



# MINUTES

31<sup>st</sup> October 2018

## ORDINARY COUNCIL MEETING

Ordinary meeting  
Of Council held on Wednesday 31<sup>st</sup> of October 2018  
At the Council Chambers, Gascoyne Junction commencing at 8.30am



#### DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Upper Gascoyne for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Upper Gascoyne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Upper Gascoyne warns that anyone who has any application or request with the Shire of Upper Gascoyne must obtain and should rely on

#### WRITTEN CONFIRMATION

Of the outcome of the application or request of the decision made by the Shire of Upper Gascoyne.

**JARROD WALKER**  
**ACTING CHIEF EXECUTIVE OFFICER**

**SHIRE OF UPPER GASCOYNE**  
**AGENDA FOR THE ORDINARY MEETING OF COUNCIL HELD AT COUNCIL CHAMBERS,**  
**GASCOYNE JUNCTION ON WEDNESDAY 31<sup>st</sup> of October 2018 AT 8.30am**

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**1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS**

The President welcomed those present and declared the meeting open at 8:30 am.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

2.1 Councillors

Cr D Hammarquist, JP	Councillor	Shire President
Cr J. Caunt	Councillor	Deputy Shire President
Cr A McKeough	Councillor	
Cr G. Watters	Councillor	
Cr H. McTaggart	Councillor	

Staff

Jarrod Walker	Works & Services Manager
Peter Hutchinson	Finance Manager
Amanda Leighton	Finance Officer

Visitors

Josh Kirk	Greenfields Technical Services (9:26am – 10:20am)
Vanesa Crispe	Greenfields Technical Services (9:26am – 10:20am)
Beau Ruthofer	Hastings Techmetals (8:30am – 9:25am)
Roz Davies	Hastings Techmetals (8:30am – 9:25am)
Colin Leek	Talis (8:30am – 9:25am)
Peter Stocker	Talis (8:30am – 9:25am)

2.2 Absentees

John McCleary	CEO
Cr R.J Collins	Councillor
Cr B. Walker	Councillor
Nigel Goode	Greenfields Technical Services

2.3 Leave of Absence previously approved

Nil

**3. APPLICATION FOR LEAVE OF ABSENCE**

Nil

**4. PUBLIC QUESTION TIME**

4.1 Questions on Notice

Nil

**4.2** Questions without Notice

Nil

**5. DISCLOSURE OF INTEREST**

Councillor Jim Caunt – item 11.1 – Dozer Contract Services

**6. PETITIONS/DEPUTATIONS/PRESENTATIONS**

**Greenfield Technical Services** – Josh Kirk & Vanesa Crispe provided Council with an update regarding the AGRN781 WANDRRA works.

**Talis Consultants** – Colin Leek, John King (via phone conference) provided Council with an update regarding Hastings and the remedial works to Ullawarra and Edmund Gifford Creek Roads. Peter Stocker provided Council with an update regarding Killili Bridge defect works.

**Hastings Techmetals** - Beau Ruthofer and Roz Davies provided Council with an update regarding Hastings current position on the remedial works to Ullawarra and Edmund Gifford Creek Roads, employment opportunities and Native Title Claims.

**7. ANNOUNCEMENTS BY THE PERSON PRESCIDING WITHOUT DISCUSSION**

Nil

**8. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS**

Nil

**9. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

**9.1** Ordinary Meeting of Council held on 19<sup>th</sup> of September 2018.

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION**

**Resolution No. 01102018**

**MOVED: CR J. CAUNT**

**SECONDED: CR H. MCTAGGART**

That the Unconfirmed Minutes from the Ordinary Meeting of Council a held on the 19<sup>th</sup> of September 2018 be confirmed as a true and correct record of proceedings.

**CARRIED: 5/0**

**Meeting adjourned for morning tea at 10:20am.**

**Meeting reconvened at 10:46am.**

## 10. REPORTS OF OFFICERS

### 10.1 CRC Report



Printed at: 23/10/18

SHIRE OF UPPER GASCOYNE

Page No: 1

#### General Ledger Detail Trial Balance

(frmGLTrialBalance )

Options : Year 18/19,From Month 01,To Month 04,By Responsible Officer (CRC INCOME CRC INCOME ACCOUNTS - MONTHLY REPORTING)

RespOf	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
	CRC INC\ 10841310	Commission Centrelink : CRC	0.00	-4,991.44	-4,991.44
	CRC INC\ 10841330	Transport Commission: CRC	0.00	-619.34	-619.34
	CRC INC\ 10841340	Postal Agency Commission: CRC	0.00	-2,528.87	-2,528.87
	CRC INC\ 10841380	Postal Agency Sales	0.00	-785.93	-785.93
	CRC INC\ 10841390	Sales: Books/Maps/Souvenirs/Sundries	0.00	-1,328.32	-1,328.32
	CRC INC\ 10842600	CRC Income Misc.	0.00	-253.05	-253.05
Total	CRC INCOME		0.00	-10,506.95	-10,506.95
Total for division	GEN		0.00	-10,506.95	-10,506.95
Grand Total			0.00	-10,506.95	-10,506.95

#### CUSTOMERS ACCESSING 'GASCOYNE JUNCTION CRC SERVICES' – October 2018

SERVICE	MTHLY	YTD from July 2018	SERVICE	MTHLY	YTD from July 2018
Aust' Government Info/Roads	154	674	Training/Courses	0	0
Government Access Point	14	21	Hot Office Bookings	1	2
Department of Human Services (Centrelink)	31	46	Library	6	28
Department of Transport	10	19	Video Conference	0	0
Computer/Internet Access	1	8	Book Sales	6	36
Faxes	1	2	Photocopying/Printing/Scanning/Emailing	1	18
General Tourism Information	17	57	Laminating/Binding	0	0
Phonebook Purchases	0	0	CRC Merchandise Sales	52	192
Community Seminars	0	0	Community Events	0	3
Gassy Gossip yearly subscription	0	0	Gassy Gossip advertisement	0	6

## **MELBOURNE CUP - THE RACE THAT STOPS A NATION**

This year the venue for the Melbourne Cup Luncheon is at the Junction Pub & Tourist Park who are hosting this event, tickets are \$30.00 per person and are available for purchase from the CRC or the Pub. There will be Melbourne Cup Sweeps stakes run. These are not available until after the final field is announced after the 3<sup>rd</sup> November.

## **REMEMBERANCE DAY POPPIES**

Poppies can be purchased from the CRC for \$2.00ea.



## **CALENDERS**

We still have 2019 calendars for sale \$15.00ea, if you are looking for Christmas ideas for family and friends.

## **DEPARTMENT OF HUMAN SERVICES**

Catherine and Vicki from the Department of Human Services Remote Servicing Team (Centrelink) will be visiting Gascoyne Junction Centrelink Access Point on Tuesday 30<sup>th</sup> October 2018 between 10:30am – 12:00pm before they continue on to Burringurrah.

## **DoT REMOTE SERVICES TEAM**

Rae and Karen from the Department of Transport Remote Servicing team will be visiting Gascoyne Junction on Tuesday 13<sup>th</sup> November 2018. They will be in the CRC Office between 1:30pm – 4pm for any assistance you may need from registrations and driver's licence renewals, vehicle transfers and driving assessments etc.

## **TOURIST**

The visitors to our town have slowed right down now, there has been a lot of disappointment amongst the tourist about the road closure to the Kennedy Range National Park after travelling many kilometres, but there are still a few heading out to Mt Augustus each week.

## **JUNCTION PHONE BOOK 2019**

We are currently in the process of updating the local phone book, if you want to add or make changes to your details please fill out the form that's in the latest edition of the Gassy Gossip and email to [adminmanager@uppergascoyne.wa.gov.au](mailto:adminmanager@uppergascoyne.wa.gov.au) or return to the shire Office.



## 10.2 Manager of Works and Services

### Town/General:

Dave and Nat have commenced fogging for mosquitoes around town as the weather gradually warms up, they have also been busy weeding, spraying and general duties around town. Nat and Dave have also repaired the solar pump tracking, tidied up the tip and continued with the town maintenance and gardening.

There was a small issue with the solar pump tracking in the river which is now resolved. We are also applying for a license to take water from the surface here in town in the event that the river flows or we need to extract water for road works.

Dave will begin to focus on completing our budgeted works on the town housing including the upgrade of the Hatch Street unit's kitchens and flooring, air-conditioning upgrades to Lot 19 and Lot 45 Gregory, extending fencing on Lot 45 Gregory and the installation of a new shade structure between the accommodation units at the pavilion.

Shiney has begun relocating the old house from the old caravan park which will allow us to commence installing the new war memorial in time for ANZAC day ceremonies next year. We have also had Quantum Surveyors conduct a pickup of the old caravan park which will be used to plan the proposed tourist stop facility.

I attended Procurement and Contract Management training in Perth on the 22<sup>nd</sup> October. The training was very informative and value adding and to ensure we are not breaching any procurement policies and Local Government Acts or Regulations.

### Bio security:

The CRBA held their AGM on the 26<sup>th</sup> of October in Carnarvon. Dave Higgs attended on the Shire's behalf, unfortunately John was away and I was attending a road safety audit. The aerial baiting run has been completed. At the time of writing Dave is compiling a list of which stations were serviced and which were missed. Dave is continuing with following up permits and aligning us with protocol. The Mesquite spraying programme is set to begin again this year, the herbicide has been delivered and the crew will commence at the end of October.

### LEMC:

The small fire tender from Mount Augustus has been picked up and taken to town for repairs and servicing, once complete the town fire truck will also be taken to town for servicing and maintenance. DFES are covering the costs associated with this.

### Maintenance Graders:

Frank Drayton has joined the team and has been working alongside Thomas Fletcher on the Cobra Mt Augustus, Cobra Gifford and Erong roads. They will patch grade sections of the Landor Mt Augustus road before starting on the Cobra Dairy Creek northern end and working south to Pimbee/Carey Downs.

### Construction Crew:

*C3339 Woodlands Rd-* The upgrade of various sections of the Mt Augustus Woodlands road have been completed. We were tracking as though we would go over budget but after implementing the use of Polycom and the efforts of the crew we were able to rein it back in so that we the total variance was \$4000. The sections that were completed by the Shire compliment the sections that have and will be repaired by the WANDRRA funding.

*C3334 Pimbee Rd-* We have mobilised nearly all of our equipment to Pimbee Road. We have identified 10km of road that has exposed rock that requires re-sheeting. Jim Caunt has established a turkey nest at one of Winderie Station's bore that the new owner Cameron Tubby has been good enough to let us use. We identified two main pits to source gravel from and I will engage the use of

another road train side tipper from Red Dust Holdings to move things along before the Christmas break. We anticipate to begin sheeting on the 5<sup>th</sup> November and carry over into next year.

*C3335 Reseals-* We have requested an e-Quote (VP12541 from three suppliers to carry out bitumen reseal works on the C'von Mullewa Rd, Pimbee Rd, Gregory Street and Scott Street. Tenders close on the 6<sup>th</sup> of November. We had Nigel Goode do up a scope of works for the resealing and have stipulated under Nigel's recommendation that all prospective tenderers come to site and provide a methodology for works using a crumbed rubber or PMB bitumen. We have asked for a schedule of rates and a total sum price, if we have enough money after the reseals are complete we will investigate the possibility of putting new seal down where the bitumen ends on C'von Mullewa road.

*Airstrip Crack sealing-* While Nigel was onsite I also had him scope crack sealing that is required on the airstrip. As a result Greenfields have drawn up a scope of works and sought two separate quotes. At the time of writing we were awaiting these quotes. The final figure which is estimated to be under \$30,000 will come out of our Airstrip Reserve account.

*Dalgety Brook Low Level Crossing-* Greenfields have submitted a funding application on our behalf for \$1M to the State Government's Commodity Route Supplementary Fund to install a low level crossing at Dalgety Brook on the Dalgety Downs Glenburgh Road. This not only will improve access and safety for our pastoralists but also forms part of our strategic plan to seal between Gascoyne Junction and Meekatharra.

Greenfields will continue to design and scope the works so that in the event we are successful in securing funding it will be a shovel ready project for 2019/20.

*Blackspot Funding-* I will be attending a Road Safety Audit on two sections of road with MRWA on the 26<sup>th</sup> October. This will form part of our submission for Blackspot funding if eligible.

#### **Ullawarra/Edmund Gifford Creek roads:**

We have appointed Talis Consultants to work with Hastings on our behalf to facilitate the repairs to damaged sections on Ullawarra and Edmund Gifford creek roads caused by heavy vehicle traffic associated with the Yangibana Rare Earth project. Hastings have agreed to pay for the repairs and have transferred \$220,000 into our account to implement a traffic management plan that was scoped by Talis Consultants to get the roads back open to light vehicles and the public. All heavy vehicle movements associated with Hastings will be done so under a one off road use agreement on each occasion until the repairs are completed.

Hastings have also given us in writing their commitment to provide security to the value of \$2.6M (+GST) in the favour of the Shire by 29<sup>th</sup> Oct 2018, in the form of bank guarantees and/or an alternative acceptable by the Shire. They will deposit funds monthly in advance based on the agreed cost plan to cover the cost of repair works as they are progressed and as claimed by the Shire. The Shire will issue a monthly invoice to Hastings no less than 7 business days before the prescribed deadline. If progress payment is not made in full by Hastings by the prescribed deadline, then the Shire shall be entitled at its sole discretion to recover the shortfall from the guarantee provided. Works are expected to begin in November and take four to six months.

#### **Equipment:**

*P53 camp trailer-* Dave and Nat have removed the redundant accommodation unit off P53 drop deck trailer, once the new unit is ready for installation the drop deck will be sent to Perth for fitment.  
*P99 multi roller-* Pronto is rebuilding the top end of the Deutz motor after it was dusted due to the air filter housing failing. We were quoted \$16,500 for a new motor, we estimate the rebuild to cost \$4000.

*P52 camp trailer-* the generator on this camp failed, we are having the generator rewound and the top end rebuilt by Pronto. This will save us approximately \$10,000 rather buying new.  
P76 loader, P100 and P36 prime mover were all, serviced this month.



## 10.3 CEO Report

The month has been busy as usual. I took nearly a week off to go and get the required tests undertaken with the Melanoma, as previously advised the Dermatologist removed another growth in the same locality, I then had a biopsy taken of a lymph node in my neck to confirm if the Melanoma had spread, unfortunately it has located itself in the neck lymph gland, but the good news is that it has not spread to any other organ. Given this I am now required to go back to Perth and have my lymph gland removed, I am booked in to have the operation on Thursday the 18<sup>th</sup> of October. I am required to stay in Perth for a week after the operation which means I won't get back to Gascoyne Junction for the Council meeting. I will be available via telephone and email whilst I am away, I have my lap-top so I will be able to continue with work, I plan to visit TALIS and Hastings whilst I am in Perth. Jarrod Walker has been appointed as the Acting CEO as we need a person on site to do the necessary reviews and signing, payroll, creditors and the like.

We have had major disruptions to Ullawarra Road as I have had to close it to the general public as the road is in an unsafe condition. The vast majority of the damage was caused by contractors associated with the Yangibana Rare Earth Project. I have provided an exemption for Pastoral Activities and the Dampier Bunbury Natural Gas Pipeline personnel. It is estimated the damage is in the order of \$2,600,000.00. I have appointed TALIS as the primary conduit to work out a plan with Hastings to undertake the remedial works and have this road re-opened, the reason for this appointment is to ensure that we have one point of contact to avoid mixed messages and confusion of who said what. I have arranged a meeting with the Minister for Transport on the 16<sup>th</sup> of October 2018 to discuss this matter.

I am pleased to advise that the Shire are the recipient of \$2,828,684.00 funding under the Heavy Vehicle Safety and Productivity Program. Hastings have provided a letter to confirm that they will commit the additional \$2,828,684.00 thus providing a total project budget of \$5,657,369.00. The purpose of this grant is for the widening of roads and intersections, installing signs, widening stock grids and causeways and line marking at various locations across the Gascoyne Key Route, will improve productivity for primary producers and the mining and tourist industries, and improve safety.

I have recently signed a purchase order for Humes to carry out the required works on the bridge prior to the Shire issuing a certificate of completion. Once this is done we can finalise the grant acquittal.

### Grants

Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
18/04/2017	02/10/2017	War Memorial	Community Spaces - Outdoors	Lotterywest	\$25,000	\$50,000	Successful
18/04/2017	Open	War Memorial	Community Commemorative Grant	Department of Veterans Affairs	\$4,000	\$50,000	Successful
09/08/2017	22/09/2017	Mount Augustus / Woodlands Road	Commodity Route / Supplementary Fund	Main Roads	\$250,000	\$382,960	Successful
	Closed	Mesquite Program	Mesquite	NRM	\$50,000	\$50,000	Successful
16/09/2017	Open	Shade over the Arts and Craft Buildings	Community Spaces - Buildings & Fit Out	Lotterywest	\$20,000	\$30,000	Successful
20/02/2018	Open	War Memorial	Seating and Surrounds	DVA	\$13,500	\$15,500	Successful
14/09/2018	Open	Pavilion Up-Grade	Community Sport Infrastructure (Federal)	Federal	\$50,000	\$139,960	Pending
21/08/2018	Open	Share Path - Scott and Pimbee Roads	Regional Bicycle Network	Dept of Transport	\$18,775.90	\$37,551.80	Pending

31/08/2018	Open	Tourist Signage – Mt Augustus Turn-Off	Stronger Communities Program	Federal	\$9,600	\$19,200	Unsuccessful
12/10/2018	26/10/2018	Dalgety Brook Floodway	Commodity Freight Roads Fund	State Regional Road Group	\$1,000,000	\$14,580	Pending

We are currently preparing a grant application under the Building Better Regions Fund for the construction of the 'Visitors Stop'.

**OFFICERS RECOMMENDATION / COUNCIL RESOLUTION - 02102018**

**MOVED: CR A. MCKEOUGH      SECONDED: CR G.WATTERS**

That Council receive the CRC Report, Manager of Works and Chief Executive Officers Reports.

**CARRIED: 5/0**

<b>10.4 ACCOUNTS &amp; STATEMENTS OF ACCOUNTS</b>	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	None
AUTHOR:	Peter Hutchinson – Finance Manager
DATE:	11 October 2018
<b>Matters for Consideration:</b>	
To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Wednesday the 31 <sup>st</sup> of October 2018 as attached – see <a href="#">Appendix 1</a>	
<b>Comments:</b>	
The list of accounts is for the month of September 2018	
<b>Background:</b>	
The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.	
<b>Statutory Environment:</b>	
Local Government (Financial Management Regulations) 1996	
<b>13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</b>	
(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —	
(a) the payee's name; and	
(b) the amount of the payment; and	
(c) the date of the payment; and	
(d) sufficient information to identify the transaction.	

- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires council authorisation in that month —
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Policy Implications:**

Nil

**Financial Implications:**

2018/19 Budget

**Strategic Implications:**

Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.

**Consultation:**

Nil

**Officer's Recommendation:**

**Voting requirement:** Simple Majority

*That Council endorse the payments for the period 1<sup>st</sup> of September 2018 through to the 30<sup>th</sup> of September 2018 as listed, which have been made in accordance with delegated authority per LGA 1995 S5.42.*

Municipal Fund Bank EFTs (9613-9713)	\$1,506,442.39
Credit Card Payments	\$ 2,563.80
Payroll	\$ 116,487.26
BPAY/Direct Debit	\$ 18,565.96
<b>Total</b>	<b>\$ 1,644,059.41</b>

**Council Decision:03102018**

**MOVED: CR H. MCTAGGART**

**SECONDED: CR. J. CAUNT**

That Council endorse the payments for the period 1<sup>st</sup> of September 2018 through to the 30<sup>th</sup> of September 2018 as listed, which have been made in accordance with delegated authority per LGA 1995 S5.42.

Municipal Fund Bank EFTs (9613-9713)	\$1,506,442.39
Credit Card Payments	\$ 2,563.80
Payroll	\$ 116,487.26
BPAY/Direct Debit	\$ 18,565.96
<b>Total</b>	<b>\$ 1,644,059.41</b>

CARRIED: 5/0

## 10.5 FINANCIAL STATEMENT

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: None

AUTHOR: Peter Hutchinson – Finance Manager

DATE: 17 October 2018

### **Matters for consideration:**

The Statement of Financial Activity for the period ended 30<sup>th</sup> of September 2018, include the following reports:

- Statement of Financial Activity
- Significant Accounting Policies
- Graphical Representation – Source Statement of Financial Activity
- Net Current Funding Position
- Cash and Investments
- Major Variances
- Budget Amendments
- Receivables
- Grants and Contributions
- Cash Backed Reserve
- Capital Disposals and Acquisitions
- Trust Fund

see [Appendix 2](#)

### **Comments:**

The Statement of Financial Activity is for the month of September 2018.

### **Background:**

Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

### **Statutory Environment:**

Local Government Act 1995 – Section 6.4

Local Government (Financial Management Regulations) 1996 – Sub-regulation 34.

### **Policy Implications:**

Nil

### **Financial Implications:**

Nil

<b>Strategic Implications:</b>	
Civic Leadership – To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.	
<b>Consultation:</b>	
Nil	
<b>Officer's Recommendation:</b>	<b>Voting requirement:</b> Simple Majority
<i>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended the 30<sup>th</sup> of September 2018.</i>	
<b>Council Decision: 04102018</b>	
<p><b>MOVED: CR G. WATTERS                      SECONDED: CR A. MCKEOUGH</b></p> <p>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended the 30<sup>th</sup> of September 2018.</p> <p><b>CARRIED: 5/0</b></p>	

<b>10.6 2018/19 RRG BUDGET AMENDMENT</b>	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Peter Hutchinson – Finance Manager
DATE:	15 October 2018
<b>Matters for Consideration:</b>	
Budget amendment to Regional Road Group (RRG) grant income for Pimbee Road.	
<b>Background:</b>	
<p>As per council decision <b>05092018</b> council adopted the following item:</p> <p><b>MOVED: CR R.J. COLLINS                      SECONDED: CR H. MCTAGGART</b></p> <p>That council make the following amendments to the 2018/19 annual budget;</p> <ul style="list-style-type: none"> <li>• Increase the budget allocation for the Main Roads Regional Road Group direct grant from \$117,000 to \$202,191.</li> <li>• Decrease the budget for the Pimbee Road Regional Road Group project from \$440,262 down to \$369,762.</li> </ul> <p><b>CARRIED: 5/0</b></p>	

**Comments:**

The council decision was made after Main Roads RRG direct and project grants were finalised. The changes are as per the table below which was presented at the September ordinary council meeting.

Projects	RRG Contribution 2/3	Shire Contribution 1/3	Total RRG/Shire
Pimbee Rd – Jul 18	293,508	146,754	440,262
Pimbee Rd – Sep 18	<b>246,508</b>	123,254	<b>369,762</b>
Difference	<u>(47,000)</u>	<u>(23,500)</u>	<u>(70,500)</u>
Direct Grant – Jul 18	117,000	0	117,000
Direct Grant – Sep 18	202,191	0	<b>202,191</b>
Difference	<u>85,191</u>	<u>0</u>	<u>85,191</u>
Net Result	<u>38,191</u>	<u>(23,500)</u>	<u>14,691</u>

An additional change to the RRG project income from \$293,508 reducing to \$246,508 should have been included in the budget amendment but was missed. I am proposing to pick this error up in this agenda item.

**Statutory Environment:**

Local Government Act 1995 section 6.2 and Financial Management Regulations 33A

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Consultation:**

Travis Bate - RSM

**Officer's Recommendation:**

**Voting requirement: Simple Majority**

*That council make the following amendments to the 2018/19 annual budget;*

- *Decrease the budget allocation for the Main Roads Regional Road Group project grant for Pimbee Road from \$293,508 to \$246,508.*

**Council Decision 05102018**

**MOVED: CR J. CAUNT**

**SECONDED: CR A. MCKEOUGH**

That council make the following amendments to the 2018/19 annual budget;

- Decrease the budget allocation for the Main Roads Regional Road Group project grant for Pimbee Road from \$293,508 to \$246,508.

**CARRIED:5/0**

**10.7 HASTINGS REIMBURSEMENTS BUDGET AMENDMENTS**

**APPLICANT:** Shire of Upper Gascoyne

**DISCLOSURE OF INTEREST:** Nil

**AUTHOR:** Peter Hutchinson – Finance Manager

**DATE:** 19 October 2018

***Matters for Consideration:***

Endorsement of authorisation provided by the Shire President of a Budget amendment to cover costs in providing suitable road signage and associated works and services to allow reopening of Ullawarra Road in accordance with section 6.8 (1) (c) of the Local Government Act 1995 and the procurement of the services needed to open the road without calling public tenders in accordance with section 11 (2) (a) of the Local Government (Functions and General) Regulations 1996.

***Background:***

On 25 September 2018 the Chief Executive Officer closed Ullawarra Road and Edmund Gifford Creek Road to all traffic except for local pastoralists until 22 October 2018 under section 3.50 of the Local Government Act 1995. The closure was required due to damage to the roads caused by traffic associated with the development of the Yangibana mine site. The mine is being developed by Hastings Technology Metals Ltd (Hastings).

In relation to the damage to the road, Hastings have agreed to the following arrangements:

- \$200,000 to be paid to the Shire of Upper Gascoyne (received 17/10/2018) to enable road signage to be installed warning of the hazards posed by the road damage to enable the roads to be reopened to the public by 22 October 2018;
- The cost of road repairs, estimated to be approximately \$2,600,000 to be funded by Hastings. Bank guarantees and/or other forms of security acceptable to the Shire will be provided by Hastings in the favour of the Shire to cover the works; and
- The repair works will be undertaken by the Shire using suitable contractors;
- Hastings will pay the Shire the cost of the repair works progressively in advance of the works in accordance with a cash flow projection provided by the Shire.
- All heavy vehicle traffic accessing the mine site will be subject to separate approvals from the Shire and will occur under controlled conditions. This will apply until the repair work

have been completed to a stage that ensures that the road is capable of handling the traffic loads.

- Hastings and the Shire are working to complete a Road Use Agreement to cover the use of the Shire roads to access the mine throughout its life. This will involve upgrades to the road geometry and pavements.

John King from Talis Consultants is working with Hastings on behalf of the Shire to facilitate these arrangements.

Given the very tight timeframe for preparing the road for reopening, there was not sufficient time to obtain Council approval for a budget amendment to cover the cost of the works and to invite public tenders to undertake the works.

The Shire President has given authorisation to undertake these tasks in this emergency situation in accordance with section 6.8 (1) (c) of the Local Government Act 1995. This approval also enabled the Shire, under section 11 (2) (a) of the Local Government (Functions and General) Regulations 1996, to procure the required works and services without the need to call public tenders.

Quotations were sought from 4 suppliers to undertake the provision of temporary traffic management signage pending completion of damage repair works to the Ullawarra Road and Edmund Gifford Creek Roads. Signs will need to be installed by 22 October 2018 and signage will be installed on posts suitable to remain in position until the repair works on the roads will be completed. The anticipated duration for this arrangement is approximately four (4) months.

Initial responses were received from 2 suppliers and a full submission was received from Midwest Traffic Controllers (MTC) based at Geraldton.

The quotation includes allowance for the provision of an independently approved Traffic Management Plan, and the supply and installation of signage to MRWA standards pending completion of damage repairs to the road.

Based on a schedule of rates provided with the quote the cost for this work is estimated to be in the region of \$120,000 ex GST. This includes provision of signage and cones as required at \$2,500 per week and 4 no variable message boards (to be located at the extremities of both road sections) at \$2,000 per week.

The quotation provided by MTC is considered to be the best value for money to the Shire and is recommended for approval.

<b>Comments:</b>	
The Shire President has authorised an adjustment to the budget to undertake the works and services required to reopen Ullawarra Road and Edmund Gifford Creek Road. Hastings have deposited funds with the Shire to cover the cost of these works.	
<b>Statutory Environment:</b>	
Local Government Act 1995 section 6.8 (1). Local Government (Functions and General) Regulations section 11 (2). Local Government Act 1995 section 6.2, Financial Management Regulations 33A.	





- b) Make an allowance of \$200,000 of expenditure for works and services associated with providing temporary traffic management arrangements for the re-opening of the Ullawarra Road.
- 3) Award of a contract to Midwest Traffic Controllers to install road signage on Ullawarra Road and Edmund Gifford Creek Road in accordance with its quotation received on 19 October 2018.

**CARRIED: 5/0**

**10.8 TEMPORARY ROAD CLOSURE- ULLAWARRA/EDMUND GIFFORD CREEK ROADS**

APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Jarrold Walker- Acting Chief Executive Officer
DATE:	23 October 2018

***Matters for Consideration:***

Temporary closure of Ullawarra and Edmund Gifford Creek Roads to heavy vehicles for the period from 29th October to 28th February 2019 to all heavy vehicles (with the exception of local pastoralists and associated pastoral activities).

***Background:***

On 25 September 2018 the Chief Executive Officer closed Ullawarra Road and Edmund Gifford Creek Road to all traffic except for local pastoralists and their pastoral based activities until 22 October 2018 under section 3.50 of the Local Government Act 1995, under delegated authority. The closure was required due safety concerns because of damage to the roads caused by traffic associated with the development of the Yangibana mine site. The mine is being developed by Hastings Technology Metals Ltd (Hastings).

Hastings have agreed to guarantee and reimburse the cost of the remedial works.

Talis Consultants have been engaged to facilitate arrangements with Hastings.

On advice from Talis Consultants and the Department of Local Government the Shire gave local public notice and issued a temporary closure of Ullawarra and Edmund Gifford Creek Roads to heavy vehicles for the period from 29th October to 28th February 2019 to all heavy vehicles (with the exception of local pastoralists and pastoral activities). The public were invited to make comment or submissions before 26<sup>th</sup> October regarding the road closure. At the time of preparing the agenda no submissions have been received.

The remedial works is expected to take 4-6 months and the road will remain closed to heavy vehicles (with the exception of local pastoralists and pastoral activities) until deemed safe to reopen.

The Shire through Talis will facilitate single road use agreements with Hastings for scheduled and controlled movements of heavy vehicles associated with the Yangibana project until the road is reopened to heavy vehicles.

The condition of the roads will be monitored for further damage throughout the temporary road closure.

**Comments:**

There has been no public comment or submission received regarding temporary closure.

**Statutory Environment:**

Local Government Act 1995 Section 3.50  
Local Government Act 1995 Section 3.50 A.

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Consultation:**

John King- Talis Consultants  
Stuart Fraser- Dept. Local Government  
John McCleary- CEO  
Jarrod Walker- Acting CEO  
Ernie Reynolds- MRWA

**Officer's Recommendation:**

**Voting requirement: Simple Majority**

*That Council close Ullawarra and Edmund Gifford Creek Roads to heavy vehicles (with the exception of local pastoralists and associated pastoral activities) from 28<sup>th</sup> October until 28<sup>th</sup> February 2019.*

**Council Decision 07102018**

**MOVED: CR J. CAUNT**

**SECONDED: CR A MCKEOUGH**

That Council close Ullawarra and Edmund Gifford Creek Roads to heavy vehicles (with the exception of local pastoralists and associated pastoral activities) from 28<sup>th</sup> October until 28<sup>th</sup> February 2019.

**CARRIED: 5/0**

**10.9 APPOINT PROJECT MANAGEMENT FOR REPAIRS TO ULLAWARRA AND EDMUND GIFFORD CREEK ROAD.**

**APPLICANT:** Shire of Upper Gascoyne

**DISCLOSURE OF INTEREST:** Nil

**AUTHOR:** Jarrod Walker – Acting CEO

**DATE:** 23 October 2018

**Matters for Consideration:**

Authorise CEO to appoint Talis Consultants to project manage the remedial works to Ullawarra and Edmund Gifford Creek Roads without going to tender through the Preferred Supplier Programme as per Local Government (Functions and General) Regulations 1996 section 11 (2)

**Background:**

On 25 September 2018 the Chief Executive Officer closed Ullawarra Road and Edmund Gifford Creek Road to all traffic except for local pastoralists until 22 October 2018 under section 3.50 of the Local Government Act 1995. The closure was required due to damage to the roads caused by traffic associated with the development of the Yangibana mine site. The mine is being developed by Hastings Technology Metals Ltd (Hastings).

A purchase order of \$10,000.00 was issued in accordance with section 6.8 (1) (c) of the Local Government Act 1995, to Talis Consultants to act as a conduit of communication between the Shire and Hastings to facilitate agreements and arrangements to have the road repaired at Hastings expense. However, the ongoing project management of the remedial works to repair this road will be above the \$150,000 threshold in which case we would need to either go to tender or access the WALGA Preferred Supplier portal to secure these goods and services.

**Comments:**

Talis Consultants have been previously engaged by the Shire to conduct engineering studies for the upgrade of the heavy vehicle route that accesses the Yangibana mine site and were integral in assisting in securing Federal funding to carry out these works. Talis have intimate knowledge of these road and the scope of works required to both repair and upgrade them to accommodate the heavy vehicles.

WALGA Procurement Services were contacted and confirm we are able to engage Talis Consultants through the Preferred Supplier Portal without going to tender or seeking other quotes.

**Statutory Environment:**

Local Government (Functions and General) Regulations 1996 section 11 (2)

**Policy Implications:**

Nil

**Financial Implications:**

Nil – These receipts and expenses should contra each other out i.e. expenses incurred by the Shire are to be reimbursed by Hastings.

**Strategic Implications:**



- Hastings will pay the Shire the cost of the repair works progressively in advance of the works in accordance with a cash flow projection provided by the Shire.

John King from Talis Consultants is working with Hastings on behalf of the Shire to facilitate these arrangements and to prepare a specification and scope of works which will be attached to e-Quotes portal of the WALGA Preferred Suppliers to secure services to carry out the remedial works.

**Comments:**

NIL

**Statutory Environment:**

Local Government Act 1995 section 6.2  
 Financial Management Regulations 33A  
 Local Government (Functions and General) Regulations section 11 (2).

**Policy Implications:**

Nil

**Financial Implications:**

Nil – These receipts and expenses should contra each other out i.e. expenses incurred by the Shire are to be reimbursed by Hastings.

**Strategic Implications:**

Nil

**Consultation:**

John King- Talis Consultants  
 John McCleary- CEO  
 Jarrod Walker- Acting CEO

**Officer's Recommendation:**

**Voting requirement: Simple Majority**

*That council:*

- 1) *make the following amendments to the 2018/19 annual budget;*
  - a) *Make an allowance of \$2,600,000.00 of income for Hastings reimbursements for works and services associated remedial works associated with re-instatement of the Ullawarra Road and Edmund Gifford Creek Road.*
  - b) *Make an allowance of \$2,600,000.00 of expenditure for works and services associated with remedial works associated with re-instatement of the Ullawarra Road and Edmund Gifford Creek Road.*
- 2) *Authorise CEO to utilise the Preferred Supplier Panel via the e-Quotes portal to secure services to carry out remedial works.*
- 3) *Authorise CEO to appoint and award contracts to contractors that represents best value for money to the Shire to carry out remedial works.*

**Council Decision 09102018**

**MOVED: CR J. CAUNT**

**SECONDED: CR G. WATTERS**

That council:

- 1) make the following amendments to the 2018/19 annual budget;
  - a) Make an allowance of \$2,600,000.00 of income for Hastings reimbursements for works and services associated remedial works associated with re-instatement of the Ullawarra Road and Edmund Gifford Creek Road.
  - b) Make an allowance of \$2,600,000.00 of expenditure for works and services associated with remedial works associated with re-instatement of the Ullawarra Road and Edmund Gifford Creek Road.
- 2) a) Authorise CEO to utilise the Preferred Supplier Panel via the e-Quotes portal to secure services to carry out remedial works.  
  
b) Authorise CEO to appoint and award contracts to contractors that represents best value for money to the Shire to carry out remedial works.

**CARRIED: 5/0**

**Meeting adjourned for lunch at 12:32pm.**

**Meeting reconvened at 1:40pm.**

<b>10.11 ADOPT TENDER CRITERIA- WANDRRA WATER BORE DRILLING</b>	
APPLICANT:	Shire of Upper Gascoyne
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Jarrold Walker – Acting CEO
DATE:	23 October 2018
<b><i>Matters for Consideration:</i></b>	
Adopt selection criteria to tender for services to drill water bores associated with WANDRRA AGRN781 see <a href="#">Appendix 3</a>	
<b><i>Background:</i></b>	
<p>A key aspect of completing road restoration works for WANDRRA AGRN781 within the Shire of Upper Gascoyne (Shire) is securing sufficient water supplies within close proximity to the work areas. Surface water is not readily available within the Shire and the primary sources of water are existing Shire and pastoral station bores. In many areas, the existing bores are either too far from the work areas or produce insufficient water to meet the road work demands. Cartage of water affects the project in two significant ways. Firstly, the cost of the cartage increases proportionally to how far away the water source is from the work site. Secondly, carting water increases the wear on the unsealed roads which then results in additional maintenance costs.</p> <p>The Shire previously presented a business case to both Main Roads WA (MRWA) and the administrators of the National Disaster Relief and Recovery Arrangements (NDRRA) program. This business case demonstrated that construction new water bores in strategic locations throughout the Shire is likely to be more cost-effective than trucking water from the limited existing sources. In September 2018, MRWA gave approval to the Shire to drill 30 bores in various</p>	

locations. MRWA stipulated that only bores that produce water will be funded via the NDDRA program. Dry holes will need to be funded by the Shire.

Greenfields have identified that six of these bores are required urgently while the remaining 24 can be installed at a later date. Three quotes have been received to install the urgently required six bores in which the expected total cost is under \$150,000 and therefore does not need to go to tender.

The installation of the remaining 24 bores will exceed the \$150,000 threshold and will need to go to tender. Greenfields have prepared a scope and specification with selection criteria on behalf of the Shire for Councils approval.

**Comments:**

As part of the tender process the Council are required to resolve the decision criteria prior to going out to public tender.

**Statutory Environment:**

Local Government Act (Functions and General) Regulations 1996 section 11 (1)

**Policy Implications:**

Nil

**Financial Implications:**

Nil- budget allowance for dry bores already adopted by council, cost of wet bores will be reimbursed by OEM.

**Strategic Implications:**

Nil

**Consultation:**

Jarrold Walker- Acting CEO  
 Josh Kirk- Greenfields Technical Services  
 Ernie Reynolds- MRWA

**Officer's Recommendation:**

**Voting requirement: Simple Majority**

*That Council:*

1. *Adopt the decision criteria recommended by Greenfield, as detailed in Appendix 3; and*
2. *Authorise CEO to go to public tender to secure goods and services to install 24 additional wet bores.*

**Council Decision 10102018**

**MOVED: CR A. MCKEOUGH**

**SECONDED: CR G. WATTERS**

That Council:

1. Adopt the decision criteria recommended by Greenfield, as detailed in Appendix 3; and
2. Authorise CEO to go to public tender to secure goods and services to install 24 additional wet bores.

**CARRIED: 5/0**



## 10.12 ORGANISATION STRUCTURE REVIEW

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: Nil

AUTHOR: John McCleary – Chief Executive Officer

DATE: 12 October 2018

**Matters for Consideration:**

To consider staff efficiencies and productivity against the current Workforce Plan.

**Background:**

The Shire of Upper Gascoyne's current structure and workforce plan has largely been the same since the incumbent CEO has been in place and prior.

**Comments:**

As with all things it is considered prudent to review our current structure against current work trends to determine if the current structure represents the best value for money, efficiencies, flexibility and productivity.

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Consultation:**

Nil

**Officer's Recommendation:** **Voting requirement: Simple Majority**

*That Council authorise the CEO to carry out a review of the structure of the Shire of Upper Gascoyne and make any changes to the organisational structure in order to facilitate increased efficiencies, productivity and flexibility.*

**Council Decision 11102018**

**MOVED: CR A. MCKEOGH**

**SECONDED: CR G. WATTERS**

That Council authorise the CEO to carry out a review of the structure of the Shire of Upper Gascoyne and make recommendations to Council on the preferred the

organisational structure in order to facilitate increased efficiencies, productivity and flexibility.

**CARRIED: 5/0**

### **10.13 2019 MEETING DATES FOR ORDINARY COUNCIL MEETINGS**

APPLICANT: Shire of Upper Gascoyne

DISCLOSURE OF INTEREST: Nil

AUTHOR: Margaret Rowe – Administration Manager

DATE: 9<sup>th</sup> October 2018

***Matters for Consideration:***

To set dates, times and places of Ordinary and Committee Council Meetings for 2019.

***Background:***

At least once each year a local government is required under section 5.25(1)(g) of the Local Government Act 1995 and Administration Regulation 12(1), to advertise ordinary council and committee meeting, dates, times and venues for the next 12 month period.

***Comments:***

Ordinary meetings

Ordinary Council meetings have been held on the last Wednesday of the month at Gascoyne Junction, commencing at 8.30am, with the exception of January when no ordinary meeting of Council is held, and September and December due to Landor Races and Christmas. With Easter in 2019 falling from 19<sup>th</sup> April to 22<sup>nd</sup> April we have scheduled the April meeting for 24<sup>th</sup> keeping in mind that Anzac Day then falls on the Thursday 25<sup>th</sup>.

Section 5.3 (2) of the Act provides that an ordinary meetings are to be held not more than 3 months apart.

Council is free to set and change meeting dates to whenever it deems necessary to carry out Local Government Business.

The CEO is to convene an ordinary meeting by giving each council member at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting. [Section 5.5(1)]

Suggested Council Ordinary meeting dates for 2019 are as follows:

Wednesday 27<sup>th</sup> February 2019 at 8.30 am  
Wednesday 27<sup>th</sup> March 2019 at 8.30 am  
Wednesday 24<sup>th</sup> April 2019 at 8.30 am  
Wednesday 29<sup>th</sup> May 2019 at 8.30 am  
Wednesday 26<sup>th</sup> June 2019 at 8.30 am  
Wednesday 31<sup>st</sup> July 2019 at 8.30 am  
Wednesday 28<sup>th</sup> August 2019 at 8.30 am  
Wednesday 18<sup>th</sup> September 2019 at 8.30 am  
Wednesday 30<sup>th</sup> October 2019 at 8.30 am  
Wednesday 27<sup>th</sup> November 2019 at 8.30 am  
Friday 13<sup>th</sup> December 2019 at 8.30 am

<b>Statutory Environment:</b>	
Local Government [Administration] 12(1)	
<b>Policy Implications:</b>	
Nil	
<b>Financial Implications:</b>	
Nil	
<b>Strategic Implications:</b>	
The meetings of the Council and Audit Committees should be set to coincide with the Act and Regulation requirements.	
<b>Consultation:</b>	
Nil	
<b>Officer's Recommendation:</b>	<b>Voting requirement: Simple Majority</b>
<p><i>That Council:</i></p> <p><i>Adopt the meeting dates above for the 2019 Calendar year with the Ordinary Council Meeting commencing at 8.30am. Further that each meeting be held at the Council Chambers, Shire Administration Building, Gascoyne Junction.</i></p> <p>Wednesday 27<sup>th</sup> February 2019 at 8.30 am  Wednesday 27<sup>th</sup> March 2019 at 8.30 am  Wednesday 24<sup>th</sup> April 2019 at 8.30 am  Wednesday 29<sup>th</sup> May 2019 at 8.30 am  Wednesday 26<sup>th</sup> June 2019 at 8.30 am  Wednesday 31<sup>st</sup> July 2019 at 8.30 am  Wednesday 28<sup>th</sup> August 2019 at 8.30 am  Wednesday 18<sup>th</sup> September 2019 at 8.30 am  Wednesday 30<sup>th</sup> October 2019 at 8.30 am  Wednesday 27<sup>th</sup> November 2019 at 8.30 am  Friday 13<sup>th</sup> December 2019 at 8.30 am</p>	
<b>Council Decision 12102018</b>	
<p><b>MOVED: CR A. MCKEOUGH      SECONDED: CR G. WATTERS</b></p> <p>That the Administration revisits the meeting dates as suggested by Council and brings the item back to Council for further consideration.</p> <p><b>CARRIED: 5/0</b></p>	

**Note: The Council did not support the officer's recommendation as there are some question marks surrounding the February, September and December meeting dates.**

## **11. MATTERS BEHIND CLOSED DOORS**

### ***Council Decision 13102018***

**MOVED: CR A. MCKEOUGH                      SECONDED: CR G. WATTERS**

That Council go behind closed doors to discuss confidential items.

**CARRIED: 5/0**

***Councillor Jim Caunt left the chamber at 2:16pm***

#### **11.1            Confidential Item – RFT 1 2018/2019 Provision of Dozer Services**

### ***Council Decision 15102018***

**MOVED: CR H.MCTAGGART                      SECONDED: CR G. WATTERS**

That Council award RFT 1 2018-19 to JW & JP Caunt subject to:

1.        The contract being 2 years initially with a further 1 year plus an additional 1 year additional terms on the request of the contractor and approval of the Council; and
2.        A 'rise and fall' clause is included in the contract with the base price stipulated in the tender submission.

**CARRIED: 4/0**

***Councillor Jim Caunt re-entered the chamber at 2:26pm***

#### **11.2 Confidential Item – RFT 2 2018/2019 Water Cart Contract**

### ***Council Decision 16102018***

**MOVED: CR G. WATTERS                      SECONDED: CR A. MCKEOUGH**

That Council:

1.        Not accept any tender and notify the tenderer;
2.        Authorises the CEO to go to market and seek a supplier of the services required without going back through the tender process; and
3.        Authorise the CEO to enter into contractual arrangements with a selected supplier subject to a rise and fall clause being included along with a two (2) year term with two (2) one (1) year extensions if requested and approved by the Council.

**CARRIED: 5/0**

**Council Decision 14102018**

**MOVED: CR H. MCTAGGART**

**SECONDED: CR A. MCKEOUGH**

That Council come out from behind closed doors.

**CARRIED: 5/0**

**12. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**14. ELECTED MEMBERS REPORTS**

**14.1 Councillor Hammarquist**

Attended the Landor Races.

**14.2 Councillor G. Watters**

Attended the MRBA meeting and the Landor Races.

**14.3 Councillor J. Caunt**

Attended a meeting in Perth with Hastings on 28<sup>th</sup> September.

**14.4 Councillor H. McTaggart**

Attended aerial baiting works.

**14.5 Councillor A. McKeough**

Attended a GDC Meeting and the Bullseye Field Day at Mt Augustus.

**15. STATUS OF COUNCIL RESOLUTIONS**

Resolution N <sup>o</sup>	Subject	Status	Open / Close	Responsible Officer
09062018	Junction Caravan Park and Tourist Park	Mr Clark has agreed to the outgoings being taken from the bond, as such, I have instructed the solicitors to prepare the assignment of lease on the terms that we have previously agreed to, given that there is a change in the lease we will need to advertise as required by section 5.38. – Settlement has been pushed back to 5 <sup>th</sup> November	Open	CEO

18082018	Kapoo Holdings- Deed of Settlement	Document executed and sent to the Solicitors. Document now signed by Brendan Clark and is being returned to the Shire via mail and the necessary monies have been deducted from the bond. – Settlement has been pushed back to 5 <sup>th</sup> November	Open	CEO
05092018	2018/19 Budget Review/Amendment	Amendments to budget to be completed for RRG	Closed	Finance Manager
06092018	2018/19 Budget Amendment	Amendments to budget to be completed	Closed	Finance Manager
07092018	Christmas Shut Down Period	Have advertised shut down periods and notified staff	Closed	CEO
08092018	Change of Council Meeting Date	Provide public notice of date change.	Closed	CEO

## 16. MEETING CLOSURE

The President thanked those present for attending the meeting and declared the meeting closed at 3:14pm.