



# **AGENDA**

**13th February 2019**

## **ORDINARY COUNCIL MEETING**

**Ordinary meeting  
Of Council to be held on Wednesday 13<sup>th</sup> of February 2019  
At the Council Chambers, Gascoyne Junction commencing at 8.30am**



#### DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Upper Gascoyne for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Upper Gascoyne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Upper Gascoyne warns that anyone who has any application or request with the Shire of Upper Gascoyne must obtain and should rely on.

#### WRITTEN CONFIRMATION

Of the outcome of the application or request of the decision made by the Shire of Upper Gascoyne.

**Jarrod Walker**  
**ACTING CHIEF EXECUTIVE OFFICER**

**SHIRE OF UPPER GASCOYNE**  
**AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT COUNCIL CHAMBERS,**  
**GASCOYNE JUNCTION ON WEDNESDAY 13<sup>th</sup> of FEBRUARY 2019 AT 8.30am**

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**1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS**

The President welcomed those present and declared the meeting open at \_\_\_\_am.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

2.1 Councillors

Cr D Hammarquist, JP	Councillor	Shire President
Cr J. Caunt	Councillor	Deputy Shire President
Cr A McKeough	Councillor	
Cr R.J Collins	Councillor	
Cr G. Watters	Councillor	
Cr H. McTaggart	Councillor	
Cr B. Walker	Councillor	

Staff

John McCleary	Chief Executive Officer
Jarrod Walker	Acting Chief Executive Officer
Peter Stocker	Acting Works & Services Manager
Peter Hutchinson	Finance Manager

Visitors

Andrew Reid	Hastings Technology Metals
Roz Davies	Hastings Technology Metals
John King	Talis Consultants
Joshua Kirk	Greenfields Technical Services

2.2 Absentees

2.3 Leave of Absence previously approved

Nil

**3. APPLICATION FOR LEAVE OF ABSENCE**

**4. PUBLIC QUESTION TIME**

4.1 Questions on Notice

Nil

4.2 Questions without Notice

**5. DISCLOSURE OF INTEREST**

**6. PETITIONS/DEPUTATIONS/PRESENTATIONS**

John King	Talis Consultants
Joshua Kirk	Greenfields Technical Services
Andrew Reid	Hastings Technology Metals

**7. ANNOUNCEMENTS BY THE PERSON PRESCIDING WITHOUT DISCUSSION**

Nil

**8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS**

**9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

**9.1** Ordinary Meeting of Council held on 13<sup>th</sup> of December 2018.

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION**

**Resolution No. 01022019**

**MOVED: CR**

**SECONDED: CR**

That the Unconfirmed Minutes from the Audit Committee Meeting and the Ordinary Meeting of Council a held on the 13<sup>th</sup> of December 2018 be confirmed as a true and correct record of proceedings.

**CARRIED:**

## 10. REPORTS OF OFFICERS

### 10.1 CRC Report

#### CRC Report



Printed at: 04/02/19

SHIRE OF UPPER GASCOYNE

Page No : 1

#### General Ledger Detail Trial Balance

(frmGLTrialBalance)

Options : Year 18/19, From Month 01, To Month 08, By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOf	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
CRC INC\	10841310	Commission Centrelink : CRC	0.00	-4,991.44	-4,991.44
CRC INC\	10841330	Transport Commission: CRC	0.00	-1,194.35	-1,194.35
CRC INC\	10841340	Postal Agency Commission: CRC	0.00	-4,635.96	-4,635.96
CRC INC\	10841360	Income from Events Held	0.00	-766.50	-766.50
CRC INC\	10841380	Postal Agency Sales	0.00	-926.64	-926.64
CRC INC\	10841390	Sales: Books/Maps/Souvenirs/Sundries	0.00	-1,492.38	-1,492.38
CRC INC\	10841500	Grant: CRC Operating	0.00	-72,000.00	-72,000.00
CRC INC\	10842600	CRC Income Misc.	0.00	-295.07	-295.07
Total	CRC INCOME		0.00	-86,302.34	-86,302.34
Total for division	GEN		0.00	-86,302.34	-86,302.34
Grand Total			0.00	-86,302.34	-86,302.34

#### CUSTOMERS ACCESSING 'GASCOYNE JUNCTION CRC SERVICES' – February 2019

SERVICE	MTHLY	YTD from July 2018	SERVICE	MTHLY	YTD from July 2018
Aust' Government Info/Roads	7	743	Training/Courses	0	0
Government Access Point	1	23	Hot Office Bookings	0	3
Department of Human Services (Centrelink)	8	68	Library	3	37
Department of Transport	4	35	Video Conference	0	0
Computer/Internet Access	3	12	Book Sales	0	40
Faxes	0	2	Photocopying/Printing/Scanning/Emailing	0	18
General Tourism Information	0	69	Laminating/Binding	0	0
Phonebook Purchases	1	1	CRC Merchandise Sales	0	215
Community Seminars	0	0	Community Events	1	5
Gassy Gossip yearly subscription	0	0	Gassy Gossip advertisement	0	6

The CRC has been very quiet over the Christmas New Year period, with most of the town residents away. We are only seeing the odd European tourist coming through now.

Centrelink will be coming out to the Junction on Tuesday 19<sup>th</sup> February to meet with the local residents.

Cheryl Weston from the Carnarvon Library has advised that the State Library has put a hold on the books being sent to us until end of March. If we don't have the selection the residents are after they are welcome to visit Carnarvon Library for borrowing.

## **10.2 Manager of Works and Services Report**

### **General**

Dave continued to work through January and holding the fort in town. We had a malfunction with the server due to lightning strike over Christmas and Dave was forced to complete a degree in IT over the phone to restore the peace. The lads have done a great job with the new shade over the craft room and gym, while there he has also secured the dongas to the footings. We experienced a few issues with reticulation and the solar pump in the river throughout Jan/Feb and we are working on a proposal to relocate the existing bore and infrastructure. Work has been completed on the works crew camps in time for their return to work.

There is a focus on the town gardens and parks at the moment to nurse them through summer and potentially reducing the oval size to reduce our water consumption. Dave will begin to focus on the maintenance issues and upgrades to the staff housing in the next two months.

We engaged the use of Lacy Bros excavator while it is in town to have tidy up of the rubbish tip area including a new pit and removal of rubble and industrial waste.

I would like to thank Peter Stoker for filling in for me as Works Manager while I have been Acting CEO. He has done a great job of keeping us on track and assisting with the Christmas shutdown works.

### **LEMC and CRBA**

Mat Holland visited town on the 1<sup>st</sup> Feb to assist with lodging our operating and capital DFES grants and reimbursements. We are hoping for an increase in both for 2019/20 and improving our volunteer base.

Dave is continuing to work on compliancy with our statutory regulations, permits and licensing with the CRBA, he has been liaising with them also to secure funding for on the ground training for pastoralists and updating Feralscan hardware for Bim and Sid.

### **Construction**

The works crew have recommenced re-sheeting on the Pimbee road, 50km south of town. We were forced to scale back the overall length of re-sheeting due to issues associated with large rock in the gravel source, breakdowns and water supply. However the work completed has made a big improvement on driver safety through that section of road. We do expect to go over budget slightly because of the delays. Works are expected to finish by 12<sup>th</sup> February.

I have begun setting out the next job on Ullawarra road, we intend to concentrate on the first 90km immediately north of Gascoyne Junction. The plan is to repair several sections of heavy damage and give the entire 90km a medium grade with water carts and rollers to tie into where Northern Goldfields Earthmoving will be working. This should then have from Gascoyne Junction to Minnie Creek restored to previous condition. Unfortunately there will still be the northern

end of Ullawarra and Edmund Gifford Creek roads to be completed which expect Hastings to fulfil their commitment to fund the remaining works.

The bitumen reseals are completed around town and on the Carnarvon Mullewa road. We were unable to complete approximately 1km of the Carnarvon Mullewa road due to an increase in the required application rate of bitumen and incorrect measurement of the Pimbee road in the original Request for Tender. We will be able to pick this up in next year's program.

Pronto, Lance from Westrac, Carnarvon Electrics and Carnarvon Auto Electrics have completed a huge work list over the Christmas shutdown period. We had a couple of major repairs including new hydraulic rams on our lead side tipper, wheel seals on two graders and our prime mover and generator change outs on several camps. I would like to thank Pronto and Lance especially for the effort they put in to have the equipment ready on time.

### **10.3 Acting CEO Report**

Welcome back to Council for the first time this year and also a big welcome home to John McCleary from treatment in Perth. Again thank you for giving me the opportunity to fill in as CEO in John's absence and I hope I didn't leave a trail destruction for John to clean up on his return.

The start to the year has seen a lot of my time taken spent on ongoing issues with Ullawarra road, we have made serious headway and I am pleased to say that Northern Goldfields Earthmoving have been awarded the contract for remedial works and have already begun works. They are expected to take 10-12 weeks to complete repairs on approximately one third of the damage. I am pleased to say that Bidgemia, Minnie Creek and Wanna stations have been very helpful in allowing us access to bores and pits to carry out the work.

We have successfully drawn down the \$1M bank guarantee with the consent of Hastings into our Trust Account. As agreed we will provide documentation and proof of invoicing to Hastings throughout the process in the interest of maintaining transparency and good relations. As mentioned in the Works report, the shire will begin our works using R2R funding on the southern end of Ullawarra at the end of February.

I have also been working with the Department of Water and Environmental Regulation to ensure we are compliant with the licensing of our bores and accessing both ground and surface water. This will take some time as we are now required to obtain new letters of consent from each pastoral lease and the Department of Lands and Heritage before we can apply for new licenses and approvals.

I have submitted our R2R application for funding for Indigenous Access for the 2019-2024 five year program and requested the total of funds be spent in one individual financial year rather than spread across five years. We have been given an unofficial thumbs up as R2R agree this is the most cost efficient method to expend the allocated funds.

I have also submitted two applications for Blackspot funding to MRWA for the 2020/21 financial year. We missed the cut off date for next year's funding due to not being able to get a road safety audit team up in time.

I am glad to report that we have awarded a contract to Junction Contracting Services for the provision of water carts and associated services. The contract is for a two year term with a one plus one year option at the end of the term.

While I look forward to getting back into my role as Works Manager, I have enjoyed the privilege to fill in as CEO and would like to thank my fellow colleagues and the community for supporting me during my short stint as Al Capitano.

## Grants

Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
18/04/2017	02/10/2017	War Memorial	Community Spaces - Outdoors	Lotterywest	\$25,000	\$50,000	Successful
18/04/2017	Open	War Memorial	Community Commemorative Grant	Department of Veterans Affairs	\$4,000	\$50,000	Successful
09/08/2017	22/09/2017	Mount Augustus / Woodlands Road	Commodity Route / Supplementary Fund	Main Roads	\$250,000	\$382,960	Successful
	Closed	Mesquite Program	Mesquite	NRM	\$50,000	\$50,000	Successful
16/09/2017	Open	Shade over the Arts and Craft Buildings	Community Spaces - Buildings & Fit Out	Lotterywest	\$20,000	\$30,000	Successful
20/02/2018	Open	War Memorial	Seating and Surrounds	DVA	\$13,500	\$15,500	Successful
12/09/2018	14/09/2018	Pavilion Up-Grade	Community Sport Infrastructure (Federal)	Federal	\$50,000	\$139,960	Pending
21/08/2018	Open	Share Path - Scott and Pimbee Roads	Regional Bicycle Network	Dept of Transport	\$18,775.90	\$37,551.80	Pending
31/08/2018	Open	Tourist Signage - Mt Augustus Turn-Off	Stronger Communities Program	Federal	\$9,600	\$19,200	Unsuccessful
12/10/2018	26/10/2018	Dalgety Brook Floodway	Commodity Freight Roads Fund	State Regional Road Group	\$1,000,000	\$14,580	Pending
14/11/2018	15/11/2018	Old Caravan Park Redevelopment	Building Better Regions Fund	Federal - Dept Industry, Innovation and Science.	\$2,498,500	\$2,583,500	Pending
17/01/2019	TBA	Black Spot remedial works Cobra Dairy Creek Road	Black Spot Program 2020/21	Australian Government and State Black Spot Program	\$241,999.88	\$241,999.88	Pending
17/01/2019	TBA	Black Spot remedial works Landor Mt Augustus Road	Black Spot Program 2020/21	Australian Government and State Black Spot Program	\$265,735.17	\$265,735.17	Pending

## OFFICERS RECOMMENDATION / COUNCIL RESOLUTION - 02012019

**MOVED: CR**

**SECONDED: CR**

That Council receive the CRC Report, Manager of Works, Chief Executive Officers Reports and Acting Chief Executive Officers Report.

**CARRIED:**

#### 10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: None

AUTHOR: Peter Hutchinson – Finance Manager

DATE: 1 February 2019

#### **Matters for Consideration:**

To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday the 13<sup>th</sup> of February 2019 as attached – see [Appendix 1](#)

#### **Comments:**

The list of accounts is for the month of December 2018 and January 2019

#### **Background:**

The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.

#### **Statutory Environment:**

Local Government (Financial Management Regulations) 1996

#### **13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

#### **Policy Implications:**

Nil

<b>Financial Implications:</b>											
2018/19 Budget											
<b>Strategic Implications:</b>											
Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.											
<b>Consultation:</b>											
Nil											
<b>Officer’s Recommendation:</b>	<b>Voting requirement: Simple Majority</b>										
<p><i>That Council endorse the payments for the period 1<sup>st</sup> of December 2018 through to the 31<sup>st</sup> of January 2019 as listed, which have been made in accordance with delegated authority per LGA 1995 S5.42.</i></p> <table> <tr> <td>Municipal Fund Bank EFTs (9966 - 10176)</td> <td>\$4,343,323.15</td> </tr> <tr> <td>Credit Card Payments</td> <td>\$2,527.60</td> </tr> <tr> <td>Payroll</td> <td>\$212,993.97</td> </tr> <tr> <td>BPAY/Direct Debit</td> <td>\$34,324.27</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$4,593,168.99</b></td> </tr> </table>		Municipal Fund Bank EFTs (9966 - 10176)	\$4,343,323.15	Credit Card Payments	\$2,527.60	Payroll	\$212,993.97	BPAY/Direct Debit	\$34,324.27	<b>Total</b>	<b>\$4,593,168.99</b>
Municipal Fund Bank EFTs (9966 - 10176)	\$4,343,323.15										
Credit Card Payments	\$2,527.60										
Payroll	\$212,993.97										
BPAY/Direct Debit	\$34,324.27										
<b>Total</b>	<b>\$4,593,168.99</b>										
<b>Council Decision:03012019</b>											
<b>MOVED:</b>	<b>SECONDED:</b>										
<b>CARRIED:</b>											

<b>10.5 MONTHLY FINANCIAL STATEMENT</b>	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	None
AUTHOR:	Peter Hutchinson – Finance Manager
DATE:	6 February 2019
<b>Matters for consideration:</b>	
<p>The Statement of Financial Activity for the periods ended 31 December 2018 and 31 January 2019, including the following reports:</p> <ul style="list-style-type: none"> <li>• Statement of Financial Activity</li> <li>• Significant Accounting Policies</li> <li>• Graphical Representation – Source Statement of Financial Activity</li> <li>• Net Current Funding Position</li> <li>• Cash and Investments</li> <li>• Major Variances</li> <li>• Budget Amendments</li> <li>• Receivables</li> </ul>	

- Grants and Contributions
- Cash Backed Reserve
- Capital Disposals and Acquisitions
- Trust Fund

see [Appendix 2](#)

**Comments:**

The Statement of Financial Activity is for the months of December 2018 and January 2019.

**Background:**

Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

**Statutory Environment:**

Local Government Act 1995 – Section 6.4  
Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.

**Consultation:**

Nil

**Officer’s Recommendation:**

**Voting requirement:** Simple Majority

*That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the periods ending the 31 of December 2018 and 31 January 2019.*

**Council Decision: 04012019**

**MOVED:                      SECONDED:**

**CARRIED:**

## 10.6 SMALL RATES WRITE OFF

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Peter Hutchinson
DATE:	24 <sup>th</sup> January 2019
<b>Matters for Consideration:</b>	
Write of small rates balances of \$35 or less.	
<b>Background:</b>	
<p>From time to time rate payers are late in paying their rates which can result in small amounts of interest being applied to the rate assessment. Given the relatively insignificant amounts it is often not worth the time and effort to collect and could lead to unnecessary animosity from rate payers. This is why it is recommended that small balances of rates arrears under \$35 be written off.</p> <p>For Emergency Services Levy (ESL) balances of more than \$2 the relevant minister needs to approve the write off.</p>	
<b>Comments:</b>	
<p>This is general housekeeping done periodically and does not have a material impact on the financial statements or budgeted rates revenue.</p> <p>With the ESL balances of more than \$2 I will assess the likelihood of recovery on individual assessments and make an application to the relevant minister at a later date.</p>	
<b>Statutory Environment:</b>	
Local Government Act 1995 Fire and Emergency Services Act 1998 Fire and Emergency Services Regulations 1998	
<b>Policy Implications:</b>	
Nil	

**Financial Implications:**

A small write off for assessments with balances under \$35 will result in a reduction of rate revenue of less than \$200.

**Strategic Implications:**

Nil

**Consultation:**

Nil

**Officer's Recommendation:**

**Voting requirement: Absolute Majority**

*That council:*

- 1. Write off rates balances of \$35 or less on outstanding assessments.*
- 2. Write off Emergency Services Levy and penalty interest balances of less than \$2 on outstanding assessments.*

**Council Decision 05012019**

**MOVED:**

**SECONDED:**

**CARRIED:**

## 10.7 BUDGET AMENDMENT - TOWN BORE RELOCATION

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Jarrold Walker
DATE:	1 <sup>ST</sup> February 2019
<b>Matters for Consideration:</b>	
Budget amendment and withdrawal from plant replacement for installation of new town parks, oval and gardens water supply bore.	
<b>Background:</b>	
<p>The current licensed bore supplying non-potable water for the purposes of irrigating the town and tourist precinct's parks and gardens is inadequate. The bore is not capable of replenishing with the current demand and the current solar configuration is unreliable and expensive to maintain. We are currently forced to remove electrical services running to the existing bore in the event of each river flow and pump from the surface.</p> <p>A request for a permission to relocate the bore alongside the bridge has been lodge with the Water Corporation and if received we can apply for a new licence with Dept. Waters and Environmental Regulation (DWER). We will then be able to access the bore from the bridge and no longer need to remove it in the event of a river flow as services will run along the bridge. DWER have requested we decommission the existing bore in the event we install the proposed bore.</p> <p>Bruce Radford from Onward Drilling has kindly offered to drill test holes and construct a new bore free of charge as a gift to the community. This will reduce the overall cost of the proposal.</p>	
<b>Comments:</b>	
We have not budgeted in 2018/19 to replace or relocate the bore, however there are savings in the Purchase Plant and Equipment account that could be reallocated to finance the proposed new bore. The estimated cost to construct a new bore and associated services is \$40,000. We currently have \$129,338 remaining in the Purchase Plant and Equipment account.	
<b>Statutory Environment:</b>	
Local Government Act 1995 section 6.2, Financial Management Regulations 33A and Local Government (Functions and General) Regulations section 11 (2).	
<b>Policy Implications:</b>	
Nil	

<b>Financial Implications:</b>	
Nil.	
<b>Strategic Implications:</b>	
Nil	
<b>Consultation:</b>	
Nil	
<b>Officer's Recommendation:</b>	<b>Voting requirement: Absolute Majority</b>
<p><i>That council:</i></p> <ol style="list-style-type: none"> <li><i>Authorises CEO to make budget amendment to reallocate \$40,000 from Plant and Equipment Purchases to Parks, Gardens &amp; Reserves Maintenance for the purpose of installing a new bore and associated costs.</i></li> </ol>	
<b>Council Decision 06012019</b>	
<b>MOVED:</b>	<b>SECONDED:</b>
<b>CARRIED:</b>	

## 10.8 JUNCTION TOURIST PARK PAVEMENT REMEDIATION

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Jarrold Walker
DATE:	1 <sup>ST</sup> February 2019
<b>Matters for Consideration:</b>	
The financial implications on future budgets for the remedial works on the Junction Tourist Park pavement surface. -see <a href="#">Appendix 3</a>	
<b>Background:</b>	
<p>On a recent inspection of the Junction Tourist Park, (JTP), it was found that the surrounding bitumen pavement has failed throughout the precinct. This includes the parking areas, caravan drive through and service areas.</p> <p>A detailed investigation and report was carried out by Nigel Goode from Greenfield Technical Services in which soil samples from the area indicated an excessive amount of salinity in the base course material had caused the bitumen seal to fail. This was attributed to the use of high salinity water sourced from the river when laying in the base course.</p> <p>The report has indicated that the base course will need to be replaced before applying a new seal membrane. .</p>	
<b>Comments:</b>	
The remedial works are estimated to cost \$520,000. This has not been allowed for in the current budget or future works program.	
<b>Statutory Environment:</b>	
NA	
<b>Policy Implications:</b>	
Nil	
<b>Financial Implications:</b>	
Need to make considerations in future budgets.	

<b>Strategic Implications:</b>	
Nil	
<b>Consultation:</b>	
Nigel Goode- Greenfields Technical Services	
<b>Officer's Recommendation:</b>	<b>Voting requirement: Absolute Majority</b>
<i>That council:</i>	
1. <i>Acknowledges the receipt of the Tourist Park Pavement Remedial Works report compiled by Greenfields Technical Services.</i>	
<b>Council Decision 06012019</b>	
<b>MOVED:</b>	<b>SECONDED:</b>
<b>CARRIED:</b>	

<b>10.9 Budget Amendment of \$500 donation to Junction Craft Group</b>	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Jarrold Walker
DATE:	1 <sup>ST</sup> February 2019
<b>Matters for Consideration:</b>	
Make allowance in Donations Account for \$500 donation to Junction Craft Group. -see <a href="#">Appendix 4</a>	

**Background:**

On 5<sup>th</sup> February 2019, the Shire received an invoice from the Junction Craft Group for a donation amount of \$2,500. Council have previously adopted the 2018/19 budget in which no monetary allowance was made for donations to the craft group specifically.

**Comments:**

The decision to not allocate funds in 2018/19 was made in light of the craft group receiving in-kind donations in the form of:

- A designated air conditioned craft room donga.
- Purchase of a new refrigerator for the craft room.
- Free accommodation in the 4 bedroom donga.
- Free use of the pavilion.
- Free utilities including power, water, telephone and cleaning services of facilities.
- We have recently installed a \$25,000 shade structure over the craft room and accommodation area.

We did not received any previous request for donations for 2018/19 from the craft group prior to the invoice.

Council did however adopt to allocate \$3000 for “other donations” within the 2018/19 budget.

**Statutory Environment:**

NA

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Consultation:**

Nil

**Officer's Recommendation:**

**Voting requirement: Absolute Majority**

*That council:*

1. Authorise CEO to donate \$500 from the Donations account to the Junction Craft Group.

**Council Decision 07012019**

**MOVED:**

**SECONDED:**

**CARRIED:**

**11. MATTERS BEHIND CLOSED DOORS**

Nil

***Council Decision***

**MOVED: CR**

**SECONDED: CR**

That Council go behind closed doors to discuss confidential items.

**CARRIED:**

**12. NOTICE OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. URGENT BUSINESS APPROVED BY THE PERSON PRESCIDING OR BY DECISION**

**14. ELECTED MEMBERS REPORTS**

**14.1** Councillor Hammarquist

**14.2** Councillor G. Watters

**14.3** Councillor J. Caunt

**14.4** Councillor R.J. Collins

**14.5** Councillor B. Walker

**14.6** Councillor H. McTaggart

**14.7** Councillor A. McKeough

**15. STATUS OF COUNCIL RESOLUTIONS**

Resolution N°	Subject	Status	Open / Close	Responsible Officer
15112018	CEO Employment Contract	Council endorsed the presented Employment Contract for the CEO with affixed SUG seal,	Closed	CEO
16102018	Ullawarra Road Repairs	Council: Authorised the CEO to finalise the scope of works for the immediate repairs to Ullawarra and Edmund / Gifford Creek Rods; Authorised the CEO to seek quotations from organisations that are on the WALGA preferred supplier list; and Authorised the CEO to appoint a suitable contractor(s) to undertake the required works	Closed	CEO
	Water Cart Contract	Junction Contracting Services has been awarded new 2 year water cart services contract.	Closed	CEO / MWS

**16. MEETING CLOSURE**

The President thanked those present for attending the meeting and declared the meeting closed at \_\_\_pm.