



MINUTES

24th of April 2019

ORDINARY COUNCIL MEETING

Ordinary meeting
Of Council held on Wednesday 24th of April 2019
At the Council Chambers, Gascoyne Junction commencing at 9.40am



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Upper Gascoyne for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Upper Gascoyne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Upper Gascoyne warns that anyone who has any application or request with the Shire of Upper Gascoyne must obtain and should rely on WRITTEN CONFIRMATION of the outcome of the application or request of the decision made by the Shire of Upper Gascoyne.

John McCleary, JP
CHIEF EXECUTIVE OFFICER

4.2 Questions without Notice

Nil

5. DISCLOSURE OF INTEREST

Nil

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Josh Kirk – Greenfields Technical Services – Provided an overview of the current and projected works for the current WANDRRA packages.

7. ANNOUNCEMENTS BY THE PERSON PRESCIDING WITHOUT DISCUSSION

Nil

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

Item 11.1

Item 11.2

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

9.1 Ordinary Meeting of Council held on 27th of March 2019.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Resolution No. 02042019

MOVED: CR G. WATTERS

SECONDED: CR A. MCKEOUGH

That the Unconfirmed Minutes from the Ordinary Meeting of Council a held on the 27th of March 2019 be confirmed as a true and correct record of proceedings.

CARRIED: 6/0

10. REPORTS OF OFFICERS

10.1 CRC Report



Printed at: 11/04/19

Page No: 1

Options: Year 18/19, From Month 01, To Month 10, By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

General Ledger Detail Trial Balance

SHIRE OF UPPER GASCOYNE

(frmGLTrialBalance)

RespOf	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
CRC INC	10841310	Commission Centrelink : CRC	0.00	-4,991.44	-4,991.44
CRC INC	10841330	Transport Commission: CRC	0.00	-1,194.35	-1,194.35
CRC INC	10841340	Postal Agency Commission: CRC	0.00	-6,833.96	-6,833.96
CRC INC	10841360	Income from Events Held	0.00	-766.50	-766.50
CRC INC	10841380	Postal Agency Sales	0.00	-1,073.67	-1,073.67
CRC INC	10841390	Sales: Books/Maps/Souvenirs/Sundries	0.00	-1,571.47	-1,571.47
CRC INC	10841500	Grant: CRC Operating	0.00	-72,000.00	-72,000.00
CRC INC	10842600	CRC Income Misc.	0.00	-316.57	-316.57
Total	CRC INCOME		0.00	-88,747.96	-88,747.96
Total for division	GEN		0.00	-88,747.96	-88,747.96
Grand Total			0.00	-88,747.96	-88,747.96

CUSTOMERS ACCESSING 'GASCOYNE JUNCTION CRC SERVICES' – April 2019

SERVICE	MTHLY	YTD from July 2018	SERVICE	MTHLY	YTD from July 2018
Aus.' Government Info/Roads	45	792	Training/Courses	0	0
Government Access Point	2	29	Hot Office Bookings	2	5
Department of Human Services (Centrelink)	9	84	Library	5	48
Department of Transport	7	47	Video Conference	1	2
Computer/Internet Access	5	19	Book Sales	5	46
Faxes	0	2	Photocopying/Printing/Scanning/Emailing	3	22
General Tourism Information	6	79	Laminating/Binding	0	0
Phonebook Purchases	1	1	CRC Merchandise Sales	8	230
Community Seminars	0	0	Community Events	1	5
Gassy Gossip yearly subscription	0	0	Gassy Gossip advertisement	1	8

JOBLINK MIDWEST

Ty Jones Career Development Officer from Joblink Midwest visited the CRC on Thursday 11 April, he came in and updated the Career works software on the Public Access Computers. The software does career guidance, resume assistance, cover letter assistance and also does skills and abilities identification. This is a great program for anyone needing assistance with job search and skills needed to assist in applying and writing for job applications.

BIGGEST MORNING TEA



This year our Biggest Morning will be held on 26th June 2019 at 10:00am Council Meeting day, hosted by the CRC, there will also be quizzes, a raffle and bingo games. It will be five dollars entry for morning tea, also bring along any spare change if you wish to buy a raffle ticket or two. A invitation for this event will be sent to the community closer to the date.

10.2 Manager of Works and Services Report

General.

The war memorial is progressing well and at the time of writing, will be ready for the ANZAC day service. It has been a real talking point with locals and tourists and attracting a lot of attention.



Figure 1 ANZAC Memorial- photo taken on 09.08.2019

We welcome Ally Watson to the team in her role as cleaner and assisting with the gardening. Ally is taking over from Dianne Kempton who has decided to leave the Shire and work at the power station. We wish Dianne all the best and thank her for the great job she did when she was with the Shire.

During April we enlisted the help of Jordan McGee from Perth to carry out some of the housing maintenance including installing new kitchens and flooring in the Hatch Street units. Jordan also assisted with the war memorial, installation of the vehicle hoist in the depot and clearing the housing maintenance backlog.

Westline have completed line marking on the resealed section of bitumen around town including pedestrian crossings on Smith and Viveash Way in front of the pub. We have secured funding in next year's budget to install new footpaths which will complement the pedestrian crossings.

April is also budget setting time. John, Peter and I have worked together with RSM to put together next year's budget for your approval today. I believe it is going to be as tough if not tougher than last year's budget.

I am taking leave for a couple of weeks and will return on 13th May. Peter Stocker will be filling in while I am away.

Biosecurity.

Bim and Sid have been carrying out their usual baiting and trapping throughout the Shire with reports of trapping bitches already in pup. Due to the dry conditions most action has been restricted to the water courses and hard to get to areas. The wild pig eradication is due to start this month around the Landor Mt Clere area. The program will run for three to four weeks and will train Bim and Sid on how to lure and eradicate these pests.

LEMC.

Unfortunately the fire truck was called upon to put out a fire at a local residence where a fifth wheeler was completely destroyed. Dave Higgs manned the unit ably assisted by the CEO, however there was not much that could be done to save the fifth wheeler. One of Junction Contracting's water trucks was used to ensure the fire did not spread any further.

Maintenance Grading.

Thomas has been working his way up Ullawarra, Minnie Creek and Lyndon Minnie Creek roads. He will continue across to Cobra in the coming months. We have decided to utilise the other grader sparingly due to the very dry conditions. Frank is currently working down around Carey Downs/Gilroyd and Pimbee after recent isolated storms.

Due to the dry conditions and large amount of WANDRRA works throughout the Shire we will concentrate the graders on improving drainage, reducing batters and opening up flood ways where possible.

Construction Crew.

The gang has nearly completed the planned repairs on Ullawarra road. We focused our efforts on repairing the first 80kms to join up with the Northern Goldfields repair works. These reinstatement works now see the first 120km of Ullawarra road repaired and sections at the top of Ullawarra and the beginning of Edmund Gifford Creek roads. The remaining remedial work can be tendered once Hastings have fulfilled their commitment to reimburse the Shire the full amount of repair costs.

This is the final construction project for the 18/19 financial year for the crew. Dameon will join the maintenance graders while the remaining crew will carry out signage, clearing of creek crossings and various other jobs around town.

Equipment.

We had a few minor breakdowns in April including a couple of camp generator wiring issues and air related repairs on the prime mover. Pronto has also carried out repairs on the side tippers and completing the new grader camp I am working with D Trans in Geraldton to carry out the re-skinning and new ram mounts of one of the side tippers. We will also use this next couple of months to carry out any defect repairs on any of the construction equipment not in use.

10.3 CEO Report

The month to date has largely been consumed with setting the 2019/20 budget where Peter Hutchinson, Jarrod Walker and the Shire Accountants have been busy getting a first draft ready for Council to consider.

I had the pleasure to attend Lock's and Don's investiture ceremony for their Order of Australia Medals held at Government House in Perth. The occasion was very regal with the Governor presenting each recipient independently with string music being performed followed by refreshments in the function room. I would estimate that about 200 people were in attendance. It must also be acknowledged that Mrs Dawn Gilchrest formally of Weedarah [UM1] / Bidgemia was also presented with an OAM. We are planning on holding a community function to acknowledge this marvellous achievement, a date has not been set as yet.

On the 7th of May 2019 the Grants Commission are coming to Gascoyne Junction to present to undertake their legislative public consultation requirements. I am not expecting any miracles here but it is important to explain to them our unique circumstances and how this may translate into a greater share of the pie. I am working on a presentation however, the formulae used to calculate the quantum amount is very complicated and as a Shire we are already at the top of most of the 'cost adjustors'. The real problem is that the legislation surrounding the grant allocations is out of date and fails to adequately compensate to achieve full horizontal equalisation. We have a situation where high population based L/Gvts although receiving the minimum grant are getting richer whilst small population based L/Gvts fall further behind. This is driven by federal legislation and requires a change at this level to get any real change at the Coal Face.

This month will be somewhat disrupted with Easter and ANZAC Day Public Holidays taking a significant chunk out of the working month. Jim will be the master of ceremonies for ANZAC Day as Don is busy with his sons David's Wedding at the Mount.

At this stage Jarrod is scheduling to take some well-deserved holidays however this may depend on the weather as he intends on doing mustering. I will be away from Wednesday the 17th of April through to Monday the 22 of April. I have treatment scheduled for the 18th and also have to get a few spots removed, the Oncologist is not overly concerned but would prefer that these are removed, biopsy's have not shown them to be melanoma but he is working on the side of caution.

Grants

Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
12/09/2018	14/09/2018	Pavilion Up-Grade	Community Sport Infrastructure (Federal)	Federal	\$50,000	\$139,960	Successful
21/08/2018	Open	Share Path – Scott and Pimbee Roads	Regional Bicycle Network	Dept of Transport	\$18,775.90	\$37,551.80	Successful
31/08/2018	Open	Tourist Signage – Mt Augustus Turn-Off	Stronger Communities Program	Federal	\$9,600	\$19,200	Unsuccessful
12/10/2018	26/10/2018	Dalgety Brook Floodway	Commodity Freight Roads Fund	State Regional Road Group	\$1,000,000	\$14,580	Unsuccessful
14/11/2018	15/11/2018	Old Caravan Park Redevelopment	Building Better Regions Fund	Federal – Dept Industry, Innovation and Science.	\$2,498,500	\$2,583,500	Unsuccessful

14/032019	16/03/2018	Expression of Interest Wild Dog Control	Communities Environmental Plan	Federal – Dept of the Environment and Energy	\$20,000	\$245,000	Pending
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OFFICERS RECOMMENDATION / COUNCIL RESOLUTION - 03042019

MOVED: CR J. CAUNT SECONDED: CR B. WALKER

That Council receive the CRC Report, Manager of Works and Chief Executive Officers Reports.

CARRIED: 6/0

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	None
AUTHOR:	Peter Hutchinson – Finance Manager
DATE:	14/04/2019
Matters for Consideration:	
To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday the 24 th of April 2019 as attached – see Appendix 1	
Comments:	
The list of accounts is for the month of March 2019	
Background:	
The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.	
Statutory Environment:	
Local Government (Financial Management Regulations) 1996	
13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.	
(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —	
(a) the payee's name; and	
(b) the amount of the payment; and	
(c) the date of the payment; and	
(d) sufficient information to identify the transaction.	
(2) A list of accounts for approval to be paid is to be prepared each month showing —	
(a) for each account which requires council authorisation in that month —	
(i) the payee's name; and	

- (ii) the amount of the payment; and
- (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications:

Nil

Financial Implications:

2018/19 Budget

Strategic Implications:

Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.

Consultation:

Nil

Officer’s Recommendation:

Voting requirement: Simple Majority

That Council endorse the payments for the period 1st of March 2019 through to the 31st of March 2019 as listed, which have been made in accordance with delegated authority per LGA 1995 S5.42.

Municipal Fund Bank EFTs (10312 - 10422)	\$2,193,341.46
Payroll	\$162,923.42
BPAY/Direct Debit	\$17,092.04
Total	\$2,373,356.92

Council Decision:04042019

MOVED: CR G. WATTERS

SECONDED: CR A. MCKEOUGH

That Council endorse the payments for the period 1st of March 2019 through to the 31st of March 2019 as listed, which have been made in accordance with delegated authority per LGA 1995 S5.42.

Municipal Fund Bank EFTs (10312 - 10422)	\$2,193,341.46
Payroll	\$162,923.42
BPAY/Direct Debit	\$17,092.04
Total	\$2,373,356.92

CARRIED: 6/0

10.5 MONTHLY FINANCIAL STATEMENT

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: None

AUTHOR: Peter Hutchinson – Finance Manager

DATE: 14 April 2019

Matters for consideration:

The Statement of Financial Activity for the period ended 31st of March 2019, include the following reports:

- Statement of Financial Activity
- Significant Accounting Policies
- Graphical Representation – Source Statement of Financial Activity
- Net Current Funding Position
- Cash and Investments
- Major Variances
- Budget Amendments
- Receivables
- Grants and Contributions
- Cash Backed Reserve
- Capital Disposals and Acquisitions
- Trust Fund

see [Appendix 2](#)

Comments:

The Statement of Financial Activity is for the month of March 2019.

Background:

Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

Statutory Environment:

Local Government Act 1995 – Section 6.4
Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.

Consultation:	
Nil	
Officer's Recommendation:	Voting requirement: Simple Majority
That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended the 31 st of March 2019.	
Council Decision: 05042019	
<p>MOVED: CR H. MCTAGGART SECONDED: CR A. MCKEOUGH</p> <p>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended the 31st of March 2019.</p> <p>CARRIED: 6/0</p>	

10.6 DIFFERENTIAL RATING FOR 2019/20	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Peter Hutchinson – Finance Manager
DATE:	9 April 2019
Matters for Consideration:	
Acknowledge the review of expenditure and consideration of efficiency measured as part of the budget deliberations. And to approve the advertising for the proposed differential rates and minimum payments and adopt the objected and reasons for the 2019-2020 financial year.	
Background:	
<p>In March 2016 the Department of Local Government and Communities released its Rating Policy on Differential Rates and Giving notice. Copies of these are included in Appendix 3. Under the Fairness and Equity section on page 6 of the Differential Rates Policy <i>“The Council of the Local Government has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. This is to be reflected in the council minutes when it adopts the budget strategy and endorses objects and reasons for each differential rating category and each minimum payment.”</i></p> <p>Section 6.36 of the Local government Act 1995 requires that local public notice be given before imposing any differential general rates or minimum payments. As part of this electors and ratepayers are invited to lodge a submission in respect of the proposed rates and minimum payments within twenty one days of the notice being published. The local government is to then consider any submissions received during the notice period before it can seek Ministerial approval to impose the differential general rates.</p> <p>The table below shows the rates raised for the 2018-2019 financial year.</p>	

Statement of Rates Levied to 31 March 2019

Rate Category	Rate in \$	Number of Properties	Rateable Value	Rates Levied	Interim Rates	Back Rates
GRV - GENERAL	8.47	20	151,366	\$12,821	(\$78)	\$61
UV - RURAL	4.55	26	1,452,139	\$66,072	0	0
UV - MINING	13.93	103	1,821,803	\$253,777	(\$2,111)	\$75
Minimum payment	Minimum \$	150	3,425,308	\$332,670	(\$2,189)	\$136
GRV - GENERAL	195	3	1,045	\$585	0	0
UV - RURAL	400	12	23,895	\$4,800	0	0
UV - MINING	420	63	62,872	\$26,460	0	0
Totals		75	100,727	\$31,845	0	0
Total Rates Levied				\$362,462		

Comments:

Council has reviewed its expenditure and considered budgetary efficiency measures as part of its budget deliberations workshop held during this meeting.

The Shire of Upper Gascoyne's Long Term Financial Plan (LTFP) forecasted rate revenue for 2019/20 of \$426,000 which is above the proposed rates levied for 2019/20 and not considered achievable given current economic circumstances. Note at the time the LTFP was completed rates revenue originally billed for 2017/18 was \$409,000. However shortly after this time a larger mining ratepayer surrendered the majority of their exploration tenements. Mining rates make up around 80% of the rate book and the majority them are for exploration tenements which are highly cyclical to general conditions within the mining sector. The rate income assumptions on the LTFP will be reviewed amended at the desktop review due in 2019/20 to reflect the decrease in rateable properties and subsequent loss of income.

At the March 2019 ordinary council meeting 3 rating models and comparisons with other Local Governments were put to council as information (Council Decision 15032019). General discussion about the models indicated that the proposed increases were not palatable. Especially given the significant increase to UV-Rural of 21.66% in the prior year and they would not be supported by council. In general discussions it was decided the rate increases should be limited to 3% for GRV General and UV-Rural which no changes to UV-Mining as a method of closing the gap between UV-Rural and UV-Mining.

In accordance with the general discussions in March 2019 it is recommended that an increase be applied to the rate in the dollar for the GRV General and UV Rural categories of 3%. To acknowledge both tougher economic conditions faced by the mining sector and increases in rent payments paid to the Dept of Mines which further increases the rateable values as they are based on multiples of the rent paid to the Dept of Mines no changes to the UV Mining rate recommended but the minimum is recommended to be increased to \$450.

Model: 2019/20 Differential Rates

- GRV rates increase by 3% to 8.7241 c/\$.
- GRV Minimums increase by 2.56% to \$200 (+\$5).
- UV RURAL rates increased by 3% to 4.6865 c/\$.
- UV RURAL minimums increased by 3% to \$412.
- UV MINING rates unchanged at 13.93 c/\$.
- UV MINING increase the minimum rate to \$450 (+30).

See [Appendix 4](#) for a full breakdown by property including comparisons with other Local Governments.

Rate Category	Rate in \$	Number of Properties	Rateable Value	Rates Levied
GRV - GENERAL	8.7241	20	151,366	\$13,205
UV - RURAL	4.6865	26	1,452,139	\$68,054
UV - MINING	13.93	91	1,806,951	\$251,708
Totals		137	3,500,456	\$332,967
Minimum payment	Minimum \$			
GRV - GENERAL	200	3	1,045	\$600
UV - RURAL	412	12	23,895	\$4,944
UV - MINING	450	61	77,724	\$27,450
Totals		76	106,970	\$32,994
Total Rates Levied				\$365,961

Objects and Reasons

Where council intend to impose differential rates, it is required to provide the objects of and reasons for each proposed rate and minimum payment. In the notice of intention to levy rates, Council is to advise electors and ratepayers of the time and place where this document can be inspected. The Objects and Reasons for the 2019-2020 rating proposal is attached see [Appendix 5](#).

In accordance with section 6.33(3) of the Local Government Act, Ministerial approval will be required for the Unimproved Value (UV) rating categories as the highest proposed differential rate is more than twice the lowest proposed differential rate i.e. the rate in the dollar for UV Rural is more than twice the rate in the dollar for UV Mining.

Statutory Environment:

Local Government Act 1995 s6.33 – Differential General Rates.

Local Government Act 1195 s6.36(2)(a) – Local government to give notice on its intentions to impose differential rates.

Local Government (Financial Management) Regulations 1996 – Reg 52A Characteristics prescribed for differential general rates.

Policy Implications:

Nil

Financial Implications:

Council needs to ensure that rate revenue remains at a level where the Shire can continue to maintain its current level of service delivery to meet the expectations for the ratepayers and the community as set out in its integrated planning documents (Long Term Financial Plan, Corporate Business Plan, Asset Management Plans and Strategic Community Plan).

The proposed model yields \$365,962 in rates revenue which is minor increase of \$3,501 on the prior year.

Note rate revenue makes up less than 10% of the operating budget for the Shire of Upper Gascoyne which is significantly lower than our peers and leaves little capacity for reasonable rate increases to have a meaningful impact on the overall budgeted revenue.

Strategic Implications:

Shire of Upper Gascoyne Long Term Financial Plan 2017/18 to 2026/27

Shire of Upper Gascoyne Corporate Business Plan 2017 to 2021

Shire of Upper Gascoyne Strategic Community Plan 2016/17 to 2026/27

Shire of Upper Gascoyne Asset Management Plans 2017 to 2021

Consultation:

John McCleary – Chief Executive Officer

Troy Hancock – Senior Legislation Officer at the Department of Local Government, Sport and Cultural Industries

Officer's Recommendation:**Voting requirement: Simple Majority***That Council:*

1. *As part of budget deliberations officers and/or Council has determined the budget deficiency by:*
 - a. *Reviewed all revenue and expenditure items on a 'line by line' basis when deliberating the budget.*
 - b. *Considered the Corporate Business Plan taking into consideration the Shire's Strategic Community Plan, Long Term Financial Plan, Workforce Plan and Asset Management Plan.*
 - c. *Considered the continuance of the following efficiency measures:*
 - i. *Continuation of a 10/4 roster for the Road crews to reduce mobilisation costs.*
 - ii. *Continuation of camping out on jobs for Road crews when more than 50km from town to reduce time spent traveling to jobs and increase the time spent working on the roads.*
 - iii. *A continued focus by officers in leveraging council resources to attract grant funding.*
 - iv. *Continue to run a very small Administrative staff in order to keep costs down.*
 - v. *Monitor productivity across the organisation.*
 - vi. *Continue to monitor revenue and expenditure on a monthly basis.*
 - vii. *Continue to look for new ways to do things where we get an increase in productivity, cost per unit savings or more efficiency.*
2. *Approve the following rates and minimums for 2019/20.*

<i>Rate Category</i>	<i>Minimum Rates \$</i>	<i>Rate in \$ (cents)</i>
<i>GRV - GENERAL</i>	<i>200</i>	<i>8.7241</i>
<i>UV - MINING</i>	<i>450</i>	<i>13.9300</i>
<i>UV - RURAL</i>	<i>412</i>	<i>4.6865</i>

3. *Authorise the CEO to advertise the Shire of Upper Gascoyne's intention to levy the following general rate and differential rates and minimums for 2019/20.*

<i>Rate Category</i>	<i>Minimum Rates \$</i>	<i>Rate in \$ (cents)</i>
<i>GRV - GENERAL</i>	<i>200</i>	<i>8.7241</i>
<i>UV - MINING</i>	<i>450</i>	<i>13.9300</i>
<i>UV - RURAL</i>	<i>412</i>	<i>4.6865</i>

4. *Adopt the Objects and Reasons for the 2019/20 differential rates and amend the table of proposed Differential General Rates and Minimum Payments to reflect the adopted amounts.*

Council Decision 06042019**MOVED: CR H. MCTAGGART****SECONDED: CR G. WATTERS**

That Council

1. As part of budget deliberations officers and/or Council has determined the budget deficiency by:
 - a. Reviewed all revenue and expenditure items on a 'line by line' basis when deliberating the budget.
 - b. Considered the Corporate Business Plan taking into consideration the Shire's Strategic Community Plan, Long Term Financial Plan, Workforce Plan and Asset Management Plan.
 - c. Considered the continuance of the following efficiency measures:
 - i. Continuation of a 10/4 roster for the Road crews to reduce mobilisation costs.
 - ii. Continuation of camping out on jobs for Road crews when more than 50km from town to reduce time spent traveling to jobs and increase the time spent working on the roads.
 - iii. A continued focus by officers in leveraging council resources to attract grant funding.
 - iv. Continue to run a very small Administrative staff in order to keep costs down.
 - v. Monitor productivity across the organisation.
 - vi. Continue to monitor revenue and expenditure on a monthly basis.
 - vii. Continue to look for new ways to do things where we get an increase in productivity, cost per unit savings or more efficiency.

2. Approve the following rates and minimums for 2019/20.

Rate Category	Minimum Rates \$	Rate in \$ (cents)
GRV - GENERAL	200	8.7241
UV - MINING	450	13.9300
UV - RURAL	412	4.6865

3. Authorise the CEO to advertise the Shire of Upper Gascoyne's intention to levy the following general rate and differential rates and minimums for 2019/20.

Rate Category	Minimum Rates \$	Rate in \$ (cents)
GRV - GENERAL	200	8.7241
UV - MINING	450	13.9300
UV - RURAL	412	4.6865

4. Adopt the Objects and Reasons for the 2019/20 differential rates and amend the table of proposed Differential General Rates and Minimum Payments to reflect the adopted amounts.

CARRIED: 6/0

10.7 CHANGE OF DATE FOR THE JULY 2019 ORDINARY MEETING OF COUNCIL

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: Nil

AUTHOR: John McCleary – Chief Executive Officer

DATE: 10 April 2019

Matters for Consideration:

To change the date for the Ordinary Meeting of Council to be held on the 31st of July 2019 due to the unavailability of Councillors.

Background:

The meeting is currently scheduled to be held on Wednesday the 31st of July 2019.

Comments:

It became apparent that we will have three Councillors away for the meeting to be held on the 31st of July 2019. This may create a situation if we have one further member not attend then the meeting would not be able to go-ahead as there would not be a quorum; accordingly, it is safer to re-schedule the meeting.

Statutory Environment:

Local Government (Administration) Regulations 1996

Section 12 (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in sub regulation (1).

Local Government Act 1995

1.7. Local public notice

(1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —

(a) published in a newspaper circulating generally throughout the district; and

(b) exhibited to the public on a notice board at the local government's offices; and

(c) exhibited to the public on a notice board at every local government library in the district.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Nil

Officer's Recommendation:	Voting requirement: Simple Majority
<p><i>That Council:</i></p> <ol style="list-style-type: none"> 1. <i>change the date of the July 2019 ordinary meeting of council meeting scheduled for the 31st of July 2019 to the 17th of July 2019; and</i> 2. <i>instruct the CEO to give local public notice as required.</i> 	
Council Decision 07042019	
MOVED: CR J. CAUNT	SECONDED: CR A. MCKEOUGH
<p><i>That Council:</i></p> <ol style="list-style-type: none"> 1. <i>change the date of the July 2019 ordinary meeting of council meeting scheduled for the 31st of July 2019 to the 17th of July 2019; and</i> 2. <i>instruct the CEO to give local public notice as required.</i> <p>CARRIED: 6/0</p>	

10.8 WATER BORE PROGRAM	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	John McCleary – Chief Executive Officer
DATE:	15 April 2019
Matters for Consideration:	
To reallocate funds from various accounts to our water bore account so that the Shire can establish two further bores.	
Background:	
<p>The Shire have been made an offer by Bruce Radford (Onward Drilling), where he will additional drill bores but will not charge for any dry bores. This is a great opportunity for the Shire to continue with our bore program.</p> <p>Bruce will be in the Carey Downs area in the near future, we have identified that we require a further two bores in this sector of the Shire. In a worst case scenario we have allowed a cost of \$30,000 per wet bore or \$60,000 in total.</p>	
Comments:	
In normal circumstances the Shire are charged for dry bores, so having no charge is an absolute bonus plus the drillers are in the general vicinity so mobilisation is very minimal.	

It is proposed to install one bore on the Pimbee road halfway between the Towrana/Carey Downs turn off and our southern boundary. The second proposed site would be in the first 10-15km on the Carey Downs road.

It is proposed that we re-allocated \$40,000 from account No 111162 (Parks and Gardens) this account currently has \$44,921. This was originally for the purpose of setting up the town bore; however, this project will done in the 2019/20 financial year. It is proposed that the additional \$20,000 come out of account No 10122730 (Street Maintenance), this account has a current balance of \$53,239, it is not anticipated that we will spend this amount in the remaining financial year.

Given that Bruce Radford won the tender to install bores under the WANDRRA works we are comfortable that we have established that he provides 'value for money'; as such under normal circumstances we would be required to obtain two written quotes, in this case we already know the estimated cost and the fact that there is no charge for a dry bore and limited mobilisation.

Statutory Environment:

Local Government Act 1995 section 6.2, Financial Management Regulations 33A and Local Government (Functions and General) Regulations section 11 (2).

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Manager of Works and Services

Officer's Recommendation:

Voting requirement: Simple Majority

That Council authorise the CEO to make the following budget amendments:

1. Transfer \$40,000 from account No 111162 (Parks and Gardens) to account No 121516 (Water Bore Development); and
2. Transfer \$20,000 from account No 10122730 (Street Maintenance) to account No 121516 (Water Bore Development); and
3. Waive the purchase policy requirements to obtain two quotes.

Council Decision 08042019

MOVED: CR H. MCTAGGART

SECONDED: CR G. WATTERS

That Council authorise the CEO to make the following budget amendments:

1. Transfer \$40,000 from account No 111162 (Parks and Gardens) to account No 121516 (Water Bore Development); and
2. Transfer \$20,000 from account No 10122730 (Street Maintenance) to account No 121516 (Water Bore Development); and
3. Waive the purchase policy requirements to obtain two quotes.

CARRIED: 6/0

10.9 COSTS ASSOCIATED WITH DE-GAZETTING A FORMED / UNFORMED ROAD	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	John McCleary – Chief Executive Officer
DATE:	15 April 2019
Matters for Consideration:	
To receive a report from WALGA on the financial implications of de-gazetting roads.	
Background:	
<p>During our recent road inspections undertaken on the 25th and 26th of March 2019 the proposition of closing gazetted roads that were no longer used was discussed.</p> <p>The Council were advised that at that stage I did not understand the financial implications of taking such an action. I requested that WALGA undertake a review of the proposal and provide an answer on a per kilometre basis.</p>	
Comments:	
<p>Please refer to Appendix 6 for a copy of the WALGA report. It appears that if we de-gazette an unformed road that the Shire would lose \$50.22 per kilometre. At present it cost the Shire approximately \$100 per kilometre to maintain an unformed road.</p> <p>In effect if we de-gazette an <u>unformed road</u> we would be saving approximately \$50 per kilometre and we would also mitigate any liability issues with the potential of unsafe roads.</p> <p>In the Shire we have 5 roads that are classified as unformed roads, these are Mount Clere / Woodlands, Mount Sandiman / Williambury Road, Mardathuna Road, Pingandy Road and Pingandy Homestead Road.</p> <p>In addition to losing some financial grants the Shire would be unable to make a claim under the WANDRRA arrangements should they de-gazette a road from out network.</p>	
Statutory Environment:	
Nil	
Policy Implications:	
Nil	

Financial Implications:	
Nil	
Strategic Implications:	
Nil	
Consultation:	
WALGA DLGSC – Dr Chris Berry	
Officer's Recommendation:	Voting requirement: Simple Majority
<i>That Council receive the report from WALGA as information.</i>	
Council Decision 09042019	
That Council receive the report from WALGA as information.	

10.10 SUG TOURISM DEVELOPMENT

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	John McCleary – Chief Executive Officer
DATE:	15 April 2019
Matters for Consideration:	
To receive the Tourism Strategy developed for the Shire of Upper Gascoyne.	
Background:	
In 2014 the Shire of Upper Gascoyne contributed \$5,000 towards the development of the Murchison / Gascoyne Tourism Plan.	
Comments:	
<p>This document has largely been left on the shelf for the past four years. When I was the CEO for Cue I was instrumental in this document being produced hence I had knowledge of its existence.</p> <p>Tourism has largely occurred within our Shire in an ad hoc manner with very little planning and coordination between all the various stakeholders. Tourism is a significant contributor to the Shire's economic mix and the potential for growth is considered immense given the natural attraction that the Shire has.</p> <p>I have included a copy of the Tourism Development Strategy in Appendix 7 to this item. This strategy provides step by step proposals that we can undertake to assist with the development and promotion of tourism. It is only one of a multitude of documents that look at tourism.</p>	

The Shire does struggle to invest into Tourism due to our very small revenue base and small administrative base; however, there are things we can do which don't necessarily cost a lot of money.

The Tourism space is an area that stakeholders must have a love for doing it as it is essentially about bringing people to our area and providing a suite of products that they can visit and get enjoyment from. It is my recommendation that the Shire establish a small working group that meets with the goal of improving Tourism within our Shire and the region.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Nil

Officer's Recommendation:

Voting requirement: Simple Majority

That Council:

1. *Receive the Upper Gascoyne Murchison Tourism Development Strategy;*
2. *Establish a Tourism Working Group; and*
3. *Advertise for people to become members of the Working Group.*

Council Decision 10042019

MOVED: CR H. MCTAGGART

SECONDED: CR A. MCKEOUGH

That Council:

1. Receive the Upper Gascoyne Murchison Tourism Development Strategy;
2. Establish a Tourism Working Group; and
3. Advertise for people to become members of the Working Group.

CARRIED: 6/0

11. MATTERS BEHIND CLOSED DOORS

Council Decision 11042019

MOVED: CR B. WALKER

SECONDED: CR H. MCTAGGART

That Council go behind closed doors to discuss confidential items.

CARRIED: 6/0

11.1 Tourist Park Rates Write-Off

Council Decision: 12042019

MOVED: CR G. WATTERS

SECONDED: B. WALKER

That Council:

Write of the rates and penalty charges on A6062 being Lot 4 Pimbee Road (The Junction Tourist Park and Pub) up and until the transfer of the lease from Kapoo Holdings Pty Ltd to 2082 Albany Highway Pty Ltd.

CARRIED 6/0

The Council made amendments to the officer's recommendation as they required the current lessee to make payment on rates accrued under the ownership of his company.

11.2 Appointment of Project Manager to undertake WANDRRA (AGRN 821) Works

Council Decision: 13042019

MOVED: CR A. MCKEOUGH

SECONDED: H. MCTAGGART

That Council:

1. Waive the purchasing policy requirements to secure three quotes when seeking to engage the service of an Engineering Company to supervise the WANDRRA works and administration; and
2. Authorise the CEO to appoint Greenfields Technical Services through WALGA's preferred supplier arrangements' for the sum of \$439,160 to be the Shire of Upper Gascoyne's Project Manager for the WANDRRA (AGRN 821) works.

CARRIED: 6/0

Council Decision 14042019

MOVED: CR B. WALKER

SECONDED: CR H. MCTAGGART

That Council come out from behind closed doors.

CARRIED: 6/0

12. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

13.1 LATE ITEM – JUNCTION PUB & CARAVAN PARK SOLAR POWER PROJECT	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	John McCleary – Chief Executive Officer
DATE:	23 April 2019
<i>Matters for Consideration:</i>	
To make a budget allocation to get an application for Solar Power to be connected to the Junction Pub and Caravan Park.	
<i>Background:</i>	
The Shire Administration have made a budget allowance to connect solar to the Junction Pub and Caravan Park.	
<i>Comments:</i>	
<p>It is unclear at the moment of what the actual costs will be and what the design of the system to be installed will be. In this case there are issues of 'feed in management' and the amount of solar permitted.</p> <p>The only way to determine the above is to submit an application to Horizon Power and work through the various issues. I am advised that this is a quite complex and time consuming process with much too and fro.</p> <p>Given the Shire Administration are making recommendation in respect to a budget allocation we need to BE sure of the cost, what the solar system will look like and how much the solar will reduce the overall cost of electricity.</p>	
<i>Statutory Environment:</i>	
Nil	
<i>Policy Implications:</i>	
Nil	
<i>Financial Implications:</i>	
Nil	
<i>Strategic Implications:</i>	
Nil	

Consultation:

David Kearney – Carnarvon Electrics

Officer's Recommendation:**Voting requirement: Simple Majority**

That Council allocate \$10,000 into a new capital account under schedule 13 (Economic Services) for the Solar Power project and reduce the budget allocation going into the Pant Reserve Account by \$10,000.

Council Decision 15042019**MOVED: CR J. CAUNT****SECONDED: CR B. WALKER**

That Council allocate \$10,000 into a new capital account under schedule 13 (Economic Services) for the Solar Power project and reduce the budget allocation going into the Pant Reserve Account by \$10,000.

CARRIED: 6/0**14. ELECTED MEMBERS REPORTS****14.1** Councillor Hammarquist

Attended Government House for the OAM investiture

14.2 Councillor G. Watters

Nil to report

14.3 Councillor J. Gaunt

Attended the Bidgemia Riding School

14.4 Councillor B. Walker

Attended the Bidgemia Riding School

14.5 Councillor H. McTaggart

Attended the Gassy Dash and Bidgemia Riding School.

14.6 Councillor A. McKeough

Nil to report

15. STATUS OF COUNCIL RESOLUTIONS

Resolution N ^o	Subject	Status	Open / Close	Responsible Officer
08032019	Budget Review	Sent to the Dept. and Uploaded onto Synergy	Close	MFA

09032019	Tender for WANDRRA 3	Sent to Greenfields, tender has been advertised.	Close	CEO
10032019	Compliance Audit Return	Submitted to the DLGSC	Close	CEO
	Policy Manual Review	Have left this until we finish with the budget as this will take time to go through.	Open	CEO
17032019	Council Election	Have advised the electoral commission	Close	SCSO

16. MEETING CLOSURE

The President thanked those present for attending the meeting and declared the meeting closed at 3.20pm.