



AGENDA

19th September 2018

**BIOSECURITY COMMITTEE
MEETING**

NOTICE OF MEETING

Please be advised that meeting of the

Biosecurity Committee

commencing at **8:30am**

will be held on

Wednesday, 19th of June 2018

at Gascoyne Junction Council Chambers

John McCleary
Chief Executive Officer

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

**SHIRE OF UPPER GASCOYNE
DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY**

To: Chief Executive Officer

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on _____ (Date)

| Item No. | Subject | Details of Interest | Type of Interest Impartial/Financial | *Extent of Interest |
|----------|---------|---------------------|---|---------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

(see below)

* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

Name (Please Print)

Signature

Date

NB

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

Remember: The responsibility to declare an interest rests with individual Councillors / Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.

Office Use Only: Date/Initials

1. Particulars of declaration given to meeting _____

2. Particulars recorded in the minutes: _____

3. Signed by Chief Executive Officer _____

BIOSECURITY COMMITTEE MEETING

1. OFFICIAL OPENING

The Shire President opened the Biosecurity Committee Meeting at _____ and welcomed those present.

RECORD OF ATTENDANCE

PRESENT:

Shire President Councillor Don Hammarquist,

Deputy Shire President Councillor Jim Caunt

Councillor Alys McKeough

Councillor Ross J Collins

Councillor Greg Watters

Councillor Hamish McTaggart

Councillor Blanche Walker

ABSENT:

STAFF

Mr. John McCleary, Chief Executive Officer.

Mr. Peter Hutchinson, Finance Manager

Mr. Jarrod Walker, Works and Services Manager

Mr. David Higgs, Town Maintenance Supervisor

GALLERY:

Nil

2. PUBLIC QUESTION TIME

2.1 Questions on notice

Nil

2.2 Questions without notice

Nil

3. CONFIRMATION OF MINUTES

MOVED:

SECONDED:

That the Minutes of the Biosecurity Committee held on 27th of June 2018 are confirmed as a true and correct record of the meeting.

CARRIED:

4. DISCLOSURE OF INTEREST

Nil

5. PRESENTATIONS

Nil

6. REPORTS OF OFFICERS

6.1 Finance

As per **Appendix 1**.

6.2 Dogging Activity

Please refer to our Dogging coordinators.

6.3 CEO Report

On the 23rd of August 2018 David Higgs and I attended the CRBA Meeting at Wooramel Station. This meeting was designed to follow on from LPMT's networking / training event held on the 21st – 23rd of August 2018. AWI paid for the catering and presenters. The purpose is to build the LPMT network and promote cross learning and support between professionals.

Presenters:

- Steve Austin – (Canine Behaviour and Training) <https://www.steveaustindogtrainer.com/>
- Peter West – (Feral Scan) <https://www.feralscan.org.au/>
- Dr Peter Adams – Research Officer in Invasive Species (DPIRD)
- Dr Tracey Kreplins - Research Officer in Invasive Species (DPIRD)
- Mick Steffan – (Indian Ocean Financial Services) <https://www.ifswa.com.au/>
- David Randell – (Professional Trapping Supplies) <https://traps.com.au/>
- Alan Howe – (Australian Shooting Services) <https://australianshootingervices.com.au/>
- Paul Iriks -Senior Investigator in Pesticides Safety (DoH)

The Shire had Sid, Bim and Dave attend the event. Approximately 40 LPMT's from across the State attended the event, advice received by our participants indicated that the event was very successful and very well organised with all participants sharing and gaining additional knowledge. The main points to come out of the CRBA meeting were:

- The CRBA can organise additional 1080 Injector Course / training for pastoralists if there is sufficient interest;
- LPMT's can only operate on properties that have current permits;
- MOU between the Shire of Upper Gascoyne and the CRBA is still not finalised; however the CRBA have prioritised this and we should have a draft by the end of October;
- Landholder Training – there is money in the CRBA Budget for our LPMT's to provide up to two days training for individual properties. Sid and Bim can deliver this training and they will receive an additional \$250 per day on top of their normal daily rate.
- The CRBA has made a budgetary allowance of \$135,000 for the Shire of Upper Gascoyne for the 2018/19 financial period. Once the formulae is applied this amount it roughly equivocates; the formulae = UV Rate x DPR (Declared Pest Rate) x 2 (State Government provide a \$1 for \$1 of the levied DPR) divide by 2 (as there are two payments) the second payment has a disability factor of .85 applied as only 85% of the levied rates are collected.
- CRBA are still in a position where expenditure is greater than revenue and this will impact in 2020 financial period when the R4R payments for LPMT's and Executive Officer cease.
- CRBA Draft Wild Dog Management Plan is out for public comment, they have asked for it to be circulated to the pastoralists within our district for their comment.

On the 28th of October 2018 the Shire held a Biosecurity Meeting for all pastoralists to attend, multiple emails were sent to the various stations advising of the event; unfortunately we did not get a great take up with only Ray Hoseason- Smith (Dairy Creek), Peter Mathews (Dalgety Downs), Don Hammarquist (Mt Augustus), Ross Collins (Glenburgh), Harry McKeough (Carey Downs), Justin Steadman (CRBA & Wooramel Station), Tim Higham (CRBA & Meedo Station) and Ben Maslen (TAFE).

Although the meeting was relatively small with not a lot of pastoral property owners present it was informative and worthwhile and we did get some good feedback. This is the first meeting of this type and it proposed that we will host these each year to get feedback from our customers. Some of the topical issues that were discussed included:

- *CRBA Drought Fund – there is money to provide two days of training for wild dogs delivered by our LPMT's.*

Management Comment

Admin will advertise this opportunity to our pastoralists and the up-take is dependent on them.

- *The CRBA are intending to do a field trip throughout the area covered by the CRBA to discuss the Wild Dog Management Plan, dates yet to be confirmed.*

Management Comment

We will advise pastoralists once we have dates set up the CRBA.

- Each baiting rack should have their own co-ordinator.

Management Comment

Requires further discussion with the committee.

- *Communication with Pastoralists is an issue with all stakeholders.*

Management Comment

We will use the Gassy Gossip, email and flyers to communicate with our stakeholders.

- *The merits of aerial baiting.*

Management Comment

This need to be further discussed at committee level.

- *Declared Pest Rate and Shire Rates*

Management Comment

This was looked at; however, the issue was that the DPR went to the CRBA and the money was required to be spent on Biosecurity issues. It is a risk to levy a rate or rely on a rate that the Local Government does not have control of.

- *Cross boundary assistance between LPMT's*

Management Comment

Management has no issues with this as long as the doggers keep each other informed.

- *Aerial baiting program.*

Management Comment

I have booked Rollo to do our aerial baiting, as such we need to get the baits out on or around the 4th of October to allow sufficient time for the baits to be thawed, injected and dried out. I will book Rollo into Yinnitharra for the 11, 12 and possibly the 13th. I have just spoken with Kenny and he advises that all the meat will be in freezer by the end of this month at the latest.

We are just checking the quantities of 1080 required and the number of injector guns requires, I have ordered 6 drums of AV Gas.

| | | |
|-----------|------------------|----------------------------|
| Ferry | 11 th | to Yinnitharra |
| Baiting | 11 th | Yin/Mt Phillip/Mt Augustus |
| Overnight | 11 th | Yin |
| Baiting | 12 th | Minnie/Bidgimia/Lyons R |
| Baiting | 12 th | afternoon Carey Dns |
| Ferry | 12 th | to SHK |

- *Vacancies within the CRBA Committee*

Management Comment

There are two vacancies at the moment and more may arise at the AGM, I would encourage any interested Councillor or Pastoralist to make themselves available for a position.

- *Permits*

Management Comment

Dave Higgs is working through with each Pastoral Property to ensure they have current permits that are up-to date. The Shire will pay for the cost associated with each Permit. Under the current legislative framework no LPMT is allowed to operate on a property that does not have a current permit.

7. REPORTS OF CO-ORDINATORS

8. GENERAL BUSINESS

9. MATTERS BEHIND CLOSED DOORS

Nil

10. CLOSURE

The President declared the meeting closed at _____

11. NEXT MEETING

To be advised

APPENDIX 1

(Dogging expenditure report to 12 September 2018)

DOGGING REPORT

12.09.2018

| Off | Responsible Officer | COA | Description | Original Budget | YTD Actual |
|------|---------------------|--------|--|---------------------|--------------------|
| DOGS | Dogging Accounts | 052011 | Dogging Contractor | \$160,000.00 | \$14,000.00 |
| DOGS | Dogging Accounts | 052012 | Dogging Program - Other Expenses | \$65,000.00 | \$2,579.65 |
| DOGS | Dogging Accounts | 052013 | Dogging Contractor - Tyres Reimbursement | \$4,000.00 | \$408.37 |
| DOGS | Dogging Accounts | 052014 | Wages/Salaries/Superannuation: Dogging Supervision | \$21,273.00 | \$4,720.35 |
| | | | TOTALS | \$250,273.00 | \$21,708.37 |

| 10520110 - Dogging Contractor GEN (18/19) | | | | | | | | | |
|---|-------|---|-----|----------|--------|----------|-----|-------|-----------|
| 12.09.2018 | | | | | | | | | |
| Date | Code | Description | IE | Debit | Credit | Balance | Mth | Year | Reference |
| | BFWD | | | | | 0.00 | | | |
| 09.07.2018 | ADA01 | Simon Adamson 5 days of contract doggin for period 05/07/2018 - 09/07/2018 5 days of contract dogging for period 05/07/2018 - 09/07/2018 | 370 | 2000.00 | | 2000.00 | 01 | 18/19 | 16 |
| 01.08.2018 | ADA01 | Simon Adamson Contract dogger for period 19/07/2018 - 31/07/2018 (13 days) Contract dogger for period 19/07/2018 - 31/07/2018 (13 days) | 370 | 5200.00 | | 7200.00 | 02 | 18/19 | 17 |
| 21.08.2018 | ADA01 | Simon Adamson 17 Days for Contract Dogger for period 01/08/2018 - 17/08/2018 17 Days for Contract Dogger for period 01/08/2018 - 17/08/2018 | 370 | 6800.00 | | 14000.00 | 02 | 18/19 | 99 |
| | | | | 14000.00 | | | | | |
| | | | | 35 | Days | | | | |

| 10520120 - Dogging Program - Other Expenses GEN (18/19) | | | | | | | | | |
|---|-------|---|-----|---------|--------|---------|-----|-------|------------------|
| 12.09.2018 | | | | | | | | | |
| Date | Code | Description | IE | Debit | Credit | Balance | Mth | Year | Reference |
| | BFWD | | | | | 0.00 | | | |
| 02.07.2018 | MAS01 | Commonwealth Mastercard Meal for Dave Higgs and John McCleary after dogging meeting Meal for Dave Higgs and John McCleary after dogging meeting | 370 | 17.27 | | 17.27 | 01 | 18/19 | JUN-JUL 18 |
| 31.07.2018 | | Fuel Allocation for JULY 2018 | 361 | 1439.26 | | 1456.53 | 01 | 18/19 | FUEL 01 18/19 |
| 10.08.2018 | MAS01 | Commonwealth Mastercard WOORAMEL STATION - Accommodation for Town Foreman for doggers meeting/training WOORAMEL STATION - Accommodation for Dave Higgs for doggers meeting/training 20/08/2018-23/08/2018 | 370 | 466.82 | | 1923.35 | 02 | 18/19 | JUL-AUG 18 |
| 31.08.2018 | | Fuel Allocation for AUGUST 2018 | 361 | 656.30 | | 2579.65 | 02 | 18/19 | FUEL 02 18/19 |

| 10520130 - Dogging Contractor - Tyres Reimbursement GEN (18/19) | | | | | | | | | | |
|---|-------|---|-----|--------|--------|---------|-----|-------|------------|----------|
| 12.09.2018 | | | | | | | | | | |
| Date | Code | Description | IE | Debit | Credit | Balance | Mth | Year | Reference | Quantity |
| | BFWD | | | | | 0.00 | | | | |
| 20.08.2018 | BEA01 | Beaupaires 2x Tyres - Dogging Contractor - Simon Adamson 2x Tyres - Dogging Contractor - Simon Adamson | 361 | 205.32 | | 205.32 | 02 | 18/19 | 6410093858 | 2.00 |
| 28.08.2018 | BEA01 | Beaupaires Trailer tyres for Simon Adamson (Dogger) Trailer tyres for Simon Adamson (Dogger) | 361 | 203.05 | | 408.37 | | | | |

| 10520140 - Wages/Salaries/Superannuation: Dogging Supervision GEN (18/19) | | | | | | |
|---|------|---|-----|--------|--------|---------|
| 12.09.2018 | | | | | | |
| Date | Code | Description | IE | Debit | Credit | Balance |
| | BFWD | | | | | 0.00 |
| 02.07.2018 | 176 | Higgs David John IOW PAY Reallocate employees expenses to new account specific to Wages/Salaries/Super for Dogging. | 320 | 364.37 | | 364.37 |
| 03.07.2018 | | Higgs David John IOW PAY Reallocate employees expenses to new account specific to Wages/Salaries/Super for Dogging. | 320 | 182.19 | | 546.56 |
| 06.07.2018 | 176 | Higgs David John IOW PAY Reallocate employees expenses to new account specific to Wages/Salaries/Super for Dogging. | 320 | 136.64 | | 683.20 |
| 10.07.2018 | 176 | Higgs David John IOW PAY Reallocate employees expenses to new account specific to Wages/Salaries/Super for Dogging. | 320 | 91.09 | | 774.29 |
| 11.07.2018 | 176 | Higgs David John NSS - National Super Superannuation contributions Reallocate employees expenses to new account specific to Wages/Salaries/Super for Dogging. | 340 | 65.77 | | 840.06 |
| 11.07.2018 | 176 | Higgs David John CSS - Council Super Superannuation contributions Reallocate employees expenses to new account specific to Wages/Salaries/Super for Dogging. | 340 | 34.61 | | 874.67 |
| 25.07.2018 | 176 | Higgs David John NSS - National Super Superannuation contributions | 340 | 58.85 | | 933.52 |
| 25.07.2018 | 176 | Higgs David John CSS - Council Super Superannuation contributions | 340 | 30.97 | | 964.49 |

| | | | | | | |
|------------|-----|--|-----|--------|--|---------|
| 26.07.2018 | 176 | Higgs David John IOW PAY Reallocate salary costs for Dave Higgs to correct account. | 320 | 91.09 | | 1055.58 |
| 31.07.2018 | 176 | Higgs David John IOW PAY Reallocate salary costs for Dave Higgs to correct account. | 320 | 182.19 | | 1237.77 |
| 01.08.2018 | 176 | Higgs David John IOW PAY Reallocate salary costs for Dave Higgs to correct account. | 320 | 91.09 | | 1328.86 |
| 07.08.2018 | 176 | Higgs David John IOW PAY Reallocate salary costs for Dave Higgs to correct account. | 320 | 273.28 | | 1602.14 |
| 08.08.2018 | 176 | Higgs David John NSS - National Super Superannuation contributions | 340 | 65.77 | | 1667.91 |
| 08.08.2018 | 176 | Higgs David John CSS - Council Super Superannuation contributions | 340 | 34.61 | | 1702.52 |
| 09.08.2018 | 176 | Higgs David John IOW PAY | 320 | 136.64 | | 1839.16 |
| 09.08.2018 | P44 | LV: Utility(Mazda) BT-50 2WD Traytop GU373 PLAN PLANT | 400 | 12.50 | | 1851.66 |
| 09.08.2018 | P44 | DEP PLANT | 810 | 7.50 | | 1859.16 |
| 10.08.2018 | 176 | Higgs David John IOW PAY | 320 | 136.64 | | 1995.80 |
| 20.08.2018 | 176 | Higgs David John IOW PAY | 320 | 45.55 | | 2041.35 |
| 21.08.2018 | 176 | Higgs David John IOW PAY | 320 | 364.37 | | 2405.72 |
| 22.08.2018 | 176 | Higgs David John NSS - National Super Superannuation contributions | 340 | 73.56 | | 2479.28 |
| 22.08.2018 | 176 | Higgs David John CSS - Council Super Superannuation contributions | 340 | 38.72 | | 2518.00 |
| 22.08.2018 | 176 | Higgs David John IOW PAY | 320 | 364.37 | | 2882.37 |
| 23.08.2018 | 176 | Higgs David John IOW PAY | 320 | 273.28 | | 3155.65 |
| 23.08.2018 | 176 | Higgs David John IOW PAY | 320 | 91.09 | | 3246.74 |
| 24.08.2018 | 176 | Higgs David John IOW PAY | 320 | 91.09 | | 3337.83 |
| 28.08.2018 | 176 | Higgs David John IOW PAY | 320 | 227.73 | | 3565.56 |
| 28.08.2018 | 176 | Higgs David John IOW PAY | 320 | 136.64 | | 3702.20 |
| 28.08.2018 | 176 | Higgs David John LABOH PAY | 840 | 143.47 | | 3845.67 |
| 31.08.2018 | 176 | Higgs David John IOW PAY | 320 | 318.83 | | 4164.50 |
| 03.09.2018 | 176 | Higgs David John IOW PAY | 320 | 182.19 | | 4346.69 |
| 04.09.2018 | 176 | Higgs David John IOW PAY | 320 | 273.28 | | 4619.97 |
| 05.09.2018 | 176 | Higgs David John NSS - National Super Superannuation contributions | 340 | 65.77 | | 4685.74 |
| 05.09.2018 | 176 | Higgs David John CSS - Council Super Superannuation contributions | 340 | 34.61 | | 4720.35 |