



# **MINUTES**

## **NOVEMBER 2018**

### **AUDIT COMMITTEE MEETING**

**Notice is hereby given that a meeting  
Of Audit Committee will be on Wednesday 28<sup>th</sup> November 2018  
At the Council Chambers Gascoyne Junction, commencing at 8.30am**

John McCleary  
**CHIEF EXECUTIVE OFFICER**

# DISCLAIMER



No responsibility whatsoever is implied or accepted by the Shire of Upper Gascoyne for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Upper Gascoyne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Upper Gascoyne warns that anyone who has any application or request with the Shire of Upper Gascoyne must obtain and should rely on

## **WRITTEN CONFIRMATION**

Of the outcome of the application or request of the decision made by the Shire of Upper Gascoyne.

John McCleary  
**CHIEF EXECUTIVE OFFICER**

**SHIRE OF UPPER GASCOYNE**  
**MINUTES FOR THE AUDIT COMMITTEE MEETING OF COUNCIL HELD IN THE COUNCIL**  
**CHAMBERS**  
**GASCOYNE JUNCTION ON WEDNESDAY 28<sup>th</sup> November 2018 8.30am**

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**1.0 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS**

The Shire President declared the meeting open at 8.30AM

**2.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

2.1 Councillors

Cr D Hammarquist	Councillor	Shire President
Cr J. Caunt	Councillor	Deputy Shire President
Cr R.J Collins	Councillor	
Cr G. Watters	Councillor	
Cr A. McKeough	Councillor	
Cr H. McTaggart	Councillor	
Cr B. Walker	Councillor	

Staff

John McCleary	Chief Executive Officer
Peter Hutchinson	Finance Manager
Jarrold Walker	Works and Services Manager
Peter Stocker	TALIS Project Supervisor

Visitors

Nil

2.2 Apologies

Nil

**3.0 PUBLIC QUESTION TIME**

3.1 Questions on Notice

Nil

3.2 Questions without Notice

Nil

**4.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**5.0 DISCLOSURE OF INTEREST**

Nil

**6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

## 7.0 REPORTS OF OFFICERS

### 7.1 Chief Executive Officer

#### 7.1.1 Annual Financial Report & Auditors Report

<b>AGENDA ITEM:</b>	<b>7.1.1</b>
<b>SUBJECT:</b>	<b>ANNUAL REPORT /AUDITORS REPORT TO 30<sup>th</sup> JUNE 2018</b>
<b>PROPONENT:</b>	<b>N/A</b>
<b>SITE:</b>	<b>N/A</b>
<b>FILE REFERENCE:</b>	<b>2.1.1</b>
<b>AUTHOR:</b>	<b>JOHN McCLEARY CEO</b>

**DISCLOSURE OF INTEREST** Nil

#### **PURPOSE**

To accept the annual report for the financial year ending June 30, 2018 containing the auditor's report for the financial year 2017/18 as provided in Appendix 1.

#### **BACKGROUND**

Section 5.53 requires the local government to prepare an annual report for each financial year. Among other things, the annual report should contain the auditor's report for that financial year.

Section 5.54 provides that the local government accept the annual report by no later than 31 December after that financial year.

Section 5.53 provides that the CEO must give local public notice of the availability of the report as soon as practical after the report is accepted.

An independent Audit as required under section 7.9 of the Local Government Act 1995 was carried out by independent Auditor, Anderson Munro and Wyllie.

#### **COMMENT**

A copy of the Annual Report for the 2017/18 financial year together with the auditor's report are attached to this agenda

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 – Division 3 – Conduct of Audit

Audit to be conducted

7.9 (1) an auditor is required to examine the accounts and annual report submitted for audit and. By the 31<sup>st</sup> December next following the financial year to which the accounts and report relate or such later date as may be prescribed, the prepare a report thereon and forward a copy of that report to –

- (a) The mayor or president;
- (b) The CEO, the local government; and
- (c) The Minister.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Council has made an appropriate allowance for the costs associated with Auditing as required under the Local Government Act 1995.

## **STRATEGIC IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

*Simple Majority at Committee*

## **OFFICER RECOMMENDATION/COMMITTEE RESOLUTION**

***'That the Finance/Audit committee recommend that Council accepts the Annual Report together with the Annual Financial Statements and Auditors Management Report for the period 1<sup>st</sup> July 2017 to 30<sup>th</sup> June 2018 as contained in appendix 1.'***

### **Resolution No. C01112018**

**Moved CR G. WATTERS**

**Seconded CR R.J. COLLINS**

That the Finance/Audit committee recommend that Council accepts the Annual Report together with Annual Financial Statements and Auditors Report for the period 1<sup>st</sup> July 2017 to 30<sup>th</sup> June 2018 as contained in appendix 1.'

**CARRIED 7/0**

The Shire's Auditor was telephoned and the Council had the opportunity to discuss any issues or concerns they may have had with the 2017 / 18 Annual Financial Report. The Auditor advised Council that there were no adverse findings.

## **8.0 MEETING CLOSURE**

The Shire President declared the meeting closed at 8.45am.