless the conditions or obligations were not fully performed as at the reporting date. Revenue held at reporting date by the Shire, and are subject to discharging the required conditions or obligations, are recognised as liabilities.

Rate Revenue

The Shire gains control over rate revenue at the earlier of the rating period or the receipt of rates.

(e) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST where applicable.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents normally include cash on hand, bonds and deposits, overdrafts, excess rates, unspent grant funds, on call deposits, and term deposits with maturities equal to or less than three months. Cash and cash equivalents are typically characterised as highly liquid investments with little risk of experiencing material changes in value. Further information is provided in Note 1(g)(ii).

(g) Financial Instruments

Initial Recognition and Measurement

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial Assets

Financial assets are divided into the following categories which are described in further detail below:

- (i) Loans and Receivables;
- (ii) Financial Assets at Fair Value Through Profit or Loss;
- (iii) Available-for-sale Financial Assets; and
- (iv) Held-to-maturity Investments.

Financial assets are assigned to the different categories on initial recognition, depending on the characteristics of the instrument and its purpose. A financial instrument's category is relevant to the way it is measured and whether any resulting income and expenses are recognised in profit or loss or in other comprehensive income.

All income and expenses relating to financial assets are recognised in the statement of comprehensive income under the heading 'Comprehensive Income / Expense'.

(i) Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through the provision of goods and services to customers but also incorporate other types of contractual monetary assets.

After initial recognition these are measured at amortised cost using the effective interest method, less provision for impairment. Any change in their value is recognised in the statement of comprehensive income.

In some circumstances, the Shire renegotiates repayment terms with customers which may lead to changes in the timing of the payments, the Shire does not necessarily consider the balance to be impaired, however assessment is made on a case-by-case basis.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Financial Instruments (Continued)

(ii) Financial Assets at Fair Value Through Profit or Loss (FVTPL)

Financial assets at fair value through profit or loss include financial assets:

- acquired principally for the purpose of selling in the near future;
- designated by the entity to be carried at fair value through profit or loss upon initial recognition; or
- which are derivatives not qualifying for hedge accounting.

Term deposits with maturities greater than three months from initial recognition are classified as FVTPL instruments.

(iii) Available-for-sale Financial Assets

Available-for-sale financial assets are non-derivative financial assets that do not qualify for inclusion in any of the other categories of financial assets or which have been designated in this category.

(iv) Held-to-maturity Investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturity. Investments are classified as held-to-maturity if it is the intention of the Shire's management to hold them until maturity.

Held-to-maturity investments are subsequently measured at amortised cost using the effective interest method, with revenue recognised on an effective yield basis. In addition, if there is objective evidence that the investment has been impaired, the financial asset is measured at the present value of estimated cash flows. Any changes to the carrying amount of the investment are recognised in the statement of comprehensive income.

Financial Liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities depending on the purpose for which the liability was acquired.

The Shire's financial liabilities include borrowings, trade and other payables (including finance lease liabilities), which are measured at amortised cost using the effective interest rate method. Further information is provided in Note 1(k).

Impairment of Financial Assets

At the end of the annual reporting period the Shire assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired.

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial assets original effective interest rate.

Impairment of loans and receivables are reduced through the use of an allowance account, all other impairment losses on financial assets at amortised cost are taken directly to the asset. Subsequent recoveries of amounts previously written off are credited against other expenses in the statement of comprehensive income. Further information is provided in Note 1(n).

De-recognition of Financial Instruments

Financial assets are de-recognised when the Shire no longer holds the rights to receive cash flows from the asset, or no longer has any significant involvement in the risks and benefits associated with it.

Financial liabilities are de-recognised when the related obligations are discharged, expired, or cancelled. Any difference between the carrying value of the liability and the consideration paid, including non-cash amounts, is recognised in the

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs related to completion and its sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets

Initial recognition of an asset is recognised at cost where the fair value of the asset, at the date of acquisition, is equal to or greater than \$5,000.

Subsequent Measurement

All asset classes are measured using the revaluation model. All asset classes are revalued at least every three years and no more than five years.

Impairment of Non-financial Assets

At the end of each annual reporting period the Shire determines whether there is an evidence of an impairment indicator for non-financial assets.

Where an indicator exists the recoverable amount of the asset is estimated. Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in the statement of comprehensive income.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.

(j) Depreciation of Non-current Assets

Fixed assets, excluding freehold land, are depreciated on a straight-line basis over the asset's useful life to Shire, commencing when the asset is ready for use. The estimated useful lives used for each class of depreciable asset are shown below in years:

Asset	Years
Buildings	10 to 50 years
Furniture and equipment	1 to 20 years
Plant and equipment	1 to 25 years
Other infrastructure	5 to 50 years
Sealed roads and streets	
formation	not depreciated
pavement	20 years
seal	20 years
bituminous seals	20 years
asphalt surfaces	25 years
Unsealed pavement	15 years
Gravel Roads	
formation	not depreciated
pavement	20 years
gravel sheet	12 years
Formed subgrade	not depreciated
Unformed subgrade	not depreciated
Killili Bridge	100 years
Footpaths - slab	40 years
Drainage	40 years

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

Land Under Local Government Control

Regulation 16 in the *Local Government (Financial Management) Regulations 1996* prohibit certain assets to be included in the financial report of a local government and require other assets to be included. The regulation therefore supersedes the reporting requirements of AASB 1051 *Land Under Roads (p.15)* and AASB 116 *Property, Plant and Equipment (p.7)*

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets (Continued)

Land Under Local Government Control (Continued)

Asset not to be included in the financial report include Crown Land managed by the Shire which is a public thoroughfare, and Crown land or land owned by another person which is managed or controlled by the Shire, except if it is a golf course, showground, racecourse, or any other sporting or recreational facility of State or regional significance. Therefore assets, such as land under roads, purchased after 01 July 2008 do not form part of the financial statements.

Assets required to be included under Regulation 16 include a structure or any other improvement on the land referred to above, and an easement granted to the Shire over any land.

(k) Trade and Other Payables

Trade and other payables are unpaid current liabilities owed for goods and services provided to the Council prior to the end of the financial year. The amounts are unsecured and are normally paid within 30 days of recognition.

(l) Employee Benefits

Provision is made for the Shire's liability for employee benefits arising from services rendered by employees to the end of the annual reporting period. Employee benefits that are expected to be wholly settled within one year are measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on 10 year Australia Government Bonds. Changes in the measurement of the liability are recognised in the statement of comprehensive income.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. Subsequent measurement is at amortised cost using the effective interest method. The annual government guarantee fee is expensed in the year incurred.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset are capitalised as part of the cost of that asset. All other borrowing costs are recognised as an expense in the period in which they are incurred.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-current Classification

The report classifies current and non-current balances as defined by the *Local Government (Financial Management) Regulations 1996*, AASB 101 *Presentation of Financial Statements*, or by another applicable regulation or interpretation.

(p) Nature or Type Classifications

Rates

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications (Continued)

Non-operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas, water and communication expenses. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposal

Loss on the disposal of fixed assets.

Depreciation on Non-current Assets

Depreciation expense raised on all classes of assets.

Interest Expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Program Classifications (Function / Activity)

Council operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and rate payers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue. Costs incurred in obtaining general purpose funding (rates and general purpose grants), including costs of property valuations and rates assessments and collections.

LAW, ORDER AND PUBLIC SAFETY

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Control the quality of food and water. Environmental Health Officer twice per year.

EDUCATION AND WELFARE

Provide a range of appropriate services via the Community Resource Centre.

HOUSING

Provide housing for staff.

COMMUNITY AMENITIES

Rubbish collection services, operation of rubbish disposal sites, litter control, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Maintenance of public use buildings and areas including various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting, etc.

ECONOMIC SERVICES

Tourism and area promotion. Building Control.

OTHER PROPERTY AND SERVICES

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

2. EXPLANATION OF MATERIAL VARIANCES

(a) Operating Revenues / Sources

	30 Jun 20		Budget to Actual YTD %	Budget to Actual YTD \$	Components of Variance \$	Explanation
	YTD Actual \$	YTD Budget \$				
					Favourable / (Unfavourable)	
General Purpose Funding	3,232,032	1,776,850	82%	1,455,182	21,868 (4,103) 1,435,034 566 1,817	Rates income tracking ahead of budget due to interim mining ratings. Timing difference - delay in recovering costs for Rates debt collection Advanced F.A.G. payment received in May 2020 for the 2020/21 financial year. Timing difference - interest on reserves due to deposit maturities. Minor differences.
Governance	127,289	131,000	(3%)	(3,711)	(3,572) (139) 0	Timing difference - slightly less than anticipated income received at this period end. Insurance reimbursements - CEO salary continuity. Minor differences.
Law, Order, Public Safety	154,687	149,538	3%	5,149	(2,000) 2,498 4,850 (199)	DFES - Less than anticipated income received at this period end. DFES - Emergency Service Grant Payment tracking ahead of budget. Increase in income received from the CRBA for contribution towards Dogging Program. Minor differences.
Health	-	1,000	(100%)	(1,000)	(1,000)	Minor differences - less than anticipated income in Health Inspection Fees.
Education and Welfare	140,195	139,800	0%	395	(790) 1,071 113	Timing difference - less than anticipated income received for DoT commission at this period end. Received more than anticipated in income for minor events held. Minor differences.
Housing	-	-	0%	-	-	N/A
Community Amenities	4,200	4,400	(5%)	(200)	(200)	Minor differences - less than anticipated income received for Rubbish Disposal fees.
Recreation and Culture	13,264	16,100	(18%)	(2,836)	(2,336) (500) -	Less income received year to date, than budgeted for Oval Revenue. Less income received year to date, than budgeted for Pavilion Revenue. Minor differences.
Transport	12,491,027	21,771,656	(43%)	(9,280,629)	576,625 (46,167) (9,785,955) 15,702 (46,939) 4,319 1,786	Advanced F.A.G. payment received in May 2020 for the 2020/21 financial year. Hastings reimbursements less than budgeted with only \$108k received. WANDRRA Timing differences. Additional private works completed. Trade in of plant & equipment less than budgeted. Sale of P91 Toyota D/Cab & P68 CAT Grader. Income received for the sale of Steig Tractor - old plant item. Minor differences.
Economic Services	87,533	26,700	228%	60,833	(1,288) 62,505 (384)	Inventory sales tracking under budget. Provision for Tourist Precinct rental outgoings - no write off yet raised. Minor differences.
Other Property and Services	67,714	65,460	3%	2,254	1,884 370	Diesel Fuel Rebate tracking slightly under budget year to date. Minor differences.
Total Revenues	16,317,941	24,082,504	(32%)	(7,764,563)		

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

2. EXPLANATION OF MATERIAL VARIANCES (Continued)
(b) (Expenses) / (Applications)

	30 Jun 20		Budget to Actual YTD %	Budget to Actual YTD \$ Favourable / (Unfavourable)	Components of Variance \$	Explanation
	YTD Actual \$	YTD Budget \$				
General Purpose Funding	(157,765)	(180,259)	12%	22,494	10,168 239 4,602 815 6,670	Debt collection costs tracking under budget. Valuation costs under budget. Overdraft interest tracking under budget due to 50% advanced fags and WANDRRA advances. Accrual adjustment on WATC interest. Minor differences - includes guarantee fee for WATC. Not yet posted for End of Year.
Governance	(482,271)	(546,340)	12%	64,069	9,203 132 3,020 2,023 20,000 3,410 (13,029) 2,517 540 3,657 13,388 5,522 4,523 17,852 (62) (675) 15,107 (30,228) 4,344 2,824	Conferences expenses tracking under budget. Election costs less than budgeted. No legal expenses incurred for council for 2019/20. Subscriptions and publications tracking under budget. Timing only - Integrated planning review was done in May 2020, just waiting to finalise. Other Council travel expenses tracking under budget. Admin wages tracking over budget - two CEO payments however one is covered by salary continuance payments. Minor variance only - slight increase due to the December 2019 FBT payment. Admin insurances tracking under budget. Admin super tracking over budget - two CEO payments. Training travel admin tracking under budget. Staff recruitment/resignation costs tracking under budget. Admin printing and consumables under budget. Consultants admin tracking under budget - Emergency management plan works not yet done. Freight and Postage costs slightly tracking over budget. Audit costs slightly tracking over budget. Depreciation tracking under budget. Admin costs redistributed (overheads) tracking over budget. Motor Vehicle operating costs tracking under budget for CEO vehicle. Minor differences.
Law, Order, Public Safety	(360,648)	(391,067)	8%	30,419	1,189 15,000 3,204 2,921 3,989 747 3,369	Fire control costs tracking under budget. Contribution payment towards shared CESM position still pending for End of Year. Other fire controls expenses under budget. Animal Control costs tracking slightly under budget. Dogging program costs tracking slightly over budget as at year to date. Wild pig tracking under budget. Minor differences.
Health	(23,651)	(24,253)	2%	602	(90) 2,392 (1,986) 286	Health Inspection Costs tracking slightly over budget. Community medical expenses tracking under budget. Mosquito Fogger expenses tracking over budget. Minor differences.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

2. EXPLANATION OF MATERIAL VARIANCES (Continued)
(b) (Expenses) / (Applications)

	30 Jun 20 YTD Actual \$	30 Jun 20 YTD Budget \$	Budget to Actual YTD %	Budget to Actual YTD \$	Components of Variance \$	Explanation
					Favourable / (Unfavourable)	
Education and Welfare	(267,484)	(301,633)	11%	34,149	1,604 2,637 2,404 2,631 5,705 1,821 2,148 9,027 6,171	CRC wages/super tracking under budget. CRC utilities tracking under budget. CRC Freight and Postage tracking under budget. CRC building operating costs tracking under budget. CRC printing and consumables tracking under budget. Costs of books for resale via CRC under budget. CRC Community Events labour costs tracking under budget. Project costs for COVID-19 Awareness and Initiatives tracking under budget at this period end. Minor differences.
Housing	(405,718)	(459,267)	12%	53,549	6,155 31,974 9,093 350 5,977	Timing difference only - garden maintenance at staff housing under budget at this period end. Timing difference only - staff housing repairs and maintenance tracking under budget. Timing difference only - staff utilities and insurances tracking under budget. Interest on Housing Loan #29. Minor differences.
Community Amenities	(110,874)	(119,378)	7%	8,504	5,000 308 3,196	No sewerage pumping costs incurred yet. Public toilet renovations not done. Minor differences.
Recreation & Culture	(251,718)	(261,820)	4%	10,102	2,542 1,185 (14,366) 4,808 14,282 1,651	Purchase of minor equipment for Pavilion tracking under budget. Depreciation for Pavilion tracking under budget at this period end. Budget allocation only - depreciation posted for items at Tourist Park. No budget here for 19/20. Oval maintenance tracking under budget at this period end. Community donations tracking under budget. Minor differences.
Transport	(16,262,068)	(24,891,546)	35%	8,629,478	83,032 (1,551) (20,067) 18,818 15,816 16,456 (23,290) 8,555,310 (13,469) (1,409) (169)	Country road maintenance tracking under budget. Street maintenance - Timing variance only, with bulk of budgeted works done at start of year. Depot operating costs tracking over budget due to increase in staff and plant costs allocated here during downtime period for pending flood damage road works. The outside crew used this time to complete a cyclone clean up of the depot yard, and prepare for the new shed being built. Timing difference only - transport consulting expenses tracking under budget. Timing difference only - Workshop equipment purchase tracking under budget. Hastings expenses - \$145k incurred on \$162k budget. Only \$108k recovered. Road depreciation over budget - year to date budget variance only. WANDRRA Timing differences. Losses on asset disposals over budget. Anticipated a profit on sale of Toyota D/Cab and Grader, but loss was made instead. Airstrip Operating Costs tracking over budget due to additional maintenance works, purchase of materials and inspections undertaken for re-seal program. Minor differences.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

2. EXPLANATION OF MATERIAL VARIANCES (Continued)
(b) (Expenses) / (Applications)

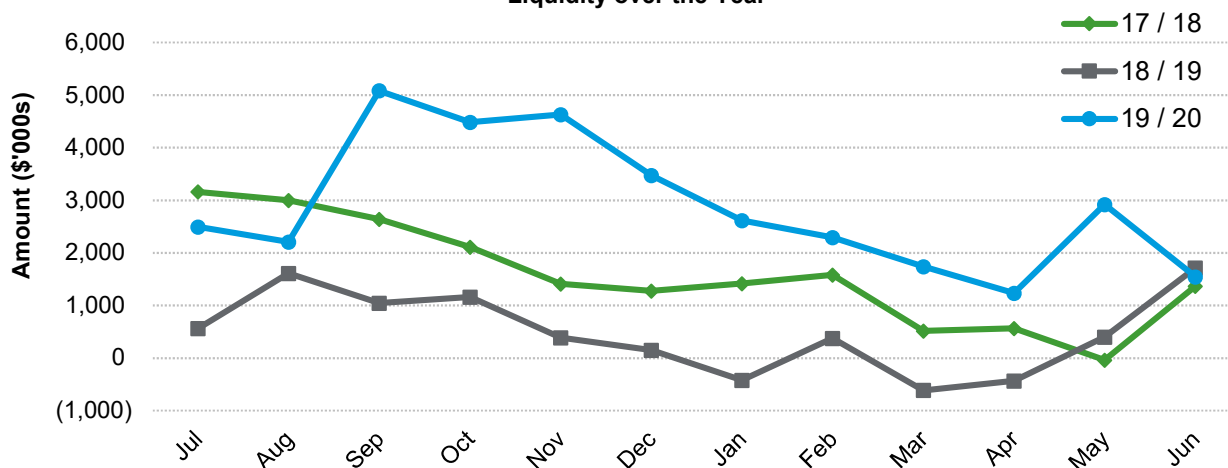
	30 Jun 20		Budget to Actual YTD %	Budget to Actual YTD \$	Components of Variance \$	Explanation
	YTD Actual \$	YTD Budget \$				
Economic Services	(331,315)	(348,488)	5%	17,173	4,680 8,361 (643) 4,776	Tourism promotion costs under budget. Cost of sales of LP Gas bottles tracking under budget. Tourist Precinct costs tracking over budget. Minor differences.
Other Property and Services	(144,165)	(179,386)	20%	35,221	28,139 10,716 4,857 3,195 16,180 (1,312) (58,431) 27,599 (34,350) (1,407) 1,701 26,543 8,801 3,588 (597)	Supervision wages under budget. Works super tracking under budget - lower take up of matching sal sac super. Works OSH - under budget. Training travel works expenses tracking under budget. Timing - EOY Wages accruals. Automatic Plant Recovery Costs for the Works Manager vehicle tracking slightly over budget. Allocated payroll overheads tracking under budget. Allocated plant depreciation tracking under budget. Allocated plant operating costs tracking under budget. Camping costs tracking over budget. Tyres and tubes over budget. Parts and repairs under budget. Note significant costs to be incurred during summer shutdown. Timing - Fuel and oil for road maintenance plant (costs spread across yearly budget). Timing - Works ground tools stock/parts tracking under budget (costs spread across yearly budget). Minor differences.
Total Expenses	(18,709,654)	(27,703,437)	32%	8,905,759		

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

3. NET CURRENT FUNDING POSITION

	Note	Current Month 30 Jun 20 \$	Prior Year Closing 30 Jun 19 \$	This Time Last Year 30 Jun 19 \$
Current Assets				
Cash Unrestricted	4	3,471,637	1,585,457	1,585,457
Cash Restricted	4	1,369,538	1,674,894	1,674,894
Receivables - Rates	6(a)	60,598	48,059	48,059
Receivables - Other	6(b)	645,933	191,916	191,916
Interest / ATO Receivable		223,226	529	529
Provision for Doubtful Debts		(73,007)	(73,007)	(73,007)
Accrued Income		-	2,018,205	2,018,205
Inventories		146,456	144,245	144,245
Total Current Assets		5,844,382	5,590,298	5,590,298
Current Liabilities				
Sundry Creditors		(1,037,958)	(126,948)	(126,948)
Rates Received in Advance	6(a)	(4,897)	(2,840)	(2,840)
Deposits and Bonds		(56,870)	(65,928)	(65,928)
GST Payable		(9,492)	-	-
PAYG Withholding Tax		(30,058)	-	-
Loan Liability		(76,723)	(73,642)	(73,642)
Accrued Expenses		(10,664)	(614,302)	(614,302)
Accrued Salaries and Wages		(5,544)	(13,368)	(13,368)
Overdraft	4	3,253,146	-	-
Unearned Revenue		(4,927,053)	-	-
Total Payables		(2,906,114)	(897,027)	(897,027)
Provisions		(187,367)	(187,367)	(187,367)
Total Current Liabilities		(3,093,480)	(1,084,394.04)	(1,084,394)
Less: Cash Reserves	7	(1,369,538)	(1,674,894)	(1,674,894)
Less: Land Held for Resale		(7,500)	(10,000)	(10,000)
Add: Loan Principal (Current)		76,723	73,642	73,642
Add: Employee Leave Reserve	7	90,068	89,028	89,028
Net Funding Position		1,540,655	2,983,680	2,983,680

Liquidity over the Year



SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

4. CASH AND FINANCIAL ASSETS

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$		%	
Cash and Cash Equivalents							
Cash on Hand	900			900	N/A	0.00	N/A
Municipal Fund	171,623			171,623	CBA	0.00	N/A
Online Saver	3,299,114			3,299,114	CBA	0.55	N/A
SUG Reserve Account		716,341		716,341	CBA	0.15	N/A
SUG Trust Fund			-	-	CBA	0.00	N/A
Overdraft	3,253,146			3,253,146	CBA	7.53	N/A
Fixed Term Deposit		653,198		653,198	CBA	0.43	09 Jul 20
Financial Assets at Amortised Cost							
Fixed Term Deposit				-			
Total Cash and Financial Assets	6,724,783	1,369,538	-	8,094,321			

Comments / Notes

No Financial Assets held at reporting date

5. TRUST FUND

Funds held at balance date over which the Shire has no control, and which are not included in the statements, are as follows:

Description	Opening Balance 01 Jul 19	Amount Received	Amount Paid	Closing Balance 30 Jun 20
	\$	\$	\$	\$
	-	-	-	-
Total Funds in Trust	-	-	-	-

Comments / Notes

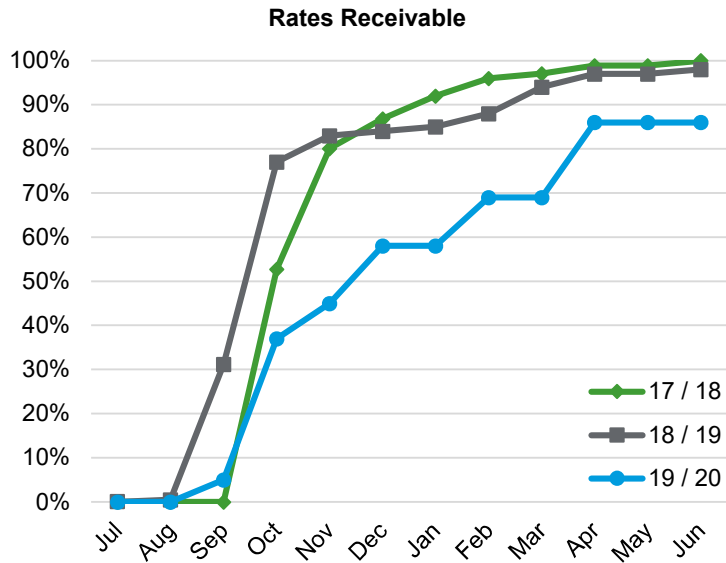
No Funds held in Trust at Reporting Date

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

6. RECEIVABLES

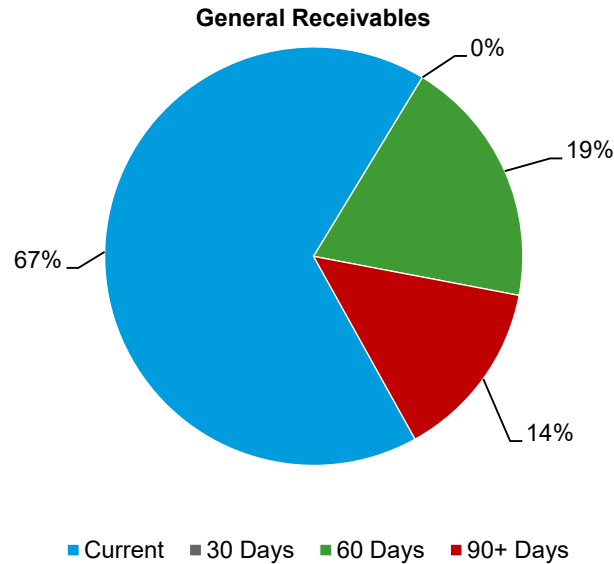
(a) Rates Receivable	30 Jun 20
	\$
Rates Receivables	60,598
Rates Received in Advance	<u>(4,897)</u>
Total Rates Receivable Outstanding	<u>55,701</u>

Closing Balances - Prior Year	45,219
Rates Levied this Year	389,943
Closing Balances - Current Month	<u>(60,598)</u>
Total Rates Collected to Date	<u>374,564</u>
<i>Percentage Collected</i>	<i>86%</i>



Comments / Notes

(b) General Receivables	30 Jun 20
	\$
Current	431,156
30 Days	-
60 Days	124,650
90+ Days	90,127
Total General Receivables Outstanding	<u>645,933</u>



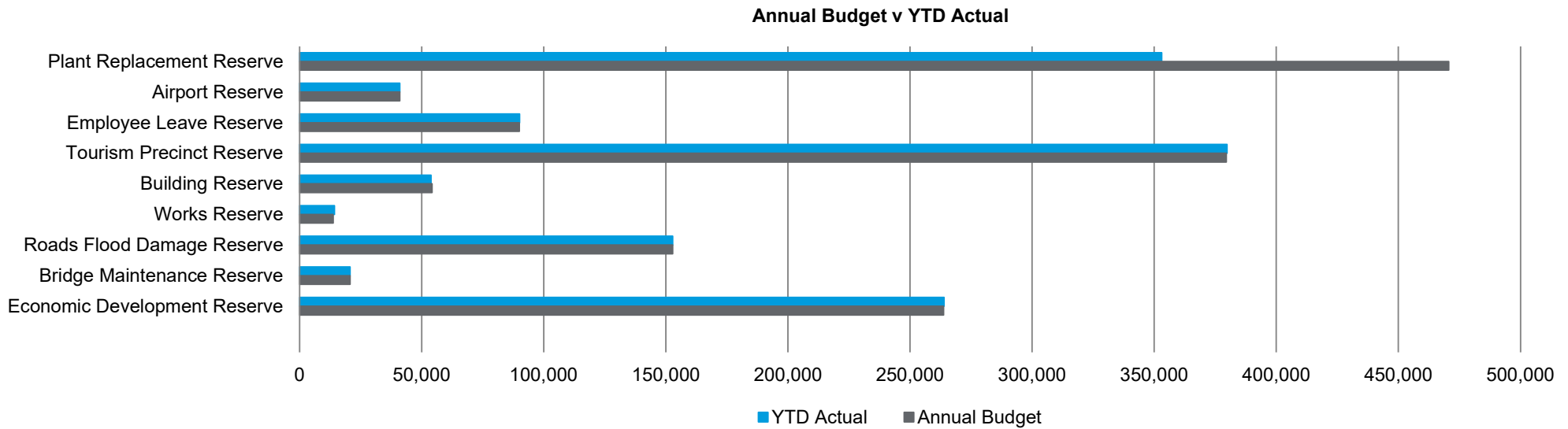
Comments / Notes

Amounts shown above include GST (where applicable)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

7. CASH BACKED RESERVES

Reserve Name	Annual Budget				YTD Actual				
	Balance 01 Jul 19 \$	Transfers from \$	Interest Received \$	Transfer to \$	Balance 30 Jun 20 \$	Transfers from \$	Interest Received \$	Transfer to \$	Balance 30 Jun 20 \$
Plant Replacement Reserve	744,656	(480,000)	6,640	199,360	470,656	(522,000)	5,420	125,000	353,076
Airport Reserve	40,539	-	440	-	40,979	-	474	-	41,013
Employee Leave Reserve	89,028	-	962	-	89,990	-	1,040	-	90,068
Tourism Precinct Reserve	375,475	(300,000)	4,062	300,000	379,537	-	4,387	-	379,862
Building Reserve	53,705	-	582	-	54,287	-	161	-	53,866
Works Reserve	13,598	-	147	-	13,745	-	625	-	14,223
Roads Flood Damage Reserve	76,545	-	1,202	75,000	152,747	-	1,250.26	75,000	152,795
Bridge Maintenance Reserve	20,412	-	220	-	20,632	-	239	-	20,650
Economic Development Reserve	260,936	-	2,823	-	263,759	-	3,049	-	263,985
Total Cash Backed Reserves	1,674,894	(780,000)	17,078	574,360	1,486,332	(522,000)	16,644	200,000	1,369,538



SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

8. DISPOSAL OF ASSETS

Annual Budget

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
CAT140M Grader	96,618	120,000	23,382	-
Utility (Toyota) Dual Cab Landcruiser	31,442	55,000	23,558	-
Utility (Toyota) Super Cab Hilux	5,000	-	-	(5,000)
Total Disposal of Assets	133,060	175,000	46,940	(5,000)
Total Profit or (Loss)				41,940

YTD Actual

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
CAT140M Grader	144,986	127,000	-	(17,986)
Utility (Toyota) Dual Cab Landcruiser	45,937	45,455	-	(483)
Utility (Toyota) Super Cab Hilux	-	-	-	-
Total Disposal of Assets	190,923	172,455	-	(18,469)
Total Profit or (Loss)				(18,469)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

9. CAPITAL ACQUISITIONS

(a) Land and Buildings

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
Housing						
Staff Housing	21,567	21,567	-	13,567	13,567	8,000
Transport						
Depot Infrastructure - Machinery Shed	156,800	156,800	157,823	-	157,823	(1,023)
Depot Infrastructure - Maintenance Shed	38,500	38,500	41,229	-	41,229	(2,729)
Total Land and Buildings	216,867	216,867	199,052	13,567	212,619	4,248

(b) Plant and Equipment

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
Transport						
Replacement Grader	466,809	466,809	-	462,309	462,309	4,500
Multi-tyre Roller	169,294	169,294	-	169,294	169,294	(0)
Ford Ranger Utility	64,948	64,948	-	64,948	64,948	0
Single Cab Ranger	47,186	47,186	-	47,186	47,186	(0)
Isuzu NPR400 Compactor	-	-	-	32,718	32,718	(32,718)
Generator 8KVA	-	-	-	12,735	12,735	(12,735)
Ride-on Mower	9,000	9,000	-	8,167	8,167	833
Refrigeration Unit	6,000	6,000	-	-	-	6,000
Total Plant and Equipment	763,237	763,237	-	797,357	797,357	(34,120)

(c) Furniture and Equipment

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
Governance						
Computer Server	28,639	28,639	25,782	-	25,782	2,857
Recreation and Culture						
Pavilion Coolroom Unit	8,500	8,500	8,651	-	8,651	(151)
Total Furniture and Equipment	37,139	37,139	34,433	-	34,433	2,706

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

9. CAPITAL ACQUISITIONS (Continued)

(c) Infrastructure - Roads

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
Transport						
Carnarvon Mullewa / Bitumen / Reconstruction	943,683	943,683	-	943,683	943,683	(0)
Indigenous Access Roads Landor / Mt Augustus	630,000	630,000	-	628,004	628,004	1,996
R2R Ullawarra Construction	548,497	548,497	-	569,751	569,751	(21,254)
Grids	100,000	100,000	-	83,593	83,593	16,407
Signage 19 / 20	120,000	120,000	-	97,542	97,542	22,458
Signage 18 / 19	-	-	-	-	-	-
Total Infrastructure - Roads	2,342,180	2,342,180	-	2,322,574	2,322,574	19,606

(d) Other Infrastructure

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
Recreation and Culture						
Pavilion Infrastructure	176,417	176,417	129,588	-	129,588	46,829
Pavilion Lighting	19,000	19,000	-	-	-	19,000
Tennis Court Lighting	10,000	10,000	5,493	-	5,493	4,507
Cricket Pitch	5,610	5,610	5,610	-	5,610	-
Entry Statements into Town	-	-	1,388	-	1,388	(1,388)
Economic Services						
Tourist Precinct Solar Project	370,000	370,000	7,156	-	7,156	362,844
Total Infrastructure - Other	581,027	581,027	149,235	-	149,235	431,792
Total Capital Expenditure	3,940,450	3,940,450	382,720	3,133,498	3,516,218	424,232

SHIRE OF UPPER GASCOYNE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 30 June 2020

10. RATING INFORMATION

	Rateable Value	Valuation	Number of Properties	Annual Budget Revenue	Rate Revenue	Interim Rates	Back Rates	YTD Actual Revenue
	\$	\$	#	\$	\$	\$	\$	\$
General Rates								
GRV Town	151,366	0.0872	20	13,205	12,847	-	-	12,847
UV Rural	1,452,139	0.0469	26	68,054	68,054	-	-	68,054
UV Mining	1,806,951	0.1393	91	262,882	262,882	8,441	-	271,324
Total General Rates				344,142	343,783	8,441	-	352,225
Minimum Rates								
GRV Town	1,045	200	3	800	800	-	-	800
UV Rural	23,895	412	12	4,944	4,944	-	-	4,944
UV Mining	77,724	450	61	27,900	27,900	-	-	27,900
Total Minimum Rates				33,644	33,644	-	-	33,644
Total General and Minimum Rates				377,786	377,427	8,441	-	385,869
Other Rate Revenue								
Rates Write-off				(20,000)				(174)
Interim and Back Rates				8,441				-
Facilities Fees (Ex Gratia)				1,484				2,884
Total Rate Revenue				367,711				388,578
Administration Charges								
Interest Write-off				(1,000)				-
Administration Charges				875				1,365
Total Funds Raised from Rates				367,586				389,943

SHIRE OF UPPER GASCOYNE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 30 June 2020

11. INFORMATION ON BORROWINGS

(a) Debenture Repayments

	01 Jul 19 \$	New Loans \$	Principal Repayments		Principal Outstanding		Interest Repayments	
			YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$	YTD Actual* \$	Annual Budget \$
Housing								
Loan 29 Staff Housing	308,228	-	32,358	32,358	275,870	275,870	8,626	8,976
Economic Services								
Loan 28 Tourism Precinct	521,774	-	41,284	41,284	480,490	480,490	24,969	25,784
Total Repayments	830,002	-	73,642	73,642	756,360	756,360	33,595	34,760

(b) New Debentures

	Amount Borrowed \$	Institution	Loan Type	Term Years	Interest and Charges \$	Interest Rate %	Amount Used \$	Amount Unspent \$
					-		-	-

Comments / Notes

* - Excludes WA Treasury Loan Guarantee Fees
 WATC - Western Australia Treasury Corporation
 No new debentures are expected to be raised this year.

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

12. GRANTS, SUBSIDIES AND CONTRIBUTIONS

(a) Operating Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
General Purpose Funding				
General Commission Grants	Government of WA	1,369,578	1,369,578	2,804,612
Law, Order and Public Safety				
Grant (DFES) Operating	DFES	2,541	2,541	5,039
Dogging Program Income	Dep. of Agriculture	135,000	135,000	139,850
Education and Welfare				
CRC Operating Grant	Dep. of Regional Dev.	96,000	96,000	96,000
CRC Misc Small Operating		1,000	1,000	1,000
Transport				
Roads Commission Grants	Government of WA	424,654	424,654	1,001,279
MRWA RRG Direct Grant	MRWA	222,000	222,000	223,786
Other Property and Services				
Diesel Fuel Rebate	ATO	65,000	65,000	66,884
Total Operating Grants, Subsidies and Contributions		2,315,773	2,315,773	4,338,450

(b) Non-operating Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
Recreation and Culture				
Cricket Pitch	Cricket Australia	2,805	2,805	2,805
Transport				
Footpath / Curbing Revitalisation	Dep. of Transport	18,776	18,776	18,776
Grant Roads to Recovery	RTR	588,057	588,057	808,067
Landor / Mt Augustus Access Road	RTR	630,000	630,000	250,000
Carnarvon Mullewa Bitumen	RRG	602,742	602,742	602,742
Economic Services				
Tourist Precinct Solar Project	RGS	150,000	150,000	150,000
Total Non-Operating Grants, Subsidies and Contributions		1,992,380	1,992,380	1,832,390
Total Grants, Subsidies and Contributions		4,308,153	4,308,153	6,170,840

(c) Flood Damage Reimbursements

Transport				
Reimbursements		20,920,063	20,920,063	11,134,108
Total Flood Damage Reimbursements		20,920,063	20,920,063	11,134,108

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

13. BUDGET AMENDMENTS

GL	Description	Council Resolution	Non Cash Adjustment \$	Increase Cash \$	Decrease in Cash \$	Running Balance \$
Operating Income						-
	Opening Surplus	Budget Review	(17,877)			(17,877)
041098	Sundry Income: Admin	CD 06112019		13,639		(4,238)
031205	Interim Rates	Budget Review		4,000		(238)
033001	Grants - FAGS General	Budget Review			(28,259)	(28,497)
041100	Insurance Reimbursements	Budget Review		100,000		71,503
084143	Christmas Function Income	Budget Review		4,000		75,503
121500	Grants - FAGS Roads	Budget Review			(13,059)	62,444
121535	Hastings Reimbursements	Budget Review		35,000		97,444
084256	Comm. Grant for COVID-19	CD 08042020		15,000		112,444
031105	Rates: UV Mining	CD 06052020		11,174		123,618
031151	Rates: GRV General Minimum	CD 06052020		200		123,818
031155	Rates: UV Mining Minimum	CD 06052020		450		124,268
031205	Rates: UV Mining Interim	CD 06052020		4,441		128,709
031251	Facilities Fees (Ex Gratia)	CD 06052020		84		128,793
031253	Instalment Admin Charges	CD 06052020		385		129,178
031254	Rates: Instalment Interest	CD 06052020		2,034		131,212
031255	Rates: Penalty Interest	CD 06052020		1,024		132,236
033004	Interest on Reserve Accounts	CD 06052020		1,324		133,560
041098	Sundry Income: Admin	CD 06052020		18,361		151,921
041100	Insurance Reimbursements	CD 06052020			(2,000)	149,921
084160	CRC Misc Small Operating	CD 06052020		1,000		150,921
112208	Caravan Park - Fee Income	CD 06052020		600		151,521
124020	Hire Revenue: P & E	CD 06052020		255		151,776
141053	Other Income / Reimbursements	CD 06052020		205		151,981
Operating Expenses						
032105	Overdraft Interest	Budget Review		45,000		196,981
032107	Interest on Loan #28	Budget Review		15,499		212,480
041002	Conference	Budget Review		10,000		222,480
041003	Elections	Budget Review		2,500		224,980
041006	Web Site Cost	Budget Review		4,000		228,980
041050	Admin Wages	Budget Review			(75,000)	153,980
041058	Staff Recruitment Costs	Budget Review			(10,000)	143,980
041063	Advertising	Budget Review			(1,500)	142,480
041067	Consultants - Admin	Budget Review			(3,000)	139,480
041069	Freight	Budget Review			(4,000)	135,480
052012	Dogging - Other	Budget Review			(12,000)	123,480
056012	Wild Pig	Budget Review		8,000		131,480
073010	Community Medical Expend	Budget Review		2,500		133,980
084142	Community Events Shire Labour	Budget Review			(4,000)	129,980
084144	Christmas Function Expenses	Budget Review			(9,000)	120,980
091026	Staff Housing R&M	Budget Review		20,000		140,980
101050	Public Toilet Upgrade	Budget Review		20,000		160,980
111165	Equipment Mtce Parks/Gardens	Budget Review		5,000		165,980
012273	Street Maintenance Town	Budget Review			(5,000)	160,980
121061	Depot Maintenance	Budget Review			(5,000)	155,980
121064	Works Freight Cost	Budget Review		4,000		159,980
121081	Workshop Equipment	Budget Review			(40,000)	119,980
121516	Water Resource Development	Budget Review		27,580		147,560
121530	Hastings Expenses	Budget Review			(42,000)	105,560
124200	April 2019 FD Reconstruct	Budget Review			(40,072)	65,488
126010	Airstrip Operating Expense	Budget Review			(2,000)	63,488

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

13. BUDGET AMENDMENTS (Continued)

GL	Description	Council Resolution	Non Cash Adjustment \$	Increase in Cash \$	Decrease in Cash \$	Running Balance \$
Operating Expenses (Continued)						
130150	Kennedy Loop Road	Budget Review		10,000		73,488
130153	GJ / Meeka Studies	Budget Review		20,000		93,488
132201	Storage Costs for Retic Pipeline	Budget Review			(900)	92,588
141025	Insurances	Budget Review			(4,000)	88,588
141029	Travel / Training	Budget Review		5,000		93,588
142002	Tyres	Budget Review			(10,000)	83,588
142003	Parts and Repairs	Budget Review		10,000		93,588
142005	Fuel and Oils	Budget Review		10,000		103,588
142006	Ground Engaging Tools	Budget Review			(10,000)	93,588
142003	Parts & Repairs	Budget Review		72,092		165,680
002022	Allocated Plant Operating Costs	Budget Review	(72,092)			93,588
002026	Allocated Plant Depreciation	Budget Review	(35,864)			57,724
002021	Allocated Payroll Overheads	Budget Review	13,325			71,049
084601	Comm. Costs for COVID-19	CD 08042020			(15,000)	56,049
041008	Insurances: Council Members	CD 06052020		5,315		61,364
041052	Insurances: Admin	CD 06052020		11,468		72,832
041067	Consultants: Admin	CD 06052020			(18,500)	54,332
051002	Insurances: Fire Control	CD 06052020			(1,282)	53,050
051003	Salaries / Super ES	CD 06052020		15,587		68,637
084109	Minor Equipment	CD 06052020			(1,650)	66,987
084115	CRC Building	CD 06052020			(6,338)	60,648
084120	Insurances: CRC	CD 06052020			(272)	60,376
091025	Staff Housing Garden	CD 06052020			(7,952)	52,424
091026	Staff Housing R & M	CD 06052020			(49,459)	2,965
091130	Lot 17 Insurance & Utilities	CD 06052020			(5,846)	(2,882)
091140	Lot 19 Insurance & Utilities	CD 06052020		133		(2,749)
091150	Lot 21 Insurance & Utilities	CD 06052020			(2,495)	(5,244)
091160	Lot 39 Insurance & Utilities	CD 06052020			(1,408)	(6,652)
091170	Lot 40 Insurance & Utilities	CD 06052020			(3,747)	(10,399)
091180	Lot 6 Insurance & Utilities	CD 06052020			(86)	(10,485)
091190	Lot 45 Insurance & Utilities	CD 06052020			(124)	(10,609)
092120	Lot 48 Insurance & Utilities	CD 06052020			(467)	(11,076)
092130	Lot 49 Insurance & Utilities	CD 06052020			(682)	(11,758)
092150	Lot 23 Insurance & Utilities	CD 06052020			(818)	(12,576)
111145	Pavilion Operating Costs	CD 06052020			(2,926)	(15,502)
111146	Pavilion Major Repairs	CD 06052020			(900)	(16,402)
012272	Road Maintenance - Country	CD 06052020			(15,000)	(31,402)
121062	Consulting Transport	CD 06052020			(15,000)	(46,402)
121510	Grid Maintenance	CD 06052020		8,000		(38,402)
126010	Airstrip Operating Costs	CD 06052020			(4,196)	(42,598)
130115	Tourism Promotion	CD 06052020			(5,000)	(47,598)
124015	Insurances: Plant Operation	CD 06052020		2,694		(44,904)
141025	Insurances: Works Staff	CD 06052020			(5)	(44,909)
141029	Travel/Training/Medicals	CD 06052020		7,663		(37,246)
141031	Relocation Costs	CD 06052020		7,000		(30,246)
141034	Phone / Satellite / Licences	CD 06052020			(5,000)	(35,246)
142002	Tyres & Tubes	CD 06052020			(15,000)	(50,246)
142003	Parts & Repairs	CD 06052020			(67,669)	(117,915)
MM1262	Mazda 2018 BT50	CD 06052020			(26,363)	(144,278)

SHIRE OF UPPER GASCOYNE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

13. BUDGET AMENDMENTS (Continued)

GL	Description	Council Resolution	Non Cash Adjustment \$	Increase in Cash \$	Decrease in Cash \$	Running Balance \$
Capital Income						
122909	Ind. Access Landor/Augustus	CD 05102019		60,000		(84,278)
122907	RRG Carnarvon Mullewa	CD 06102019		17,550		(66,728)
116101	Cricket Pitch Grant	Budget Review		2,805		(63,923)
122909	Ind. Access Landor/Augustus	Budget Review		120,000		56,077
132200	Regional Grant Scheme	CD 06052020		150,000		206,077
Capital Expenses						
012284	Ind. Access Landor/Augustus	CD 05102019		150,000		356,077
012284	Landor Mt Augustus Realign	CD 05102019			(210,000)	146,077
012284	Carnarvon Mullewa Bitumen	CD 06102019		58,919		204,996
012284	Ullawarra Road	CD 06102019			(78,042)	126,954
041800	Furniture and Equipment	CD 06112019			(13,639)	113,315
041800	Furniture and Equipment	Budget Review			(15,000)	98,315
094300	Bitumen China Town	Budget Review		15,000		113,315
111186	Cricket pitch	Budget Review			(5,610)	107,705
111186	Tennis Court Lights	Budget Review			(10,000)	97,705
111186	Entry Statements	Budget Review		25,000		122,705
111186	War Memorial Structure	Budget Review		35,000		157,705
111801	Pavilion Upgrade	Budget Review			(40,000)	117,705
111801	BBQ's and Seating	Budget Review		10,000		127,705
111801	Pavilion Upgrade	Budget Review			(19,000)	108,705
012284	Carnarvon Mullewa Bitumen	Budget Review			(120,000)	(11,295)
128020	Plant and Equipment	Budget Review			(27,237)	(38,532)
128031	Machinery Shed	Budget Review			(25,500)	(64,032)
128031	Garden Shed	Budget Review			(3,658)	(67,690)
128031	Machinery Shed	Budget Review			(18,000)	(85,690)
128031	Garden Shed	Budget Review			(4,000)	(89,690)
132302	Tourist Precinct Solar Project	Budget Review		80,000		(9,690)
132300	Town Water Retic Project	Budget Review		900		(8,790)
094300	Staff Housing	CD 06052020			(21,567)	(30,357)
CF2160	Pavilion Coolroom Unit	CD 06052020			(8,500)	(38,857)
111186	Solar Pump Town Water Supply			169,999	-	131,142
128031	Depot Infrastructure	CD 06052020		20,858		152,000
132302	Tourist Precinct Solar Project	CD 06052020			(150,000)	2,000
232601	Plant Replacement Reserve	Budget Review			(2,000)	-
	Transfer to Reserves - Interest	CD 06052020	(1,250)			(1,250)
Total Budget Amendments			(113,758)	1,478,238	(1,365,730)	(1,250)

APPENDIX 3

(Water Cart Contract – Letter Requesting Extension)

JUNCTION CONTRACTING SERVICES

P.O. BOX 287
CARNARVON

ABN NO. 57009004700

09th July, 2020

**Shire of Upper Gascoyne
Lot 4 Scott Street,
Gascoyne Junction WA 6705**

For the attention of John McCleary

We advise the following:

Water Cart Hire

**We request an extension of twelve months on our existing contract with
The Shire of Upper Gascoyne.**

Thankyou & Regards

...C.Price.....
Clive Price

TELEPHONE: 0899430940

FACSIMILE: 0899430939

EMAIL: shiney1@bigpond.

APPENDIX 4

(Sale of Land Gregory Street)

EXPRESSION OF INTEREST

To: Shire of Upper Gascoyne
Lot 4, Scott Street
Gascoyne Junction WA 6705

Property to be Purchased
(can select multiple)

12 Hatch Street

22 Hatch Street

9 Gregory Street

✓

Purchaser

Purchaser ABN / ACN (if required)

29 583 263 233

Name of Trust (If buying as trustee)
PARTNERSHIP

JW + JP CAUNT

Purchaser Address

P.O. Box 452, DONGARA, 6525

Purchaser Contact Number

0437 075 795

Finance Applicable (circle one)

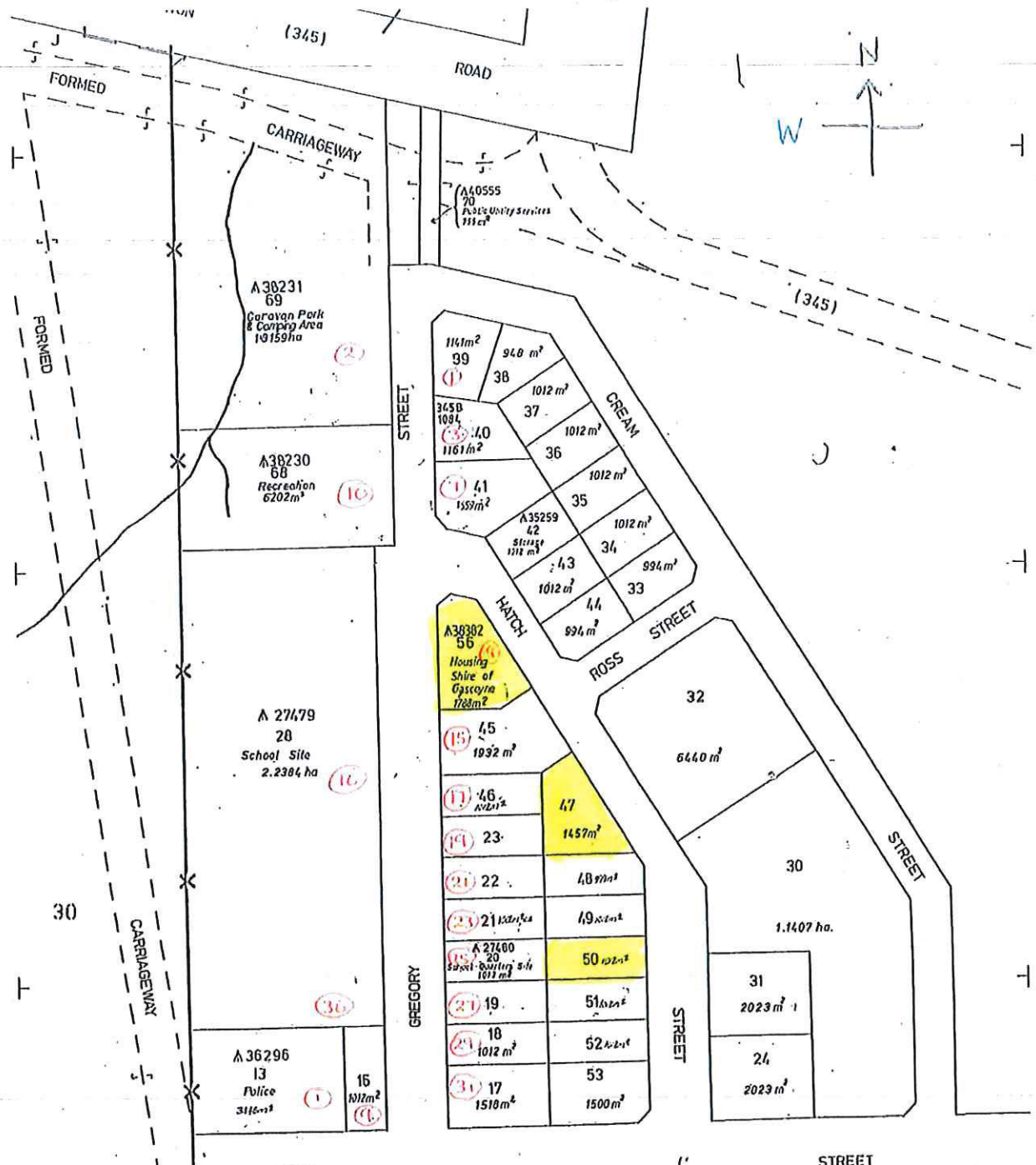
Yes **No**

If Finance Applicable,

Name of Bank

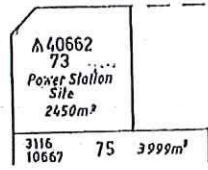
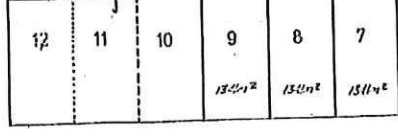
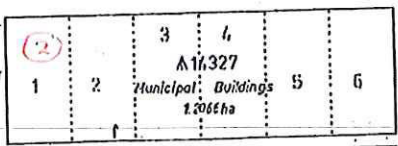
Time for Finance Approval

Amount of Loan



GASCOYNE JUNCTION.

ENLARGEMENT OF
CENTRAL PORTION OF TOWNSITE SCALE 1:2000



319 000 mE
7 227 500 mE

319 500 mE
7 227 500 mE

GRD UTM RWL 200 METRES

ADJOINING SHEETS

John McCleary

From: burke maslen <burke@outbackcoastproperty.com.au>
Sent: Tuesday, 14 July 2020 9:37 AM
To: John McCleary
Subject: RE: Shire of Upper Gascoyne

Hi John,

I have reviewed the valuation report and concur with its assessment.
In my opinion in the current market the pricing on those properties would not have increased and would be at best the same as when they were first assessed by Opteon.
Kind regards

 **Burke Maslen**
Principal/Licensee
OUTBACK COAST PROPERTY PTY LTD
Mobile: 0409 265 156 Office: 08 9941 3413
Email: burke@outbackcoastproperty.com.au
24a Robinson Street, Carnarvon WA 6701
PO BOX 56 Carnarvon WA 6701

From: John McCleary [mailto:ceo@uppergascoyne.wa.gov.au]
Sent: Thursday, 9 July 2020 11:41 AM
To: burke@outbackcoastproperty.com.au
Cc: Burke Maslen
Subject: Shire of Upper Gascoyne

Hi Burke

Can you do a quick review of the valuation report and provide an opinion if you believe it is still current, in anticipation – thankyou.

Kind Regards

John McCleary
CHIEF EXECUTIVE OFFICER


Shire of
UPPER GASCOYNE

Address Lot 4 Scott Street| Gascoyne Junction | WA | 6705
E ceo@uppergascoyne.wa.gov.au
W www.uppergascoyne.wa.gov.au
phone (08) 9943 0988| fax (08) 9943 0507
Mobile 0417107446

APPENDIX 5

(Sale of Land Hatch Street)

EXPRESSION OF INTEREST

To: Shire of Upper Gascoyne
Lot 4, Scott Street
Gascoyne Junction WA 6705

Property to be Purchased
(can select multiple)

Lot 47 Hatch Street

12 Hatch Street

22 Hatch Street

~~9 Gregory Street~~

Purchaser

DR & DM Hammarquist

Purchaser ABN / ACN (if required)

—

Name of Trust (if buying as trustee)

—

Purchaser Address

Purchaser Contact Number

99430577 / 0427 857989

Finance Applicable (circle one)

Yes

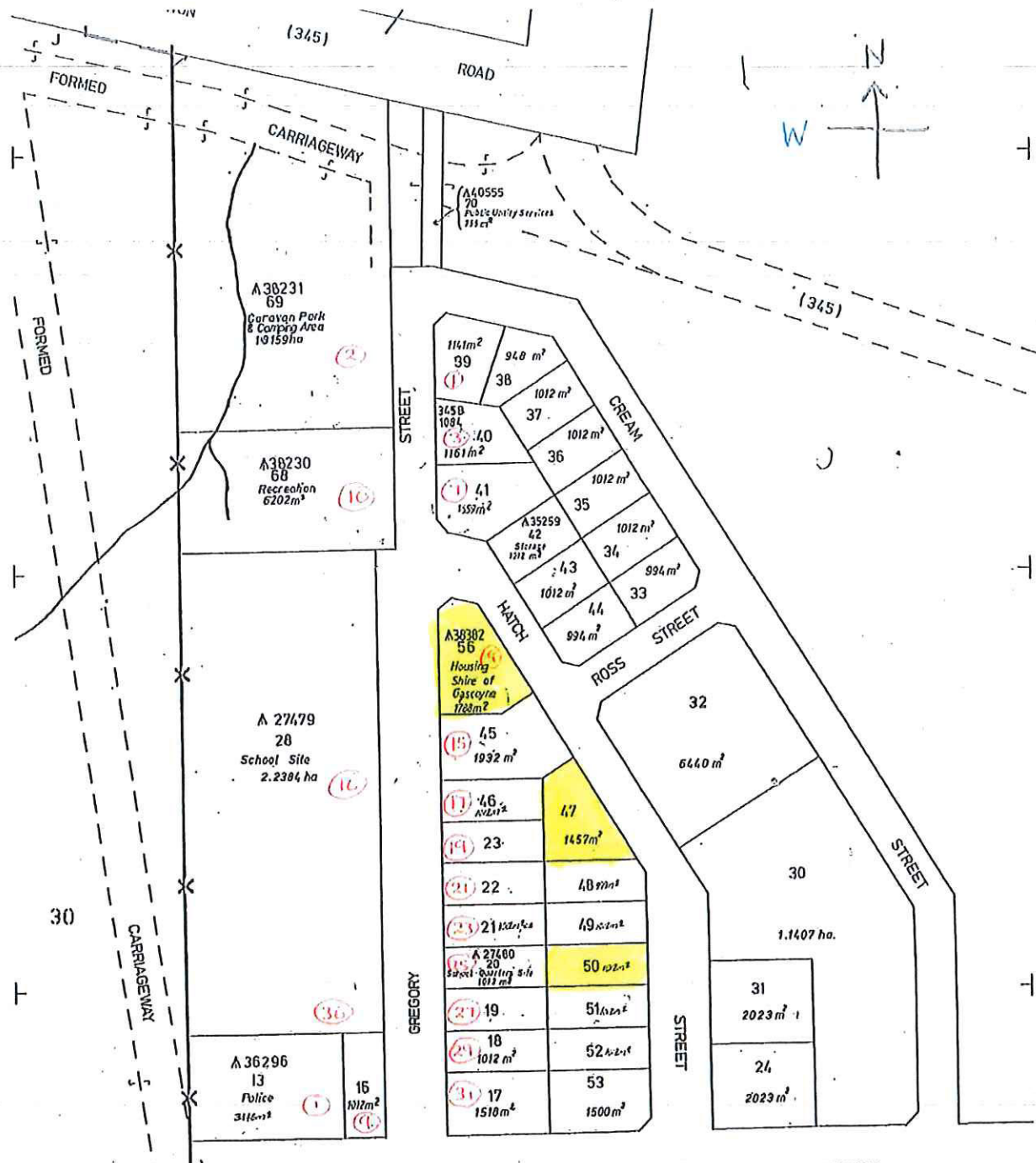
No

If Finance Applicable,

Name of Bank

Time for Finance Approval

Amount of Loan



ENLARGEMENT OF
CENTRAL PORTION OF TOWNSITE SCALE 1:2000

319 000 mE
7 227 500 ml

319 500 mE
7 227 500 ml

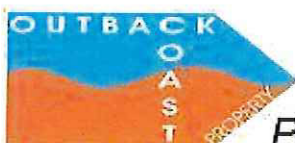
GRD INTERVAL 200 METRES

John McCleary

From: burke maslen <burke@outbackcoastproperty.com.au>
Sent: Tuesday, 14 July 2020 9:37 AM
To: John McCleary
Subject: RE: Shire of Upper Gascoyne

Hi John,

I have reviewed the valuation report and concur with its assessment.
In my opinion in the current market the pricing on those properties would not have increased and would be at best the same as when they were first assessed by Opteon.
Kind regards



Burke Maslen
Principal/Licensee

OUTBACK COAST PROPERTY PTY LTD

Mobile: 0409 265 156 Office: 08 9941 3413

Email: burke@outbackcoastproperty.com.au

24a Robinson Street, Carnarvon WA 6701

PO BOX 56 Carnarvon WA 6701

From: John McCleary [mailto:ceo@uppergascoyne.wa.gov.au]
Sent: Thursday, 9 July 2020 11:41 AM
To: burke@outbackcoastproperty.com.au
Cc: Burke Maslen
Subject: Shire of Upper Gascoyne

Hi Burke

Can you do a quick review of the valuation report and provide an opinion if you believe it is still current, in anticipation – thankyou.

Kind Regards

John McCleary
CHIEF EXECUTIVE OFFICER



Shire of
UPPER GASCOYNE

Address Lot 4 Scott Street| Gascoyne Junction | WA | 6705

E ceo@uppergascoyne.wa.gov.au

W www.uppergascoyne.wa.gov.au

phone (08) 9943 0988| fax (08) 9943 0507

Mobile 0417107446

APPENDIX 6

(Bull Dozing Contract – Letter Requesting Extension)

13/07/2020

Gascoyne Earthmoving

ABN: 91696297175

Address: Bidgemia Station, via Carnarvon WA 6701

Mobile: 0428 965 002

Email: Tim.Caunt@devereaux.farm

To John McCleary | CEO Shire of Upper Gascoyne,

RE: CONTRACT EXTENSION-RFT 1 2018-19 PROVISION OF WET HIRE PLANT,
EQUIPMENT AND PERSONNEL - DOZER.

This letter is to confirm a contract extension between Gascoyne Earthmoving and the Shire of Upper Gascoyne for the 2020-21 financial year as set out in the RFT 1 2018-19 PROVISION OF WET HIRE PLANT, EQUIPMENT AND PERSONNEL – DOZER agreement.

Kind Regards,

Tim Caunt

A handwritten signature in black ink, appearing to read 'Tim Caunt', is written over the typed name.

APPENDIX 7

(Strategic Community Plan)



Strategic Community Plan

2016/17 – 2026/27

Adopted by an absolute majority of Council on the 28th June 2017

Part of the Shire of Upper Gascoyne's Resourcing Strategy



RSM Australia Pty Ltd

Level 1, 12 Bayly Street Geraldton WA 6530
PO Box 61 Geraldton WA 6531

T 61 (0) 8 9920 7400
F 61 (0) 8 9920 7450

www.rsm.com.au

Reliance and Disclaimer

Scope

RSM was engaged solely to prepare the Strategic Community Plan for the Shire of Upper Gascoyne in accordance with Integrated Planning and Reporting Framework and Guidelines.

Our engagement was not an audit in accordance with Australian Auditing Standards or a review in accordance with Australian Auditing Standards applicable to review engagements. Had we undertaken such an audit, other matters might have come to our attention that would have been reported to you. Our report is solely for the Shire's information and is not to be used for any other purpose. We do not express any assurance on the balances stated in this report.

Reliance

The professional advice and opinion in this report has been prepared for the exclusive use of the Shire of Upper Gascoyne and for the purposes specified above. This report is supplied in good faith and reflects the knowledge, expertise and experience of the engagement consultant and is based on the information and representations provided by the Shire of Upper Gascoyne. We accept no responsibility for any loss occasioned by any person acting or refraining from action as a result of reliance on the report, other than the Shire of Upper Gascoyne.

For information on this report

Please contact

Travis Bate

Telephone: 08 9920 7400

E-mail: travis.bate@rsm.com.au

THE POWER OF BEING UNDERSTOOD AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

This is the second Strategic Community Plan for the Shire of Upper Gascoyne, prepared in accordance with Integrated Planning and Reporting Framework requirements.

The Strategic Community Plan was prepared by Consultants RSM in conjunction with Shire staff. This Plan has been prepared as per the standard DLG template.

The Shire is in the process of updating its Corporate Business Plan, Long Term Financial Plan, Asset Management Plan and Workforce Plan.

This program reflects our intentions at the time of publication. As with any plan or budget, the actual results may vary from that forecast.

For further information contact Council's CEO on 08 9943 0988.

Shire of Upper Gascoyne
Lot 4 Scott Street
Gascoyne Junction WA 6705
Telephone (08) 9943 0988
Facsimile (08) 9943 0507
Email ceo@uppergascoyne.wa.gov.au
Website www.uppergascoyne.wa.gov.au

Document Control			
Document ID:			
Responsible Officer:	Chief Executive Officer		
Review Frequency:		Date Next Due:	
Version No.	Date	Revision Details	Approver
1	28 th June 2017	Initial Release	Council
2	29 th July 2020	Minor Review	Council

Formatiert: Nicht Hervorheben

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Message from the Shire President

Development of the Shire's Strategic Community Plan 2016/17 – 2026/27 was a broad and inclusive strategic planning initiative that inspired people to consider the Shire of Upper Gascoyne's future.

It is the result of actively informing, educating, building relationships and building capacity with many of our residents, businesses, employees and elected members. We thank everyone who contributed.

In 2020, as required by the Department of Local Government Sports and Cultural Industries, we have undertaken a minor review of the plan. The review aims to check our progress toward our goals and ensure the outcomes we are working towards are still an accurate reflection of where we want to go and what can be done in the current local government and global environment.

This review has shown, with only some minor changes being made, we are still comfortable with the Vision, Mission and Values we landed on and believe we have already made some significant steps in the right direction. In this process we conducted a comparative review and invited senior staff and councillors to comment. Each also offered feedback supporting the view that our strategic outcomes are still relevant.

We feel the with the strengths, passion and capacity of our people, places and partnerships we are well placed to achieving our vision of the Shire of Upper Gascoyne being a sustainable service base supporting the pastoral, tourism and mining industries and the local community.

Welcome to our 2017 Strategic Community Plan for the Shire of Upper Gascoyne.

This plan shares our visions and aspirations for the future and outlines how we will, over the next decade, work towards a brighter future for the Upper Gascoyne community.

As a result of legislation, all Western Australian local governments are required to develop a Strategic Community Plan for a period of at least 10 years. Our Strategic Community Plan outlines our long term vision, values, aspirations and objectives, based on the input provided by the community. We have also updated the Corporate Business Plan, which is an internal working document to ensure our priorities and resources are aligned to the Strategic Community Plan, and there is a mechanism to ensure the strategies are delivered.

This plan could not have been produced without the input of the local community and I thank everyone for their enthusiastic response and taking the time to fill in the survey and attend the public meeting.

Your responses gave us a valuable insight into your visions and aspirations for the future.

We believe we have captured your aspirations and have reflected these in our desired outcomes. We will work in partnership with the community and other key stakeholders to deliver these outcomes using the strategies we have detailed in this plan.

~~I welcome your contributions and thoughts, and look forward to continuing our focus to ensure Upper Gascoyne continues to stand proud and grow strong.~~

~~Cr Don Hammarquist~~

~~Cr L.M McTaggart~~

Shire President.

Formatiert: Schriftartfarbe: Akzent 1

Executive Summary

The Plan reflects a vision for the future and is the principal strategic guide for our future planning and activities.

Based on the feedback received from community engagement, we have set our vision for the Shire's future and captured the community's aspirations and values.

A strategic objective has been developed for each of the four key areas of community interest being, **economic, environmental, social** and **civic leadership**. Desired outcomes have been set to achieve each of these objectives after considering the capacity of the Shire's current resources and anticipated future capacity along with the demographic trends.

The Upper Gascoyne Community was consulted in the preparation of this plan via:

- A community survey distributed in February 2017. 25 responses to the survey were received; and
- A community meeting at the Pavilion, Gascoyne Junction on the 26th April 2017. 27 people attended the meeting.

Priorities arising from the Community Meeting are summarised in the following table:

Priorities Identified from Community Meeting		
Priority	Votes	
	#	%
Community / Aged Care	20.0	23%
Industrial / Housing Development	15.0	17%
Road - Gascoyne Junction - Meekatharra (Sealing)	13.5	15%
Tourism / Economic Development	10.0	11%
Road - Mt Augustus - Paraburdoo	8.5	10%
Better Water Supply	8.0	9%
Police Presence	6.0	7%
Relationship - Shire / Community	4.0	5%
Water Park	3.0	3%
Total	88.0	100.00%

For each strategic objective, we have provided the following:

- Strategies to achieve the objective;
- A selection of the community's comments;
- The Shire's actions to date
- The Shire's planned future actions;
- Performance measures for each strategy; and
- An overview of the important partners that will help us achieve our objectives and outcomes.

Details in relation to each strategy can be found on pages 7 to 27.



Community Meeting 26 April 2017
Photos Mika Hutchinson

What is in Our Plan

The Plan reflects a vision for the future and is the principal strategic guide for our future planning and activities.

Based on the feedback received from community engagement, we have set our vision for the Shire's future and captured the community's aspirations and values.

A strategic objective has been developed for each of the four key areas of community interest being, **economic**, **environmental**, **social** and **civic leadership**. Desired outcomes have been set to achieve each of these objectives after considering the capacity of the Shire's current resources and anticipated future capacity along with the demographic trends.

For each strategic objective, we have provided the following:

- Strategies to achieve the objective;
- A selection of the community's comments;
- The Shire's actions to date;
- The Shire's planned future actions;
- Performance measures for each strategy; and
- An overview of the important partners that will help us achieve our objectives and outcomes.



Killilli Bridge Opened December 2016
Photo Blanche Walker

How we will use this Plan

This Plan shares our vision and aspirations for the future and outlines how we will, over the long term, work towards a brighter future for the Upper Gascoyne community.

As we look into the future, our Strategic Community Plan will influence how we as a Shire, resource and deliver our operations. It will also be the primary driver for all other planning undertaken by the Shire.

The Shire of Upper Gascoyne intends to use the Strategic Community Plan in several ways, including:

- Guiding Council priority setting and decision making;
- A mechanism for the on-going interaction of local planning initiatives;
- Inform the decision-making of other agencies and organisations, including community and State Government;
- Provide a rationale to pursue grants and other resources to demonstrate how specific projects align with the aspirations of our community, and within the strategic direction outlined in the Strategic Community Plan;
- Inform potential investors and developers of our community's key priorities, and the ways in which we want to grow and develop;
- Engage local businesses, community groups and residents in various ways to contribute to the Shire's future; and
- Provide a framework for monitoring progress against our vision, values and aspirations.

Importantly, plans are only effective if adequate resources are dedicated to ensuring an outcome.

Strategies will be prioritised and actions applied, after an assessment of available resources, through the revision of the Corporate Business Plan.

Key performance indicators will be used to report to the community on the Shire's performance in achieving the outcomes.

Shire of Upper Gascoyne Vision Statement

The Shire of Upper Gascoyne will be a sustainable service base supporting the pastoral, tourism and mining industries and the local community.

Shire of Upper Gascoyne Mission Statement

To work with all sectors of the Upper Gascoyne community to retain and attract people and businesses to the district.

Key Themes and Objectives

The issues identified during the Community Meeting and from the Community Survey, have been grouped under the following four community wellbeing priorities:

- Economic;
- Environmental;
- Social; and
- Civic Leadership.

These work towards sustainability through consideration of the environmental, social and cultural aspects instead of purely economic (financial).

The objectives included in the Strategic Community Plan are the broad outcomes which in the long term will ensure that the vision is achieved. They are the broad description of how the Shire will set about achieving the vision. The Shire's objectives provide the foundation for ensuring alignment between the Council's vision and aspirations; and the activities which are implemented. By constantly seeking alignment of all actions with the vision, Council will ensure that the Strategic Community Plan is implemented over the long term.

The Strategic Community Plan is just the beginning of the process and is a broad brush document which sets out the high level objectives of the community. To deliver on the goals, more detailed operational planning is required. This is documented in the Corporate Business Plan which sets out how the Shire of Upper Gascoyne as an organisation, will structure itself and address the outcomes set out in the plan.

In the 2017/18 financial year this plan will determine expenditure in the annual shire budget.



Major Projects

- Maintenance and renewal of the road network;
- Development of better access through the Upper Gascoyne by campaigning for funding to seal the road through from Gascoyne Junction to Meekatharra;
- Improve the road linkage from Mt Augustus though to Karijini National Park to promote tourism in the Gascoyne/Pilbara region;
- Promote Tourism in the region;
- Water quality and quantity for Gascoyne Junction;
- Housing Stock:
 - Increase housing stock by building a duplex of 2 x 2 bedroom units on vacant land currently owned by the Shire – Projected for 2017/18; - complete
 - Ongoing renewal and maintenance.
- Pavilion – the pavilion is a major asset of the community and has been well maintained and developed since it was built.

Economic

Objective 1:

To encourage greater diversity in the commercial sector, so as to grow a broader local economy. To develop and maintain an efficient road transport system. Promote Tourism.

Selected Comments from Community Survey

- “Shire to be driver of tourism, short term. Private will come later. Tourism is very important.”
- “Pastoralism and tourism can be developed with better access, sealed roads.”
- “Sealed road to "Meeka".”



Glenburg Dalgety Hill Blast April 2017
Photo Robyn Perry

Strategies to Achieve Economic Outcomes

Maintenance and Upgrade of Road Network

To develop, maintain and improve an efficient road system to support the transport requirements associated with the pastoral and mining industries and tourism.

Rationale

Development and maintenance of an efficient road network is the core function of the Shire.

Constraints to success

Government funding restraints.

Actions	Management	Timeframe	Partners
Lobbying State and Federal Governments to adequately fund roads.	CEO / Council	Ongoing	MRWA / DARD TRDC / MPs
Maintaining an effective working relationship with Main Roads WA.	CEO	Ongoing	MRWA

Actions taken to date

- Construction of a bridge over the Gascoyne River at Gascoyne Junction;
- Airport resealed in 2015 with the assistance of Federal Government funding;
- The Tourism Precinct was opened in June 2014. To June 2016, in excess of 3,800 visitors were accommodated in the caravan park. They visited Kennedy Range National Park and many went on to stay at Mount Augustus.
- Investigation of options for a road connecting the region's key tourism icons (the Kennedy Range and Mt Augustus) with the Karijini national park in the neighbouring Pilbara region. Currently there is no direct road between these regions. Such a road would significantly increase tourism in the region. Unlikely to see further development in the short term.

Actions planned for the future

- ~~Further investigation of options for a road connecting the region's key tourism icons (the Kennedy Range and Mt Augustus) with the Karijini national park in the neighbouring Pilbara region. Currently there is no direct road between these regions. Such a road would significantly increase tourism in the region;~~
- Explore options for a sealed route between Gascoyne Junction and Meekatharra. Such a route would connect inland regions from the Great Northern Highway to the coast at Carnarvon. This would save on transport costs as well as potentially increasing tourism in the region.

Performance measures

- Continued lobbying for funding to construct a road connecting Mt Augustus and Karijini;

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Abstand Vor: 6 Pt., Nach: 6 Pt.,
Aufgezählt + Ebene: 1 + Ausgerichtet
an: 0 cm + Einzug bei: 0,63 cm

- Continued lobbying for funding to construct a sealed route connecting Gascoyne Junction to Meekatharra; and
- Improved road safety (decrease in accidents).

Economic Development

Retain existing industries and encourage the establishment of new industries to broaden the region's economic base.

Rationale

To add to the economic and social viability of the Shire.

Constraints to success

Cost of developing land. Ability to secure finance to purchase real property in Gascoyne Junction.

Actions	Management	Timeframe	Partners
Consider options for supply of affordable land and housing in Gascoyne Junction.	CEO	Ongoing	HA-DCH / CHA / DSS
Continued support and operation of the Community Resource Centre.	Council and Shire Staff	Ongoing	DRDPIRD

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Formatiert: Schriftartfarbe: Akzent 1

Actions taken to date

- Support employment training and encouragement by being involved in various programs which support the people of the region.
- Maintenance and renewal of the Shire's housing stock.
- Increase and improve Shire housing stock:
 - Increased housing stock by building a duplex of 2 x 2 bedroom units on vacant land currently owned by the Shire – completed.
- Industrial land – the Shire was surveyed one block and a further three blocks are available for lease-sale. Development has been cost prohibitive. The Shire will continue to monitor demand seek grants for headworks.

Actions planned for the future

- Increase and improve Shire housing stock:
 - ~~Increase housing stock by building a duplex of 2 x 2 bedroom units on vacant land currently owned by the Shire – anticipated to be completed in 2017/18;~~
 - Ongoing maintenance and renewal of the Shire's housing stock;
 - Increase housing stock on a case by case basis to reflect staff requirements.
 - Seek to have more residential lots developed.
- ~~Consider demand for development of residential and industrial land within the Gascoyne Junction town site.~~

Performance measures

- Improved quantity and quality of Shire housing stock.
- New buildings in Gascoyne Junction (Residential and Industrial) constructed by private residents and businesses.

Emphasise and maximise the tourism potential of our natural attractions, history and local events

To promote and support a sustainable tourism industry in the Shire of Upper Gascoyne.

Rationale

To showcase the natural and built attractions and history of the Shire.

Constraints to success

Adequate Infrastructure (Roads).

Involvement of local community in developing Tourism potential.

Actions	Management	Timeframe	Partners
Investigate options for developing road access between Mt Augustus and Karijini National Parks.	CEO	Ongoing	MRWA
Shire support for tourism opportunities pursued by the local community where appropriate.	Council and Shire Staff	Ongoing	Community

Actions taken to date

- The Tourism Precinct was opened in June 2014. To June 2016, in excess of 3,800 visitors were accommodated in the caravan park. They visited Kennedy Range National Park and many went on to stay at Mount Augustus.
- Development of Kennedy Range 4WD loop.
- Working with Department of Parks and Wildlife to develop access to Kennedy Range National Park.
- Investigation of options for a road connecting the region's key tourism icons (the Kennedy Range and Mt Augustus) with Karijini national park in the neighbouring Pilbara region has been completed. Unlikely to see further development in the short term.

Actions planned for the future

- ~~Conduct feasibility studies for developing road access between Mount Augustus and Karijini National Parks.~~
- Shire support for tourism opportunities pursued by the local community where appropriate.

Performance measures

- Increased visitor numbers.

Environmental

Objective 2:

To actively protect the environment, promote ecological sustainability, protect water quality, pursue water and energy conservation and manage future built development. Manage feral animals and invasive species.

Selected Comments from Community Survey

- “Housing - Water - Information - Keep our town & Shire well signed & informative.”



Kennedy Range National Park
Photos Sue Voloczi

Strategies to Achieve Environmental Outcomes

Gascoyne Junction Water Quality and Quantity

Pursue high quality water sources within statutory health requirements with sufficient quantity to meet demand.

Extension of scheme water supply to residents on north side of Gascoyne River.

Rationale

Provision of a reliable and suitable water supply is essential to the future of Gascoyne Junction. Currently town expansion is restricted by the lack of water supplies. A new water source is required for Gascoyne Junction to improve the reliability of supply during drought periods.

Constraints to success

High cost of infrastructure development.

Availability of suitable water supplies.

Actions	Management	Timeframe	Partners
Advocate for increased water storage capacity in Gascoyne Junction.	CEO / Council	Ongoing	WC / BOWDOWER

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Actions taken to date

- Lobbying for enhancement of existing infrastructure to increase supply;
- The search continues for reliable good quality water; and
- WC have upgraded the reverse osmosis facility.
- Options for extension of scheme water to residents on north side of Gascoyne River have been investigated. This has been determined to be cost prohibitive at this point in time; and
- The Shire worked with Water Corporation to investigate alternative water supplies with suitable quantity and quality for the Gascoyne Junction town site.

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Actions planned for the future

- ~~Investigate options for extension of scheme water to residents on north side of Gascoyne River;~~
- ~~Work with Water Corporation to investigate alternative water supplies with suitable quantity and quality for the Gascoyne Junction town site; and~~
- Seek funding to assist with developing water supplies.

Performance measures

- Adequate water quantity to meet demands of Gascoyne Junction Residents;
- Provision of water within statutory guidelines and health standards; and
- Extension of scheme water to residents on north side of Gascoyne River.

Feral Animal and Invasive Species Control

Attempt to protect and retain the regions native vegetation and animals to support indigenous culture and the pastoral industry.

Rationale

To protect the environmental and economic value of the region.

Constraints to success

Lack of adequate funding.

Actions	Management	Timeframe	Partners
Working with the local LCDC to manage feral animals and invasive species	CEO	Ongoing	LCDC
Work with CRBA and funding provided by them to manage Wild Dogs in the Shire	CEO	Ongoing	CRBA

Actions taken to date

Systematic wild dog culling has been undertaken by the Shire with assistance of funds provided by Carnarvon Rangelands Biodiversity Association (CRBA).

With support from the Upper Gascoyne Land Conservation District Committee (LCDC), two rounds of funding from National Resource Management have been used to control Mesquite infestations. A feral pig eradication program has been conducted with the assistance of National Resource Management funding and LCDC support.

Actions planned for the future

- Continue with Dogging program funded in part by CRBA.
- Working with the local LCDC to manage feral animals and invasive species.

Performance measures

- Improving control over feral animals and invasive species.

Social

Objective 3:

Develop, co-ordinate, provide and support services and facilities which enhance the quality of community life in the Shire and help to retain the population.

Selected Comments from Community Survey

- “I think the Shire should look at Health Initiatives to support the ageing population.”
- “Construct aged pensioner units, community health nurse.”
- “Amenities for health need to be improved.”

Overview of Current Essential Services

The following services are currently provided:

- Fortnightly Doctor and Health Worker visits to conduct a Medical Clinic;
- Emergency Royal Flying Doctor Service (RFDS);
- Regular Police patrols conducted by officers stationed at Burringurrah; and
- Gascoyne Junction Remote Community School.

Strategies to Achieve Social Outcomes

Community / Aged Care Services

To improve aged care, community health and wellbeing through improving primary care services and opportunities for the community, thus retaining the Shire's population.

Rationale

Locally available aged care, medical and other community services and facilities are an integral factor in maintaining population in the district, especially the young and elderly who may require these services more frequently than others.

Constraints to success

Availability of (experienced) health professionals in the region; and

Resource cost v benefit for ongoing provision of services and facilities.

Actions	Management	Timeframe	Partners
Gather information on what services could reasonably be provided by the Shire and what funding, if any, is available	CEO	31 December 2017	Silver Chain, Others?
Conduct needs analysis	CEO	31 December 2017	Community
Liaise with community members	CEO	31 December 2017	Community

Actions taken to date

- Fortnightly visits by a Doctor and Health Worker from the Carnarvon Aboriginal Medical Service to conduct Medical Clinics in Gascoyne Junction and Burringurrah; and
- Introduction of Telehealth services allowing patients to access medical advice remotely via video link.

Actions planned for the future

- Consider development of an assisted living plan, whereby services can be provided to elderly residents to encourage them to remain within the Shire;
- Assist the Gascoyne region to develop a plan for aged care services in the region.-

Performance measures

- Retention of elderly people within the Shire.

Crime Prevention Measures

To enhance community wellbeing through crime prevention measures.

Rationale

Gascoyne Junction does not currently have a permanent police presence. Regular patrols are conducted by the Burringurrah station.

Constraints to success

State Government policy in relation to location of permanently staffed police stations.

Actions	Management	Timeframe	Partners
Continue maintaining a good working relationship with Burringurrah and Carnarvon police stations	CEO	Ongoing	WAP

Actions taken to date

- Lobbying local MP;
- Maintaining a good working relationship with Burringurrah and Carnarvon police stations.

Actions planned for the future

- Continue maintaining a good working relationship with Burringurrah and Carnarvon police stations.

Performance measures

- Continuance of Police patrols from Burringurrah – number of visits each year.
- Decrease in crime - crime statistics.

Civic Leadership

Objective 4:

To provide Good Governance to the Upper Gascoyne Shire area through:

- *Detailed and professional administration;*
- *High levels of accountability;*
- *Compliance with statutory requirements;*
- *High-quality forward planning, particularly for assets and finances;*
- *Openness and transparency and enhanced consultations and public participation;*
- *Provision of quality customer services, good financial management and pursuit of excellence in professional administration and communication.*

Selected Comments from Community Survey

- “Good quality open & transparent accountable governance.”
- “Community input into local issues, volunteering initiatives.”
- “The Shire needs to continue to be progressive and targeted in its approach.”



Upper Gascoyne Councillors were recognised at Local Government Week 3 August 2016 for their contribution to Local Government:

Current Councillors Locky McTagart (38 years), Don Hamerquist (26 years).

Former councillors Ross Collins – represented by his son (35 years), Wadi Robinson (26 years).

Total 125 years.

Photo Anna Ullrich

Strategies to Achieve Civic Leadership Outcomes

Communication Strategies

Increase communication between the Council and all sectors of the Community (both ways).

Rationale

It is important to ensure there is regular and clear communication between the Council and the Community to ensure the community's needs are being met within the legislative and financial constraints within which the Council Operates.

The Council believes communication permeates everything the Council does. As such, communication strategies have been embedded into the strategies and objectives outlined in this plan and the Shire's other key planning documents.

Actions	Management	Timeframe	Partners
Continuation of communication strategies	Council, CEO and Shire Staff	Ongoing	Community

Actions taken to date

Examples of communication strategies employed include:

- Publication and distribution of the Shire's monthly newsletter (the Gassy Gossip);
- Use of various social media platforms including Facebook, Twitter and Instagram;
- Hosting community meetings and forums on key topics, such as:
 - Annual Electors Meeting; and
 - Community Consultation day for Strategic Community Plan;
- E-mail communications on developing issues;

Actions planned for the future

The Council plans to continue with the strategies outlined above.

Financial Planning and Management

To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.

Rationale

Legislation and best business practice.

Constraints to success

Nil.

Actions	Management	Timeframe	Partners
Review and update of the long term financial plan.	CEO and Contract Accountant.	Ongoing	Community / DLGC
Review and update of the asset management and replacement strategy that minimises the net cost of replacing assets.	CEO	Ongoing	Council
Assess all potential funding sources, particularly grants to enable the maximisation of community benefit from matching cash contributions by Council.	CEO	Ongoing	Various Funding Bodies

Actions taken to date

- Attraction of grant funding for infrastructure, planning and community development initiatives.

Actions planned for the future

- Review and update of the Corporate Business Plan in compliance with legislative requirements.

Performance measures

- Council adopted asset and sustainability indicators as part of its inaugural Long Term Financial Plan. Performance against the ratios is displayed in the Annual Financial Report as a three year comparative.

Strategic Planning

Ongoing reviews of the Community Strategic Plan

Rationale

To comply with legislation as well as keeping the Plan relevant.

Constraints to success

The Upper Gascoyne Community currently has a good interest and involvement in the Shire's strategic direction as evidenced by the recent participation in the Community meeting and survey. A decrease in community interest and involvement would impact on the Shire's ability to strategically plan.

Actions	Management	Timeframe	Partners
A strategic review of the Strategic Community Plan will be scheduled for two years from when it is adopted.	CEO	2018/19	Council / Community / DLGC
A full review of the Strategic Community Plan will be scheduled for four years from when it is adopted.	CEO	2020/21	Council / Community / DLGC

Actions taken to date

- Reviews completed in compliance with legislative requirements.

Actions planned for the future

- Periodical review of Strategic Community Plan.

Performance measures

- Community satisfaction with community engagement and process to review Strategic Community Plan.

Asset Management

Meet the required level of service in the most cost effective manner for present and future residents.

Rationale

Best business practice.

Constraints to success

Nil.

Actions	Management	Timeframe	Partners
Review and update of the Shire's Asset Management Plan.	CEO / Contract Accountant	2016/17	Council / DLGC

Actions taken to date

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Actions planned for the future

- Reviewed and update the Asset Management Plan in compliance with legislative requirements. ~~currently being undertaken. Asset Management Planning being developed with the assistance of consultants. New asset Management Plan will be adopted within the next 3 months.~~

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Performance measures

- Measurement of performance against asset sustainability indicators and community satisfaction with level of service of infrastructure assets.

Alignment between Shire Services, Facilities and Infrastructure with Vision and Objectives

The key objectives for each results area for the Shire are summarised as follows:

Results Area	Objective
Economic	To encourage greater diversity in the commercial sector, so as to grow a broader local economy. To develop and maintain an efficient road transport system. Promote Tourism.
Environmental	To actively protect the environment, promote ecological sustainability, protect water quality, pursue water and energy conservation and manage future built development. Manage feral animals and invasive species.
Social	Develop, co-ordinate, provide and support services and facilities which enhance the quality of community life in the Shire and help to retain the population.
Civic Leadership	To provide Good Governance to the Upper Gascoyne Shire area through: <ul style="list-style-type: none"> • Detailed and professional administration; • High levels of accountability; • Compliance with statutory requirements; • High-quality forward planning, particularly for assets and finances; • Openness and transparency and enhanced consultations and public participation; • Provision of quality customer services, good financial management and pursuit of excellence in professional administration and communication.

The link between the services provided by the Shire and these objectives are illustrated in the following table:

		Vision: The Shire of Upper Gascoyne will be a sustainable service base supporting the pastoral, tourism and mining industries and the local community.			
		Results Ares			
		Economic	Environmental	Social	Civic Leadership
Community Facilities & Infrastructure					
Parks and Sporting Facilities				✓	
Library				✓	
Community Hall & Rec Facilities				✓	
Community Resource Centre	✓			✓	
Playgrounds				✓	
Roads, Verges and Footpaths	✓			✓	
Street Lighting				✓	
Public Toilets			✓	✓	
Museum Management	✓			✓	
Community Services					
Health Services				✓	
Childcare, Playgroup, Maternal and Infant Services				✓	
Youth Services				✓	
Aged and Disabled Services				✓	
Youth Services				✓	
Support for Volunteers			✓	✓	
Crime Prevention				✓	
Indigenous Relations				✓	
Shire Services					
Council's Customer Service					✓
Long Term Planning					✓
Financial Management					✓

	Vision: The Shire of Upper Gascoyne will be a sustainable service base supporting the pastoral, tourism and mining industries and the local community.			
	Results Ares			
	Economic	Environmental	Social	Civic Leadership
Community Engagement				✓
Economic Development	✓			
Festival and Event Support			✓	
Emergency Services			✓	
Environmental Initiatives		✓		
Regional Collaboration				✓
General Garbage Collection		✓	✓	
Rubbish Tip		✓	✓	
Building Control	✓	✓	✓	
Health Administration and Inspection		✓	✓	
Town Planning			✓	✓
Ranger Services		✓	✓	
Tourism Management	✓			
Employee Housing	✓			✓
Townscape Presentation		✓	✓	
Pest Control		✓	✓	
Landscaping			✓	
Drainage, Stormwater and Flood Management	✓	✓	✓	
Police Licensing Services			✓	
Road Works	✓		✓	

Current and Future Resourcing Requirements

The Strategic Community Plan, with its emphasis on long-term community aspirations, could not have been developed and cannot be reviewed without an understanding of its associated broad resource implications. Informing strategies, such as the Workforce, Asset Management, Long-Term Financial and existing Service Delivery Plans provided a starting point for, and in turn will be affected by, the priorities identified in this Strategic Community Plan. Additionally, the current and future anticipated impact of relevant external factors, including potential funding sources and relevant plans of State and Commonwealth agencies, have been taken into account.

A sound understanding of the Shire's resourcing capacity is an essential starting point for developing a Strategic Community Plan that is grounded in reality. This includes up-to-date information regarding what assets the Shire currently has, and the current management position of those assets, including current and forecast future needs and adequacy of funding. It also includes information on the Shire's future workforce requirements and current financial position.

The following table provides an overview of the Shire's current resource profile (at 30 June 2017) compared against the position at 30 June 2012.

	30 June 2012*	30 June 2017 [†]	Notes
Population	220	264	
Number of Electors	78	147	
Employees	14	14	
Actual per audited Financial Statements:			
Rates	\$277,973	\$356,114	
Financial Assistance Grants	\$3,636,674	\$3,519,196	1
Other Operating Grants	\$7,942,076	\$669,355	2
Non Operating Grants	\$5,126,394	\$1,420,244	
Capital Expenditure	\$3,305,387	\$11,827,308	
Operational Expenditure	\$10,600,328	\$4,721,323	3
WD Value of Assets	\$17,480,358	\$73,658,691	4
¹ 2012 FAGS impacted by partial prepayment ² Operating Grants 2012 include WANDRRA Funding for Flood Damage Repairs \$7,601,591 ³ Operating Expenditure 2012 includes Flood Damage Repairs expenditure of \$6,089,924 ⁴ 2012 Property, Plant and Equipment recorded at cost. 2017 recorded at fair value in accordance with regulations. * As per 30 June 2012 Audited Financial Statements [†] As projected by the Shire's Contract Accountant May 2017			

The Strategic Community Plan has to be necessarily aligned to the resources that the Shire has at its disposal. The mix of resources required to implement and progress the plan comprise:

Financial Resources

These include recurrent income derived from rates, transfers from reserves, fees and charges and general purpose grants. As illustrated in the above table, the Shire is heavily reliant on grant funding to deliver services to the community. Specific purpose funding is also required for some of the larger capital items planned. The Shire's Corporate Business Plan further expands on the alignment of the Community Strategic Plan with available financial resources.

Human Resources

A professional, multi skilled, motivated and stable staff is necessary to enable the plan to be implemented. The Shire's Workforce Plan aligns the capacity of the organisation's human resources to progress and implement the Strategic Community Plan. The Shire's human

resources comprise a mix of permanent, part time and casual employees, consultants and contractors.

The current workforce reflects the diversity of potential employees available to the Shire. Considerations include the age profile of the Shire of Upper Gascoyne workforce.

The current workforce is able to deal with current demands with the assistance of Consultants and Contractors.

Conclusion

This plan shares our visions and aspirations for the future and outlines how we will, over the next decade, work towards a brighter future for the Upper Gascoyne community.

As a result of legislation, all Western Australian local governments are required to develop a Strategic Community Plan for a period of at least 10 years. Our Strategic Community Plan outlines our long term vision, values, aspirations and objectives, based on the input provided by the community. We have also developed a Corporate Business Plan, which is an internal working document to ensure our priorities and resources are aligned to the Strategic Community Plan, and there is a mechanism to ensure the strategies are delivered.

We believe we have captured the community's aspirations and have reflected these in our desired outcomes. We will work in partnership with the community and other key stakeholders to deliver these outcomes using the strategies we have detailed in this plan.

Acronyms

The following acronyms have been used within this document.

CHA	Country Housing Authority	www.keystart.com.au
CRBA	Carnarvon Rangelands Biodiversity Association	www.agric.wa.gov.au/sites/gateway/files/CRBA%20Annual%Report %2020 14-2015%2
DIRDDIT RDC	Department of Infrastructure, Transport, Regional Development and Communications and Regional Development	investment.infrastructure.gov.au
DLGDLG SCIIG	Department of Local Government Sports and Cultural Industries and Communities	https://www.DLGSCI.wa.gov.au/www.dlgs.wa.gov.au
DOWDO WER	Department of Water and Environmental Regulation	www.water.wa.gov.au
DRDDPIR D	Department of Regional Development Department of Primary Industries and Regional Development	www.dpir.wa.gov.au www.drdpiir.wa.gov.au
DSS	Department of Social Services	www.dss.gov.au
HADCH	Housing Authority Department of Communities Housing	www.housing.wa.gov.au
MPs	Members of Parliament	www.parliament.wa.gov.au www.aph.gov.au
MRWA	Main Roads WA	www.mainroads.wa.gov.au
WAP	WA Police	www.police.wa.gov.au
WC	Water Corporation	www.watercorporation.com.au

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References and Acknowledgements

We thank the people of the Shire of Upper Gascoyne for their time and effort in taking part in our community engagement and for their input into our Strategic Community Plan.

The Shire of Upper Gascoyne 10 Year Strategic Community Plan has been developed by engaging the community and other stakeholders. Council's Elected Members, Management and Staff have also had input into the development of the Plan.

RSM assisted with facilitation of community consultation and are the authors of this document.

Much of the information contained in this Plan has been derived from documents in the public domain and liaison with key stakeholders.

We have also made reference to the following documents or sources during the preparation of the plan:

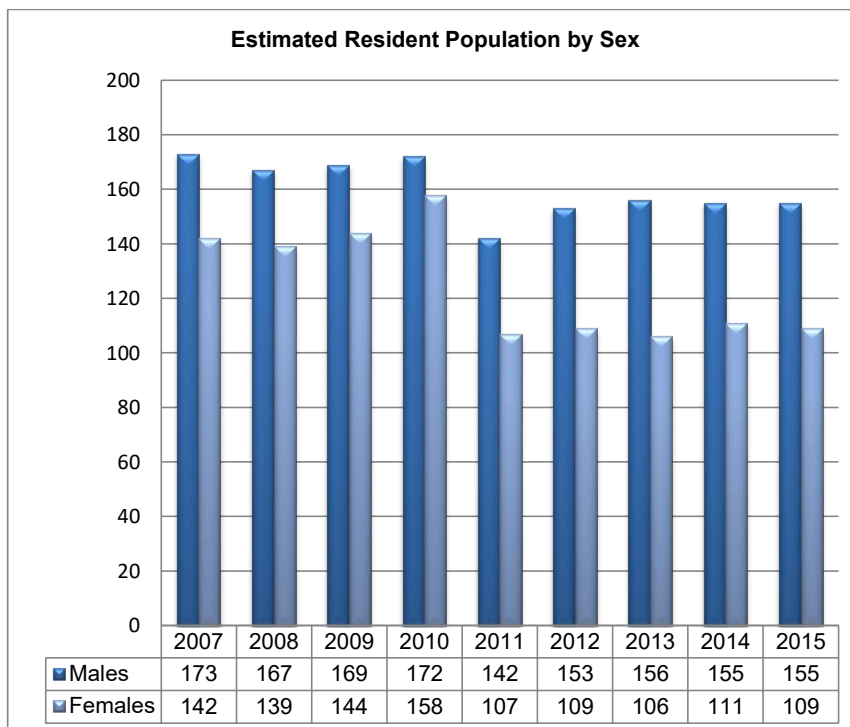
- Shire of Upper Gascoyne Strategic Plan 2012/13 – 2022/23.
- Department of Local Government: Integrated Planning and Reporting Advisory Standard.

Appendix A: About our Shire

The Upper Gascoyne Community

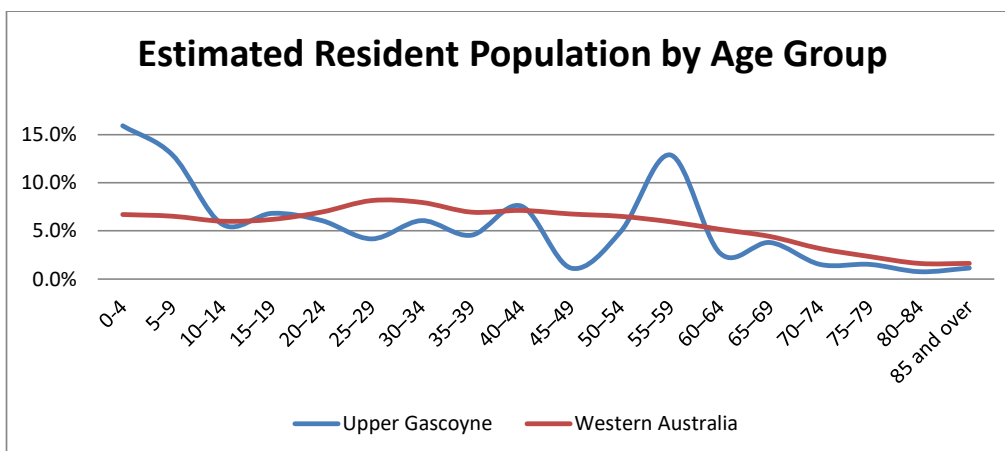
The Shire has an estimated resident population of some 264 persons. There are approximately 120 residents at Burringurrah, an indigenous community south of Mt. Augustus, 90 people on 35 pastoral stations, about 15 people at the Woodgamia Indigenous community, and 35 residents at Gascoyne Junction.

The estimated resident population has remained reasonably steady from the 2011 census which indicated an estimated resident population of 249 persons.



When compared to the State population average, the region has a higher percentage of residents aged under 14, a lower percentage of young adults aged 20 to 39, a lower percentage of 45 to 49 year olds and a higher percentage of 55 to 59 year olds.

The age demographic of the resident population, compared to the State average, is shown below.



The Natural Landscape

The Shire of Upper Gascoyne covers an area of 46,602 square kilometres. The Gascoyne Junction township is 1,000 kilometres north north-east of Perth and 178 kilometres east of Carnarvon.

The western part of the Shire is undulating land, and the eastern section has quite a number of hills. The area is principally used for pastoral purposes, mainly cattle grazing.

The district is traversed by the Gascoyne and Lyons Rivers and their tributaries and contains two National Parks – Mt. Augustus (containing the world’s largest monocline rising to 1,106 metres above sea level) and the Kennedy Range.

Vegetation

Land within the Gascoyne region is mostly low lying, and is almost entirely semi arid scrub with little or no tree cover. The natural vegetation has not been cleared over much of the area; however, extensive grazing by sheep, cattle and goats has affected the soil and some plant species.

Fauna

Red and Euro Kangaroos are common in the Region. Smaller marsupials and bats, including rare and endangered species, are found often in less accessible regions.

A wide diversity of birds, both resident and migratory inhabit the Gascoyne. Large flocks of corellas and galahs are the most easily visible as well as emus, parrots and numerous smaller birds.

Dingoes and feral animals such as wild dogs, goats, foxes, cats and rabbits have had a significant effect on the vegetation and fauna of the Region.

Land Use

The predominant land use, by area in the region is Pastoral.

The Kennedy Range National Park encompasses 141,660 hectares with the Ranges extending 195 km's long and up to 30 km's wide.

The Mount Augustus National Park covers 9,168 hectares and includes the world's largest monocline.

The Built Landscape

Settlers in the area pushed for the gazetting of a town site as early as 1897 but despite the presence of a police station since 1883, general store and other buildings, the town site was not declared until 1913.

The original name given to the town when it was gazetted in 1913 was Killili (Aboriginal for bulrush) but this was never in local use. After several protests were mounted the name was changed to Gascoyne Junction in 1939. The name is purely descriptive as the town sits at the junction of the Gascoyne and Lyons Rivers. The name Killili has now been reborn as the name for the newly completed bridge across the Gascoyne River.

Gascoyne Junction remains the administrative centre of the Shire, with other population centres consisting of the Burringurrah Indigenous Community located on a 45,000 hectare reserve excised from the Mt James pastoral lease and the Woodgamia Indigenous Community.

Recreation facilities at Gascoyne Junction include the following:

- Town Oval;
- Racecourse;
- Federation Park;
- Inggarda walk trail;
- The Pavilion for indoor sporting activities; and
- Tennis Courts.

Shire Buildings consist of the Shire office at 4 Scott Street, the Community Resource Centre and the Museum placed in the middle of these two. A Remote Area School for Primary School children is located at Gregory Street. A Tavern / Roadhouse / Caravan Park was constructed in 2013 and is currently leased to private operators.

One of the attractions at Gascoyne Junction (usually held in springtime) is the annual races. People come from near and far to attend the race meeting which becomes a social event for the station people and town's people alike.

The 62 Km's of sealed roads and 1,773 Km's of unsealed roads within the district support the pastoral and tourism industry by providing vehicle access around the Shire.

Appendix B: How Our Community Had a Say

Community Engagement

The Upper Gascoyne community were asked to share their visions and aspirations for the future, and encouraged to participate in the preparation of this Strategic Community Plan in the following ways:

- A community meeting held on the 26th April 2017 at the Pavilion, Gascoyne Junction; and
- A community survey.

Community Meeting

27¹ people from the Upper Gascoyne community gathered at the Pavilion, Gascoyne Junction on the 26th April 2017 to discuss what they love about their community, what they would like to see change, key opportunities and key projects or investments they would like to see happen. This represents 10% of the estimated population at April 2017² (264).

The community meeting results outlined under Community Feedback, identify the key priorities that were brainstormed on the day and were subsequently grouped together by the facilitator. The community also identified key opportunities for Upper Gascoyne. These are listed as written by community members.

After the brainstorming session, the community broke into four small groups and explored their desired outcomes and performance measures for ideas important to them.

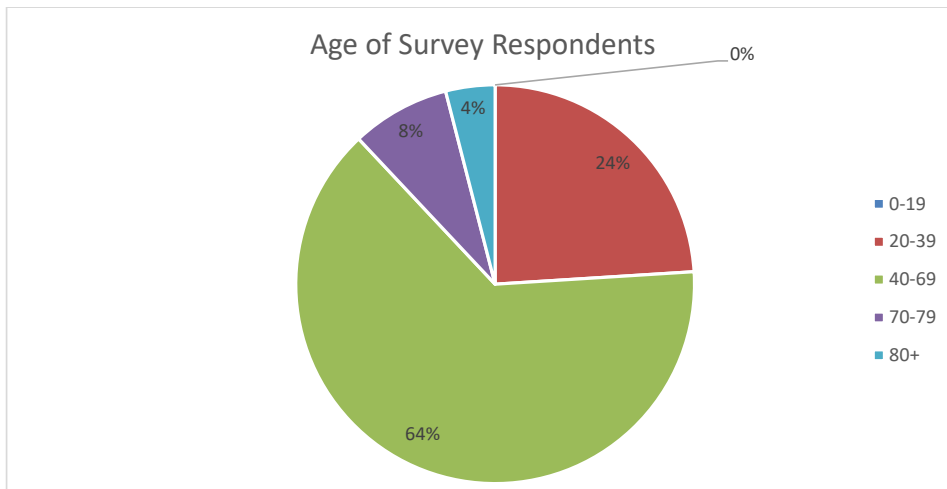
Community Survey

In addition, a community survey was distributed, for which 25 responses were received. The results from the survey have been combined with the priorities from the community meeting and considered in formulating this plan. Surveys were distributed to residents in February 2017 and were also available from the Shire's offices. The survey was promoted in the Shire newsletter and on notice boards.

We received a moderate response with 25 people participating. The responses were from a range of demographic cohorts, as represented in the graph below.

¹ 27 people signed the attendance register for the day.

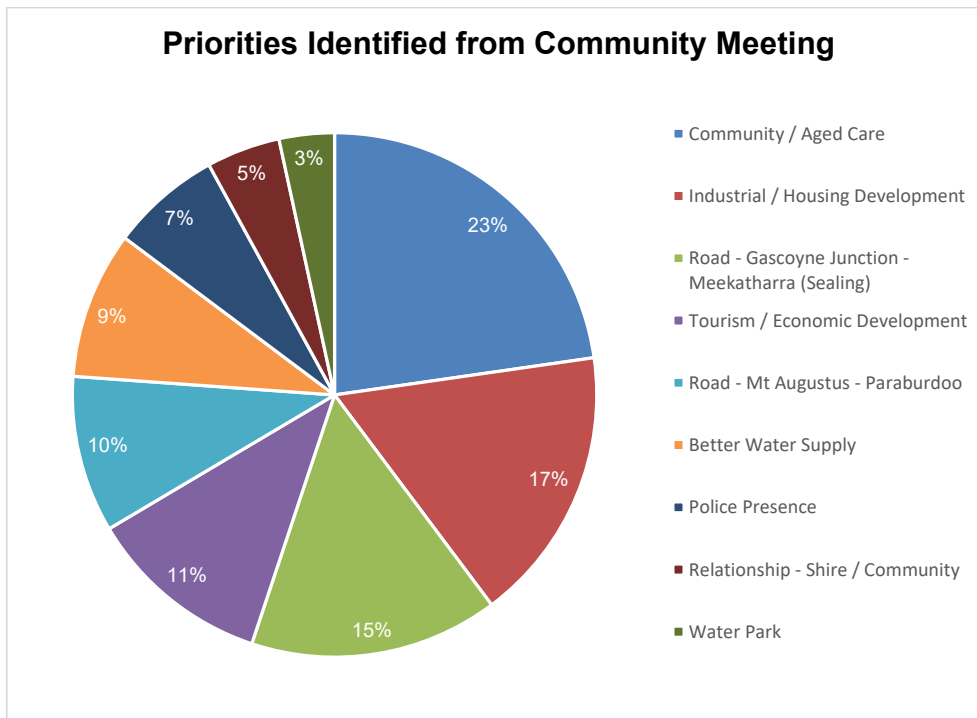
² 2015 Census indicates an estimated resident population of 264



Community Feedback

Community Meeting

Priorities arising from the Community Meeting are summarised in the following graph and table:



Priorities Identified from Community Meeting		
Priority	Votes	
	#	%
Community / Aged Care	20.0	23%
Industrial / Housing Development	15.0	17%
Road - Gascoyne Junction - Meekatharra (Sealing)	13.5	15%
Tourism / Economic Development	10.0	11%
Road - Mt Augustus - Paraburdoo	8.5	10%
Better Water Supply	8.0	9%
Police Presence	6.0	7%
Relationship - Shire / Community	4.0	5%
Water Park	3.0	3%
Total	88.0	100.00%

Community Survey

The survey has provided a valuable insight into the key issues and aspirations, important to the local community. These views have established clear priorities for Council, and have subsequently shaped the visions, values, objectives and strategies outlined in this Plan.



Corporate Business Plan 2017 to 2021

September 2017



Mount Augustus - Photo S Voloczi

Adopted by Council September 2017

Prepared by: Sue Voloczi

August 2017

This is the second Corporate Business Plan for the Shire of Upper Gascoyne, prepared in accordance with Integrated Planning and Reporting Framework requirements.

The Corporate Business Plan was prepared by Sue Voloczi, Contract Accountant to the Shire of Upper Gascoyne in conjunction with the CEO.

The following resources have been referenced in the development of this plan:

- Shire of Upper Gascoyne Strategic Community Plan 2016/17 – 2026/27;
- Shire of Upper Gascoyne Long Term Financial Plan 2017/18– 2026/27;
- Shire of Upper Gascoyne Asset Management Strategy June 2017; and
- Shire of Upper Gascoyne Workforce Plan June 2017.

This program reflects our intentions at the time of publication. As with any plan or budget, the actual results may vary from that forecast.

For further information contact Council's CEO on 08 9943 0988.

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Document Control			
Document ID:			
Responsible Officer:		Chief Executive Officer	
Version No.	Date	Revision Details	Approver
2	22 September 2017	Initial Release	Council
<u>3</u>	<u>29 July 2020</u>	<u>Minor Review</u>	<u>Council</u>

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Section 1

Message from the Shire President

Welcome to our 2017 Corporate Business Plan for the Shire of Upper Gascoyne.

This Corporate Business Plan represents the activation of the Shire of Upper Gascoyne's second Strategic Community Plan, and outlines what Council will do over the next four years to work towards the achievement of the community aspirations and objectives documented in the Strategic Community Plan. The Corporate Business Plan is an internal working document to ensure our priorities and resources are aligned to the Strategic Community Plan, and that there is a mechanism to ensure the strategies are delivered.

During the period of the Shire's first Corporate Business Plan, the Shire secured funding for and completed construction of Killili Bridge across the Gascoyne River at Gascoyne Junction. This secures road access across the river in all but the most extreme flood events and will support the key economic activities in the Shire: Pastoralists, Tourism and Mining.

In 2020, as required by the Department of Local Government Sports and Cultural Industries, we have undertaken a minor review of the plan. The review aims to check our progress toward our goals and ensure the outcomes we are working towards are still an accurate reflection of where we want to go and what can be done in the current local government and global environment.

This review has shown, with only some minor changes being made, we are still comfortable with the Vision, Mission and Values we landed on and believe we have already made some significant steps in the right direction. In this process we conducted a comparative review and invited senior staff and councillors to comment. Each also offered feedback supporting the view that our strategic outcomes are still relevant.

The Shire cannot compromise its future financial sustainability in order to achieve the outcomes associated with our aspirations. Council will partner closely with other government agencies and the private sector to ensure that responsible and sustainable community outcomes. We will work in partnership with the community and other key stakeholders to deliver outcomes detailed in the Strategic Community plan.

This Corporate Business Plan is a critical document in ensuring that all of Council's identified programs and services continue to focus over the next four years on the delivery of the established aspirational outcomes embodied in the Shire of Upper Gascoyne's Strategic Community Plan.

Cr Don Hammarquist
Shire President

Cr L.M McTaggart
Shire President.

Our Vision

The Shire of Upper Gascoyne will be a sustainable service base supporting the pastoral, tourism and mining industries and the local community.

Our Mission

To work with all sectors of the Upper Gascoyne community to retain and attract people and businesses to the district.

Our Values

Act with integrity and consistency, pursuing sustainability, but always with the vision of progressing the Shire forward while preserving our rural lifestyle.

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Section 2

Our Shire

The Shire of Upper Gascoyne is approximately 42,602 km² in area surrounded by the Shires of Carnarvon, Ashburton, Meekatharra, Murchison and Shark Bay

The Council

The Shire President and the six Councillors drive the strategic direction of the Shire and ensure the needs of its residents are met. They plan the way forward and are accountable for delivering what the community has identified as necessary for its economic, social, environmental and cultural well-being.

Chief Executive Officer

Chief Executive Officer is employed by the Council to carry out the functions of the local government. The CEO employs an administrative support team to deliver the services and carry out the directions of the Council.

Council Meetings

Ordinary meetings of the council are held at the Council Chambers in Gascoyne Junction. These meetings are held on the fourth Wednesday of the month commencing at 8.30am. Members of the public can attend the council meetings and can ask questions on specific issues of concern.

Further Information

The Council Agendas and Minutes are published every month and are available on the Council's website for public view at www.uppergascoyne.wa.gov.au.

Section 3

Our Services for the Community

Fourteen full time equivalent staff are employed by the Shire of Upper Gascoyne in varying capacities to deliver services across the Shire. In addition, a number of contractors and consultants are engaged by the Shire to provide services on an 'as required' basis. Resources through the provision of materials, plant and equipment, land and buildings are provided to enable the functions of the local government to be carried out.

The Shire offers a number of core services necessary to provide support and infrastructure to our remote community:

Customer Service is the initial point of contact for the Shire. Community members, ratepayers and others contact the Shire in a number of ways including over the counter, telephone, and email. There is extensive interaction with members of the community.

Road Construction and Maintenance is a primary service provided by Council to meet the transport needs of this remote community. This supports the key economic activities in the Shire: Pastoralists, Tourism and Mining.

Airstrip – the Shire is responsible for the ongoing safe and efficient operation of the Gascoyne Junction Airstrip. This facility is used by local residents, visitors, the Royal Flying Doctor Service. It is a critical link in providing emergency services in a remote area.

Community Resource Centre provides a range of services needed in a remote community including Centrelink, library, fortnightly health professional visit, post office and internet services. It also hosts the tourist information centre.

The **Tourism Precinct** provides Fuel, accommodation and meals for the community, tourists and contractors and consultants visiting the shire to provide services.

Community Facilities – infrastructure maintained within the township area includes the Junction Pavilion, a fully air-conditioned venue, where public and private events are frequently held; a sports oval and tennis courts, and a children's playground. Beside the Oval is the rotunda, BBQ facilities and pizza oven for public use.

Public Information is the Shire's organisational voice to ensure our community is involved, informed and aware. This service is critical to ensure community members and visitors are aware of Road Closures in the Shire. Recently this service kept the community informed of construction progress on Killili bridge. Information is disseminated through social media, email, Upper Gascoyne News Facebook page, Gassy Gossip magazine and through the Shire's web site

Finance and Administration staff deliver financial support and information to internal and external customers for the purpose of making informed business and financial decisions. In addition finance and administration staff monitor internal cash flow requirements as well as ensuring compliance with Council's monetary policies and procedures and statutory obligations with regard to Financial Reporting.

Planning Services – the Shire is responsible for directing land use and development of the land resource in a way that enables the community to provide for its social, economic and cultural well-being and safety, now and in the future. It also administers the regulatory town planning functions that Council is responsible for pursuant to relevant State legislation.

Environmental Health The Shire administers laws which promote the health and wellbeing of both our residents and visitors to the Shire.

Biosecurity The Shire works with Carnarvon Rangelands Biodiversity Association on systematic wild dog culling. The Shire works with the Upper Gascoyne Land Conservation District Committee (LCDC) to obtain funding and implement programs to control invasive noxious weeds (Mesquite) and feral animals.

Building Services Council is charged by statute to administer laws, codes and standards that ensure minimum standards of construction. The Shire checks and assesses applications for permits; undertakes building inspections at various stages of construction; and provides certification services as required.

Community Safety and Crime Prevention – in view of limited access to local police services, the Shire assists within defined constraints to help make the Shire of Upper Gascoyne a safer place for the community to live work and recreate.

Works Staff and Contractors construct and maintain all infrastructure to required standards enabling safe usage of roads, pedestrian access, parks, recreation facilities and all other infrastructure used by the community.

Plant & Depot Staff conduct preventative maintenance programs to ensure cost effective delivery of plant readily available for maintenance of Council’s facilities for the community to enjoy.

The Shire **Manages Assets** so that infrastructure and assets are efficiently planned, delivered, managed, reviewed, renewed and disposed of in a cost effective, sustainable manner.

The **Building Maintenance** program coordinates maintenance and refurbishment works and cleaning services to Council’s building assets. These assets comprise community and public facilities and staff housing located throughout the Shire.

Waste Services – the Shire collects and manages residential waste disposal.



Gascoyne river flows over the causeway at Gascoyne Junction 10 May 2013 – Photo S Voloczi

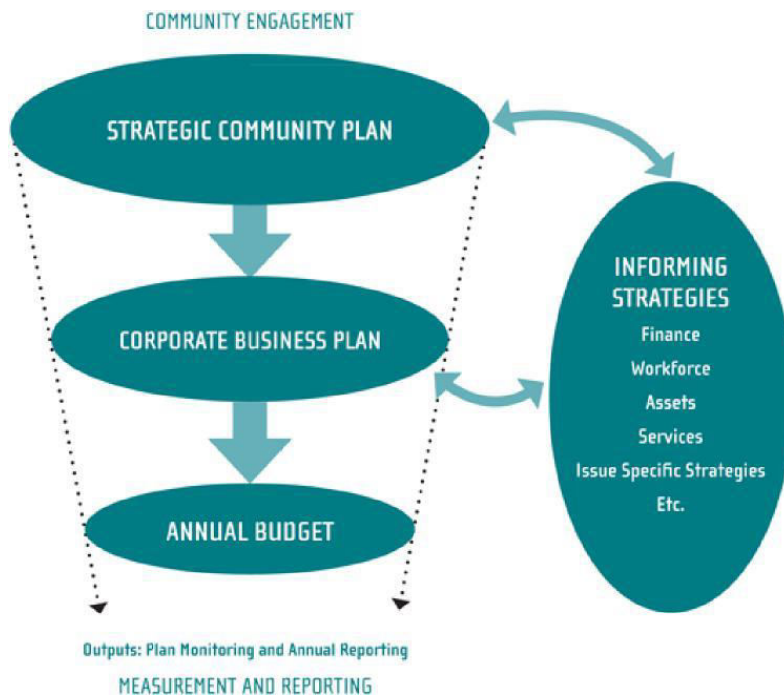
Section 4

Integrated Strategic Planning Framework

All local governments in Western Australia are required to plan for the future under Section 5.56(1) of the Local Government Act 1995.

The Integrated Strategic Planning Framework consists of the following elements:

1. Strategic Community Plan –10 year plan
2. Corporate Business Plan – 4 year plan
3. Annual Budget also termed as Operational Plan - 1 year plan, reviewed annually
4. Informing Strategies – including Financial Management, Asset Management and Workforce Planning
5. Annual Report published each year to report to the Community the overall progress of the Community Strategic Plan and the Operational Plan



Corporate Business Plan

The Corporate Business Plan details the programs and services Council will undertake over a four year period to achieve the objectives of the Strategic Community Plan. The Corporate Business Plan is a fixed term document providing direction and a road map for the council to achieve strategies identified in the Strategic Community Plan. It is an internal business planning document identifying key priorities for that period.

Section Five

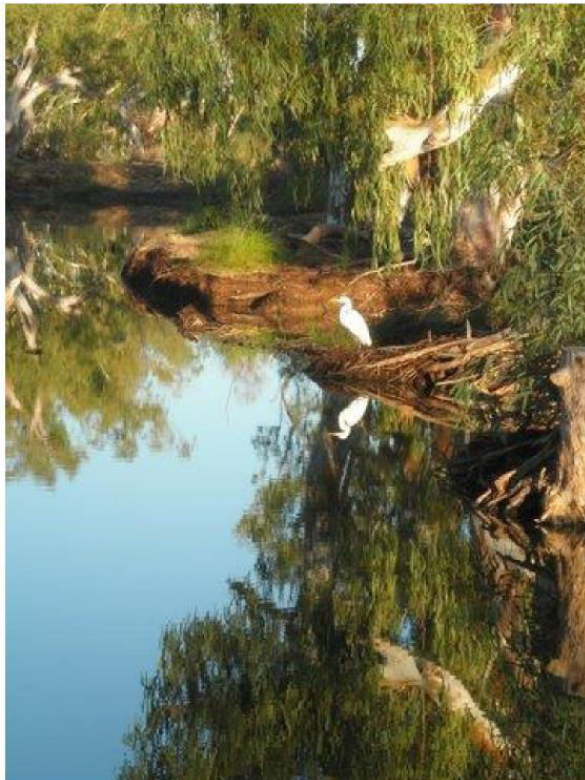
Our Strategic Planning Approach

Background

The Department of Local Government ~~and Communities~~ **Sports and Cultural Industries** has provided an Integrated Planning and Reporting Framework to assist local governments in meeting their strategic planning responsibilities, which includes the establishment of a successful integrated strategic planning process. The following outcomes are expected to be realised from local government undertaking robust integrated strategic planning:

- A long term Strategic Community Plan that clearly links the community's aspirations with Council's vision and long term strategy;
- A Corporate Business Plan that integrates resourcing plans and specific council plans with the Strategic Community Plan; and
- A clearly stated vision for the future viability of the Shire.

The Strategic Community Plan covers a time frame of 10 years, and incorporates the outcomes of extensive community consultation undertaken in shaping the Shire's future.



A white Heron contemplates sustainable fishing in the Gascoyne – Photo S Voloczi

Strategic Community Plan Goals which were determined through community input are listed below. Programs and Action Plans, which have been/are being implemented, in order to achieve these goals follow. Program Costings are shown in italics after each item – together with how and when expenditure is budgeted. Many of these programs will cost the Shire little or nothing to implement yet still provide a closer alignment with the aspirations of the community.

Strategic Community Plan

Our Strategic Themes	Our Goals
<p>Economic Encourage greater diversity in the commercial sector, so as to grow a broader local economy. Develop and maintain an efficient road transport system. Promote tourism.</p>	<p>Maintenance and Upgrade of Road Network Develop, maintain and improve an efficient road system to support the transport requirements associated with the pastoral and mining industries and tourism.</p> <p>Economic Development Retain existing industries and encourage the establishment of new industries to broaden the region's economic base.</p> <p>Emphasise and maximise the tourism potential of our natural attractions, history and local events Promote and support a sustainable tourism industry in the Shire of Upper Gascoyne.</p>
<p>Environmental To actively protect the environment, promote ecological sustainability, protect water quality, pursue water and energy conservation and manage future built development. Manage feral animals and invasive species.</p>	<p>Gascoyne Junction Water Quality and Quantity Pursue high quality water sources within statutory health requirements with sufficient quantity to meet demand. Extension of scheme water supply to residents on north side of Gascoyne River.</p> <p>Feral Animal and Invasive Species Control Attempt to protect and retain the regions native vegetation and animals to support indigenous culture and the pastoral industry.</p>
<p>Social Develop, co-ordinate, provide and support services and facilities which enhance the quality of community life in the Shire and help to retain the population.</p>	<p>Community / Aged Care Services To improve aged care, community health and wellbeing through improving primary care services and opportunities for the community, thus retaining the Shire's population.</p> <p>Crime Prevention Measures Enhance community well-being through crime prevention measures.</p>
<p>Civic Leadership Provide good governance to the Upper Gascoyne Shire area</p>	<p>Communication Strategies Increase communication between the Council and all sectors of the Community (both ways).</p> <p>Financial Planning and Management Responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.</p> <p>Strategic Planning Ongoing reviews of the Strategic Community Plan</p> <p>Asset Management Meet the required level of service in the most cost effective manner for present and future residents.</p>

Corporate Business Plan Response
Strategic Theme One - Our Economy

Encourage greater diversity in the commercial sector, so as to grow a broader local economy
Develop and maintain an efficient road transport system

Our Response	Our Programs By When	Action Plan By Whom	
Maintenance and Upgrade of Road Network	<ul style="list-style-type: none"> Explore options for a sealed route between Gascoyne Junction and Meekatharra. Such a route would connect inland regions from the Great Northern Highway to the coast at Carnarvon. This would save on transport costs as well as potentially increasing tourism in the region. Continue upgrade of roads to meet RAV10 Heavy Vehicle Operation requirements. This will primarily be achieved through appropriate signage but some upgrades to road are also required including signage, grids and road widening. RAV10 status supports cattle and mining activity transport. This program is ongoing. (Estimated Cost Signage – \$25k each for 7 roads \$175k, Grids – \$30k x 100 = \$3,000k, Road widening \$750k, Total \$3,925k) 	<p>Ongoing</p> <p>Ongoing – factored into FCWP</p> <p>Ongoing</p>	<p>Council, CEO, Manager Works & Services, GDC</p>
Economic Development	<ul style="list-style-type: none"> Increase and improve Shire housing stock: <ul style="list-style-type: none"> o Increase housing stock by building a duplex of 2 x 2 bedroom units on vacant land currently owned by the Shire – anticipated to be completed in 2017/18; (funded by WATC Loan & Shire funds) – Complete o <u>Increase housing stock on a case by case basis to reflect staff requirements.</u> o Ongoing maintenance and renewal of the Shire’s housing stock; <p>Consider demand for development of residential and industrial land within the Gascoyne Junction town site. As at June 2017 there are 4 <u>no</u> residential blocks for sale. <u>Seek to have more residential lots developed.</u> Initial Industrial land development costs budgeted 2017/18 \$100k.</p>	<p>September 2013</p> <p>Ongoing</p> <p>2018 Industrial land = <u>One block has been surveyed and three blocks are available for lease. -sale.</u> Development has been cost prohibitive. The Shire will continue to monitor demand and seek grant funding.</p>	<p>Council, CEO</p>

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Corporate Business Plan Response

Strategic Theme One - Our Economy (Cont)

Encourage greater diversity in the commercial sector, so as to grow a broader local economy
Develop and maintain an efficient road transport system

Our Response	Our Programs By When	Action Plan By Whom	
<p>Maximise the tourism potential</p>	<ul style="list-style-type: none"> Further investigation of options for a road connecting the region's key tourism icons (the Kennedy Range and Mt Augustus) with the Karijini national park in the neighbouring Pilbara region. Currently there is no direct road between these regions. Such a road would significantly increase tourism in the region. Construction subject to obtaining appropriate grant funding. <i>(Estimated Cost \$22M) – Investigation completed. Unlikely to see further development in the short term</i> The Shire will support the development of tourism opportunities pursued by the local community where appropriate. <i>(Minimal additional cost to Shire)</i> <ul style="list-style-type: none"> - The Shire has constructed information park in the Gascoyne Junction town site. - The Shire continues to advocate for construction of the Kennedy Range Loop Road - Investigating options for construction of a Pastoral Interpretive Centre 	<p>Studies are ongoing over the period covered by this Corporate Business Plan.</p> <p>Ongoing</p> <p>Engagement of a suitable experienced Community / Tourism Development Officer</p>	<p>Council, CEO, Manager Works & Services, GDC</p>

Strategic Theme Two -Our Environment

Actively protect the environment, promote ecological sustainability, protect water quality, pursue water and energy conservation and manage future built development

Our Response	Our Programs By When	Action Plan By Whom	
Gascoyne Junction Water Quality and Quantity	<ul style="list-style-type: none"> Investigate options for extension of scheme water to residents on north side of Gascoyne River <i>(No cost during the period of this Corporate Business Plan) – Investigations completed. Has been determined to be cost prohibitive at this point in time</i> Work with Department of Water to investigate alternative water supplies with suitable quantity and quality for the Gascoyne Junction town site <i>(Costs to be sourced through grants) –Completed</i> Seek funding to assist with developing water supplies. <i>(Cost \$330k anticipated funding \$300k 2019/12)</i> 	Likely to be a longer term project	Council, CEO, Water Corp
Feral Animal and Invasive Species Control	<ul style="list-style-type: none"> Biosecurity - Continue Wild Dog Control Program – <i>responsibility now with the Carnarvon Rangelands Biosecurity Association (Budgeted Annual cost \$225,000, Contribution from Department of Agriculture \$125,000)</i> Pursue funding opportunities for control of noxious weeds and declared animals Continued support for community groups controlling noxious weeds and declared animals <i>(Shire will provide oversight but cost to Shire should be minimal. Funding from National Resource Management)</i> 	Ongoing	CEO, Manager Works & Services, Carnarvon Rangelands Biosecurity Association (CRBA) LCDC

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Strategic Theme Three -Our Community

Develop, co-ordinate, provide and support services and facilities which enhance the quality of community life in the Shire

Our Response By When	Our Programs	Action Plan	By Whom
Improve Aged Care	<ul style="list-style-type: none"> Consider development of an assisted living plan, whereby services can be provided to elderly residents to encourage them to remain within the Shire. <i>(Investigations are underway to determine the level of service to be provided and the likely cost.)</i> Assist the Gascoyne region to develop a plan for aged care services in the region. 	2017/18 Ongoing / As Required	CEO
Crime Prevention Measures	<ul style="list-style-type: none"> Continue maintaining a good working relationship with Burringurrah and Carnarvon police stations. <i>(No additional cost to Shire)</i> 	Ongoing	Council, CEO
Health Services	<ul style="list-style-type: none"> Continue monthly visits by a Doctor and Health Worker from the Carnarvon Aboriginal Medical Service to conduct Medical Clinics in Gascoyne Junction and Burringurrah Lobby for fortnightly visits <i>(No additional cost to Shire)</i> 	Ongoing	Council, CEO, CRC Staff

Strategic Theme Four – Civic Leadership

To provide Good Governance to the Upper Gascoyne Shire area through:

- Detailed and professional administration;
- High levels of accountability;
- Compliance with statutory requirements;
- High-quality forward planning, particularly for assets and finances;
- Openness and transparency and enhanced consultations and public participation;
- Provision of quality customer services, good financial management, and pursuit of excellence in professional administration and communication.

Our Response	Our Programs	Action Plan	
		By When	By Whom
Strategic Planning	<ul style="list-style-type: none"> • Full review of the Strategic Community Plan February to May 2017 for adoption by Council June 2017 - <u>complete</u> 	June 2017	Council / Community / CEO
	<ul style="list-style-type: none"> • Desktop review of Strategic Community Plan will be scheduled for 2019 - <u>complete</u> (Cost budgeted \$2,000) 	2019	
	<ul style="list-style-type: none"> • A full review of the Strategic Community Plan scheduled 2021 (Cost budgeted 2021/22 \$20,000) 	2021	
Financial Planning and Management	<ul style="list-style-type: none"> • Update Corporate Business Plan incorporating results of Strategic Planning Process 2017 - <u>Complete</u> 	September 2017	CEO
	<ul style="list-style-type: none"> • Update Long Term Financial Plan incorporating results of Strategic Planning Process 2017 - <u>complete</u> 	Ongoing	
	<ul style="list-style-type: none"> • Continue to conduct Annual Budgeting Workshops with Council May/June - <u>ongoing</u> 	May Council Meeting	
	<ul style="list-style-type: none"> • Assess all potential funding sources, particularly grants to enable the maximisation of community benefit from matching cash contributions by Council - <u>ongoing</u> (No additional cost to Shire) 	Ongoing	
Asset Management	<ul style="list-style-type: none"> • Engaged consultant through Department of Local Government program to further develop Asset Management Planning in the Shire, Develop Documentation - <u>complete</u> 	September 2017	CEO/ Contract Accountant
	<ul style="list-style-type: none"> • Implement systems 	Ongoing	CEO/Manager Works & Services

Section Six

Resourcing Considerations

Workforce

The **Workforce Plan** has been referenced in developing the Corporate Business Plan.

As outlined in the Workforce Plan, the primary challenges facing the Shire of Upper Gascoyne is hiring and retaining appropriately skilled and qualified staff in a remote area. The Shire mitigates this risk area by providing:

- attractive wages and conditions including fully maintained housing,
- first class, regularly maintained equipment, and
- an attractive working environment.

The Shire workforce is augmented by a range of contractors residing in Gascoyne Junction and on surrounding stations who, together with the Shire's roads crews, maintain the road system in the Shire of Upper Gascoyne. When required, specialist road engineering companies are engaged for more complex road works.

Assets

Updated **Asset Management Plan** has been referenced in developing the Corporate Business Plan. A thorough examination and evaluation of the infrastructure assets owned by the Shire conducted during the preparation of the Asset Management Plan is resulting in much more effective use and maintenance of these assets. The roads program outlined under Strategic Theme One – Our Economy (page 11) will be conducted in accordance with the Asset Management Plan.

Finance

The **Long Term Financial Plan** has been referenced in developing the Corporate Business Plan. The Shire cannot compromise its future financial sustainability in order to achieve the outcomes associated with its aspirations. The Shire acknowledges that the revenue raising options available to a small remote country Shire are limited by a small rates base and limited opportunities for income earning activity.

The primary risk to the Long Term Financial Plan is the continuity of income especially from grants. Changes in the world economy particularly it affects Royalties received by the WA State Government could have a major impact on the ability of the Shire to deliver major new infrastructure. The Royalties for Regions program has been largely dismantled in the 2017 WA State Government budget.

The level of service provision particularly with regard to maintaining a road network of 62 Km's of sealed roads and 1,790 Km's of unsealed roads within the Shire will be a challenge. This extensive road system under the Shire's control requires constant vigilance, renewal and maintenance. If grants for this work are no longer available, the level of service will decrease.

Section Seven

How We Measure Our Progress

Council is required to produce an annual report which provides a snapshot of our progress towards the achievement of our aspirations.

Council's performance, in managing its budgets and delivering programs and services, is outlined in the annual report. The indicators described below all contribute to an overall picture of Council's performance and progress towards achieving our aspirational outcomes.

Plan	What is Measured	Reporting Method
Strategic Community Plan		
Strategic Indicators	Desktop review year 2 into the period of this Plan. Full Review after 4 years.	Community progress report
Corporate Business Plan		
Program indicators	Outcomes - progress towards achieving strategic indicators Performance - delivery of program activities and implementation of priorities	Annual Report Periodic reporting to Council



The Upper Gascoyne community gathers for ANZAC day 2017

Photo Mika Hutchinson