



MINUTES

29th of May 2019

ORDINARY COUNCIL MEETING

Ordinary meeting
of Council held on Wednesday 29th of May 2019
at Mount Augustus commencing at 9.15am



DISCLAIMER

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Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Upper Gascoyne warns that anyone who has any application or request with the Shire of Upper Gascoyne must obtain and should rely on WRITTEN CONFIRMATION of the outcome of the application or request of the decision made by the Shire of Upper Gascoyne.

John McCleary, JP
CHIEF EXECUTIVE OFFICER

**SHIRE OF UPPER GASCOYNE
AGENDA FOR THE ORDINARY MEETING OF COUNCIL HELD AT MOUNT AUGUSTUS
ON WEDNESDAY 29th of MAY 2019 AT 9.15am**

1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The President welcomed those present and declared the meeting open at 9.15am.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 Councillors

Cr D Hammarquist, JP	Councillor	Shire President
Cr J. Caunt	Councillor	Deputy Shire President
Cr A McKeough	Councillor	
Cr R.J Collins	Councillor	
Cr G. Watters	Councillor	
Cr H. McTaggart	Councillor	
Cr B. Walker	Councillor	

Staff

Jarrold Walker Manager of Works & Services (9.15am – 11.00am)

Visitors

Josh Kirk Greenfields Technical Services (9.15am – 10.40am)

2.2 Absentees

Nil

2.3 Leave of Absence previously approved

Nil

3. APPLICATION FOR LEAVE OF ABSENCE

Nil

4. PUBLIC QUESTION TIME

4.1 Questions on Notice

Nil

4.2 Questions without Notice

Nil

5. DISCLOSURE OF INTEREST

Councillor Jim Caunt – Item Number 10.8 & 11.1

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Josh Kirk – Greenfields Technical Services.

Josh provided an update on all WANDRRA Works, inclusive of what has occurred over the last month and what is proposed for the coming month.

7. ANNOUNCEMENTS BY THE PERSON PRESCIDING WITHOUT DISCUSSION

Councillor Hammarquist congratulated Councillor McKeough on completing the Diploma in Local Government (Elected Members) qualification.

8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

- 8.1 Item Number 11.1 SUPPLY OF PLANT AND OPERATORS FOR ROAD FLOOD DAMAGE REPAIRS TENDER ASSESSMENT REPORT (RFT 04 – 18/19 - AGRN 821)

9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

- 9.1 Ordinary Meeting of Council held on 24th of April 2019.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

Resolution No. 01052019

MOVED: CR A. MCKEOUGH

SECONDED: CR J. CAUNT

That the Unconfirmed Minutes from the Ordinary Meeting of Council held on the 24th of April 2019 be confirmed as a true and correct record of proceedings.

CARRIED: 7/0

10. REPORTS OF OFFICERS

10.1 CRC Report



Printed at: 20/05/19
Page No: 1

SHIRE OF UPPER GASCOYNE

General Ledger Detail Trial Balance

(frmGLTrialBalance)

Options : Year 18/19, From Month 01, To Month 11, By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING), I GENERAL FUND

RespOf	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
CRC INC	10841310	Commission Centrelink : CRC	0.00	-4,991.44	-4,991.44
CRC INC	10841330	Transport Commission: CRC	0.00	-1,295.31	-1,295.31
CRC INC	10841340	Postal Agency Commission: CRC	0.00	-7,540.87	-7,540.87
CRC INC	10841360	Income from Events Held	0.00	-766.50	-766.50
CRC INC	10841370	Donations Received	0.00	-1,000.00	-1,000.00
CRC INC	10841380	Postal Agency Sales	0.00	-1,147.28	-1,147.28
CRC INC	10841390	Sales: Books/Maps/Souvenirs/Sundries	0.00	-1,790.40	-1,790.40
CRC INC	10841500	Grant: CRC Operating	0.00	-72,000.00	-72,000.00
CRC INC	10842600	CRC Income Misc.	0.00	-323.84	-323.84
Total	CRC INCOME		0.00	-90,855.64	-90,855.64
Total for division	GEN		0.00	-90,855.64	-90,855.64
Grand Total			0.00	-90,855.64	-90,855.64

CUSTOMERS ACCESSING 'GASCOYNE JUNCTION CRC SERVICES' –May 2019

SERVICE	MTHLY	YTD from July 2018	SERVICE	MTHLY	YTD from July 2018
Aus.' Government Info/Roads	211	1003	Training/Courses	0	0
Government Access Point	1	30	Hot Office Bookings	2	5
Department of Human Services (Centrelink)	8	92	Library	5	53
Department of Transport	10	57	Video Conference	1	2
Computer/Internet Access	5	19	Book Sales	5	46
Faxes	2	4	Photocopying/Printing/Scanning/Emailing	1	23
General Tourism Information	18	97	Laminating/Binding	0	0
Phonebook Purchases	1	1	CRC Merchandise Sales	48	278
Community Seminars	0	0	Community Events	1	6
Gassy Gossip yearly subscription	0	0	Gassy Gossip advertisement	1	9

Visitors

There has been a rise in visitors to Gascoyne Junction and the Community Resource Centre over the past couple of weeks, with many more ringing and enquiring about coming to our area in June, July and August.

Variety – the Children’s Charity of WA

Variety WA and the Bash will be visiting Gascoyne Junction on Sunday 25th August 2019. Variety – the Children’s Charity is all about empowering WA children who are sick, disadvantaged or have special needs to live, laugh and learn, by giving practical equipment and experiences, Variety enables children to overcome obstacles they face, and help kids be kids.



The iconic Variety Bash is a carnival on wheels. The participants will hop into their pre 1994 vehicles and head into outback WA for a week of scenery, fun and camaraderie. The Bash has been running for 30 years, they will be accessing the Pavilion and the town oval until Monday morning.

They will be having an evening function which is planned to be held at the Junction Pub & Tourist Park and also have some participants booking accommodation there as well. The Bash will be travelling with approx. 100 – 120 participants and 30 volunteers with a mix of medical, event support, mechanics and media and any community support they may receive will be helping WA kids in need.

Department of Human Services

Adam Moffat is Rural Services Manager of Indigenous, Regional & Remote WA from Human Services, he will be visiting the Community Resource Centre on Wednesday, and will change out some of their equipment in the centre to a much easier version to access and understand.

BIGGEST MORNING TEA

Biggest Morning will be held on 26th June 2019 at 10:00am Council Meeting day, hosted by the CRC, there will also be quizzes, a raffle – with the winning prize, being a slow cooker. Bingo games for the for everyone, this will be a five dollar entry for morning tea, so bring along any spare change if you wish to buy a raffle ticket or two.



10.2 Manager of Works and Services Report

General

May has seen beautiful weather, greener lawns and flies. The Carnarvon Horseman’s Club held their annual Gascoyne Junction Gymkhana which was a huge success with their biggest turnout to date. The Shire has supported this event for the last three years and it continues to grow.



The town crew have been carrying out their usual business with a focus on town gardens and the Hatch Street units. Nat and Ally have done a great job with the parks and gardens while Dave has continued with the new kitchens and flooring in the staff accommodation on hatch Street.

The rain delivered us with a nice river and as such we had to relocate the submersible pump to the bank. This will be reinstated this week. The rain has also brought on the flies and mosquitoes so we have commenced fogging around town to keep the mozzies at bay.

The tourist park septic tank macerator pumps failed due to electrical fusion which caused the system to fail. The tanks were emptied and both macerator pumps and controller replaced. The repair costs were in the order of \$12,000. This will be an insurance claim.

Council, the CEO and Works Manager will conduct a road inspection of the north/east section of our shire on the 27-28th May before Council meets at Mt Augustus. This will be a good chance to see how our WANDRRA contractors are progressing and to discuss our strategic approach in regards to our road asset.

Tim Caunt has opened up two new approved pits near the Cobra Gifford Creek turnoff on the Cobra Dairy Creek road. The gravel appears to be of good quality and quantity. He has also cleared the proposed new alignment at SLK 158 which will put us in a better position to improve the dangerous crest once funding becomes available.



Biosecurity

The CRBA held a community engagement workshop at the pavilion on the 8th May. The session was aimed to provide information on what the CRBA is about and their role in pest management as well as the pastoralist's responsibilities in relation to biosecurity. Pastoralists were shown how the Shire and CRBA contribute with the use of licensed pest management technicians and Feralscan. It was also a chance for the community to give feedback and discuss all things related to biosecurity management in our region.

Unfortunately the turnout was not a success with only a handful of people showing interest. It is hoped that the next forum will gather more interest and support.

Maintenance Graders

We currently have all three graders working on maintenance grading. All three were involved in the temporary reinstatement of roads after the April rain event. We also engaged RDH, Robbro and Quadrio to reinstate the roads to a safe condition.

Thomas is continuing to the north of Ullawarra Road while Frank and Dameon are working around Carey Downs and Winderie. They will then head up the north section of Cobra Dairy Creek and across to Landor and our north/east section of the shire.

Construction Crew

We have completed all of our construction project for the 2018/19 financial year. The crew will focus on maintenance of the roads, signage and road side clearing for the remainder of this financial year.

I have begun planning and scoping our next RRG project for 2019/20, the project includes a full reconstruction of 5-6km of road and new bitumen seal off the end of the existing bitumen on the Carnarvon Mullewa road. I have started using drone mapping to determine elevations and water flow directions. This tool assists in desktop planning rather than manually measuring and driving the road to determine the scope of works. While this does make life easier it does not replace being on the ground.

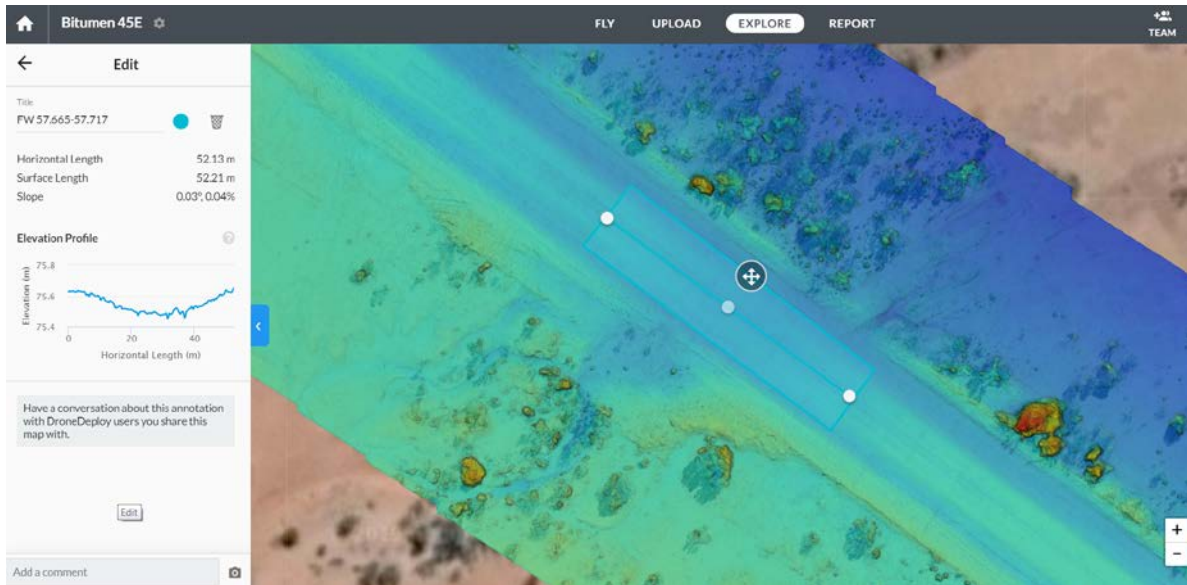


Figure 1: Drone imagery depicting elevation/length/area

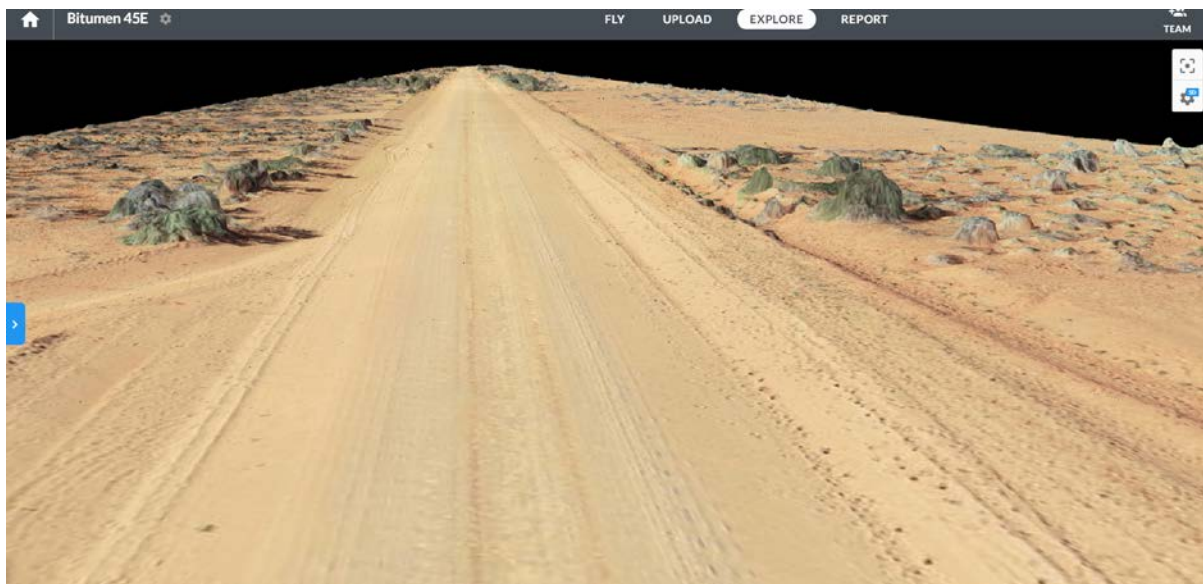


Figure 2: Drone imagery 3D view

WANDRRA

All three contractors are progressing well, Robbro still look as though finishing their scope before RDH and Quadrio. Robbro will begin works on the Pimbee/Gilroyd and Carey Downs section at the end of May. RDH have nearly completed the Cobra Dairy Creek road and will head to Pingandy next. Quadrio are still on the Mt Clere road before continuing east on Landor Meekatharra. All three contractors have experienced difficulty with maintaining the roads between work zones however they will continue to endeavour to leave the roads in a safe good condition.

Equipment

May has been relatively quiet in regards to breakdowns however we have swooped on the chance to carry out repairs and maintenance during the quieter period.

P99 multi roller- repaired a/con tensioner.

P36- repaired air leaks, horn, headlights and dog trailer manual spool valve.

P102 Mazda ute- repaired taillights, replaced tyres and wheel alignment.

P76 loader- 500hr service.

P100 grader- 2000hr service

P72 water wheel trailer- replaced Lister engine and remounted tool box and controls.

TYPE	5/04/2019	21/11/2018	VARIANCE
FRONT END LOADER	7,025	7037	12
GRADER 140M	5,111	5251	140
LOADER 950H	6,300	6345	45
GRADER 140M	11,722	11825	102
GRADER 140M	1,948	2140	192
PRIME MOVER CT560B-hrs	8,603	8663	60
	197,394	201569	4175
ROLLER	1,837	1857	20
		5632	111
TRACTOR	5,521		
PADFOOT	1,028	1035	7
MULTI ROLLER	6,911	6923	12
Dual Cab Utility	122,603	127669	5066
4WD UTILITY	43,913	46462	2549
4WD UTILITY	102,860	104188	1328
4WD UTILITY	247,530	247530	0
4WD UTILITY	69,889	73522	73522
4WD DUALCAB	42,859	46258	3399
DUAL CAB NPS	69,587	70690	1103
2WD UTILITY	79,301	80188	887
CANTER TRUCK	24,768	26114	1346
TRACTOR/MOWER	744	766	22
FIRETRUCK			
FORKLIFT	650	653	3
KANGA LOADER	651	653	2

10.3 CEO Report

The ANZAC Day ceremony was held at the new memorial. We had the Police and the Army in attendance as well as a very healthy number of people wishing to participate in the service. Councillor Jim Caunt officiated proceedings with Councillor Alys McKeough, Jodie McTaggart, Major Tharmarajah and the Burringurrah Police Officers carrying out readings and other official duties. The Shire has received rave comments about the new memorial, David Higgs and his crew have done a fantastic job and we now have a place of recognition that reflects the community of the Shire of Upper Gascoyne.



(Picture courtesy of Greg Pike)

On Thursday the 26th of April 2019 after the ANZAC Day ceremony I hightailed it out to Mount Augustus to witness the marriage of Mr & Mrs David and Beth Hammarquist. The wedding ceremony was held on a lookout with Mount Augustus as the backdrop. Beth looked sensational in her beautiful wedding gown, David also scrubbed up okay as well. The wedding ceremony was performed by a Wedding Celebrant who was also a close family friend of the groom and bride's families and the words spoken were very apt for the occasion. After the ceremony we made our way back to the Mount where food, drinks and entertainment was provided for guests.

On Monday the 29th of April 2019 I attended the funeral of the late Mr Gary Pepper or more commonly known as 'Old Man'. The Funeral was held in Shark Bay with about 400 family and friends in attendance. As much as funerals can be it was a beautiful ceremony that celebrated the life of a larger than life person. Old Man worked in around the Gascoyne for his father, Tom Pepper, mainly in the Pastoral sector.

The Shire have been successful in securing a grant to up-grade our existing Pavilion, we have received a grant of \$50,000 towards an overall project of \$139,000 to put verandas on each side of the Pavilion and to install a ceiling inside. This will make this facility more useable all year around. Interestingly the original drawings for this building did show a veranda on both sides of the structure.

We welcome Ally Watson to the team in her role as cleaner and assisting with the gardening. Ally is taking over from Dianne Kempton who has decided to leave the Shire and work at the power station. We wish Dianne all the best and thank her for the great job she did when she was with the Shire.

The Grants Commission Commissioners visited the Shire on 7th of May, the President and Councillor Alys McKeough also attended, I had the opportunity to make a presentation to the commission, and there is an outside possibility that we may have been able to secure additional ongoing funding under the Federal Assistance Grant. I have formally made the submission and we now await for a determination.

From a health perspective I had those suspicious dark coloured lesions removed, a few more stiches to add to the ones already received, the histology revealed that there was no cancer cells. It appears that the treatment that I am on is doing its job and is eliminating any cancer cells. I had treatment on the 17th of May and the next treatment is scheduled for the 31st of May.

On Saturday the 25th of May 2019 I will be travelling to Glenburgh Station to attend the engagement function for Ross and Anna. I will stay overnight and then travel to Mount Augustus where we will carry out road inspections on the Monday and Tuesday with the Council Meeting on the Wednesday.

Grants

Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
12/09/2018	14/09/2018	Pavilion Up-Grade	Community Sport Infrastructure (Federal)	Federal	\$50,000	\$139,960	Successful
21/08/2018	Open	Share Path – Scott and Pimbee Roads	Regional Bicycle Network	Dept of Transport	\$18,775.90	\$37,551.80	Successful
31/08/2018	Open	Tourist Signage – Mt Augustus Turn-Off	Stronger Communities Program	Federal	\$9,600	\$19,200	Unsuccessful
12/10/2018	26/10/2018	Dalgety Brook Floodway	Commodity Freight Roads Fund	State Regional Road Group	\$1,000,000	\$14,580	Unsuccessful
14/11/2018	15/11/2018	Old Caravan Park Redevelopment	Building Better Regions Fund	Federal – Dept Industry, Innovation and Science.	\$2,498,500	\$2,583,500	Unsuccessful
14/03/2019	16/03/2018	Expression of Interest Wild Dog Control	Communities Environmental Plan	Federal – Dept of the Environment and Energy	\$20,000	\$245,000	Pending

OFFICERS RECOMMENDATION / COUNCIL RESOLUTION - 02052019

MOVED: CR H. MCTAGGART

SECONDED: CR J. CAUNT

That Council receive the CRC Report, Manager of Works and Chief Executive Officers Reports.

CARRIED: 7/0

10.4 ACCOUNTS & STATEMENTS OF ACCOUNTS

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: None

AUTHOR: Peter Hutchinson – Finance Manager

DATE: 10 May 2019

Matters for Consideration:

To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday the 29th of May 2019 as attached – see [Appendix 1](#)

Comments:

The list of accounts is for the month of April 2019

Background:

The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.

Statutory Environment:

Local Government (Financial Management Regulations) 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications:

Nil

Financial Implications:

2018/19 Budget

Strategic Implications:

Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.

Consultation:

Nil

Officer's Recommendation:**Voting requirement:** Simple Majority

That Council endorse the payments for the period 1st of April 2019 through to the 30th of April 2019 as listed, which have been made in accordance with delegated authority per LGA 1995 S5.42.

Municipal Fund Bank EFTs (10424 - 10532)	\$2,079,650.43
Payroll	\$97,339.09
BPAY/Direct Debit	\$14,755.82
Total	\$2,191,745.34

Council Decision:03042019**MOVED: CR R.J. COLLINS****SECONDED: CR B. WALKER**

That Council endorse the payments for the period 1st of April 2019 through to the 30th of April 2019 as listed, which have been made in accordance with delegated authority per LGA 1995 S5.42.

Municipal Fund Bank EFTs (10424 - 10532)	\$2,079,650.43
Payroll	\$97,339.09
BPAY/Direct Debit	\$14,755.82
Total	\$2,191,745.34

CARRIED: 7/0**10.5 MONTHLY FINANCIAL STATEMENT**

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: None

AUTHOR: Peter Hutchinson – Finance Manager

DATE: 10 May 2019

Matters for consideration:

The Statement of Financial Activity for the period ended 30th of April 2019, include the following reports:

- Statement of Financial Activity
- Significant Accounting Policies
- Graphical Representation – Source Statement of Financial Activity
- Net Current Funding Position
- Cash and Investments
- Major Variances
- Budget Amendments
- Receivables
- Grants and Contributions
- Cash Backed Reserve
- Capital Disposals and Acquisitions
- Trust Fund

see [Appendix 2](#)

Comments:	
The Statement of Financial Activity is for the month of April 2019.	
Background:	
Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.	
Statutory Environment:	
Local Government Act 1995 – Section 6.4 Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.	
Policy Implications:	
Nil	
Financial Implications:	
Nil	
Strategic Implications:	
Civic Leadership – To responsibly manage Council’s financial resources to ensure optimum value for money and sustainable asset management.	
Consultation:	
Nil	
Officer’s Recommendation:	Voting requirement: Simple Majority
<i>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended the 30th of April 2019.</i>	
Council Decision: 04052019	
<p>MOVED: H. MCTAGGART SECONDED: A. MCKEOUGH</p> <p>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended the 30th of April 2019.</p> <p>CARRIED: 7/0</p>	

10.6 POLICY MANUAL REVIEW

APPLICANT:	Shire of Upper Gascoyne
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DISCLOSURE OF INTEREST:	Nil
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AUTHOR:	John McCleary – Chief Executive Officer
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DATE:	10 May 2019
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Matters for Consideration:

To review the Shires Policy manual as presented in [Appendix 3](#).

Background:

The policy manual should be reviewed at least once every two years. There is no legislative hook, however; it is considered “Best Practice”.

Comments:

Changes to legislation, movement within the industry and operational issues requires that our policies keep pace and reflect the current status.

Council will find some minor tweaks and some policies are recommended to be deleted as they are covered by legislation and a policy is not required.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Staff, DFES

Officer’s Recommendation:

Voting requirement: Simple Majority

That Council adopt the reviewed Policies as presented and amended.

Council Decision 05052019

MOVED: CR G. WATTERS

SECONDED: CR J. CAUNT

That Council adopt the reviewed Policies as presented and amended.

CARRIED: 7/0

The meeting adjourned for lunch at 1.00pm.

The meeting reconvened at 1.25pm.

10.7 CHANGE OF DATE FOR THE SEPTEMBER 2019 ORDINARY MEETING OF COUNCIL	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Amanda Leighton – SCSO
DATE:	21 May 2019
Matters for Consideration:	
To change the date for the Ordinary Meeting of Council to be held on the 25 th September 2019 due organisational requirements.	
Background:	
The meeting is currently scheduled to be held on Wednesday the 25 th September 2019.	
Comments:	
The Shire wishes to host an event in recognition of three community members being presented with Order of Australia Medals by the Governor of Western Australia. Liaison with the three recipients has occurred and Friday 20 th September has been identified as a suitable date for all to attend. To help reduce the travel costs of all Councillors who wish to attend, this proposal has been written for consideration to move the September meeting from Wednesday 25 th to Friday the 20 th .	
Statutory Environment:	
Local Government (Administration) Regulations 1996 Section 12 (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in sub regulation (1). Local Government Act 1995 1.7. Local public notice (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be — (a) published in a newspaper circulating generally throughout the district; and (b) exhibited to the public on a notice board at the local government’s offices; and (c) exhibited to the public on a notice board at every local government library in the district.	
Policy Implications:	
Nil	
Financial Implications:	

The CEO has been advised by Mr Jim Caunt that JW & JP Caunt now wish to assign this contract to their son Mr Tim Caunt. Mr J. Caunt advises that he is going to sell the Dozer used for Shire work to his son, Tim Caunt. Tim will establish his own business with its own separate ABN.

Comments:

The instrument of contract does provide a provision where the Contractor can assign the contract to another third party on the proviso that the Shire approves the assignment in writing prior to the assignment, this is not to be unreasonably withheld or delayed.

This contract is slightly different than most as it relies on not only the provision of a suitable machine to do the work but it also requires an operator that understands our area and in particular where to source gravel supplies.

Mr Tim Caunt has worked for his father doing this type of work over a period of time, I am satisfied that Tim Caunt will be able to offer as a good as service as JW & JP Caunt.

The assignment of the contract does not impose any further obligations on either party other than what was stipulated in the existing contract, all terms and conditions remain the same.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Nil

Officer's Recommendation:

Voting requirement: Simple Majority

That Council authorise the CEO to write to JW & JP Caunt and advise them that the Shire has approved the assignment of the contract to Mr Tim Caunt.

Council Decision 07052019

MOVED: CR B. WALKER

SECONDED: CR G. WATTERS

That Council authorise the CEO to write to JW & JP Caunt and advise them that the Shire has approved the assignment of the contract to Mr Tim Caunt.

CARRIED: 6/0

Councillor Caunt returned to the room at 1.35pm

11. MATTERS BEHIND CLOSED DOORS

Council Decision 08052019

MOVED: CR G. WATTERS

SECONDED: CR

That Council go behind closed doors to discuss confidential items.

CARRIED: 7/0

11.1 SUPPLY OF PLANT AND OPERATORS FOR ROAD FLOOD DAMAGE REPAIRS - TENDER ASSESSMENT REPORT (RFT 04 – 18/19 - AGRN 821)

Councillor Caunt remained in the room but did not participate in any debate and did not vote as he had declared a financial interest in the item.

Council Decision 09052019

MOVED: CR H. MCTAGGART

SECONDED: CR B. WALKER

That Council appoint Quadrio Earthmoving to undertake the AGRN 821 works for \$3,503,500 on the proviso that a similar crew to the existing works crew undertaking AGRN 781 is utilised to carry out the works.

CARRIED 6/0

Council Decision 10052019

MOVED: CR H. MCTAGGART

SECONDED: CR R.J. COLLINS

That Council come out from behind closed doors.

CARRIED: 6/0

12. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

13.1 APPLICATION TO MINISTER FOR DIFFERENTIAL RATES

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Peter Hutchinson – Finance Manager
DATE:	24 May 2019
Matters for Consideration:	
Make application to the Minister for the 2019/20 proposed Differential rates.	

Background:

At the April 2019 ordinary meeting after budget deliberations council resolved the following per decision 06042019.

“That Council

1. ***As part of budget deliberations officers and/or Council has determined the budget deficiency by:***
 - a. ***Reviewed all revenue and expenditure items on a ‘line by line’ basis when deliberating the budget.***
 - b. ***Considered the Corporate Business Plan taking into consideration the Shire’s Strategic Community Plan, Long Term Financial Plan, Workforce Plan and Asset Management Plan.***
 - c. ***Considered the continuance of the following efficiency measures:***
 - i. ***Continuation of a 10/4 roster for the Road crews to reduce mobilisation costs.***
 - ii. ***Continuation of camping out on jobs for Road crews when more than 50km from town to reduce time spent traveling to jobs and increase the time spent working on the roads.***
 - iii. ***A continued focus by officers in leveraging council resources to attract grant funding.***
 - iv. ***Continue to run a very small Administrative staff in order to keep costs down.***
 - v. ***Monitor productivity across the organisation.***
 - vi. ***Continue to monitor revenue and expenditure on a monthly basis.***
 - vii. ***Continue to look for new ways to do things where we get an increase in productivity, cost per unit savings or more efficiency.***
2. ***Approve the following rates and minimums for 2019/20.***

<i>Rate Category</i>	<i>Minimum Rates \$</i>	<i>Rate in \$ (cents)</i>
<i>GRV - GENERAL</i>	<i>200</i>	<i>8.7241</i>
<i>UV - MINING</i>	<i>450</i>	<i>13.9300</i>
<i>UV - RURAL</i>	<i>412</i>	<i>4.6865</i>

3. ***Authorise the CEO to advertise the Shire of Upper Gascoyne’s intention to levy the following general rate and differential rates and minimums for 2019/20.***

<i>Rate Category</i>	<i>Minimum Rates \$</i>	<i>Rate in \$ (cents)</i>
<i>GRV - GENERAL</i>	<i>200</i>	<i>8.7241</i>
<i>UV - MINING</i>	<i>450</i>	<i>13.9300</i>
<i>UV - RURAL</i>	<i>412</i>	<i>4.6865</i>

4. ***Adopt the Objects and Reasons for the 2019/20 differential rates and amend the table of proposed Differential General Rates and Minimum Payments to reflect the adopted amounts.”***

The proposed rates and minimums were advertised in the Midwest Times on Wednesday 1 May 2019 and submissions closed on Thursday 23rd May 2019. Also individual letters were sent out to all UV Rural and GRV General property owners who had less than 30 rate payers in their category advising them of the proposed rate increases for 2019/20 on their properties on 1 June 2019. In total 61 letters were mailed out.

Comments:

As previously considered at the March and April 2019 council meetings below is tables of where the Shire of Upper Gascoyne sits with its UV rates in relation to both neighbouring and similar Local Governments.

Rural Rating comparisons (Prior Year)

Rural UV	Rank	2018/19	UV c/\$	Minimum	Increase	Rank
		Increase (%)			%	
Carnarvon	6	3.00%	6.8145	415	2.98%	6
<u>Upper Gascoyne</u>	9	21.66%	4.5500	400	100.00%	7
Exmouth	3	1.03%	7.8400	700	-22.22%	3
Ashburton	7	-0.38%	6.0976	1150	10.84%	1
Meekatharra	4	12.00%	7.4462	350	0.00%	8
Shark Bay	1	3.00%	13.7028	890	3.49%	2
Sandstone	8	2.50%	5.9683	315	0.00%	9
Murchison	10	9.18%	3.1200	291	5.05%	10
Mt Magnet	5	2.00%	7.0348	450	5.88%	5
Cue	2	0.00%	8.4300	451	0.00%	4

Mining Rating comparisons (Prior year)

Mining UV	Rank	2018/19	UV	Minimum	Increase	Rank
		Increase (%)	c/\$		%	
Carnarvon	11	4.34%	12.6560	216	8.00%	12
<u>Upper Gascoyne</u>	10	0.00%	13.9300	420	0.00%	9
Exmouth	9	1.03%	15.6800	500	76.06%	4
Ashburton	1	-5.27%	36.9571	1150	10.84%	1
Meekatharra	8	3.00%	19.6101	350	0.00%	10
Shark Bay (Mining)	5	3.00%	27.2901	890	3.49%	2
Shark Bay (Exploration)	7	3.00%	26.2395	890	3.49%	2
Sandstone	6	2.50%	26.3638	315	0.00%	11
Murchison (Mining)	4	0.00%	29.4000	440	5.01%	7
Murchison (Prosp/Explor)	12	6.41%	7.6750	440	5.01%	7
Mt Magnet	2	2.00%	32.8689	450	-6.64%	6
Cue	3	0.00%	31.6000	451	0.00%	5

2019/20 Advertised Rates

Since the time of the April 2019 council meeting some of these shires have advertised their proposed 2019/20 rates while others are still to decide, these have been marked with an asterix *.

Rural Rating comparisons (Current year)

Rural UV	Rank	2019/20 Increase (%)	UV c/\$	Minimum	Increase %	Rank
Carnarvon	4	5.77%	7.5800	461	5.98%	4
<u>Upper Gascoyne</u>	9	3.00%	<u>4.6865</u>	412	3.00%	7
Exmouth	3	2.04%	8.0000	735	5.00%	3
Ashburton	7	2.00%	6.2196	1263	9.78%	1
Meekatharra	5	0.00%	7.4462	350	0.00%	8
Shark Bay*	1	0.00%	13.7028	890	0.00%	2
Sandstone	8	2.00%	6.0877	335	6.35%	9
Murchison	10	5.61%	3.2950	320	9.97%	10
Mt Magnet*	6	0.00%	7.0348	450	0.00%	6
Cue*	2	0.00%	8.4300	451	0.00%	5

The proposed revenue generated from the Rural UV category increase to \$72,998 in 2019/20 from the 2018/19 amount of \$70,872 which is a 3% increase.

Mining Rating Comparisons (Current year)

Mining UV	Rank	2019/20	UV c/\$	Minimum	Increase %	Rank
Carnarvon	11	5.69%	13.3766	229	6.02%	12
<u>Upper Gascoyne</u>	10	0.00%	<u>13.9300</u>	450	7.14%	5
Exmouth	9	1.98%	15.9900	230	-54.00%	11
Ashburton	1	0.00%	36.9571	1263	9.78%	1
Meekatharra	8	0.00%	19.6101	350	0.00%	9
Shark Bay (Mining)*	5	0.00%	27.2901	890	0.00%	2
Shark Bay (Exploration)*	7	0.00%	26.2395	890	0.00%	2
Sandstone	6	2.00%	26.8911	335	6.35%	10
Murchison (Mining)	4	0.00%	29.4000	450	2.27%	5
Murchison (Prosp/Explor)	12	4.43%	8.0150	450	2.27%	5
Mt Magnet*	2	0.00%	32.8689	450	0.00%	5
Cue*	3	0.00%	31.6000	451	0.00%	4

Overall net rate revenue is budgeted to increase to \$365,962 which equates to a marginal increase of \$357 on the prior year revenue. Note the rate book is made up primarily of exploration tenements which are highly cyclical in nature with large swings to the total number of tenements due to grants and deaths in any year.

During the advertised period for submissions which closed at 4:30pm on Thursday 23th May 2019. One submission was received from Shannon McMahon of McMahon Mining Title Services Pty Ltd. Note Mr McMahon does not own any tenements in the shire but does manage a number of tenements on behalf of others. A copy of this submission has been included in **Appendix 4** for consideration by Council.

Statutory Environment:

Valuation of Land Act 1978

Local Government Act 1995

- s6.33 – Differential Rates
- s6.35 – Minimum Payments
- s6.36 – Notice Required

Local Government (Financial Management) Regulations 1996

- 52A. Characteristics prescribed for differential general rates

Policy Implications:

Nil

Financial Implications:

In 2019/20 the Shire of Upper Gascoyne is budgeting to raise \$365,962 in rates revenue which is a marginal increase of \$357 on the prior year.

Strategic Implications:

Shire of Upper Gascoyne Long Term Financial Plan 2017/18 to 2026/27

Shire of Upper Gascoyne Corporate Business Plan 2017 to 2021

Shire of Upper Gascoyne Asset Management Plans 2017 to 2021

Shire of Upper Gascoyne Strategic Community Plan 2016/17 to 2026/27

Shire of Upper Gascoyne Workforce Plan 2017

Consultation:

Troy Hancock – Senior Legislation Officer at the Department of Local Government, Sport & Cultural Industries.

The proposed Differential Rates and Minimum Payments for 2019/20 were advertised in the Midwest Times on Wednesday 1 May 2019.

Notices were also placed in the public notice board at the front of the Shire administration building and on the front door of the CRC which also operates as a library on the same day.

Individual letters were sent out on 1 May 2019 to all Rural UV rated property owners notifying them of the proposed rate increases and how much they would be charged for 2019/20 as compared to the previous year.

Officer's Recommendation:

Voting requirement: Absolute Majority

That Council:

1. *Receive the submission from Shannon McMahon of McMahon Mining Title Services Pty Ltd dated 20 May 2019 relating to the proposed 2019/20 Unimproved Value (U.V) differential rates and;*
2. *That having considered the submission received, adopt the following general and differential rates for the 2019/20 financial year;*

<i>Rate Category</i>	<i>Minimum Rates \$</i>	<i>Rate in \$ (cents)</i>
<i>UV – MINING</i>	<i>450</i>	<i>13.9300</i>

14. ELECTED MEMBERS REPORTS

14.1 Councillor Hammarquist

Attended the Grants Commission presentation in Gascoyne Junction.
Carried out road inspections with Councillors and staff.

14.2 Councillor G. Watters

Carried out road inspections with Councillors and staff.

14.3 Councillor J. Caunt

Carried out road inspections with Councillors and staff.
Presented the ANZAC Day Address.

14.4 Councillor R.J. Collins

Nothing to report this month

14.5 Councillor B. Walker

Carried out road inspections with Councillors and staff.

14.6 Councillor H. McTaggart

Carried out road inspections with Councillors and staff.

14.7 Councillor A. McKeough

Carried out road inspections with Councillors and staff.
Attended a GDC Meeting
Attended a ALGWA Meeting
Attended the Grants Commission Presentation

15. STATUS OF COUNCIL RESOLUTIONS

Resolution N°	Subject	Status	Open / Close	Responsible Officer
06042019	Differential Rates	The Shire have advertised as required by the Act.	Close	MFA
07042019	Change of Council Meeting Date	The Shire have advertised as required by the Act.	Close	CEO
10042019	Formation of a Tourism Working Group	This is still being worked on, I need to establish the terms of reference prior to advertising for members.	Open	CEO
13042019	Appointment of Project Manager for AGRN 821	I have appointed Greenfields Technical Services	Close	CEO
15042019	Solar Power – GJ Tourist Park	PO provided to Carnarvon Electrics to prepare and submit the application Horizon Power. This has now been done and we await the response from Horizon Power.	Close	CEO

16. MEETING CLOSURE

The President thanked those present for attending the meeting and declared the meeting closed at 1.50pm.