



MINUTES

20th of September 2019

ORDINARY COUNCIL MEETING

Ordinary meeting
of Council to be held on Friday 20th of September 2019
at the Gascoyne Junction Shire Offices commencing at 8.30am



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Upper Gascoyne for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Upper Gascoyne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Upper Gascoyne warns that anyone who has any application or request with the Shire of Upper Gascoyne must obtain and should rely on WRITTEN CONFIRMATION of the outcome of the application or request of the decision made by the Shire of Upper Gascoyne.

A handwritten signature in black ink, appearing to read "Ian Fitzgerald", is positioned above the printed name.

Ian Fitzgerald JP
ACTING CHIEF EXECUTIVE OFFICER

SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT GASCOYNE JUNCTION
SHIRE OFFICES ON FRIDAY 20th of SEPTEMBER 2019 AT 8.30am

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The President welcomed those present and declared the meeting open at 8.30am.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 Councillors

Cr D. Hammarquist OAM JP	Councillor	Shire President
Cr J. Caunt	Councillor	Deputy Shire President
Cr G. Watters	Councillor	
Cr H. McTaggart	Councillor	
Cr B. Walker	Councillor	

Staff

Jarrold Walker	A/CEO - Manager of Works & Services
Peter Hutchinson	Manager of Finance & Corporate Services

Visitors

Joshua Kirk	Greenfields Technical Services (9.35am -10.35am)
John King	Talis Consultants (8.30am - 9.20am)

2.2 Absentees

Cr. R.J. Collins	Councillor
Ian Fitzgerald	Acting Chief Executive Officer

2.3 Leave of Absence previously approved

Cr A McKeough	Councillor
---------------	------------

3. APPLICATION FOR LEAVE OF ABSENCE

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

5. DISCLOSURE OF INTEREST

Jim Caunt (Councillor) - Item 11.1

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Josh Kirk – Greenfields Technical Services provided the Council with an update on the WANDRRA works and delivered Item 11.1 AGRN863 tender report.

John King – Talis Consultants provided Council with an update on Hastings Tech. Metals progress with route survey and the Carnarvon to Meekatharra bitumen seal feasibility study.

The meeting adjourned for morning tea 10.35am.

The meeting reconvened at 10.55am.

7. ANNOUNCEMENTS BY THE PERSON PRESCIDING WITHOUT DISCUSSION

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

- 11.1 SUPPLY OF PLANT AND OPERATORS FOR ROAD FLOOD DAMAGE REPAIRS – TENDER ASSESSMENT REPORT (RFT 01 – 19/20 - AGRN 863)

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

- 9.1 Ordinary Meeting of Council held on 28th of August 2019.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Resolution No. 01092019

MOVED: CR G. WATTERS SECONDED: CR B. WALKER

That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 28th of August 2019 be confirmed as a true and correct record of proceedings.

CARRIED: 5/0

10. REPORTS OF OFFICERS

10.1 CRC Report



Printed at: 10/09/19

SHIRE OF UPPER GASCOYNE

Page No: 1

General Ledger Detail Trial Balance

(frmGLTrialBalance)

Options: Year 19/20, From Month 02, To Month 02, By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOf	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
	CRC INC\ 10841310	Commission Centrelink : CRC	-5,103.73	0.00	-5,103.73
	CRC INC\ 10841330	Transport Commission: CRC	-77.37	-71.48	-148.85
	CRC INC\ 10841340	Postal Agency Commission: CRC	-726.73	0.00	-726.73
	CRC INC\ 10841360	Income from Events Held	105.00	0.00	105.00
	CRC INC\ 10841380	Postal Agency Sales	-73.11	-60.56	-133.67
	CRC INC\ 10841390	Sales: Books/Maps/Souvenirs/Sundries	-402.22	-447.68	-849.90
	CRC INC\ 10842600	CRC Income Misc.	-135.74	-71.82	-207.56
Total	CRC INCOME		<u>-6,413.90</u>	<u>-651.54</u>	<u>-7,065.44</u>
Total for division	GEN		<u>-6,413.90</u>	<u>-651.54</u>	<u>-7,065.44</u>
Grand Total			<u>-6,413.90</u>	<u>-651.54</u>	<u>-7,065.44</u>

	2019.2020 TOTAL	2018.2019 TOTAL	Aug-19	Aug-18
Aus Government Info/Roads	704	4391	266	239
Government Access Point	5	46	2	5
Department of Human Services	13	104	5	7
Department of Transport	11	83	6	8
Computer/Internet Access	11	33	7	4
Faxes	0	10	0	1
General Tourism Information	127	148	41	31
Phonebook Purchases	0	5	0	0
Community Seminars	0	0	0	0
Gassy Gossip yearly subscription	3	1	1	0
Training/Courses	0	0	0	0
Hot Office Bookings	3	13	1	1
Library	5	61	2	5
Video Conference	2	5	1	0
Book Sales	36	73	10	16
Photocopying/Printing/Scanning/Emailing	7	19	3	5
Laminating/Binding	0	0	0	0
CRC Merchandise Sales	159	359	70	57
Community Events	3	10	2	2
Gassy Gossip Advertisement	6	9	6	2

2019 Variety WA Bash

Thank you for supporting the 2019 Variety WA Islands and a Stream Bash! We thoroughly enjoyed our visit to Gascoyne Junction and appreciate you organising access to the oval for camping, it was some of the best facilities we had access to all week. I can't thank you enough for your support and helping make this a great Bash for our participants.

The 10 students at Gascoyne Junction Remote Community School were left with beaming smiles on their faces after a visit from the colourful Variety Bashers! Variety presented two brand new bikes and a hamper of toys, games and sports equipment to help bring fun and joy to the remote school... All thanks to the massive fundraising efforts of the Bash crews

They are so pleased to announce that the crew have raised \$564,000 for WA kids!



2019 Book Week

Staff, students and Parents met at the CRC on Tuesday 20 August for the official launching of newly written and published books from Gascoyne Junctions Remote School students.

The students read confidently and clearly. Younger members of the school explained their stories and illustrations in some detail or were allocated a helper to assist them.



Aboriginal Family law Services

On Wednesday 21 August, Gail Bellotti (Community Support Officer) and Michael Lawrence (Lawyer) from the Aboriginal Family Law Services in Carnarvon, visited Gascoyne Junction CRC to let us know what services they are able to provide and meet with clients needing their support.

These are just a few of the support they can provide.

They are able to provide free confidential legal advice, support and representation in court for victims of family violence and/or sexual assault in legal matters including:

- Child Protection
- Family Violence Restraining Orders
- Family – Children Issues
- Criminal Injuries Compensation.
-

Then for lunch Gail made a salad and cooked a BBQ for staff and community people who came along.

10.2 Manager of Works and Services Report

General:

As it has only been a couple of almost two weeks since the last Council meeting there isn't a lot to report. The town crew has been carrying on with normal duties while Dave is organising the aerial baiting. We are busy scoping and scheduling works such as the new machinery and depot storage sheds, future construction works and maintenance programs.

The Junction races were a success and we are now staring down the barrel of another Landor Race meet. By all accounts the World's Biggest BBQ at Mount Augustus was a sell-out event that continues to grow in popularity and is becoming an important regional drawcard.

Maintenance Graders:

The roads have been extremely busy with tourists, livestock trucks and contractors mobilising to and from our WANDRRA works. Generally the roads are in good shape however with the increase in traffic and dry conditions is proving to be taking some toll. We have been busy prepping the worst sections in time for the Landor races. Ian is on the Carnarvon Mullewa road, Quadrio have completed from the Meeka boundary to the race track and Dameon will join Ian next swing to speed things up.

Construction:

The crew have all but completed the reconstruction of 6.25km and cement stabilising of flood ways at the time of writing. Initial onsite tests have indicated an average Californian Bearing Ratio of 115. We have awarded the bitumen seal works to Boral who will begin works on the 18th September. Sealing should take 4-5 days and when the crew returns from break they will remove the detour and traffic management and complete batter and drainage works. At this stage the project is tracking on budget and time.



Figure 1: preparing for cement stabilisation of flood ways

I will begin planning the Ullawarra road re-sheeting and improvement works over the next few weeks and hope to begin works in mid to late October.

Equipment:

As you know, Pronto has retired as our mechanical guru. I would like to take this opportunity to thank Pronto for all of his efforts, he is a wealth of knowledge and pulled us out of the proverbial on more than one occasion. While I am sure he will still be there to help out or for advice, I don't think the workshop will be the same without the jokes, funny yarns or outbursts of profanities at a stubborn nut or bolt. Well done Pronto and all the best mate.

We have had a couple small breakdowns and nagging issues including the old multi tyred roller air compressor and prime mover suspension air bag failures. I am currently working with Dirt and Dust Mechanical on planning repairs and scheduling in maintenance on various plant.

The new CEO vehicle has arrived and is a real head turner and attracting some good feedback. Ian won't be missed where ever he drives.



Figure 2: New CEO Ford ranger

10.3 CEO Report

As this is my first report to Council I take this opportunity to thank Council for appointing me as A/CEO whilst John McCleary takes leave to address his health issues. John has given me a thorough handover before he left on Wednesday 11th September.

Unfortunately due to a prior commitment I will be away for 3 weeks commencing 16 September and have appointed Jarrod Walker as A/CEO for this period. Both John and I will be available via email to support Jarrod if required.

The next round of WANDRRA has been approved and working with Greenfields tenders have been called for 2 packages of work. John and I will meet with Greenfields on Thursday 11 September to officially open the tenders and then Greenfields will analyse the submissions and prepare a report for Council to consider. For both this latest event and the previously approved event we have been given approval to claim the 20% upfront working capital advance. The paperwork has been lodged with DFES and we are now waiting on advice as to the next step to allow an invoice to be raised. These advances will greatly assist with cash-flows and potentially limit use of the overdraft and the costs associated with it.

Unfortunately we were unsuccessful with our Black Spot Program application with no successful applications from our region. To date we have not been advised as to why our applications were not successful.

We are still working with Hastings to establish a transport route; at this stage it is proposed for the Shire to undertake testing on the Meekatharra to Landor and Landor to Gifford Creek sections of road but only once Hastings have provided the full cost of the work Talis will carry out in advance. No funds have been received so the project is on hold at present.

Council election nominations opened on 5 September and close on 12 September – at the time of preparing this report 3 nominations for the 4 vacancies have been received – Don Hammarquist, Greg Watters and Ray Hoseason-Smith have completed their nominations.

We are scheduled to have our end of year audit during the week commencing 7 October and Peter Hutchinson is working with our financial advisors to have all the documentation ready for the visit.

Cr Hammarquist, John and I attended the WALGA Zone Meeting in Shark Bay where John and Don made a presentation to the WALGA State Council. The presentation was well received and had the council members still discussing the matters raised over dinner that night. Disappointingly Exmouth were unable to attend the meeting but did dial in for the first part of the day.

Prior to the meeting I flew to Perth and picked up the new CEO vehicle. As Jarrod mentioned there will be no hiding but each time I stopped on the way to Shark Bay the vehicle attracted attention and comment – exactly as John intended with the artwork on the vehicle.

I attended the World's Biggest BBQ at Mount Augustus on the 7 September which was a great event. Due to the efforts of John McCleary, Minister Alannah MacTiernan attended and spoke with Don and John on local area and local government issues. On the way to Mount Augustus John took me on a bit of a tour and I saw some of the shire and met some station owners. I was very impressed with the state of the roads – a credit to Jarrod and his team.

I look forward to returning from my break and working with Council and staff to keep the wheels in motion until John can return.

Ian Fitzgerald
A/CEO

Grants

We are currently getting grants ready under the BBRF for the caravan park redevelopment, and airstrip reseal (Remote Airstrip Upgrade Program (RAU) grant)

Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
14/03/2019	16/03/2018	Expression of Interest Wild Dog Control	Communities Environmental Plan	Federal – Dept of the Environment and Energy	\$20,000	\$245,000	Pending
10/09/2019	13/09/2019	Solar Power – Junction Tourist Park	RED	GDC	\$152,500	\$463,208	Pending

OFFICERS RECOMMENDATION / COUNCIL RESOLUTION - 02092019

MOVED: CR J. CAUNT

SECONDED: CR H. MCTAGGART

That Council receive the CRC Report, Manager of Works and Chief Executive Officers Reports.

CARRIED: 5/0

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: None

AUTHOR: Peter Hutchinson – Finance Manager

DATE: 4th September 2019

Matters for Consideration:

To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Friday the 20th of September 2019 as attached – see [Appendix 1](#)

Comments:

The list of accounts is for the month of August 2019.

Background:

The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.

Statutory Environment:

Local Government (Financial Management Regulations) 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications:									
Nil									
Financial Implications:									
2019/20 Budget									
Strategic Implications:									
Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.									
Consultation:									
Nil									
Officer’s Recommendation:	Voting requirement: Simple Majority								
<p><i>That Council endorse the payments for the period 1st of August 2019 through to the 30th of August 2019 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42.</i></p> <table> <tr> <td>Municipal Fund Bank EFTs (10974 to 11103)</td> <td>\$2,185,057.83</td> </tr> <tr> <td>Payroll</td> <td>\$106,276.48</td> </tr> <tr> <td>BPAY/Direct Debit</td> <td>\$16,820.04</td> </tr> <tr> <td>Total</td> <td>\$2,308,154.35</td> </tr> </table>		Municipal Fund Bank EFTs (10974 to 11103)	\$2,185,057.83	Payroll	\$106,276.48	BPAY/Direct Debit	\$16,820.04	Total	\$2,308,154.35
Municipal Fund Bank EFTs (10974 to 11103)	\$2,185,057.83								
Payroll	\$106,276.48								
BPAY/Direct Debit	\$16,820.04								
Total	\$2,308,154.35								
Council Decision:03092019									
MOVED: CR H. MCTAGGART	SECONDED: CR G. WATTERS								
<p>That Council endorse the payments for the period 1st of August 2019 through to the 30th of August 2019 as listed, which have been made in accordance with delegated authority per LGA 1995 s5.42.</p> <table> <tr> <td>Municipal Fund Bank EFTs (10974 to 11103)</td> <td>\$2,185,057.83</td> </tr> <tr> <td>Payroll</td> <td>\$106,276.48</td> </tr> <tr> <td>BPAY/Direct Debit</td> <td>\$16,820.04</td> </tr> <tr> <td>Total</td> <td>\$2,308,154.35</td> </tr> </table> <p>CARRIED: 4/0 (CR B. WALKER LEFT THE ROOM 11.14AM RE-ENTERED 11.16AM)</p>		Municipal Fund Bank EFTs (10974 to 11103)	\$2,185,057.83	Payroll	\$106,276.48	BPAY/Direct Debit	\$16,820.04	Total	\$2,308,154.35
Municipal Fund Bank EFTs (10974 to 11103)	\$2,185,057.83								
Payroll	\$106,276.48								
BPAY/Direct Debit	\$16,820.04								
Total	\$2,308,154.35								

10.5 MONTHLY FINANCIAL STATEMENT

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	None
AUTHOR:	Peter Hutchinson – Finance Manager
DATE:	10 September 2019
Matters for consideration:	

The Statement of Financial Activity for the period ended 30th of August 2019, include the following reports:

- Statement of Financial Activity
- Significant Accounting Policies
- Graphical Representation – Source Statement of Financial Activity
- Net Current Funding Position
- Cash and Investments
- Major Variances
- Budget Amendments
- Receivables
- Grants and Contributions
- Cash Backed Reserve
- Capital Disposals and Acquisitions
- Trust Fund

see [Appendix 2](#)

Comments:	
------------------	--

The Statement of Financial Activity is for the month of August 2019.

Background:	
--------------------	--

Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

Statutory Environment:	
-------------------------------	--

Local Government Act 1995 – Section 6.4

Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.

Policy Implications:	
-----------------------------	--

Nil

Financial Implications:	
--------------------------------	--

Nil

Strategic Implications:	
Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.	
Consultation:	
Nil	
Officer’s Recommendation:	Voting requirement: Simple Majority
<i>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended the 30th of August 2019.</i>	
Council Decision: 04092019	
<p>MOVED: CR B. WALKER SECONDED: CR G. WATTERS</p> <p>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended the 30th of August 2019.</p> <p>CARRIED: 5/0</p>	

10.6 CHRISTMAS SHUT DOWN PERIOD

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: Nil

AUTHOR: Ian Fitzgerald – A/Chief Executive Officer

DATE: 9 September 2019

Matters for Consideration:

To seek Council's endorsement for the Christmas Shut Down Period for the Administration Staff and the Works Staff.

Background:

It is normal practice for a Christmas shut-down period to be presented to Council for endorsement.

Comments:

In 2018/19 the shut-down period was presented to the September Council meeting. This helps provide time for advertising the closure as well as providing staff with time to plan their movements.

Staff will utilise annual leave and accumulated rostered time off hours to cover the absence other than the normal public holidays.

The proposed closure on Friday 20th December will be at midday.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Managers

Officer's Recommendation:

Voting requirement: Simple Majority

That Council endorse the following shut down dates for the administration and works staff:

- 1. Administration Staff – Midday on Friday the 20th December 2019 and recommence on Monday 6th of January 2020; and*

2. *Works Staff – Midday on Friday 20th December 2019 and recommence on Tuesday the 28th of January 2020.*

Council Decision: 05092019

MOVED: CR J. CAUNT

SECONDED: CR H. MCTAGGART

That Council endorse the following shut down dates for the administration and works staff:

1. Administration Staff – Midday on Friday the 20th December 2019 and recommence on Monday 6th of January 2020; and
2. Works Staff – Midday on Friday 20th December 2019 and recommence on Tuesday the 28th of January 2020.

CARRIED:5/0

10.7 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS AND LOCAL RECOVERY PLAN

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Ian Fitzgerald – A/Chief Executive Officer
DATE:	9 September 2019
Matters for Consideration:	
To seek Council's endorsement of the Draft Local Emergency Management Arrangements 2019 Appendix 3 and Local Recovery Plan 2019 Appendix 4 .	
Background:	
The previous plans were prepared in 2012/13 and are due for review and updating.	
Comments:	
<p>The previous plans were prepared 6 years ago are in need of updating to reflect current legislation and the resources available today to assist Council in the event of an emergency.</p> <p>The plans attached are in draft form with a few minor corrections to be made and hopefully available for Council prior to the meeting. The plans will be presented to the District Emergency Management Committee as required under the Emergency Management Act and a copy will also be forwarded to the State Emergency Management Committee.</p> <p>The plans have been reviewed by members of the Local Emergency Management Committee and are recommended to Council for formal endorsement.</p>	
Statutory Environment:	
Emergency Management Act 2005	
Policy Implications:	
Nil	
Financial Implications:	
Nil	
Strategic Implications:	
Council is required to have appropriate emergency management arrangements in place to help protect the community in the event of an emergency and in the case of an event guide the recovery process.	
Consultation:	
LEMC, Community Emergency Services Manager, DFES	

Officer's Recommendation:

Voting requirement: Simple Majority

That Council endorse the Local Emergency Management Arrangements 2019 and Local Recovery Plan 2019 and advise the District Emergency Management Committee of their endorsement for their further action.

Council Decision: 06092019

MOVED: CR H. MCTAGGART

SECONDED: CR J.CAUNT

That Council endorse the Local Emergency Management Arrangements 2019 and Local Recovery Plan 2019 and advise the District Emergency Management Committee of their endorsement for their further action.

CARRIED: 5/0

10.8 APPOINTMENT OF PROJECT MANAGER – WANDRRA

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: Nil

AUTHOR: Ian Fitzgerald – A/Chief Executive Officer

DATE: 10 September 2019

Matters for Consideration:

To consider waiving Council's Purchasing Policy in respect to securing three quotations for goods and services.

Background:

The Shire have made application to Main Roads under NDRRA scheme for funds to repair our roads that were impacted by storm events in April 2019.

We have engaged Greenfield Technical Services to do the initial road inspections and assign a cost to have the remedial work undertaken.

The approved claim is for \$11.1m. Tenders have been called for contractors to undertake 2 works packages associated with the approved claim.

Comments:

The WANDRRA process is heavily steeped in bureaucratic paperwork that is to accompany any claim. These claims need to be spot on as there is generally 6 weeks lag time between the claim and payment and any issues with the claim submission holds up payment.

In addition we will need at least one dedicated supervisor on site with the contractors to ensure their hourly machinery hire claims are okay and the works being carried out are being undertaken according to our requirements.

Given the above scenarios it is considered prudent to appoint a project manager to oversee the claims process and on the ground work. The Shire of Upper Gascoyne will have a direct relationship with the project manager to ensure all deliverables are occurring to our satisfaction.

The cost associated with engaging a project manager is incorporated in the WANDRRA claim, as such, there is no direct cost to the Shire of Upper Gascoyne.

The cost of providing the Project Management component will be in excess of the \$150,000 tender limit requiring either a public tender or for Council to utilise the WALGA's preferred supplier facility. Our current Purchasing Policy requires that I obtain a minimum of three quotations when looking to purchase goods or services in excess of \$100,000.

It is my recommendation that we waive the Purchasing Policy in this case and allow me to go through the preferred suppliers network and appoint a Project Manager who is highly experienced in this area and have carried out similar activities for a number of Local Governments.

Statutory Environment:

Local Government Act 1995

Policy Implications:	
Purchasing Policy	
Financial Implications:	
Nil	
Strategic Implications:	
Nil	
Consultation:	
Nil	
Officer's Recommendation:	Voting requirement: Absolute Majority
<p><i>That Council:</i></p> <ol style="list-style-type: none"> <i>Waive the purchasing policy requirements to secure three quotes when seeking to engage the service of an Engineering Company to supervise the WANDRRA works and administration; and</i> <i>Authorise the CEO to appoint an Engineering Company Services through WALGA's preferred supplier arrangements' to be the Shire of Upper Gascoyne's Project Manager for the WANDRRA works.</i> 	
Council Decision: 07092019	
<p>MOVED: CR J. CAUNT SECONDED: CR H. MCTAGGART</p> <p><i>That Council:</i></p> <ol style="list-style-type: none"> Waive the purchasing policy requirements to secure three quotes when seeking to engage the service of an Engineering Company to supervise the WANDRRA works and administration; and Authorise the CEO to appoint an Engineering Company Services through WALGA's preferred supplier arrangements' to be the Shire of Upper Gascoyne's Project Manager for the WANDRRA works. <p>CARRIED: 5/0</p>	

11. MATTERS BEHIND CLOSED DOORS

Council Decision 08092019

MOVED: CR G. WATTERS

SECONDED: CR B. WALKER

That Council go behind closed doors to discuss confidential item 11.1 Supply of plant and operators for flood damage repairs- Tender assessment report (RFT 01 19/20) at 9:23am.
CR J. Caunt left the room 9.23am

CARRIED: 5/0

CR J. Caunt left the room 9.23am

11.1 CONFIDENTIAL ITEM - SUPPLY OF PLANT AND OPERATORS FOR ROAD FLOOD DAMAGE REPAIRS - TENDER ASSESSMENT REPORT (RFT 01 – 19/20 - AGRN 863)

Council Decision 09092019

MOVED: CR G. WATTERS

SECONDED: CR B. WALKER

1. Council reviewed the tender evaluation report and appoint the following;
 - (a) Package1: THEM Earthmoving provisional to THEM Earthmoving increasing their public liability to \$20M.
 - (b) Package 2: Quadrio Earthmoving Group
2. Authorise the CEO to issue purchase orders to the following contractors;
 - (a) THEM Earthmoving for the estimated value of \$4,684,850 plus gst.
 - (b) QEM Group for the estimated value of \$4,476,172 plus gst

CARRIED: 4/0

Council Decision 10092019

MOVED: CR B. WALKER

SECONDED: CR G. WATTERS

That Council come out from behind closed doors. 10.23am

CARRIED: 4/0

CR J. Caunt re-entered room at 10:24am

12. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14. ELECTED MEMBERS REPORTS

14.1 Councillor Hammarquist
WALGA zone meeting, Biggest BBQ, Landor Races

14.2 Councillor G. Watters
Nil

14.3 Councillor J. Caunt
Nil

14.4 Councillor B. Walker
Nil

14.5 Councillor H. McTaggart
Nil

15. STATUS OF COUNCIL RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer
10042019	Formation of a Tourism Working Group	This is still being worked on, I need to establish the terms of reference prior to advertising for members.	Open	CEO
06082019	Annual Budget	Budget finalised and rates raised	Closed	CEO/Manager Finance
08082019	Bitumen Tender	Quotes received and analysed by Greenfields – awarded to Boral	Closed	CEO/Manager Works
10082019	Asset Preservation Model	Letter forwarded to Minister for Local Government and Grants Commission	Open	CEO

16. MEETING CLOSURE

The President thanked those present for attending the meeting and declared the meeting closed at 12:35pm.

To be confirmed at Ordinary Meeting on the 30th October 2019.

Signed: *D Hammarquist OAM JP*

Presiding member at the Meeting at which time the Minutes were confirmed.